



# Washington County

## One Governance System

### DRAFT Bylaw Review

TAG Member – Kim Marshall Gordon, Project Homeless Connect

October 4, 2023

Department of Housing Services

[washingtoncountyor.gov](http://washingtoncountyor.gov)



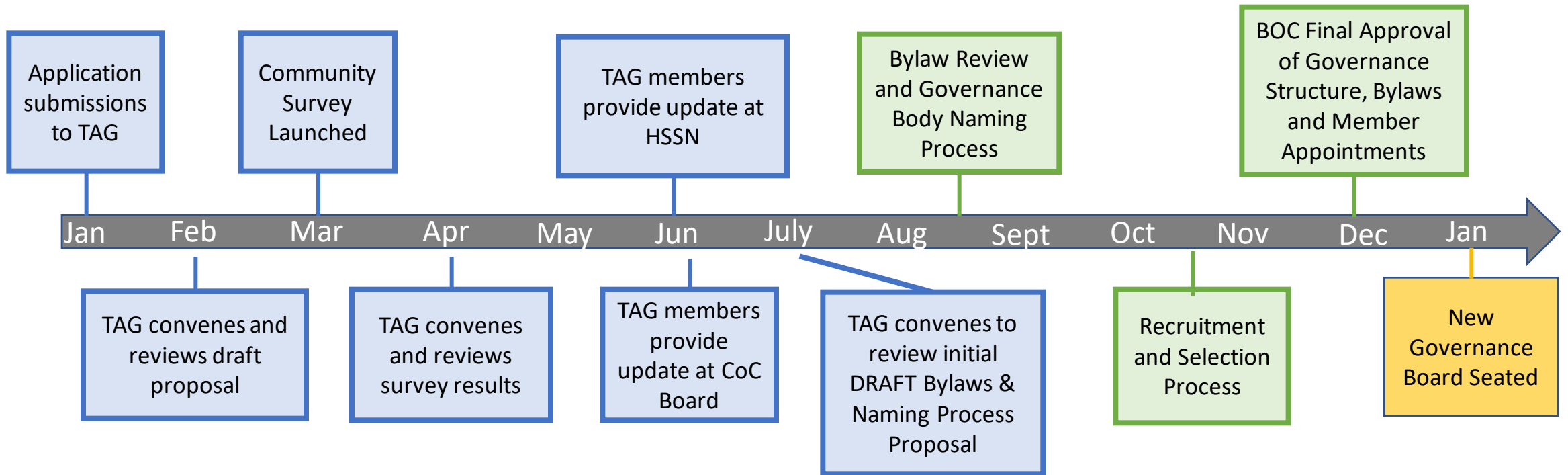
# Transition Advisory Group (TAG)



- Convened in January, 2023 to help guide the transition to one advisory body in Washington County
- TAG members include HSSN members, CoC Board members and HPAC members
- Have met at least 3 times since inception
- Have provided One Governance updates to HSSN, CoC Board, HPAC throughout the process to solicit additional input.



# Timeline & Project Update





# Bylaw Review and Approval Process



- High level draft review with HSSN (today)
- Feedback by HPAC, HSSN and CoC Board (Aug/Sept/Oct)
- CoC Board votes to recommend to Board of County Commissioners (Oct)
- Board of County Commissioners vote to adopt (Dec)



# Bylaw Structure



**Purpose:** To define the structure, scope and authority of entire governance structure

Temporary name: Homelessness Advisory Body (HAB)

## **Sections:**

- I. Purpose
- II. Authority for Continuum of Care
- III. Membership
- IV. Committees, Workgroups and Membership Convenings
- V. Meetings
- VI. Rules of Conduct
- VII. Communications from Public
- VIII. Publication of Rules
- IX. Adoption and Amendments



# Membership



- 9 - 15 members | 3-year terms up to two terms
- Diversity of representation (geographic, income, cultural, racial, and personal experience)
  - Geographic representation shall include reasonable distribution of representation from each of the four districts of Washington County.
  - Must include at least two people with lived experience of homelessness
- Diversity of expertise (homeless services, workforce development, criminal justice, behavioral health, healthcare, education, civil rights, advocates)
  - Cannot have a majority of service provider representation

**Thoughts/Comments/Feedback?**



# Recruitment Process



- Use Washington County “Boards and Commissions” recommended procedures
- HAB recommends slate of candidates to the Board of County Commissioners for appointment
- Initial slate to be reviewed and recommended by TAG members and additional County staff to ensure no conflict of interest.
- Going forward applications to be reviewed by a temporary workgroup, recommended to the HAB for appointment

**Thoughts/Comments/Feedback?**



# Committees/Workgroups/Convenings



1. Standing Committees: Required committees, established meeting schedule, members appointed by HAB, members may include technical experts and HAB members.
2. Temporary workgroups: Optional and time limited, as requested by HAB, membership informally assembled to meet the needs of the project.
3. Community membership and convenings: Required broader engagement to inform policy decision of the HAB, open to the public, convened no less than twice annually.





# Standing Committees



- a) Lived Experience Advisory Committee
- b) Performance Evaluation technical sub-committee (rating and ranking process)
- c) Equitable Procurement technical sub-committee (NOFO recommendation)
- d) Coordinated Entry technical sub-committee
- e) HMIS technical sub-committee

**Thoughts/Comments/Feedback?**



# Temporary Workgroups



- ❑ Examples might include:
  - Shelter siting workgroup
  - Membership recruitment, review and nomination workgroup
  
- ❑ Temporary workgroups will convene for no more than one (1) year. After a year, if the work is needed to continue, they can ask the HAB to continue on assignment or recommend that the workgroup become a standing committee.



# Membership Convenings



- a. HSSN
- b. Homeless Youth Forum
- c. Other convenings as needed.



# Additional Feedback



- Any significant information missing from the DRAFT Bylaws?
- Other questions, corrections or suggestions?

HOMELESS ADVISORY BODY (HAB)

Permanent Sub Committees

Temporary Work Groups

Lived Experience Advisory Committee

Performance Evaluation Technical Sub-Committee

Work Group

Work Group

Equitable Procurement Technical Sub-Committee

HMIS Technical Sub-Committee

Work Group

Work Group

Community Connect Technical Sub-Committee

Community & Stakeholder Convenings

HSSN

Homeless Youth Forum

Other Convenings (as needed)