

Washington County and Service District for Lighting No. 1 Budget Committee Procedures



Washington County Budget Committee and Service District for Lighting No. 1 Budget Committee members include the Board of Commissioners and community members Karen Bolin, Jennifer Burghardt, Paul Lathrop, Cesar Maldonado, and Joseph Ross.

The budget committee meetings include a budget transmittal presentation by the County Administrative Office and the Finance Department.

All County budget processes are guided by Oregon Revised Statutes (ORS) 294.305, County Charter, and County Budget Policy 404.

The budget committee is a local government's fiscal planning advisory committee. The past chair of the committee will begin the meeting to select a new chair for this year's committee. Any member may be elected by the committee as its chair.

The May 2022 budget committee meetings will address the following:

- A. Receive the budget message and proposed budget document.
- B. Allow public comment upon completion of the budget committee questions.

The June 2, 2022, public hearing will be formatted as follows:

- A. Staff presentation and budget overview.
- B. Upon completion of the budget overview, the Budget Committee Chair will solicit Budget Committee questions by functional area.
 - Upon conclusion of budget committee questions, the Budget Committee Chair moves to the next functional area on the agenda and repeats the process.
- C. A separate public testimony time is scheduled for individuals and community-based organizations at 6:00 p.m. time certain.
- D. Upon completion of the budget review process, a motion and vote are required by the Budget Committee to approve the Washington County budget, including any changes by the Budget Committee, and to levy taxes. A separate motion and vote are required by the Budget Committee to approve the Service District for Lighting No. 1 budget, including any changes by the Budget Committee.

The budget is available for review by the Budget Committee, residents, and stakeholders at:

https://www.co.washington.or.us/Support_Services/Finance/CountyBudget/index.cfm. Questions can be emailed to Rodney Rhoades, Interim Chief Financial Officer, at finance_budget@co.washington.or.us

Applicable State Law

- A. For each May meeting a quorum is represented by more than half of the Budget Committee membership.
- B. Any action to amend or approve the budget requires an affirmative vote of the majority of the membership, not just the members present. A majority is when 1) all members are present, or 2) if two Commissioners are absent and all others attending then the majority equals six affirmative votes, or 3) if up to three community members are absent then the majority equals four affirmative votes.