


CCI Meeting Summary

November 15, 2022, | 7:00 pm – 9:00 pm

Virtual Zoom Meeting

Attendees:

Jim Long (CPO 4M); Mary Manseau (CPO 7 lead); Virginia Bruce (CPO 1); Ben Marcotte (CPO 3); Stan Houseman (CPO 3); Bruce Bartlett (CPO 1, CCI Chair); Paul Johnson (CPO 15); Jill Warren (CPO 4M); Gretchen Buehner (CPO 4K) Ellen Partal (Communication Subcommittee Chair, CCI Vice Chair); 

Meeting Scribes: Christina, Washington County Community Engagement Program Coordinator;

Facebook Recording: Ian

Washington County Staff: Amanda Garcia-Snell, Latricia Tillman, Samsam Abdi new program coordinator joining community engagement, Christina Barboza.

Approximate total attendance: 13

- November agenda was changed to allow time for SLA discussion, November agenda items have been moved to future meeting topics TBD. Commissioner Roy Rogers will be rescheduled.

Welcome, Introductions, Prior Meeting Summary:

- **Meeting Called to Order at 7:05PM by Ellen Partal, CCI Vice Chair**
- **Review of minutes – Bruce moved to approve October minutes Mary, seconded.**
- **Service Agreement:** Discussion of the group meeting to develop shared goals and identify elements for consideration in the service level agreements. Create a prioritized list of essential elements
 - **Bruce:** CCI has not provided a collective of CCI values that CCI has approved and agreed upon.
 - **Linda:** Values are on the website, they came from the Washco website, and they are generally the core values of Washington County as a whole.
 - **Mary:** Values must be decided upon and not something that is created by OEICE. Where did these agreements come from?
 - **Bruce:** page 3 on the service level agreement, CE to be liaisons to other departments, does this impact the already established relationship with LUT? Amanda: no, CCI is welcome to continue existing relationship. The intent was to have CE support and identify other departments in the county for other topics of interest.
 - General Program support: request for a list request for email list to be shared of all the active CCI members.
 - Attend CCI steering committee meetings and the communication meeting subcommittee, CE cannot staff those meetings due to staff capacity.

- Ellen: could CCI get information about who is receiving information? Amanda: we can share information from constant contact and information CE shares, CCI members will need to track information they specifically share. Amanda: CE can share information from constant contact as requested.
- Mary: is it CE responsibility to recruit CCI members for communities of interest?. Amanda: CCI opportunities are shared through list serves and next door. CE does not have a specific recruitment plan that goes beyond posting in specific spaces.
- Bruce: is the recruitment plan something that can be included in the SLA? Amanda: it depends, there needs to be some information sharing before recruiting can happen, for example having folks attend CCI meetings who are interested in learning more. The CE weekly updates are geared toward CBOs, some individuals are included, but recruitment for CCI and CPO is not targeted focus. Nextdoor is an underutilized tool for recruitment. Ellen: this topic can be taken offline and discussed at the next CCI subcommittee meeting and get back to Amanda with the recommendations and ideas.
- CE to provide clarity on budget priorities: Amanda will follow up
- Mary: pg 4 adopt vision and values of CPO program; CCI cannot adopt vision and values, CCI can adopt vision and values of the CCI program.
- Ellen: do each CPO approve their own vision? Stan, yes, CPO approve their own vision and values.
- OIECE, prefer to work directly with CCI and not CPOs? Amanda's understanding from conversation with CPOS and Linda, is that there is only one agreement with CCI because CPOS are all different. However, CE is willing to complete agreements with whoever the group decides is most appropriate.
- Stan: There is a difference between the CCI reps and the CPO reps. CPOs are independent of each other. CPOs should be representative of their own areas because they represent the people within in their own communities.
 - Linda: some of the language and recommendations but in the SLA are directly from the survey and conversations with folks in CPOs and CCI. CPO agreements need to be distinct.
- Virginia: CPOs are committed to LUT issues, not Equity or diversity and other issues important to specific communities and feels like it's being imposed on CPOs. Administrative support is also needed in addition to training.
 - Ellen: Clarification needed if the training is for volunteers and leaders?
 - Ellen: community needs to be informed of CPOs and what they do in effort to recruit others.
 - Virginia: community needs to be informed of CPO issues and concerns not diversity.
- Stan: the county is not describing the cpos and their agendas in a way that informs the community members of what is happening in terms that they can understand. Staff need to know how to communicate with the community and have staff who can articulate information to CPOs in effort to make cpos interesting and spark people's interest.
- Amanda: the county should provide training on specific topics by specific departments. I.e., LUT should provide training on topics on pertain to LUT ect.
- Mary: this program has been around since 1970s, the correct date needs to be included.

Appendix Discussion:

- **Linda:** high level overview, what is the most appropriate avenue to have communications shared. When is it most meaningful for CCI to communicate to Board of County Commissions for example. The agreement will be with the county not OEICE.
 - Should there be an annual review of the agreement?
- **Virginia:** CCI nor CPO had a say in the questions asked in the survey and she is questioning the quality of the survey?
- **Gretchen:** Is concerned that agreement clearly delineates the agreement is for CCI and she is not clear that someone from the outside will understand that CCI and CPOs are different entities. Stan, responded that CPOs are different and that they can not lumped together.
- **Jim:** The county's LUT makes decisions that violate LUT codes, and the CPOS has to file their own complaints, is there and should there be compensation/reimbursement for CPOS when the state rules in favor of CPOs. Amanda: these questions should be referred to County Counsel.
- **Stan:** A part of the SLA needs to include some guidance on concerns that financially impact CPOs when they need to hire counsel.
- **Gretchen:** There was a discussion on Friday regarding the SLA. A draft need to go out to folks by December so CCI folks can get the information out to CPOs. This timeline should be moved to January/February.
 - **Linda** recommends that this happens sooner than later and that it is not dragged for long periods of time.
- **Amanda:** there is no issue on extending the timeline on the SLA as folks are headed into the holidays.
- **Ellen:** We need to fine tune our questions before we invite CE to subcommittee steering meetings.
- **Gretchen:** Could CE attend subcommittee meetings: Amanda; It doesn't make sense to attend to meetings when we consider the CCI to be the decision-making body of subcommittee meetings. CE is open to discussions about meeting attendance, but CCI needs to notify CE what is most important to CCI?

Committee Reports

• Significant Natural Resources Subcommittee

- Jim: SNR meeting did not take place. There is no current information to share.
- Jim announced the date for the upcoming state hearing.

• Communications Subcommittee

- Monday 21, 2022, 1130 via zoom, Ellen will send zoom invites for those interested in communications subcommittee discussion

9:02pm Adjourn, Jim moved to adjourned, seconded by Gretchen. **No official vote.**

Zoom Chat:

From Amanda Garcia-Snell, she/her to All Panelists 07:17 PM

Hi All. I want to let you

From ellen partal to All Panelists 07:18 PM

thank you Amanda, I will see that happens

From SamsamAbdi(She/her) to All Panelists 07:19 PM

Hello everyone, glad to be here and looking forward to be part of the team! Thank you!

From Virginia Bruce • Cedar Mill to All Panelists 07:34 PM

What does happen when one of our constituents contacts CE? I haven't seen any inquiries for a long time.

From Amanda Garcia-Snell, she/her to All Panelists 07:38 PM

Virginia et al - When people contact us about a specific CPO or CCI we typically connect them with the CPO or CCI leads. If they ask a question that we can answer, we do, but we still encourage people to connect with you all or sometimes we make that connection - depending on what is being asked. Most of the questions from public come to us about inactive CPOs (like CPO9 - we get a lot of questions about CPO 9).

From Virginia Bruce • Cedar Mill to All Panelists 07:38 PM

thanks

From Latricia Tillman (she/her) to All Panelists 07:38 PM

<https://www.washingtoncountyor.gov/support-services/documents/2022-23-adopted-budget-summary/download?inline>

From Virginia Bruce • Cedar Mill to All Panelists 07:41 PM

Amanda and Latricia, do you have a plan for when all the CPO leaders are fed up and resign?

From Latricia Tillman (she/her) to All Panelists 07:43 PM

https://www.oregon.gov/lcd/CPU/Documents/Putting_the_People_in_Planning.pdf

From Virginia Bruce • Cedar Mill to All Panelists 07:45 PM

or was that the plan all along

From ellen partal to All Panelists 07:56 PM

If you would like to make a comment or have a question. please help me by raising your virtual hand. If you cannot, let me know.

From Stan Houseman to All Panelists 08:02 PM

I have over the many years that I have tried to make clear for people that are not deep into the workings of the county and LUT , etc. is to put the description of what the meetings are about in language that is more interesting to them.

From Virginia Bruce • Cedar Mill to All Panelists 08:13 PM

Do you want to know more about what's going on in your area? CPOs are led by volunteers who can help you understand development, traffic, environment, and other issues that affect your quality of life. Connect with neighbors and work together to maintain two-way communication with county leaders, solve problems, and effect change.

Everyone is welcome, come learn with us! Find out when your Community Participation Organization meets, learn more, and sign up for your local CPO newsletter here.

is the meeting being recorded?

Stan take your turn

From ellen partal to All Panelists 08:13 PM

ian is recording

From Ben Marcotte to All Panelists 08:25 PM

Goal 1 - Adopted: 12/27/74; Effective: 1/25/75

<https://www.oregon.gov/lcd/OP/Pages/Goal-1.aspx>

From Stan Houseman to All Panelists 08:32 PM

new staff as well.

or suggested to the CPO to have a trading point.

starting point

From Virginia Bruce • Cedar Mill to All Panelists 08:43 PM

that was exactly why I have been skeptical of the county managing CPO and CCI

fox guarding hen house

and how much staff should interfere in our messaging to our constituents

Raise your hand if you agree!

What are the next steps from OEICE's viewpoint?

From Virginia Bruce • Cedar Mill to All Panelists 08:53 PM

Good things do not shine by their own light. We need marketing to get folks to understand what we do and why they should care and get involved.

personally I felt railroaded with the short deadline. I'm glad to hear that we have more time.

From Virginia Bruce • Cedar Mill to All Panelists 08:59 PM

I would still like to see the survey results

What is the reason you haven't shared it with him?

Us

From Linda Jaramillo (she/her/ella) to All Panelists 09:01 PM

I do have to leave. This has been a good discussion. Thank you Ellen.

From Amanda Garcia-Snell, she/her to All Panelists 09:01 PM

In regard to the survey, as a reminder Bruce and Mary did review the survey questions in advance and we were able to incorporate some of their feedback. Also, as I mentioned each time this question is raised, we are happy to share the findings in aggregate but we haven't had a chance to summarize those findings yet.