

# BUDGET DETAIL

	Actual 2004-05	Actual 2005-06	Budget 2006-07	Requested 2007-08	Proposed 2007-08	Approved 2007-08	Adopted 2007-08
<b>Service Programs</b>							
Levy Administration	411,122	6,440,791	1,063,157	7,545,441	7,545,441	7,545,441	7,274,570
Emergency Shelter Services	565,019	475,470	489,734	610,229	610,229	610,229	610,229
911 Center Upgrade	1,747,496	1,986,787	-	125,000	125,000	125,000	125,000
Levy Support Services	-	-	103,000	-	-	-	-
Public Outreach	-	-	175,000	50,000	50,000	50,000	50,000
Total Expenditures	2,723,637	8,903,048	1,830,891	8,330,670	8,330,670	8,330,670	8,059,799
<b>Funding Sources</b>							
Departmental Revenue	13,856,629	13,886,705	4,230,023	16,721,028	16,721,028	16,721,028	16,721,028
General Fund Transfer	-	-	5,300,000	4,000,000	4,000,000	4,000,000	4,000,000
<i>subtotal</i>	13,856,629	13,886,705	9,530,023	20,721,028	20,721,028	20,721,028	20,721,028
Beginning Balance	11,592,294	11,740,468	5,036,930	1,681,131	1,681,131	1,681,131	1,681,131
Total Resources	25,448,923	25,627,173	14,566,953	22,402,159	22,402,159	22,402,159	22,402,159
Resources alloc to other Local Option Levy Fund org units*	10,984,827	11,439,747	12,736,062	14,071,489	14,071,489	14,071,489	14,342,360
Net Balance	14,464,096	14,187,426	1,830,891	8,330,670	8,330,670	8,330,670	8,059,799

\* Other organization units within the Local Option Levy Fund include: Sheriff's Office Administration (234-4010), Sheriff's Office County-wide Law Enforcement (234-4020), Sheriff's Office Jail (234-4030), Juvenile Department (234-5010), District Attorney (234-4510) and Community Corrections (234-5515).

## Purpose Statement:

This budget is the central fiscal entity for all levy proceeds derived from the Public Safety Local Option Levies (LOL) approved by Washington County voters in November of 2000 and 2006. The current levy is authorized for four fiscal years (2007-08 through 2010-11) at a fixed rate of .42 cents per 1,000 of assessed value. These funds are dedicated to improving/restoring service levels in existing county public safety and justice programs. Details of levy service commitments can be found in the Board-approved levy document entitled *Proposal for a Four-year Local Option Levy FY08-FY11*, adopted by the Board on May 9, 2006. In addition to housing levy resources, this budget also includes expenditures for levy debt service, transfers to non-county public safety agencies and levy-related support and administrative services.

<b>Key Indicators</b>	
<b>2007-08 Adopted vs.</b>	
<b>2006-07 Adopted Budget</b>	
<i>dollar figures in thousands</i>	
⬆	Revenue..... +\$12,491.01
⬆	Expenditures.. +\$6,228.91
⬇	Beg. Balance... -\$3,355.80
⬇	Gen. Fund Sub. -\$1,300.00
↔	FTE ..... N/A

## Service Program Description:

1. **LOL Administration:** This program is the location for all levy tax revenues and reserve (contingency) funds and general levy administration and support-related expenses.
2. **Emergency Services:** Provides funding for four emergency shelter/services programs: the Domestic Violence Resource Center, the Hillsboro Homeless Shelter, the Good Neighbor Center in Tigard and the Family Bridge Interfaith Network program.
3. **911 Center Capital:** Provides funding for equipment upgrades for the County's 911 Center (Washington County Consolidated Communications Agency).

**Service Program Description: (Continued)**

4. **Support Services:** Provides the funding for internal support services needed to support levy personnel such as facilities, information services, fleet, legal services and human resources.
5. **Public Outreach:** Provides funding for conducting levy-related elections activities including research, public information and elections expenditures.

**County Administrator's Analysis:**

NOTE: This budget is prepared directly by the Administrative Office, therefore a separate analysis of the department's requested budget is not included. Consistent with the approach used in the general and road fund budgets, all of the other organization units in this fund will require resources from the levy fund to balance their respective budgets.

**Highlights of Administrator's Proposed Budget:**

The 2007-08 proposed funding level for all organization units in the local option levy fund (LOL) is \$22,720,374 or \$7,762,122 (52%) more than the current (2006-07) fiscal year. On the resource side, the main reasons for this change are:

- 1) A draw-down of the levy fund balance (-\$3.34m) that was needed to implement the "bridge plan" described below;
- 2) An increase in levy-based property tax revenues (+\$16.35m) following the passage of the new Public Safety Local Option levy in November of 2006 that will now provide funding to maintain existing levy programs for the fiscal 2007-08 through 2010-11 fiscal years;
- 3) A decrease in borrowed and saved funds (totaling -\$5.33m) previously housed in, then transferred to this budget from the General fund and the Stabilization Reserve to implement the "bridge funding" plan.<sup>1</sup>; and,
- 4) A combination of increases and decreases in miscellaneous revenues (+\$.094m).

On the expenditure side, the \$7,762,122 funding increase described above is comprised of:

- 1) A \$1.26m increase (10%) in expenditures for the local option levy's public safety operating budgets (see organization units 234-4010 through 234-5515 for details);
- 2) A \$2.33m increase in the levy fund's contingency;
- 3) An increase in transfers for repayments (+\$4.15m) to the General fund for the above-described borrowed funds;
- 4) An increase in expenditures for 911 Center capital expenditures (+\$.125m);
- 5) A decrease in expenditures for public outreach activities now that the levy information process is completed (-\$.125);
- 6) An increase (+\$.120m) for emergency housing services; and,
- 7) A decrease in support services expenditures of (-\$.103m).

The above changes are explained in more detail in each of the levy fund's organization units following this narrative. An overview of all local option levy fund organization units is provided on the following page. Italicized figures are for the Local Option Levy Administration organization unit only (234-1690).

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<sup>1</sup> In fiscal 2006-07, no levy was available, and programs were sustained on a combination of levy reserve (contingency) funds, expenditure reductions, funds saved in the General fund's public safety budgets (beyond normal savings levels), and funds borrowed from the County General Fund to provide enough time to get through the November 2006 election. This was more commonly known in the fiscal 2006-07 budget process as the "bridge funding plan".

Organization Unit	Resources	Expenditures	Levy Funds Needed to Balance
<i>Estimated Beginning Fund Balance</i>	\$1,681,131		
<i>Property Tax Revenues from New Levy</i>	\$16,412,194		
<i>Gen Fund "Bridge Loan" Until Levy Proceeds Arrive in Nov 07</i>	\$4,000,000		
<i>Other Revenues (delinquent taxes and interest earnings)</i>	\$308,834		
<i>Levy Contingency</i>		\$3,395,441	
<i>First of 4 Payments to General Fund for FY7 and FY8 "Bridge Loans"</i>		\$4,150,000	
<i>Emergency Housing Funds</i>		\$610,229	
<i>911 Center Capital Improvements</i>		\$125,000	
<i>Misc. Expenditures</i>		\$50,000	
<i>Org Unit 234-1690 Subtotal</i>	\$22,402,159	\$8,330,670	
234-4010 Sheriff's Administration		\$727,006	\$727,006
234-4020 Sheriff's Countywide Law Enf	\$81,530	\$6,898,535	\$6,817,005
234-4030 Jail Expansion	\$20,000	\$1,645,983	\$1,625,983
234-5010 Juvenile Department		\$828,931	\$828,931
234-4510 District Attorney	\$216,685	\$1,431,752	\$1,215,067
234-5515 Community Corrections		\$2,857,497	\$2,857,497
<b>Total Local Option Levy Fund</b>	<b>\$22,720,374</b>	<b>\$22,720,374</b>	<b>\$14,071,489</b>

Specific information about the Levy Administration organization unit (234-1690) is included below:

- The beginning fund balance for the local option levy fund is housed in the Levy Administration budget (234-1690) and is decreasing by \$3,355,799 (67%) below the adopted level for fiscal 2006-07. This decrease is due to the planned-for drawdown of levy reserves that was needed to fund levy programs and services in fiscal 2006-07 when no levy funds were available ("bridge fund").
- The proposed level of revenues for Levy Administration totals \$20,721,028 and is \$11,191,005 (117%) more than the current fiscal year (2006-07). This increase is the net effect of three factors: 1) a \$16.35 million dollar increase in estimated tax revenues (since the new levy passed in November of 2006 and will be available in fiscal 2007-08); 2) combined with a decrease in transfers for bridge fund savings (\$4.03m) and a reduction in general fund loans (\$1.3m) made in fiscal 2006-07 that will be reduced in fiscal 2007-08 now that the bridge funding plan is almost fully implemented; and 3), an increase in estimated interest earnings of \$166,957.
- On the expenditures side, a funding level of \$8,330,670 is proposed for this organization unit which is \$6,499,779 (355%) above the current year's (2006-07) adopted level and includes the following changes highlighted below by major program area.
  - The Levy Administration program includes a funding level of \$7,545,411 that is \$6,482,284 (609%) above current year levels (2006-07). Significant changes include two elements: 1) an increase in contingency of \$2,332,284 (219%) for a total contingency of \$3,395,441; and 2), an increase in expenditures for levy debt service of \$4,150,000. This debt service payment represents the first of four annual payments (totaling \$11,923,000 between fiscal 2007-08 and fiscal 2010-11) to be made to the General fund for \$11.2 million in loans needed to cover levy programs during the second half of fiscal 2006-07 (\$4m) and \$7.2m for cash flow requirements for the fiscal 2007-08 through 2010-11 levy period (see "bridge plan" note on previous page).
  - In the Emergency Shelter Services program, \$610,229 is proposed (a \$120,495 or 25% increase) and will be allocated as follows: \$211,423 for the Domestic Violence Resource Center; \$157,423 for the Community Action

Homeless Shelter; \$209,897 for the Good Neighbor Center (Tigard shelter); and \$31,486 for the Family Bridge Interfaith Network (homeless-support services).

- For the 911 Center Upgrade program, \$125,000 is proposed for assisting with the upgrade of the Computer Aided Dispatch (CAD) system at the 911 center.
- The Public Outreach allocation of \$50,000 is \$125,000 (71%) less than the adopted budget for

fiscal 2006-07 and is earmarked for any potential expenses stemming from the 2006-07 levy-public information and elections effort.

- Finally, funding for Levy Support Services has been reduced from \$103,000 in fiscal 2006-07 to zero in fiscal 2007-08 given that those expenses are now reflected in the County's Cost Allocation Plan.

**Adopted Budget:**

The adopted budget for this organization unit reflects the transfer of \$270,871 from contingency to operating expenses to accommodate an increase for cost-of-living salary adjustments.