



HOUSING and SUPPORTIVE SERVICE NETWORK

Providing a Continuum of Care for Vulnerable Populations in Washington County

Wednesday, May 7, 2014

8:30 to 10:00 a.m.

Beaverton City Hall - 1st Floor Conference Room
4755 SW Griffith Drive, Beaverton, Oregon 97075

AGENDA

- I. INTRODUCTIONS: 8:30 a.m.**
- II. GUEST SPEAKER: 8:35 a.m.**
 - Sara Evans, Housing Authority of Washington County
"How to successfully pass the HQS Inspection"
- III. APPROVAL OF MEETING MINUTES: 8:55 a.m.** Action Item
- IV. REPORTS AND PROGRAM UPDATES: 9:00 a.m.**
 - Subcommittee Reports
 - Children
 - Youth
 - Homelessness
 - Permanent Housing
 - Income Support/Workforce Development Workgroup
 - DD Dialogue
 - Mental Health and Special Needs Community Consortium Steering Committee
 - Veterans
 - Seniors
 - Strategic Planning and Discharge Workgroup [the CoC Board]
 - Homeless Plan Advisory Committee (HPAC)
 - Homeless Management Information System (HMIS)
- V. GENERAL BUSINESS: 9:20 a.m.**
 - HSSN Governance – Open nominations for HSSN Chair position with election scheduled at the June 4 HSSN meeting.
 - Nominations and election of representatives to the HSSN Strategic Planning and Discharge Workgroup (the CoC Board) Action Item
 - Veteran
 - Business
 - Year 6 Work Plan outcomes in support of the 10-Year Plan to End Homelessness and review Year 7 Work Plan that will be adopted on June 4.
- VI. ANNOUNCEMENTS: 9:50 a.m.**
- VII. ADJOURNMENT: 10:00 a.m.**

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Equal Housing Opportunity

HOUSING AND SUPPORTIVE SERVICES NETWORK
Maintaining a Continuum of Care in Washington County

Beaverton City Hall
April 2, 2014 at 8:30 a.m.

Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.

ATTENDEES:

Brand, Leah—Community Action	McCloskey, Amanda—Wash. Co. Housing Services
Brillman, Linn—CPAH	Nelson, Andrea—City of Beaverton
Browning, Rose—Good Neighbor Center	Orr, Patrick—HomePlate
Burnham, Jeff—Luke-Dorf, Inc.	Perkowski, Kaja—Open Door Counseling Ctr.
Burton, Valerie—Luke-Dorf, Inc.	Portman, Cheri—Job Corps
Calfee, Bridget—HomePlate	Proctor, Jennie—Wash. Co. Community Development
Carpentier, Kristen—Family Promise	Roberts, David—Luke-Dorf, Inc.
Davila, Lisa—Luke-Dorf, Inc.	Schwab, Jack—Good Neighbor Center
Demry, James—Homeless To Work/Bridges to Change	Sechrist, Lauren—Wash. Co. Community Development
Evans, Annette—Wash. Co. Housing Services	Seward, Michelle—LifeWorks NW
Jamison, Jeanne—Love Inc. Tigard/Tualatin/Sherwood	Skyrha, Vicki—HUD
Layton, Amber—HomePlate Youth Services	Stevens, Kari—HUD/VASH
Lenilko, Emily—The Salvation Army Veteran & Families	Teifel, Gordon—Families for Independent Living/DEAR
Logan-Sanders, Andrea—Boys and Girls AID	Turk, Nicki—Cascade Aids Project
Loverin, Robert—Sequoia Mental Health Services, Inc.	Whitney, Bill—Lifeworks Northwest
Matisoff, Lisa—DHS, Self-sufficiency	

Chair: Annette Evans, Public Agency Representative annette_evans@co.washington.or.us

Co-Chair: Judy Werner, Nonprofit Agency Representative jwerner@lcsnw.org

I. INTRODUCTIONS

II. GUEST SPEAKER

Survey Opportunity for Housing Type Preference of Metro Residents

Erin Wardell, Washington County Department of Land Use and Transportation

Erin presented an overview of the Metro Housing Preference Survey. Metro forecasts future population growth and where that growth will go based on mathematical formulas for where people will choose to live. But the assumptions for those formulas are old, and they want to know if people's housing preferences have changed. Metro is working on the survey with Washington County as well as other local jurisdictions, real estate and construction professionals, NW Natural, and PSU.

The web-based survey is innovative in that it presents a series of carefully crafted visual choices, like at the eye doctor. Participants choose slide A or B, whichever seems a better fit. The choices are somewhat geared to the household characteristics of the survey participant. Erin spoke in detail about survey design.

Erin is seeking HSSN's assistance with outreach to low-income households. The surveys should take 10 minutes or so to complete on a computer or a phone.

The survey firm Metro hired uses a “managed panel” -- a group they regularly solicit for high-quality responses. The problem with managed panels is twofold: there are only 200 respondents, and the diversity of those respondents is limited and thus inherently biased.

The survey will also be offered through www.westsidevoices.org and other online venues to access Washington County residents, but these too have a bias similar to a managed panel, though not as extreme. Bias is also built in in that the survey requires access to a computer and the ability to read English fluently. Metro is not translating it into Spanish.

Q&A

Q: How do we help in this outreach piece? How do we help Spanish-speaking residents; can we provide translation?

A: Please share the web link for the survey. If you’re working with a group or constituents and can send the link to them, fantastic. Assisting with filling it out is great. Annette will send out the link through the HSSN listserv.

Q: Is there any remuneration for folks to do the survey?

A: No, that’s not built into Metro’s budget.

Q: If you do a survey and you know it’s skewed because you’re not getting your entire diverse population, then how do you interpret survey results?

A: All surveys are skewed – they’re never able to perfectly sample the whole population. Researchers can’t draw conclusions for missing segments of the population.

Q: State land use laws require planning for housing for all income levels. But what people want and what they can afford are two different things.

A: The survey questions are phrased as “choose the best fit for your family in the next few years.” There may be some disconnects.

Q: We serve a homeless population. In the survey, under current living situation, there’s no option for “homeless or living in a shelter.” Please add that, or maybe an “other” category. Then you’ll have better data. Metro would want to know about extremely low-income populations. Housing is at the crux of homelessness. We really need to identify that population.

A: Erin will contact Metro to see if they’ll put in a “does not apply” option.

Q: What is the timeline for the survey?

A: Testing begins next week, and the survey will be released in May. Results are expected in by the end of the summer. I can report back to the HSSN in the fall.

III. APPROVAL OF MEETING MINUTES

Motion: Approve the March 5, 2014 HSSN meeting minutes.

Action: Gordon Teifel

Second: Lauren Sechrist

Vote: Approved, unanimous.

IV. REPORTS AND PROGRAM UPDATES

Subcommittee Reports

Children: No update.

Youth: Vera Stoulil vstoulil@boysandgirlsaid.org

Next meeting: April 18 at 10:30 a.m. in Room 245, 155 N. First Avenue, Hillsboro

Homelessness: *Pat Rogers* progers@caowash.org

Next meeting: April 21 at 9 a.m. in Room 195, 3700 Murray Boulevard, Beaverton
Recent topics include standardizing practices for all three shelters, such as length of shelter stay, to meet some of the rules surrounding extensions and to maximize effectiveness. The group also discussed training needs for Community Connect (CC) housing assessments.

Permanent Housing: *Andrea Nelson* anelson@ci.beaverton.or.us

Next meeting: April 3 at 8:30 a.m. at 4755 SW Griffith Drive, Beaverton.
Recent topics included Metro's survey, their definition of land available for housing, and REACH CDC's "Orchards at Orenco" project Phase 1, which will have 57 units of workforce housing. Community Connect will be able to make referrals to this housing in 2015. The topic for tomorrow's meeting is Year 7 in the homeless plan

Income Support/Workforce Development Workgroup: *Katherine Galian*

kgalian@caowash.org

Next meeting: May 1 at 10:30 a.m. at PCC Willow Creek

The Vision Action Network is leading the Workforce Development Workgroup. They recently had a forum that brought together the Oregon Department of Employment, Workforce Investment Network, employers, and others to look at how to develop economic opportunities for people who are low-income.

DD Dialogue: *Gordon Teifel* mainlight@me.com

Next meeting: April 14

Gordon Teifel announced a May 1 Developmental Disabilities (DD) Resource Fair at Edwards Center in Aloha from 11 a.m. to 1 p.m. for transition classrooms and 1 p.m. to 7 p.m. for families. There will be a wide array of services from housing providers and advocates, social service folks and agencies plus DEAR's food cart. The goal is to serve families with high school students about to make the huge transition away from DD student to adult services.

Gordon is also working a DD employment piece as well; three state agencies are figuring out how to best work together.

Q&A

Q: Do adults with developmental disabilities live with their families?

A: Some live in foster or group homes and some live with their parents. Parents often coach their son or daughter into community housing when they have needs beyond what a family can serve. Brokered services go with those persons living at home.

Mental Health and Special Needs Community Consortium Steering Committee: *Lisa*

Davila ldavila@luke-dorf.org

Next meeting: April 24 at 11 a.m. in Room 245, 155 N First Avenue, Hillsboro,
Luke-Dorf's Housing Team ran into a slump for a few months due to low vacancy rates, but the good news is that Jeff Burnham brought us out of the slump, with contracts for housing at Metzger Park, Brentwood, etc. Also, almost all Housing Team clients now have OHP.

At the most recent meeting the MHSNCC had an in-depth discussion with Gil Munoz of the Virginia Garcia Health Center about the H7 interface tool, which is software that lets mental health client records and the separate health care records share data.

Veterans: *Molly Finnegan* molly.finnegan@va.gov

No update.

Seniors: Julie Webber julie_webber@co.washington.or.us

No update.

Strategic Planning and Discharge Workgroup (CoC Board): Judy Werner

jwerner@lcsnw.org

Next meeting: April 11 at 8:30 a.m. in Room 105, 155 N First Avenue, Hillsboro.

Meeting topics to include:

- Review of the annual PIT and HIC data before submitting it to HUD. This data is as part of the data that HUD provides for congress and other elected officials. It is also used within the county's competitive McKinney Vento funding application.
- Board membership and how to strengthen HSSN board and committee policies, based on consultant recommendations.
- Review of Community Connect, which is providing extremely informative data in real time vs. PIT's snapshot every 12 months. The weekly information is helpful. Of 260 households YTD who have called, over 30% average over \$2200 in landlord debt. Over 40% have a criminal background. 54% are from Washington County. The rest are from outside the county, from as far away as Seattle, Colorado, California. Of those who actually show up to assessment appointments, 67% are from Washington County. Many are moderate barrier – they need RRH, between 0 and 12 months. There are not a lot of chronically homeless individuals coming through the door now but that may change when EMTs, police etc. start making referrals and Valerie, the Path outreach worker, goes back into the field next week. As it is, Community Connect is at capacity - right now it takes up to two weeks to get assessment appointments. There will be a full rollout in June. The Community Connect Oversight Committee meets twice per month.

Q&A

Q: For landlord debt, are there resources?

A: No, this is the first time we've been able to quantify data. In this year's work plan there is a new policy (2.8) to create a strategy to mitigate landlord debt.

Q: Is it past due rent or damage?

A: We don't know yet.

Homeless Plan Advisory Committee (HPAC) Annette Evans

annette_evans@co.washington.or.us

Next meeting: April 17 at 2:30 p.m. at Beaverton City Hall, 4755 SW Griffith

HPAC is a 17-member committee of people with the expertise and authority to influence homelessness. Their job is to provide oversight to the 10-Year Plan and to assist HSSN. In May or June HSSN will review data from Community Connect, matched with Point-in-Time data to help formulate priorities for next year. Select priorities can be taken to HPAC for their support and assistance.

Homeless Management Information System: Melanie Fletcher

melanie_fletcher@co.washington.or.us

No update.

V. GENERAL BUSINESS

Election of Representatives to the HSSN Strategic Planning and Discharge Workgroup (of the CoC Board)

The workgroup meets six times per year. Three of the 18 positions are open:

McKinney Vento Homeless Student Liaison, Veteran and Business. For the first, Judy Werner nominated David Pero. He works as the McKinney Vento liaison for the Forest

Grove School District. He would represent the concerns of homeless students and their families well, has experience with Latino populations and works closely with the faith-based community. Appointing him also provides the HSSN Workgroup with representation on the westside of the county.

Motion: Appoint Dave Pero to serve as the McKinney Vento Homeless Student Liaison on the HSSN Strategic Planning and Discharge Workgroup
Action: Gordon Teifel
Second: Jack Schwab
Vote: Approved, unanimous

No other nominations were made; the Veteran and Business positions remain open.

2014 Point in Time Count (PIT) and Housing Inventory Chart (HIC)

The draft PIT count data is on the back of today's agenda. It is not for release and is **subject to change**. Preliminary highlights include:

- An increase in literal homelessness in family households (from 529 to 647) – but why? Is it because there weren't as many prevention dollars this year? Annette is seeking updates from case workers on housing demographics to substantiate the data. Andrea Nelson commented that the media does make Washington County sound like the land of opportunity; is the uptick tied to in-migration? Valerie Burton commented that there were more outreach workers on the streets; maybe this PIT did a better job of covering and identifying folks? She hasn't seen a lot more people who are chronically homeless or a lot of new people. Annette shared that church shelters saw new people, but these might be people coming in from Portland.
- A big drop in singles: 585 to 347. Rose Browning commented that one explanation for family homelessness increasing at the same time homelessness for singles is decreasing is this: those singles are having kids. She's seeing newborns. HomePlate is seeing lots of young moms. Some people who lost previous children now have a new baby, and some are reuniting with their kids.
- Using the state's expanded definition of homelessness there is a continued nine-year low (1011 households in 2013 compared for 1153 in 2013).
- Also interesting is the decrease in homeless veterans (from 106 in 2013 to 78 in 2014) -- what happened? Valerie Burton commented that there are lots of vets who she's known for years -- who wouldn't consider housing before -- who are now in apartments, thanks to VASH vouchers.

Please think about what might be changing the story from last year to this, and email Annette with reasons – trends, family compositions, or other – that might impact the data.

May 7 HSSN Meeting: Update outcomes for Year 6 Work Plan in support of the 10-Year Plan to End Homelessness and review Year 7 Work Plan that will be adopted on June 4. At the next HSSN meeting the group will review Year 6 outcomes and dig deeper into Year 7, what we hope to focus on. See green handout, which lists strategies and action steps, including the addition of step 2.8, "Create policy and/or funding to mitigate landlord debt owed by homeless." Note that a lead subcommittee is needed to take on that strategy, perhaps the Homelessness or Permanent Housing subcommittee? Andrea Nelson offered to bring it up at the Permanent Housing subcommittee meeting tomorrow, but their focus is risk mitigation. But they did recently discuss criminal history as a barrier to housing e.g. nonviolent, drug use related crime. Annette will also discuss it with Pat Rogers of the Homelessness subcommittee.

Q&A

Q: Regarding step #2.3, "Increase supply of housing units: Section 811 funding for 15 units permanent affordable housing for extremely low-income persons with disabilities in Year 7" the state hasn't had that funding for a while. Is that well dry?

A: The way it works now, the federal government awards funds to the state and the state RFPs it out. Last year it didn't get funded, but this year it might.

Vicki Skyrha mentioned that the state is applying for Section 811 (rent assistance) funding. They recently sent out a survey to housing providers to gauge interest in setting aside units for people with disabilities, in order to strengthen the state's application. The survey is due Friday April 4. Annette will send it out to the HSSN.

VI. ANNOUNCEMENTS

- Lauren Sechrist announced that April is Fair Housing month; posters are available.
- Jennie Proctor announced that April 21 to 26 is Community Development week. She is working on coordinating a bus tour for city officials, congressional representatives, etc. Various agencies sent proclamations recognizing the value of CDBG programs.
- Bridget Calfee announced that HomePlate Youth Services hired an employment coordinator. They have a development director position open. There is a fundraising kickball tournament on April 8.
- James Demry announced that Bridge to Change is looking for mentors for their Homeless to Work program.

VII. ADJOURNMENT

The meeting adjourned at 9:51 a.m. The next HSSN meeting is May 7 at 8:30 a.m.

Minutes prepared by,
Amanda McCloskey, Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at
Annette_Evans@co.washington.or.us

A Road Home

10-Year Plan to End Homelessness in Washington County, Oregon
YEAR 7: July 2014 – June 2015

1. Prevent People from Becoming Homeless

Action Steps (Strategy #)	Status	Lead
Sustain Universal Point of Referral for at-risk tenancies – "Community Connect" (1.1)		H
Emergency 1-month Rent Assistance (1.1.c)		H
Staff a Diversion Specialist to counsel tenants facing eviction, 1 FTE Housing Specialist (1.2)		H
Reduce recidivism of homeless, develop system in Jail and Hospital to target homeless cycling through institutions (1.3.c)		IS
Expand rental education "Rent Well" program (1.4)		H
Participation at the Oregon Ending Homelessness Advisory Council (1.5)		HS
Solicit homeless consumer representation in CoC program planning and committees (1.6)		All
Provide Family Mediation and Reunification for Youth (1.7)		YTH/ HEN
Expand HomePlate Program and develop drop-in center for Youth (1.7.c)		YTH
Develop sustainable funding for Safe Place Youth Shelter (1.8.a)		YTH
Prevent home foreclosure with Mortgage Assistance Counseling and Mortgage Payment Assistance (MPA) Program (1.9)		H

2. Move People into Housing

Action Steps (Strategy #)	Status	Lead
Increase rental assistance to serve:		
3 units (1-bedroom) permanent supportive housing for chronic homeless people (2.1.a)		MHSN/HS
10 units for chronic/high-need homeless families (2.1.c)		B2H/PH
30 units singles/families transitional and rapid re-housing 12 to 24 months (2.1.d)		H
6 units Transitional Living Program for Youth less than 24 years of age (2.1.e)		YTH
Increase HUD-Veterans Affairs Supportive Housing vouchers (2.1.f)		HS
140 units singles/families diversion and rapid re-housing 1 to 12 months, with services and employment (2.2, 3.4, 4.2, 5.2)		IS/HS/ MHSNCC
Increase supply of housing units:		
Section 811 funding for 15 units permanent affordable housing for extremely low-income persons with disabilities in Year 7. (2.3)		PH/ MHSNCC
5 units permanent affordable housing for extremely low-income persons, 30%AMI (2.4)		PH
Create Risk Mitigation Pool (2.5)		PH
Preserve existing inventory of Affordable and Supportive Housing (2.6)		PH
Increase private market housing units through Landlord Forums (2.7)		PH/HS
Create policy and/or funding to mitigate landlord debt owed by homeless (2.8)		PH/H

☒ = In-Process ☑ = Complete

[Approved by the HSSN – June __, 2014]

10-Year Plan Implementation – Subcommittee and Others:

*HWG = HSSN Work Group *H = Homeless *MHSNCC = Mental Health/Special Needs *SR = Seniors *PH = Permanent Housing *IS = Income Support *YTH = Youth
*HEN = Homeless Education Network *HS = Housing Services *ICH = Interfaith Community *DAVS = Disability/Aging & Veteran Services

Annette M. Evans, Homeless Program Coordinator
(503)846-4760 Annette_Evans@co.washington.or.us

3. Link People to Appropriate Services and Remove Barriers

Action Steps (Strategy #)	Status	Lead
Operate "Community Connect", a <i>Centralized Assessment System (CAS)</i> that refers people to appropriate housing and service programs based on need (3.1)		HWG/H
Expand Homeless Outreach (3.2)		MHSNCC/ H
Develop One-Stop Resource Center; Year 5 was original 10-Year Plan timeline (3.3)		MHSNCC
Hold Project Homeless Connect event to engage under-served homeless persons and develop new community resources (3.3.e)		VAN/ Sonrise Church
Increase access to case management and supportive services for clients receiving rental assistance (3.4)		H/ MHSNCC
Increase services for Veterans (3.6)		VA/DAVS
Increase Child Care Resources (3.7)		H
Expand links between Housing and Food/Nutrition Programs (3.9)		PH/H
Develop Unified Housing Screening Policy linked to 2.5 Risk Mitigation Pool (3.10)		PH/ MHSNCC

4. Increase Income Support and Economic Opportunities

Action Steps (Strategy #)	Status	Lead
Sustain and expand Supported Employment or other job coach/mentorship programs (4.2.b)		MHSNCC/ IS
Reduce barriers to accessing SSI/SSDI and mainstream benefits (4.3)		IS/ MHSNCC
Expand WSI Aligned Partner Program to increase income self-sufficiency (4.5)		IS
Increase access to employment for persons with past criminal history (4.6)		H

5. Expand Data Collection

Action Steps (Strategy #)	Status	Lead
Expand number of HMIS users (5.1)		All
Expand HMIS data collection and reporting variables in support of HEARTH Act, e.g. length of homelessness, recidivism rates (5.2)		All
Annual analysis on intervention impact of systems and programs, criteria evaluation process (5.3)		HSSN/ HPAC/HS
OR-506 CoC participation in national Annual Homeless Assessment Report (AHAR) (5.4)		HS
Perform comprehensive Point-In-Time Homeless Count, use data to develop annual 10-Year Plan Action Steps (5.5)	January 28, 2015 Point In Time Homeless Count	H/HS

6. Implement Public Education on Homelessness

Action Steps (Strategy #)	Status	Lead
Website, Presentation, Media (6.1)		HSSN/HS/ IFCH
Annual 10-Year Plan Homeless Assessment Report (6.2)		HS
Public Education Campaign, Town Hall, Forum, Roundtable discussions (6.3)		IFCH

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 * HEN=Homeless Education Network * HS=Housing Services* ICH=Interfaith Community * DAVS =Disability/Aging & Veteran Services

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