



Mechanical Permit Application

Washington County

155 N. 1st Ave, Suite 350-12

Inspections: 503-846-3699

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Phone: 503-846-3470 Hillsboro, OR 97124

Land Use Approval: _____ Project #: _____ Permit

TYPE OF WORK		
<input type="checkbox"/> New construction	<input type="checkbox"/> Addition/alteration/replacement	
<input type="checkbox"/> Demolition	<input type="checkbox"/> Other:	
CATEGORY OF CONSTRUCTION		
<input type="checkbox"/> 1- and 2-family dwelling	<input type="checkbox"/> Commercial/industrial	<input type="checkbox"/> Accessory building
<input type="checkbox"/> Multi-family	<input type="checkbox"/> Master builder	<input type="checkbox"/> Other:
JOB SITE INFORMATION AND LOCATION		
Job site address:		
City/State/ZIP:		
Suite/bldg./apt. no.:	Project name:	
Cross street/directions to job site:		
Subdivision:	Lot no.:	
Tax map/parcel no.:		
DESCRIPTION OF WORK		
<input type="checkbox"/> PROPERTY OWNER	<input type="checkbox"/> TENANT	
Name:		
Address:		
City/State/ZIP:		
Phone:		
Email:		
APPLICANT		
Business name:		
Contact name:		
Address:		
City/State/ZIP:		
Phone:		
E-mail:		
CONTRACTOR		
Business name:		
Address:		
City/State/ZIP:		
Phone:		
E-mail:		
CCB lic.:	City or metro lic.:	

Authorized signature: _____

Print name: _____ Date: _____

Disclaimer: By signing this application, the permit applicant acknowledges and agrees that they have obtained any required permission for the proposed work from the property owner.

COMMERCIAL FEE SCHEDULE – USE CHECKLIST			
Mechanical permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit.			
Value: \$			
RESIDENTIAL EQUIPMENT / SYSTEMS FEES			
For special information use checklist.			
Description	Qty.	Ea.	Total
Heating/cooling			
Furnace, incl. ductwork, vent, and liner		18.50	
Air conditioner (site plan required)		18.50	
Heat pump (site plan required)		18.50	
Duct work, alterations and additions		18.50	
Hydronic piping system		18.50	
Boiler, incl. vent**	State	Permit	Required
Gas heaters/unit in-wall, in-duct, suspended, etc. not incl. vent.		18.50	
New Construction Flat Fee		407.00	
Other fuel appliances			
Water heater		18.50	
Gas fireplace/insert/stove		18.50	
Gas log/log lighter		18.50	
Pool or spa heater, kiln*		18.50	
Wood/pellet stove/insert		18.50	
Wood fireplace		18.50	
Chimney/liner/flue/vent w/o appliance		18.50	
Oil tanks/gas/diesel generators		18.50	
Other:			
Environmental exhaust and ventilation			
Range hood/other kitchen equipment		18.50	
Clothes dryer exhaust		18.50	
Single-duct exhaust (bathrooms, toilet compartments, utility rooms)		18.50	
Attic/crawlspace fans		18.50	
Whole house ventilation or Radon mitigation		18.50	
Other:			
Fuel piping			
\$11.25 for first four; \$1.75 for each additional			
Furnace		By outlet #	
Wall/suspended/unit heater		By outlet #	
Water heater		By outlet #	
Fireplace/log lighter/gas log		By outlet #	
Range		By outlet #	
Barbecue		By outlet #	
Clothes dryer		By outlet #	
Other:			
MECHANICAL PERMIT FEES			
	Subtotal	\$	
	Minimum permit fee	\$211.50	
	Plan review (25% of permit fee)	\$	
	State surcharge (12% of permit fee)	\$	
	TOTAL PERMIT FEE	\$	
TOTAL MIN PERMIT FEE		\$236.88	

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

* Site plan required for an outdoor unit

**State Building Codes Division's approval required