



HOUSING and SUPPORTIVE SERVICE NETWORK

Providing a Continuum of Care for Vulnerable Populations in Washington County

Wednesday, September 6, 2017

8:30 to 10:00 a.m.

>>> The Beaverton Building at “The Beaverton Round”, Third Floor Training Room <<<
12725 SW Millikan Way, Beaverton, OR 97005-1641

AGENDA

I. INTRODUCTIONS: 8:30 a.m.

II. GUEST SPEAKERS: 8:35 a.m.

- Ms. Marilyn Miller, Oregon Housing and Community Services (OHCS)
“Update on Governor’s Initiative to End Veterans’ Homelessness, CoC and OR-DHS Data Sharing, and development of the Oregon Housing Plan”

III. APPROVAL OF MEETING MINUTES: 9:05 a.m. Action Item

IV. GENERAL BUSINESS: 9:10 a.m.

- FY2017 CoC Program new permanent housing project proposal(s) for \$196,748 in CoC bonus funds. The CoC Program RFP was published July 27, with scoring of new project proposal(s) at the September 6 HSSN meeting, and ranking and rating of new and renewal CoC Program-funded projects at the September 8 HSSN Workgroup (CoC Board) meeting Action Item

Project Proposal(s):

1. *RISE: Re-housing In Support of Employment* sponsored by Community Action Organization

- “A Road Home” Beyond June 2018: To Prevent and End Homelessness.

V. ANNOUNCEMENTS: 9:50 a.m.

VI. ADJOURNMENT: 10:00 a.m.

Next Meeting: Wednesday, October 4, 2017

Guest Speaker(s): Ms. Cindy Sorum, Saving Grace Maternity Home
Mr. Rick Stoller, Metro HomeShare

Comments or questions regarding the agenda can be directed to Annette Evans at 503-846-4760



HOUSING AND SUPPORTIVE SERVICES NETWORK
Maintaining a Continuum of Care in Washington County
Beaverton Building
August 2, 2017 8:30 a.m.

Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.

ATTENDEES:

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| Adams, Jessica—Community Action | Martinez, Omar—City of Hillsboro |
| Auslander, Jay—Washington County Mental Health | Mattia, Matt—Wash. Co. Community Development |
| Becker, Emily—Oregon Food Bank | McVey, Jaycanna—Washington County Housing Services |
| Brooks, Jaime—Outside In | Middleton, Lisa—Tuality Healthcare |
| Brouse, Renee—Good Neighbor Center | Nelson, Barbara—Veteran Family Resource Center |
| Browning, Rose—Good Neighbor Center | Orr, Patrick—Cascade AIDS Project |
| Burnham, Jeff—Luke-Dorf, Inc. | Perkowski, Kaja—Open Door Counseling Center |
| Calvin, Mellani—ASSIST Program | Peterson, Marlys—Safe Families for Children |
| Cockeram, Tami—City of Hillsboro | Potter, Yvette—DAVS, Washington County |
| Cohan, Megan—City of Beaverton | Proctor, Jennie—Community Development, WC Office |
| Eckhardt, Kristy—Washington County Housing Services | Ram, Sarala—CODA Inc. |
| Evans, Annette—Washington County Housing Services | Rees, Kari—Bridges to Change |
| Galian, Katherine—Community Action Organization | Rogers, Patrick—Community Action/Formerly Homeless |
| Gonzalez, Sussy—Community Action Organization | Salisbury, Susan—Community Action |
| Graslie, Christina—Luke-Dorf, Inc. | Salvon, Jeff—City of Beaverton |
| Groesz, Joshua—The Salvation Army Veterans and Family | Seaton, William—Oregon Military Support Network |
| Gustafson, Hanna, CAP | Stoller, Rick—Ecumenical Ministries, Second Home |
| Hasting, Andrew—LifeWorks NW | Summers, Chance—LifeWorks NW |
| Heart, Annie—Family Promise of Washington County | Trunnell, Alan—City of Beaverton CDBG |
| Hernandez-Fuerte, Isobel—Impact NW | Valdez, Bianeth—HomePlate |
| Herron, Carol—St. Anthony's Shelter | Weller, Sarah—Write Around Portland |
| Layton, Amber—HomePlate | Werner, Judy—Lutheran Community Services NW |
| Linder, April—Housing Independence | Williamson, Drew—Boys and Girls Aid – Safe Place Shelter |
| Ludlam, Mandie—Community Housing Fund | |

Chair: Annette Evans, Public Agency Representative annette_evans@co.washington.or.us
Co-Chair: Katherine Galian, Nonprofit Agency Representative kgalian@caowash.org

I. INTRODUCTIONS

II. GUEST SPEAKERS

Overview of Proposed Funding Cycles for Public Services

Matt Mattia, Washington County Office of Community Development, Alan Trunnell, City of Beaverton, and Omar Martinez, City of Hillsboro

The discussion included a proposal on future Community Development Block Grant (CDBG) funding cycle. Each presenter spoke about their jurisdictions funds and priorities. They provided a matrix handout entitled “*Washington County CDBG Entitlement Jurisdictions*” that included information on: competitive categories, eligible applicants, funding cycle timelines, priorities, caps, and terms.

Each jurisdiction will be holding mandatory workshops for all applicants. These workshops will assist applicants with the ZoomGrant process and inform applicants about the CDBG scoring criteria. This process is new to everyone and the goal is to make it as easy as possible for agencies. Projects must have measurable objectives and meet at least one of the consolidated plan objectives. Washington County and the City of Beaverton provide extra points for projects linked to the 10-Year Plan, and Hillsboro is considering points for the 10-Year Plan. All three jurisdictions prioritize strategies in the Consolidated Plan.

After the presentation several questions were raised by agencies. Amber Layton pointed out the transient nature of the populations they serve, and is concerned over how to track and prove residency. Matt Mattia reported that each agency will need to come up with a consistently applied approach to track residency. Jennie Proctor reassured agencies that there is no intention to penalize or ask for funds back if target estimates are not met. Agencies will need to watch their budgets and if they find funds are not being used for what they were originally budgeted they could request funds be moved to another eligible expense through an amendment. Agencies can have an application with each jurisdiction, and the three community development offices are looking for ways to track and mitigate overlap of application activities where possible. The funding cycle will be implemented as the handout states with more answers and clarification at workshops. Drew Williamson asked if school attendance verifies residency. Alan reported "yes" for Beaverton CDBG funds.

III. APPROVAL OF MEETING MINUTES

Motion: Approve the June 7, 2017 HSSN meeting minutes.

Action: Katherine Galian

Second: Judy Werner

Vote: Approved, unanimous.

IV. GENERAL BUSINESS

HSSN Governance – Election of positions to represent subpopulations

In 2006 the HSSN Workgroup (the Continuum of Care or CoC Board) was developed to provide administrative oversight of the HSSN planning activities. Currently, there are three vacant positions representing the subpopulations of domestic violence, families with children and HIV/AIDS.

Regina Rizo with VA Portland Health Care has been nominated to fill the domestic violence position. Ms. Rizo is a licensed social worker with experience in helping veterans who are also victims of domestic violence. Renee Brouse, the Executive Director for Good Neighbor Center, has been nominated to fill the families with children position. Ms. Brouse has been heavily involved in the issue of homelessness. Kendra Castaldo, Director of Housing Services, Cascade Aids Project, has been nominated to fill the HIV/AIDS position.

Motion: Approve the slate of nominees for election.

Action: Pat Rogers

Second: Patrick Orr

Vote: Approved, unanimous

Adopt Year 10 Work Plan for A Road Home

Annette reported we are in our last year of the 10-Year Plan. Adopted in 2008, "A Road Home" is the strategic plan supported by Washington County and the cities of Beaverton, Hillsboro and Tigard that involved nearly 100 stakeholders to define strategies that prevent and end homelessness.

The Year 10 Work Plan is developed from the goals and strategies outlined A Road Home. The HSSN reviewed the Work Plan strategies with no additions or deletions noted.

Motion: Approve the Year 10 Work Plan as presented.
Action: Katherine Galian
Second: Alan Trunnell
Vote: Approved, unanimous

Adopt CoC Planning Calendar for 8/2017 through 7/2018

CoC Planning Calendar for FY2017 was presented and the following additions and changes were noted:

- 11/1/2017 add guest Speaker: Emily Starbuck
- 1/22/18-1/31/18 replace Valerie Burton with Christina Graslie and Jeanne-Marie Ritter, and change notes to read “Last 7 calendar days of January”

Guest speakers on the topics of mental health and addictions are needed. Contact Annette with suggestions.

Motion: Adopt FY2017-18 CoC Planning Calendar with changes.
Action: Rick Stoller
Second: Annie Heart
Vote: Approved, unanimous

Adopt the revised CoC Program Application and Award Process, Policy No. 578.9-OR506CoC

The CoC Program Application and Award Process policy is adopted under the authority of the local Continuum of Care (CoC) in Washington County commonly referred to as the Housing and Supportive Services Network (HSSN). The purpose of this policy is to design, operate, and follow a collaborative process for the development of applications and approve the submission of application in response to a NOFA published by HUD.

During the June meeting, the HSSN reviewed the policy prior to HUD releasing the NOFA. The following was added under Section 3-Request for Proposals and Recordkeeping:

“Records will be retained for five (5) years following the HUD grant award announcement, and will include a summary of the project proposal scores verified by the HSSN Workgroup using detailed scoresheets, communication to project applicants, applications and supporting documents submitted in the CoC Program grant application.”

Agencies will have the opportunity to vote on projects at the next HSSN meeting. In order to vote on projects an agency must have attended 8 or more HSSN meetings during the previous year. This attendance requirement is to ensure the voter makes an informed decision on which projects go forward. If an agency has a funding interest in a project they must abstain from voting. The votes will be summarized and presented to the HSSN Workgroup. The individual score sheets will not be retained; however the summary sheets will become public record and be kept with the grant award for 5 years.

Motion: Approve the CoC Program Application and Award Process Policy.
Action: Katherine Galian
Second: Christina Graslie
Vote: Approved, unanimous

FY2017 CoC Program NOFA.

On July 14, HUD released the FY2017 CoC Program Notice of Funding Available (NOFA). On July 27, a Request For Proposals was distributed to the HSSN email listserv, posted on the Washington County website and community bulletin boards. The Annual Renewal Demand (ARD) is \$3,279,139 for housing and HMIS projects, with \$196,748 available in new permanent housing bonus funds. To present a new permanent housing project proposal for funds, contact Annette by August 17 to be put on the agenda for the September meeting.

V. ANNOUNCEMENTS

- Katherine Galian announced State Legislature passed Senate Bill 821 which increased EHA and SHAP allocations.
- Jessica Adam reported Community Action launched their Internal Centralized Intake and Assessment pilot program on July 5. They are working with LifeWorks NW at the Hawthorn Walk-In center to be a 1-stop intake for persons experiencing a mental health crisis.
- Drew Williamson reported Boys and Girls Aid seeks to hire an Overnight Youth Care Counselor for their Emergency Runaway Youth Center in Hillsboro, more information at www.boysandgirlsaid.org.
- Joshua Groesz reported Salvation Army Operation Homefront War Relief is providing emergency financial assistance to veterans who have served overseas. Up to \$1800 in rent assistance or funds to help with other emergency needs.
- Amber Layton is leaving HomePlate August 11. Bianeth Valdez will take over as lead outreach worker.
- Yvette Potter announced Homeless Veterans Stand-down August 24 at the Hillsboro Elks.
- Sarah Weller reported Write Around Portland workshop fall season is starting in September. They are looking for Washington County partners.
- Annie Heart reported Family Promise is still under construction and not open to families.
- Mellani Calvin with ASSIST announced she is available for presentations to introduce services which include help filling out the federal SSI and SSD forms.
- Carol Herron handed out volunteer forms and an application for SWS Beaverton Coordinator.
- Bill Seaton announced he is available to work with anyone—especially veterans
- Patrick Orr announced the AIDS Walk Portland September 9 to register as a group or an individual go to aidswalkportland.org.
- Cascade AIDS Project has several positions open.
- Annette recognized and thanked Patrick Orr and Amber Layton for their involvement with HSSN.
- Alan Trunnell announced the opening on August 7 of the wait list for Sunset View Apartments.
- Annie thanked Annette for updating HMIS.
- Cooling centers open.

VI. ADJOURNMENT

The meeting adjourned at 9:44 a.m.

Minutes prepared by Kristy Eckhardt, Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at Annette_Evans@co.washington.or.us

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