



HOUSING and SUPPORTIVE SERVICE NETWORK

Providing a Continuum of Care for Vulnerable Populations in Washington County

Wednesday, December 2, 2020

8:30 to 10:00 a.m.

Virtual Meeting: <https://us02web.zoom.us/j/82129334120?pwd=enZiZlJmZWVrd281N2Z4MitjNTFGUT09>

Meeting ID: 821 2933 4120, Passcode: 449274

One tap mobile: +1-669-900-6833,,82129334120#,,0#,,449274# US (San Jose)

AGENDA

- I. **INTRODUCTIONS: 8:30 a.m.**
 - Mental Wellness Moments (MWM) are brief daily practices of self-care and wellness.
- II. **MEETING MINUTES: 8:35 a.m.**
 - **Action:** Approve the November 4 meeting minutes.
- III. **GENERAL BUSINESS: 9:30 a.m.**
 - Report on Point-In-Time Homeless County on 1/27/2021 – Pat Rogers
 - Report on the Local Implementation Plan (LIP) process for the Metro Supportive Housing Services Program – Ally Jamieson
 - Allocation of Funds for Phase 38 Emergency Food and Shelter Program (EFSP) – Katherine Galian
Action: Approve the Phase 38 EFSP allocation priorities by percentage for Shelter, Off-site Lodging, Rent/Mortgage Assistance, and Food/Meals categories.
 - CoC Board position representing Citizen At-Large or Outreach with term ending 6/22/2022. Submit nominations to Annette Evans by 1/15/2021 with vote to fill the position at the 2/3/2021 HSSN meeting. https://www.co.washington.or.us/Housing/EndHomelessness/upload/The-CoC-Board-Position-and-Term_HSSN-Workgroup-3.pdf - Katherine Galian
 - COVID Response for Houseless Populations – All Agencies
 - Renters Relief and Utility Assistance
 - Family Promise Shelter and Winter Shelters
 - Other
- IV. **ANNOUNCEMENTS: 9:50 a.m.**
- V. **ADJOURNMENT: 10:00 a.m.**

HAPPY HOLIDAYS!

Next Meeting: Wednesday, January 6, 2021

The HSSN is open to the public and all are invited to join – see website for additional information and past meeting agenda, minutes and handouts at <https://www.co.washington.or.us/Housing/EndHomelessness/hssn.cfm> Comments regarding the agenda can be directed to Annette Evans, Homeless Program Manager, at 503-846-4760 or email Annette_Evans@co.washington.or.us

Department of Housing Services

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**Emergency Food and Shelter Program (EFSP)
Proposed Allocation by EFSP Program Funding Category
Phase 38 (Federal FY2020)**

The Emergency Food and Shelter National Board Program was created in 1983 to supplement the work of local social service organizations within the United States, both private and government, to help people in need of emergency assistance.

The EFSP Local Board (Clackamas, Multnomah, Washington counties in Oregon, and Clark County in Washington) will receive each County’s funding priorities and will consider recommendations from the EFSP Allocation Committee to make funding awards to organizations based on applications.

Historical Washington County EFSP Funding

- \$193,283 Phase 37 - Community Action \$94,709 (Rent), \$1,933 (Off-Site Lodging) and \$57,985 (Shelter); Oregon Food Bank \$37,882; HomePlate \$8,000 (Food)
- \$256,152 Phase 37 CARES Act – Washington County Housing Services \$256,152 (Shelter)
- \$233,968 Phase 36 - Community Action \$112,351 (Rent), \$2,294 Lodging, \$68,786 (Shelter) and \$3,743 Admin; Oregon Food Bank \$45,858 Food and \$936 Admin
- \$216,120 Phase 35 – Community Action \$107,710 (Rent) and \$66,710 (Shelter); Oregon Food Bank \$54,000, Just Compassion EWC \$8,197 (Food)
- \$228,085 Phase 34 - Community Action \$103,600 (Rent) and \$68,425 (Shelter), \$3,600 (Admin); Oregon Food Bank \$46,511; HomePlate \$5,000 (Food)

REGIONAL FORMULA

Phase 38 Regional Pro-Rata Allocation based on 80% persons \leq 185% Federal Poverty Level (FPL) and 20% Annualized Unemployment Rate using American Community Survey data.

Note: Phase 38 regional funding total is *not yet available*; however, the % distribution is reported by County using the regional formula resulting in a slight decrease in the % of funds for Washington and Multnomah Counties as follows:

<u>PHASE 38</u>	<u>PHASE 37</u>	
19.91%	18.95%	Clackamas County
51.79%	52.68%	Multnomah County
28.30%	28.38%	Washington County

EFSP funds have historically been prioritized based on other available resources and gaps in emergency needs. For reference, the Phase 37 allocation percentages follow:

- 20% Food/Meals
- 30% Shelter
- 1% Off-site Lodging
- 49% Rent/Mortgage Assistance

HSSN ACTION/MOTION

MOTION:

Recommend allocation percentage for Phase 38 EFSP funding in Washington County to ___% Shelter, ___% Off-Site Lodging, ___% Rent/Mortgage, and ___% Food/Meals categories.

HOUSING AND SUPPORTIVE SERVICES NETWORK
Providing a Continuum of Care (CoC) in Washington County
November 4, 2020, 8:30 a.m. (Virtual Meeting)

Mission: Housing and service provider agencies working to bring a broad spectrum of organizations together as partners in the community to perform strategic planning, gaps analysis, prioritize resources needed to provide a continuum of care for individuals and families who are at-risk or experiencing homeless.

ATTENDEES:

Alexander Sheridan, Allie—Good Neighbor Center	Ludlam, Mandie—Community Housing Fund
Angeles, Nic—Housing Independence	Markus, Michelle—Mental Health Assoc of Oregon
Aragon, Karol—Beaverton School District	Maxwell, Jesse—Mental Health Assoc of Oregon
Auslander, Jay—WC Mental Health	Merkel, Cole—Here Together Oregon
Bailey, Lisa—City of Beaverton	Money, Rose—Family Promise of Tualatin Valley
Baker, Vernon—Just Compassion	Mullins, Angela—WC Housing Services
Brown, Andrew—Ecumenical Ministries-Metro Homeshare	Oh, Jenna--
Brownell, Amy—Ecumenical Ministries-Second Home	Ohler, Virginia—West Tuality Habitat for Humanity
Burnett, Amanda—DVRC	O'Neill-Tutor, Marianne—Mental Health Assoc of Oregon
Cardwell, Shawn-- Coalition on Rural Housing Security	Palestino, Sara—McKinney-Vento Liaison-Beaverton SD
Coppiano, Zoi—Community Action Organization	Pero, David—McKinney-Vento Liaison-FG/HEN
Day, Angela—State of Oregon	Peterson, Julia—Good Neighbor Center
Donner, Crystal—Community Action Organization	Pinard, Cary—Care Oregon
Evans, Annette—WC Housing Services	Potter, Yvette—WC Dept of Aging & Veteran Services
Farr, Danielle—WC Health & Human Services	Ramage, Marie—WC Veteran Treatment Court
Fellger, Vara—WC Housing Services	Rhodes, Barbara A—
Fields, Kaylie—DHS	Rogers, Patrick—Community Action Organization
Fox, Karen—City of Tualatin	Salisbury, Susan—Community Action Organization
Franco, Magali—OHSU-Tuality Alliance	Schaeffer-Bischt, Blair—WorkSystems, Inc.
Galian, Katherine—Community Action Organization	Schira, Danielle—
Garcia, Gracie—Bienestar-Oregon	Sell, Wendy—LifeWorks NW
Green, Vanessa—Easter Seals of Oregon	Smith, Gary—US Dept of Veteran Affairs
Greene, Jacen—PSU-HCAC	Smith, Mikaila—Providence-Better Outcomes Through Bridges Program
Guajardo, Roumaldo—Community Action Organization	Stoller, Rick—Ecumenical Ministries-Second Home
Hawkins, Ann—WC Office of Community Development	Stone, Linidi—Community Action Organization
Hearn, Liz—CPAH	Taylor, Molly—DHS
Hunsaker, Naomi—WC Health & Human Services	Teifel, Gordon—Families for Independent Living & DEAR
Jones, Roxanne—Just Compassion	Tirado, Sabrina—Community Action Organization
Lamberger, Katie—DHS SSP	Trinkle, Jamie—Oregon Law Center
Lind, Stephanie—WC Cooperative Library Services	Valencia-Aguilar, Mari—WC Office of Community Dev.
Lloyd, Rhonda—Salvation Army	Von Tersch, Meghan--CAP
Lloyd, Robert—Salvation Army	Williams, Carrie—Luke-Dorf, Inc.
Logan, Gabrielle—Family Promise of Tualatin Valley	Williams, Natalie—WC Office of Community Development
Longua, Patricia—WC Office of Community Development	

Chair: Annette Evans, Public Agency Representative, annette_evans@co.washington.or.us
Co-Chair: Katherine Galian, Nonprofit Agency Representative, kgalian@caowash.org

I. INTRODUCTIONS

II. APPROVAL OF MEETING MINUTES

Motion: Approve October 7 meeting minutes.
Action: Katherine Galian

Second: Pat Rogers

Vote: Approved, unanimously.

III. GUEST SPEAKER

Virginia Ohler, West Tuality Habitat for Humanity Programs: Home Repair, New Construction and Home Ownership Counseling.

Virginia provided some historical background for the origination of Habitat for Humanity International and its affiliate, West Tuality Habitat for Humanity noting they are most known for their new construction program offered in the US and internationally. Other services they provide include a Homebuyer Readiness Program, disaster preparation and disaster response noting they were on the ground during the Indonesian tsunami, after Hurricane Sandy and Katrina and are currently helping to rebuild the town of Paradise, California and with Oregon communities affected by Oregon wildfires. Working with partner, Open Door Counseling Center, they also offer classes on money management, financial literacy and debt management and often refer clients for additional services such as English as a Second Language, marriage counseling and job placement to increase success upon attaining homeownership. They also had a very active advocacy program for safe decent, affordable housing.

Virginia reported on West Tuality Habitat for Humanity's Repair Program which provides repair services for a nominal fee (sliding scale) to homeowners whose income is below 80% AMI, and one of the few Habitat affiliates who include mobile homes. They utilize a volunteer workforce to provide services, working with a regular construction crew as well as service groups from different organizations. When needed, they also subcontract with licensed and bonded contractors. Washington County or Community Action Organization usually provide larger repair services that might be needed such as replacing a roof or re-wiring a home and West Tuality Habitat will come in behind them to do the smaller jobs such as gutter installations, building wheelchair ramps, installing grab bars, yard clean-up, gutter clean-out, siding repair and house painting. Other than income eligibility, the home being repaired is required to be covered by a homeowner's insurance policy and be homeowner occupied. They are a Medicaid Part K provider and can have repairs paid through Medicaid for those who are Medicaid Part K participants. Almost 90% of repairs were for households at or below 30% AMI. Their service area includes the nine zip codes of Western Washington County. More recently, they have noticed an increasing number of elderly households who need additional services other than what West Tuality Habitat is able to provide. She solicited partner agencies interested in providing wraparound services to help seniors age in place safely and securely to contact her at executivedirector@westtualityhabitat.org or (503) 359-8459.

IV. REPORTS AND PROGRAM UPDATES

Children (Homeless Education Network (HEN)): David Pero dpero@fgsd.k12.or.us

David reported Annette Evans and Pat Rogers presented on the Winter Shelters at the last meeting of the HEN. The next meeting will continue the discussion around comprehensive distance learning and mental health supports.

Next Meeting: December 3, 2020

Youth: Drew Williamson dwilliamson@boysandgirlsaid.org

No Report.

Next Meeting: TBD

Homeless Outreach and Point-In-Time (PIT) Plan: Pat Rogers progers@caowash.org

Pat reported the sub-committee has been focusing on geographic coverage across the County adding New Narrative and Roxanne Jones of Just Compassion to cover the South

County area and Shawn Cardwell covering the Forest Grove/Gaston/Banks/North Plains/Gales Creek area. The 2021 PIT will be scheduled for the last seven days in January with a combined count conducted on the same day for major municipalities (Beaverton, Hillsboro, Forest Grove/Cornelius) and a count of geographic areas outside of those municipalities on the remaining days. Point persons have already been identified for each of the municipalities and a solicitation made to Christy Williams to lead the Hillsboro count, which is yet to be confirmed. COVID-19 protocols will be incorporated in the PIT training. A donation system for items to be distributed during the count has been established by CAO's Development Department. Volunteer recruitment will include a solicitation for multi-cultural and bi-lingual participants to assist with surveys of non-English speakers.
Next Meeting: November 12, 2020 at 9:00 a.m.

DD Dialogue: Gordon Teifel dearinc@me.com

Gordon shared Families for Independent Living, a non-profit advocating for housing for adults with developmental disabilities recently awarded personal grants of \$20 to residents as an opportunity to connect with those who were otherwise withdrawn as a result of their own mental health status or autism. The personal presentation of these awards by the Director opened the door to engage residents and provided an opportunity for a supportive conversation and social interaction which they have been lacking due to distancing requirements.

Seniors: Yvette Potter Yvette_potter@co.washington.or.us

Yvette reported Washington County's Disability, Aging and Veteran Services (DAVS) were currently assisting seniors to navigate Medicare choices during Open Enrollment. They were also conducting virtual Family Caregiver Training.

Veterans: Gary Smith gareth.smith@va.gov

Gary reported Salvation Army was still accepting clients and were reviewing the veteran and family COVID-19 testing process which is expected to be mandated by Veteran Affairs and continued to house veterans using the VASH Voucher program in project-based housing.
Next Meeting: November 16, 2020 at 10:30 a.m.

HSSN CoC Board: Annette Evans Annette_evans@co.washington.or.us

At their last meeting, the board received a briefing from Paige Spence of the County's Government Relations Department which included an overview of the draft 2021 legislative agenda. They discussed options for moving the *Project Reset* proposal forward, bypassing the District Attorney's Office where it was stalled, and received a Metro Supportive Housing Services Measure update from Ruth Osuna. They were notified the Longitudinal Systems Analysis (LSA) was due to HUD by October 30 and that HUD had still not released the NOFA for the FY2020 Program Grant Application.
Next Meeting: December 11 at 8:30 a.m.

Homeless Plan Advisory Committee (HPAC): Annette Evans

Annette_evans@co.washington.or.us

Annette reported the HPAC received a Metro Supportive Housing Services (SHS) Local Implementation Plan presentation which included information on geographic equity, racial equity and gaps analysis and a community engagement survey. They also received a presentation on the 2020/2021 Winter Shelter Response Plan and appointed two new board members to the committee.

Next Meeting: January 21, 2021 2:30 p.m. – 4:30 p.m.

Homeless Management Information System (HMIS): Angela Mullins

angela_mullins@co.washington.or.us

Angela reported conducting HMIS training for both winter shelter staff and new staff at participating agencies and submitted the LSA to HUD by the October 30 deadline. She hoped to share LSA reports with the membership when they became available.

V. GENERAL BUSINESS

A. FY2020 CoC Program Grant Application, Renewal valued at \$3,837,090.

Annette Evans reported the NOFA for the competitive application was still delayed due to CARES Act fund distribution to communities taking precedence. She has expressed her concern to Heather Gramp of the Portland HUD office about programs where funding was set to expire beginning in January. Heather shared the potential of HUD just renewing existing programs and not doing a competition for new projects.

B. COVID CARES Act Renters Relief and Prevention Assistance Programs.

Katherine Gallian reported, through October Community Action Organization (CAO) had served more than 2000 households and distributed over \$6 million in emergency rent assistance. Almost 500 of those applications were processed in the month of October alone. She noted CAO was tracking data by race and ethnicity to ensure funds went to communities most vulnerable to experiencing long term housing instability and were tracking recipients by zip code noting Hillsboro, Beaverton and Tigard had the highest number of households receiving assistance. Most recipients indicated their need was due directly to medical or loss of employment.

Annette reported the Washington County Respite Center was still operating for persons who tested COVID positive or were symptomatic and needed to isolate but were experiencing homelessness. About half (26) of the Safe Sleep Village residents were recently transitioned to the Washington County Respite Center (Comfort Inn) as well, to a wing separate and away from COVID clients. The Safe Sleep Village program will extend through the end of December with remaining residents moved into the Cloverleaf Building at the Washington County Fairgrounds. Project Homeless Connect will continue to provide supportive services. Annette reported 36 individuals were living in their vehicles/tent camping at the RV Parking Program located at the Washington County Fairgrounds as well. Sanitation and supportive services were provided onsite. Family Promise shelters continue to operate providing shelter for families through hotel vouchers and have recently added Family Promise of Washington County who have hired Clarinda Hanson White as their Executive Director.

[Update: Safe Sleep Village closed on 11/16/2020 and will not extend to December.]

C. Winter Shelter Resources and Enrollment Process.

The 2020-2021 Winter Shelter Response Plan will include five (5) shelter facilities that operate as a 30-bed community-based hub, where local houseless can be enrolled in a 120+ day shelter program through referral by outreach, day centers and law enforcement. The model aims to prevent and reduce COVID disease transmission by providing stable shelter in one location. Shelters will be located at:

Rise Church, Tigard (Good Neighbor Center)

Elsie Stuhr Center, Beaverton (Project Homeless Connect)

Beaverton Community Center (Just Compassion)

Hotel vouchers at West County sites (Project Homeless Connect)

Hillsboro (TBD)

Cloverleaf Building/Comfort Inn (through December) [Update: Extension cancelled]

Annette linked to the enrollment page on the County website which she announced, went live today, and provided an overview of the enrollment process. She shared Stella Lee had been hired by Washington County to manage and assist in the enrollment process. Once enrolled, the outreach team will be notified to cross check and resolve duplication and ensure the individual was being enrolled in a site closest to them. <https://www.co.washington.or.us/Housing/EndHomelessness/winter-shelter-registration.cfm>

Stephanie Lind from Washington County Cooperative Library provided an overview of the mini library program she hoped to implement at each shelter hub location in conjunction with the library closest to each shelter, which included providing books and magazines (English and Spanish) to give away to shelter residents, a “Tip Sheet,” one-page listing of electronic resources accessible via cell phone (distance development/learning tools, downloadable/audio books) and activity packets that would include crossword puzzles (bi-lingual) and pencils. For more information, contact Stephanie at stephaniel@wccls.org.

Would any of the shelters accept used toys? Are any shelters open to families?

Most of the shelters are adult-only households. The West County hotel room shelter option is the only facility accepting families. Contact Kim Marshall at Project Homeless Connect, kim@phcwc.org for more information.

Will there be someone maintaining the list of referrals to distribute to the severe weather shelters?

Yes, the list will be pulled daily not only to send to the winter shelters, but to make sure individuals were being referred to the closest shelter to them and to connect them to services.

Is there a way to monitor and track where people were on the waitlist so that when outreach was engaging with people, they could communicate with that someone might be next on the list?

We are trying to make this as efficient and effective as possible and know there will probably be changes as we start implementation.

D. Metro Supportive Housing Services (SHS) Program Update.

Annette provided a timeline for the development of the Local Implementation Plan (LIP) and noted the planning and community engagement process revealed the need to take more time to ensure representation and participation of BIPOC populations and those with lived experience than originally thought. The original timeline was to complete the LIP in December to submit to the Metro Oversight Committee for review. The date for the LIP’s completion is now looking more like January and possibly even February. Revenue collections are expected to begin starting April – June and July was being targeted for implementation.

VI. ANNOUNCEMENTS

None.

VII. ADJOURNMENT

The meeting adjourned at 9:58 a.m.

Minutes prepared by Vara Fellger, Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at Annette_Evans@co.washington.or.us