

## SURVEY CHECKLIST

	SURVEY NO.	
SURVEYOR _____	CLIENT _____	
LS# _____	T/R/S _____	
BUSINESS NAME _____	STREET _____	
DATE OF SURVEY _____	RECEIVED BY _____	
DATE RECEIVED _____	AMOUNT PAID _____	
	DEEDS _____	

SUBDIVISION BNDY \_\_\_\_\_

PLA \_\_\_\_\_

PRE/POST CONST \_\_\_\_\_

REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

DATE RETURNED \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MONEY OK \_\_\_\_\_

ACCEPTED FOR FILING \_\_\_\_\_

- Math check..... (Y) (N)
- Data must be of such size and clarity to be clearly reproducible..... (Y) (N)
- Size (18" x 24" only)..... (Y) (N)
- Location by 1/4 section, Township, Range..... (Y) (N)
- Date of survey..... (Y) (N)
- Scale of drawing..... (Y) (N)
- North Arrow..... (Y) (N)
- Basis of Bearings..... (Y) (N)
- Tie to a monumented section corner, 1/4 corner, DLC corner, or a monumented lot, parcel or boundary corner of a recorded plat..... (Y) (N)
- Legend (monument type, size, caps, etc)..... (Y) (N)
- Surveyor's seal, original signature and renewal date..... (Y) (N)
- Narrative - must explain the purpose of survey and how lines were established or reestablished and shall state which data are controlling..... (Y) (N)
- Street names, widths, CR #s shown correctly (check section map & tax map)..... (Y) (N)
- Accepted statement..... (Y) (N)

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**Please keep this with the survey until after it has been filed.**