

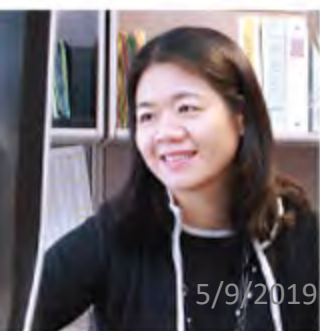
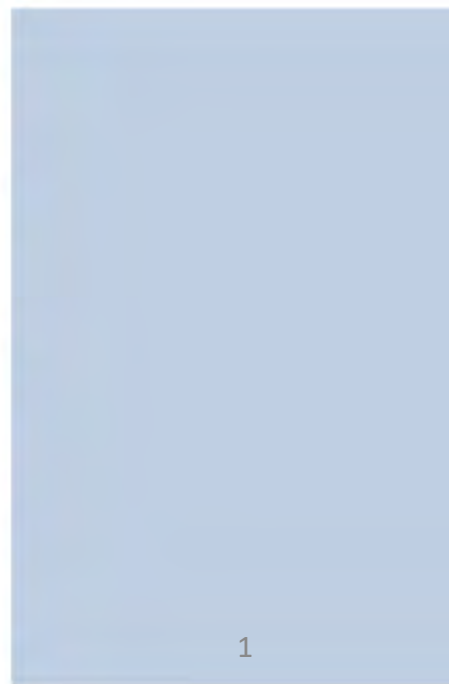


Budget Overview

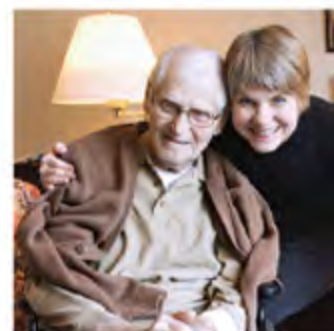
Washington County and Service District for Lighting No. 1

Budget Committees

May 9, 2019



5/9/2019



Welcome & Introductions



- Welcome
 - Budget Committee Members
 - Public attendees
 - County Staff
- Introduction
 - Name
 - Board member or lay member?
 - How long have you been on the Budget Committee?

Agenda

- Election of committee chair
- Review and adoption of process and procedures
- Review of budget law, policy and approach
- Total budget and General Fund overviews
- Trends and initiatives
- Functional areas
- Service District for Lighting No. 1
- Next steps and questions

Budget Committee Actions

- Election of committee chair
- Review and adoption of process and procedures

Board of Commissioners	Lay Budget Committee Members
Kathryn Harrington Dick Schouten Pam Treece Roy Rogers Jerry Willey	Mark Bauer Leroy Bentley James Knowlton Rachael Twitty K S Venkatraman

Laws & Policy Guidance



- Oregon budget law
- County Charter & code
- County strategic plan
- Board priorities
- Budget policy
- Budget Committee and the public

Laws & Policy Guidance



Local Budget Law (ORS 294.305-565)

- Establishes standard procedures for preparing, presenting and administering the budget
- Requires community involvement and public disclosure in budget preparation and adoption

County Charter (Sections 60 & 61)

- Board is responsible for:
 - Complying with state budget law
 - Adopting and enforcing financial procedures
 - Preparing a five-year operating and capital budget projection

County Code (Chapter 2.04)

- Board delegates authority to County Administrator to prepare and submit budget

Laws & Policy Guidance

County Mission:

To provide excellent and cost effective services that support healthy, peaceful, safe and sustainable communities; and encourage meaningful participation in community activities and County governance



Laws & Policy Guidance



Key Elements of County Strategic Plan:

- County-wide v. municipal services
- General Fund (discretionary) v. special funds (restricted)
- Resource allocation strategy/priorities
- Balanced systems
- Methods of service delivery

Laws & Policy Guidance

Countywide Services	Municipal Services (in the Urban Unincorporated Areas)
<p>Assessment and Taxation</p> <p>Elections</p> <p>Public Health</p> <p>Human Services</p> <p>Housing Services</p> <p>Emergency Medical Services (ambulance)</p> <p>Major transportation systems</p> <p>Surveyor</p> <p>Animal Services</p> <p>Juvenile</p> <p>Community Corrections</p> <p>Prosecution</p> <p>Jail and certain Sheriff's Office programs/services</p> <p>Emergency Management</p>	<p>Neighborhood road and street maintenance</p> <p>Enhanced law enforcement patrol</p> <p>Enhanced code enforcement</p>

Laws & Policy Guidance

General Fund	Special Fund
Animal Services	Community Corrections**
Assessment & Taxation	Community Development**
Board of Commissioners	Disability & Aging Services*
County Administrative Office	Emergency Medical
County Auditor's Office	Fair Complex
County Counsel	Housing Services**
County Parks	Human Services**
District Attorney*	Land Use
Emergency Management	Law Library
Justice Court	Library Services
Juvenile*	Transportation
Land Use - Long Range Planning	Service Districts
Public Health	Support Services
Sheriff's Office*	
Solid Waste & Recycling	
Support Services	
Veteran Services	

* General Fund programs receive funds from LOL & ESPD which offsets the need for using General Fund dollars.

** Special Fund programs receive funds from LOL, ESPD, or transfers from General Fund

SHARED STATE-COUNTY SERVICES

SERVING THE CITIZENS OF OREGON

HEALTH & HUMAN SERVICES	PUBLIC SAFETY	NATURAL RESOURCES & RECREATION	TRANSPORTATION, LAND USE & ECONOMIC DEV.	OTHER COMMUNITY SERVICES
Child Protection	Appellate Court	State Parks	State Highways	Administrative Services
Housing	State Police	State Lands	State Fair	Assessment & Taxation
Mental Health Hospital	State Prison	Water Regulation	Land Use Planning & Coord.	PERS
Aging/Senior Services	Attorney General	Wildlife Regulation	Land Use Permitting	Employee/Labor Relations
Alcohol/Drug Treatment	Trial Courts	County Forest Trust Lands/ State Forest Management	Highway & Road System	Elections
Alcohol/Drug Prevention	District Attorney	Habitat Restoration	Senior & Disabled Transport.	Extension Service
Children & Families Svcs.	911/Emerg. Communications	Wildlife/Predator Control	Energy Development	Telecommunications
Dev. Disabled Services	Emergency Management	Federal Land Policy	Engineering	Administrative Services
Mental Health Services	Homeland Security	Noxious Weed Control	Building Permits & Inspection	Procurement
Oregon Health Plan Svcs.	Community Corrections	Watermaster	Economic Development	Recording Public Documents
Veterans Services	Court Security	County Forest Management	County Fair	County Library
Public Health Services	Juvenile Services	County Parks	Infrastructure Development	County Museums
Environmental Health	Marine Patrol	Vector Control	Surveying	County Service Districts
Housing Services	Drug Courts	Soil & Water Conservation	County Transportation System	
Medical Examiner	County Law Library			
Emergency Planning and Response	Sheriff Patrol			
Solid Waste Management	Animal Control			
Recycling Programs	Justice Courts			
	Search and Rescue			
	County Jail			

Green = State-Provided Services Red = State/County-Shared Services Blue = County-Provided Services

Directly supports schools/education

Budget Policy



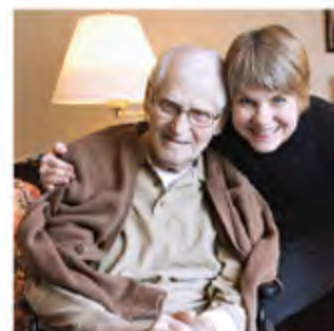
- Budget development guidance to departments
- Reserve, contingency and fund balance
- Direction on internal cost recovery, local option levies, strategic investments, grant applications, etc.
- “Base” and “Plus” levels of service



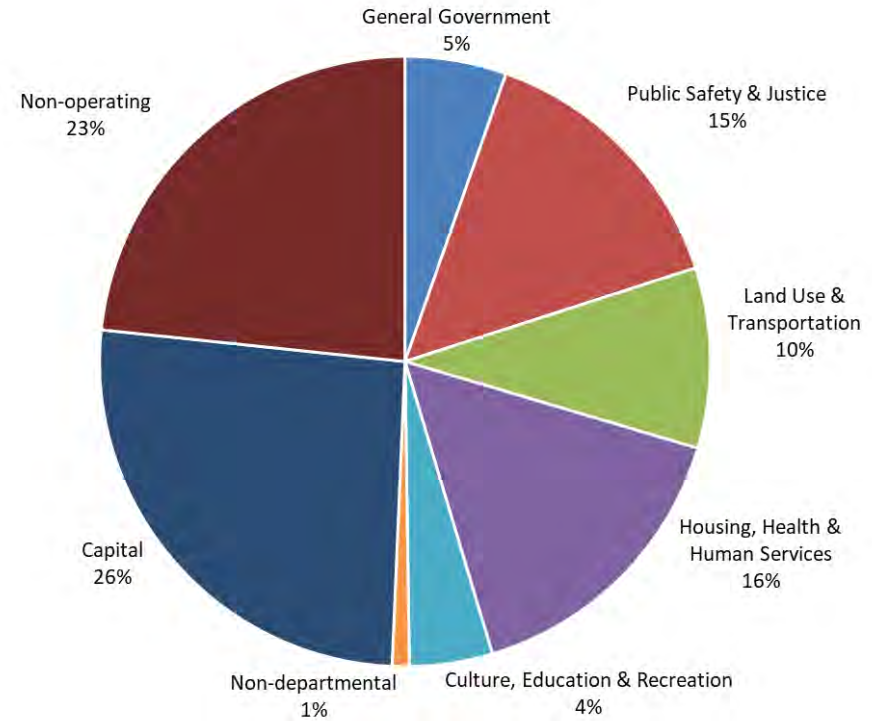
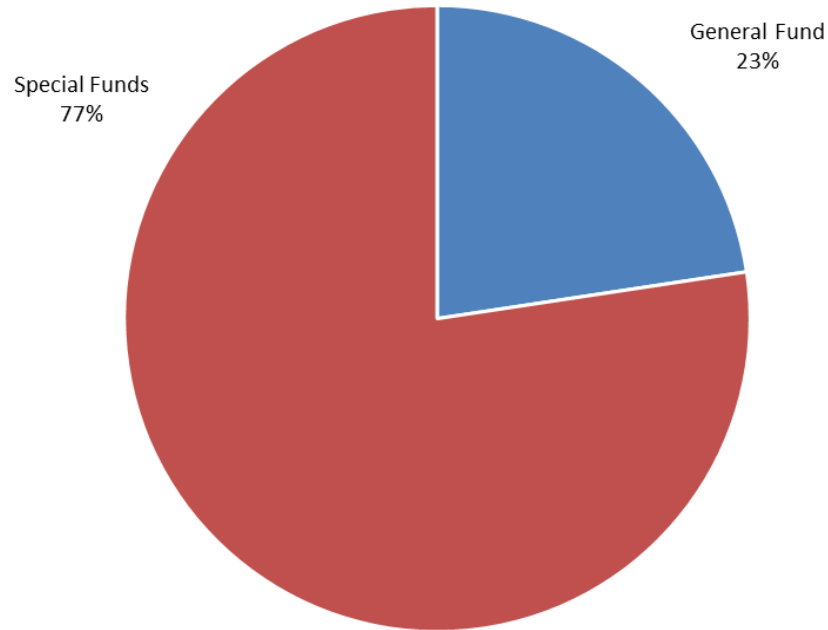
Total Budget & General Fund Overview



5/9/2019

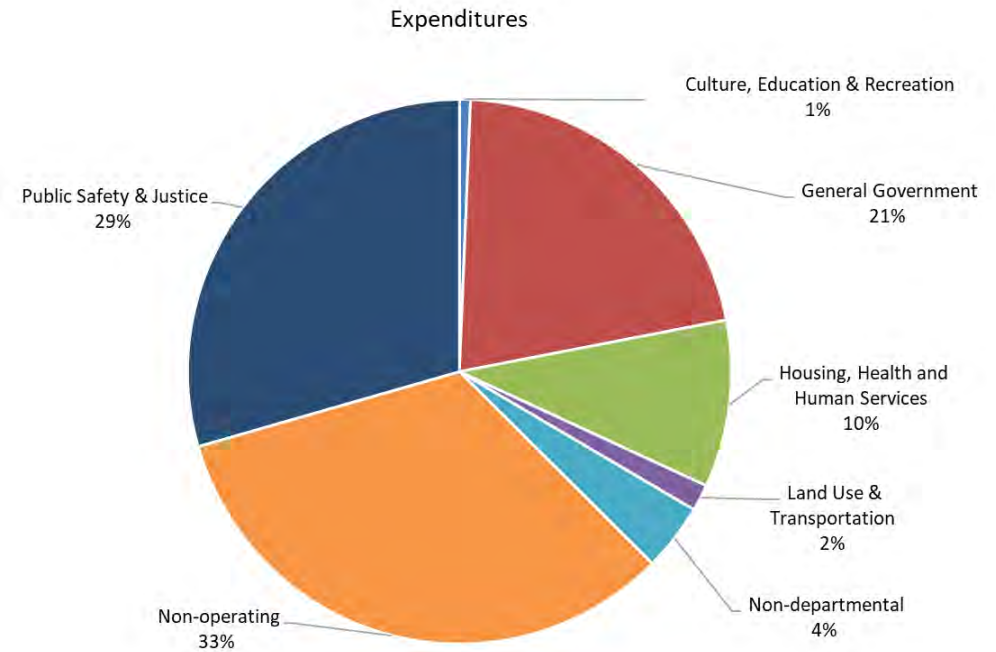
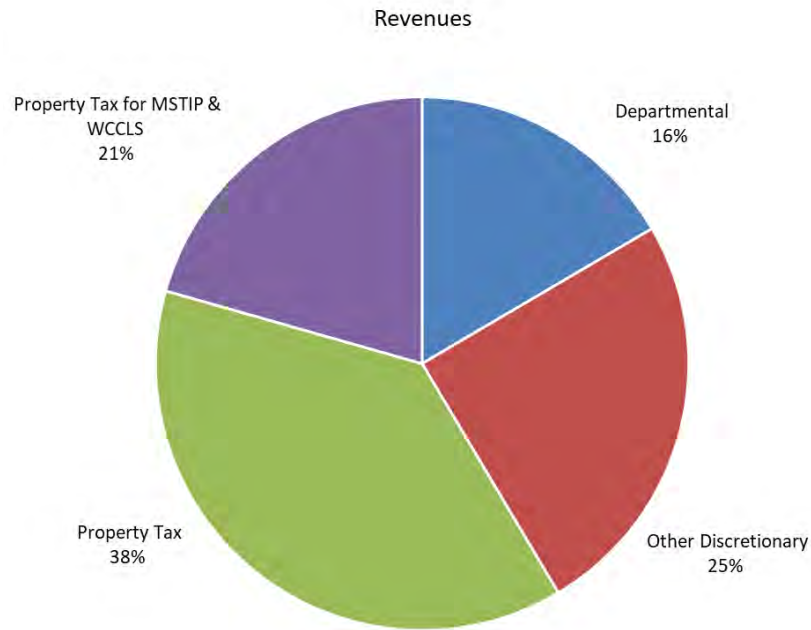


Total Appropriations



	Fiscal Year		Change	
	2018-19	2019-20	\$	%
General Fund	\$ 280,008,774	317,145,467	37,136,693	13%
Special Fund	1,001,086,638	1,085,342,597	84,255,959	8%
	<u>\$ 1,281,095,412</u>	<u>1,402,488,064</u>	<u>121,392,652</u>	<u>9%</u>
FTE	<u>2,105</u>	<u>2,188</u>	<u>83</u>	<u>4%</u>

General Fund Appropriations



General Fund

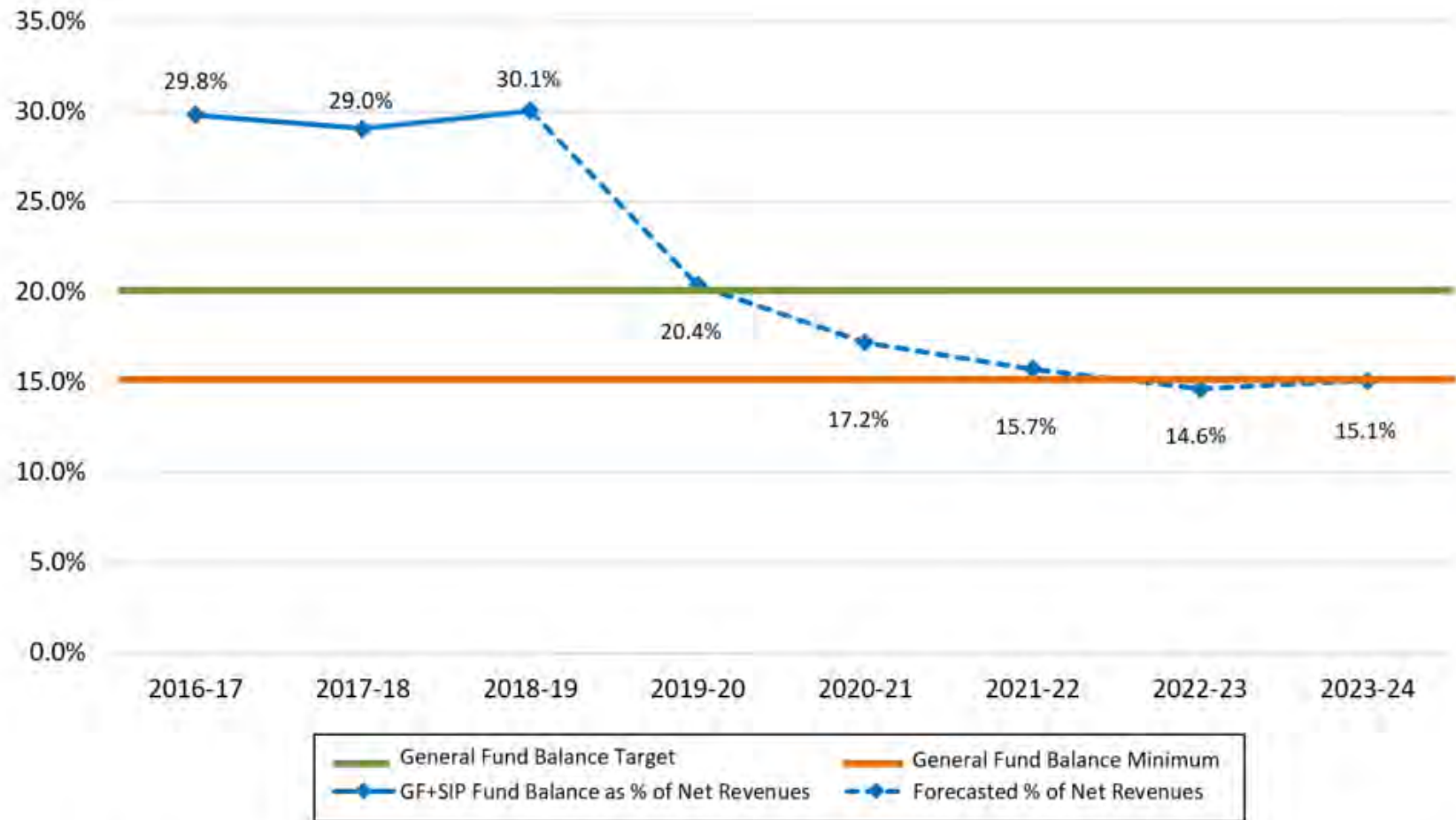
	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Expenditures	\$ 280,008,774	317,145,467	37,136,693	13%
FTE	1,088	1,125	37	3%

Reserve Components

Projected General Fund Reserve	FY 2019-20
General Fund Contingency (page 219)	8,946,046
Revenue Stabilization Fund (page 268)	11,615,588
SIP Fund (page 281)	11,595,349
	<hr/>
subtotal	32,156,983
6% of General Fund Operating Appropriations	11,911,873
	<hr/>
Total	44,068,856

Note: Further explanation provided in proposed budget summary at pages cited.

Reserve Trends



The Board policy is to maintain an ending fund balance that is a minimum of 15% of net revenues with a goal of 20% of net revenues

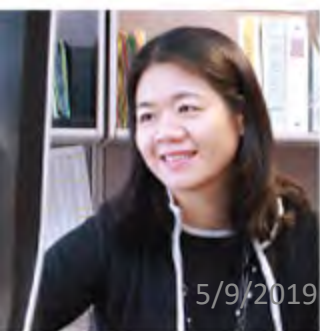
Trends & Initiatives

An aerial photograph of a city and university campus. The image shows a mix of residential areas, commercial buildings, and green spaces. In the foreground, there are several large, modern buildings, likely part of a university campus. The background shows a cityscape extending to the horizon under a clear blue sky.

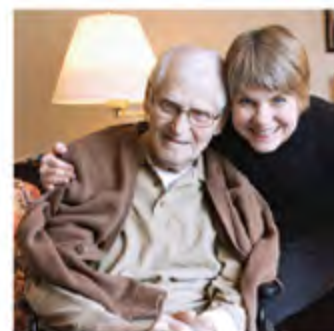
- Board priorities
- Equity, inclusion and diversity
- Affordable housing
- Accessibility and transparency
- Seismic strengthening
- Sustainability
- Space and facilities planning
- PERS expense management



Intermission

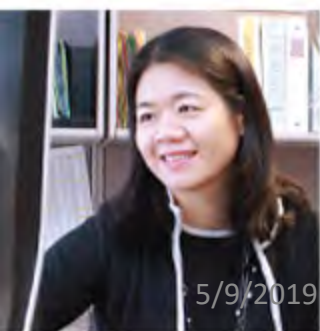


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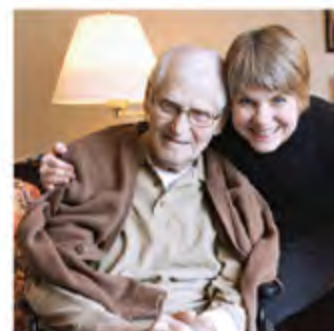




Functional Area Overview



5/9/2019





General Government



Public Safety & Justice



Housing, Health & Human Services

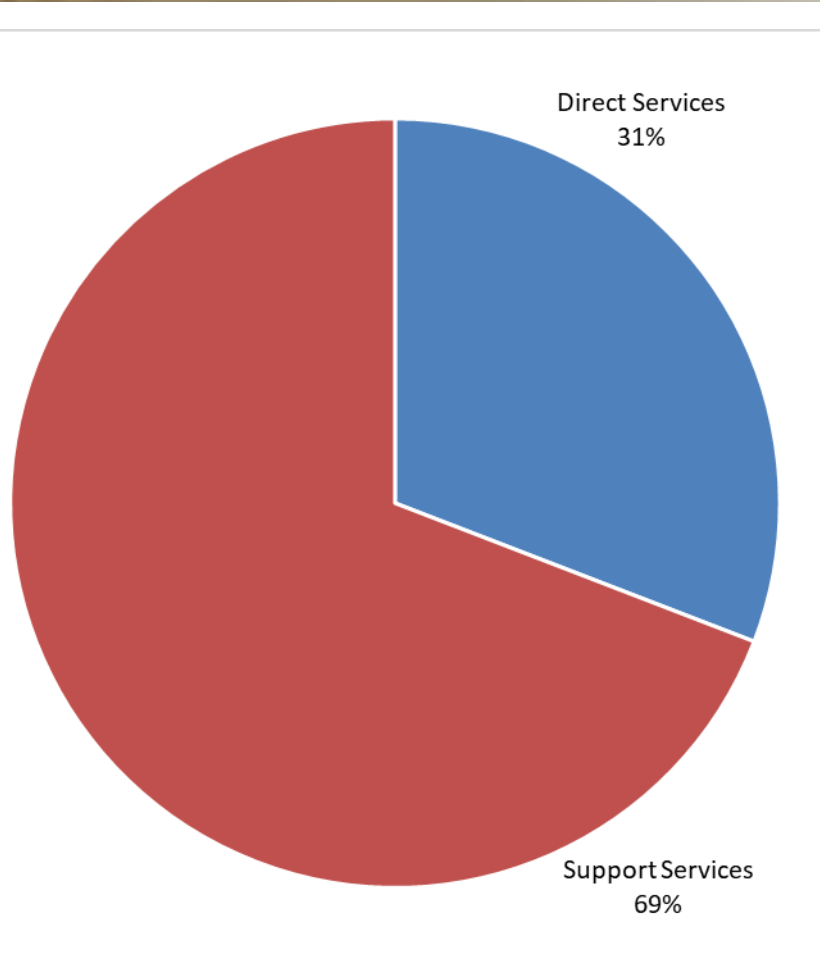


Culture, Education & Recreation



Land Use & Transportation

GENERAL GOVERNMENT



Direct Services	Support Services
Board of Commissioners	County Emergency Management
Administrative Office	Support Services Administration
County Counsel	Finance
County Auditor	Human Resources
Elections	Information Technology Services
Assessment & Taxation	Purchasing
Community Engagement	Facilities and Parks Services
	Fleet Services
	Central Services

Expenditures

	General Fund	Special Fund	Totals	FTE
Direct Services	23,242,793	-	23,242,793	164.50
Support Services	44,336,881	7,745,064	52,081,945	232.75
Total	67,579,674	7,745,064	75,324,738	397.25

	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Budget	\$ 66,593,613	75,324,738	8,731,125	13%
FTE	378.30	397.25	18.95	5%

GENERAL GOVERNMENT



Direct Services

- **County Auditor** – Additional performance auditor
- **Elections Office** – New location in FY 2019-20
- **Assessment & Taxation** – New computer system installation continues; new appraisers to meet workload needs
- **Community Engagement** – New investments for equity, inclusion and diversity initiatives; CPO support continues

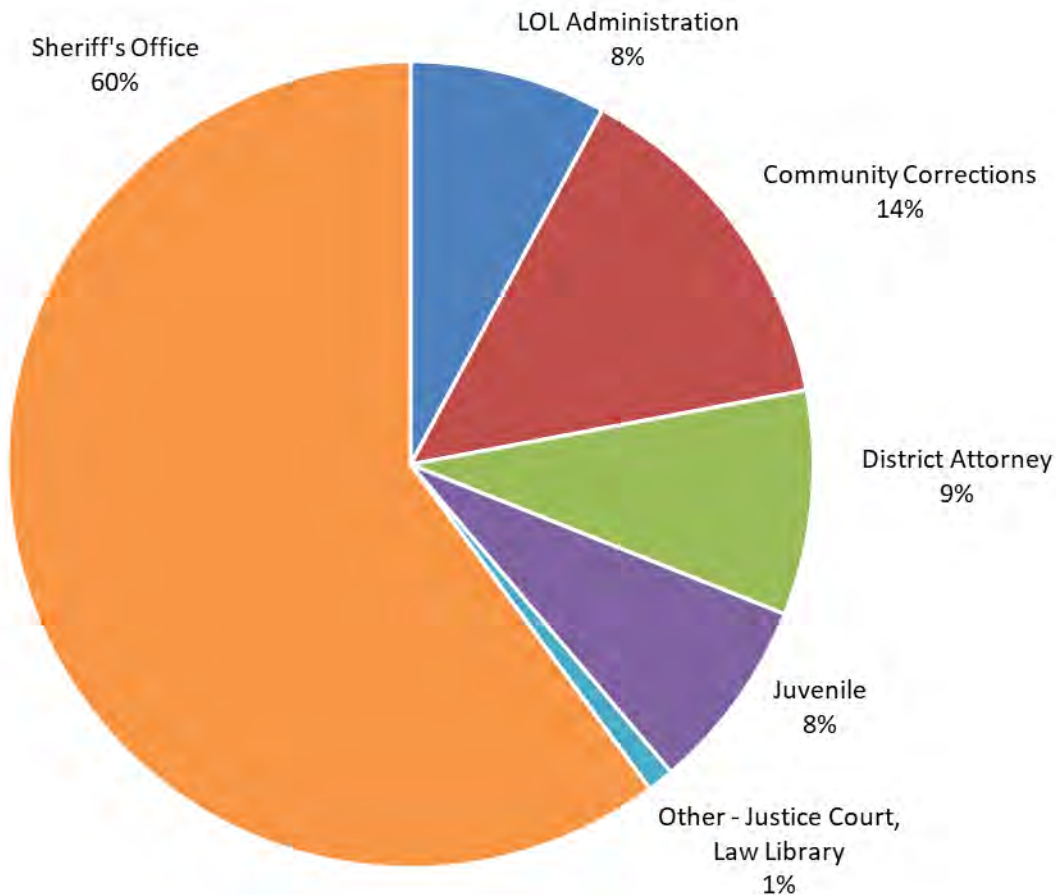
GENERAL GOVERNMENT



Support Services

- Equity, inclusion and diversity
- Sustainability
- Admin support to Board & executive office
- **Department of Support Services –**
Management structure changes
- Total General Government staffing adjustments = 18.95 FTE, 5% increase

PUBLIC SAFETY & JUSTICE



Description	2018-19	2019-20
General Fund	85,644,510	93,353,990
Local Option Levy	46,347,349	46,076,375
Special Fund	34,975,055	36,609,048
ESPD	28,335,829	29,582,042
Total	195,302,743	205,621,455

	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Budget	\$ 195,302,743	205,621,455	10,318,712	5%
FTE	950.40	983.50	33.10	3%

PUBLIC SAFETY & JUSTICE



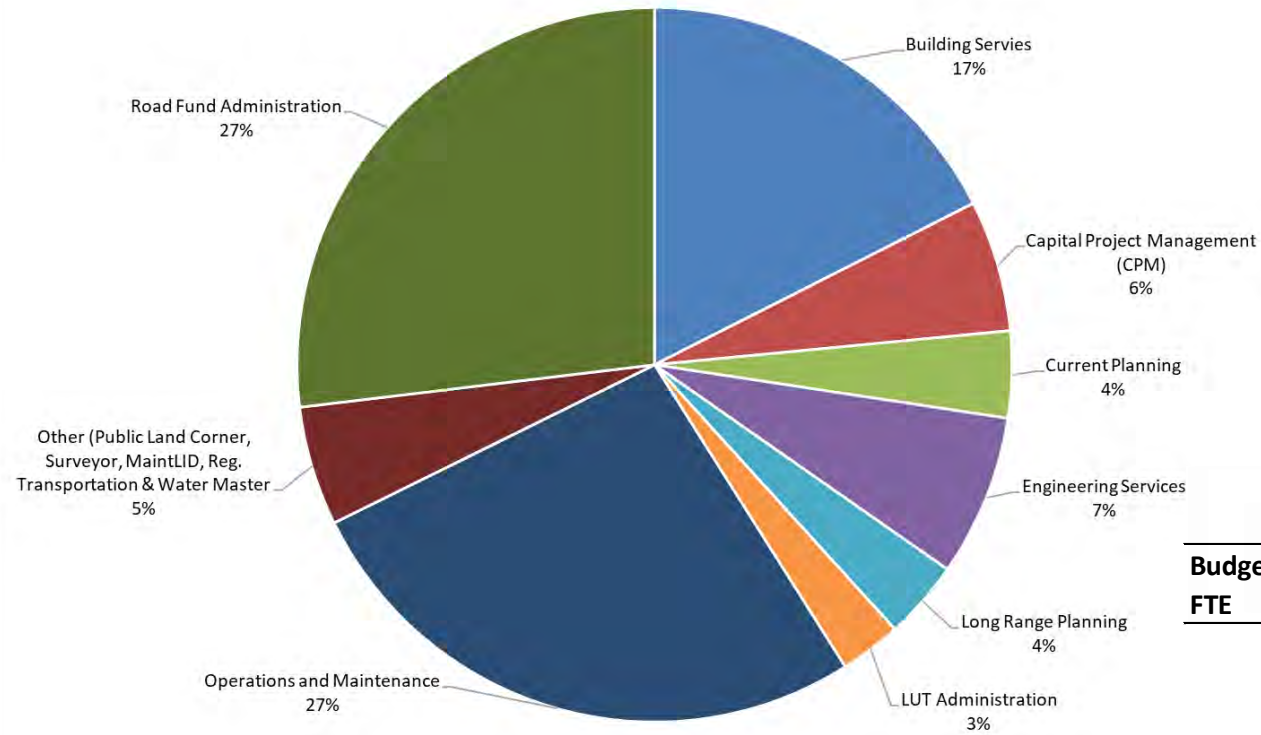
- **Sheriff's Office** – New positions to address jail staffing needs
- Goal of reducing forced overtime demands on employees
- Staffing of Public Safety Training Center
- Improved training means safer community and safer deputies
- Additional positions to keep up with population growth and technology in gathering and managing evidence
- **District Attorney** –
- Additional staff for Grand Jury recordation, victims assistance, misdemeanor trial team
- Technology (body worn cameras and other digital evidence)
- Staff to support specialty courts – specifically Veterans Treatment Court
- Formation of a team focused on domestic violence.

PUBLIC SAFETY & JUSTICE



- **Juvenile Department –** Staffing additions to improve
 - Shelter care at Harkins House
 - Counselor coverage within various areas of the county
 - Provide additional support for Juvenile management team
- **Community Corrections –** Staff increases to help with caseloads and overall workload
 - Risk to current service levels if Legislature doesn't adopt a full funding package
- For all Public Safety & Justice departments, preparing for a potential Public Safety Levy in 2020
- Total Public Safety & Justice staffing adjustments = 33.10 FTE, 3% increase

LAND USE & TRANSPORTATION



	2018-19	2019-20
General Fund	4,142,272	4,986,879
Special Fund	119,977,085	129,048,482
Total	124,119,357	134,035,361

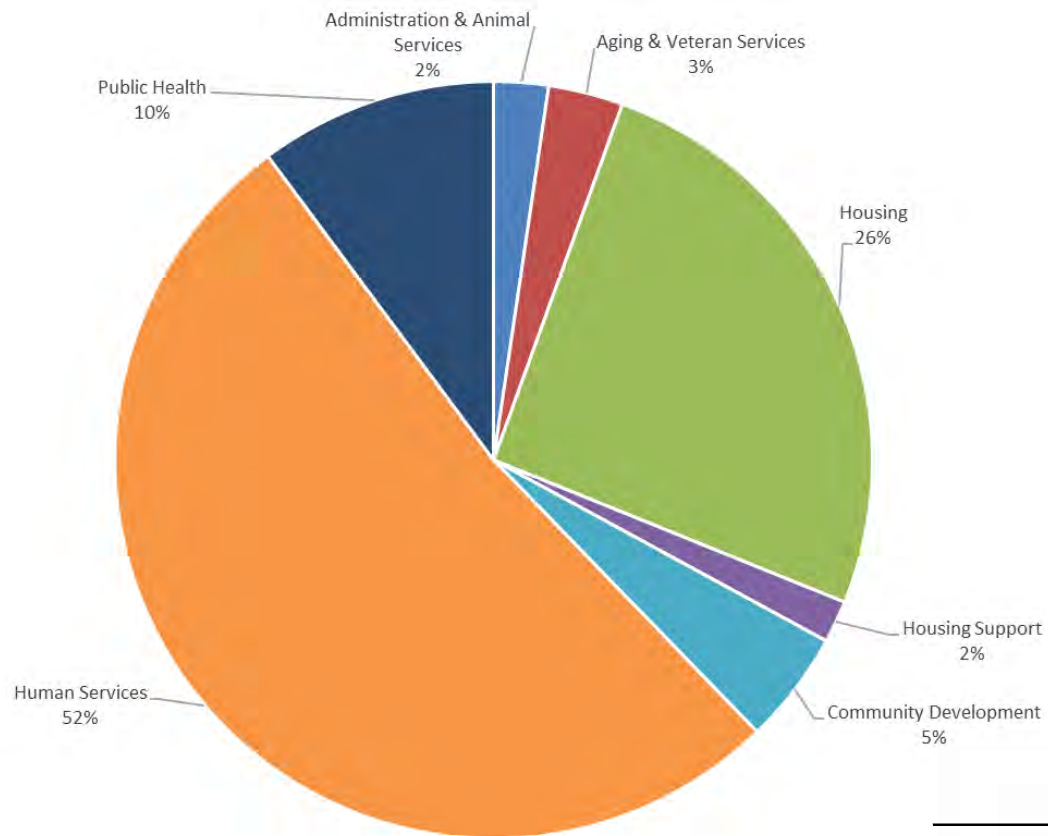
	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Budget	\$ 124,119,357	134,035,361	9,916,004	8%
FTE	341.57	345.16	3.59	1%

LAND USE & TRANSPORTATION



- **Long-Range Planning**
– Anticipated \$695,500 grant funding increase
- **Road Fund Administration** – 2020 Transportation Package
- Some resources from Operations and Maintenance moved to Capital Projects for Americans with Disabilities Act (ADA) projects
- **Current Planning & Building Services** – Continue to monitor staffing levels and workloads
- Total Land Use & Transportation staffing adjustments = 3.59 FTE, 1% increase

HOUSING, HEALTH & HUMAN SERVICES



	2018-19	2019-20
General Fund	23,401,722	31,484,382
Special Fund	132,559,691	189,887,531
Total	155,961,413	221,371,913

	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Budget	\$ 155,961,413	221,371,913	65,410,500	42%
FTE	377.30	399.30	22.00	6%

HOUSING, HEALTH & HUMAN SERVICES



- **Public Health** – Shift of Healthy Families funding; new Public Health Preparedness program; investment in chief medical examiner, Solid Waste regulatory/code enforcement staff, suicide prevention, and Women, Infants and Children (WIC)
- **HHS Administration** – Grant compliance
- **Human Services** – Priority continues for crisis services, housing, substance abuse triage/treatment center exploration; shift of Developmental Disabilities to a new organization unit

HOUSING, HEALTH & HUMAN SERVICES



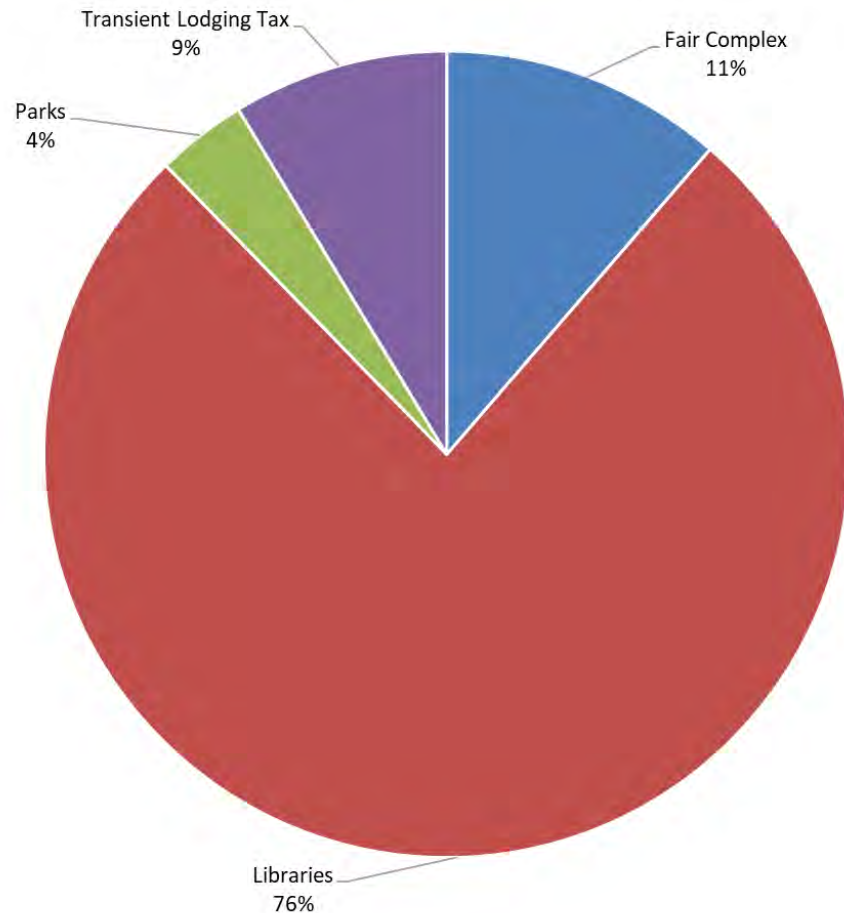
- **Health Share of Oregon** – Stabilizing after closure of other metro-area coordinated care organization (CCO) in January 2018
- **Mental Health Crisis Services** – Stable funding for Hawthorn Center and other crisis services
- **Developmental Disabilities** – State expansion of client eligibility criteria; new staff to meet workload needs

HOUSING, HEALTH & HUMAN SERVICES



- **Community Development** – Federal support expected to decrease slightly
- **Housing Services** – Affordable Housing top priority & budget reflects service expansion
- **Affordable Housing Development Support** – General Fund support of \$4 million
- **HOME** – Federal funding decreases slightly, but fund has large carryforward balance
- Total Housing, Health & Human Services staffing adjustments = 22.00 FTE, 6% increase

CULTURE, EDUCATION & RECREATION



	2018-19	2019-20
General Fund	1,802,983	2,065,711
Special Fund	55,147,307	59,610,721
Total	56,950,290	61,676,432

	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Budget	\$ 56,950,290	61,676,432	4,726,142	8%
FTE	57.35	63.15	5.80	10%

CULTURE, EDUCATION & RECREATION



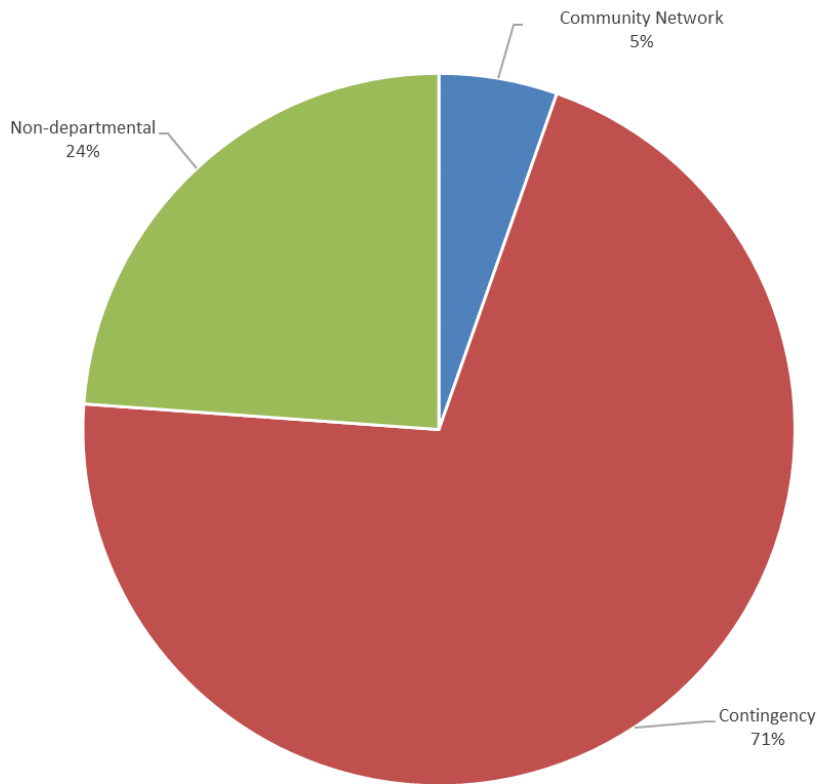
- **Cooperative Library Services** – Implementing a 3-year strategic plan in July 2019 & preparing for a potential 2020 Library Levy
- **Extension Services** – New investment in fiscal capacity and a new Master Naturalist Program at Hagg Lake starting January 2019
- **Fair Complex** – New program budget for Event Center scheduled for completion in spring 2020; Fair Complex master planning process continues

CULTURE, EDUCATION & RECREATION



- **Scoggins Valley Park/Henry Hagg Lake** – Planning for future infrastructure improvements, including campground
- **Metzger Park** – Development of Park Management Plan with community engagement; park enhancements anticipated
- Total Culture, Education & Recreation staffing adjustments = 5.80 FTE, 10% increase

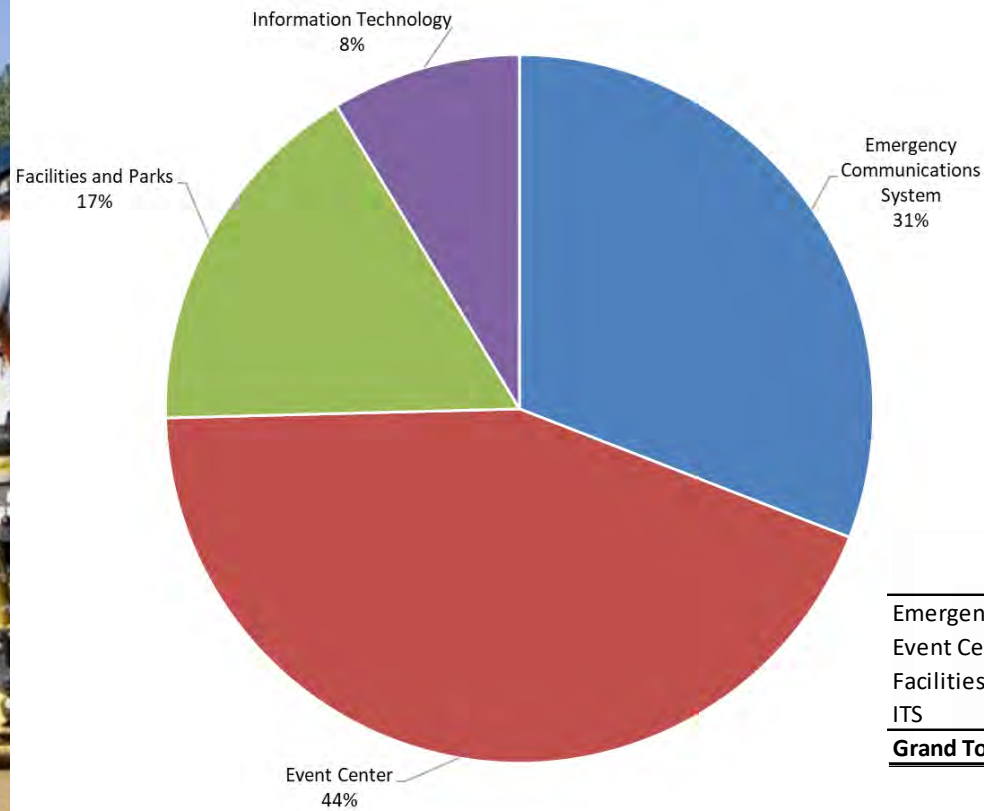
NON-DEPARTMENTAL



- \$2 million appropriated for Board of Commissioner priorities
- An increase of \$38,000 for arts and cultural programming
- General Fund Contingency of nearly \$9 million
- Total reserves as of June 30, 2020, estimated at 20.4% of net discretionary revenues

	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Budget	\$ 13,734,120	12,640,733	(1,093,387)	-8%

FACILITIES/TECHNOLOGY CAPITAL



	Fiscal Year		Change	
	2018-19	2019-20	\$	%
Emergency Communications System	63,149,397	28,700,000	(34,449,397)	-55%
Event Center	42,503,018	40,575,728	(1,927,290)	-5%
Facilities and Parks	26,159,990	15,561,713	(10,598,277)	-41%
ITS	7,385,430	8,034,428	648,998	9%
Grand Total	139,197,835	92,871,869	(46,325,966)	-33%

FACILITIES/TECHNOLOGY CAPITAL



- **Facilities** – Major projects include
 - Event Center
 - 9-1-1 Dispatch Center
 - Walnut Street Center Seismic Upgrade
- Others include
 - Parking Structure Barrier
 - Remodels to accommodate new staff
- Elections relocation
- PSB soft costs for furniture and 2nd floor Suite remodel (not part of Seismic project)
- Locker room/classroom improvements at Washington Street Conference Center
- Energy savings projects

FACILITIES/TECHNOLOGY CAPITAL



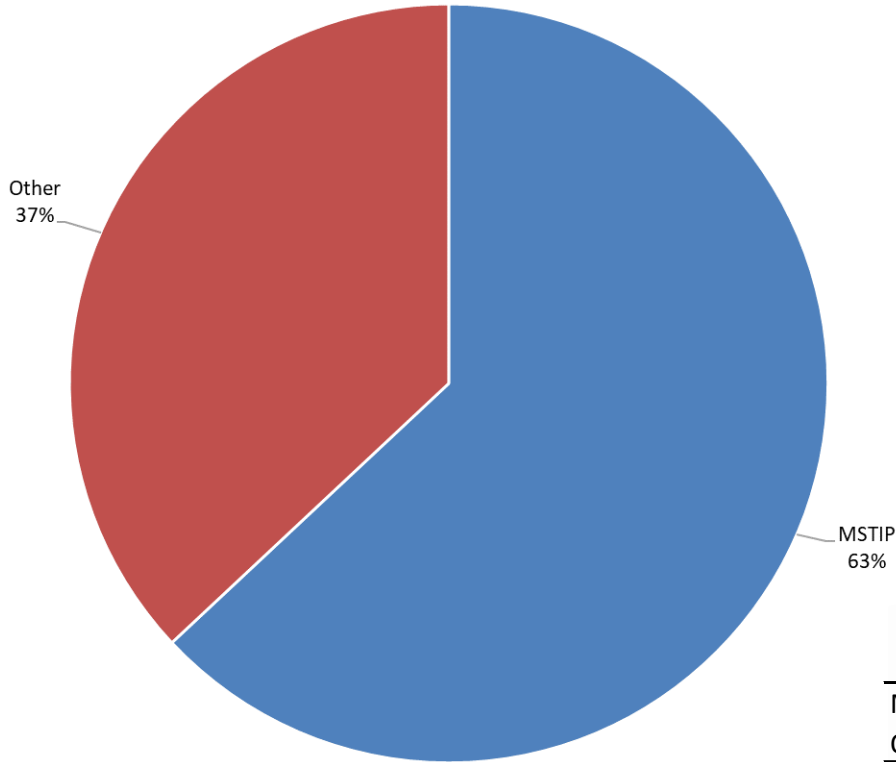
- **Information Technology Services**

– Major projects include:

- Jail Management System
- Tax System
- Disaster Recovery
- Website redesign & content management system replacement

- Other emphasis:
 - Cybersecurity
 - Network infrastructure
 - Workstation upgrades
 - Tableau analytics
 - Elections upgrades

TRANSPORTATION CAPITAL



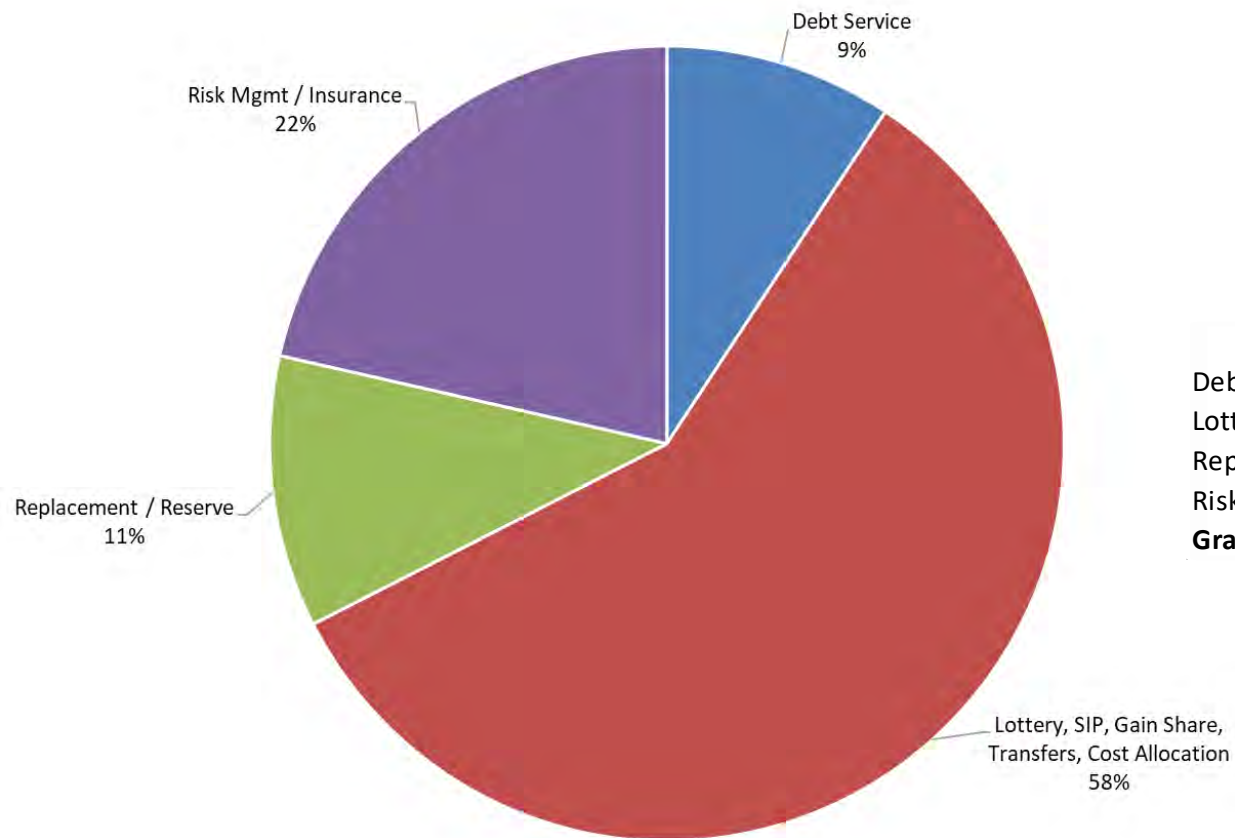
	<u>Fiscal Year</u>		<u>Change</u>	
	2018-19	2019-20	\$	%
MSTIP	161,042,858	171,151,422	10,108,564	6%
Other	86,860,693	100,407,113	13,546,420	16%
Total	247,903,551	271,558,535	23,654,984	10%



TRANSPORTATION CAPITAL

- Fourth year of MSTIP High Growth Program
- Intergovernmental revenue is expected to increase \$24 million (228%) due to multi-jurisdictional projects
- Two MSTIP 3E projects beginning construction
- Two bridge replacements

NON-OPERATING



	Sum of FY2019-20
Debt Service	30,346,340
Lottery, SIP, Gain Share, Transfers, Cost Allocation	190,619,221
Replacement / Reserve	36,220,169
Risk Mgmt / Insurance	70,201,298
Grand Total	327,387,028

NON-OPERATING



- General obligation debt is 3.76% of limit established by statute.
- Medical premium increases approximately 8%
- Liability excess coverage cap increased from \$10 million to \$15 million
- Miscellaneous debt is 14.47% of limit established by statute.

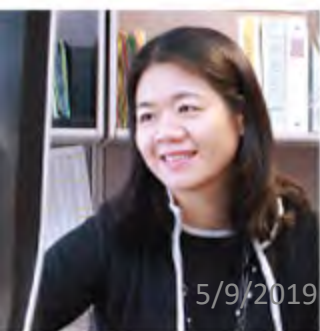
NON-OPERATING



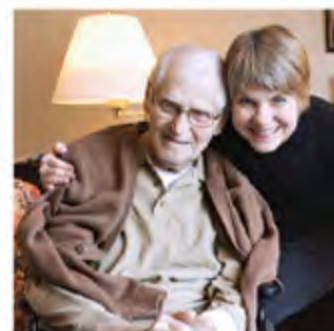
- PERS Side Account created with \$6.8 million from PERS Rate Stabilization and \$8.2 million from General Fund
- Replacement funds setting aside resources for:
 - Building Equipment Replacement
 - ITS Equipment Replacement
 - Fleet Replacement
- \$36 million SIP transfer to the General Fund
- Gain Share spending per Board-approved plan



Questions?



5/9/2019





Intermission

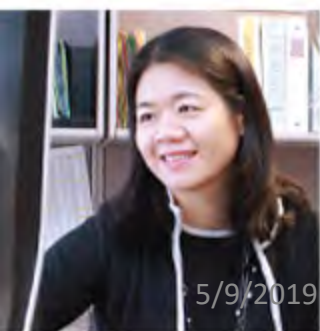


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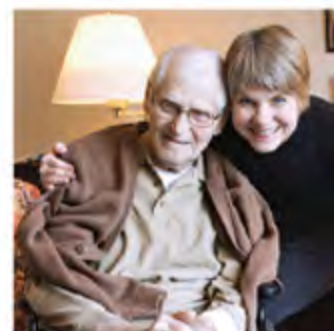




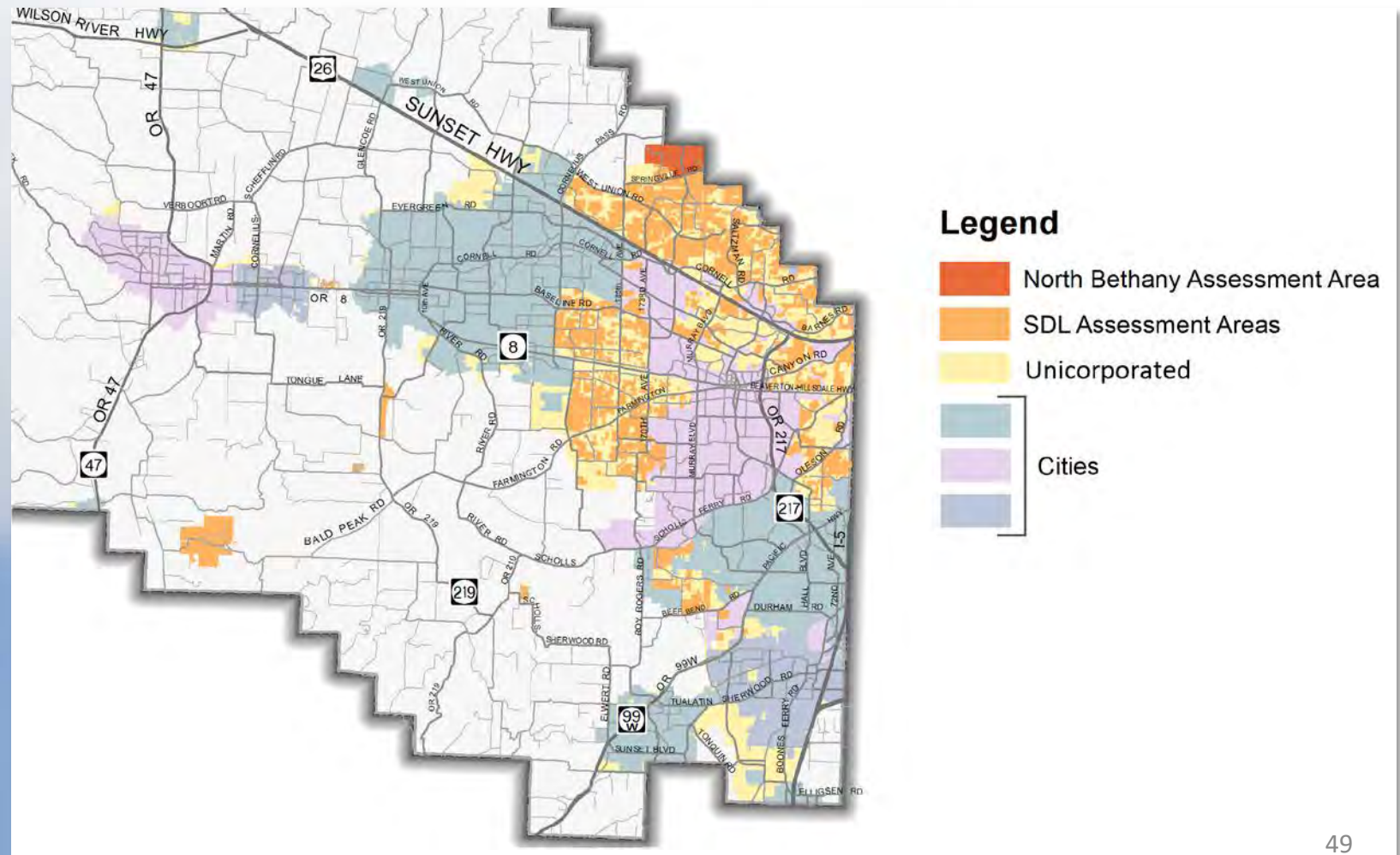
Service Districts Overview



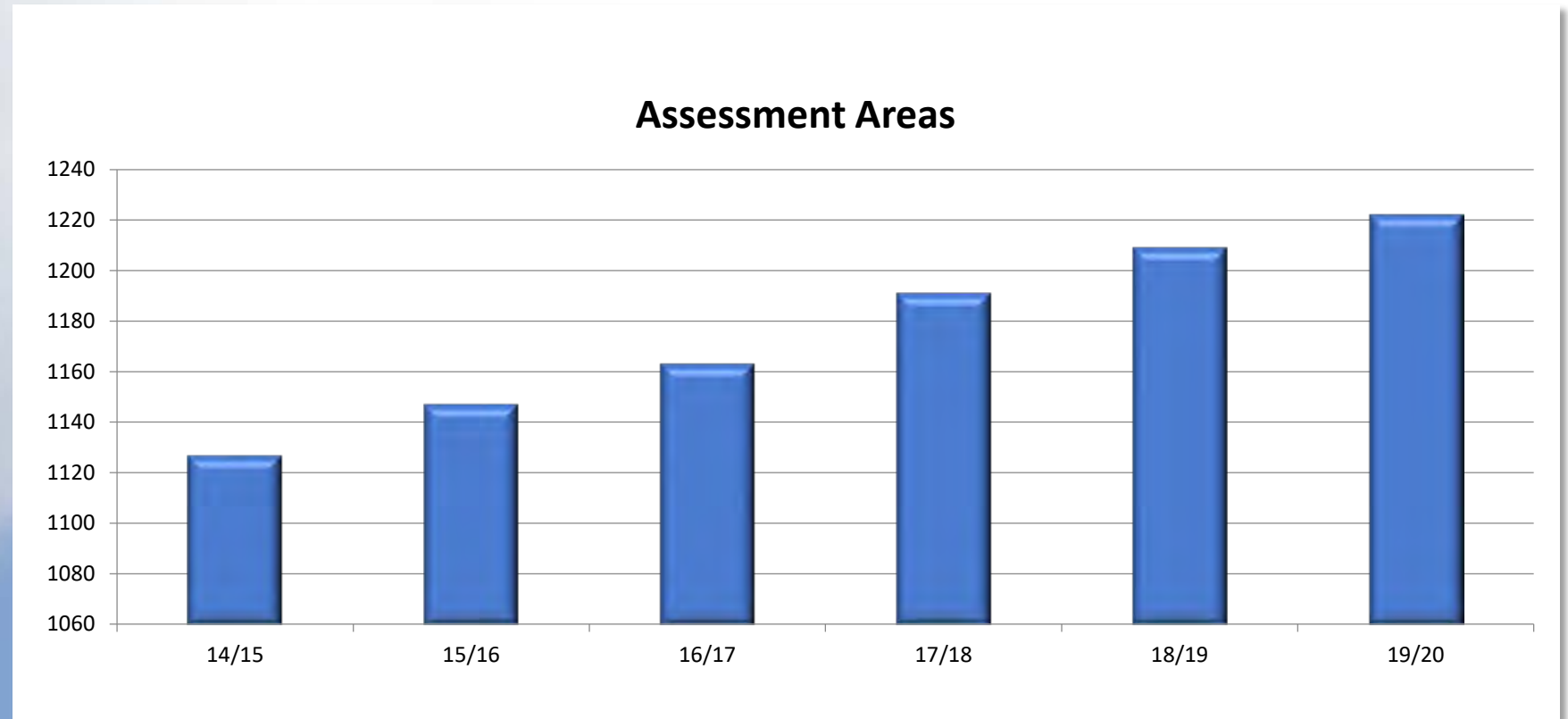
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SERVICE DISTRICT FOR LIGHTING

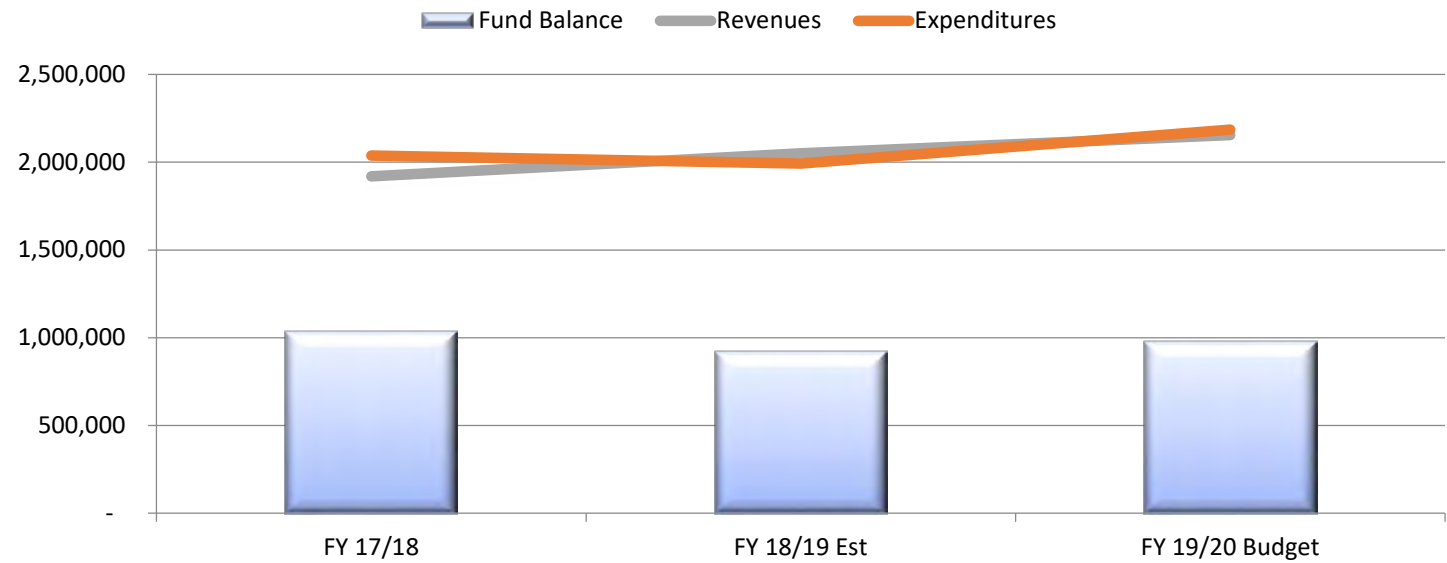


SERVICE DISTRICT FOR LIGHTING



12,379 street lights / 45,965 tax lots

SERVICE DISTRICT FOR LIGHTING



	FY 17/18 Actual	FY 18/19 Estimate	FY 19/20 Proposed
Revenues	1,918,562	2,051,216	2,154,500
Expenditures	2,037,264	1,992,749	2,184,807
Fund Balance	1,038,473	919,771	978,238

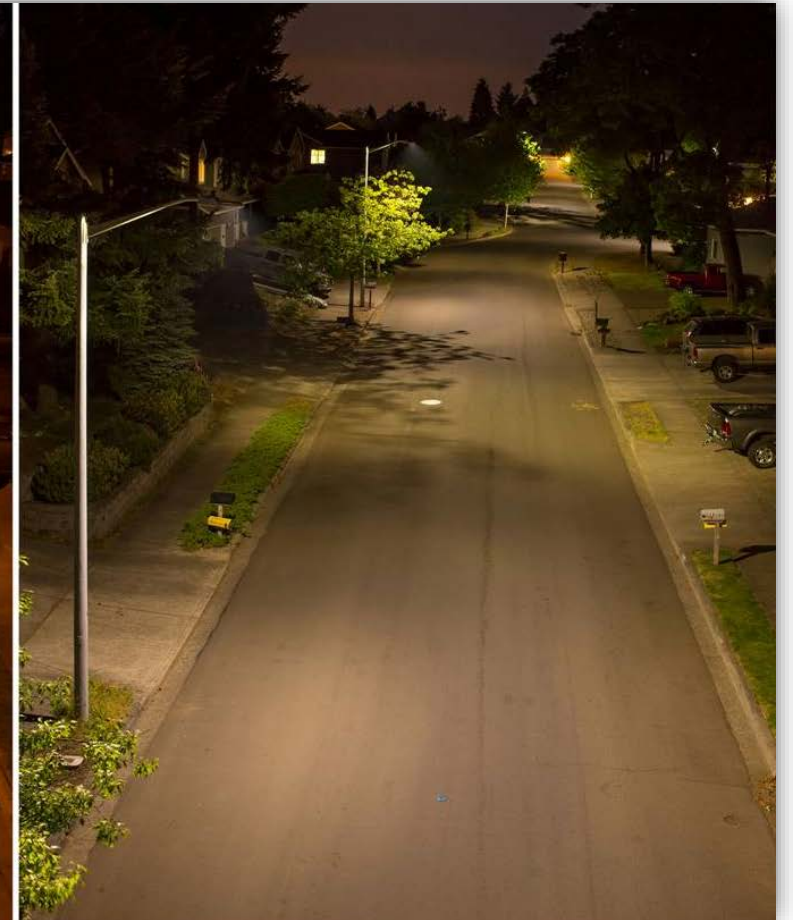
SERVICE DISTRICT FOR LIGHTING



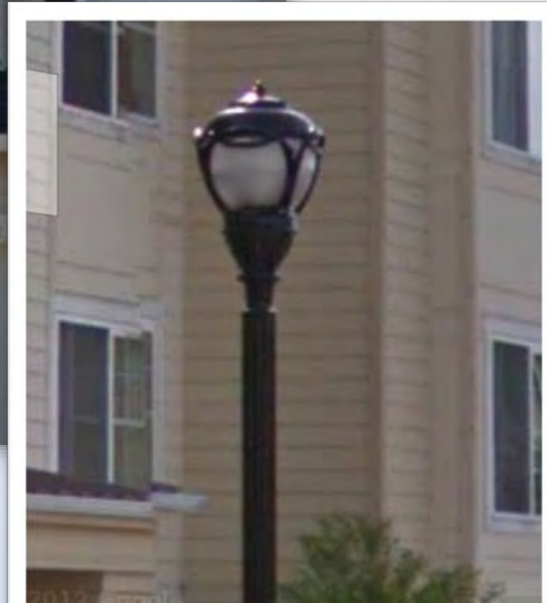
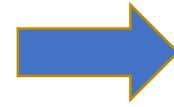
High pressure sodium (HPS)



Light emitting diode (LED)



SERVICE DISTRICT FOR LIGHTING



SERVICE DISTRICT FOR LIGHTING

- Neighborhood-requested assessment areas
 - Formal process starts when a neighborhood representative inquires about the SDL program
 - Requires 51% of the benefitting property owners to be in favor
- Area lighting (older neighborhoods)
 - Area lights are individual lights paid for by the property owner
 - \$5 payment is included on property owner's monthly PGE bill

A photograph of two people in a red canoe on a river, surrounded by dense green trees. The water is calm and reflects the surrounding forest. The scene is peaceful and scenic.

Upcoming Budget Committee Meetings

May 14, 2019 – County Service Districts Budget Committees

- 5 p.m. - North Bethany County Service District for Roads
- 6 p.m. - Urban Road Maintenance District and Enhanced Sheriff's Patrol District
- Location: Charles D. Cameron Public Services Building, Auditorium, 155 N. First Avenue, Hillsboro
- Public comments can be addressed to: finance_budget@co.washington.or.us or written on comment cards located at the entry doors of the Auditorium



Upcoming Budget Committee Meetings

May 30, 2019 – Public Hearing for County and County Service Districts Budgets

- 5:30 p.m. North Bethany County Services District for Roads (Public comment time included)
- 6:30 p.m. Urban Road Maintenance District and Enhanced Sheriff's Patrol District (Public comment time included)
- 7:30 p.m. County Budget
- 7:45 p.m. Public testimony to begin on the County Budget
- Location: Charles D. Cameron Public Services Auditorium, 155 N. First Avenue, Hillsboro

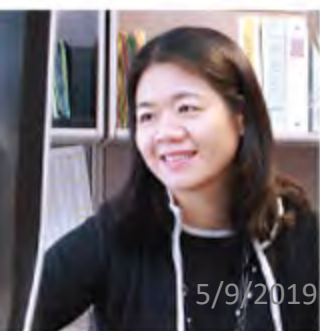
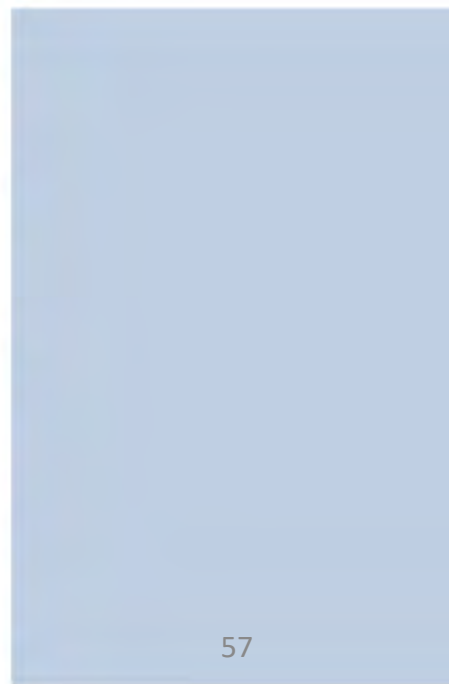


Budget Overview

Washington County and Service District for Lighting No. 1

Budget Committees

May 9, 2019



5/9/2019

