



## HOUSING and SUPPORTIVE SERVICE NETWORK

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, January 4, 2023 - 8:30 to 10:00 a.m.**

Join Zoom Meeting: <https://us02web.zoom.us/j/89697002260?pwd=UGNabUQ5M0s5d2pzaWxpN01ac2Zzd09>

Meeting ID: 896 9700 2260; Passcode: 300417 | To Join by Telephone: +1 253 215 8782 US (Tacoma)

### AGENDA

- I. **INTRODUCTIONS: 8:30 a.m.**
- II. **MEETING MINUTES: 8:35 a.m.**
  - **Action:** Approve the December 7, 2022 meeting minutes.
- III. **GENERAL BUSINESS: 8:40 a.m.**
  - Washington County Program Update
    - Winter Shelter/Rapid ReHousing Program – Alex Devin
    - Lived Experience Workforce Pilot – Allie Alexander Sheridan
  - HB 3115 – Time/Place/Manner – Jes Larson
  - PIT/HIC Update – Katherine Galian
  - Longitudinal Systems Analysis (LSA) Review – Katherine Galian/Heather Skriver  
**Action:** Recommend CoC Board Approve the LSA data for submittal to HUD.
  - HMIS Privacy Notice – Heather Skriver
- IV. **ANNOUNCEMENTS: 9:55 a.m.**
- V. **ADJOURNMENT: 10:00 a.m.**

Next Meeting: Wednesday, February 1, 2023

The HSSN is open to the public and all are invited to join – see [HSSN](https://www.washingtoncountyor.gov/housing) website for additional information and past meeting agenda, minutes and handouts. Comments regarding the agenda can be directed to [CoCinfo@co.washington.or.us](mailto:CoCinfo@co.washington.or.us)



**HOUSING AND SUPPORTIVE SERVICES NETWORK**  
**Providing a Continuum of Care (CoC) in Washington County**  
December 7, 2022, 8:30 a.m. (Virtual Meeting)

**Mission: Housing and service provider agencies working to bring a broad spectrum of organizations together as partners in the community to perform strategic planning, gaps analysis, prioritize resources needed to provide a continuum of care for individuals and families who are at-risk of or experiencing homeless.**

**ATTENDEES:**

Aguilar, San Juana - Bienestar	Lloyd, Rhonda – The Salvation Army
Auld, Amanda – New Narrative	Loredo, Bianca – Beaverton SD/HEN
Baker, Vernon – Just Compassion EWC	Ludlam, Mandy – Community Housing Fund
Benavides, Lucia – Adelante Mujeres	Markus, Michelle – Mental Health & Addiction Assn. of Oregon
Bennett-Smith, Holly – Community Action Organization	Marshall-Gordon, Kim – Project Homeless Connect
Blair, Chelsea – WC Housing Services	Martinez, Omar – City of Hillsboro
Brownell, Amy – Ecumenical Ministries of Oregon	McCauley, Ryan – Boys & Girls Aid
Caldwell, Cathleen - DVRC	McVey, Drew – Citizen At-Large (Formerly Homeless)
Camp, Kaylie – Oregon DHS	Money, Rose – Family Promise Tualatin Valley
Cardwell, Shawn – Forest Grove Foundation	Moore, Kayla – WC Housing Services
Coppiano, Zoi – Community Action Organization	Moshkowsky, Melody – The Salvation Army
Deters, Melia – Community Action Organization	Negrete, Deanna – WC Housing Services
Devin, Alex – WC Housing Services	Palestino, Sara – Beaverton SD/HEN
Dockery, Katie – WC Housing Services	Pero, David – Forest Grove SD/HEN
Dwyer, DaNene, - PCC	Potter, Yvette – WC Disability, Aging and Veterans Services
Dzubay, Dawn – Oregon DHS	Ramos, Alicia – Community Action Organization
Edwards-Hughes, Oscar – New Narrative	Rogoff, Roco – New Narrative
Farr, Danielle – WC Health & Human Services	Rose, Dixie – Formerly Homeless (Providence-St. Vincent Hospital)
Fellger, Vara – WC Housing Services	Saint, Michelle – US Department of Veteran Affairs
Flores, Leticia – Beaverton SD/HEN	Saldana, Austin – WC Housing Services
Gaines, Katherine – Project Homeless Connect	Sale, Elizabeth – Boys & Girls Aid
Gallian, Katherine – WC Housing Services	Schimmel, Brian – Centro Cultural
Garcia, Lizette – HomePlate Youth Services	Simmons, Lucy – HomePlate Youth Services
Garcia-Gomez, Abel – Hillsboro SD/HEN	Smith, Gareth “Gary” – US Department of Veteran Affairs
Gawf, Mandy – City of Hillsboro	Stanwood-Gorvine, Alyssa – Beaverton SD/HEN
Gibb, Courtney – Hillsboro SD/HEN	Stukalov, Katey – New Narrative
Greene, Jacen – PSU-HRAC	Taylor, Rosemary “Rowie” – DVRC
Hageman, Heidi – New Narrative	Thomas, Lauren – WC Office of Community Development
Hayes, Annette – Good Neighbor Center	Thompson, Cass – New Narrative
Heath, Kelsey – Metropolitan Public Defender	Toevs, Jeremy – Open Door Counseling Center
James, Chris – Oregon Department of Education	Valdez, Bianetth – City of Beaverton
James, Karen – Community Advocate (WC Behavioral Health Council)	Wilcox, Robynne – Beaverton SD/HEN
Johnson, Rebecca – Open Door Counseling Center	Williamson, Drew – Boys & Girls Aid
King, Kandace – Here Together	Yehle, Staci – Community Action Organization
Lima, Nitta – 211 Info	

Chair: Katherine Galian, Program Manager

Co-Chair: Vacant

Katherine Galian called the meeting to order at 8:30 a.m.

## I. INTRODUCTIONS

- HSSN members were asked to identify themselves in the chat and rename themselves, listing their organization followed by their name for purposes of voting.
- Katherine Galian shared various ways people from around the world celebrate this time of year. She encouraged everyone to engage in conversation with others about how and what they celebrate.

## II. GUEST SPEAKER(S)/TRAINING

Chris James, Statewide Coordinator for Houseless and Unaccompanied Youth, Oregon Department of Education, "McKinney-Vento Strategic Planning & Solutions."

Chris reported, McKinney-Vento Program eligibility for students and families (in priority order) include: 1) not having adequate nighttime, stabilized housing; 2) Equity, which ensures students are able to access food and clothing as well as have access to the same extracurricular opportunities as their peers; 3) Outcomes, to assess the needs of students regarding attendance, behavior, or other issues. Connections with parents, guidance counselors, or social workers is important to student outcomes. Once eligible, strategic planning for McKinney-Vento students includes:

- Needs Assessment, to identify areas of strengths and improvements to serve students in the best way possible.
- Project Action Plans, to assess what can be done based on data. The plan continually thinks through where students are to make sure they are on track. Goals need to be made to keep students moving forward in the right direction.
- Coordination of Services are the programs and institutions in the community working in partnership to provide these students with the resources they need to ensure they have a full academic, social, emotional, and extracurricular experience.
- Training to develop those in contact with possible McKinney-Vento students, to ask the right questions to assess needs and provide students with the resources they need to meet their current situation. He noted phone conversations with McKinney-Vento liaisons were preferable (instead of email communication), to avoid the use of a student's name in written communication.

Chris encouraged those who work with McKinney-Vento students to make goals for what they hope to achieve with students and to continually assess for improvements. To provide the most benefit to these students, barriers and challenges needed to be identified and to create a plan to meet each student's needs. There were 16 allowable uses for McKinney-Vento funds and knowing what it covers is helpful when connecting with liaisons to provide the appropriate resources. He reported there has been a downward trend in numbers of students identified and served. Closely following each student through each grade and finding ways to use the McKinney-Vento funds brings success to each one. For more information, contact Chris James at [Chris.james@ode.oregon.gov](mailto:Chris.james@ode.oregon.gov) or Bethany Kincaid at [Bethany.kincaid@ode.oregon.gov](mailto:Bethany.kincaid@ode.oregon.gov). The full presentation can be found [here](#). The Oregon Statewide Report Card 2021-2022 can be found [here](#).

Courtney Gibb, Hillsboro School District, Sara Palestino, Beaverton School District and David Pero, Forest Grove School District, "McKinney-Vento Liaison Program in Washington County."

The Homeless Education Network (HEN) is comprised of McKinney-Vento Liaisons in Washington County school districts who meet monthly, with community partners participating every other month. These liaisons are also a point of contact for foster children which is separate from those experiencing homelessness. Students who are eligible for the McKinney-Vento Program can be enrolled in school without all the required documentation, are provided with free school meals and transportation to and from school, are provided waivers for school activities or sports, and are provided with community-based referrals for any additional needs they may have.

Unaccompanied Houseless Youth (UHY) are provided with all of the same benefits as well as FAFSA/ORSA verification of unaccompanied minor status. McKinney-Vento is not a housing program but rather, provides homeless resources to youth. The liaisons reported an increase in referrals from pre-pandemic numbers, which they suspect was due to a rise in evictions and those living in substandard housing, three fires that occurred this past year displacing 15 families, and an increase in refugee and immigrant families. Many unaccompanied youth were working to contribute financially to their household which oftentimes leads to decreased school attendance. Other challenges included: 1) transportation, due to a shortage of bus drivers, 2) host families no longer able to house students, 3) difficulty in finding available rental assistance through partner organizations, 4) turnover in staffing at social service agencies, 5) increased wait times to get into a shelter, and 6) limited availability of shelter options for children and families. Despite these challenges there has been an increase in McKinney-Vento Program funding which allowed for additional liaisons to be hired, leading to students and families feeling more connected and increased access and available support services to partner agencies. Anyone who is aware of a student in need should reach out to the McKinney-Vento staff to be connected to the appropriate liaison to access essential items students and their families may need. Washington County liaison contact information and this presentation can be found [here](#).

**What services are available for those who have received McKinney-Vento funding but no longer qualify and are transitioning to stable housing?**

Any student who qualifies for McKinney-Vento funding receives those services until the end of the school year. At that time, their needs will be assessed and they will be referred to other resources to ensure they have what they need to be successful through their transition.

**III. MEETING MINUTES**

Motion: Approve HSSN meeting minutes for November 2, 2022.

Action: Ryan McCauley

Second: Melody Moshkowski

Vote: Approved, consensus.

**IV. GENERAL BUSINESS**

**A. Emergency Food and Shelter Program (EFSP) Grant Funding Consultation – Katherine Galian**

EFSP is a source of federal funding from FEMA that is distributed to the Tri-County (Clackamas, Multnomah, and Washington counties). Washington County's portion is broken down into eligible funding categories with the HSSN approving the allocations. This year's allocation will be Phase 40 and will run concurrently with Phase 39 and ARPA R. The focus of Phase 40 is to increase capacity to meet emergency needs in the county. This will focus on underserved populations and provide additional shelter beds. The funding requires there to be efficient and coordinated distribution of services to ensure households are not double served in the same phase. Phase 39 funds are being used for food (80%) and offsite lodging (20%) and ARPA R is being used for rental assistance (80%) and shelter (20%). The allocation for Phase 40 is \$221,721 with a maximum of 2% in administrative costs. After discussion, a vote was taken.

Motion: Approve EFSP Phase 40 funds: 20% Shelter; 80% Rent/Mortgage

Action: Melody Moshkowski

Second: San Juana Aguilar

Vote: Approved, consensus

**Is Phase 39 and ARPA R running concurrently with Phase 40 with the same end date?**

Yes, all three will be running concurrently with the same end date.

### **Can a timeline of how quickly Phase 40 needs to be used be provided?**

For Rent/Mortgage Assistance, in general it would not apply to rehousing except for move-in costs. It is mostly used for eviction prevention assistance to keep people in their current housing. There will be no capacity building support so organizations need to have the capacity to distribute these funds.

### **What is offsite lodging?**

These are hotel/motel funds which when utilized, increases shelter capacity. These vouchers can only be used for a maximum of 30 days.

## **B. One Homeless Services System – Katherine Galian**

Katherine reported, the community has previously expressed difficulty in understanding how and when decisions were made within the current homeless services system, challenges in providing guidance on systems and plans (with so many plans in place), and difficulty in knowing how the system is working together and being prioritized in the community. The current governance structure includes the HPAC which oversees the strategic direction of the homeless plan in Washington County, *A Road Home: Community Plan to Prevent and End Homelessness*, and local implementation plan that governs the Metro SHS program. The CoC Board represents the Continuum of Care which is implemented in Washington County as the Housing and Support Service Network (HSSN) – a body that also includes various subcommittees. The goal for the development of a new governance structure is to include best practices, community engagement (with known goals that measure results regularly), and a level of transparency and collaboration where the community feels empowered to provide feedback. The expectation of the new governance structure includes drafting and overseeing a system plan, providing equity diversity and inclusion, coordinating with other systems of funding, convening with stakeholders, the community and people with lived experience, ensuring client civil rights, and reviewing and approving reports. The goal was to create meaningful engagement, accessible participation, and a unified governance structure using a process that will include four separate phases:

- Phase I: Inquiry, to gather information.
- Phase II: Bring all current plans together into one community plan to address homelessness countywide.
- Phase III: Draft proposal for a new governance structure.
- Phase IV: Finalize and approve the governance structure.

HSSN members were posed three questions:

1. What does good governance feel like?
2. What other values should guide this work?
3. What does “one homelessness services system” mean for Washington County?

Responses were received as follows:

- Should feel accessible and easy to understand with people of all backgrounds able to engage
- Be all-inclusive for all those involved and engaged.
- There should be a balance between the top-down approach and bottom up. This allows everyone an opportunity to engage and provide recommendations and suggestions regarding best practices to share what works and what doesn't.

A steering committee made up of 15 members will be formed with a one-year commitment of 2-3 hours per month. The goal was to have representation from all current governance bodies. This committee will be advising on early inquiry including outreach and research, drafting a

community survey and discussion questions, and be an advocate for the process. Anyone interested in being on the committee is encouraged to apply.

**C. 2023 Point In Time (PIT) Planning Activities – Katherine Galian**

Due to time constraints, information for how to sign up to participate in the PIT homeless census this year will be included in a follow-up email to HSSN members later this week. Portland State University will be leading the volunteer training prior to the count which takes place the week of January 25, 2023.

**D. Washington County Program Update– Alex Devin and DeAnna Negrete**

An update on winter shelters will be sent via email in a meeting follow-up to HSSN members.

**E. CoC Board Governance – Katherine Galian**

Katherine Galian announced two applications had been received for the HSSN Co-Chair position: Elizabeth Sale from Boys & Girls Aid and Charlie Voss-Flowers of Community Partners for Affordable Housing (CPAH). HSSN members heard a presentation from Elizabeth Sale and then voting-eligible agency participants were moved into breakout rooms to decide on a candidate and appoint a representative to cast the agency vote. Upon return to the main meeting, a vote was taken with official results to be shared later in the week.

**V. ANNOUNCEMENTS**

- San Juana invited member to attend Bienestar’s annual fundraising event, Una Noche de Bienestar, scheduled for Thursday, December 8, 2022 at Holocene in Portland. Tickets were \$25 per person.

**VI. ADJOURNMENT**

The meeting adjourned at 10:07 a.m.

Minutes prepared by Michelle Rubio.

To be added to HSSN email list, contact the administrator at [cocinfo@washingtoncountyor.gov](mailto:cocinfo@washingtoncountyor.gov)..