



**HOUSING and SUPPORTIVE SERVICE NETWORK**

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, December 7, 2022 - 8:30 to 10:00 a.m.**

\*Join Zoom Meeting <https://us02web.zoom.us/j/84243017456?pwd=OHVodXgyVE8rZ0p6c3NyTFJFcDhQQT09>

Meeting ID: 842 4301 7456, Passcode: 616533, By phone dial 253-215-8782

**AGENDA**

**I. INTRODUCTIONS: 8:30 a.m.**

**II. GUEST SPEAKER(S)/TRAINING: 8:35 a.m.**

Chris James, Statewide Coordinator for Homeless and Unaccompanied Youth, Oregon Department of Education, "McKinney-Vento Strategic Planning & Solutions."

Courtney Gibb, Hillsboro SD, Sara Palestino, Beaverton SD and David Pero, Forest Grove SD, "McKinney-Vento Liaison Program in Washington County"

**III. MEETING MINUTES: 9:10 a.m.**

- **Action:** Approve the November 2, 2022 meeting minutes.

**IV. GENERAL BUSINESS: 9:15 a.m.**

- [Emergency Food and Shelter Program](#) Grant Funding Consultation – Katherine Galian  
**Action:** Approve recommendation to EFSP Board to allocate EFSP Phase 40 fund percentages:  
\_\_\_% Food/Meals, \_\_\_% Shelter, \_\_\_% Off-Site Lodging, \_\_\_% Rent/Mortgage.
- One Homeless Services System – Katherine Galian/Ty Schwoefferman
- 2023 PIT Planning Activities – Katherine Galian
- Washington County Program Update – Alex Devin/DeAnna Negrete
- CoC Board Governance. The [CoC Governance](#) policy defines the election process for CoC Board positions.

| Vacant CoC Board Position   | Applicants   |
|---|--|
| HSSN Co-Chair (Non-Profit Representative)<br>Term Ending: 6/30/2023 | Charlie Voss-Flowers, CPAH<br>Elizabeth Sale, Boys & Girls Aid |

**Action:** Appoint applicant to the respective CoC Board position.

- Celebrating Inclusion During the Holiday Season – Katherine Galian

**V. ANNOUNCEMENTS: 9:55 a.m.**

**VI. ADJOURNMENT: 10:00 a.m.**

Next Meeting: Wednesday, January 4, 2023 – *Happy New Year!*

The HSSN is open to the public and all are invited to join – see [HSSN](#) website for additional information and past meeting agenda, minutes and handouts. Comments regarding the agenda can be directed to [CoCinfo@washingtoncountyor.gov](mailto:CoCinfo@washingtoncountyor.gov)



**HOUSING AND SUPPORTIVE SERVICES NETWORK**  
**Providing a Continuum of Care (CoC) in Washington County**  
November 2, 2022, 8:30 a.m. (Virtual Meeting)

**Mission: Housing and service provider agencies working to bring a broad spectrum of organizations together as partners in the community to perform strategic planning, gaps analysis, prioritize resources needed to provide a continuum of care for individuals and families who are at-risk of or experiencing homeless.**

**ATTENDEES:**

|   |   |
|---|---|
| Aguilar, San Juana – Bienestar                          | Mala, Riteshni – Oregon DHS                                     |
| Aguilar, Maria – City of Beaverton                      | Markus, Michelle – Mental Health & Addiction Services of Oregon |
| Angeles, Nic – Housing Independence                     | Marshall Gordon, Kim – Project Homeless Connect                 |
| Benavides, Lucia – Adelante Mujeres                     | McVey, Drew – Citizen At-Large/Formerly Homeless                |
| Blasco, Martin – WC Cooperative Library Services        | Mendoza, Mayra – Family Promise-Tualatin Valley                 |
| Brownell, Amy – Ecumenical Ministries of Oregon         | Money, Rose – Family Promise-Tualatin Valley                    |
| Camp, Kaylie – DHS Oregon                               | Moshkowsky, Melody – The Salvation Army                         |
| Cardwell, Shawn – Forest Grove Foundation               | Negrete, DeAnna – WC Housing Services                           |
| Castrejon, Deena – Transcending Hope                    | Pero, David – Forest Grove SD/HEN                               |
| Coburn, Crystal – New Narrative                         | Polanco, Wendy – Community Action Organization                  |
| Dockery, Katie – WC Housing Services                    | Potter, Yvette – WC Disability, Aging & Veteran Services        |
| Dwyer, DaNene – Portland Community College              | Rogoff, Roco – New Narrative                                    |
| Dzubay, Dawn – Oregon DHS                               | Rose, Dixie – Providence St. Vincent Hospital                   |
| Ekeya, Allison – Portland YouthBuilders                 | Ruiz, Roseanna – Community Partners for Affordable Housing      |
| Fellger, Vara – WC Housing Services                     | Saldana, Austin – WC Housing Services                           |
| Gallian, Katherine – WC Housing Services                | Schimmel, Brian – Centro Cultural                               |
| Galupi, Tiffanie – US Dept of Veteran Affairs           | Sell, Wendy – Lifeworks NW                                      |
| Gibb, Courtney – Hillsboro SD/HEN                       | Simmons, Lucy – HomePlate Youth Services                        |
| Greene, Jacen – PSU-HCAC                                | Smith, Gareth “Gary” – U.S. Dept of Veteran Affairs             |
| Guillen, Estela – Community Action Organization         | Soucy, Megan – New Narrative                                    |
| Haggerty, Grace – Cascade AIDS Project NW               | Stoller, Rick – Ecumenical Ministries of Oregon                 |
| Hayes, Annette – Good Neighbor Center                   | Stukalov, Katey – New Narrative                                 |
| Heath, Kelsey – Metropolitan Public Defender            | Thomas, Lauren – WC Office of Community Development             |
| James, Karen – Community Adv/WC Behavioral Health Coun. | Thompson, Cass – New Narrative                                  |
| Joshi, Surya - IRCO                                     | Trinkle, Jamie – Oregon Law Center                              |
| Kalevor, Komi – WC Housing Services                     | Voss, Charlie – CPAH  |
| King, Kandace – Here Together Oregon                    | Williams, Carrie – New Narrative                                |
| Lawrence, Robb – Cascade AIDS Project NW                | Williamson, Drew – Boys & Girls Aid                             |
| Lloyd, Rhonda – The Salvation Army                      | Wilson-Coleman, Alisa – Lifeworks NW                            |
| Long, April – Metropolitan Public Defender              |   |

Chair: Katherine Galian  
Co-Chair: Vacant

Katherine Galian called the meeting to order at 8:32 a.m.

**I. INTRODUCTIONS**  
None.

**II. GUEST SPEAKER(S)/TRAINING**  
DaNene Dwyer, Willow Creek Opportunity Center Integration Manager, “PCC Opportunity Centers – No-Cost Classes, Workshops and Training.”  
Portland Community College’s Opportunity Centers provide participants an opportunity to explore careers, build skills, connect to education, navigate resources, get hired and provides flexibility to

pursuing a college degree. Classes and workshops are available at no cost to participants, open to all community members and of all ages and cultural backgrounds. The PCC Opportunity Center in Washington County is located at Willow Creek. Discover Classes are designed to provide an opportunity for participants to explore careers, training opportunities and build skills in technology, manufacturing, construction trades, healthcare and artificial intelligence industries. Career Launch for Immigrants and Refugees are classes specifically designed for immigrants and refugees who are interested in a more secure job and a higher income. Career Exploration Workshops are for career seekers of all experience levels to research careers of interest and develop next steps. Digital Literacy Workshops provide participants with basic computer skills to include Google Docs, Sheets and Slides; Microsoft Word, Excel and PowerPoint; LinkedIn basics; internet safety and Zoom etiquette and tips. Financial Literacy Workshops are available to anyone seeking financial stability, and includes topics on economic mobility, banking, budgeting and spending, setting financial goals, understanding credit and taking on student loans. DaNene also provided information on a paid, high-tech industry training program currently available. On-site partners of the center include the Small Business Development Center and WorkSource Oregon. For more information or questions, contact [DaNene Dwyer](#). The full presentation is available [here](#).

Surya Joshi, Coordinator, IRCO, “Economic Opportunities Program and Outcomes.”  
IRCO’s Workforce Development Department provides career-based planning and training, work experience opportunities and job placement in the Tri-County area. The program serves youth/adults, immigrants/refugees/communities at large, houseless/low-income individuals seeking skilled or unskilled jobs. Economic Opportunity Programming specific to Washington County include career specific training and job placement for SNAP recipients residing in Washington County with special funding available for construction and healthcare industry training, high-tech industry training, organizing cohorts for Comptia A+ certification, support with software, data analysis, UX/UI bootcamps. The program also provides support to the houseless community for both housing and job placement to those intending to or residing in Washington County. Career coaching and job readiness training is also. For more information, contact [Surya Joshi](#). The full presentation is available [here](#).

Allison Ekeya, Portland YouthBuilders (PYB), “Portland YouthBuilders Construction Bridge Program.”  
PYB’s YouthBuild Program serves youth aged 17 – 24 who have previously dropped out of high school. The 12-month program combines construction training with academic instruction (pre-apprenticeship) leading to high school completion. The Bridge Program expanded to Washington County in 2019 and is a 9-week construction training program for youth, 18 – 26 who have graduated from high school and motivated to pursue careers in the construction trades. Both programs offer a mix of hands-on construction training (meets BOLI standards) and classroom instruction. Upon completion, students are awarded a BOLI Certificate of Completion recognized by the State of Oregon and all registered apprenticeships. The certificate also provides additional points on all apprenticeship applications and, in some cases, may provide direct entry into an apprenticeship program. Program graduates continue to receive support through career counseling and apprenticeship selection as well as transportation assistance (Hop Pass/ODL), work clothes and tools. Upon placement into an apprenticeship program, graduates continue to have access to and support from PYB’s Construction Program Manager, Construction Career Coach and Construction Trainers. For more information, contact [Allison Ekeya](#). The full presentation is available [here](#).

### III. MEETING MINUTES

Motion: Approve HSSN meeting minutes for October 5, 2022.

Action: San Juana Aguilar

Second: Rick Stoller

Vote: Approved, consensus.

#### IV. GENERAL BUSINESS

##### A. Winter Shelter Plan – DeAnna Negrete, Supervisor, Homeless Access Programs, WC Housing Services

DeAnna reported the Winter Shelter system opened November 1 and will be operating through May 31, 2023 using a combination of congregate shelter beds (85), non-congregate shelter (65 units), and alternative shelter (30 – 40 Safe Rest Pods). Washington County's homeless system's shelter capacity also includes 20 beds of year-round shelter and 110 units in Bridge shelters, with 10 additional set aside for COVID units. All shelter referrals will come via a completed HMIS assessment or Community Connect assessment. DeAnna reported, all HMIS users have been assigned PowerDMS training for the Shelter Referral Assessment. Those with HMIS access needing support to complete the PowerDMS training, should complete this [form](#). Contact [DeAnna Negrete](#) for more information.

##### B. Emergency Solutions Grant (ESG) Consultation – Lauren Thomas, WC Office of Community Development (OCD)

At the March HSSN meeting OCD expressed its desire to step back from the allocation it had been applying for the past several years (all funds allocated to rapid rehousing), to consider how best to use ESG funds in order to strengthen the homeless system and address gaps. Lauren reviewed, ESG funds can be used for street outreach, emergency shelter, homeless prevention, and rapid rehousing activities, funds were highly regulated (required rigorous reporting) and required 1:1 matching funds. Following input from HUD and the CoC, the current consultation is to report on the proposed allocation of ESG Program funds for FY 2022/2023 and FY 2023/2024 and applied only to ESG funds administered through Washington County OCD, not ESG funds administered through the State of Oregon. For FY2022/2023 (\$161,798) and FY2023/2024 (estimated \$161,798), all funds will be allocated to rent and financial assistance to prevent homelessness, withholding 7.5% for administration costs. Depending on the need in FY 2023/2024, a percentage could be re-allocated to rapid rehousing activities. The required 1:1 match (approximately \$161,798 per year) will be provided by Metro Supportive Housing Services funds for both program years. All funds must be expended by June 2024 to prevent de-obligation.

Motion: Approve the Emergency Solutions Grant (ESG) allocation methodology.

Action: San Juana Aguilar

Second: Rose Money

Vote: Approved, consensus.

##### C. Report on 10.14.2022 CoC Board meeting – Vara Fellger

At the 10.14.2022 meeting, the CoC Board received an ESG consultation from Lauren Thomas of the Washington County Office of Community Development and voted to recommend the proposed allocation of ESG funds to go before the full HSSN for final approval at the November 2<sup>nd</sup> meeting. They also received a presentation from Kisa Quanbeck, Washington County's Community Connect Program Coordinator, on revisions to the Community Connect Policy document and voted to approve the revisions. Finally, in addition to other HMIS updates, Heather Skriver, Washington County's HMIS Lead, presented a proposed new HMIS Privacy Policy that she was seeking approval of from the CoC Board. The vote was postponed to allow the board time to review the document in more detail. They received a copy of the proposed privacy notice with comments highlighting changes on October 17.

##### D. 2023 Point-In-Time (PIT) Homeless Census – Katherine Galian

Katherine reported the 2023 PIT will be held January 25, 2023 and will be conducted by all three counties (Multnomah, Washington, Clackamas) with the support of Portland State University. PIT planning meetings are expected to begin within the next few weeks and she will

keep the CoC apprised as they move forward. A recruitment for volunteers from partner agencies will begin in early December.

**E. CoC Board Governance – Katherine Galian**

Recruitment is open through November 30, 2022 for the HSSN Co-Chair position (representative of a non-profit organization). In the absence of the HSSN Chair, the Co-Chair would assume the duties of Chair of the HSSN. Katherine encouraged those interested to complete the application available [online](#).

**V. ANNOUNCEMENTS**

- Kaylie Camp announced Oregon Department of Human Services (ODHS) Self-Sufficiency offices have partnered with Oregon Food Bank to host Free Food Markets in Hillsboro and Tigard. She will send more information through the HSSN listserv.

**VI. ADJOURNMENT**

The meeting adjourned at 9:53 a.m.

Minutes prepared by Vara Fellger.

To be added to HSSN email list, contact [cocinfo@washingtoncountyor.gov](mailto:cocinfo@washingtoncountyor.gov).