



**Homeless Solutions Advisory Council**  
(Solutions Council)

The Solutions Council convenes to ensure a coordinated and collaborative approach as we work to make homelessness in Washington County a rare, brief, and one-time experience. The formation of this council strategically aligns our advisory body work in one place and guides our stewardship of public resources with coordinated community oversight.

<b>Board Member Name</b>	<b>Organization</b>	<b>Term Expires</b>
Abelmar "Abel" Garcia Gomez	Hillsboro SD/MVEN	
Christina Matousek	WC National Alliance on Mental Illness	
Dayana Paz	Family Justice Center of Washington County	
Drew Williamson	Boys & Girls Aid	
Hannah Leyshon	Bridges to Change	
James Bane	Citizen At-Large	
Kim Marshall	Project Homeless Connect	
Stacey Triplett	AARP	
Vernon Baker	Just Compassion of East Washington County	
Zoila Coppiano	Community Action Organization	



Department of  
Housing Services

# February Meeting

## Homeless Solutions Advisory Council



February 15, 2024



# Nominating Officers



## Chair

- Preside at all Solutions Council meetings
- Call special meetings as Chair deems appropriate in consultation with County Staff Liaison
- Spokesperson for Solutions Council
- Liaison to the Washington County staff and Board of Commissioners
- Appoint all work groups committees or task forces, their tasks, and duties in collaboration with Executive Committee.

## Vice-Chair

- Serve in the absence of the Chair
- Serve as Interim Chair in the event of a vacancy in the Chair until such time that an election can be held



# Annual Meeting Schedule + Terms



## **3<sup>rd</sup> Thursday of each month 2 - 3 PM**

- Next Meeting: 3/21/24
- Hybrid options available

### **Three-year terms:**

- Chair
- Vice-Chair
- Cohort two appointees

### **Two-year terms:**

- Everyone else

### **One-year terms:**

- No one (so far)



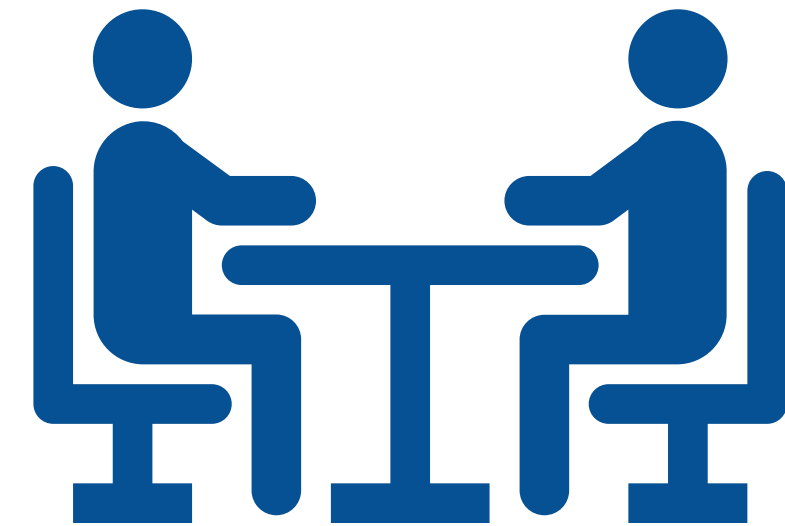
# Performance Evaluation Subcommittee



Reviews annual system performance reports including:

- Housing Inventory Chart;
- Point in Time (PIT) Count;
- System Performance Measures; and
- Longitudinal Systems Analysis.

Make recommendations for overall system improvements including annual review of the Rating and Ranking methodology to be applied to funding decisions.



## Discussion Points

- Interest in Chairing?
- Missing voices?
- Balanced perspectives?



# Lived Experience Advisory Committee



Comprised of persons who have experienced homelessness in our community and who are interested in providing feedback and input into the design, impact, and/or discussions about all aspects of the implementation of the Homeless Services strategic and annual work plans, and the various programs making up the homelessness services in Washington County.

- Interest in Chairing?
- Staff developing compensation plan
- **ASK:** Please refer one person!

# → Delegation CoC Responsibilities



- In alignment with your bylaws, allows delegation of technical tasks to subcommittees to comply with HUD timelines
- Specific requirements of HUD governance
- Levels of responsibility:
  - Approves: Entity is designated to approve the listed policy or decision
  - Ratifies: The CoC membership vote is required to confirm and formalize the decision
  - Consults: Entity is informed and provides input when appropriate
  - Executes: Entity is designated to perform or coordinate the listed activity on behalf of the CoC Membership

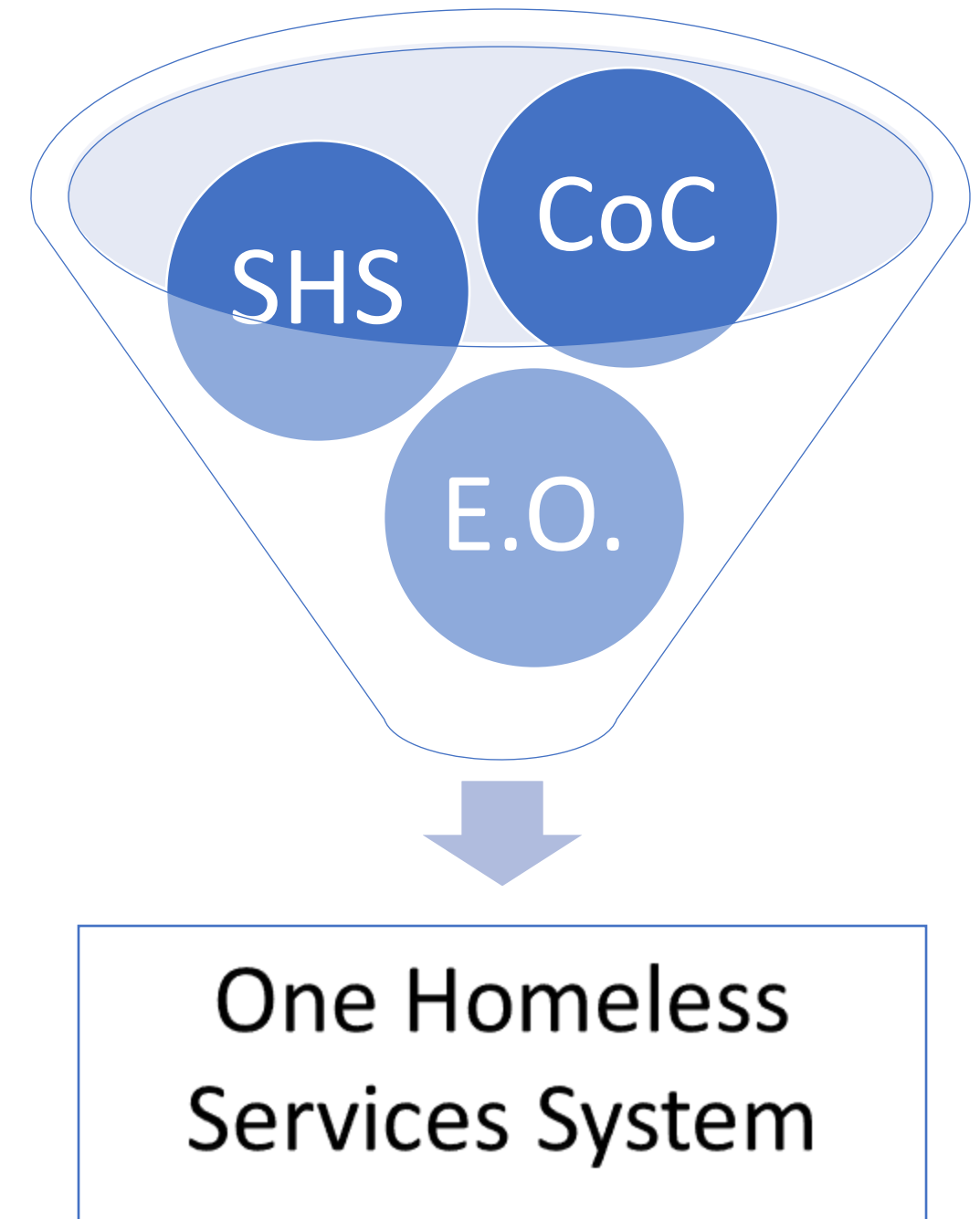


# Intro to Work Planning



Staff are planning for Fiscal Year 2024–25 (beginning July 1<sup>st</sup>, 2024), braiding all programming and resources into a comprehensive homeless system of care.

- **Supportive Housing Services** Approach to ending homelessness through providing stable housing for all, transparent oversight, accountability and leveraging existing resources
- **Governor's Executive Orders** Utilizing an ALL IN, three-pronged approach to increase coordination between state and local governments in response to the growing unsheltered crisis
- **Continuum of Care** Community-wide commitment to the goal of ending homelessness. Comprised of government, non-profit and community leaders who coordinate utilization and access to mainstream programs







# Snapshot of FY 23-24 Goals



Housing Goal	System Metric
Supportive Housing (HCMS) Placements	500
Rapid Rehousing	421 (SHS & EO)
Move-In Ready	200
Eviction Prevention	1,173 (SHS & EO)
Shelter Bed Creation	61
Housing Careers launches	45
Housing Retention rate for PSH and short-term assistance	85%
Reduce average shelter bed stay	<100 days

\*Does not include all goals identified in the work plan



# Snapshot of FY 23-24 Goals



## Goals without Metrics

**Launch the Homeless Solutions Advisory Council (One governance model)**

**Expand Diversity, Equity & Inclusion (DEI) training competencies to ensure 100% participation across the system of providers**

**Launch new programs to improve system performance, including Recuperative Care**

**Expand evaluation and monitoring programming to ensure contract outcomes and impact**

\*Does not include all goals identified in the work plan



# Discussion Questions

- What considerations do you want staff to make in the early planning?
- What do we want to achieve together in FY 24-25?

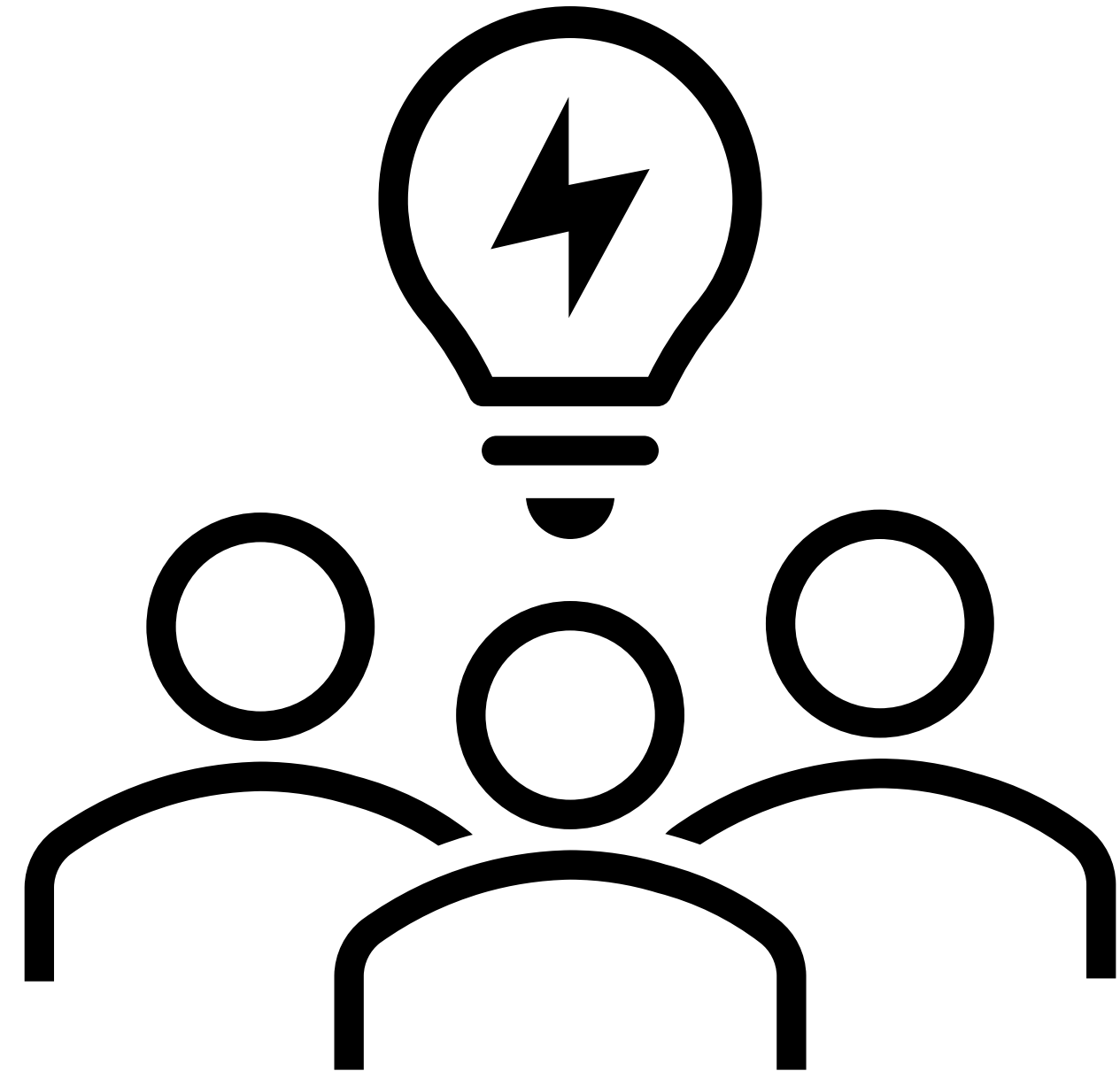


# Next Meeting March 21



## Key topics:

- Yearly Homeless Services Division Work Plan
- Lived Experience Advisory Committee updates
- Staff update on Unified Funding Agency application
- Public Records training
- Consent agenda items





Department Name  
[www.washingtoncountyor.gov](http://www.washingtoncountyor.gov)

**Performance Evaluation Subcommittee invitees:**

Megan Cohen	City of Beaverton
Mandy Gawf	City of Hillsboro
Kim Ezell	City of Tigard
Megan George	City of Tualatin
Shawn Cardwell	Forest Grove Foundation
Marcia Hille	Sequoia Mental Health Services
Lindsay Downen	New Narrative
<b>Zoila Coppiano</b>	<b>Community Action</b>
Gary Smith	US Dept of Veteran Affairs
Torey Fletcher	Centro Cultural
Jeremy Teovs	Open Door
Rolanda Garcia	Oregon Dept of Human Services

## Appendix A: Delegation of Washington County Continuum of Care Responsibilities

The Continuum of Care Program requires the CoC to carry out specific responsibilities as codified in 24 CFR part 578. The CoC Membership may assign these responsibilities to the CoC Board<sup>1</sup> or other entities. This Appendix to the CoC governance charter documents the assignment of roles and responsibilities in carrying out the CoC's responsibilities, as ratified by the CoC Membership at its annual meeting. Voting at the CoC Membership annual meeting is based on one vote for each meeting participant.

Roles and responsibilities are designated as follows:

- Approves: Entity is designated to approve the listed policy or decision.
- Ratifies: CoC Membership vote is required to confirm and formalize the decision.
- Consults: Entity is informed and provides input when appropriate.
- Executes: Entity is designated to perform or coordinate the listed activity on behalf of the CoC Membership.

CoC Responsibilities	Assignment of Roles on Behalf of the CoC Membership			
	CoC Membership	CoC Board: Homeless Solutions Advisory Council	Washington County Department of Housing Services	Washington County Board of County Commissioners
Hold meetings of the full CoC membership, with published agendas, at least semi- annually.	Consults		Executes	
Issue a public invitation for new members from within the CoC's geographic area at least annually.	Consults		Executes	
Adopt and follow a written process to select a CoC Board to act on behalf of the CoC. Review, update and approve the selection process at least once every five years.	Ratifies	Recommends to BOC	Executes	Approves
Appoint CoC Board members.	Ratifies		Executes	Approves
Appoint additional committees, subcommittees or work groups as needed (responsibilities for each group must be documented in the CoC governance charter).		Approves	Executes	
In consultation with the collaborative applicant and HMIS lead, develop, follow, and update annually a governance charter, code of conduct, and recusal process for the CoC Board, its chair(s), and any person acting on behalf of the Board.	Ratifies	Approves	Executes	
Establish project performance targets for population and component types in consultation with Emergency Solution Grant (ESG) recipients and subrecipients.	Consults	Approves	Executes	
Monitor CoC and ESG recipients' and subrecipients' performance, evaluate outcomes and recommend actions to improve work of underperformers			Executes	

<sup>1</sup> Responsibilities assigned to the CoC Board may be carried out by CoC Board committees, as authorized in the Homeless Solutions Advisory Council bylaws.

CoC Responsibilities	Assignment of Roles on Behalf of the CoC Membership			
	CoC Membership	CoC Board: Homeless Solutions Advisory Council	Washington County Department of Housing Services	Washington County Board of County Commissioners
Report to HUD results of CoC and ESG recipients and subrecipients' performance and outcomes			Executes	
Establish policies and procedures for a centralized coordinated entry system in consultation with recipients of ESG funds.	Consults	Approves	Executes	
Operate a coordinated entry system in consultation with recipients of ESG funds.			Executes	
Establish standards and follow written policies and procedures for assessing and prioritizing eligibility for all CoC programs in consultation with recipients of ESG funds.	Consults	Approves	Executes	
Designate a single Homeless Management Information System (HMIS) for the CoC geographic area and designate an HMIS lead.		Approves	Executes <i>Designated as the HMIS Lead</i>	
Ensure the HMIS is administered in compliance with HUD requirements and ensure consistent participation of recipients and subrecipients.			Executes	
Review, revise and approve privacy, security and data quality plans for the HMIS.	Consults	Approves	Executes	
Designate a Collaborative Applicant to prepare and oversee the development and submission of an annual application for CoC Program funds.		Approves	Executes <i>Designated as the Collaborative Applicant</i>	
Establish funding priorities for the annual application for CoC Program funds, design a collaborative process for approving project applications, and approve submission of the CoC application to HUD.	Consults	Approves	Executes	
Develop the emergency transfer plan for the CoC in accordance with the Violence Against Women Act.	Consults	Approves	Executes	
Coordinate and implement a comprehensive homeless services system.	Consults	Consults	Executes	
Conduct an annual Point in Time count (PIT) of persons experiencing homelessness.	Consults	Approves	Executes	
Conduct an annual gaps analysis of homeless needs and services.	Consults	Approves	Executes	
Provide the information required to complete the Consolidated Plan.			Executes	
Consult with ESG recipients in the CoC's geographic area on the plan for	Consults	Approves	Executes	



CoC Responsibilities	Assignment of Roles on Behalf of the CoC Membership			
	CoC Membership	CoC Board: Homeless Solutions Advisory Council	Washington County Department of Housing Services	Washington County Board of County Commissioners
allocating ESG funds and reporting on and evaluating the performance of ESG programs.				