

CPO13

Gales Creek, Roy,
Verboort & Vicinity

membership and voting eligibility, per these bylaws. Coordinate CPO 13 volunteers' record keeping. Provide the original or copies of CPO 13 records attendance lists, copies of minutes and correspondence to the CPO Program office according to program guidelines

Melinda Fischer

Jacque

Melinda

Laura

CCI Representative

CCI Representatives - Attend CCI meetings and vote as representative of CPO 13. Two representatives may vote.

Corresponding Secretary

Corresponding Secretary - Conduct all correspondence as directed; work with the Secretary to keep records of correspondence; write up summary updates and follow-up messages, give reminders to the CPO 13 mailing list for key meetings and activities, and writing thank you notes to guests

CPO13

Gales Creek, Roy,
Verboort & Vicinity

Nominated person

Nominated by

Chair

Chairperson / Co-Chairs ♣ Coordinate the business and activities of the CPO 13 Board and the CPO 13. ♣ Preside at all general CPO 13 meetings, or delegate meeting leader roles. ♣ Primary contact for and liaison with Washington County, CPO Program staff and others contacting the organization. ♣ Work with fellow officers, other CPO 13 Board members, and CPO 13 volunteers to delegate responsibilities

Kevin M

Jacque

Kevin

Laura

Vice Chair

Vice-Chairperson Assist the Chairperson in his/her duties upon request. In the absence of the Chairperson or in the event of his/her inability or refusal to act, the Vice Chairperson shall execute the duties and powers of the Chairperson.

Jacque Dugck

Kevin

Secretary

Secretary Record the minutes of all CPO 13 general membership and CPO 13 Board meetings and maintain copies on file. File meeting attendance records, meeting attendance lists, correspondence, and other CPO 13 public records. Verify