

How To Submit Your Online Application For Plan Review

Washington County
Oregon

Washington County Building and Development Application Services November 13, 2024

Login

E-mail:

Password:

[Forgot password?](#)

You need an account to submit applications and manage projects. Select the [Create Account](#) button below to get started.

Step #1 - Enter login information and click or tap "Login."

NOTE: New users must first create an account. Click or tap [here](#) for access to additional user guides.

Welcome to Building and Development Application Services

Using this website and ProjectDox, you can manage your projects from start to finish, including:

- Complete and submit applications online.
- Submit project-related plans and documents for review.
- Pay fees.

NOTE: Only specific permits can be submitted online at this time.

Need help?

- Check out our [User Guide](#)
- [Contact us](#) for in-person assistance
- Visit [Building Services](#) for more information

ProjectDox 9.3 - The Latest Release

[GETTING STARTED](#) | [ACCEPTING A TASK](#) | [DOWNLOADING APPROVED PLANS](#)

Not able to see the latest version? Clear the cache on your web browser settings before logging into the system. If you need further assistance or would like to report an issue please [contact us](#).

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Building Permits

For permits that **require a plan review.**

- Agricultural/Equine Exemption Permit ?
- Building Permit (includes Fire Sprinkler, Fire Alarm and Non-Prescriptive Solar) ?
- Building Permit Revisions ?
- Electrical Permit ?
- Manufactured Dwelling Permit ?
- Mechanical Permit - Commercial Only ?
- Plumbing Permit ?
- Equipment Permit ?
- Grading Permit ?

Apply + Manage Building Permits

Self-Service Permits

You can apply for these permits through this portal. These permits **do not** require a plan review.

- Electrical Permit ?
- Plumbing Permit ?
- Mechanical Permit ?
- Prescriptive Solar Permit ?
- NFPA 13 Sprinkler Affidavit Permit ?

[Go to ProjectDox](#)

[Need Help? Contact Us](#)

Apply + Manage Self-Service Permits

ProjectDox

Quick jump to **ProjectDox** HOME - Projects

Go directly to ProjectDox

Step #2 - Click or tap "Apply + Manage Building Permits."

Note: These permits require plan review. If you are unsure if your project requires plan review, please contact us.

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Washington County Apply + Manage Building Permits November 17, 2024

Start New Application Request

To start a new application request:

- Select an application type
- Provide an application name
- Click the button below

Type: * ?

Name: *

Start Application Process

My Projects

PERMIT #	DESCRIPTION	LOCATION	STATUS	TASKS (0)
BLDG-2400796	9.3 Upgrade STAGE 2 Test Project		Prescreen	

1 - 1 of 1 records

Step #3 - Select a permit type from the drop-down menu. Provide a name for your project. Then click "Start Application Process."

Note: The name of your project is for your reference only. Once a permit is submitted, it will be assigned a permit # that you will use when working with us.


View All Projects

Applications: ? Search:

REQUEST #	NAME	TYPE	UPDATED ON	UPDATED BY	ACTION
MECH-SSA-200	Main House Mini-Split Upgrade	Mechanical Permit Application - SSA	11/16/2024	Pdox Coordinator	↶ 🖨 ✕

1 - 1 of 1 records

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Terms And Conditions ?

... deemed consent to be bound by such modification.

Disclaimers

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Indemnity

You shall defend, indemnify and hold harmless the County, its agents, officers, elected officials and employees from and against all claims, demands and judgments (including attorney fees) made or recovered against them including, but not limited to, real or tangible property or for bodily injury or death to any person, arising out of, or in connection with your use of the Site, to the extent such damage, injury or death is caused or sustained in connection with your negligent use or willful or wanton disregard of duty.

Governing Law; Jurisdiction; Venue

These Terms and Conditions shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between you and the County or relates to use of the Site shall be brought and conducted solely and exclusively within the Circuit Court of Washington County for the State of Oregon; provided, however, if a Claim is brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. YOUR USE OF THIS SITE CONSTITUTES CONSENT TO THE IN PERSONAM JURISDICTION OF SAID COURTS. You and the County shall each be responsible for their own costs and attorney fees for any claim, action suit or proceeding, including any appeal, arising from use of the Site.

I have read, understand, and agree to the above terms and conditions

Accept & Start My Application [Back To My Home Page](#)

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Step #4 - Review the terms and conditions, check the box acknowledging you read, understand and agree. Then click or tap "Accept & Start My Application."

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Request Name: New Vacation Home [Edit](#) ?

Building Permit Application

Washington County

155 N. 1st Ave, Suite 350, MS 12

Hillsboro, OR 97124

Phone: 503-846-3470

Email: lutldgpdox@washingtoncountyor.gov

Inspection Requests: CALL 503-846- 3699 / TEXT: 844-339-4609 or Visit / www.WashCoORACA.com

Inspection Scheduling Instructions / <https://www.washingtoncountyor.gov/ut/building-services/inspections>

COMMERCIAL / RESIDENTIAL

Commercial / Residential *

Work Type *

Do any of these apply? *

COMPLETE

+ JOB SITE INFORMATION INCOMPLETE

+ DESCRIPTION OF WORK INCOMPLETE

+ PROPERTY OWNER INCOMPLETE

+ APPLICANT INCOMPLETE

+ BUILDING CONTRACTOR INCOMPLETE

+ BUILDING FEES INCOMPLETE

+ RESIDENTIAL BUILDING ACKNOWLEDGEMENT INCOMPLETE

+ ACKNOWLEDGEMENT INCOMPLETE

+ Signature INCOMPLETE

Step #5 - Fill out all required information and answer all questions marked with (*).

Note: Each form has different required questions and information. Once all required information is provided, it will show as "COMPLETE" in the upper right-hand side of your screen. Once all sections are completed, select "Submit" at the bottom of the page. Fees will be paid through the ProjectDox workflow process. You will receive a task indicating fee payment is required.