

## CCI Meeting Summary

**October 18, 2022 | 7:00 pm – 9:00 pm**  
**Virtual Zoom Meeting**

### **Attendees:**

Jim Long (CPO 4M); Mary Manseau (CPO 7);-Virginia Bruce (CPO 1);-Ben Marcotte (CPO 3);-Stan Houseman (CPO 3);-Liles-Garcia (CPO 6 – non-voting);-Bruce Bartlett (CPO 1, CCI Secretary); Paul Johnson (CPO 15);-Jill Warren (CPO 4M); Gretchen Buehner;-Richard Smith (CPO 10);-Fran Warren (CPO 1 – non-voting); Ken Seymour-(CPO 6)

Ellen Partal (Communication Subcommittee Chair);

**Meeting Scribes:** Christina, Washington County Community Engagement Program Coordinator;  
**Washington County Staff:** Chris Deffebach, Brenda Bartlett,

**Approximate total attendance:** 23

### **Welcome, Introductions, Prior Meeting Summary:**

- Meeting Called to Order at 7:00
- Introductions & Check-in
- Review of minutes – **Gretchen moved to approve July minutes as amended by Virginia; Ellen seconded. 9-0 (1 abstained)**

### **Offer Slate of Officers and Steering Committee Members for the October Election**

*Discussion led by Bruce Bartlett*

Per CCI Bylaws: CCI membership approves the Steering Committee membership. The Steering Committee selects CCI Officer positions at the first meeting of the new Steering Committee.

**Steering committee nominations:** Gretchen, Bruce, Paul, ellen, Virginia

Virginia moves to elect Gretchen, Bruce, Paul, Ellen and Virginia to the steering committee. Mary seconded, 13-0 unanimous approval of the 5 steering committee members.

### **Commissioner of the Month**

*Nafisa Fai Washington County District 1 Commissioner*

- *Worked on ban of flavored tobacco*
  - o *Best practices recommend an adoption of a fall ban on flavored tobacco. BOC adopted the ordinance in December. However, the court have ruled that county does not have the authority to approve the ordinance. County Counsel is appealing the decision.*
  - o *Ellen: Has county counsel filed a notice of appeal?*
  - o *CCI and CPOs are encouraged to write letters of support for the ban of flavored tobacco. Brenda will get information to CCI about where we could write letters to back. Brenda will check with the county's legal team about who to address the letters too.*

- *Civic Engagement Sessions: Nafisa has committed to holding month town halls, and quarterly meet up with CCI when possible.*
  - o *Anyone is welcome to attend town halls in district 1. Multiple social media platforms are used to raise awareness of meetings in the community and opportunities for civic engagement.*

Rural Broadband

Other

### Washington County Long Range planning: Chris Deffebach

- How much explicit representation does the county's unincorporated urban area receive from the WCCC? Often time the city and county work together to have a coordinated vote in Land use at state levels. Commissioner Fai represents the county at WCCC. Most issues that come to WCCC are broader and statewide and less directly specific. Commissioner Fai also represents the county at JPAC and Toll advisory committee
- Is there a way to sign up for meeting notices? Yes, there is an interested party list: Write to Theresa Gartner [Theresa\\_Gartner@washingtoncountyor.gov](mailto:Theresa_Gartner@washingtoncountyor.gov) all agendas are now available on agenda.
- Is there a point in the process where community input is useful? Community input is always welcome. There is public comment option at WCCC. It would be nice to have community member come and provide input.
  - Who should CCI have as a speaker on the tolls? Chris will have to get back to CCI with the right person to figure out speakers.

Other CCI Business

- CCI would write a letter to OEICE and LUT requesting a training on the new website.
  - o Mary moves, Gretchen seconded to have Virginia write a letter to OIECE and LUT (?) requesting a training on the new website. 12-0, motion passed.
- Determination of CCI/CPO status of meeting status as a meeting subject to public meeting laws: mary moved, Ellen seconded, Virginia will write the letter and Bruce will send it. Jim opposes and want to open the motion for discussion. Mary withdrawals the motion. Mary moved to have it go to the steering committee, Ellen, seconded the motion. Motion passed by consensus.
- CCI would like the list of zoom participants made available to the individual CPO. Bruce proposes that OEICE has the county contact everyone on cpo mailing lists and ask them to "opt out" on communication from cpo leaders. Ellen suggests that someone in ask all attendance to accept or opt out of CCI and CPO newsletters. Ben, would not like to get constant emails from multiple email addresses. This conversation will be moved to the steering committee.
- CCI would like authorization to use YouTube. Mary made a motion, Jim seconded, to use YouTube as a platform to record and posts meetings on its own YouTube channel. Virginia calls to question. Who are we asking this of? Us? Clarification, Jim, will this be using Facebook vs YouTube? CCI will simulcast the CCI meetings on Facebook and YouTube. Ken: how does the public get the link for the YouTube? The YouTube link could be added to the website page and the agenda. 11-0, 1 abstain, motion passes unanimously.
- **Draft cpo blurb, this will be discussed at the steering committee**
- **Ordinance 889 updating the CCI Bylaws**, LUT staff misinterpreted what was written in the bylaws, regarding the chair of a CCI committee abilities to serve on CCI. Bylaws may need to be updated to change "CCI Committee"s to "CCI Subcommittee" to prevent confusion in the

future.. Staff is reviewing the ordinance. Ellen moves, to have Mary be a representative of CCI for all things 889, Mary seconded, 11-0, motion passes unanimously

- At the direction of the CCI Communications Subcommittee, Mary drafted a letter asking OEICE to have staff attend the CCI Communications Subcommittee meetings. Letter will be added to the Steering Committee's next meeting agenda.

Meeting with Linda Jaramillo to discuss the service agreement. 11/9/22 @ 7p-9p or 11/10/22 from 10a-12p. **The 10a-12p on 11/10/22 was selected by a majority of the group.**

Other CCI Housekeeping items:

- **CCI would like to add admin support for CPOs**
- **When will be a good time for Fran to give an update and report to CCI? Potentially the November CCI meeting.**
- **Consultant reached out to Bruce regarding Clackamas county's review of their CPO program.**
- **Follow up with Amir regarding his participation in CCI/CPO**
- **Meeting agendas are heavy and do not allow for housekeeping discussions.**

#### **SNR Subcommittee:**

The need to protect trees in Cooper Mountain was discussed in a SNR meeting today and the group unanimously approved to ask CCI to help and support get messaging out regarding issues, concerns, and a letter. CCI to deputize the SNR committee to write a letter and submit it. Mary moved, Gretchen seconded 10-0 unanimous passed.

#### **CPO Updates CPO 4M**

Jim from CPO 4 raised concerns that the last CPO meeting agenda was not sent out in a timely manner. The agenda went out the day of, a few hours before the meeting, and that is unacceptable. Jim wrote a letter to send to OEICE regarding his concerns and documenting the concern.

Ellen: reports their meeting agendas have only been posted twice on Nextdoor since January. Also, not in a timely manner.

**Public Comment: none**

#### **Adjourn:**

Ellen moved to adjourn meeting – Jim seconded – no votes against

Meeting adjourned at 9:28PM