

CCI Meeting Summary
May17, 2022 | 7:00 pm – 9:00 pm
Virtual Zoom Meeting

Attendees:

Bruce Bartlett (CPO 1, CCI Secretary); Ken Seymore, Jill Warren (4M), Greg Malinowski (CPO7), Lars Wahlstrom (CPO 10), Richard Smith (CPO 10), Doug Cooper (CPO 7 non-voting), Paul Johnson (CPO 15) , Gretchen Buehner(CPO 4K), Ben Marcotte(CPO 3), Jim Long CPO 4M, Stan Houseman CPO 3, Maria Choban (CPO 7 non-voting) Karen Olsen, Mary Manseau (CPO 7 non-voting), Fran Warren (CPO 1 non-voting) Ellen Partal (Communication Subcommittee Chair) Sherry Stratton (CPO3), Karin Olson, Steve H(CPO 6). guest listening in.

; Mary Lou Oberson (CPO 1 – non-voting);

Meeting Scribes:Christina Barboza, Washington County Community Engagement Program Coordinator.

County Staff:

Christina Barboza, OEICE;

Approximate total attendance:23

Welcome, Introductions, Prior Meeting Summary:

Mary recommends that if folks see an issue with minutes to reach out to community Engagement for revision rather than waiting a month.

Review of Meeting Minutes: Lars moves to accept minutes, Gretchen second the motion. Motion approved.

CCI Communication:

- Washcopolleaders@gmail.com may not have all the CPO leaders in the group, are there folks that in this group who do not want to be on a list. 12 yes, 1 abstain.

- Mary would like guests to plug into their local CPO first if they would like to get involved. Many CPOs have open positions on CC. By becoming a CPO rep to CCI, they will have voting privileges.
- Fran is volunteering to mentor folks interested in joining CPOs and support them through the process and catching up.
- Bruce will connect with Ellen to discuss an email listserv.
- Fran shared the availability of devices to record 360 to get meetings going. Technology has improved over the past 7 years to support hybrid meetings.
- Folks may want different devices to hold hybrid meetings.
- CPO 10 Lars, CPO 10 is meeting in a private business because the school they were previously using could host the meetings past 8. Lars recommends that a location be finalized prior to spending funds on technology.
- Stan prefers to use his current platform to host meetings.

- Mary recommends that CPO leaders discuss if CPOs want this technology and what support is available through OEICE. Mary is concerned about timelines. What support is OEICE going to give CPOs to move towards hybrid meetings?
- There are companies that give nonprofits a discount and this may apply to this group.
- Fran: agrees regarding the proposed budget from Gretchen to support hybrid meetings.
- **Jim makes a motion that CCI request money from OEICE to spend money for laptops so each CPO can run and operate hybrid meetings. The funding request will be for this fiscal year. Gretchen second the motion.**
- **Mary makes a motion to make an amendment "equipment, training and locations" Gretchen seconds the amended motion.**
- **Mary withdraws her amended motion; Jim withdraws his original motion and new motion...**
- **Jim moves to have CCI steering committee to write a letter and request to OEICE, specifically CE, (CC board of commissioners) provide funds, equipment, support/training and suitable locations, to include rent for hybrid CPO meetings and to utilize allocated CPO funds.**
- Paul recommends that the letter be sent to OEICE, not just CE.
- Stan out \$10,000 why would we only focus on 4 cpos if we are trying to expand the program.
- Ellen research the cost and technology need for hybrid meetings to happen. She presented configurations for hybrid support for meetings to include microphones, speakers, hotspots, external camera, and technology to run a hybrid meeting (see handout)
- Fran recommends that a survey is developed to feed back from CPO leaders to inquire about what level of support and training is needed. "Can't we just do a survey to find out which CPOs are interested - and what they would need to purchase? Key question to OEICE is security."
- Fran: "Another question to put into the letter is "who's liable for the equipment?" What happens if the equipment breaks - and what's the turnaround for the repair/replacement? Once we become committed to hybrid, then what happens when the equipment/network is not available? What support would the CPO organization get?"
- Gretchen recommends that a budget request be submitted by January 1.
- Paul: what is the protocol for hybrid meetings? There are different aspects to protocol, safety is one, the second is the platform. He recommends answering the question the technology use is not necessary but need to figure out what needs to be done.
- Jim finds the screen share helpful and is in favor of a letter going out asking who will provide the equipment to meetings. And in the letter CCI needs to include what OEICE can support with running hybrid meetings and would like an action item to happen today.
- Ellen: OEICE could set up zoom training via zoom.
- Stan: We are living in an antiquated system from the beginning of the existence of the CPO program. Everyone is participating in zoom meetings, but when are the people going to be allowed to host meetings like the Board of Commissioners? CCI needs to get up to date on the use of technology.
- Richard: not all CPOs have internet access to even use a laptop for hybrid meetings. They prefer for CE to handle the technology and carrying it back and forth.
- Stan the county needs to provide the assistance to run meetings and all the needs needed to have effective platform. Maybe meetings can be in common areas where people can have access.

Motion from Bruce: CCI steering committee to write a letter to make sense of the conversation. There needs to be a plan for all CPOs to move into the new form.

- Mary CCI members, need to go back to CPO and discuss the needs for hybrid meetings.
- Gretchen not all CPOs meet in the summer.

- Ellen; Is this in addition to our \$350k that we have from Lottery dollars to my understanding Gretchen: I call to question Mary motion have CE come and answer questions about support for hybrid meetings, Jim Long second motion. 13-0 Unanimous.

SNR Report:

- Jim, committee met without an action item. Fran reported treekeepers received a donation for \$1,000. There is a climate action board with community members under the age of 35 getting involved.
- Homeowners, right away discussions, no motions presented.
- Sunrise Beaverton, has activist moving the board of commissioners seeking a climate action committee to advise the board of commissioners.
- Gretchen, ODOT has reached an agreement with the city of Tigard to transfer a portion of Hall Blvd. And will provide funding for upgrades (99 to Locus) what is happening to the portion of Hall Blvd that is not in city and remaining county. Jim submitted a letter to congressman.
- Gretchen reports county had defunded areas and staff that support specific areas and projects.
- Treekeepers would like to get into other areas.
- Steering committee meeting Monday May 23, 2022.

CPO Leaders Round Table

- Gretchen CPO 10 is needing a meeting space to facilitate hybrid meeting options.
- Paul 15; CPO 15, has had a hybrid meeting in the auditorium in Hillsboro, although its not convenient for most folks in the area. They maybe able to accommodate a hybrid meeting if need.
- Fran: Concerns about folks unable to drive to in person meetings for a variety of reasons, she is very interested in hybrid meetings if possible.
- From Mary a developer has filed a Writ of Mandamus to have Circuit Court make a decision on a land use application that final decision has exceeded the 120 day rule. Application had a preliminary decision by county but appeals had been filed by CPO 1 and a community member. More information will be coming out on this. Important to our program because going to circuit court could shut community from an appeal and out of the full land use process.

Communication Subcommittee Update – Ellen Partal:

- Communication subcommittee update: CPO Meeting update for hybrid options moving forward. In addition to internet access for CPOs.

Upcoming proposed CCI meetings – Bruce Bartlett

Public Comment: Not offered

Adjourn:Paul motions to adjourn, Gretchen seconds the motion. 9 yes, 0 No, the motion passes unanimously at Meeting adjourned, 8:39PM.