

CCI Meeting Minutes

May 18, 2023 | 7:00 pm – 9:00 pm

Virtual Zoom meeting

**Attendees:** Liles Garcia, Cheryl, Vici, Cheyenne,

CPO 1: Bruce Bartlett, Virginia Bruce, Fran Warren

CPO 3: Stan Houseman, Ben Marcotte

CPO 4M: Jill Warren, Jim Long

CPO 4K: Gretchen Buehner

CPO 6: Ken Seymour

CPO 7: Mary Manseau

CPO 10: Lars Wahlstrom,

CPO 12F: Darci Hanning

CPO 15: Paul Johnson

**Washington County Staff:** Christina Barboza OEICE, Erin Wardell, PDS Manager with the Department of Land Use & Transportation (LUT)

**Other attendees:** Cheyenne, Nancy, Andrea D’Amico, Kathe, Vici,

**Meeting Scribes:** Christina Barboza

**Youtube Recording Link:** (virginia will email after meeting)

**Approximate total attendance:** 20 Including the scribe and presenter

**7:01 PM Meeting Called to order by Bruce, CCI Chair**

**Approval of the Minutes:** participants are asked to send edits to Christina for an update. April minutes with edits from participants will be approved at the June 2023 Meeting.

**Discussion of minutes.** Mary suggested a more condensed version of minutes to more closely align with Roberts Rule of order.

- Condensed Form of CCI Meeting Minutes - Since the CCI meetings are recorded and published on YouTube, Mary Manseau has proposed a condensed form of CCI meeting minutes that will reduce the effort to record and review them. See document at: <https://www.washingtoncounty.gov/oeice/documents/cciproposedmtgsummarymm051623pdf/download?inline>

**Welcome, Introductions:**

- **Washington County 2023-2025 LUT Planning Work Program**

Erin Wardell, PDS Manager with the Department of Land Use & Transportation (LUT), presented the Draft FY 2023-2025 Land Use & Transportation Planning Work Program. The Work Program has been presented to the Board of County Commissioners and is now open for public comments.

Ongoing through June 2, 2023 | 1pm <https://workprogram23.washcoopenhouses.org/>

[Draft Planning Work Program 2023-25 Open for Comment](#)

Comment on the Washington County Department of Land Use & Transportation draft Planning Work Program 2023-25 in an [Online Open House](#) through 5 p.m. June 2.

The Work Program identifies tasks for Washington County's planning staff. For the first time, the Work Program spans two years. As most of our planning work takes longer than one year, it makes sense to extend the program to allow us to assign our staff and budget more efficiently.

**Discussion:**

- Jim proposes that CCI will write a letter of comments to the county to address concerns.
- Fran and Jim have agreed to work on the letter. Part of the discussion may include completion of Shackelford Road through area outside the UGB and potential funding.
- Gretchen-Short term goal for code is to follow up on what the work plan is going to be for the next several years.
- Letter will be submitted to the CCI steering committee for review

*The PowerPoint has been requested for minutes.*

**CCI Business**

**Elections:**

- Elections for CCI Vice Chair and Communications Subcommittee Chair:
- Gretchen moves to nominate Mary Manseau as the CCI vice chair and Virginia Bruce for the Chair of the Communication subcommittee. Lars second the motion. No discussion. 11-0 motion passes unanimously.

**CCI Steering Committee and CPR Subcommittee May meeting dates –**

- This month the meeting will be held at 5 pm on Wed., May 17, to allow for members to attend the Bystander Intervention In the Workplace training (below).
- The CPR Subcommittee will meet from 12 noon - 2 pm, Thu., May 11, at Bruce's house. Bring a sack lunch.

**WCCI Subcommittee Reports**

**SNR Subcommittee:**

- Jim Long provided a report that included: Meeting held last week. Discussion included wildlife in the area.
- Enforcement order was discussed. Jim will share the 16-page document

- LCDC found the county was out of compliance of Goal 5.
- Fran shared there is a federal grant available under the IRA. The Goal of the grant would be to do outreach to Title 1 schools and provide trees for shade. Grant due date May 30, 2023.
- Video of King Fisher Road that shows the significant resources in the area. The committee is working on documenting all the species in Washington county.

#### **CPO/CCI Program Re-Envisioning Subcommittee Report:**

- OEICE provided an update on the Re-envisioning project on May 9, 2023, <https://www.youtube.com/watch?v=4xvhEqI20GI>
- Bruce shared documents regarding the Strategic Plan from UUA via email.
  - Community Support in the UUA- Draft 1.doc - Addresses the need for community support in the new Community Strategic Plan
  - CCI Summary of R&O 80-108 Roots & Futures.doc. The summary of the resolution order 81-08 was drafted by Bruce and Mary.

**Legislative Report:** Gretchen provided a summary of the ongoing state legislation.

- HB 3114: is not passing
- Broad band bill for rural areas is stuck in the senate

#### **CPO Leaders Roundtable**

##### **Oral reports provided:**

- CPO 4B by Gretchen, CPO 4B is up and running and meet this month
- CPO 7 by Mary Manseau, CPO received information regarding a projecting of parkland that is being improved.
- CPO 10 provided by Lars Wahlstrom, they are meeting this month and is appreciative of staff that supported their in-person meetings. Tour of airport is planned on the agenda.

**9:03 pm Adjournment:** Gretchen moved to adjourn and Jim seconded the motion.

#### **Zoom Chat:**

From Virginia Bruce to All Panelists 07:02 PM

If you want me to do the YouTube recording I need to be made host for a couple of minutes

You can un-host me when you want

From Jim Long to All Panelists 07:10 PM

The minutes should be accurate for people to be able to read months and years from now, instead of actually spending the time listening to all of a meeting on Utube.

From Me to All Panelists 07:11 PM

Virginia I am unable to end your host capability. You need to do that for me. Thanks

From Virginia Bruce to All Panelists 07:12 PM

My options are "pin" and "rename"

From Fran OREGON (she/her) to All Panelists 07:13 PM

Zoom's transcript is not clean - I prefer to run things through a tool called Ollie. I will followup with Christina and Virginia.

From Me to All Panelists 07:13 PM

if you click on the three dots next to my name it will give you the option

From Me to All Panelists 08:09 PM

Erin Wardell <Erin\_Wardell@washingtoncountyor.gov>

From Bruce Bartlett (He) to All Panelists 08:36 PM

CCI SC meeting May 17 at 5:00 pm

<https://us06web.zoom.us/j/2034302736?pwd=Skw4M0pnV21LU1JSYXUyc0xPRDZrdz09>

From Fran OREGON (she/her) to All Panelists 08:40 PM

Fran has been invited to participate on the LUT Goal 5 Project Advisory Committee. If anyone has interest or questions/concerns, please send me an email: [fran.warrenor@gmail.com](mailto:fran.warrenor@gmail.com)

SB 762 has initiated some new measures/money available for wildfire prevention. Anyone want a summary of SB 762?

From Darci Hanning (CPO 12F) to All Panelists 08:46 PM

When would you like feedback by?

From Darci Hanning (CPO 12F) to All Panelists 08:56 PM

Great, thanks!