



# Washington County Committee for Community Involvement

155 N First Avenue, Suite 370 MS20, Hillsboro, OR 97132 | 503-846-6288 | [www.WashCoCCI.org](http://www.WashCoCCI.org)

Recognized by Washington County as a committee devoted to the success of community participation in government decision making processes. The CCI serves to assist the County in complying with Oregon Statewide Planning Goal 1\*.

[www.WashCoCCI.org](http://www.WashCoCCI.org)

Representatives from each of the County's Community Participation Organizations (CPOs), whose mission it is to encourage and empower public involvement, serve on the CCI.

[www.WashCoCPO.org](http://www.WashCoCPO.org)

### Vision

Individuals and their Washington County communities will be meaningfully engaged in collaborative, dynamic processes of open and responsive government.

### Values

Civility, community, compassion, diversity, education, equity, improvement, inclusiveness, information, learning, process, respect, transparency



Meeting agenda for:

## Tue., Oct. 18, 2022 | 7-9 pm

Join meeting via Zoom at:

<https://us02web.zoom.us/j/81624122071>

7:00 pm

### Welcome, Introductions, Meeting Minutes Review

### Announce the 2022-23 Slate of Candidates for CCI Officers

Chair – *Bruce Bartlett*

Vice Chair – *Ellen Partal*

### Election of CCI Officers

### Commissioner of the Month

## Commissioner Nafisa Fai



A refugee from Somalia, Nafisa has lived in Oregon for over 22 years. She lives in Aloha with her family. She has spent the majority of her career working in public health, first at the American Red Cross and then through roles in county government and at a statewide nonprofit leading chronic disease prevention programs. In addition to her work in public health, Nafisa owns a small business based in Beaverton. Through her business, she founded the Pan African Festival, where she unites Oregonians from all backgrounds to celebrate cultural, economic, and social vitality and support for emerging, small businesses.

7:30 pm

### Washington County Coordinating Committee (WCCC)

Chris Deffebach will join us to discuss the WCCC which coordinates activities of Washington County local governments and works toward consensus on regional and state land use and transportation planning matters. For reference reading to prepare for the visit, their Bylaws are attached.

The WCCC is supported by the WCCC Transportation Advisory Committee (WCCC TAC): [www.washingtoncountyor.gov/lut/wccc-and-wccc-tac](http://www.washingtoncountyor.gov/lut/wccc-and-wccc-tac)

Next WCCC meeting: Oct. 17. For agenda and how to join: <https://washingtoncounty.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=527>

Subject areas we would like insight into are:

- How much explicit representation does the county's unincorporated urban area receive from the WCCC?
- How are conflicting interests/needs usually resolved?
- Is there a point in the process where community input is useful?

### Issues and letters to discuss

- Shall the CCI request a training for using the new county website?
- Shall the CCI vote to ask for funds to join IAP<sup>2</sup>? This from IAP<sup>2</sup> regarding rates: *Hi Virginia, In this situation I think your affiliation with the county qualifies you for the government membership rate. You can all join here as a government member for \$390 as long as there are less than 50 of you. After you've joined please send me a list of everyone that should be included in the membership package using the attached template and I can add them all for you.*  
- *Angela Madziar, Membership and Communications Specialist, IAP<sup>2</sup> USA*
- Shall the CCI vote to seek determination of the CCI / CPO meeting status as a "meeting of record", as discussed at the Communications Subcommittee meeting. Draft of proposed letter included with agenda.

(continued)

- Announce that the attendee logs are available from CPO zoom meetings. This would provide an attendance list. If we wanted to contact members directly, we would have to specifically ask attendees if they want to be on our mailing lists. Should we make this a standard practice?
- CPO leaders should strongly consider using their group gmail accounts. Also, YouTube channels can be set up to store recordings of CPO meetings. Discussion: Should we request a training for how to "simulcast" on YouTube? Other technology issues?
- Ellen/Virginia: Present draft CCI/CPO blurb for inclusion in various county newsletters.

### **Committee Reports**

- Significant Natural Resources Subcommittee
- Communications Subcommittee

### **CPO Leaders Roundtable** - *What's going on? Future topics?*

9:00 pm **Adjourn**

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**Significant Natural Resources Subcommittee: meets virtually on 2nd Tue/mth, 9 am**  
**NOTE special date this month: Tue., Oct. 18, 9 am**

<https://us02web.zoom.us/j/4260120334?pwd=ZHh3T1QvR2ZuT3d6OGdkbzZ2N3Nldz09>

**Communications Subcommittee: meets virtually on 3rd Tue./mth, 11:30 am**

[https://urldefense.com/v3/\\_\\_https://us02web.zoom.us/j/81994850104\\_\\_;!NkmFlfIdMx-7bHWw!6fr\\_TVxX3T4loEXxMmP0KOD-Jpk\\_fzcflejDcWD6vO1\\_moy1ypjGBfadZZiFVI70WIV-OT1Y-PLY\\$](https://urldefense.com/v3/__https://us02web.zoom.us/j/81994850104__;!NkmFlfIdMx-7bHWw!6fr_TVxX3T4loEXxMmP0KOD-Jpk_fzcflejDcWD6vO1_moy1ypjGBfadZZiFVI70WIV-OT1Y-PLY$)

**CCI Steering Committee: meets virtually on Mon. following CCI general meeting, 3 pm**

<https://us02web.zoom.us/j/81550099685>

## WASHINGTON COUNTY COORDINATING COMMITTEE BYLAWS

### 1. PURPOSE

The Washington County Coordinating Committee (Committee) will review and comment on major land use and transportation issues, plans and projects and provide a forum for discussion on these resulting in recommendations for a coordinated approach when appropriate.

The Committee's primary and most common function is to establish positions of consensus on land use and transportation issues among Washington County's local governments, which may be carried into regional and state discussions as "countywide" positions.

In addition, the Committee has specific role and authority in two countywide programs: the Major Streets Transportation Improvement Program (MSTIP) and the Transportation Development Tax (TDT) program. The nature and extent of the Committee's authority in these programs is delineated in the programs' adopted administrative procedures.

### 2. MEMBERSHIP

A. Voting Members: The Committee's voting membership shall consist of one elected representative from each of the following member jurisdictions, appointed by the jurisdiction's governing body:

- City of Banks
- City of Beaverton
- City of Cornelius
- City of Durham
- City of Forest Grove
- City of Gaston
- City of Hillsboro
- City of King City
- City of North Plains
- City of Sherwood
- City of Tigard
- City of Tualatin
- City of Wilsonville
- Washington County

TO: County attorney

CC: County Administrator, Commissioners, OEICE

RE: Seeking determination of CCI / CPO status as meeting of record

**THIS IS A DRAFT**

The CPO Program has a long and storied history within Washington County. The program is in flux. Since a CPO may appeal an LUT decision to the County, it superficially appears that the CPO meeting is a decision-making body.

We request your legal opinion: Are Washington County CPO's a public decision-making body, and concurrently subject to notice, agenda and record keeping requirements? Or, are these informational meetings NOT subject to public records laws despite the appeal producing decisions occasionally made. Your opinion is welcomed, and helpful in guiding both staff and CPO Leadership in compliance with all applicable laws.

**THIS IS A DRAFT**