



Department of
Housing Services

Orientation Meeting Homeless Solutions Advisory Council - Equitable Procurement Technical Subcommittee

| June 6, 2024



→ Agenda



- Introductions
- Equitable Procurement Subcommittee overview
- CoC funding process overview
- Discussion
 - New project scoring process
 - Ranking process
 - New project proposals



Maria Caballero Rubio, Centro Cultural director, at Casa Amparo Shelter



Role of the Solutions Council

The Homeless Solutions Advisory Council provides guidance on the county's homeless services system of care, encouraging collaborative partnerships across a wide array of systems to build a Washington County where the experience of homelessness is rare, brief, and one-time.





Solutions Council Subcommittees & Groups



Equitable Procurement

Homeless Management
Information System (HMIS)

Lived Experience Advisory
Committee

Performance Evaluation

Coordinated Entry

Temporary Workgroups
as needed

HSSN and Other Community Tables



Equitable Procurement Subcommittee Overview



- Input on procurement processes and contracts
- Complete the annual Rating and Ranking process required by HUD as a part of the HUD Notice of Funding Opportunity process, recommend projects for inclusion in the annual HUD CoC Application, and approve the final application for submission to HUD
- Membership CANNOT include any provider of services who receives or intends to apply for funding by HUD or Washington County, any participant of such providers, or any other person with a specific relationship to one of these providers (such as a member of their board or staff)
- To be convened at least twice annually



Continuum of Care Program Competition



- Federal grant competition administered by US Department of Housing and Urban Development (HUD)
- Washington County Department of Housing Services is the Collaborative Applicant for the local CoC (OR-506CoC)
- HUD typically releases the Notice of Funding Opportunity (NOFO) for the annual competition in early July
- Washington County will be eligible to apply for about \$5.5 million
 - All current grants are eligible to apply for renewal funding
 - Each CoC is eligible to apply for a designated amount in new funding each year
- Local competition is guided by an Application and Award Policy approved by the Solutions Council



CoC Local Competition Process



1. Local RFP is released once HUD releases the CoC NOFO
2. New project applicants submit written proposals
3. Renewal projects work with County to submit renewal applications
4. County completes ratings worksheets for renewal projects based on performance and monitoring data
5. Equitable Procurement Subcommittee scores the new project proposals based on written proposals and/or presentations
6. Equitable Procurement Subcommittee ranks all new and renewal project applications
7. Highest ranking projects are selected for submission to HUD



CoC Rating Tool



Appendix A: Renewal/Expansion Project Rating Tool

| Project Design | | Scoring |
|----------------------|---|--|
| A. | Project participates in the CoC HMIS (or a comparable database for domestic violence or VAWA providers such as Qsajum) and Coordinated Entry system and demonstrates compliance with CoC Coordinated Entry Policies and Procedures and HUD Coordinated Entry Notice. | Yes: 3 points No: 0 points |
| B. | Project implements use of Housing First principles, including no preconditions or barriers to entry except as required by funding sources, and provision of necessary supports to maintain housing and prevent a return to homelessness. | Up to 3 points |
| C. | Project prioritizes services for underserved and marginalized populations (including Black, Indigenous, Latino/a/e, Asians, Pacific Islanders, immigrants and refugees, people with disabilities, and LGBTQ+) through implementation of low-barrier, culturally responsive and accessible services. | Up to 3 points |
| D. | Project aligns with the CoC's Consolidated Plan and reflects the specific priorities for CoC funding identified in the HUD NOFO and the CoC RFP for this year's local funding competition. | Up to 10 points |
| Racial Equity | | Scoring |
| E. | Project provides housing and services to populations of color at a rate that reflects a commitment to racial equity. | 25%+: 3 points 15-24%: 1 point 0-14%: 0 points |
| F. | Applicant and Subrecipient (if any) has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race and ethnicity. | Yes: 2 pts No: 0 pts |
| G. | Applicant and Subrecipient (if any) has identified programmatic changes needed to make participant outcomes more equitable and developed a plan to make those changes. | Yes: 2 pts No: 0 pts |
| Financial Review | | Scoring |
| H. | Applicant and Subrecipient (if any) has active SAM registration with current information, valid Unique Entity ID number and no Debarments and/or Suspensions. | Yes: 2 points No: 0 points |
| I. | Applicant and Subrecipient (if any) effectively utilizes CoC funding as demonstrated by satisfactory drawdown, timely reimbursement of subrecipients (if any), timely resolution of financial monitoring findings, and timely submission of required financial reporting. | Yes: 2 points No: 0 points |
| J. | Acceptable audit/financial review of Applicant and Subrecipient (if any). Audit/financial review does not contain findings or other indications of financial or accounting problems. | Yes: 2 points No: 0 points |
| K. | Applicant and Subrecipient (if any) has 25% match commitments that satisfy CoC Program Rule requirements for source and amount. | Yes: 2 points No: 0 points |
| L. | Reasonable project cost per participant exit to permanent housing or retain PSH/RRH as compared with CoC average for project type. | Saverage: 2 pts >average: 0 pts |
| Performance Outcomes | | Scoring |
| M. | Reduce Length of Time Homeless from Program Start to Housing Move-In <ul style="list-style-type: none"> • TH-Youth 18-24 years: On average participants stay in project <552 days • TH-Adults 25+ years: On average participants stay in project <365 days • RRH: On average participants spend 60 days or less from Project Start to Housing Move-In date • PSH: On average participants spend 90 days or less from Project Start to Housing Move-In date | Yes: 4 points No: 0 points |
| N. | Reduce Returns to Homelessness <ul style="list-style-type: none"> • TH, RRH, PSH: <3% of participants return to homelessness within 24 months of exit to PH | Yes: 4 points No: 0 points |
| O. | Increased Earned Income from Start to Annual Assessment or Exit <ul style="list-style-type: none"> • TH, RRH: Minimum 25% of adult participants with new or increased earned income • PSH: Minimum 20% of participants with new or increased earned income | Yes: 4 points No: 0 points |
| P. | Increased Non-Employment Income from Start to Annual Assessment or Exit <ul style="list-style-type: none"> • TH, RRH: Minimum 25% of adult participants with new or increased non-employment income • PSH: Minimum 50% of adult participants with new or increased non-employment income | Yes: 4 points No: 0 points |

| | | |
|----|---|---------------------------------|
| Q. | Increase Exits to Permanent Housing <ul style="list-style-type: none"> • TH: Minimum 80% people exit program to permanent housing • RRH: Minimum 90% people exit program to permanent housing • PSH: Minimum 90% people exit to other permanent housing | Yes: 4 points No: 0 points |
| R. | Project Focuses on People with Zero Income <ul style="list-style-type: none"> • Minimum 50% adult participants with zero cash income at entry | Yes: 1 point No: 0 points |
| S. | Project Focuses on People with Disabilities <ul style="list-style-type: none"> • Minimum 50% all participants with one or more disability type | Yes: 1 point No: 0 points |
| T. | Project Focuses on People Entering from Unsheltered Homelessness <ul style="list-style-type: none"> • Minimum 50% adult participants enter from place not meant for human habitation | Yes: 1 point No: 0 points |
| U. | Project Focuses on Chronically Homeless People <ul style="list-style-type: none"> • Minimum 50% of all participants are chronically homeless | Yes: 1 point No: 0 points |
| V. | Project Focuses on Survivors of Domestic Violence <ul style="list-style-type: none"> • Minimum 50% adult participants are survivors of domestic violence | Yes: 1 point No: 0 points |
| W. | Bed Utilization: Minimum 90% <ul style="list-style-type: none"> • Household utilization on PIT counts in January, April, July, October | 0.25 point for each PIT ≥ 90% |
| X. | HMIS (or comp site) Data Quality: Timeliness <ul style="list-style-type: none"> • 90% of data entered within 0 to 6 days of project start date | Yes: 1 point No: 0 points |
| Y. | De-obligation of HUD Funds <ul style="list-style-type: none"> • In the most recently completed grant term 10% or more of the total HUD funds were recaptured by HUD at grant term | Yes: minus 1 pt No: 0 points |
| Z. | Annual CoC Monitoring Score <ul style="list-style-type: none"> • Findings not resolved within 30-days of monitoring results notification | Yes: minus 1 pt No: 0 points |



Discussion #1: New Project Scoring Process



Option A: no presentations

- Committee members review applications on their own time and submit scores electronically
- Committee meets to rank all new and renewal projects based on scores

Option B: presentations

- Committee meets to receive presentations and submits scores immediately after the meeting based on the presentations
- Committee meets to rank all new and renewal projects based on scores



Sample Timeline from 2023



| | |
|---------|--|
| 7/5/23 | HUD CoC NOFO released |
| 7/10/23 | Washington County RFP for local funding competition released |
| 7/31/23 | Submission deadline for all new and renewal project applications |
| 8/2/23 | New project applicants present new project proposals at HSSN meeting |
| 9/8/23 | CoC Board performs project rating, ranking and selection |
| 9/12/23 | Project applicants are notified of the selection or denial of applications |
| 9/22/23 | CoC Consolidated Application is posted online for public review and comment period |
| 9/26/23 | Washington County submits the CoC Consolidated Application prior to HUD's 9/28/23 deadline |
| 1/29/24 | HUD notifies the CoC of the results of the funding competition |



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Discussion #2: Ranking Process



Does the committee want to consider a different approach to ranking new projects in relation to renewal projects?



Project Ranking



Renewals

- Ranked based on the ratings
- HMIS is not scored so is put in position #1

1st year renewals

- No performance data to score
- Automatically placed after the other renewals and not eligible for reallocation

New projects

- New project applications are ranked separately based on their ratings
- Ratings are not based on performance, so not comparable to the renewal project ratings
- Historically placed after the renewals
- Option of placing one or more new project applications higher in the rankings for strategic reasons as long as the rank order of the new project applications is maintained

| Renewal Projects | Renewal Rating | Renewal Rank |
|--|-----------------------|---------------------|
| Homeless Management Information System | | |
| Transitional Living Program | | |
| CoC Rapid Re-housing for Families | | |
| Clover Court | | |
| Shelter Plus Care Renewal | | |
| Reentry Housing | | |
| Hillsboro Graduated Independent Living | | |
| Sojourner's House Combined | | |
| Enhanced Support for Permanent Housing | | |

| New Projects | New Project Rating | New Project Rank |
|---------------------|---------------------------|-------------------------|
| | | |
| | | |
| | | |



Funding Tiers



The reason why we are required to rank projects is because HUD allocates funding in tiers:

Tier 1:

- In 2023: 93% of amount needed to fully fund all renewal projects.
- Projects in Tier 1 are very likely to be funded.

Tier 2:

- Remaining funding the CoC is eligible to apply for (not including CoC Planning grant).
- Whether projects in Tier 2 are funded depends on the CoC Consolidated Application score and their rank.
- If a project straddles Tier 1 and Tier 2, HUD will fund the Tier 1 portion and may or may not fund the Tier 2 portion.



Reallocating Project Funds



CoC Reallocation Policy:

- Reallocation may be used to shift funds from low-performing and less needed renewal projects to create one or more new projects.
- The decision to reallocate is based on the CoC Board's determination of whether the lowest scoring projects are still needed based on an assessment of performance, system priorities, and current needs and gaps.
- Decisions to reallocate should take into account the risk of displacing current program participants.



Discussion #2: Ranking Process



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Discussion #3: New Project Proposals



How should we advertise the local competition to encourage new project proposals that align with our priorities?



Funding Available for New Projects



CoC Bonus (estimate: \$350,000)

- Permanent Supportive Housing
- Rapid Re-Housing

DV Bonus (estimate: \$250,000)

For projects serving survivors of domestic violence, dating violence, sexual assault, or stalking

- Rapid Re-Housing



Local Funding Priorities



Funding prioritized for projects that:

- Increase Washington County's system capacity for Permanent Supportive Housing and/or Rapid Re-Housing, and
- Support permanent housing placement and retention.

Additional points for projects that:

- Support shelter participants to transition to permanent housing as quickly as possible, reducing the length of time that people experience homelessness,
- Are specifically focused on helping people transition from unsheltered homelessness to permanent housing, and/or
- Address and resolve disparities for Asian Americans and Pacific Islanders in housing program outcomes.

HUD Bonus Points



Bonus points awarded by HUD and in the local competition for new projects that include partnerships with health care and/or housing:

- **Health care:** Commitment from a health care organization to provide access to:
 - (a) treatment or recovery services for all program participants who qualify, or
 - (b) health care services to program participants equal to at least 25% of the funding being requested for the project.
- **Housing:** Housing subsidies not funded through the federal CoC or ESG programs for at least 25% of the units or participants.



Discussion #3: New Project Proposals



How should we advertise the local competition to encourage new project proposals that align with our priorities?



Next Steps



- Awaiting HUD to release NOFO, unknown time and lack of warning
- Will reach out to this group within 1 week of the NOFO release
- Pending HUD due dates, may have a short review timeline – thanks in advance for your grace!



Just Compassion year-round shelter and resource center groundbreaking

