



RURAL ROADS OPERATIONS AND MAINTENANCE  
ADVISORY COMMITTEE  
Approved Minutes of the  
Regular Meeting of October 13, 2022



**MINUTES**

Members Present:

Loren Behrman	Mike Jamieson (non-voting)	Dan Morgan (non-voting)
LaBeth Dudley	Slade Leahy	Gary Virgin
Marc Farrar	Dave McCoy	

Members Absent:

Kristine Kennedy

County Staff and Commissioners Present:

Nicole Amling	Sherry McFall	Ken Schlegel
Renus Kelfkens	Megan McKibben	Dyami Valentine
Keith Lewis	Michael Nemeyer	Todd Watkins
Chris Lueneburg	Chuck Schable	Commissioner Jerry Willey

Guests:

None

1. Welcome and Introductions

Chair Behrman called the meeting to order at 7:35 a.m. and asked for introductions.

Chair Behrman asked for a motion to approve the July minutes. Member Farrar moved to approve the minutes. Member Dudley seconded. Motion passed unanimously.

All presentations and materials referenced in the minutes will be posted online and available to the public at <https://www.washingtoncountyor.gov/lut/road-maintenance/rromac-meetings>.

2. Guest Comments

No guest comments.

3. Report: Roundabouts

Renus Kelfkens presented information regarding roundabouts in Washington County. Presentation provided in online materials.

4. Report: RDPO Emergency Transportation Routes – Phase 2

Ken Schlegel presented information regarding Regional Disaster Preparedness Organization (RDPO) Emergency Transportation Routes. Presentation provided in online materials.

5. Report: Transit Development Plan

Dyami Valentine presented information regarding Washington County’s 2023-25 Transit Development Plan. Presentation provided in online materials.

**6. Update: Winter Forecast**

Todd Watkins and Keith Lewis detailed their pre-winter operations meeting with ODOT this week. Oregon is entering the third year of La Niña weather system, which means a colder, wetter winter. Ice and snow will likely occur, and Operations is preparing for it.

**7. Update: Service Requests**

Todd Watkins presented information regarding Service Requests for FY21-22. Presentation provided in online materials.

**8. Election of 2022-23 Officers**

Chair Behrman opened the discussion on elections for RROMAC 2022-23 Chair and Vice-Chair. Bylaws prescribe an officer election every year. He reminded everyone of the recommendations that RROMAC agreed upon in January:

- The Chair and Vice-chair positions each serve a two-year term, confirmed by election at the first meeting each year.
- The Vice-chair is automatically nominated to promote to Chair, at the end of the second year.
- Any Member can request to be a candidate for Chair or Vice-chair, with the exception of Members in the first year of their first term.
- The election of the Chair is determined by majority vote of a quorum of RROMAC members.
- Officers will be expected to actively attempt to generate community interest in serving on RROMAC.
- If a Member's term ends while serving as an Officer on RROMAC, nominations will be made for replacement and a vote will be held during the next meeting.
- There will be an expectation that each Member serve as an Officer at least once during their length of service on RROMAC.

Member Leahy nominated Loren Behrman to Chair. Member McCoy seconded. Committee members voted unanimously to elect Member Behrman for a second term as Chair.

Member Leahy nominated Marc Farrar be reelected to Vice-Chair. Member McCoy seconded. Committee members voted unanimously to elect Member Farrar for a second term as Vice-Chair.

**9. RROMAC Member Roundtable**

Todd spoke about the Road Maintenance Plan (RMP) and recommended creating a subcommittee of RROMAC members to discuss and provide input on the next fiscal year's RMP.

Member Leahy moved to form a subcommittee. Member McCoy seconded. Motion passed unanimously. The subcommittee will consist of Chair Behrman, Member Leahy and Member Morgan.

Member Jamieson requested to increase the number of meetings from quarterly to bimonthly. Discussion followed about the purpose of the committee and reasoning for increased meetings. Member Farrar suggested that as an advisory committee to a formal governing body, RROMAC should be meeting to focus on official policies, programs, and issues. It was agreed to discuss the RROMAC schedule and purpose at the next meeting.

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10. Meeting wrap-up

Next meeting to be held in January.

Topics for upcoming meetings:

- Define the purpose of RROMAC meetings
- Discuss changing to a bi-monthly schedule
- Subcommittee report on RMP
- 2023 meeting topic matrix
- Inspection of non-maintained roads
- Donuts

11. Adjournment (02:04:00)

Chair Behrman asked for a motion to adjourn the meeting. Member McCoy moved. Member Farrar seconded. Motion passed unanimously. Meeting adjourned at 9:35 a.m.

Next meeting: January 12, 2023, at 7:30 a.m.
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