



**HOUSING and SUPPORTIVE SERVICE NETWORK**

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, January 6, 2016 ~ 8:30 to 10:00 a.m.**

>>> The Beaverton Building at "The Beaverton Round" <<<

Third Floor Training Room

12725 SW Millikan Way, Beaverton, OR 97005-1641

**AGENDA**

**I. INTRODUCTIONS: 8:30 a.m.**

**II. GUEST SPEAKER: 8:35 a.m.**

Amanda Elegant, BA, BSN, RN

- The Nursing Perspective on Affordable Housing: A Senior Practicum Study

Sheila Greenlaw-Fink, Community Housing Fund, and Annette Evans, Washington County

- Washington County Thrives: Housing, Workforce Development and Early Learning

**III. APPROVAL OF MEETING MINUTES: 9:20 a.m. .... Action Item**

**IV. REPORTS AND PROGRAM UPDATES: 9:25 a.m.**

- Subcommittee Reports
  - Children
  - Youth
  - Homelessness
  - Permanent Housing
  - Income Support/Workforce Development Workgroup
  - DD Dialogue
  - Mental Health and Special Needs Community Consortium Steering Committee
  - Veterans
  - Washington County Reentry Council
  - Seniors
  - "Community Connect" Oversight Committee
- Strategic Planning and Discharge Workgroup [the CoC Board]
- Homeless Plan Advisory Committee (HPAC)
- Homeless Management Information System (HMIS)

**V. GENERAL BUSINESS: 9:40 a.m.**

- Update on Implementation of HUD Final Rule on Chronic Homeless Definition, 24 CFR Parts 91 and 578.3

**VI. ANNOUNCEMENTS: 9:50 a.m.**

**VII. ADJOURNMENT: 10:00 a.m.**

Next Meeting

Wednesday, February 3, 2016

Guest Speakers: Andree Tremoulet and Ryan Dann, Smart Moves: New Tools for Finding Location-Efficient Housing

**Department of Housing Services**

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*Equal Housing Opportunity*

**HOUSING AND SUPPORTIVE SERVICES NETWORK**  
**Maintaining a Continuum of Care in Washington County**  
Beaverton Building  
December 2, 2015 at 8:30 a.m.

**Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.**

**ATTENDEES:**

Baker, Melissa—Community Partners for Afford. Housing	McVey, Jaycanna—Community Action Organization
Bradley-Tschirgi, Evana—Domestic Violence Res. Center	Nelson, Barbara—Veteran Advocate/Comm. Volunteers
Browning, Rose—Good Neighbor Center	Osuna, Linda—City of Hillsboro
Bundy, Valerie—Domestic Violence Resource Center	Perkowski, Kaja—Open Door Counseling Center
Burnham, Jeff—Luke-Dorf, Inc.	Pero, David—McKinney-Vento Liaison Homeless Ed. Network
Burton, Valerie—Luke-Dorf, Inc.	Potter, Yvette—Washington County DAVS
Calvin, Mellani—ASSIST Program	Ram, Sarala—CODA, Inc.
Carter, Kyle—ASSIST Program	Rogers, Patrick—Community Action Organization
Clevidence, Veronica—Washington County Housing Svcs	Sage, Christopher—Salvation Army Veterans Family Center
Cockeram, Tami—City of Hillsboro	Salvon, Jeff—City of Beaverton
Duke, Robin—Community Partners for Afford. Housing	Seward, Michelle—Lifeworks Northwest
Evans, Annette—Washington County Housing Services	Stoullil, Vera—Boys and Girls Aid
Galian, Katherine—Community Action Organization	Taylor, Molly—Oregon Dept. of Human Services
Layton, Amber—HomePlate	Thomas, Josh—Washington County HHS Mental Health
Markley, Gretchen—Job Corps	Trunnell, Alan—City of Beaverton
Mattia, Matt—Wash. Co. Community Development	Werner, Judy—Lutheran Community Services NW
McKenna, Marielle—HomePlate	Williamson, Drew—Boys and Girls Aid

Chair: Annette Evans, Public Agency Representative [annette\\_evans@co.washington.or.us](mailto:annette_evans@co.washington.or.us)  
Co-Chair: Katherine Galian, Nonprofit Agency Representative [kgalian@caowash.org](mailto:kgalian@caowash.org)

**I. INTRODUCTIONS**

**II. APPROVAL OF MEETING MINUTES**

Motion: Approve the November 4, 2015 HSSN meeting minutes.  
Action: Vera Stoullil  
Second: Valerie Bundy  
Vote: Approved, unanimous.

**III. GENERAL BUSINESS**

2016 Point In Time (PIT) Homeless Count: CoC Approval of the PIT Count Methodology  
Pat Rogers and Valerie Burton presented the methodology they would like to use for the 2016 PIT Count. Pat said the plan is to collect data utilizing the “blitz approach” that has been used for the past five years. The county has been sectioned into ten geographical zones, and a core group of outreach workers will saturate each of those areas on a specific day during the ten days of the PIT. There are four tiers of deduplication built into the process to ensure that clients don’t get counted more than once.

Tier 1: The core group will work from day one to day ten in the same geographic area.

Tier 2: The outreach personnel will enter a unique identifier for each client from whom data is collected.

Tier 3: Three or four workers who are familiar with the forms, unique identifiers, and demographics will enter the data into HMIS.

Tier 4: The HMIS System Administrator will compile the data, looking for discrepancies and errors, and work with the other partners to find answers to final questions.

The Sunrise Severe Weather Shelter (SWS) will have assessments conducted at intake, and outreach workers will circulate throughout the SWS network. The plan is to attract homeless persons to centralized locations. This year, the Forestry Service offered to help reach the more rural locations within the county, and this option might be helpful depending upon the information the Forestry Service is able to share.

There is new HUD Guidance regarding chronic homelessness that applies only to the PIT. The updated definition is on the back of the agenda. Previously, one of the defining points was four or more instances of homelessness in the past three years; the new rule adds that the four or more occasions of homelessness need to total a minimum of 12 months. Annette Evans added that in prior years, youth under the age of 18 were not counted as chronically homeless, but they will be this year. There was also a change back to a single transgender category. These changes also apply to emergency shelters and Safe Haven when they collect client data for PIT.

Alan Trunnell asked if the zones are jurisdictional. Pat responded that the zones are divided per naturally occurring boundaries recognized by outreach workers. Valerie Burton said that asking people which zip code they generally stay in doesn't provide for an accurate answer, but the current zone method seems to work really well. Pat said there will be a "zone 11" assignment for those who are normally not in Washington County but have come for the services provided here. Pat said they will stick to a core group of outreach workers, because when they have used volunteers in the past, they didn't find that it added more capacity.

Motion: Approve the 2016 PIT Count Methodology as presented.

Action: Judy Werner

Second: Mellani Calvin

Vote: Approved, unanimous.

#### FY2015 Annual Homeless Assessment Report (AHAR)

Veronica Clevidence presented the draft AHAR report. There was a correction to the total homeless for the AHAR, with the total number of homeless served being 1295. Most project types experienced an increase in clients served and in bed utilization, the exception being Permanent Supportive Housing for Families with Children, which served 32 less people than last year. Emergency Shelter for Individuals had the sharpest rise, with 46 more people served than in 2014. Safe Place for Youth accounts for 77 of the 87 individuals served by this program type. Per Safe Place, this rise is attributable to several factors including shifting to a Runaway Homeless Youth (RHY) only program during the past year, shorter shelter stays in general, and expanded outreach and awareness of the Safe Place project. There have also been increased referrals from schools and the juvenile court system.

Annette Evans said that a possible cause for the decrease in Transitional Housing for families is that Rapid Rehousing is not captured on the AHAR, which in this CoC would have included the HopeSpring project in the past year as it became a Rapid Re-housing project. Katherine Galian said that this count is not a measure of need, but rather a

measure of those able to be served given the capacity available. Most demographics captured in any given project type are static from year-to-year; the ages and genders of those served generally don't change significantly.

Homeless Veterans rose 117 since the 2014 AHAR, which is more than the total Veterans reported in any year prior. Christopher Sage said the Veterans and Family Center opened in 2011, and Annette Evans verified that the Center starting entering data into HMIS in 2014, which would account for the higher numbers of Veterans being counted in the 2015 AHAR.

Veronica went over the data showing where people stayed prior to project entry. Judy Werner asked why a high number of individuals entering Emergency Shelters are coming from staying with family or friends, as the expectation is that those who are literally homeless will be placed in Emergency Shelters first. Katherine Galian said this is related to the fact that the CoC is able to more quickly place the literally homeless into Transitional and Permanent housing than in prior years, which allows the shelters to accommodate more people who may not fit the literally homeless definition.

Alan Trunnell asked if the report would be different if there was increased capacity. Veronica responded that yes, the report would show greater utilization if there were more beds. Alan asked if HUD is aware of the difference between need and capacity. Veronica said that HUD receives the AHAR and analyzes the data, and when the PIT report is produced it will also show the need versus the people served.

Annette Evans expressed a concern regarding the calculations for people entering Emergency Shelters for Families with Children, and requested these numbers be double-checked. Katherine Galian asked if HMIS is capturing people coming from other emergency shelters. Veronica responded that it does, but HMIS as a rule only tracks the most recent answer offered, rather than for each entry. [Update: Bowman Systems, the HMIS vendor for this CoC, was asked the question of which Residence Prior to Entry was used for the AHAR specifically. Their reply was that the AHAR pulls the *first* response, although most reports, including the Annual Performance Review (APR), pulls the *last* response.] Pat Rogers said most of the people entering Emergency Shelter are literally homeless, partly due to staying in the shelters or on the waitlist for so long.

Motion: Move approval of the Draft AHAR to a vote of HSSN WG.

Action: Katherine Galian

Second: Valerie Bundy

Vote: Approved, unanimous.

#### Election of HSSN Strategic Planning and Discharge Workgroup (the CoC Board) members to fill vacant positions

The nominations for the Workgroup included Matt Mattia as ESG/CDBG/HOME Representative (Emergency Shelter Grant, Community Development Block Grant and HOME Investment Partnerships Program, respectively) and Christopher Sage as Veteran Representative. The position of Business Representative was left vacant due to no nominations having been received.

Motion: Elect Matt Mattia as ESG/CDBG/HOME Representative and Christopher Sage as Veteran Representative.

Action: Pat Rogers

Second: Judy Werner

Vote: Approved, unanimous.

#### IV. GUEST SPEAKER

##### Access To Recovery Program

Ms. Dorothy Torelli, Washington County Community Corrections, Access to Recovery Program

Dorothy Torelli spoke to the group regarding the Oregon Access to Recovery Program, which is a program that increases access to substance abuse services and creates a recovery-oriented system of care. The program is funded by a federal grant facilitated by the State of Oregon to Washington, Multnomah, Clackamas and Lane counties, joined this year by Marion County. The grant is in its 13<sup>th</sup> year, and offers support/recovery service dollars for people who have problems with alcohol and drugs. Services provided are from agencies such as CODA (Comprehensive Options for Drug Abusers) Inc., Treatment Services NW, and Recovery Support Housing. It's an involved process to become a contracted provider of these services, and Access to Recovery assists organizations that want to participate. The State of Oregon applied for the grant, but wasn't able to see participants until November 1, 2015. The amount of people the program needs to serve this year is 217. Judy Werner asked if all the clients are engaged in Community Corrections, and Dorothy responded they are not. The program is for anyone over 18 who has a problem with alcohol or drugs. They could be struggling for sobriety right now, or they could be past the immediate struggle and be involved in a struggle to maintain housing or resources. The program creates a recovery support plan that consists of a person's own choices and is individualized as to what that person wants to work on. Many people are working off a DUI (Driving Under the Influence) charge, and the program uses an ankle bracelet to monitor whether the person has ingested alcohol. There are more people in jail due to alcohol and drug issues than for any other reason.

Annette Evans asked if there is work being done for people who have a conviction for marijuana use prior to legalization. Dorothy was not sure about the status of this, but said a prison stay is usually the result of more than just possession. Robin Duke asked if any of the SAMHSA (Substance Abuse and Mental Health Services Administration) money could be used for rent assistance. Dorothy responded that to address lost funds due to paying a full month rent that would sometimes be lost because of relapse, the program has implemented week-to-week rent assistance for a maximum of four weeks. Robin asked if any of the grant money could be used for support services offered with a housing community. Dorothy replied that it would depend on the services, the level of engagement in the services, and the services contracted by the housing providers. The only thing that might disqualify an otherwise eligible participant is their own behavior; they see many with dual diagnoses, but if a person comes to the intake high, or is belligerent or uncooperative, they may jeopardize entry into the program.

#### V. ANNOUNCEMENTS

- Annette Evans announced the outcomes for Year 7 of the *Ten Year Plan to End Homelessness* has been posted to the Washington County website, <http://www.co.washington.or.us/Housing/EndHomelessness/a-road-home.cfm>. The report was presented to the Board of County Commissioners November 24, 2015. The presentation to the Board included sharing that homelessness has risen 39% in the past year largely due to capacity, and the HSSN's collective work to keep people in their housing and to rapidly re-house homeless households. Displacements are occurring due to rising rents. On behalf of the HSSN, Annette is looking for funding of \$100-\$150 thousand to put toward keeping people in housing. Affordable housing serving people below 50% area median income remains a priority given the growing population of seniors, people with disabilities, and very-low and low wage workers in Washington County. The Office of Community Development has a pipeline of

affordable housing projects seeking HOME funds, of which there is not enough HOME funds to get most of these projects going and breaking ground.

- Rachel Duke announced December 3, 2015 is the Grand Opening of the Barcelona Apartments. There are 47 affordable units, 8 with project-based vouchers. The majority are one-bedroom units, and will be offered at 60% area median income. Judy Werner added that the Barcelona Apartments are located at 1<sup>st</sup> and 2<sup>nd</sup> and Lombard in Beaverton.
- David Pero announced the Homeless Education Network will meet December 3, 2015. Annie Heart from Family Promise will be the speaker, and the meeting will be held at the Homeless Center in Beaverton.
- Molly Taylor announced some changes from Oregon Department of Human Services Self-Sufficiency Program. The waivers allowing the homeless to receive Supplemental Nutrition Assistance Program (SNAP) benefits without engaging in employment services or being employed will no longer be available in Washington and Multnomah counties. Starting January 1, 2016, able-bodied adults without dependents will need to acquire a job or seek an exemption based on the inability to work. Molly is not sure yet how existing recipients will be eased off the program. Melissa Baker asked how this change might relate to Temporary Assistance for Needy Families (TANF) benefits. Molly said there are some exemptions to the employment requirements, such as being a student, having alcohol or substance abuse issues, or having a mental health problem. Oregon had offered waivers to this Federal requirement because of the high unemployment rate in Oregon, but now that Washington and Multnomah Counties have a lower unemployment rate, the waivers will no longer be available for those two counties.
- Judy Werner announced Lutheran Community Services NW (LCSNW) has opened a new office in Beaverton in BG Plaza. This office is offering refugees multicultural counseling services and immigration assistance, particularly in other languages. Judy asked that partners send refugees in need of assistance to LCSNW. They have been offering these services in other offices for decades.
- Valerie Burton announced Sunrise Severe Weather Shelter opened December 1, 2015. If people are not enrolled, they can come by between 5 and 6pm nightly for a meal and to be put on the waitlist. Valerie also said Just Compassion will be holding a fundraiser at the Tigard Burgerville on December 8, 2015, between 4 and 8pm. Proceeds will help Just Compassion fund the building of a Homeless Day Center.
- Mellani Calvin said the ASSIST Program (Assertive SSI Support Team) will be conducting a training session on December 14, 2016, in Room 309 of the Beaverton Building. Attendees will learn how to help clients navigate the Social Security Disability application process. Enrollment will be via the webpage [programassist.org](http://programassist.org), and the cost will be \$150 each for a full-day seminar.

## **VI. ADJOURNMENT**

The meeting adjourned at 9:55am. The next meeting is January 6, 2016 at 8:30am.

Minutes prepared by Veronica Clevidence  
Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at  
[Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us)