

## VISITING CONTROL

Jail staff will control AIC visiting. They may restrict who visits and visiting conditions for the safety, security, and good order of the jail, AIC, and the public. An AIC may refuse to visit with you.

## VISITING HOURS

Visits should take place during normal lobby hours but are subject to the availability of staff and the AIC. A visit may not take place during “lights out”, an AIC’s health care appointment, jail program class or work assignment; or when safety and security are involved. Monday and Friday hours are reserved solely for professional visitors.

## VISITING SAFETY AND SECURITY

The jail security system may video record any visit as a part of normal security procedures. Non-attorney visits are subject to audio recording for security reasons. While visiting, if an AIC says or implies anything about committing suicide or doing other self harm or harm to others, or of being a victim of physical or sexual assault or knowing of another AIC who is, please contact jail staff immediately.

## CONTRABAND CONTROL

You may only take approved containers (and their contents) and small, hand-carried or pocket items into the visiting area, such as photographs, wallets, coins, or keys if they do not present a security risk. No matches, lighters, tobacco, sharp objects, pocketknives, food, or drinks are allowed. You may not take a cell phone or other two-way communication device on a visit. No cameras.

Professional visitors may use laptops in accordance with the jail’s Laptop User Agreement.

Jail staff may ask you to empty your pockets so they can see the contents. You must let jail staff approve and search your containers before the visit. (Containers include briefcases, purses, and fanny packs.)

Jail staff may also ask you to submit to a frisk search if they have reasonable suspicion you are trying to take contraband into the visiting area. You may refuse to submit to a search, but jail staff will not allow you to visit and may permanently revoke your visiting privileges.

You may not leave items in the waiting area while you visit. Lockers are available in the lobby for you to store your personal belongings. The jail is not responsible for items left in lockers. **Turn off cell phones or we will.**

## VISITING RULES

If you violate any visitor rule, jail staff will end your current visit and may deny you future ones.

1. Check in and out with jail lobby staff and show official picture and other required ID noted in the table on the next panel. Enforcement and correctional officers from other agencies may enter the jail through intake area.
2. Wear your visiting badge and return it at the end of the visit.
3. Abide by dress standards requirements.
4. Behave in a manner that is not a threat to the safety, security, and good order of the jail.
5. Do not engage in any sort of sexual misconduct while on the visit. Prohibited behavior includes but is not limited to kissing, hugging, caressing or handholding.
6. Go directly to and from your assigned visiting area. All other areas are off limits.
7. End your visit within the allotted time.
8. Do not be under any influence of drugs or alcohol.
9. Do not take or attempt to bring contraband into the jail or a visiting area. If you do, you are subject to arrest and prosecution under ORS 162.185. (Contraband is anything jail staff have not authorized or issued and includes things like weapons, drugs, lighters, cigarettes, sharp objects, and food.)
10. Do not tamper with, damage, mark, or soil jail property.

TYPE OF VISITOR	ACCEPTED ID
<b>Official</b> <ul style="list-style-type: none"> <li>• Law enforcement and correctional officers</li> </ul>	<ul style="list-style-type: none"> <li>• Commission card</li> </ul>
<b>Official</b> <ul style="list-style-type: none"> <li>• Hearing officers</li> <li>• Probation and parole officers</li> <li>• Pre-sentence investigators</li> </ul>	<ul style="list-style-type: none"> <li>• State driver's license</li> <li>• State ID card</li> <li><i>and</i></li> <li>• Agency ID card</li> </ul>
<b>Professional</b> <ul style="list-style-type: none"> <li>• Attorneys</li> <li>• Legal assistants, investigators, polygraphers, and interpreters (<i>Must have written authorization from the attorney of record.</i>)</li> <li>• Clergy</li> <li>• Health care, court interpreters, or other professionals (<i>Must have a court order or written approval from jail programs or health care staff or a jail supervisor, as appropriate.</i>)</li> <li>• Foreign consulate officer</li> <li>• Child services representative</li> </ul>	<ul style="list-style-type: none"> <li>• State driver's license</li> <li>• State ID card</li> <li><i>and, as appropriate</i></li> <li>• Bar card (attorneys)</li> <li>• Ministerial credentials (clergy)</li> <li>• Health care agency ID</li> <li>• Other agency ID</li> </ul>
<b>Media</b> <ul style="list-style-type: none"> <li>• Reporters</li> <li>• Photographers</li> <li>• Writers</li> </ul>	<ul style="list-style-type: none"> <li>• State driver's license</li> <li>• State ID card</li> <li><i>and</i></li> <li>• Media agency ID</li> </ul>

## DRESS STANDARDS

Because the jail houses a wide variety of antisocial personalities, jail staff will deny you a visit if you wear sexually suggestive or inappropriate clothing. Jail staff will consider clothing as being sexually suggestive for a jail setting if it exposes an undue amount of flesh on the chest, back, thigh, or midsection. This includes short shorts, skirts, and dresses; dresses or skirts with high slits; tank tops, halter or tube tops, or other clothing with plunging or low-cut necklines. Do not wear tight-fitting or see-through clothing or sheer and loose-weave fabrics. Jail staff may consider the absence of undergarments as sexually suggestive.

Jail staff may have you take off your coat, sweater, or similar outer layers of clothing that could conceal contraband and place them in a locker.

You must wear footwear. You may wear a hat or other head covering only if it does not interfere with staff's ability to readily identify you.

You may not have a hairstyle or wear clothing or insignias with language, symbols, or markings that indicate affiliation with a criminal gang, that contain derogatory comments or slurs directed at a class of people or may otherwise disrupt jail order or place a person's safety at risk.

### **PROFESSIONAL CONTACT VISITS**

The Sheriff does not recommend contact visits because of the inherent risk of harm to the visitor. A professional visitor needing a contact visit may call Jail Administration at (503) 846-2798 between 8:00 a.m. and 5:00 p.m. at least 24 hours in advance of the desired visit date. Professional contact visits are rare and must be approved by a jail command officer.

A contact visitor must sign a Contact Visiting Agreement before the visit occurs. A deputy will frisk search the visitor before any contact visit. *Social visitors and clergy are not eligible for contact visits.*

To change a scheduled visit or to advise that you are running late for an appointment, call the jail visiting lobby at (503) 846-6826.

### **MEDIA VISITS**

Media visits are between an AIC and a person working in the communications industry, such as television, radio, newspaper, or book publishing. Contact the Public Information Officer at (503) 209-5613 to request a media visit. A pretrial AIC must have written approval from his or her attorney for a media visit. Jail command staff may deny a media visit.



# **ADULT IN CUSTODY (AIC) OFFICIAL, PROFESSIONAL AND MEDIA VISITING GUIDE**

## **PROFESSIONAL VISITING HOURS**

Monday	7-8am, 9-11am, 12:45-3:30pm, 5-7pm, 7:30-10pm
Tuesday	7-8am, 9-11am, 12:45-3:30pm, 5-7pm, 7:30-10pm
Wednesday	7-8am, 9-11am, 12:45-3:30pm, 5-7pm, 7:30-10pm
Thursday	7-8am, 9-11am, 12:45-3:30pm, 5-7pm, 7:30-10pm
Friday	7-8am, 9-11am, 12:45-3:30pm (No evening visits)
Saturday and Sunday	7-8am, 9-11am, 12:45-3:30pm, 5-7pm, 7:30-10pm

## **Washington County Jail**

215 SW Adams Avenue, MS 33  
Hillsboro, OR 97123-3974  
(503) 846-2600

[www.co.washington.or.us/sheriff](http://www.co.washington.or.us/sheriff)