

Washington County
Land Use and Transportation, Building Services
IVR Instructions

TO HELP MAKE THE INSPECTION PROCESS SMOOTHLY, PLEASE FOLLOW THESE RULES:

To schedule an inspection, please call our Interactive Voice Response (IVR) system: 503-846-3699 or you can schedule online at www.WashCoORACA.com.

We do not accept inspection requests by e-mail through our website.

Please have the following information available before calling:

1. Your permit number
2. Type of inspection (3-digit code number for the IVR)

Calls received **before six a.m.** will be processed that business day.

Calls received **after six a.m.** will be processed the following business day.

Inspections are done Monday – Friday from 8:30 a.m. to 3:30 p.m. If you need to arrange a time for your inspection or want to know an estimated time window for your inspection, please call 503-846-3470 after 8:00 am the morning of the inspection.

When you dial the IVR – 503-846-3699:

You will hear - “Thank you for calling the Washington County Building Inspection Line.

To Schedule an Inspection, press 1.

To Cancel or Reschedule an Inspection, press 2.

To Obtain Inspection Results, press 3.

To Speak to Department Staff you may press 0 at any time during this call.

To hear General Information, press the * key.

During business hours, you may press “0” to reach an operator. If you make an error while entering the data into the IVR, you can press # at any time to back up and start over or end the call.

If you need to cancel or reschedule an inspection, press 2, on the initial menu, and continue following the instructions. Please remember that if you call to cancel an inspection, you must do so before 6:00 a.m. If not, you will need to call 503-846-3470 after 8:00 a.m. the morning of the inspection to notify us of the cancellation.

If you want to check results, press option 3, on the initial menu, and follow the instructions.

If you experience any problems, please call 503-846-3470 from 8:00 a.m. – 5:00 p.m. and we will be glad to help you.

The address must be posted on the job site prior to the first called inspection and be readable from the street. Lot corner pins and a line must be available for “setback” check by the inspector.

All work within the Public Road right-of-way requires a permit, including road cuts for sewer, water, telephone, electricity and gas. Please call Operations at 503-846-7623 for right-of-way permits.

For any additional information, Please call 503-846-3470.

REQUIRED INSPECTIONS – IN ORDER

(As applicable to your project)

APPROVAL MUST BE GRANTED PRIOR TO PROCEEDING PAST THE POINT OF THE REQUIRED INSPECTION

APPROVED PLANS MUST BE ON SITE FOR THE INSPECTOR

Erosion Control – Call 503-681-4444 to request
Footing/Foundation/Crawl Area Drainage
Foundation Waterproofing at habitable spaces
Engineered Backfill for Basement/Retaining Walls
Sanitary Sewer Service/Water Service/Perimeter Rain Drains/Storm Sewer
Underfloor Plumbing & Plumbing Post & Beam
Underground Electrical (Commercial)
Structural & Mechanical Post & Beam
(prior to underfloor insulation)
Rough-In Plumbing
Electrical – Rough-In & Service
Low Voltage Rough-In
Exterior Shearwall Nailing (prior to covering sheathing)
Framing/Rough-In Mechanical
Gas Line Test

(after Rough-In Plumbing & Rough-In Electrical and Service have been approved)

Insulation
Interior Wall
Final Plumbing
Final Electrical /Final Low Voltage

Final Plumbing and Final Electrical inspections must be approved before a Final Building inspection may be requested.

Erosion Control final inspection must be done prior to occupancy – call 503-681-4444

Structure *may not* be occupied before you receive an *approved* Final Building inspection.

Building/Mechanical Final

NOTE: FINAL APPROVAL MAY ALSO BE REQUIRED FROM LAND USE.

Manufactured Homes

Footing/Foundation/Setback
Blocking
Sewer, Water, Rain Drains (if applicable)
Set-Up Plumbing
Set-Up Electrical
Electrical Service (if applicable)
Skirting
Final Mobile

RESIDENTIAL INSPECTION CODE LIST

Structural	Code
Foundation-Footing-Setback	106
Framing	107
Insulation	108
Structural Post and Beam	109
Structural Masonry	110
Masonry Fireplace	112
Fire Wall	116
Slab	129
Exterior Shearwall and Cover	135
Rebar	142
Foundation Drainage	143
Structural Consultation	180
Pre-Final Code	189
Fire Access	194
Temporary C of O	198
Final Building	199

Mobile Home	Code
Final Mobile	103
Foundation-Footing-Setback	106
Blocking	139
Skirting	140
Setup Plumbing	150
Setup Electrical	151
Structural Consultation	180

Sprinkler	Code
Final Sprinkler System	141
Rough In Sprinkler	155
Structural Consultation	180

Retaining Wall	Code
Foundation-Footing-Setback	106
Structural Masonry	110
Piling / Piers / Caissons	117
Waterproofing	136
Rebar	142
Foundation Drainage	143
Structural Steel	144
Structural Consultation	180
Pre-Final Code	189
Final - Structural Observation	195
Final - Special Inspection	196
Final Building	199

Grading	Code
Site Preparation	501
Fill Inspection	502
Site Inspection	503
Special Inspection	504
Excavation	505
Drainage / Terracing	506
Erosion Control	507
On-Site Storm Water	508
Driveway / Private Road	509
Code Violations	510
Final Grading	599

Right of Way	Code
Forms (Sidewalk/Approach)	950
Final Sidewalk/Access)	951

Plumbing	Code
Water Service	201
Sanitary Sewer / Sewer Line	202
Plumbing Post and Beam	204
Rough-In Plumbing	205
Ground Work / Underground	207
Shower Pan	208
Low Point Drain	209
Storm Sewer	212
Rain Drains	213
Backflow	214
Plumbing Consultation	280
Final Plumbing	299

Mechanical	Code
Gas Line	302
Mechanical Post and Beam	305
Rough-In Mechanical	306
Radon Mitigation	315
Mechanical Consultation	380
Final Mechanical	399

Electrical	Code
Underground Electric	402
Rough-In Electrical and Service	403
Rough-In Electrical	404
Service	405
Low-Voltage Rough-In	409
Electrical Consultation	480
Final Electrical	499

*Connecting to existing water service and sanitary sewer within 30' of the dwelling, work done by owner or licensed MDI. New water and sanitary sewer lines or rain drain downspout connectors require a separate plumbing permit and installation by a licensed plumbing contractor or the property owner.

**Connecting to existing electrical service within 30' of the dwelling, work done by owner or licensed MDI. The installation of a new service or connection to a new service located on the dwelling requires a separate permit and installation by a licensed electrical contractor or the property owner.

COMMERCIAL INSPECTION CODE LIST

Building	Code
Foundation-Footing-Setback	106
Framing	107
Insulation	108
Structural Post and Beam	109
Structural Masonry	110
Wallboard Nailing	111
Masonry Fireplace	112
Ceiling Space	115
Fire Wall	116
Piling / Piers / Caissons	117
Spray-Applied Fireproof	119
Slab	129
Roofing	133
Exterior Shearwall and Cover	135
Waterproofing	136
Rebar	142
Foundation Drainage	143
Seismic Attachments	170
Structural Consultation	180
Pre-Final Code	189
Final - Structural Observation	195
Final - Special Inspection	196
Temporary C of O	198
Final Building	199

Fire Alarm	Code
Final Alarm System	114
Rough In Fire Alarm	153
Structural Consultation	180

Suppression	Code
Final Fire Hood Suppression	134
Rough In Sprinkler / Hood Suppression	155
Structural Consultation	180

Sprinkler	Code
Final Sprinkler System	141
Rough In Sprinkler / Hood Suppression	155
Structural Consultation	180

Retaining Wall	Code
Foundation-Footing-Setback	106
Structural Masonry	110
Piling / Piers / Caissons	117
Waterproofing	136
Rebar	142
Foundation Drainage	143
Structural Steel	144
Structural Consultation	180
Pre-Final Code	189
Final - Structural Observation	195
Final - Special Inspection	196
Final Building	199

Grading	Code
Site Preparation	501
Fill Inspection	502
Site Inspection	503
Special Inspection	504
Excavation	505
Drainage / Terracing	506
Erosion Control	507
On-Site Storm Water	508
Driveway / Private Road	509
Code Violations	510
Final Grading	599

Plumbing	Code
Water Service	201
Sanitary Sewer / Sewer Line	202
Plumbing Post and Beam	204
Rough-In Plumbing	205
Ground Work / Underground	207
Shower Pan	208
Low Point Drain	209
Storm Sewer	212
Rain Drains	213
Backflow	214
Medical Gas	217
Plumbing Fire Stopping	248
Plumbing Consultation	280
Final Plumbing	299

Mechanical	Code
Gas Line	302
Mechanical Post and Beam	305
Rough-In Mechanical	306
Ventilating Hood	308
Type 1 Hood	313
Process Piping	314
Radon Mitigation	315
380 Mechanical Consultation	380
399 Final Mechanical	399

Electrical	Code
Underground Electric	402
Rough-In Electrical and Service	403
Rough-In Electrical	404
Service	405
Low-Voltage Rough-In	409
Slab Cover	420
Electrical Consultation	480
Final Electrical	499

Scheduling an Inspection in ACA

You must be logged into an account in order to schedule an inspection

Go to WWW.WashCoORACA.com

Log into your account. If you do not have an account select Register for an Account

Building Permits | Current Planning | Facility Permits | Septic Permits | Right-of-Way | Traffic Eng | Code Compliance

Search Applications | Select Record and Request an Inspection

User Name or E-mail: Password: Login »

Remember me on this computer | I've forgotten my password | **New Users: Register for an Account**

Type your permit number in the search bar

Announcements | Logged in as: Tiffany Little | Collections (0) | Reports (2) | Account Management | Logout

ELEC-1900218

Select Record Info and then Inspections

Record Number ELEC-1900218:

Residential Electrical

Record Status: Issued

Record Info | Payments

Record Details

Related Records

Attachments

Inspections

Record Details

Select Schedule or Request an Inspection

Inspections

Upcoming

Schedule or Request an Inspection

*You have not added any inspections.
Click the link above to schedule or request one.*

Select the type of inspection you would like to schedule
(You can only schedule 1 inspection at a time)

Schedule/Request an Inspection

Available Inspection Types (8)

Show optional inspections

- 402 Underground Electric (optional)
- 403 Rough-In Electrical and Service (optional)
- 404 Rough-In Electrical (optional)
- 405 Service (optional)
- 409 Low-Voltage Rough-In (optional)
- 420 Slab Cover (optional)
- 480 Electrical Consultation (optional)
- 499 Final Electrical (required)

Continue

Cancel

Select the date that you would like to schedule your inspection and check the Inspection Window button and then Continue. Please note that we cannot schedule a specific time for your inspection.

Schedule/Request an Inspection

×

Inspection type: 404 Rough-In Electrical

To continue, select an appointment date by clicking a link on the calendar below, then select the Inspection Window radio button and Continue:

Oct 2019							Nov 2019							Dec 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5								1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

« Prev

Next »

Inspection Window

Continue

Back

Cancel

You can select continue if you will be the main point of contact for the inspection or select Change contact to enter their contact information.

Schedule/Request an Inspection

Inspection type: 404 Rough-In Electrical

Location and Contact

Verify whether the location and contact person for the selected inspection are correct.

Location
53700 NW SCOFIELD RD, BUXTON, OR

Contact
Tiffany Little
5035555555

Change Contact

Select an existing contact

Specify another person (for this inspection only)

* First Name: Bob Middle Name: Last Name: Vance

* Phone Number: 5034563156

Submit **Cancel**

Continue **Back** **Cancel**

If you would like to leave a message for the inspector you can select Click Here to Include Additional Notes. Once done select Finish

Schedule/Request an Inspection

Confirm Your Selection

Inspections are not guaranteed on the date requested, but every effort will be made to accommodate requests in the order received and considering daily workloads. Please have your work ready for inspection by 8:00 AM on the day of your requested inspection. An inspector will be notified of your request and should arrive between 8:00 AM and 5:00 PM. If you have a special request you want us to be aware of, please include it in the Additional Notes section of this request.

404 Rough-In Electrical
11/01/2019
53700 NW SCOFIELD RD, BUXTON, OR
Bob Vance 5034563156

Click Here to Include Additional Notes

Optional Comments or Instructions for your Inspector:

Beware of Dog - Call 30 Min prior

spell check
(Please include an alternate phone number if different from the contact information provided in your application.)

Finish **Back** **Cancel**

Once your inspection has been schedule it will show up under upcoming inspections. You can select the Actions button to view the inspection detail, reschedule, or cancel.

Inspections

Upcoming (1)

Schedule or Request an Inspection

Click the link above to schedule or request one.

11/01/2019: Scheduled 404 Rough-In Electrical

Actions

View Details
Reschedule
Cancel

Completed

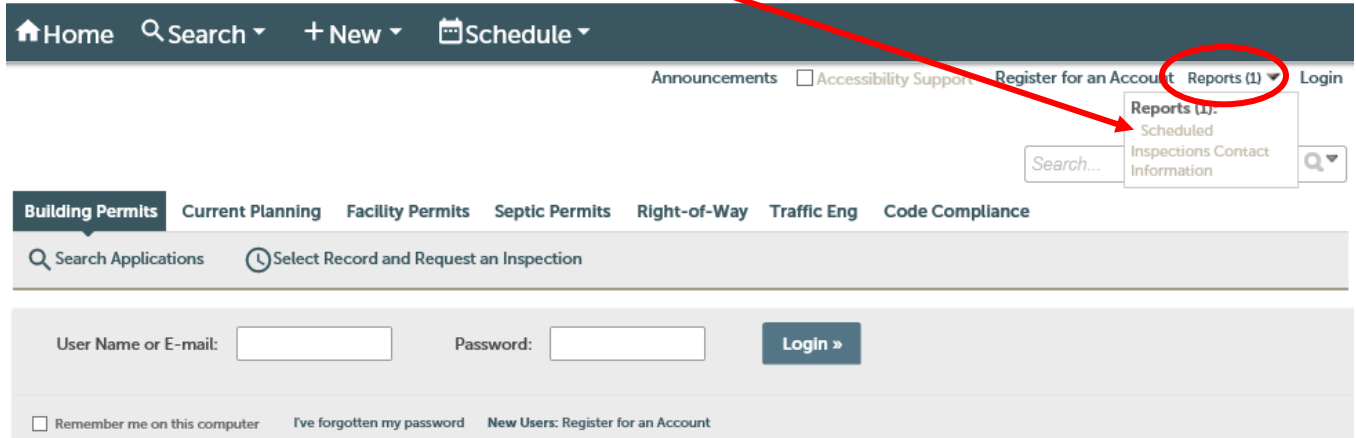
There are no completed inspections on this record.

Inspection results will be emailed to the main applicant email on the permit

Getting your Inspection Time Window

Go to WWW.WashCoORACA.com

Select Reports (1) and then Scheduled Inspections Contact Information



A separate window will pop up. Enter your Washington County permit number and then Submit.



This will give you your inspectors information.

Please be aware that the inspector who is assigned to your job may change prior to 7:30am the day of your scheduled inspection

PermitNo	Inspection Date	Record Type	Inspection ID	Inspector	Inspector's Email Address	Inspector Phone
ELEC-2000761	01/28/2020	Residential Electrical	404 Rough-In Electrical	Matt Spradlin	Matthew_Spradlin@co.washington.or.us	503-781-6257

Inspection assignments will not be available until after 7:30am the day of your inspection. To get an estimated time of inspection please call the inspector using the phone number provided. The inspectors do not accept inspection requests via email.

For any questions call our office at 503-846-3470, Monday – Friday, 8:00am-5:00pm

Getting Inspection Results

You must be logged into an account in order to schedule an inspection

Go to WWW.WashCoORACA.com

Log into your account. If you do not have an account select Register for an Account

The screenshot shows the top navigation bar with links for Building Permits, Current Planning, Facility Permits, Septic Permits, Right-of-Way, Traffic Eng, and Code Compliance. Below this is a search bar with a magnifying glass icon and the text "Search Applications". To the right of the search bar is a clock icon and the text "Select Record and Request an Inspection". Below the search bar is a login form with fields for "User Name or E-mail:" and "Password:", a "Login »" button, and a "Remember me on this computer" checkbox. To the right of the checkbox is a link "I've forgotten my password" and a link "New Users: Register for an Account" which is circled in blue.

Type your Permit Number in the search bar

Announcements Logged in as: Tiffany Little Collections (0) Reports (2) Account Management Logout

ELEC-1900218

Select Record Info and then Inspections

The screenshot shows the record details page for ELEC-1900218. The record number is "ELEC-1900218" and the record title is "Residential Electrical". The record status is "Issued". There are two tabs: "Record Info" and "Payments". The "Record Info" tab is selected, showing "Record Details", "Related Records", "Attachments", and "Inspections". The "Inspections" section is highlighted in blue. Below the "Inspections" section is a "Record Details" section.

The current scheduled inspections will be at the top. Any completed inspections will be near the bottom of the page. Click on View Details next to the inspection that you want the results of

The screenshot shows the "Inspections" section of the record details page. It is divided into two categories: "Upcoming" and "Completed (1)". Under "Upcoming", there is a link "Schedule or Request an Inspection" and a message "You have not added any inspections. Click the link above to schedule or request one." Under "Completed (1)", there is a link "View Details" circled in blue. The text "Approved 499 Final Electrical Result by: James Lund on 11/05/2019" is visible below the "View Details" link.

Click on View Result Comments

499 Final Electrical (Required)
3585 SW 198TH AVE, BEAVERTON, OR

[Print](#)

Status	Details	
Approved 11/5/2019 9:47 AM Desired Date: TBD	Record 19006818 Commercial Electrical	Contact Selectron IVR 9712557618
<i>Last updated</i> James Lund 11/5/2019 9:47 AM View Status History View Result Comments		

Related Inspections

Showing 0-0 of 0

Inspection Name	Relationship	Status
No records found.		

If it is more than a couple lines you may have to select the Read More button by the end of the comments.

Result Comments

Showing 1-1 of 1

James Lund (11/5/2019 9:47 AM)

BUILDING AREA WORK DESCRIPTION & PACKAGE TITLE IVR# INSPECTION APPROVAL SDX109 conductors between transformer and PDC AL4 L1 N/5 A4D1P7D-8,10,12 Via Transformer to PDC #1 499 208V, 400A, 500 kcmil 2/0G (3H) AL4 L1 N/5 A4D1P7... [read more](#)

To Print – go to the top of the page and select print.

499 Final Electrical (Required)
3585 SW 198TH AVE, BEAVERTON, OR

[Print](#)

Status	Details	
Approved 11/5/2019 9:47 AM Desired Date: TBD	Record 19006818 Commercial Electrical	Contact Selectron IVR 9712557618
<i>Last updated</i> James Lund 11/5/2019 9:47 AM View Status History View Result Comments		

Related Inspections

Showing 0-0 of 0

Inspection Name	Relationship	Status
No records found.		