



WASHINGTON COUNTY

OREGON

Fiscal Year 2024-25
FEE SCHEDULE

PREPARED BY
FINANCE DEPARTMENT

June, 2024

**This booklet contains the Fee Schedule for FY 2024-25 as adopted by the
Washington County Board of Commissioners on June 18, 2024 by
Resolution and Order No. 24-51**

Overpayments of \$5.00 or less shall be deemed part of the original fee and no automatic refund shall be provided. The person originally paying the fee may request a refund of the overpayment within 90 days of payment, otherwise any claim for refund shall be deemed waived. Overpayments of greater than \$5.00 shall automatically be refunded by the County, provided the County has the address of the payer.

Fee amounts listed in this schedule which are specified or mandated by state or Federal rule, regulation, or statute are subject to change without further or additional County Board of Commissioners approval.

**WASHINGTON COUNTY
FEE SCHEDULE**

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
All Departments	<i>Photocopies/Printing/Scanning (made by staff)</i>		
All Departments	-Black & White, Per Page	0.10	
All Departments	-Color Copies, Per Page	0.25	
All Departments	-Self Service Copies	0.10	
All Departments	-Plus, Postage	Cost	
All Departments	Fax Transmittals (made by staff)	1.00	
All Departments	-Plus, Long Distance Charges	Cost	
All Departments	Audio Tape Duplication, Per Tape	Cost	
All Departments	CD-ROM/DVD, Per Disk	15.00	
All Departments	Blu-Ray Disk, Per Disk	20.00	
All Departments	Electric Vehicle Charging- Per KW	0.14	
All Departments	Flash Drive	Cost	
All Departments	Hard Drive	Cost	
All Departments	<i>Customer Returned Check Fees/Charges (Insufficient Funds - NSF)</i>		
All Departments	-Handling and Collecting Fee	35.00	ORS 30.701 (5) -includes County staff & processing fees (Bank/Handling \$8.00 + Collections \$27.00)
All Departments	-Bank Charge	Cost	Current bank charge \$8.00
All Departments	<i>Washington County Check Fees</i>		
All Departments	-Check--Stop Payment	Cost	
All Departments	-Check--Reissue	13.00	
All Departments	Incoming Wire Fee	Cost	
All Departments	Notary Public Fees	Cost	Per OAR 160-100-0040
All Departments	Training Materials and Classes	Cost	
All Departments	File Search--General, Per Hour	Cost	
All Departments	File Search--Professional, Per Hour	Cost	
All Departments	Public Records Request Fee	Cost	ORS 192.324
Administrative Office	Board of Commissioners Meetings	Cost	Handle as a Public Records request
Animal Services	<i>Fee Waivers</i> : Fees may be reduced or waived due to financial hardship at the discretion of the Department Director or designee.		
Animal Services	<i>The Director of Health & Human Services, or designee, may reduce or waive fees for special events or promotions of limited duration to encourage adoptions, spaying and neutering or other programs benefiting animals. Fees can also be reduced or waived for animals with special needs. Animals that are highly adoptable or are not common in the shelter and therefore not on the fee schedule may be assigned a different fee prior to being placed up for adoption.</i>		
Animal Services	<i>Dog Licenses</i>		
Animal Services	-One Year:		
Animal Services	-Intact (not surgically sterilized)	51.00	
Animal Services	-Spay/Neuter (s/n)	31.00	

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Animal Services	-Sr. Citizen (s/n)	22.00	
Animal Services	-Other County Transfer	5.00	
Animal Services	-Two Year:		
Animal Services	-Intact (not surgically sterilized)	95.00	
Animal Services	-Spay/Neuter (s/n)	51.00	
Animal Services	-Sr. Citizen (s/n)	37.00	
Animal Services	-Three Year:		
Animal Services	-Intact (not surgically sterilized)	136.00	
Animal Services	-Spay/Neuter (s/n)	72.00	
Animal Services	-Sr. Citizen (s/n)	54.00	
Animal Services	Kennel License (in lieu of individual dog licenses)	225.00	
Animal Services	Delinquent Fee	12.00	
Animal Services	<i>Licensing and Supervision Fees for "Dangerous Dogs"</i>		
Animal Services	-Class A	177.00	
Animal Services	-Class B	118.00	
Animal Services	-Class C	59.00	
Animal Services	<i>Admitting Fees by owner or keeper</i>		
Animal Services	-General Admission for lost/stray Cats	15.00	
Animal Services	-Non-classified Admission for Owned Dogs	93.00	Admission fee of (\$45) + 2 days boarding (\$24 each) - For owners surrendering their pets to the animal shelter
Animal Services	-Non-classified Admission for Owned Cats	88.00	Admission fee of (\$45) + FeLV/FIV test (\$5) and 2 days boarding (\$19 each) - For owners surrendering their pets to the animal shelter
Animal Services	<i>Impound/Redemption--Dogs</i>		
Animal Services	-1st Infraction Offense - Licensed Dogs	25.00	
Animal Services	-1st Infraction Offense - Unlicensed Dogs	65.00	
Animal Services	-2nd Infraction Offense (within 12 months)	125.00	
Animal Services	-3rd Infraction Offense (within 12 months)	190.00	
Animal Services	<i>Impound/Redemption--Cats</i>		
Animal Services	-1st Infraction Offense	30.00	Impound fees for cats cover the cost of vaccines, exams, and other misc intake expenses
Animal Services	-2nd Infraction Offense (within 12 months)	50.00	
Animal Services	-3rd Infraction Offense (within 12 months)	75.00	
Animal Services	Impound/Redemption-Exotics	54.00	
Animal Services	<i>Service Call Pick-up</i>		
Animal Services	-With one worker & one vehicle	60.00	
Animal Services	-With two workers & one vehicle	105.00	

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Animal Services	-With two workers & two vehicles	120.00	
Animal Services	-Field Officer hourly rate (no vehicle)	41.00	
Animal Services	<i>Adoption Fees</i>		
Animal Services	-Cats	75.00	Cats 7 months or older
Animal Services	-Kittens	150.00	Cats less than 7 months old
Animal Services	-Dogs	175.00	Dogs 7 months or older
Animal Services	-Puppies	250.00	Dogs less than 7 months old
Animal Services	-Rabbits	25.00	
Animal Services	-Guinea Pigs	15.00	
Animal Services	-Rats, Hamsters, Gerbils	5.00	
Animal Services	-Birds (Breed Dependent)	10.00 to 100.00	Fee depends on size and other common standards related to the
Animal Services	FelV/FIV Test or Other Blood Test	40.00	
Animal Services	Veterinarian Fees	\$75 Minimum	Emergency, evaluation, medication, etc.
Animal Services	<i>Euthanasia and After Care</i>		Equals Euthanasia fee + Deceased Animal Fee and after care
Animal Services	-0 to 20 lbs.	60.00	
Animal Services	-21 to 40 lbs.	85.00	
Animal Services	-41 to 70 lbs.	110.00	
Animal Services	-71 to 100 lbs.	132.00	
Animal Services	-101 to 150 lbs.	150.00	
Animal Services	-Over 150 lbs.	180.00	
Animal Services	<i>Deceased Animal Fee (Communal)</i>		
Animal Services	-0 to 20 lbs.	28.00	
Animal Services	-21 to 40 lbs.	52.00	
Animal Services	-41 to 70 lbs.	75.00	
Animal Services	-71 to 100 lbs.	100.00	
Animal Services	-101 to 150 lbs.	120.00	
Animal Services	-Over 150 lbs.	150.00	
Animal Services	<i>Normal Boarding, plus materials at cost</i>		
Animal Services	-Dog, per day	24.00	
Animal Services	-Cat, per day	19.00	
Animal Services	-Livestock care, per day (staff)	27.00	
Animal Services	-Livestock care, per day (when contracted)	Cost	
Animal Services	-Other Animal, per day	25.00	Cost to cover specialized foods, not normally in stock
Animal Services	Trap Rental, per day	5.00	Minimum 3 day rental period. Special purchase item
Animal Services	Dog Training Class (four one hour classes)	80.00	Fee applies to dog training classes that are four - one hour group sessions.

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Animal Services	<i>Miscellaneous Sale Items</i>		
Animal Services	-ID Tags	5.00	
Animal Services	-ID Tag & Tracking (Cats)	10.00	
Animal Services	-Pet Carrier	6.00	
Animal Services	-Collars, Leashes, Bowls, Traps, Urns, other misc.	Varies	
Animal Services	-License Tags	5.00	
Animal Services	-Microchip implant	30.00	
Animal Services	-Inoculations/Rabies	40.00	
Assessment & Taxation	<i>Appraisal</i>		
A&T	Penalty-Late Filing-Exemption-Special Organization	Greater of one-tenth of 1% of the RMV for the exempt portion of the property or \$200	ORS 307.162
A&T	<i>Penalty-Late Filing-EZ Exemption</i>		
A&T	-Postmarked on or before June 1 and property schedule is required	Greater of \$200 or .1% of real market value	ORS 285C.220 (7)(B)
A&T	- Postmarked on or before August 1 and no property schedule is required	Greater of \$200 or one-fiftieth of 1% of real market value of qualified property x #of 30 day periods or portion thereof from April 2	ORS 285C.220 (8)(B)
A&T	<i>Penalty-Late Filing-Real Property Return</i>		
A&T	-Per \$1,000 of Assessed Value	1.00	ORS 308.295(2)
A&T	-Minimum penalty	10.00	ORS 308.295(2)
A&T	-Maximum penalty	250.00	ORS 308.295(2)
A&T	<i>Penalty-Late Filing-Personal Property Return</i>		
A&T	-Postmarked on or before June 1	0.05	ORS 308.296(2)
A&T	-Postmarked on or before August 1	0.25	ORS 308.296(3)
A&T	-Postmarked after August 1	0.50	ORS 308.296(4)
A&T	<i>Requalification of Disqualified Non-Exclusive Farm Use Zone</i>		
A&T	-Filing Fee of \$1/1000 of Real Market Value	10.00-250.00	ORS 308A.089(2d, A & B)
A&T	Application Fee - Conservation Easement Special Assessment	250.00	ORS 308A.456(3)(f)

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
A&T	<i>Continued qualification of Small Tract Forestland</i>		
A&T	-Late Filing Fee	200.00	ORS 321.719(8)(b)
A&T	Calculation of estimating deferred taxes, per/hour	73.00	
A&T	<i>Recording Fees</i>		
A&T	-Transfer Tax - Per \$1,000 Consideration	1.00	WCC 3.04.070
A&T	-Housing fee	60.00	ORS 205.320 Effective 6/4/2018, HB 4007
A&T	-Mining-Location, Per Page	5.00	ORS 205.320
A&T	-Mining--Proof of Labor, Per Page	5.00	ORS 517.210
A&T	-Additional Claims (each)	5.00	ORS 517.210 and 205.320(1)(p)
A&T	-Mining Claim Certificate of Ownership	20.00	ORS 517.280 and 205.320(1)(o)
A&T	-US Tax Liens, Per Page	5.00	OAR 160-50-040 (1) (k)
A&T	-Non-standard Instrument	20.00	ORS 205.327
A&T	-Additional Transaction on Instrument (each)	5.00	ORS 205.236
A&T	-Recording, Per Page	5.00	ORS 205.320
A&T	<i>Recording Fees--Plats, Partitions, Condominiums, Planned Communities</i>		
A&T	-First Page	42.00	ORS 205.350
A&T	-Each Additional Page	18.00	ORS 205.350
A&T	-Blank Reference	4.00	ORS 205.350
A&T	Public Land Corner	5.00	ORS 203.148(2)
A&T	County Assessment & Taxation Fund (CATF)/ Oregon Land Info. System (OLIS)/ Clerks Recording Fund A&T Fees	11.00	ORS 205.323 (1)(a & b)
A&T	Marriage License	60.00	ORS 205.320(e), 106.045(1), and 107.615(1)
A&T	-3-Day Waiver	5.00	ORS 205.320(1)(i)
A&T	-Amendments	20.00	ORS 205.320(1)(i)
A&T	Domestic Partnership	60.00	ORS 205.320(1)(e), 106.045(1), and 107.615(1)
A&T	<i>Copies of Recorded Instrument</i>		
A&T	-Location Fee when made by Staff	3.75	ORS 205.320(1)(d)(B)
A&T	-Plus, Per Page	0.25	ORS 205.320(1)(d)(B)
A&T	-Customer Made, Per Page	0.50	County Standard
A&T	<i>Certified Copies of Recorded Instruments</i>	3.75	ORS 205.320(1)(d)(C)
A&T	-Recording Research fee	57.00	
A&T	Road Vacation Filing/Index fee (County Surveyor fee)	100.00	Collected by Recording
A&T	<i>Cartography Services</i>		
A&T	-Annexation Certification, Per Hour	73.00	
A&T	-Plat and Condominium Checking/Prepayment Calculation	174.00	
A&T	-Cartography Research, Per Hour	73.00	
A&T	-Cartography Custom Work, Per Hour	79.00	

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
A&T	-Plus, materials		
A&T	<i>Map copies</i>		
A&T	-Assessor Map, Full Size	5.00	
A&T	-Assessor's Maps Set	62.00	
A&T	<i>Imaging Services</i>		
A&T	-Imaging Project Labor fee	57.00	
A&T	-Plus, materials at cost		
A&T	<i>Special Programs</i>		
A&T	-Passport Execution Fee	35.00	22 CFR 22.1
A&T	-Plus, US State Department fees	Varies	22 CFR 22.1
A&T	-Penalty-Late Filing-Exemption-Veteran	10.00	ORS 307.260(1)(b)
A&T	-Penalty-Late Filing-Deferral-Senior/Disabled	10% of property taxes assessed on last certified tax roll, but no less than \$20 nor greater than \$160	ORS 311.672(c)
A&T	-Manufactured Structure fee	55.00	ORS 446.646(4)(a)
A&T	-Manufactured Structure - Trip Permit per section	5.00	ORS 446.646(4)(b)
A&T	-Manufactured Structure Exemption and Unexempt Fee	26.00	
A&T	-Manufactured Structure County Tax Certification Fee	16.00	Fee based on File Search, General
A&T	<i>Tax Collection</i>		
A&T	-Warrant	64.00	ORS 311.633, 311.635, 205.320, 205.323, 205.130(2) & 203.148; Effective 6/4/2018; HB 4007. ORS 311.625 (2)
A&T	-Low Income Housing - Tax Savings Calculation	7.50	
A&T	-Copy of Foreclosure List	25.00	Tax System report; report varies from 2 to 15 pages.
A&T	-Copy of Delinquent Tax data file	40.00	Tax System report; report varies from 2 to 15 pages.
A&T	<i>Tax Roll Copies - per page</i>		
A&T	-1988 to Current	1.00	
A&T	-1970 to 1987	3.00	
A&T	-Prior to 1970	10.00	
A&T	<i>Special Assessment Bill (Tax Roll)</i>		
A&T	-Existing, Per Account	0.76	
A&T	-New Account, Per Account	1.58	
A&T	Title Insurance Companies Access to Data Base (monthly)	550.00	\$550 flat monthly fee for up to 10 different logins, with no limit on concurrent users of those logins. Study done in 2020 by Tax Roll

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
A&T	Custom Reporting	170.00	
A&T	-Plus, materials at cost	Cost	
A&T	<i>General Fees</i>		
A&T	-Document Copies, Staff-Researched, per page	0.50	Fee is set by Board Resolution
A&T	-Computer Printer Copies, Customer-Made, per page	0.50	Fee is set by Board Resolution
A&T	-Reader Printer Copies of Microfiche/Microfilm, Staff-Made, per page	Post	Fee is set by Board Resolution
A&T	-Mailing Fee	Postage Cost	Fee is set by Board Resolution
A&T	-Minimum fee	0.75	Fee is set by Board Resolution
A&T	-Reader Printer Copies, Customer-Made, per page	0.50	Fee is set by Board Resolution
A&T	-Copies/Prints (Large format), per print	0.50	Fee is set by Board Resolution
Community Corrections	Community Corrections Center Room & Board, per day	19-89	Sliding fee based on hourly wages.
Comm. Corr.'s	Custodial Home Supervision, per day	10.00	
Comm. Corr.'s	Electronic Monitoring Service	9.75	Based on contracted rate with vendor
Comm. Corr.'s	Deferred Sentencing Supervision Fee, per request	600.00	
Comm. Corr.'s	Community Service Placement	40.00	
Comm. Corr.'s	Measure 73 Fee, per day	76.62	
Comm. Corr.'s	Processing Fee for Past-due Accounts to Department of Revenue	10.00	
Community Development	Single Family Homeownership/Rehab Loan Pay Off Fee	250.00	
County Counsel	<i>Public Records Request or Discovery</i>		Discovery: see Fed R Civ P 26(c) or ORCP 36C
County Counsel	-Legal staff, per hour	263.00	ORS 192.324 (4). Rate achieved by dividing costs by No. of staff hours.
County Counsel	-Photocopying (commercial service)	Cost	
DISABILITY, AGING & VETERANS' SERVICES (D.A.V.S.)	<i>In addition to county fees listed below, state fees may be applicable as determined by the State of Oregon. All County fees listed below at "cost" are the direct cost the County pays to purchase the item.</i>		
D.A.V.S.	Private Case Management, Per Hour	76.71	As calculated via the Aging Case Mgmt fee formula
D.A.V.S.	Oregon Project Independence Service Fee Schedule	Varies	Client fee per OAR 411-032-044
D.A.V.S.	Training Materials and classes	Cost	
District Attorney	<i>Criminal Discovery Fees Provided Via a Link</i>		
District Attorney	-Early Case Resolution (ECR) case	25.00	
District Attorney	-Justice Court case	25.00	
District Attorney	-Child Support case	30.00	
District Attorney	-Misdemeanor case	45.00	

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
District Attorney	-Felony case	60.00	
District Attorney	-Complex felony (Measure 11, Child Abuse, Agg ID Theft, Welfare Fraud)	110.00	
District Attorney	-Homicide per 500 pages	195.00	
District Attorney	Digital Evidence Tech Time	Actual Cost	For more information please visit www.washingtoncountyda.org/forms applications - Pro se Discovery Request Form
District Attorney	Digital Forensics Lab - machine time per hour (no Examiner interaction)	160.00	Jurisdictions not utilizing the subscription via the intergovernmental agreement are able to use the Digital Forensics Lab services for a fee based on usage of digital forensics services.
District Attorney	Digital Forensics Lab - machine time per hour (with Examiner interaction)	270.00	Jurisdictions not utilizing the subscription via the intergovernmental agreement are able to use the Digital Forensics Lab services for a fee based on usage of digital forensics services.
Elections	<i>Maps</i>		
Elections	-Election Map (11 x 17)	0.50	
Elections	-Election Map (3' x 4')	14.00	
Elections	-Election Maps on CD	35.00	
Elections	Search Fee-per 1/4 hour	Cost	ORS 205.320
Elections	Certificate of Copies (each)	4.00	
Elections	Precinct Committee List--1st page	0.50	
Elections	- each additional page	0.10	
Elections	Data Processing Request	Not to exceed \$500 per request	OAR 165-002-0020
Elections	- Set up fee for data processing requests	25.00	OAR 165-002-0020
Elections	- Cost per 100 record	0.025	OAR 165-002-0020
Elections	- Plus materials	Cost	
Elections	Mailing Fee	Postage at cost	
Elections	- Minimum Fee	0.75	
Elections	Research Fee	Cost	
Elections	<i>Candidate Filing Fees</i>		
Elections	-County Offices	50.00	ORS 249.056(1)(c)
Elections	-Special District Offices	10.00	ORS 255.235(1)(b)
Elections	-Local School Board	10.00	ORS 255.235(1)(b) and 332.122
Elections	<i>Candidate Statement for County Voters' Pamphlet -County & City positions</i>		ORS 251.325(1)-(6)
Elections	- less than 1,000 registered voters	25.00	ORS 251.325(1)-(6)
Elections	- 1,000 or more and < 10,000 registered voters	50.00	ORS 251.325(1)-(6)

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Elections	- 10,000 or more and < 50,000 registered voters	100.00	ORS 251.325(1)-(6)
Elections	- 50,000 or more registered voters	300.00	
Elections	<i>Special Districts</i>		ORS 251.325(1)-(6)
Elections	- Non-paid position	25.00	ORS 251.325(1)-(6)
Elections	- Paid position	100.00	
Elections	<i>Measure Argument for County Voters' Pamphlet</i>		ORS 251.325(1)-(6) & OAR 165-022-0020
Elections	- less than 1,000 registered voters	100.00	ORS 251.325(1)-(6) & OAR 165-022-0020
Elections	- 1,000 or more and < 4,999 registered voters	200.00	ORS 251.325(1)-(6) & OAR 165-022-0020
Elections	- 5,000 or more and < 9,999 registered voters	250.00	ORS 251.325(1)-(6) & OAR 165-022-0020
Elections	- 10,000 or more and < 24,999 registered voters	350.00	ORS 251.325(1)-(6) & OAR 165-022-0020
Elections	- 25,000 or more registered voters	400.00	ORS 251.325(1)-(6) & OAR 165-022-0020
Emergency Medical	<i>Wheelchair Vehicle Provider:</i>		Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	- Provider License	189.85	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	- Vehicle License	189.85	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	<i>Ambulance Provider (Emergency, Fire, and Non-Emergency)</i>		
Emergency Medical	- EMT-BLS Ambulance Provider	284.77	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	- EMT-BLS Ambulance Vehicle (per unit)	284.77	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	- EMT-ALS Ambulance Provider	474.62	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	- EMT-ALS Ambulance Vehicle (per unit)	474.62	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	<i>Air Ambulance Provider:</i>		
Emergency Medical	- Air Ambulance Provider	949.24	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	- Air Ambulance Vehicle (per unit)	949.24	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
Emergency Medical	<i>Multiple Vehicles:</i>		
Emergency Medical	- Vehicles 1-10	Established Licensing Fee	
Emergency Medical	- Vehicles 11-25	50% of Established Licensing Fee	

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Emergency Medical	- Vehicles 26-50	25% of Established Licensing Fee	
Emergency Medical	- Vehicles 51 & over	Estimated cost of licensing decals	
Emergency Medical	<i>Multiple Air Ambulance Vehicles:</i>		
Emergency Medical	- Vehicles 1-2	Established Licensing Fee	
Emergency Medical	- Vehicles 3-4	50% of Established Licensing Fee	
Emergency Medical	- Vehicles 5-6	25% of Established Licensing Fee	
Emergency Medical	- Vehicles 7 & over	Estimated cost of licensing decals	
Emergency Medical	<i>All License Types:</i>		
Emergency Medical	- Replacement license Fee (per request)	35.00	
Emergency Medical	- License Amendment Fee (per request)	35.00	
Emergency Medical	Medical Direction Fee (per hour)	187.00	
Emergency Medical	<i>Training Classes*:</i>		
Emergency Medical	- CPR and AED (Automated External Defibrillator) training class; up to 10 students	600.00	Max class size is 10 students, includes certification. 3 hour class
Emergency Medical	- Combination CPR, AED (Automated External Defibrillator), & First Aid training per student rate	100.00	Includes certification. 6 hour class.
Emergency Medical	- Hybrid - Combination CPR, AED (Automated External Defibrillator), & First Aid training per student rate	85.00	Includes certification. 4 hours of online training modules, 2 1/2 hours in person class
Emergency Medical	- Stop the Bleed	150.00	Max class size is 14. 1 hour class. Organizations sponsoring classes may not pass costs on to individual students.
Emergency Medical	<i>*Fees for training classes may be reduced by the Department Director or designee for to increase access for people who are experiencing barriers to accessing emergency skills trainings.</i>		
Justice Court	<i>Civil Complaint:</i>		
Justice Court	-Filing	90.00	ORS 51.310(1)(a)
Justice Court	-Answer Filing	90.00	ORS 51.310(1)(b)
Justice Court	<i>Small Claims:</i>		
Justice Court	-Filing	37.00	ORS 51.310(1)(c)
Justice Court	-Answer	37.00	ORS 51.310(1)(c)
Justice Court	<i>Forcible Entry & Detainment:</i>		
Justice Court	-Transcript of the Judgment	9.00	ORS 51.310(1)(d)

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Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Justice Court	-Transcript of Judgement from the Small Claims Department	9.00	ORS 51.310(1)(e)
Justice Court	Exemplified Judgment	9.00	ORS 51.310(1)(e)
Justice Court	-Certified copy of the Judgement	9.00	ORS 51.310(1)(f)
Justice Court	Writ of Garnishment	20.00	ORS 51.310(1)(g)
Justice Court	Execution of Restitution	20.00	ORS 51.310(1)(g)
Justice Court	Issuing Notices of Restitution	10.00	Each Notice ORS 51.310(1)(h)
Justice Court	Assignment of Judgment	10.00	ORS 51.310(1)(g) see exemplified judgment
Justice Court	Filing a motion described in ORS 21.200 (Motion fees generally) - not in the Small Claims Department	30.00	ORS 51.310(1)(i)
Justice Court	Official certificate	10.00	ORS 51.310(1)(k)
Justice Court	Costs in criminal cases, where there has been a conviction, or upon forfeiture of security	5.00	ORS 51.310(1)(m)
Justice Court	<i>Eviction:</i>		
Justice Court	-Filing Fee	88.00	ORS 105.130(2)(a)
Justice Court	-Trial (Defendant Fee)	88.00	ORS 105.130(3)
Justice Court	Re-open Fee	50.00	
Justice Court	Wedding	15.00	
Justice Court	Seat Belt Program	40.00	
Justice Court	Youth First Offender Program (Traffic Infractions)	65.00	
Justice Court	Vehicle Compliance	25.00	
Justice Court	<i>Adult Diversion:</i>		
Justice Court	-Class A Violation	115.00	
Justice Court	-Class B Violation	115.00	
Justice Court	-Class C Violation	90.00	
Justice Court	-Class D Violation	65.00	
Justice Court	Collection Fee	20.00	
Justice Court	MIP Diversion Program	115.00	
Justice Court	Payment plans (over 2 weeks)	25.00	General Order # 18
Juvenile Conciliation	<i>Fee Waivers: Fees may be waived or deferred if a user of the Court system received state and federal assistance.</i>		CJO 07-056
Juvenile Conciliation	Custody/Parenting Time Study, per evaluation	1,000.00	ORS 21.112 Retired Fee
Juvenile Conciliation	-Refundable if study not required, less processing fee	25.00	
Juvenile Conciliation	Voluntary Mediation, per 2 hour session	250.00	Fees necessary to maintain required service delivery. Rate increased to more closely align with neighboring counties and the market rate.
Juvenile Conciliation	Counseling Services, per 90 minute session	187.50	Fee comparable to counseling in the private sector
Juvenile Conciliation	Expert Witness Testimony, per hour	100.00	Washington County Supplemental Local Rule 8.101(9)

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Juvenile Conciliation	High Conflict Parent program per four week session	250.00	
Juvenile Conciliation	-for clients with waived/deferred court filing fees	150.00	
Juvenile Conciliation	Court Connected Packet -Mediation Orientation -Parent Education -Required Mediation Session	200.00	Service shifted from community contract to in-house delivery, as a means of cost saving to clients and the community.
Law Library	PACER (federal e-file database) Search/Retrieval	Cost	Cost set by Administrative Office of U.S. Courts
Law Library	Attorney Billing Copy/Print Charges (Annual, July-June)	10.00	Minimum \$10 charge includes first 100 pages, etc.
Law Library	Replacement of Lost Library Materials	Cost	
Law Library	-Plus, Processing Fee of replacement materials	25.00	
Law Library	Invoice Processing Fee	5.00	Cost charged when invoicing payments
Law Library	Processing Fee for late payment invoices	5.00	For each 60-days in arrears
Law Library	Charge for computer accessories (e.g. earbuds)	cost	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Land Use & Transportation			
Building Services	<p><i>Cost (below) = (Total hours spent x Pay rate x Factor encompassing indirect costs) + Actual cost of any additional materials and equipment directly chargeable for project. Deposits on cost are collected to directly charge related staff time, fees, and legal expenses. Time is charged at a fully burdened rate. The deposit on cost is administered by the department financial staff, under department policies. The deposit is an estimate, may be collected in whole or in part, and may require additional funds, if the deposit becomes depleted.</i></p> <p><i>Refunds will be made in accordance with the building code.</i></p> <p><i>Fee Reduction. An individual, non-corporate entity applicant and owner may request a fee reduction and shall certify annual income and household size to the Director. The fee will be reduced if the household income is at or below the U.S. Department of Housing and Urban Development low income figure adjusted for household size.</i></p> <p><i>New construction, Commercial: The valuation is the higher of: 1) The valuation based on the ICC Building Valuation Data Table current as of July 1 of each year, using the occupancy and construction type as determined by the Building Official, multiplied by the square footage of the structure; or 2) The value* stated by the applicant. Project value is then applied to the table below to determine the building permit fee.</i></p> <p><i>Alteration or repair: The permit fees are calculated based on the fair market value* of all construction work for which the permit is issued.</i></p> <p><i>*Defintion of Valuation: The valuation to be used in computing the permit fee and plan review fee shall be the total value of all construction work, excluding fire systems, for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, and other permanent work or equipment, and the contractor's profit.</i></p> <p><i>Cost per square foot of new construction for 1- and 2-family dwellings only for purposes of calculating Building Permit Fees.</i></p>		
Building Services	State Surcharge on all Permit Fees (except Grading)		ORS 455.210(4) & (5) and 455.220(1)
Building Services	Building Permit Fees		Plus applicable State Surcharge
<i>Building Permit Fees - Residential only:</i>			
Building Services	-Total Valuation - \$1 to \$2,000, Plus:	211.50	
Building Services	-each add'l \$1,000 over \$2,000 up to \$25,000 plus	16.25	
Building Services	-each add'l \$1,000 over \$25,000 up to \$50,000 plus	13.00	
Building Services	-each add'l \$1,000 over \$50,000 up to \$100,000 plus	8.75	
Building Services	-each add'l \$1,000 over \$100,000	7.25	
Building Services	<i>Building Permit Fees - To include Commercial Building, Commercial Mechanical, and other permit types not specifically identified in the fee schedule.</i>		Plus applicable State Surcharge
Building Services	-Total Valuation - \$1 to \$2,000, Plus:	211.50	
Building Services	-each add'l \$1,000 over \$2,000 up to \$25,000 plus	19.25	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Building Services	-each. add'l \$1,000 over \$25,000 up to \$50,000 plus	16.00	
Building Services	-each add'l \$1,000 over \$50,000 up to \$100,000 plus	10.50	
Building Services	-each add'l \$1,000 over \$100,000	8.75	
Building Services	<i>Building Permit Fees - Sprinkler & Fire Alarm & Fire Suppression</i>		Plus applicable State Surcharge
Building Services	-Total Valuation - \$1 to \$2,000, Plus:	236.00	
Building Services	-each add'l \$1,000 over \$2,000 up to \$25,000 plus	23.50	
Building Services	-each. add'l \$1,000 over \$25,000 up to \$50,000 plus	18.75	
Building Services	-each add'l \$1,000 over \$50,000 up to \$100,000 plus	12.25	
Building Services	-each add'l \$1,000 over \$100,000	9.75	
Building Services	Building Re-Roof Pre-Inspection	211.50	
Building Services	Seismic Site Surcharge		ORS 455.447(3), (Currently 1%)
Building Services	<i>Building Plans Review: (To include Residential, Commercial Building, Fire Alarm and other permit types not specifically identified in the fee schedule.)</i>		
Building Services	Regular Plans Review - % of Bldg. Permit Fee	65%	Residential and Commercial plan review fee includes two rounds of review; additional rounds of review will be charged at an hourly rate. Revisions submitted after plan approval will be charged additional review at hourly rate.
Building Services	Commercial Mechanical Plan Review	25%	Residential and Commercial plan review fee includes two rounds of review; additional rounds of review will be charged at an hourly rate. Revisions submitted after plan approval will be charged additional review at hourly rate.
Building Services	Additional Plan Review due to change, addition or revisions to approved plans. (Cost Per Hour)	211.50	
Building Services	<i>Reissue Single Family Residence plans review</i>		
Building Services	-% of Regular Plans Review Fee	50%	
Building Services	Plan Review Consultation in excess of two hours, per hour	211.50	
Building Services	<i>Customer Option Consultant-reviewed plans check</i>		
Building Services	-% of the Regular Plans Review fee	25%	
Building Services	Fire Life Safety Review - % of Building Permit Fee	40%	
Building Services	<i>Deferred Submittals for plan review</i>		
Building Services	-% of Building Permit Fee for deferred portion(s)	65%	
Building Services	-Minimum Fee	537.00	
Building Services	<i>Foundation Only</i>		
Building Services	-Minimum Fee, Plus,	1,071.00	
Building Services	-% of Total Project Building Permit Fee(s)	10%	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Building Services	<i>Special Fees: (to be used for all Building, Mechanical, Plumbing, Electrical, and Other Permits and Inspections)</i>		Plus applicable State Surcharge. Homeowner one time exemption.
Building Services	-Work Without a Permit - Investigation Fee	Cost	HB 2978, based on hourly rate with 1 hour minimum.
Building Services	-Regular Inspection, Per Hour	211.50	
Building Services	-Reinspection, Special, or Additional Inspections, Per Hour	211.50	
Building Services	-Inspections Outside of Normal Hours or in addition to Normal Work (Per Hour with two hour minimum)	315.75	
Building Services	-Plan Review for alternative methods, materials or design, per hour	211.50	
Building Services	-Permit Refund Fee - as % of original permit fee (\$100 min.)	20%	
Building Services	-Plan review Refund Fee - as % of original plan review fee (\$195 1-hour minimum charge)	20%	No refund if plan review has started.
Building Services	-Prescriptive Photovoltaic Solar System Installation	347.25	OAR 918-050-0180
Building Services	<i>Temporary Certificate of Occupancy</i>		
Building Services	-Commercial	451.25	
Building Services	-Residential	290.25	
Building Services	<i>Demolition Permit</i>		
Building Services	-Minimum Fee	211.50	
Building Services	-Each additional specialty covered (Mechanical, Plumbing, Electrical)	211.50	
Building Services	<i>Equipment Permit Program (All Disciplines)</i>		
Building Services	-Application/Set Up Fee	211.50	
Building Services	-Hourly Charge, Per Employee	211.50	
Building Services	Plumbing Permits:		Plus applicable State Surcharge
Building Services	<i>New SFR Only (includes first 100 feet)</i>		
Building Services	-SFR (1) Bath	726.75	
Building Services	-SFR (2) Bath	933.00	
Building Services	-SFR (3) Bath	1,135.75	
Building Services	-Each Additional Bath/Kitchen	200.25	
Building Services	<i>Site Utilities</i>		
Building Services	-Catch Basin/Area Drain	33.25	
Building Services	-Drywells/Leach Line/Trench Drain	33.25	
Building Services	-Footing Drain (each 100' increment)	97.50	
Building Services	-Manufactured Home Utilities	221.25	
Building Services	-Manholes	33.25	
Building Services	-Rain Drain Connection	33.25	
Building Services	-Sanitary Sewer (each 100' increment)	97.50	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Building Services	-Storm Sewer (each 100' increment)	97.50	
Building Services	-Water Service (each 100' increment)	97.50	
Building Services	<i>Fixture or Item</i>		
Building Services	-Absorption Valve	33.25	
Building Services	-Back Flow Preventer	33.25	
Building Services	-Backwater Valve	33.25	
Building Services	-Basins/lavatory	33.25	
Building Services	-Clothes Washer	33.25	
Building Services	-Dishwasher	33.25	
Building Services	-Drinking Fountain	33.25	
Building Services	-Ejectors/Sump	33.25	
Building Services	-Expansion Tank	33.25	
Building Services	-Fixture/ Sewer Cap	33.25	
Building Services	-Floor Drains/Floor Sinks/Hub	33.25	
Building Services	-Garbage Disposal	33.25	
Building Services	-Hose Bibb	33.25	
Building Services	-Hydronic Piping System	33.25	
Building Services	-Ice Maker	33.25	
Building Services	-Interceptor/Grease Trap	33.25	
Building Services	-Primer(s)	33.25	
Building Services	-Roof Drain (commercial)	33.25	
Building Services	-Sink(s), Basin(s), Lavs(s)	33.25	
Building Services	-Sump	33.25	
Building Services	-Tubs/Shower/Shower Pan	33.25	
Building Services	-Urinal	33.25	
Building Services	-Water Closet	33.25	
Building Services	-Water Heater	33.25	
Building Services	-Other	33.25	
Building Services	-Plan Review if required - % of total	25%	
Building Services	<i>Residential Repiping (Interior) Water Only</i>		
Building Services	-0 sq. ft. to 3,600 sq. ft.	211.50	
Building Services	-Over 3,600 sq. ft.	315.75	
Building Services	<i>Medical Gas Installation</i>		
Building Services	-Total Valuation - \$1 to \$2,000, plus,	229.50	
Building Services	-each add'l \$1,000 over \$2,000 up to \$25,000 plus	27.50	
Building Services	-each add'l \$1,000 over \$25,000 up to \$50,000 plus	21.00	
Building Services	-each add'l \$1,000 over \$50,000 up to \$100,000 plus	14.75	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Building Services	-each add'l \$1,000 over \$100,000	12.25	
Building Services	<i>Residential Fire Suppression System Permit</i>		Plus applicable State Surcharge OAR 918-050-0140
Building Services	-0 sq. ft. to 2,000 sq. ft.	211.50	
Building Services	-2,001 sq. ft. to 3,600 sq. ft.	315.75	
Building Services	-3,601 sq. ft. to 7,200 sq. ft.	421.50	
Building Services	-7,201 sq. ft. and greater	525.75	
Building Services	Minimum Fee for Plumbing Permit	211.50	
Building Services	<i>Mechanical Permits:</i>		Plus applicable State Surcharge
Building Services	<i>Commercial Mechanical (based on valuation - see beginning of Building Services section)</i>		
Building Services	<i>Residential Mechanical</i>		
Building Services	<i>Residential Mechanical Flat Fee for New Construction: covered for a house with Gas/Propane appliances (1-HVAC, 1-heat Pump, 1- kitchen hood, 1-water heater vent, 1- dryer Vent, 2-fireplaces, 5-single vent bath fans, venting for HVAC and fireplaces, and all gas lines)</i>	407.00	
Building Services	<i>HVAC</i>		
Building Services	-Air Handling Unit	18.50	
Building Services	-Air Conditioning	18.50	
Building Services	-Alteration/existing HVAC system	18.50	
Building Services	-Heat Pump	18.50	
Building Services	-Install/Replace Furnace/Burner including ductwork/vent liner.	18.50	
Building Services	-Install/replace/relocate heaters - suspended, wall, or floor-mounted	18.50	
Building Services	-Vent for appliance other than furnace	18.50	
Building Services	<i>Environmental Exhaust and Venting</i>		
Building Services	-Appliance vent	18.50	
Building Services	-Dryer Exhaust	18.50	
Building Services	-Hoods, Type I/II/Res. Kitchen/Hazmat Hood Fire Suppression System	18.50	
Building Services	-Exhaust fan with single duct (bath fans)	18.50	
Building Services	-Exhaust system apart from heating or AC	18.50	
Building Services	-Fuel Piping (up to 4 outlets)	18.50	
Building Services	-Fuel piping each add'l over 4 outlets	3.00	
Building Services	<i>Other listed appliance or equipment</i>		
Building Services	-Decorative Fireplace	18.50	
Building Services	-Insert	18.50	
Building Services	-Woodstove/Pellet Stove	18.50	
Building Services	-Other	18.50	
Building Services	<i>Residential Fire Suppression System Permit Stand-alone Systems (Includes Plan Review Fee)</i>		

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Building Services	-0 sq. ft. to 2,000 sq. ft.	421.50	
Building Services	-2,001 sq. ft. to 3,600 sq. ft.	631.50	
Building Services	-3,601 sq. ft. to 7,200 sq. ft.	737.25	
Building Services	-7,201 sq. ft. and greater	843.00	
Building Services	Commercial Mechanical Plan Review - % of total permit	25%	
Building Services	-Minimum Fee for Mechanical Permit	211.50	
Building Services	<i>Grading Permit:</i>		
Building Services	-0 to 200 Cubic Yards	563.00	
Building Services	<i>For each additional # Cubic Yards or fraction thereof:</i>		
Building Services	-each 100 Cu. Yds. up to 1,000 Cu. Yds., plus	104.25	
Building Services	-each 1,000 Cu. Yds. up to 10,000 Cu. Yds., plus	123.75	
Building Services	-each 10,000 Cu. Yds. Thereafter	258.75	
Building Services	<i>Grading Plan Check:</i>		
Building Services	-Plans Check Fee - % of total grading permit fee	85%	
Building Services	<i>-Additional Grading Plan Review due to change:</i>		
Building Services	-Addition or revisions to approved plans (Cost Per Hour)	211.50	
Building Services	-Rural Erosion Control Review if no grading permits issued in the rural area	343.50	
Building Services	<i>Manufactured Dwelling Placement:</i>		
Building Services	-Manufactured Dwelling (any size)	475.25	
Building Services	-State Fee		ORS 446.176(1) & OAR 918-500-0105 Plus applicable State Surcharge.
Building Services	<i>Electrical Permit Application:(allowable inspections based on OAR 918-309-0030)</i>		
Building Services	<i>New Residential -Single or Multi-Family per dwelling unit.</i>		
Building Services	-1000 sq.ft. or less (4)	327.25	
Building Services	-Each additional 500 sq.ft. or portion thereof	91.25	
Building Services	-Limited Energy 1&2 Family (2)	211.50	
Building Services	-Limited Energy Multi-Family (2)	211.50	
Building Services	-Mfg'd Home/Modular Dwelling Service/Feeder (2)	223.00	
Building Services	<i>Services or Feeders</i>		
Building Services	<i>-Installation, alteration or relocation</i>		
Building Services	-200 amps or less (2)	211.50	
Building Services	-201 amps to 400 amps (2)	315.75	
Building Services	-401 amps to 600 amps (2)	421.50	
Building Services	-601 amps to 1000 amps (2)	631.50	
Building Services	-over 1000 amps or volts (2)	1,261.25	
Building Services	-reconnect only (1)	211.50	
Building Services	<i>Temporary Services or Feeders</i>		

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Building Services	<i>-Installation, alteration or relocation</i>		
Building Services	-200 amps or less (2)	211.50	
Building Services	-201 amps to 400 amps (2)	315.75	
Building Services	-401 amps to 600 amps (2)	421.50	
Building Services	-601 amps to 1000 amps (2)	602.25	
Building Services	<i>Branch Circuits</i>		
Building Services	<i>-New, alteration or extension per panel</i>		
Building Services	-Each branch circuit w/ service or feeder fee	18.75	
Building Services	-Without service or feeder fee - 1st branch (2)	211.50	
Building Services	-each additional branch circuit	18.75	
Building Services	<i>Miscellaneous (Service or Feeder not included)</i>		
Building Services	-Pump or irrigation circle (ea) (2)	211.50	
Building Services	-Sign or outline lighting (ea) (2)	211.50	
Building Services	-Signal circuit(s) or limited energy panel, new, alteration or extension (2)	211.50	
Building Services	<i>Each additional inspection over allowable based on OAR 918-309-0030</i>		
Building Services	-Per inspection	211.50	
Building Services	-Per Hour	211.50	
Building Services	Plan Review if required (Section 3) % of total	25%	OAR 918-311-0055(1)
Building Services	<i>Renewable Electrical Energy Application:</i>		
Building Services	-5 KVA or less (2)	211.50	OAR 918-309-0410
Building Services	-5.01 to 15 KVA (2)	315.75	OAR 918-309-0410
Building Services	-15.01KVA to 25 KVA (2)	421.50	OAR 918-309-0410
Building Services	<i>Wind Generation Systems in excess of 25 KVA</i>		
Building Services	-25.01 KVA to 50 KVA (3)	559.75	OAR 918-309-0410
Building Services	-50.01 KVA to 100 KVA (3)	1,048.00	OAR 918-309-0410
Building Services	<i>Wind generation systems in excess off 100 KVA will be calculated in accordance with OAR 918-309-00 (3)</i>		OAR 918-309-00
Building Services	<i>Solar generation systems in excess of 25 KVA (3)</i>		
Building Services	-Solar generation systems in excess of 25 KVA (3)	13.00 per KVA	OAR 918-309-0410
Building Services	<i>Restricted Electrical Energy Application:</i>		
Building Services	-Residential - all systems, any combination (2)	211.50	
Building Services	-Commercial - per system (2)	211.50	OAR 918-309-0070(3)
Building Services	<i>Master Electrical Permit Program</i>		
Building Services	-Application/Set Up Fee	100.00	OAR 918-309-0100(10)(d) fee shall not exceed \$100
Building Services	-Hourly Charge, Per Hour	236.00	
Building Services	Minor Label Inspection Fee		OAR 918-050-0520

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	Development Review Valuations. Development Review fees are based on the total cost of all on-site improvements including buildings, landscaping (and irrigation), paving (includes hard surfaced storm drainage and private streets), and required open space; not included are land costs, administrative and professional fees, and other governmental fees. Development review fee applies to commercial, industrial, institutional, and capital improvement projects, but not residential projects.		
Current Planning	Fee Waivers. The Department of Land Use and Transportation may waive fees otherwise required under Current Planning (Development Services), with the exception of applications that will result in land divisions. Any individual who believes that he/she cannot pay the fees required may make application for a waiver. A waiver may be allowed only when the individual applying for a fee waiver is both an applicant and owner of the property that is the subject of the application fee. The individual must also be a non-corporate entity. The request must be submitted in writing with supporting documentation, including a certification from the U.S. Department of Housing and Urban Development demonstrating family income that is at or below the low income figure adjusted for household size. Meeting the family income requirement alone does not entitle an individual to a fee waiver. The Director may require additional evidence and consider other factors that are relevant to assessing an individual's ability to pay including but not limited to the value of assets owned by the applicant, the value of the property that is the subject of the application fee, and the potential for additional income from the development of that property. The Director shall waive a fee under this section upon a determination that the applicant is unable to pay the fee, based on meeting the low income standard, and considering assets and income potential if applicable.		
Current Planning	Rural Applications		
Current Planning	<i>Accessory Structure in EFC District</i>		
Current Planning	-Application - Type I	1,056.75	
Current Planning	-Type II	3,830.00	
Current Planning	<i>Agricultural Dwelling</i>		
Current Planning	-Application - Type II	7,125.25	
Current Planning	-Final Approval - Type II	1,288.00	
Current Planning	<i>Commencement of Development</i>		
Current Planning	-Application Type I	856.00	
Current Planning	-Application Type II	3,053.25	
Current Planning	<i>Development Review (\$0 - 250,000)</i>		
Current Planning	-Application Type I	1,044.75	
Current Planning	-Application Type II	4,612.25	
Current Planning	-Final Approval	559.75	
Current Planning	<i>Development Review (\$250,001 - 500,000)</i>		
Current Planning	-Application Type I	2,131.00	
Current Planning	-Application Type II	9,403.75	
Current Planning	-Final Approval	1,144.75	
Current Planning	<i>Development Review (\$500,001 - \$2,500,000)</i>		
Current Planning	-Application Type I	5,103.75	
Current Planning	-Application Type II	14,078.00	
Current Planning	-Final Approval	1,572.25	
Current Planning	<i>Development Review (\$2,500,001 +)</i>		

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	-Application Type I	8,092.00	
Current Planning	-Application Type II	23,413.25	
Current Planning	-Final Approval	2,200.50	
Current Planning	<i>Director's Interpretation</i>	Cost	
Current Planning	-Deposit on Cost	2,554.00	
Current Planning	<i>Dwelling in District "B"</i>		
Current Planning	-Application - Type II	2,291.50	
Current Planning	<i>Dwelling in the EFC District</i>		
Current Planning	-Application - Type I	2,437.00	
Current Planning	-Application - Type II	5,861.25	
Current Planning	<i>Expansion of All Special Uses</i>		
Current Planning	-Application - Type II	5,187.50	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,313.25	
Current Planning	<i>Extension</i>		
Current Planning	- Application - Type I	856.00	
Current Planning	- Application - Type II	3,345.00	
Current Planning	<i>Farm Stands in EFU or AF-20</i>		
Current Planning	-Application - Type II	1,115.50	
Current Planning	<i>Flood Plain/Drainage Hazard Alteration</i>		
Current Planning	-Application - Type I	1,704.50	
Current Planning	-Application - Type II	6,154.00	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,578.00	
Current Planning	<i>Grading Permit</i>		
Current Planning	-Application - Type I	428.50	
Current Planning	-Application - Type II	3,345.00	
Current Planning	-Grading Permit Exemption	428.50	
Current Planning	<i>Variances and Adjustments</i>		
Current Planning	-Application - Type II	3,345.00	
Current Planning	<i>Historic/Cultural Use</i>		
Current Planning	-Application - Type I (no charge)	0.00	
Current Planning	-Application - Type II	4,745.75	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	7,676.50	
Current Planning	<i>Home Occupation Permit</i>		
Current Planning	-Application - Type I	604.25	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	-Application - Type II	3,345.00	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	6,720.50	
Current Planning	<i>Home Occupation Permit Renewal</i>		Home Occupation renewals are exempt from the Oregon Water Resources Dept. (OWRD) surcharge
Current Planning	-Application - Type I	278.75	
Current Planning	-Application - Type II	1,012.25	
Current Planning	<i>Land Divisions (2 - 10 lots)</i>		
Current Planning	-Type II Application	10,344.50	
Current Planning	-Type II Final Approval	1,945.50	
Current Planning	<i>Land Divisions (11 + lots)</i>		
Current Planning	-Type II Application	14,078.00	
Current Planning	-Type II Final Approval	2,877.50	
Current Planning	<i>Land Divisions - Phased Projects (Final Approval - based on number of lots/units per phase)</i>		
Current Planning	<i>Lot Area Variance - Application, Type II</i>	6,154.00	
Current Planning	<i>Marginal Lands - Application, Type II</i>	7,125.25	
Current Planning	<i>Minor Revision</i>		
Current Planning	-Application - Type I	1,704.50	
Current Planning	-Application - Type II	3,345.00	
Current Planning	<i>Miscellaneous</i>		
Current Planning	-Application - Type I	856.00	
Current Planning	-Application - Type II	3,345.00	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	6,720.50	
Current Planning	<i>Modification of Condition(s)</i>		
Current Planning	-Application - Type II	3,345.00	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	6,720.50	
Current Planning	<i>Non-Conforming Use (Alteration or Expansion)</i>		
Current Planning	-Application - Type II	7,091.50	
Current Planning	<i>Non-Conforming Use (Dwelling Expansion / Replacement)</i>		
Current Planning	-Application - Type I	1,214.00	
Current Planning	-Application - Type II	4,521.25	
Current Planning	<i>Non-Conforming Use (Determination Only)</i>		
Current Planning	-Application - Type II	3,192.00	
Current Planning	<i>Non-Farm Dwelling (3.0 acres or less)</i>		
Current Planning	-Application - Type II	8,966.50	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	<i>Non-Farm Dwelling</i>		
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	9,955.00	
Current Planning	-Final Approval - Type III	1,349.75	
Current Planning	<i>Property Line Adjustment</i>		
Current Planning	-Application - Type I	856.00	
Current Planning	-Application - Type II	3,345.00	
Current Planning	<i>Quarries (Initial Request)</i>		
Current Planning	-Application - Type II	12,854.00	
Current Planning	-Final Approval - Type II	1,480.00	
Current Planning	<i>Quarries (Review of Conditions)</i>		
Current Planning	-Application - Type II	7,091.50	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,313.25	
Current Planning	<i>Replacement Dwellings in AF20/EFU (Section 430.8) includes Alteration and Restoration</i>		
Current Planning	-Application - Type I	1,214.00	
Current Planning	-Application - Type II	4,521.25	
Current Planning	<i>Replacement Dwellings in EFC (Section 430.8) includes Alteration and Restoration</i>		
Current Planning	-Application - Type I	1,831.50	
Current Planning	-Application - Type II	4,970.50	
Current Planning	<i>Review of Condition(s) (All others except Quarries)</i>		
Current Planning	-Application - Type II	5,680.00	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,313.25	
Current Planning	<i>Special Use (Impact Analysis required)</i>		
Current Planning	-Application - Type II	11,747.25	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	12,462.25	
Current Planning	<i>Special Use (No Impact Analysis required)</i>		
Current Planning	-Application - Type II	7,091.50	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	9,277.75	
Current Planning	<i>Temporary Health Hardship Dwelling</i>		Temporary Health Hardship are exempt from the Oregon Water Resources Dept. (OWRD) surcharge.
Current Planning	-Application - Type II	2,291.50	
Current Planning	-Renewal	884.25	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	<i>Temporary Use</i>		
Current Planning	-Application - Type I	428.50	
Current Planning	-Application - Type II	2,410.75	
Current Planning	<i>Variance - Application, Type III</i>	Cost	
Current Planning	-Deposit on Cost	6,705.25	
Current Planning	<i>Vested Rights - Application, Type III</i>	Cost	
Current Planning	-Deposit on Cost	8,307.75	
Current Planning	<i>Wetland Enhancement/Mitigation</i>		
Current Planning	-Application - Type II	6,154.00	
Current Planning	-Final Approval - Type II	1,349.75	
Current Planning	<i>Winery/Cidery/ Brewery - Event License</i>		
Current Planning	-Type I Misc - First 6 days	1,220.75	Ordinance 864 adopted 7/1/20
Current Planning	Withdrawal of application: fee refunded, less costs incurred by County (\$100 minimum)		Fee refund less costs incurred by County - \$100 minimum.
Current Planning	<i>Urban Applications</i>		
Current Planning	Access Management Plan		
Current Planning	-Application - Type II	6,988.50	
Current Planning	<i>Accessory Dwelling Unit</i>		
Current Planning	-Application - Type I	2,609.50	
Current Planning	<i>Commencement of Development</i>		
Current Planning	-Application - Type I	1,278.25	
Current Planning	-Application - Type II	4,199.00	
Current Planning	<i>Deferral of Public Facilities</i>		
Current Planning	-Application - Type II	4,669.75	
Current Planning	<i>Single Detached Dwelling Unit</i>		
Current Planning	-Application - Type I	1,216.25	
Current Planning	-Application - Type II	4,669.75	
Current Planning	-Final Approval - Type II	856.00	
Current Planning	<i>Development Review for Middle Housing</i>		
Current Planning	-Application - Type I	1,216.25	See SB 458 regarding Middle Housing.
Current Planning	<i>Development Review (\$0 - \$50,000)</i>		
Current Planning	-Application - Type I	1,704.50	
Current Planning	-Application - Type II	7,929.25	
Current Planning	-Final Approval - Type I	226.75	
Current Planning	-Final Approval - Type II	1,399.75	
Current Planning	<i>Development Review (\$50,001 - \$200,000)</i>		
Current Planning	-Application - Type I	2,131.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	-Application - Type II	10,258.75	
Current Planning	-Final Approval - Type I	267.00	
Current Planning	-Final Approval - Type II	1,616.75	
Current Planning	<i>Development Review (\$200,001 - \$500,000)</i>		
Current Planning	-Application - Type I	2,984.75	
Current Planning	-Application - Type II	12,583.75	
Current Planning	-Final Approval - Type I	325.50	
Current Planning	-Final Approval - Type II	1,867.25	
Current Planning	<i>Development Review (\$500,001 - \$2,500,000)</i>		
Current Planning	-Type I Application	5,103.75	
Current Planning	-Type II Application	20,067.00	
Current Planning	-Type I Final Approval	539.25	
Current Planning	-Type II Final Approval	2,802.50	
Current Planning	<i>Development Review (\$2,500,001 - \$10,000,000)</i>		
Current Planning	-Type I Application	8,092.00	
Current Planning	-Type II Application	32,666.00	
Current Planning	-Type I Final Approval	856.00	
Current Planning	-Type II Final Approval	3,270.25	
Current Planning	<i>Development Review (\$10,000,001 - \$25,000,000)</i>		
Current Planning	-Type I Application	9,510.00	
Current Planning	-Type II Application	38,502.25	
Current Planning	-Type I Final Approval	1,041.50	
Current Planning	-Type II Final Approval	3,834.50	
Current Planning	<i>Development Review (\$25,000,001 - \$100,000,000)</i>		
Current Planning	-Type II Application	60,242.50	
Current Planning	-Type II Final Approval	5,878.50	
Current Planning	<i>Development Review (\$100,000,001 +)</i>		
Current Planning	-Type II Application	90,588.75	
Current Planning	-Type II Final Approval	9,060.75	
Current Planning	<i>Director's Interpretation- Deposit on Cost</i>	Cost	
Current Planning	-Deposit on Cost	2,554.00	
Current Planning	<i>Dwelling in District "B"</i>		
Current Planning	-Application - Type II	3,999.25	
Current Planning	<i>Extension</i>		See Ordinance 757
Current Planning	-Application - Type I	1,255.25	See Ordinance 757
Current Planning	<i>Flood Plain/Drainage Hazard Alteration</i>		
Current Planning	-Application - Type I	1,704.50	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	-Application - Type II	6,057.50	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,578.00	
Current Planning	<i>Variances and Adjustments</i>		
Current Planning	-Application - Type II	4,199.00	
Current Planning	<i>Historic/Cultural Resource</i>		
Current Planning	-Application - Type II	4,199.00	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	7,305.25	
Current Planning	<i>Home Occupation Permit</i>		
Current Planning	-Application - Type I	2,017.00	
Current Planning	-Application - Type II	3,488.25	
Current Planning	<i>Home Occupation Permit Renewal</i>		
Current Planning	-Application - Type I	278.75	
Current Planning	-Application - Type II	1,012.25	
Current Planning	<i>Land Division, Expedited Middle Housing</i>		See SB 458 regarding Middle Housing.
Current Planning	-Type II Application	Cost	
Current Planning	-Deposit on Cost	12,854.00	
Current Planning	-Type II Final Approval	2,900.25	
Current Planning	<i>Land Division, Multi-Family & Manufactured Dwelling (2-10)</i>		
Current Planning	-Type II Application	18,019.75	
Current Planning	-Type II Final Approval	2,900.25	
Current Planning	<i>Land Division, Multi-Family & Manufactured Dwelling (11-50)</i>		
Current Planning	-Type II Application	26,254.75	
Current Planning	-Type II Final Approval	4,080.75	
Current Planning	<i>Land Division, Multi-Family & Manufactured Dwelling (51-100)</i>		
Current Planning	-Type II Application	43,739.50	
Current Planning	-Type II Final Approval	5,832.00	
Current Planning	<i>Land Division, Multi-Family & Manufactured Dwelling (101-300)</i>		
Current Planning	-Type II Application	78,728.75	
Current Planning	-Type II Final Approval	9,637.00	
Current Planning	<i>Land Division, Multi-Family & Manufactured Dwelling (301+)</i>		
Current Planning	-Type II Application	154,664.50	
Current Planning	-Type II Final Approval	14,607.25	
Current Planning	<i>Land Divisions - Phased Projects(Final Approval - based on number of lots/units per phase)</i>		
Current Planning	<i>Manufactured- Dwelling in Urban Res. Dist. (Sect 430.76)</i>		
Current Planning	-Application - Type I	856.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	<i>Middle Housing Side Walk Exemption</i>		
Current Planning	-Application - Type II	1,549.50	See Ordinance 885 - HB2001
Current Planning	<i>Minor Revision to Prelim. Land Div. Approval</i>		
Current Planning	-Application - Type I	1,704.50	
Current Planning	-Application - Type II	4,669.75	
Current Planning	<i>Miscellaneous</i>		
Current Planning	-Application - Type I	1,278.25	
Current Planning	-Application - Type II	4,669.75	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	7,626.50	
Current Planning	<i>Modification of Condition(s)</i>		
Current Planning	-Application - Type II	4,669.75	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	7,626.50	
Current Planning	<i>Modifications of Standards through Site Analysis</i>		
Current Planning	-Application - Type I	856.00	
Current Planning	<i>Non-Conforming Use</i>		
Current Planning	-Application - Type I	1,275.00	
Current Planning	-Application - Type II	6,057.50	
Current Planning	<i>Property Line Adjustment (Flag Lot Only Type II)</i>		
Current Planning	-Application - Type I	856.00	
Current Planning	-Application - Type II	4,669.75	
Current Planning	<i>Quarries (Initial Request)</i>		
Current Planning	-Application - Type II	13,839.25	
Current Planning	-Final Approval - Type II	1,399.75	
Current Planning	<i>Quarries (Review of Conditions)</i>		
Current Planning	-Application - Type II	6,988.50	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,578.00	
Current Planning	<i>Review of Condition(s) (All others except Quarries)</i>		
Current Planning	-Application - Type II	6,057.50	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,578.00	
Current Planning	<i>Solar Access Permit</i>		
Current Planning	-Application - Type II	4,669.75	
Current Planning	<i>Special Use</i>		
Current Planning	-Application - Type I	1,278.25	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	-Application - Type II	6,057.50	
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	8,578.00	
Current Planning	<i>Temporary Health Hardship Dwelling</i>		
Current Planning	-Application - Type II	3,325.50	
Current Planning	-Renewal	884.25	
Current Planning	<i>Temporary Use</i>		
Current Planning	-Application - Type I	428.50	
Current Planning	-Application - Type II	3,488.25	
Current Planning	<i>Tree Removal Permit</i>		
Current Planning	-Application - Type I	428.50	
Current Planning	-Application - Type II	4,669.75	
Current Planning	Variance		
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	6,475.25	
Current Planning	Vested Right		
Current Planning	-Application - Type III	Cost	
Current Planning	-Deposit on Cost	6,475.25	
Current Planning	<i>Wetland Enhancement</i>		
Current Planning	-Application - Type II	6,057.50	
Current Planning	-Final Approval - Type II	1,399.75	
Current Planning	Withdrawal of application: fee refunded, less costs incurred by County (\$100 minimum)		Fee refund less costs incurred by County - \$100 minimum.
Current Planning	<i>Application Surcharges and Associated Fees</i>		
Current Planning	Pre-application Conference	895.25	
Current Planning	Expedited Review - Land Divisions	4,692.75	
Current Planning	Flag Lot creation and Infill projects - surcharge	895.25	
Current Planning	Custom Mailing List	90.00	
Current Planning	Reconsideration of Decision		
Current Planning	-Application - Type I	428.50	
Current Planning	Remand/Reconsideration from LUBA	Cost	
Current Planning	-Deposit on Cost	4,433.25	
Current Planning	Natural Resource Analysis by Specialist	986.25	Flat rate fee to be assessed when additional analysis of Goal 5 Natural Resources is needed for a project.
Current Planning	Rural Development Review Surcharge (Oregon Water Resources Dept.)	135.75	
Current Planning	Rural Impact Test	1,621.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	Sight Distance Evaluation	351.50	
Current Planning	Template Test	179.00	
Current Planning	Transportation Report		
Current Planning	-Application - (>= 500 ADT & Type I)	755.25	
Current Planning	-Type II to Type III	Cost	If initiated by department, no additional cost to the applicant.
Current Planning	Deposit on Cost	4,433.25	
Current Planning	Traffic Impact Statement	790.00	
Current Planning	<i>Planned Development or Transit Oriented District</i>		
Current Planning	Type II - 10 units or less/\$200,000 or less	5,386.00	
Current Planning	Type II - More than 10 units/over \$200,000	10,773.00	
Current Planning	Type III - 10 units or less/\$200,000 or less	Cost	
Current Planning	Type III - Deposit on cost	7,589.50	
Current Planning	Type III - More than 10 units/over \$200,000	Cost	Deposit on Cost
Current Planning	Type III - Deposit on cost	11,127.75	
Current Planning	Measure 49: Initial building permit/land development app Director Review	12,756.25	
Current Planning	Measure 49: Single Dwelling only	7,125.25	
Current Planning	<i>Development Compliance - Building Permit (Review)</i>		
Current Planning	<\$75,000 value	122.50	
Current Planning	\$75,000 to 500,000 value	859.25	
Current Planning	>\$500,000 value	1,275.00	
Current Planning	Re-Review of Site Plan	298.50	Flat rate fee to be assessed when a site plan needs to be returned by Building Services for additional review.
Current Planning	Additional Plan review due to change, additions, revisions, multiple reviews per hour	170.00	
Current Planning	Research Fee per hour	195.00	
Current Planning	DMV Review - License Renewal	110.75	
Current Planning	-New Business	260.50	
Current Planning	Flood Plain Elevation	197.50	
Current Planning	Flood Plain Determination (Site Inspection)	298.50	
Current Planning	OLCC Review - License Renewal	35.00	ORS 471.166(7)(8)
Current Planning	-New Business	100.00	ORS 471.166(7)(8)
Current Planning	-Change in ownership, location or privilege	75.00	ORS 471.166(7)(8)
Current Planning	Land Use Compatibility Statement (LUCS)	197.50	
Current Planning	Sign Permits - All	201.75	
Current Planning	<i>Development Compliance - Appeal Fees</i>		
Current Planning	- Type I	Cost	This appeal fee is not limited by ORS
Current Planning	Deposit on Cost	4,433.25	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Current Planning	-Type II Rural	250.00	Limited by ORS 215.416(11)(b)
Current Planning	-Type II Urban (All others)	250.00	Limited by ORS 215.416(11)(b)
Current Planning	Transportation Development Tax Appeal Fee	6,344.00	
Current Planning	Appeals to Board of Commissioners-All Urban	3,512.25	
Long Range Planning	<i>Individual Notice of Land Use</i>		
LR Planning	-Ordinance Hearings	0.00	
LR Planning	<i>Plan Amendment Application/Request</i>		An initial deposit is required for any application billed at cost.
LR Planning	-If application/request filed, pre-filing conference	Cost	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
LR Planning	-Processing of application/request	Cost	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
LR Planning	-Initial Deposit on Cost	20,000.00	
LR Planning	-Appeal	Cost	
LR Planning	-Initial Deposit on Cost	810.00	
LR Planning	-Reconsideration	Cost	
LR Planning	-Initial Deposit on Cost	740.00	
LR Planning	UGB Minor Locational Adjustment Review Fee	Cost	An initial deposit is required for any application billed at cost.
LR Planning	-Initial Deposit on Cost	740.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
LR Planning	<i>Minor Boundary Changes</i>		
LR Planning	-Annexation or withdrawal of territory to/from a district involving 100 or less property owners	Cost	
LR Planning	-Initial Deposit on Cost for a single annexation	3,315.00	
LR Planning	-Initial Deposit on Cost per annexation for two annexations	2,220.00	
LR Planning	-Initial Deposit on Cost per annexation for three or more annexations	1,670.00	
LR Planning	-Annexation or withdrawal of territory to/from a district involving more than 100 property owners	Cost	
LR Planning	-Initial Deposit on Cost	8,300.00	
LR Planning	-Extraterritorial extension of water or sewer service by a district	Cost	
LR Planning	-Initial Deposit on Cost	5,535.00	
LR Planning	<i>Major Boundary Changes</i>		
LR Planning	-The formation, merger, consolidation or dissolution of a city or district	Cost	
LR Planning	-Initial Deposit on Cost	8,300.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
LR Planning	<i>Mapping fees - Payable to METRO</i>		
LR Planning	-School District Boundary Changes	Cost	An initial deposit is required for any application billed at cost.
LR Planning	-Initial Deposit on Cost	5,535.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
LR Planning	Mineral & Aggregate Ordinance Processing	Cost	An initial deposit is required for any application billed at cost.
LR Planning	-Initial Deposit on Cost	27,720.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
LR Planning	Community Plan Document	8.00	
LR Planning	Rural/Natural Resource Plan	15.00	
LR Planning	Transportation Plan Background Document	15.00	
LR Planning	Transportation Plan (Printed)	16.00	
LR Planning	Transportation Plan Technical Appendix	6.00	
LR Planning	Planning Commission Agenda, Per Year	13.00	
LR Planning	Industrial Revenue Bond Application Review	Cost	An initial deposit is required for any application billed at cost.
LR Planning	-Initial Deposit on Cost	1,100.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
LR Planning	Comprehensive Plan Elements Documents	Cost	
LR Planning	Small Business Loan Application Review	Cost	
LR Planning	-Initial Deposit on Cost	1,100.00	
LR Planning	Special Staff Projects	Cost	
LR Planning	Complete Set Comprehensive Framework Documents (except the Comm Development Code) on CD	25.00	
Road Fund Engineering			
	Development Application Fee (Includes work prior to submittal of application)	Cost	
RF Engineering	Preliminary Design Consideration by County Engineer	180.00	Fee covers 1.5 hour staff time. Additional time charged at cost.
RF Engineering	Pre-Application Meeting. Fee covers 1 hour staff time.	200.00	Fee covers 1 hour staff time. Additional time charged at cost.
RF Engineering	-Land Division - Urban (Partitions). Fee covers 1.5 hour staff time. Additional time charged at cost.	185.00	Rural reviewed through access permit. Fee covers 1.5 hour staff time. Additional time charged at cost.
RF Engineering	-Land Division/Subdivision. Fee covers 2.5 hrs staff time. Additional time charged at cost.	305.00	Fee covers 2.5 hour staff time. Additional time charged at cost

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
RF Engineering	-Land Division - Development. Fee covers 2.5 hrs staff time. Additional time charged at cost.	305.00	Fee covers 2.5 hour staff time. Additional time charged at cost
RF Engineering	<i>Facility Permit Administration Deposit: (For required public improvements. Deposit based upon estimated bond amount.)</i>		
RF Engineering	Includes engineering review, civil and traffic field inspections, administration, MLID formation, and County Road Establishment at cost. County reserves the right to request a deposit in a different range based on project scope.	Cost	
RF Engineering	-Deposit on Cost required, based on project cost estimate:		
RF Engineering	a) minimum deposit for phased construction	1,650.00	Minimum deposit for initiating additional project phases, for an existing project.
RF Engineering	b) deposit for project cost estimate < \$40K	8,000.00	Minimum deposit for initiating a project in this cost range.
RF Engineering	c) deposit for project cost estimate = or > \$40K and < \$80K	10,000.00	Minimum deposit for initiating a project in this cost range.
RF Engineering	d) deposit for project cost estimate = or > \$80K and < \$180K	13,000.00	Minimum deposit for initiating a project in this cost range.
RF Engineering	e) deposit for project cost estimate = or > \$180K and < \$460K	18,000.00	
RF Engineering	f) deposit for project cost estimate > \$460K	28,000.00	
RF Engineering	-Additional Deposit on Cost required per signal for design/construction	11,000.00	Additional deposit for a signal, per intersection.
RF Engineering	Minimum deposit when funds depleted prior to or during construction	3,500.00	
RF Engineering	Minimum deposit when funds depleted during maintenance	1,500.00	
RF Engineering	Minimum deposit upon project sale	Based on Original Amount	Only if original developer requests full refund, deposit collected from new developer is equal to the amount of the original deposit minus costs incurred through sale effective date.
RF Engineering	<i>Uniform Road Improvement Design Standards</i>		
RF Engineering	-Book (one time pick up)	16.00	
RF Engineering	-Book (mailed, with updates)	19.00	
RF Engineering	Development & Road Condition Investigation	Cost	
RF Engineering	Traffic Engineering Study/Analysis/Investigation	Cost	
RF Engineering	<i>Residential Speed Cushion Purchase</i>		
RF Engineering	-Administration Deposit on cost	1,500.00	
RF Engineering	-Construction Cost	Cost	
RF Engineering	Film and Video Permit	118.00	
RF Engineering	Special Events Permit	118.00	
RF Engineering	<i>Road Closure Fee</i>		
RF Engineering	-If less than 30 days, Required Deposit	1,000.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
RF Engineering	-If longer than 30 days, Required Deposit	2,000.00	
RF Engineering	Traffic Control Device - Deposit on Cost Required	Cost	
RF Engineering	<i>Exception:</i>		
RF Engineering	-Maintenance work by County crews	Waived	
RF Engineering	-Emergency closures/spills and accidents	Waived	
Road Fund Operations	<i>The Operations Division Manager may suspend or waive one or more of the following fees otherwise applicable to a proposed activity: individual right of way permit; inspection fee; bond fee; and right of way permit fee through sidewalk only. Suspension or waiver may be approved if the proposed activity covered by the permit will have a substantial benefit to the county and the benefit will be greater than the amount of the fee. The Operations Division Manager may also lower a bond fee if site-specific conditions warrant a modified amount. All other permit requirements still apply if a fee or bond is waived, suspended or lowered.</i>		
RF Operations	Investigation Fee -- Working without a Permit	Cost	
RF Operations	-Minimum fee	100.00	
RF Operations	-Plus applicable permit fee		A one-time exemption to this fee may be made at the discretion of the Operations and Maintenance Division Manager.
RF Operations	Code Compliance Review Surcharge (plus applicable permit fee)	100.00	For certain new Access permits requiring review for land use code compliance.
RF Operations	Application Fee -- Right-of-Way -- General and Access	150.00	
RF Operations	Application Fee -- Right-of-Way -- General and Access - Minor Work (Plus applicable permit fee)	150.00	Same application fee required for minor work.
RF Operations	Permit Fee: Right-of-Way, General and Access	300.00	Covers up to three (3) site inspections.
RF Operations	-Permit Fee: Right-Of-Way, Additional site inspections per/inspection	100.00	Includes staff/equipment costs.
RF Operations	Permit Fee - Right of Way - Minor Work	100.00	Reduced permit fee covers work in ROW of a very limited nature.
RF Operations	Application & Permit Fee -- Right-of-Way - Traffic Control Only	150.00	Covers review and approval of traffic control plan when there is no modification to County infrastructure.
RF Operations	Application & Permit Fee -- Right-of-Way - Dust Control (Applicator)	150.00	
RF Operations	Application & Permit Fee -- Right-of-Way - Seasonal Irrigation	72.00	
RF Operations	Permit Fee -- Right-of-Way - Encroachment Agreement	300.00	Does not include recording fee.
RF Operations	Permit Fee -- Right-of-Way - Neighborhood Watch Sign(s)	25.00	Covers the installation of up to four (4) signs on existing poles or
RF Operations	-Installation of signs on free standing posts, per sign	75.00	Additional Post and Sleeve
RF Operations	Permit Fee -- Motor Carrier Trip Permit	8.00	ORS 818.200, 818.270(1) (formally called Transportation Permit)
RF Operations	-Additional engineering analysis	Cost	For staff time to calculate or review the structural analysis of a bridge associated with a vehicle exceeding the bridge capacity.

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes	
RF Operations	Permit Refund Fee - as a % of original permit fee on fees > \$150	20%	Covers the cost of refunding upon customer's choice to 'withdraw' permit. Fees less than \$150 will not be refunded.	
RF Operations	Deposit Amount -- General and Access Permits	Cost Estimate	Deposit amount is based on construction cost estimate prepared by County to restore right of-way or an estimate provided by the applicant and approved by County staff. Deposit can be in the form of a cash deposit or a surety. A \$500 cash deposit is required if surety instrument used.	
RF Operations	-Minimum deposit	500.00		
RF Operations	Deposit Amount -- Dust Control Permit (Applicator)	None		
RF Operations	Deposit Amount -- Seasonal Irrigation Permit	280.00		
RF Operations	Deposit Amount -- Core Hole Permit	100.00		Per core hole
RF Operations	Deposit Amount -- Sidewalk Repair Permit	None		
RF Operations	Deposit Amount -- Neighborhood Watch Permit	None		
RF Operations	Deposit Amount -- Motor Carrier Trip Permit	None		
RF Operations	Placecard Fee -- Right-of-Way - "X" & "O", No-Spray placards	17.50		Includes one set of placards for marking area. Placards are for property owners who have entered into an "Owner-to-Maintain Agreement" with the County.
RF Operations	-Additional placards, each	8.75		
Surveyor	<i>Refunds will be given to customers withdrawing plats or surveys prior to any work being performed by the Survey Section. In cases where partial work has been performed, actual costs incurred will be charged against the original fee, and the balance remaining will be refunded to the applicant.</i>			
Surveyor	Fee for repeated calculations and Field Inspections	Cost	WCC 3.30.060	
Surveyor	Subdivision Plat	Cost	Plus fee for Filing of Survey	
Surveyor	-Base Fee Deposit, plus,	2,700.00		
Surveyor	-Per Lot & tract Deposit	110.00		
Surveyor	Subdivision Plat (Post-monumentation)	Cost		
Surveyor	-Base Fee Deposit (minimum), Plus:	3,000.00		
Surveyor	-Per Lot & tract Deposit	150.00		
Surveyor	Cemetery Plat	Cost	Plus fee for Filing of Survey	
Surveyor	-Deposit - % of estimated cost	120%		
Surveyor	Condominium Plat	Cost	Plus fee for Filing of Survey	
Surveyor	-Deposit - % of estimated cost	120%		
Surveyor	Partition Plat	NC	Plus fee for Filing of Survey	
Surveyor	-Deposit - % of estimated cost	120%		
Surveyor	Plat Monumentation Affidavit Fee	145.00	Plus fee for recording document	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Surveyor	<i>Other Fees:</i>		
Surveyor	-County Surveyor Road Vacation Filing/Index Fee	100.00	Collected by A&T from other city jurisdictions.
Surveyor	-Public Land Corner	5.00	Collected by A&T - ORS 203.148
Surveyor	-Preservation fee	5.00	
Surveyor	-Replacement of Destroyed Public Land Corner	Cost	ORS 209.140(1) & 209.150
Surveyor	-Deposit - % of estimated cost	120%	
Surveyor	-Filing of Survey	475.00	Includes scanning, processing, filing, archive and long term storage.
Surveyor	-Review of Survey for plat boundary, Pre/post construction, Property Line adjustment	Cost	Plus fee for Filing of Survey
Surveyor	-Deposit required	860.00	
Surveyor	-Address Issuance (each)	110.00	
Surveyor	-Requested Address Change (each)	215.00	
Surveyor	-Street Naming	Cost	
Surveyor	-Minimum fee non-refundable	280.00	
Surveyor	-Deposit -% of estimated Cost, less minimum	120%	
Surveyor	-Custom Maps	Cost	
Surveyor	-Large format scanning	Cost	
Surveyor	<i>Certification Copies</i>		
Surveyor	-First Page	8.00	
Surveyor	-Each Additional Page	4.00	
Surveyor	<i>Review Approval and Marking</i>		
Surveyor	Affidavits of Correction	50.00	ORS 92.170, 100.115(7) and 209.255. Plus fee for recording
Surveyor	Vacations of Public Property	Cost	
Surveyor	-Minimum fee	280.00	Includes survey map updates.
Surveyor	-Deposit - % of estimated Cost, less minimum	120%	ORS 92.065(1)
Surveyor	Other Services not detailed above	Cost	
Metzger Park	<i>Metzger Local Improvement District (LID) Park - Patricia D. Whiting Hall Use Fees Building Rental</i>		
Metzger Park	<i>Weekend Rates (Friday, Saturday and Sunday)</i>		
Metzger Park	-7AM to 12 AM (Non-LID Resident), per hour	\$400/half day	Minimum four-hour rental.
Metzger Park	-7AM to 12 AM (LID Resident & Organizations*), per hour	\$200/half day	Minimum four-hour rental. Renter must show proof of LID residency
Metzger Park	-Cleaning/Security Deposit - Refundable**	200.00	
Metzger Park	<i>Weekday Rates (Monday through Thursday)</i>		Rental rates apply only for Mon-Thurs rentals.
Metzger Park	-7AM to 12 AM, per hour (Non-LID Resident)	35.00	Non-LID Residents
Metzger Park	-Greater than 2 hours, per hour (LID Resident & Organizations*)	35.00	First two hours are free (Mon-Thurs) for LID Residents and Qualified Organizations
Metzger Park	-Cleaning/Security Deposit - Refundable**	200.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Metzger Park	<i>Other Fees</i>		
Metzger Park	-Staff Cost, per hour (if required)	50.00	
Metzger Park	-Cancellation fees - 15 or more days prior	25% of rental fee	
Metzger Park	-Cancellation fees 14 or less days prior	50% of rental fee	
Metzger Park	<i>*Community Based Organization 501(c)(3), Government, or LID Sponsored</i>		
Metzger Park	<i>**Repeat customers renting the building more than once in any twelve months period may request a waiver of the cleaning/security deposit. Repeat customers will be eligible for the waiver by thoroughly cleaning the building after each rental.</i>		
Parks	Scoggins Valley Park/Henry Hagg Lake		
Parks	<i>Reservable Area Fees</i>		Non-Admission Event
Parks	-Open Air Group Picnic Areas - Reservation Fee	200.00	
Parks	-Refundable cleaning deposit for all Scoggins Valley Park rentals	125.00	Refundable cleaning deposit
Parks	-Covered Picnic Areas - Reservation Fee	300.00	
Parks	<i>Cancellation Fee Charge for Picnic Areas</i>		
Parks	-Advance notice 30 days	50.00	
Parks	-Advance notice under 30 days	100.00	
Parks	<i>Special Use Events</i>		Admission Charge, Large Group or Non-Reservable Area Use
Parks	-Admission Events (Participation Charge from Event Organizer)	10% of Gross Revenue	Gross of all revenue from participation fees, merchandise sales, concession sales and miscellaneous other revenue streams.
Parks	Disc Golf Tournaments	200.00	Locally operated with ≤100 participants, and minimal impact on park areas outside of course. Larger tournaments and national operators to pay standard application fee of \$500.00.
Parks	-Non-Admission or Community Based Organization 501(c)(3)	Varies Based on Event	
Parks	-Application Fee	500.00	\$500 application fee will be deducted from the 10% of gross and refunded as a credit to the event sponsor or coordinator. Annual events 2 year or more in tenure are eligible for a waiver of the application fee.
Parks	<i>Cancellation Fee Charge for Special Use Events</i>		
Parks	-Advance notice 60 days or more	125.00	
Parks	-Advance notice 30 to 59 days	250.00	
Parks	-Advance notice under 30 days	500.00	
Parks	Cleaning/Security Deposit - Refundable	Varies Based on Area and Event	Charge is \$50 per hour for any clean-up required by parks staff.

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Parks	Recreation Program and Equipment Rental Fees	Variable	Established by Parks Manager on an as-needed basis. Covers fees collected for recreation program registration, rentals of non-motorized paddlecraft, and concession sales
Parks	<i>Vehicle Access - Parking Fees</i>		
Parks	-Vehicle Day Pass	7.00	Available at Park Entrance via Electronic Kiosk all hours or at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."
Parks	-Vehicle Day Pass with Senior Citizen or Veteran occupants - ID Required)	5.00	Available only at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."
Parks	-Season Pass	60.00	Available only at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."
Parks	-Senior Citizen or Veteran Season Pass	40.00	Available only at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."
Parks	<i>Other Fees</i>		
Parks	<i>Special Use - Filming, per day</i>		
Parks	-Filming Rentals - Pavillions/Picnic Areas	600.00	For commercial filming
Parks	-Filming Rentals - Rec Area Closures	1,000.00- 5,000.00	For commercial filming
Parks	Staff Cost, per Hour (if required)	50.00	If staff costs are applicable (e.g. staff are needed to monitor or clean up after event) an estimate will be provided when reservations are made.

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	Community Health: Note: Most Community Health fees are set to recover the full cost of services. A sliding scale based on ability to pay has been developed for most of these fees.		
Public Health	HIV Testing (Fees maybe reduced or waived due to financial hardship)	\$25 minimum	Rates were developed through time studies done by staff on services, supplies for actual costs.
Public Health	-HIV Counseling and Test Results	47.50	Rapid Test
Public Health	<i>Immunizations (for eligible clients, the fee is the current Medicaid rate)</i>		
Public Health	-Injection Charge (per/injection for first 3 injections)	\$18 minimum	Rates set by Oregon Health Authority
Public Health	-1st Injection (90471)	40.00	
Public Health	-each additional injection (\$10.00 minimum per injection) (90472)	18.00	
Public Health	-Flu Injections (includes vaccine) (96372)	40.00	
Public Health	Vaccines	Allowable Costs	Rates set by Oregon Immunization Program
Public Health	<i>Tuberculosis (TB)</i>		
Public Health	-TB Screening - 2 Step PPD including \$18.00 injection fee	66.00	
Public Health	-TB Screening - Quantiferon TB-Gold including \$20.50 venipuncture fee	116.00	
Public Health	-TB Screening - Medical Assessment & Record Review	34.00	
Public Health	<i>Clinic Office Visits and Procedures Note: Sexually Transmitted Disease (STD) visits are a minimum fee of \$50</i>		
Public Health	-Preventive Visit, new patient, 12-17 (99384)	120.00	
Public Health	-Preventive Visit, new patient, 18-39 (99385)	120.00	
Public Health	-Preventive Visit, new patient, 40-64 (99386)	120.00	
Public Health	-Preventive Visit, established patient, 12-17 (99394)	140.00	
Public Health	-Preventive Visit, established patient, 18-39 (99395)	140.00	
Public Health	-Preventive Visit, established patient, 40-64 (99396)	140.00	
Public Health	-New patient - Brief Exam (99201)	75.00	
Public Health	-New patient - Limited Exam (99202)	120.00	
Public Health	-New patient - Intermediate Exam (99203)	200.00	
Public Health	-New patient - Comprehensive Exam (99204)	250.00	
Public Health	-Continuing patient - Brief Exam (99211)	63.00	
Public Health	-Continuing patient - Limited Exam (99212)	140.00	
Public Health	-Continuing patient - Intermediate Exam (99213)	165.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	-Continuing patient - Comprehensive Exam (99214)	200.00	
Public Health	-Individual Preventive Counseling: Approx 15 minutes (99401)	35.00	
Public Health	-Individual Preventive Counseling: Approx 30 minutes (99402)	55.00	
Public Health	-Individual Preventive Counseling: Approx 45 minutes (99403)	75.00	
Public Health	-Individual Preventive Counseling: Approx 60 minutes (99404)	95.00	
Public Health	Tier 1 TB Case Management, Latent TB; Per Patient, Per Month (A15.0)	250.00	Based on rate negotiated in the Tri-County area for this service.
Public Health	Tier 2 TB Case Management, Active TB; Per Patient, Per Month (R76.12)	500.00	Based on rate negotiated in the Tri-County area for this service.
Public Health	<i>Laboratory - In House</i>		
Public Health	-Hemoglobin	5.00	
Public Health	-Pregnancy UCG	5.00	
Public Health	-Urinalysis, Dipstick	5.00	
Public Health	-Wet Smear	15.00	
Public Health	<i>General</i>		
Public Health	-Communicable Disease Screen (unrelated to investigation)	31.50	
Public Health	-Outside Lab Tests	Actual Cost	Certain lab costs must be paid in full at the time of service
Public Health	-Collection/Handling Fee	20.50	
Public Health	-Pharmaceuticals	Actual Cost	
Public Health	-Handling & Administration (% of Actual Cost)	0.10	Oregon standard assessment
Public Health	<i>Vital Records:</i>		
Public Health	-Birth Certificate (first copy)	25.00	ORS 432, OAR 333-011-0340 set by State
Public Health	-Additional copy ordered at same time	25.00	ORS 432, OAR 333-011-0340 set by State
Public Health	-Death Certificate (first copy)	25.00	ORS 432, OAR 333-011-0340 set by State
Public Health	-Additional copy ordered at same time	25.00	ORS 432, OAR 333-011-0340 set by State
Public Health	-Corrected replacement record (first replacement record is free)	5.00	ORS 432, OAR 333-011-0340 set by State
Public Health	<i>Environmental Health:</i>		
Public Health	<i>General</i>		
Public Health	-Environmental Health Inspection/Consultation, per hour	226.00	1 hour minimum charge
Public Health	-Application withdrawal fee if application is withdrawn prior to service	113.00	Half hour of consultation rate

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	<i>Food Services Licenses</i> <i>(Food Services licenses issued in October thru December are prorated to 50% of the fee)</i>		ORS 624.510, OAR 333-012-0050 through -0070
Public Health	<i>-Full Service Restaurant</i>		
Public Health	-0 through 15 Seats	948.00	
Public Health	-16 through 50 Seats	1,060.00	
Public Health	-51 through 150 Seats	1,173.00	
Public Health	-over 150 Seats	1,399.00	
Public Health	-Limited Service Restaurant (<i>defined by the State as: "A restaurant serving only individually portioned prepackaged foods prepared from an approved source by a commercial processor & nonperishable beverages."</i>)	722.00	ORS 624.490 with specific fees
Public Health	-Community Food Service (benevolent feeding site)	361.00	
Public Health	-Bed & Breakfast (Doesn't include Tourist license fee)	474.00	
Public Health	-Senior Meal Site	361.00	
Public Health	-Credit for advance application of 5 or more days business days	(10.00)	Applies to For-Profit only
Public Health	-Penalty for operating without a license, each incident	50.00	Penalty is in addition to any license fee required (applies to <i>For Profit</i> only)
Public Health	<i>-Single Event License (valid for up to 30 days of continual operation)</i>		Continual operation at same location for up to 30 days.
Public Health	<i>-For Profit Organizations</i>		
Public Health	-First Booth	274.00	
Public Health	-First Two Booth	347.00	
Public Health	-Each Additional Booth	159.00	
Public Health	-Benevolent (tax exempt non-profit organizations)	73.00	
Public Health	-Benevolent - First 2 Booths	102.00	
Public Health	-Benevolent -Each Additional Booth	62.00	
Public Health	-Intermittent License (Up to 30 Days)		
Public Health	-For Profit Organizations	274.00	Must operate at multiple public events which are organized by at least two different oversight organizations at same event location
Public Health	-First Two Booth	347.00	See Single Event License fees for First Two Booth
Public Health	-Each Additional Booth	159.00	See Single Event License fees for Each Additional Booth
Public Health	-Benevolent Organizations	90.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	<i>-Seasonal License (valid for up to 90 days)</i>		
Public Health	-For Profit Organizations	274.00	May operate at same public event under the same oversight organization
Public Health	-First Two Booth	347.00	See Single Event License fees for First Two Booth
Public Health	-Each Additional Booth	159.00	See Single Event License fees for Each Additional Booth
Public Health	-Benevolent Organizations	90.00	
Public Health	<i>-Temporary Restaurant Operational Review</i>		
Public Health	-For Profit Organizations	70.00	Required before an initial license is issued or if licensee changes menu or operating location
Public Health	-Benevolent Organizations	35.00	50% of For Profit Organizations rate
Public Health	<i>-Temporary Restaurant Re-inspection</i>		
Public Health	-For Profit Organizations	182.00	
Public Health	-Benevolent Organizations	56.00	
Public Health	-Commissary	948.00	
Public Health	-Commissary (within a licensed restaurant)	835.00	
Public Health	-Warehouse	722.00	
Public Health	-Mobile Unit Class I (All Prepackaged)	722.00	
Public Health	-Mobile Unit Class II (Food Dispensing Only)	722.00	
Public Health	-Mobile Unit Class III (Proc. Foods Other than Raw)	835.00	
Public Health	-Mobile Unit Class IV (Processing Any Foods)	948.00	
Public Health	-Mobile Unit licensed in another Oregon jurisdiction	25.00	ORS 624.650(1); fee is per inspection
Public Health	-Benevolent Mobile Unit	361.00	Same as Community Food Service
Public Health	<i>-Vending Machines</i>		
Public Health	-1 through 10 machines	722.00	
Public Health	-11 through 20 machines	948.00	
Public Health	-21 through 30 machines	1,173.00	
Public Health	-31 through 40 machines	1,399.00	
Public Health	-41 through 50 machines	1,625.00	
Public Health	-51 through 75 machines	1,850.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	-76 through 100 machines	2,076.00	
Public Health	-101 through 250 machines	2,301.00	
Public Health	-251 through 500 machines	2,527.00	
Public Health	-501 through 1,000 machines	2,753.00	
Public Health	-1,001 through 1,500 machines	2,978.00	
Public Health	-more than 1,500 machines	3,204.00	
Public Health	-License Reinstatement Fee (per month)	100.00	ORS 624.490(2) set by State
Public Health	-License Recheck Inspection Fee	182.00	OAR 333-012-0053(6)
Public Health	-Quarterly Inspection Fee	50% of annual license fee	OAR 333-157-0027(5)
Public Health	<i>Food Services Plan Review</i>		
Public Health	-Additional site visits after the first two, may be charged as consultation, per hour	226.00	same as consultation hourly rate
Public Health	<i>Restaurant</i>		
Public Health	-New limited service	677.00	
Public Health	-0 to 50 Seats	903.00	
Public Health	-51 or more Seats	1,128.00	
Public Health	-Minor remodel	621.00	
Public Health	-Major remodel	677.00	
Public Health	-Addition of one self-service area	621.00	same fee as minor remodel
Public Health	-Addition of seating requiring addition of restrooms	621.00	same fee as minor remodel
Public Health	-Expedited New limited service	1,693.00	
Public Health	-Expedited New 0-50 seats	2,258.00	
Public Health	-Expedited New 51 or more seats	2,820.00	
Public Health	-Expedited Remodel	1,693.00	same as Expedited New limited service
Public Health	-Commissary	846.00	
Public Health	-Expedited Commissary	2,115.00	
Public Health	<i>Mobile Unit</i>		
Public Health	-Class I or II	621.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	-Class III	722.00	
Public Health	-Class IV	745.00	
Public Health	-Minor remodel (consultation fee, per hour)	226.00	same as consultation hourly rate
Public Health	-Major remodel	621.00	same as restaurant minor remodel
Public Health	-Expedited New Class I or II	1,553.00	
Public Health	-Expedited New Class III	1,805.00	
Public Health	-Expedited New Class IV	1,863.00	
Public Health	-Warehouse	621.00	
Public Health	<i>Food Handler and Training</i>		
Public Health	<i>-Food Handler Cards</i>		
Public Health	-New or Renewal (3 years)	10.00	ORS 624.570(5) set by State
Public Health	-Duplicate	5.00	ORS 624.570(5) set by State
Public Health	-Exam Fee per exam (plus card fee upon passing)	5.00	ORS 624.570(5) set by State
Public Health	-Certificate/Card	5.00	ORS 624.570(5) set by State
Public Health	-Restaurant Manager/Food Safety Training (per student), plus cost of training materials	52.00	Cost per student for minimum total of 10 students
Public Health	<i>Schools</i>		
Public Health	<i>-School Food Service Program Inspections (regular school year and summer lunch programs)</i>		
Public Health	-High Schools (per inspection)	399.00	
Public Health	-Junior High Schools (per inspection)	320.00	
Public Health	-Elementary Schools (per inspection)	320.00	
Public Health	-School Satellite Facility	242.00	
Public Health	-USDA Sites	197.00	
Public Health	-Competitive School Food Service Sites	242.00	
Public Health	-Re-inspections Schools & USDA Sites	197.00	
Public Health	-Summer Lunch Programs (non-school locations)	236.00	
Public Health	<i>-School Cafeteria Plan Review</i>		
Public Health	-New	726.00	
Public Health	-Minor Remodel	548.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	-Major Remodel	602.00	
Public Health	-Expedited New	1,815.00	
Public Health	-Expedited Minor Remodel	1,370.00	
Public Health	-Expedited Major Remodel	1,505.00	
Public Health	<i>Child Care Facility Inspections</i>		
Public Health	<i>-Child Care Centers</i>		
Public Health	-with infants & toddlers	399.00	
Public Health	-without infants & toddlers	320.00	
Public Health	<i>-Certified Family Homes</i>		
Public Health	-with infants & toddlers	320.00	
Public Health	-without infants & toddlers	242.00	
Public Health	-Head Start	289.00	Same fee as "Other" inspection below
Public Health	-After School Programs	242.00	
Public Health	-Other	289.00	
Public Health	-Other--Kitchen Only	242.00	
Public Health	-Re-inspection	197.00	
Public Health	<i>-Plan Review - Child Care Facilities</i>		
Public Health	-with infants & toddlers	726.00	
Public Health	-without infants & toddlers	662.00	
Public Health	-After School	544.00	
Public Health	-Remodel	602.00	
Public Health	-Expedited With Infants and Toddlers	1,815.00	
Public Health	-Expedited Without Infants and Toddlers	1,655.00	
Public Health	-Expedited After School	1,360.00	
Public Health	-Expedited Remodel	1,505.00	
Public Health	<i>Jails</i>		
Public Health	-Jail Inspection	432.00	
Public Health	-Holding Cell Inspection	236.00	
Public Health	-Re-inspection	197.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	<i>Pools/Spas/Wading Pools/Fountain Spray Pools</i>		
Public Health	<i>-License Fee</i>		
Public Health	-Year Around	927.00	State fee included, OHA increased from \$45 to \$90
Public Health	-Additional Pool - Year Round	579.00	State fee included, OHA increased from \$45 to \$90
Public Health	-Seasonal	472.00	State fee included, OHA increased from \$45 to \$90
Public Health	-Additional Pool - Seasonal	298.00	State fee included, OHA increased from \$45 to \$90
Public Health	-Re-inspection	346.00	
Public Health	-License Renewal Late Fee (per month delinquent)	98.00	Equals ratio of Year Around Pool License Fee divided by 0 through 15 Seats Full Service Restaurant License Fee times \$100
Public Health	-Variance Inspections (non-permitted)	782.00	
Public Health	-Pool and Spa Operations and Maintenance Training class, per person	30.00	
Public Health	<i>Tourist and Travelers Facilities</i>		
Public Health	<i>-Hotels and Motels</i>		
Public Health	-1 through 50 Units	400.00	State fee included
Public Health	-51 through 75 Units	448.00	State fee included
Public Health	-76 through 100 Units	545.00	State fee included
Public Health	-101 or more Units	594.00	State fee included
Public Health	-Plus, per unit over 100	3.00	State fee included
Public Health	-Re-inspection	255.00	
Public Health	<i>-Plan Review</i>		
Public Health	-1 through 50 Units	775.00	
Public Health	-51 through 75 Units	872.00	
Public Health	-76 through 100 Units	872.00	
Public Health	-101 or more Units	872.00	
Public Health	<i>-Recreational Parks</i>		
Public Health	<i>-Seasonal</i>		
Public Health	-1 through 50 Units	406.00	State fee included
Public Health	-51 through 75 Units	464.00	State fee included
Public Health	-76 through 100 Units	570.00	State fee included

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	-101 or more Units	619.00	State fee included
Public Health	--Plus, per unit over 100	3.00	State fee included
Public Health	<i>-Year Around</i>		
Public Health	-1 through 50 Units	794.00	State fee included
Public Health	-51 through 75 Units	900.00	State fee included
Public Health	-76 through 100 Units	1,103.00	State fee included
Public Health	-101 or more Units	1,200.00	State fee included
Public Health	-Plus, per unit over 100	3.00	State fee included
Public Health	-Revisit	303.00	State fee included
Public Health	<i>-Picnic Parks</i>		
Public Health	-Seasonal (1 Inspection)	400.00	State fee included
Public Health	-Year-round (2 Inspections)	787.00	State fee included
Public Health	-Revisit	303.00	State fee included
Public Health	<i>-Organizational Camps</i>		
Public Health	-Seasonal (1 Inspection)	787.00	State fee included
Public Health	-Year-round (2 Inspections)	1,562.00	State fee included
Public Health	-Revisit	303.00	State fee included
Public Health	-Plan Review	836.00	
Public Health	-Late Payment Fee (beginning 15 days after expiration of license)	50% of fee per month	ORS 446.323(2)
Public Health	<i>Mass Gathering</i>		
Public Health	-Mass Gathering permit	5,000.00	ORS 433.750(6), fee set by State
Public Health	<i>On-Site Sewage Disposal</i>		An additional Convenience Fee will be charged for online payments
Public Health	<i>-Site Inspection</i>		(All fees exclude relevant DEQ surcharge)
Public Health	<i>-New Site Residential & Commercial</i>		
Public Health	-First or only lot	967.00	Plus DEQ surcharge
Public Health	-Each additional lot	967.00	Plus DEQ surcharge
Public Health	-Commercial Facility or Community System	967.00	Plus DEQ surcharge
Public Health	-each 500 gal. or portion thereof above 1000 gal.	249.00	
Public Health	-Burial Site Evaluation	461.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	<i>-Construction Installation Permits - Residential and Commercial (First 1,000 gallon projected flow)</i>		
Public Health	-Standard on-site system	1,231.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1,000 gal	137.00	
Public Health	-Pressure distribution	1,759.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Pump Systems (in addition to permit)	91.00	
Public Health	-Redundant system	1,435.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Steep slope	1,435.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Tile dewatering	1,759.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Seepage trench	1,435.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Gray water-waste disposal sump	638.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Capping-fill	1,435.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Sand filter and Recirculating gravel filter (0-1000 gal)	2,163.00	Plus DEQ surcharge
Public Health	-Sand filter and Recirculating gravel filter (1001-1500 gal)	2,364.00	Plus DEQ surcharge
Public Health	-Sand filter and Recirculating gravel filter (1501-2000 gal)	2,438.00	Plus DEQ surcharge
Public Health	-Sand filter and Recirculating gravel filter (2001-2500 gal)	2,576.00	Plus DEQ surcharge
Public Health	-Alternative treatment technology	1,759.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Saprolite system	1,435.00	Plus DEQ surcharge
Public Health	-add for each 500 gal. or portion thereof above 1000 gal	137.00	
Public Health	-Alteration permit - Major	786.00	Plus DEQ surcharge
Public Health	-Minor	375.00	Plus DEQ surcharge
Public Health	-Repair permit, Residential - Major	801.00	Plus DEQ surcharge

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Public Health	-Minor	365.00	Plus DEQ surcharge
Public Health	<i>-Permit renewal, reinstatement, or transfer</i>		
Public Health	-with field visit	740.00	Plus DEQ surcharge
Public Health	-without field visit	216.00	Plus DEQ surcharge
Public Health	<i>-Other Inspections</i>		
Public Health	-Holding tank inspection fee	548.00	Plus DEQ surcharge
Public Health	-Existing System, no water test	911.00	Plus DEQ surcharge
Public Health	-Authorization notice - with field visit	889.00	Plus DEQ surcharge
Public Health	-Authorization notice - without field visit	227.00	Plus DEQ surcharge
Public Health	-Pumper Truck Inspection (first truck)	144.00	
Public Health	-Pumper Truck Inspection (each additional)	70.00	
Public Health	<i>-Annual/biennial evaluation inspections</i>		
Public Health	-evaluation of temporary/hardship-mobile home	469.00	
Public Health	-alternative system	751.00	
Public Health	-File Review	70.00	
Public Health	<i>-Annual report evaluation fee</i>		
Public Health	-Holding tanks	43.00	
Public Health	-Other	86.00	
Public Health	-Property line adjustment review fee, per hour	226.00	
Public Health	<i>-Other Environmental Health Activities</i>		
Public Health	<i>-Burial Site</i>		
Public Health	-Permit	616.00	Half the cost of Standard Onsite System
Public Health	-Burial Site Evaluation	461.00	
Public Health	-Tobacco Retail License	878.00	
Public Health	<i>-Solid Waste and Recycling Noise Variance</i>		WCC 8.24.025
Public Health	-General Purpose Noise Variance Permit	94.00	Plus convenience fee if paid online
Public Health	-Type II Noise Variance Permit	2,206.00	Plus convenience fee if paid online
Sheriff's Office	Alarm System Permit	23.00	
Sheriff's Office	<i>False Alarm Response, Per Car</i>		

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Sheriff's Office	-Per response after 1st	41.00	
Sheriff's Office	<i>False Alarm Administrative Fee</i>		
Sheriff's Office	-Residential/Commercial False Alarm	13.00	
Sheriff's Office	<i>Alarm System Penalties</i>		
Sheriff's Office	-Delinquent Application/Renewal/Payment	18.00	
Sheriff's Office	-Residential/Com'l. False Alarm, each, after 3rd false alarm	113.00	
Sheriff's Office	-Governmental False Alarm, each, after 5th false alarm	113.00	
Sheriff's Office	-Reinstatement Penalty	30.00	Washington County Code 8.12.127 (F)
Sheriff's Office	Professional: Backgrounds/PSU	Actual Cost	
Sheriff's Office	<i>Civil Fees:</i>		
Sheriff's Office	-Writ of Garnishment	25.00	ORS 18.652(5) Amount set by ORS
Sheriff's Office	<i>-Summons, Petition</i>		
Sheriff's Office	-Up to two persons at same address	50.00	ORS 21.300. Amount set by ORS
Sheriff's Office	-Three or more persons at same address, per person	28.00	ORS 21.300. Amount set by ORS
Sheriff's Office	-Notice with Enforcement Process	50.00	ORS 21.300, plus enforcement process fee. Amount set by ORS
Sheriff's Office	-Enforcement Process	89.00	ORS 21.300. Amount set by ORS
Sheriff's Office	-Plus, security and inventory services after first hour	Actual Cost	ORS 21.300. Amount set by ORS
Sheriff's Office	-Plus, reasonable amount for Keepers fee	Variable	ORS 21.300. Amount set by ORS
Sheriff's Office	<i>Sale of Property</i>		
Sheriff's Office	-Advertising, posting, sale preparation, conducting the sale, and certified mail	Actual Cost	ORS 18.930(5)
Sheriff's Office	-Deposit on Real Property Foreclosure & Sale	1,070.00	This is a deposit for estimated actual fees allowed under ORS 21.300. If the process is interrupted for any reason, fees not used are returned.
Sheriff's Office	-Deposit on Personal Property Foreclosure & Sale	515.00	This is a deposit for estimated actual fees allowed under ORS 21.300. If the process is interrupted for any reason, fees not used are returned.
Sheriff's Office	Pre-sale of Real Property Notices	50.00	ORS 18.924(4): ORS 21.300 Amount set by ORS
Sheriff's Office	Post-sale of Real Property Notices	50.00	ORS 18.930(5): ORS 21.300
Sheriff's Office	-Creation of Conveyance	56.00	ORS 21.300. Amount set by ORS
Sheriff's Office	-Copying of Processes, Orders and Notices, Per Folio	4.00	ORS 21.300. Amount set by ORS
Sheriff's Office	Real Property Redemption Fee	56.00	ORS 18.960(5): ORS 21.300

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Sheriff's Office	Concealed Handgun License - New	115.00	ORS 166.291(5)(a) Amount set by ORS
Sheriff's Office	-Renewal	75.00	ORS 166.291(5)(a) Amount set by ORS
Sheriff's Office	-Transfer	30.00	ORS 166.291(5)(a) Amount set by ORS
Sheriff's Office	-Transfer with Renewal	90.00	ORS 166.291(5)(a) Amount set by ORS
Sheriff's Office	-Change of Address or Name	15.00	ORS 166.291(5)(a) Amount set by ORS
Sheriff's Office	-Duplicate	15.00	ORS 166.291(5)(a) Amount set by ORS
Sheriff's Office	Data Search	Actual Cost	
Sheriff's Office	-Plus, Direct Materials	Actual Cost	
Sheriff's Office	DNA Collection Fee	7.00	
Sheriff's Office	Fingerprinting - up to 2 sets	27.00	
Sheriff's Office	Forced Release Assessment Fee	36.00	
Sheriff's Office	Gambling Permits	52.00	
Sheriff's Office	Impounded Auto Processing Fee	75.00	ORS 809.720(3)
Sheriff's Office	Incarceration Fee, Per Day	60.00	ORS 169.151(1)(a)
Sheriff's Office	Inmate Medical Office Visit	15.00	ORS 169.150(2)
Sheriff's Office	Inmate Destruction of Property	Actual Cost	
Sheriff's Office	Inmate Records	Actual Cost	
Sheriff's Office	<i>Jail Video Recorded Events (Copies on DVD/CD/VHS)</i>		
Sheriff's Office	-First Hour	Actual Cost	
Sheriff's Office	-Each Additional 1/2 Hour	Actual Cost	
Sheriff's Office	Judicial Access Fee	65.00	
Sheriff's Office	-Renewal	65.00	Add'l 2 years
Sheriff's Office	-Replacement	25.00	Replacement Card
Sheriff's Office	Mug Shot Photos	5.00	
Sheriff's Office	National Criminal History Check	15.00	ORS 423.497
Sheriff's Office	Photograph (case) Fees plus postage & print charges	Actual Cost	
Sheriff's Office	-3 x 5 - each print	Actual Cost	
Sheriff's Office	-5 x 7 - each print	Actual Cost	
Sheriff's Office	-8 x 10 - each print	Actual Cost	
Sheriff's Office	-CD's - each	Actual Cost	
Sheriff's Office	Policy Manual on CD	Actual Cost	
Sheriff's Office	<i>Prisoner Board Reimbursement</i>		

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Sheriff's Office	-Layovers - Per day, all Outside Agencies	126.00	Fee for temporarily housing an inmate less the cost of intake and release.
Sheriff's Office	-Full Housing - Per day, all Outside Agencies	168.00	Fee for housing an inmate less the cost of intake and release.
Sheriff's Office	Prisoner Transport - per mile per person	1.20	Cost of transporting inmates based on average hourly rate.
Sheriff's Office	<i>Reports:</i>		
Sheriff's Office	<i>Police Report</i>		
Sheriff's Office	-first 10 pages	25.00	ORS 192.324 (4)(c) Standard criminal reports that are similar in nature and include search and redaction time estimates. Limits fee at \$25
Sheriff's Office	-each additional 10 pages	2.00	
Sheriff's Office	<i>Letter of Good Conduct</i>		
Sheriff's Office	-first 10 pages	22.00	
Sheriff's Office	-each additional 10 pages	2.00	
Sheriff's Office	Officer Notes	Actual Cost	
Sheriff's Office	<i>Records containing investigative information</i>		
Sheriff's Office	-first 10 pages	25.00	ORS 192.324 (4)(c) Standard criminal reports that are similar in nature and include search and redaction time estimates. Limits fee at \$25
Sheriff's Office	-each additional 10 pages	2.00	
Sheriff's Office	Criminal Report (audio), Per Tape	42.00	
Sheriff's Office	Criminal Report (video), Per Tape	Actual Cost	
Sheriff's Office	<i>Reserve Deputy Testing/Training Fee</i>		
Sheriff's Office	Second-hand Dealer's License	261.00	
Sheriff's Office	Second-hand Dealer's License - Renewal	136.00	
Sheriff's Office	Second-hand Dealer's License - Revocation Reinstatement	64.00	
Sheriff's Office	State Bed Day Rate	Actual Cost	Measure 73 (section 3d) - Based on State SB1145 Rate.
Sheriff's Office	Substance test	14.00	
Sheriff's Office	Transfer Assessment Fee	34.00	
Sheriff's Office	Uniform Security/Delivery - Per Hour	115.00	Removing 4 hour minimum to charge a per hour rate
Sheriff's Office	WILOJ Weekend Supervision, Per Day Per Person	35.00	
Sheriff's Office	<i>Witness Fees</i>		
Sheriff's Office	-Criminal	5.00	ORS 44.415 & ORS 44.554
Sheriff's Office	-Civil	30.00	ORS 44.415 & ORS 44.554

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Sheriff's Office	-Telephone Expert (sworn Officer)	80.00	ORS 44.415 & ORS 44.554
Sheriff's Office	-Expert Witness (sworn Officer)	160.00	ORS 44.415 & ORS 44.554
Washington County Cooperative Library Services	Lost Materials--Replacement at Retail Cost	Cost	
WCCLS	Non-resident Library Card Fee--per household	140.00	Does not apply to residents of any County with reciprocal borrowing agreement
WCCLS	Inter-Library Loan Lending Fee	15.00	
Westside Commons	<p><i>The Westside Commons Manager may establish rates and fees, at any time, for buildings, facilities, services, activities and/or equipment that are not specifically listed in the Fee Schedule.</i></p> <p><i>Fee Waivers: Fees may be waived or reduced when it is determined that:</i></p> <ul style="list-style-type: none"> <i>i. Marketing opportunities exist to encourage use and increase revenues,</i> <i>ii. Time frame for use varies from that specified on the Schedule of rates and fees,</i> <i>iii. A rate change or reduction as an introductory offer would attract business and create an ongoing event.</i> 		
Westside Commons	<p>WINGSPAN EVENT & CONFERENCE CENTER - Space Rates are Per Day.</p> <p><i>Expo Hall rates are for space only and do not include associated costs including, but not limited to electrical, equipment, Audio/Visual, forklift service, etc.</i></p> <p><i>Conference Room rates include tables and chairs.</i></p> <p><i>Meeting Room rates include tables, chairs, and built-in A/V.</i></p> <p>FAIRGROUNDS - Space Rates are Per Day unless otherwise noted.</p> <p><i>Cloverleaf rate includes tables and chairs.</i></p> <p><i>Friendship Square and Outdoor space rates are for space only and does not include inventory, equipment, electrical, forklift service, etc.</i></p>		
Westside Commons	Expo Hall East (14,531 sq. ft.)	1,934.00	
Westside Commons	Expo Hall West (24,722 sq. ft.)	3,290.00	
Westside Commons	Entire Conference Room, A/B/C/D (10,225 sq. ft)	2,662.00	
Westside Commons	Conference Room A/B (6,895 sq. ft.)	866.00	
Westside Commons	Conference Room C (1,676 sq.ft)	904.00	
Westside Commons	Conference Room D (1,654 sq. ft)	890.00	
Westside Commons	Meeting Room A (694 sq. ft)	450.00	
Westside Commons	Meeting Room B (1,353 sq. ft)	617.00	
Westside Commons	Meeting Room C (696 sq. ft)	450.00	
Westside Commons	Lobby (5,000 sq. ft)	1,301.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Westside Commons	Outdoor Patio (8,840 sq. ft.)	410.00	
Westside Commons	Move-in/Move-out days	50% of daily rate with limited utilities	"Limited Utilities" means not full heat or A/C, not all lights on, not full access to water or internet. Not full contingent of event staff or event services.
Westside Commons	<i>FAIRGROUNDS/Westside Commons Rates do not include associated costs such as extra electrical, inventory, Audio/Visual, forklift service, etc.</i>		
Westside Commons	<i>CLOVERLEAF BUILDING (All-inclusive for tables, chairs, labor)</i>		
Westside Commons	General Events	883.00	
Westside Commons	Club/Business Meetings, Mon.-Thurs only - 4 hours	93.00	4-hour maximum including move-in and move-out.
Westside Commons	Move-in/Move-out days	50% of daily rate with limited utilities	"Limited Utilities" means not full heat or A/C, not all lights on, not full access to water or internet. Not full contingent of event staff or event services.
Westside Commons	Dog Training Programs, Mon-Thur only - 4 hours	65.00	4-hour maximum including move-in and move-out, does not include tables and chairs.
Westside Commons	A/V: Lectern with Sound	54.00	
Westside Commons	A/V: Projector/Screen Combo	324.00	
Westside Commons	A/V: Projector Only	216.00	
Westside Commons	A/V: Screen Only	216.00	
Westside Commons	<i>FRIENDSHIP SQUARE & PLAZA</i>		
Westside Commons	General Events, per day	944.00	
Westside Commons	<i>Picnics:</i>		
Westside Commons	-Up to 100 attendees	993.00	
Westside Commons	-101 to 200 attendees	1,105.00	
Westside Commons	-201 to 300 attendees	1,202.00	
Westside Commons	-301 to 400 attendees	1,313.00	
Westside Commons	-401 to 500 attendees	1,423.00	
Westside Commons	-501 to 600 attendees	1,527.00	
Westside Commons	-Fee for each 100-person increase after 600	101.00	
Westside Commons	Covered Show Rings	454.00	
Westside Commons	Lawn Areas, per area	393.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Westside Commons	Plaza, Growing Grove, Food Court, ME-East	393.00	
Westside Commons	Festival Grounds, per day (Concert Grounds and old Main Exhibit Hall site combined)	1,910.00	
Westside Commons	<i>WESTSIDE COMMONS - OTHER</i>		
Westside Commons	<i>Parking Lots</i>		
Westside Commons	Parking Lot Buyout	Negotiated	Must buyout the entire lot, not individual spaces
Westside Commons	Vehicle Parking Space in any parking lot	\$10 per vehicle	
Westside Commons	Grass or Gravel Parking Lot Event Rentals, per area	808.00	4 lots: Grass lot at the corner of Cornell and 34th, Quadrant, grass area behind barns, grass area across from the tennis courts.
Westside Commons	<i>RV Park</i>		
Westside Commons	One Night with hookups, limited power & water only	30.00	Plus applicable Transient Lodging Tax
Westside Commons	Additional Car Parking, per night, per car	10.00	
Westside Commons	<i>General Inventory & Equipment - For term of rental</i>		
Westside Commons	8-ft. trade tables, each	12.00	
Westside Commons	60-inch round tables, each	15.00	
Westside Commons	Picnic tables, each	25.00	
Westside Commons	Metal, padded folding chairs, each	4.00	
Westside Commons	Bicycle Barricade, each	15.00	
Westside Commons	Benches, each	15.00	
Westside Commons	P.A. System - Outdoor and/or Cloverleaf	75.00	
Westside Commons	P.A. System - Expo Center	75.00	
Westside Commons	<i>Podium, Wingspan</i>		
Westside Commons	- Without Sound	55.00	
Westside Commons	-Sound with one microphone	155.00	
Westside Commons	-Sound with two microphones	205.00	
Westside Commons	Podium, other	30.00	
Westside Commons	Easel	25.00	
Westside Commons	Dry Erase Board with markers	45.00	
Westside Commons	Flip chart with markers	55.00	

WASHINGTON COUNTY FEE SCHEDULE

Fiscal Year 2024-25

Department	Fee Description	Fee (\$) Effective 7/1/2024	Notes
Westside Commons	<i>Wingspan Conference Room Audio/Visual</i>		
Westside Commons	-Single Projector Package	650.00	
Westside Commons	-Double Projector Package	1,300.00	
Westside Commons	-Triple Projector Package	1,950.00	
Westside Commons	Stage/Riser, per 4' x 8' section	50.00	
Westside Commons	Small Portable Bleachers, per section	75.00	
Westside Commons	Large Portable Bleachers, per section	500.00	
Westside Commons	Labor, per man-hour	62.90	
Westside Commons	Event Electrician, per hour	Cost per Contract	Cost is per the Electrical Contract
Westside Commons	Event Electrician, per hour - ordered from the floor	Cost per Contract	Cost is per the Electrical Contract
Westside Commons	120 Volt 100 Amp Panel with 16 20 Amp circuits	115.00	
Westside Commons	Feeder Cord for Circuit Panel	90.00	
Westside Commons	240 Volt 50 Amp Panel with 6 20A circuits & 1 30 amp circuit	500.00	
Westside Commons	<i>Temporary Electrical Services:</i>		
Westside Commons	-2400 watts/20 amps - ordered 14 days in advance	125.00	
Westside Commons	-2400 watts/20 amps - ordered from the floor	150.00	
Westside Commons	-50-amp three phase - ordered 14 days in advance	450.00	
Westside Commons	-50-amp three phase - ordered from the floor	550.00	
Westside Commons	Electrical Cable Ramp/Cord Protector	60.00	
Westside Commons	50-ft. #14 Extension Cords, each	6.00	
Westside Commons	100-ft. #14 Extension Cords, each	12.00	
Westside Commons	Equipment with Operator, per hour	121.68	
Westside Commons	Sanitation Attendant	Cost per Contract	Cost is per the Janitorial Contract
Westside Commons	Physical Distancing Monitor	Cost per Contract	Cost is per the Security Contract
Westside Commons	Security Personnel General, per hour, per guard	Cost per Contract	Cost is per the Security contract
Westside Commons	Security Personnel OLCC, per hour, per guard	Cost per Contract	Cost is per the Security contract
Westside Commons	Security Personnel Supervisor, per hour, per guard	Cost per Contract	Cost is per the Security contract