

BY - LAWS

C P O 7 S U N S E T W E S T

ARTICLE I

Purpose

The Sunset West Community Planning Organization, hereinafter referred to as CPO 7, exists for the purpose of providing a structure to facilitate effective citizen involvement in the environmental, social, economic and esthetic development of the Sunset West community. CPO 7 will assist in the planning of this community in accordance with the Oregon Land Conservation and Development Commission's state-wide Goal #1, the Washington County Comprehensive Plan Revised 1977, the Washington County Board of Commissioners' Minute Order 74-84, and the Washington County Community Development Ordinance. CPO 7 will encourage citizen participation by a broad cross-section of the community and will provide a direct line of communication between citizens and the Washington County government.

ARTICLE II

Objectives

1. To promote and assist in the formulation, completion, and adoption of a Community Plan.
2. To promote general citizen surveillance and initiative on the implementation of the Community Plan.
3. To furnish a mechanism for citizen involvement in matters of general public concern other than land use planning as determined by vote of the membership or by these by-laws.

ARTICLE III

Geographic Description

The geographic area composing CPO 7 is found with definite boundaries. Said boundaries are as follows:

Northwest along the Multnomah/Washington County Line to Cornelius Pass Road;

Southwest and South on Cornelius Pass Road to NW 216th Avenue, continuing South on NW 216th Avenue to Beaverton Creek;

East on Beaverton Creek to SW Baseline Road, continuing East on Baseline Road to its intersection with SW Walker Road, continuing East on SW Walker Road to the intersection with the Bonneville Transmission Line;

Northeast and North along the Bonneville Transmission Line to its intersection with NW Cornell Road;

East along NW Cornell Road to NW 143rd Avenue;

North on NW 143rd Avenue to NW Thompson Road;

Northeast along NW Thompson Road to the Multnomah/Washington County line.

A map of CPO 7 is attached to these by-laws as an appendix.

ARTICLE IV

Membership

Membership in CPO 7 shall be all citizens of voting age who either reside, own land, or own or operate businesses within the boundaries of the organization's

area. Said boundaries are those illustrated on the map attached thereto. Voting privileges are accorded all members signing the voting register.

ARTICLE V
Officers

Title and Role: The officers of CPO 7 shall consist of a Chairman, a Vice Chairman and a Secretary.

Chairman: The Chairman shall serve as the spokesperson for CPO 7 and will chair general membership meetings and executive committee meetings.

Vice Chairman: The Vice Chairman shall serve for the Chairman in the latter's absence.

Secretary: The Secretary shall record and transcribe the minutes of the general membership meeting and shall maintain a voting register, the voting results, and the minutes.

Term of Office: All officers shall serve a one-year term.

Vacancies: Should any office become vacant prior to the expiration of the term, such vacancy will be filled by a vote of the majority of the members of the Steering Committee subject to ratification by the membership. The replacement officer shall serve out the balance of the retiring officer's term until elections are held at the annual meeting of the general membership.

Removal of Officers: Officers may be removed only by the general membership at a meeting called for that purpose.

ARTICLE VI
Steering Committee

Steering Committee

1. Composed of the three current officers and the immediate past chairman.
2. In addition three members at large shall be elected by the general membership.

Activities and Duties

1. Carry out the purposes and objectives stated in Articles I and II.
2. Represent the position of the CPO subject to confirmation at a general membership meeting.
3. The Steering Committee shall appoint such committees as it deems necessary.
4. The Steering Committee shall keep minutes.

Quorum and Voting

The Quorum shall be a majority of the Steering Committee. Decisions shall be by vote of a majority of the Quorum. Telephone polls are authorized.

Vacancies

A vacancy in the Steering Committee shall be filled by a vote of the majority of the remaining members.

Meetings

Meetings of the Steering Committee shall be held monthly. Time and place to be announced.

Term

Term shall be one year.

Removal of Members

A member may be removed only by the general membership at a meeting called for that purpose.

ARTICLE VII
Appointed Committees - Representatives

1. Established as needed by the Steering Committee or general membership.
2. Purpose and time frame shall be established at the time of formation.
3. The committees are responsible for reviewing projects submitted to them by the Chairman or by the CPO at its general membership meeting and for reporting and making recommendations to the CPO on such projects. No appointed committee shall purport to represent the CPO.
4. Each committee shall elect a chairman and shall record the minutes of its meetings. Committee meetings shall be held as often as is deemed necessary in the discretion of its chairman. The minutes of the meetings shall reflect those members who are present. Membership and voting rights for committee meetings shall be based on the same principles as for the CPO as a whole. Committee action shall be by majority vote of the voting members present.
5. Members of committees shall be appointed by the Chairman, confirmed by the Steering Committee.

ARTICLE VIII
Nominations, Balloting and Elections

Nominations

1. There shall be a nominating committee of three members, appointed by the Steering Committee.
2. Nominations shall be opened by declaration of the Chairman at the general membership meeting immediately prior to the annual meeting.
3. Any member of CPO 7 who is a voting member at the time of the annual meeting shall be eligible to be nominated for office.

4. Determination of nominee eligibility shall be made by the secretary (in the normal manner of determining voting member eligibility) and prior to reading the list of nominees at balloting.

Balloting

1. Balloting for each officer and the members at large of the steering committee shall be by show of hands unless a request for secret ballot is made by any member.
2. The winner shall be the nominee receiving the highest number of votes, provided that number exceeds 50% of the votes cast.
3. In case no candidate receives a majority of votes, a run-off shall be conducted.

Vacancies

Vacancies due to resignation shall be filled by the Steering Committee and ratified by general membership. Appointees complete the unexpired term of the resigning officer(s).

ARTICLE IX
Meetings

Annual Meeting

1. The annual meeting of CPO 7 shall be held in the month of October.
2. It shall be the duty of the Steering Committee to set forth the place, time and agenda for such meeting.
 - a. Chairman shall review the past year's activities and accomplishments.
 - b. Chairman shall present recommendation for future CPO programs and policies.
3. Election of officers

Meeting Dates and Locations (General Meetings)

1. Date, time, location to be announced by Chairman at preceding general meeting.
2. There shall be at least four meetings per year in addition to the annual meeting.

Special Meeting

Special meetings of the membership may be called by the Chairman, the steering committee, or in writing by any ten members entitled to vote at such meeting.

Notice

A notice stating the time and place of the meeting shall be published in a local paper of general circulation at least one week prior to the meeting.

Identification

Persons speaking or submitting written material will identify themselves, their residences and special interest or work at their first presentation.

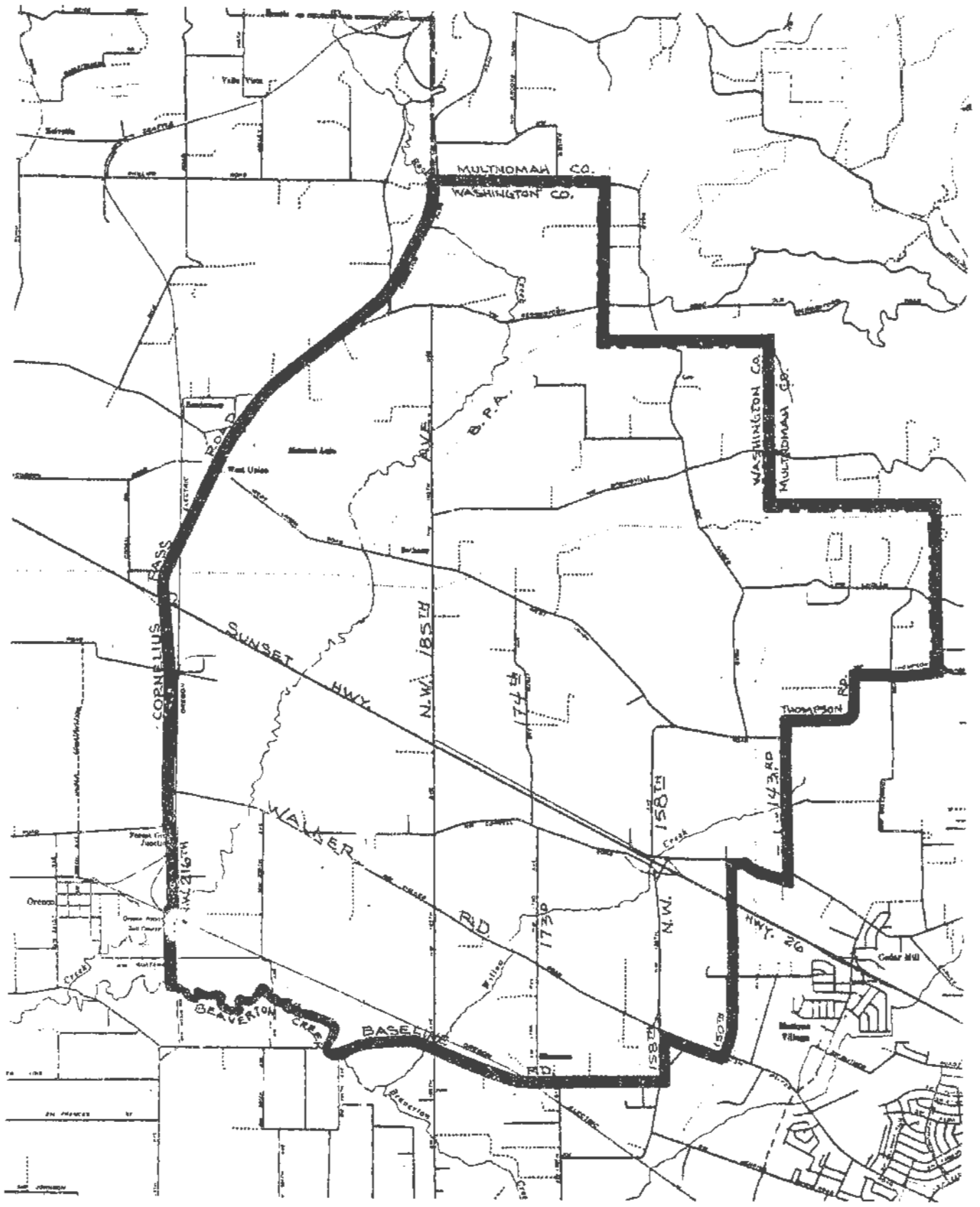
Rules

Roberts Rules of Order shall prevail.

ARTICLE X
Adoption and Amendment

These by-laws may only be adopted or amended at a general membership meeting by a two-thirds vote of the voting members present and voting. No amendment can be voted upon unless said proposed amendment was read at the next prior general membership meeting.

Adopted as amended
6/20/79



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