

AGENDA

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Action – Land Use & Transportation; County Counsel (All CPOs)

Agenda Title: RESOLUTION AND ORDER ADOPTING A NEW CITIZEN PARTICIPATION ORGANIZATIONS BOUNDARY MAP AND ESTABLISHING A NEW PROCEDURE FOR CHANGING CITIZEN PARTICIPATION ORGANIZATIONS BOUNDARIES

Presented by: Brent Curtis, Planning Manager
Dan Olsen, County Counsel

SUMMARY (Attach Supporting Documents if Necessary)

This resolution will implement the new process that enables Citizen Participation Organizations (CPOs) to initiate CPO boundary changes. Adoption of the resolution will also establish the new CPO boundaries as recommended by the CPOs and the Committee for Citizen Involvement (CCI). This Resolution & Order works in tandem with Ordinance 572.

The resolution lays out a process where the individual CPOs can suggest a CPO boundary change following an open discussion at a regularly scheduled meeting. The CCI would then conduct an open discussion on the boundary change proposal at one of their regularly scheduled meetings. They would recommend that the Board approve, deny or they could suggest adjustments to the proposed boundary change. The Board would then conduct a public hearing and could approve, modify or deny the boundary change proposal.

Attachment: Resolution and Order

DEPARTMENT'S REQUESTED ACTION:

Adopt the new procedure for the initiation of CPO boundary changes and the new CPO Boundary map. Authorize the Chair to sign a resolution and order memorializing the action.

COUNTY ADMINISTRATOR'S RECOMMENDATION:

I concur with the department's requested action.

RO 01-75

Agenda Item No.	<u>9.c.</u>
Date:	<u>6/26/01</u>

Rec.

5

FILED

JUN 27 2001

Washington County
County Clerk

Resolution & Order 01-075



IN THE BOARD OF COUNTY COMMISSIONERS
FOR WASHINGTON COUNTY, OREGON

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22

In the matter of a Adopting an Updated Citizen) RESOLUTION AND ORDER
Participation Organizations Boundary Map and)
a Process for Making Changes to Citizen) NO. 01-75
Participation Organizations Boundaries)

This matter having come before the Board at its regularly scheduled meeting of June 26,
2001; and

It appearing to the Board that the existing Citizen Participation Organizations (CPO)
boundary map is in need of updating to reflect changes in the community as identified by the
Committee for Citizen Involvement (CCI); and

It appearing to the Board that the map entitled "Citizen Participation Organizations" in
Exhibit "A", reflects more appropriate CPO boundaries; and

It appearing to the Board that there should be a process for CPOs to recommend to the
Board the creation of new or to alter existing CPO boundaries; and

It appearing to the Board that the attached Exhibit "B" will allow CPOs to recommend new
or altered CPO boundaries to the Board; now, therefore, it is

RESOLVED AND ORDERED that the attached Exhibit "A" and Exhibit "B" are fully
incorporated into this document by reference, and are adopted as the "Citizen Participation

1 Organizations" map and the "Washington County Citizen Participation Organizations Boundary
2 Change Procedure."

3 DATED this 26th day of June, 2001

5 BOARD OF COUNTY COMMISSIONERS
6 FOR WASHINGTON COUNTY, OREGON

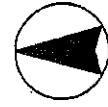
	AYE	NAY	ABSENT
7 BRIAN	—	—	✓
8 SCHOUTEN	✓	—	—
9 LEEPER	✓	—	—
10 ROGERS	✓	—	—
11 DUYCK	✓	—	—

12 *Cindy Dyer*
13 CHAIR

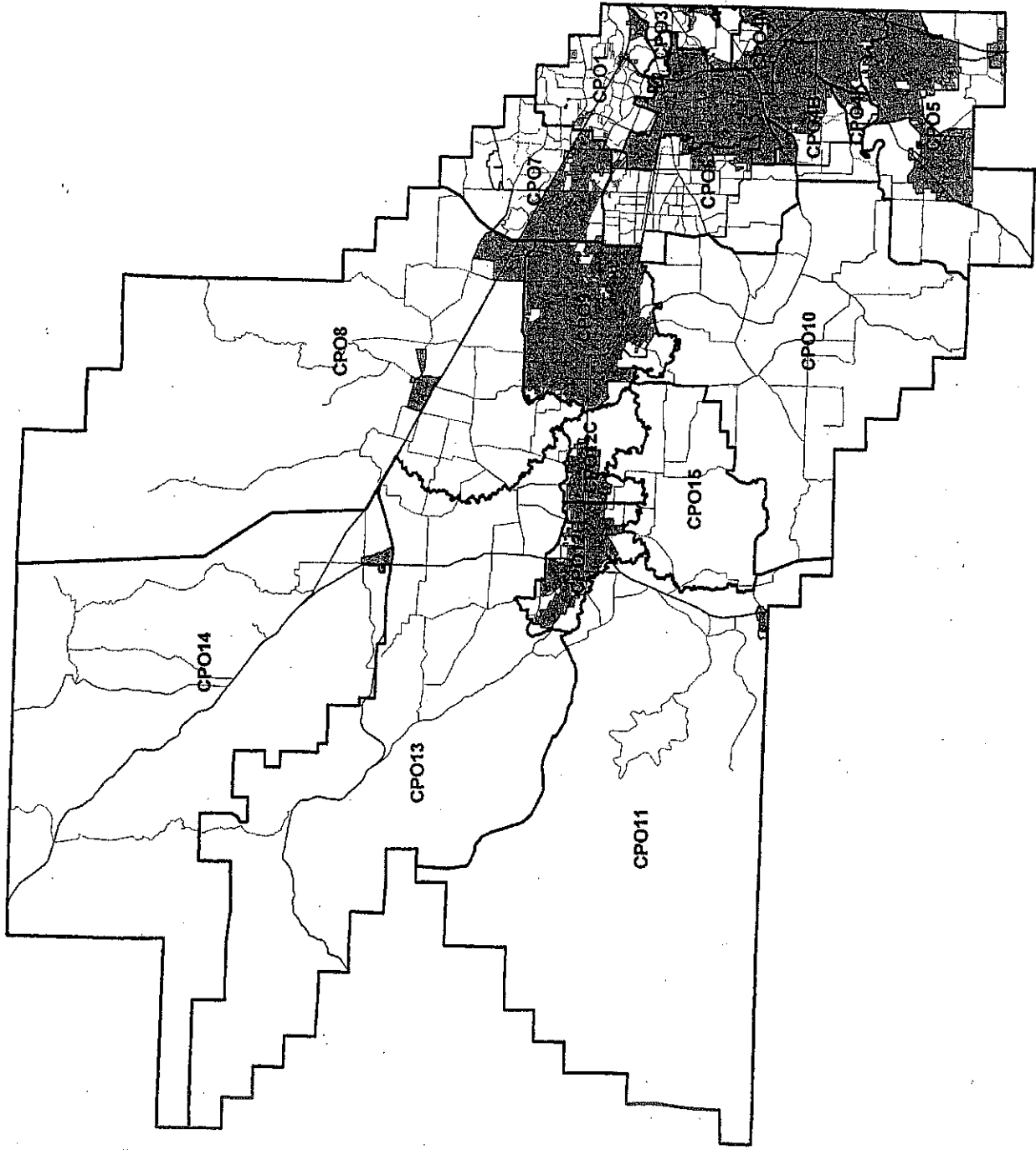
14 *Barbara Hejmanek*
15

Washington County Citizens Participation Organizations (CPO)

- CPO Boundaries
- Incorporated Urban Areas
- Urban Growth Boundary
- Major Roadways

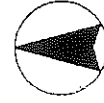


The information on this map was derived from digital databases on Washington County's GIS. Care was taken in the accuracy of this map. Washington County does not accept any liability for errors, omissions, or positional accuracy and therefore there are no warranties which accompany this product. However, notification of any errors will be appreciated.



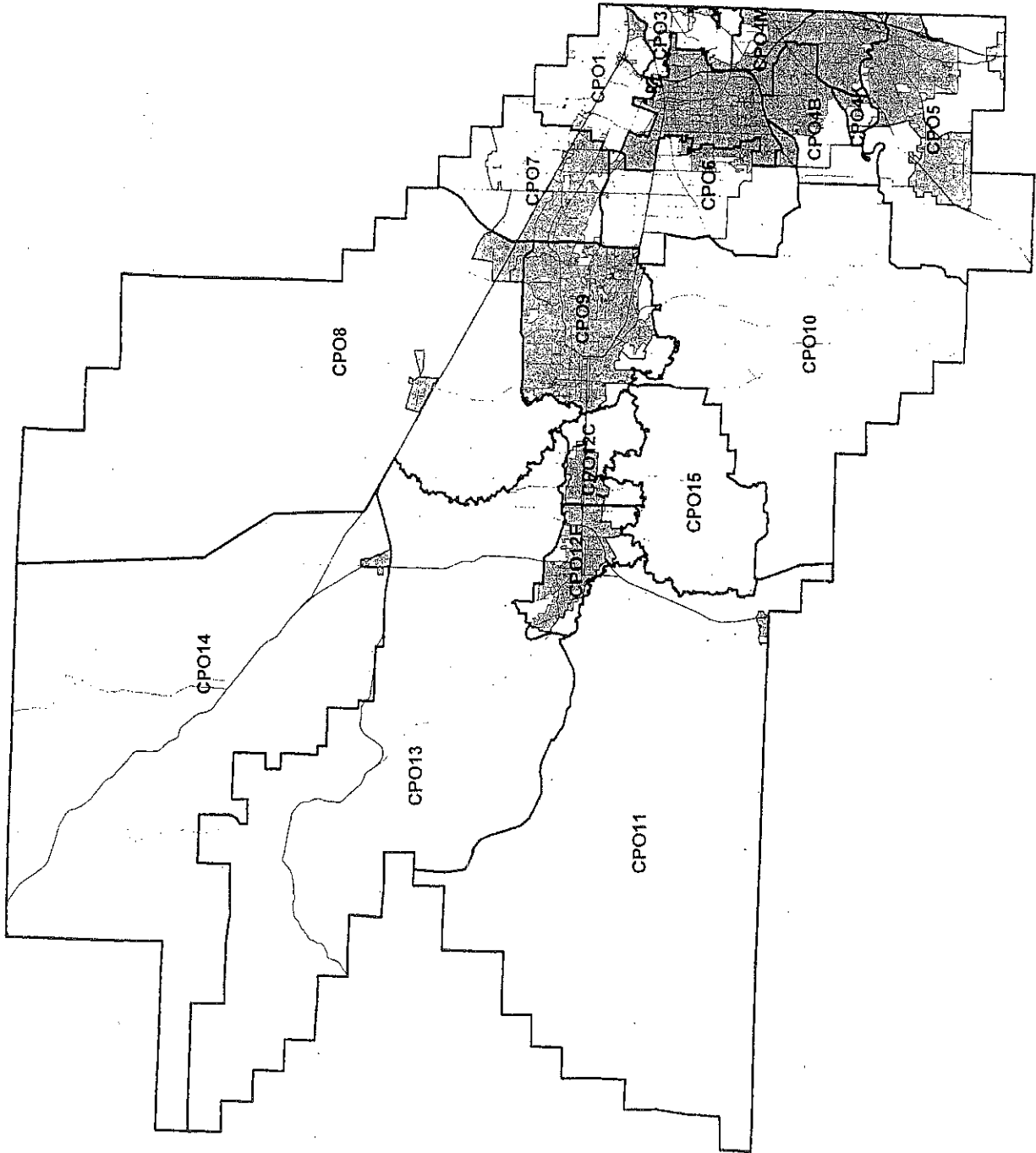
Washington County Citizens Participation Organizations (CPO)

- CPO Boundaries
- ▨ Incorporated Urban Areas
- Urban Growth Boundary
- Major Roadways



0 1 2 3 4 5 Miles

The information on this map was derived from digital databases maintained by Washington County. GIS data was taken from the creation of this map. Washington County does not accept any responsibility for errors, omissions, or positional inaccuracies that may appear hereafter. There are no warranties which accompany this product. However, notification of any errors will be appreciated.



**Washington County
Citizen Participation Organizations
Boundary Change Procedure**

SECTION 1. INTENT

- A. It is the intent of these provisions to set forth a procedure for the creation of new Citizen Participation Organizations (CPOs) and the alteration of existing CPO boundaries.
- B. The boundaries shown on the "Citizen Participation Organizations" map, Exhibit "A", shall remain in effect until changed by the Board of County Commissioners or as authorized by the Board under the procedure described in Section 2 that follows.

SECTION 2. CPO BOUNDARY CHANGES

CPOs may propose the creation of a new or the alteration of existing CPO boundaries. The following procedure shall be followed when one or more CPO proposes to create a new CPO or alter CPO boundaries:

1. The proposed CPO boundaries shall be clearly identified on a map that shows streets and street names.
2. The proposed boundaries shall be reviewed at a regularly scheduled CPO meeting to allow open discussion of the proposal. If the proposal would change the boundaries of two or more CPOs the proposal shall be considered at a regular meeting by each of the affected CPOs unless a joint meeting of all the affected CPOs is conducted.
3. The Committee for Citizen Involvement (CCI) shall then review the proposed CPO boundaries at a regularly scheduled meeting.
4. The CCI shall prepare a recommendation on the boundary proposal and notify the affected CPO(s).
5. The CCI shall then forward their recommendation to the County. The CCI shall submit a map that clearly indicates the proposed CPO boundary changes and a narrative that describes the reasons why the boundary changes are or are not needed and if applicable, why the CCI's recommendation differs from that proposed by the CPO(s).
6. The Board of County Commissions shall conduct a public hearing on the proposed CPO boundaries and shall approve, modify or deny the request.
7. Following a Board decision, which modifies the CPO boundaries, the County will then prepare a new Citizen Participation Organizations map and provide copies to the CCI all active County CPOs, and all County departments.

WASHINGTON COUNTY ENACTED ORDINANCE

9

Pages



ORDINANCE

572

FOR WASHINGTON COUNTY CLERK'S USE ONLY



Rec.

FILED

JUN 27 2001

Washington County
County Clerk

AGENDA

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: First Reading and First Public Hearing – Land Use & Transportation; County Counsel

(ALL CPO)

Agenda Title: PROPOSED LAND USE ORDINANCE NO. 572 – AN ORDINANCE AMENDING VOLUME II, COMPREHENSIVE FRAMEWORK PLAN FOR THE URBAN AREA AND VOLUME III, THE RURAL/NATURAL RESOURCE PLAN ELEMENT RELATED TO CITIZEN PARTICIPATION ORGANIZATIONS; AND , A DRAFT RESOLUTION AND ORDER CONTAINING A NEW CITIZEN PARTICIPATION ORGANIZATIONS BOUNDARY MAP AND ESTABLISHING A NEW PROCEDURE FOR CHANGING CITIZEN PARTICIPATION ORGANIZATIONS BOUNDARIES

Presented By: Brent Curtis, Planning Manager; Dan Olsen, County Counsel

SUMMARY (Attach supporting documents if necessary)

Ordinance No. 572 and an accompanying Resolution and Order will enable the Board of County Commissioners to adopt an updated Citizen Organizations Boundary Map and create an alternative way to establish new Citizen Participation Organizations (CPOs) or revise CPO boundaries.

The Committee for Citizen Involvement (CCI) submitted a letter to the Department of Land Use and Transportation requesting multiple CPO boundary changes. The last time the CPO Boundary Map was updated was in 1986.

The proposed Ordinance will remove the outdated CPO Boundary Map from the Urban Plan. Also, it adds a statement in both the Rural and Urban Plans that the Board will consider a Resolution and Order that updates the CPO Boundary Map and establishes a process for the creation of new CPOs and the alteration of CPO boundaries.

The proposed Resolution and Order contains a new procedure that allows CPOs to propose CPO boundary changes for consideration by the Board without having to go through the lengthy ordinance process which is currently the only way to change CPO boundaries.

DEPARTMENT'S REQUESTED ACTION: *JAC*

Read by title only and conduct the public hearing for Ordinance 572. At the conclusion of the hearing, move to adopt Ordinance 572.

COUNTY ADMINISTRATOR'S RECOMMENDATION:

Agenda Item No:
Date: 6-26-01

ADOPTED

FILED

APR 17 2001

1 IN THE BOARD OF COUNTY COMMISSIONERS

Washington County
County Clerk

2 FOR WASHINGTON COUNTY, OREGON

3
4 ORDINANCE 572

(An Ordinance Amending the Comprehensive
(Framework Plan for the Urban Area and
(the Comprehensive Framework Plan for the
(Rural/Natural Resource Plan Elements of the
(Comprehensive Plan Relating to Citizen
(Participation Organization Boundaries

7
8 The Board of County Commissioners of Washington County, Oregon, ordains:

9 SECTION 1

10 A. The Board of County Commissioners of Washington County, Oregon, recognizes
11 that the Comprehensive Framework Plan for the Urban Area element of the Comprehensive Plan
12 (Volume II) was readopted with amendments on September 9, 1986, with portions subsequently
13 amended by Ordinance Nos. 343, 382, 432 (remanded), 444 (remanded), 459, 471, 483, 503, 516,
14 517, 526, and 561 and that the "Rural/Natural Resource Plan Element (Rural)" (Volume III) was
15 readopted with amendments, by way of Ordinance No. 307, with portions subsequently amended
16 by Ordinance Nos. 342, 383, 411, 412, 458, 459, 462, 480, 482, 499, 539, and 547.

17 B. Subsequent ongoing planning efforts of the County indicate a need for changes to
18 the Comprehensive Framework Plan for the Urban Area and the Comprehensive Framework Plan
19 for the Rural/Natural Resource Elements of the Comprehensive Plan relating boundaries of the
20 Citizen Participation Organizations. The Board takes note that such changes are necessary for the
21 benefit of the health, safety, and general welfare of the residents of Washington County, Oregon.

22 ////

1 C. Under the provisions of Washington County Charter Chapter X, the Land Use
2 Ordinance Advisory Commission has carried out its responsibilities, including preparation of
3 notices, and the County Planning Commission has conducted public hearings processes on the
4 proposed amendments and has submitted its recommendations to the Board. The Board finds that
5 this Ordinance is based on that recommendation and any modifications made by the Board, as a
6 result of the public hearings process.

7 D. The Board finds and takes public notice that it is in receipt of all matters and
8 information necessary to consider this Ordinance in an adequate manner, and that this Ordinance
9 complies with the Statewide Planning Goals, the Metro Urban Growth Management Functional
10 Plan, and the standards for legislative plan adoption, as set forth in Chapters 197 and 215 of the
11 Oregon Revised Statutes, the Washington County Charter, and the Washington County
12 Community Development Code.

13 SECTION 2

14 The following exhibits, attached and incorporated herein by reference, are hereby adopted
15 as amendments to the designated documents:

- 16 A) Exhibit "1" (2 pages) amending Policy 2, Citizen Involvement, and deleting a map
17 in the Comprehensive Framework Plan for the Urban Area.
- 18 B) Exhibit "2" (1 page) amending Policy 2, Citizen Involvement, of the
19 Comprehensive Framework Plan for the Rural/Natural Resource Plan Element.

20 SECTION 3

21 All other Comprehensive Plan provisions that have been adopted by prior ordinance,
22 which are not expressly amended or repealed herein, shall remain in full force and effect.

1 SECTION 4

2 All applications completed and submitted under former land use ordinances shall
3 continue to be processed pursuant to the provisions of the former ordinance, until a final
4 decision is rendered by the County or the application is withdrawn, unless specifically provided
5 otherwise by law.

6 SECTION 5

7 If any portion of this Ordinance, including the exhibits, shall for any reason be held
8 invalid or unconstitutional by a body of competent jurisdiction, the remainder shall not be
9 affected thereby and shall remain in full force and effect, and any provision of a prior land use
10 ordinance amended or repealed by the stricken portion of this Ordinance shall be revived and
11 again be considered in full force and effect.

12 SECTION 6

13 The Office of County Counsel and Department of Land Use and Transportation are
14 authorized to prepare planning documents to reflect the changes adopted under Section 2 of this
15 Ordinance, including deleting and adding textual material and maps, renumbering pages or
16 sections, and making any technical changes not affecting the substance of these amendments as
17 necessary to conform to the Washington County Comprehensive Plan format.

18 ////

19 ////

20 ////

21 ////

22 ////

1 SECTION 7

2 This Ordinance shall take effect 30 days after the date of its enactment.

3 ENACTED this 26 day of June, 2001, being the first reading and
4 first public hearing before the Board of County Commissioners of Washington County,
5 Oregon.

6 BOARD OF COUNTY COMMISSIONERS
7 FOR WASHINGTON COUNTY, OREGON

8 **ADOPTED**

9 *Andy Dyer*
10 CHAIRMAN

11 *Barbara Hejtmanek*
12 RECORDING SECRETARY

13 READING

14 PUBLIC HEARING

15 First June 26, 2001
16 Second _____
17 Third _____
18 Fourth _____
19 Fifth _____
20 Sixth _____
21 Seventh _____
22 Eighth _____
Ninth _____
Tenth _____
Eleventh _____

June 26, 2001

19 VOTE: Aye: Duyck, Rogers, Leeper,
Schouten

Nay: _____

20 Recording Secretary: Barbara Hejtmanek Date: June 26, 2001

Policy 2, Citizen Involvement, of the Comprehensive Framework Plan for the Urban Area, is amended as follows:

Citizen Involvement

IT IS THE POLICY OF WASHINGTON COUNTY TO ENCOURAGE CITIZEN PARTICIPATION IN ALL PHASES OF THE PLANNING PROCESS AND TO PROVIDE OPPORTUNITIES FOR CONTINUING INVOLVEMENT AND EFFECTIVE COMMUNICATION BETWEEN CITIZENS AND THEIR COUNTY GOVERNMENT.

Summary Findings and Conclusion

In 1986, by adopting Resolution and Order No. 86-58 (included in the Appendix), the Board again affirmed the County's commitment to citizen participation in County government and declared its intent to broaden the scope of CPO activities to include advising and consulting with the Board on matters beyond Land Use Planning including housing, parks, open space and recreation, human resource delivery systems, water and sewage disposal systems, and other matters affecting the livability of the community. To reflect this broader scope of activities, and the CPO role as a vehicle for communication between governments and citizens, the acronym CPO was redefined as Citizen Participation Organization.

In 2001, the Board will consider a Resolution and Order that updates the CPO boundary map and established a process for the creation of new CPOs and the alteration of CPO boundaries. This Resolution and Order will then be included in the appendices.

Delete map, on page 1.9, entitled "Citizen Participation Organizations" (see the following page).

Abcde = proposed addition

~~Abede~~ = proposed deletion

MAP TO BE DELETED

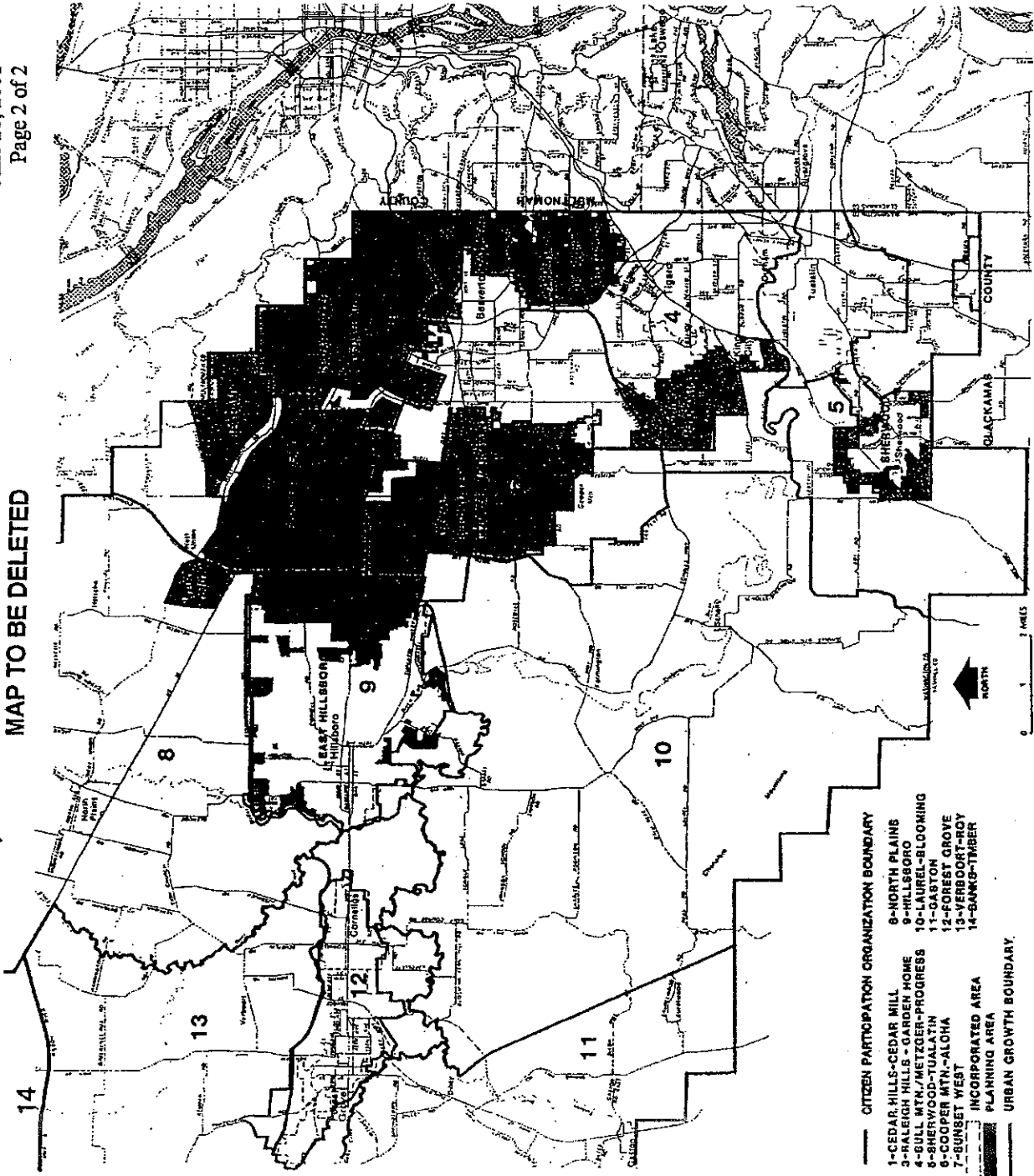
WASHINGTON COUNTY COMPREHENSIVE PLAN

CITIZEN PARTICIPATION ORGANIZATIONS

MAP 2

THIS MAP IS COMPILED FROM ORIGINAL MATERIALS AT
 DIFFERENT SCALES. FOR MORE DETAILS PLEASE REFER
 TO THE SOURCE MATERIALS ON THE WASHINGTON COUNTY
 DEPARTMENT OF LAND USE AND TRANSPORTATION

May, 1984
 REVISED OCTOBER, 1986
 WASHINGTON COUNTY, OREGON
 DEPARTMENT OF LAND USE AND TRANSPORTATION
 PLANNING DIVISION



Policy 2, Citizen Involvement, of the Comprehensive Framework Plan for the Rural/Natural Resource Plan Element, is amended as follows:

Citizen Involvement

IT IS THE POLICY OF WASHINGTON COUNTY TO ENCOURAGE CITIZEN PARTICIPATION IN ALL PHASES OF THE PLANNING PROCESS AND TO PROVIDE OPPORTUNITIES FOR CONTINUING INVOLVEMENT AND EFFECTIVE COMMUNICATION BETWEEN CITIZENS AND THEIR COUNTY GOVERNMENT.

Summary Findings and Conclusion

In 1986, by adopting Resolution and Order No. 86-58 (included in the Appendix), the Board again affirmed the County's commitment to citizen participation in County government and declared its intent to broaden the scope of CPO activities to include advising and consulting with the Board on matters beyond Land Use Planning including housing, parks, open space and recreation, human resource delivery systems, water and sewage disposal systems, and other matters affecting the livability of the community. To reflect this broader scope of activities, and the CPO role as a vehicle for communication between governments and citizens, the acronym CPO was redefined as Citizen Participation Organization.

In 2001, the Board will consider a Resolution and Order that updates the CPO boundary map and established a process for the creation of new CPOs and the alteration of CPO boundaries. This Resolution and Order will then be included in the appendices.

Abcde = proposed addition
~~Abcde~~ = proposed deletion

