



**HOUSING and SUPPORTIVE SERVICE NETWORK**

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, December 2, 2015 ~ 8:30 to 10:00 a.m.**

>>> The Beaverton Building at "The Beaverton Round" <<<

Third Floor Training Room

12725 SW Millikan Way, Beaverton, OR 97005-1641

**AGENDA**

- **INTRODUCTIONS: 8:30 a.m.**
- **GUEST SPEAKER: 8:35 a.m.**  
Ms. Jennifer Foley and Ms. Dorothy Torelli
  - "Access To Recovery Program"
- **APPROVAL OF MEETING MINUTES: 9:00 a.m.** ..... Action Item
- **GENERAL BUSINESS: 9:05 a.m.**
  - 2016 Point In Time (PIT) Homeless Count: CoC Approval of the PIT Count  
Methodology presented by Pat Rogers and Valerie Burton. .... Action Item
  - FY2015 Annual Homeless Assessment Report (AHAR) presented by  
Veronica Clevidence. CoC Approval to Submittal to HUD by 12/16/15. .... Action Item
  - Election of HSSN Strategic Planning and Discharge Workgroup (the CoC  
Board) members to fill vacant positions. Nominations close 11/30/15,  
positions include: ..... Action Item
    - ESG/CDBG/HOME Program Representative
    - Veteran Representative
    - Business Representative
- **ANNOUNCEMENTS: 9:50 a.m.**
- **ADJOURNMENT: 10:00 a.m.**

Next Meeting:

Wednesday, January 6, 2016

Guest Speakers:

- Ms. Amanda Elegant, RN, Health Connections with Homelessness and Housing
  - Mr. Neal Lydon, Volunteers of America National Services

**Department of Housing Services**

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*Equal Housing Opportunity*

**HOUSING AND SUPPORTIVE SERVICES NETWORK**  
**Maintaining a Continuum of Care in Washington County**  
Beaverton Building  
November 4, 2015 at 8:30 a.m.

**Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.**

**ATTENDEES:**

Baker, Melissa—Community Partners for Afford. Housing	Orr, Patrick—Cascade AIDS Project
Bradley-Tschirgi, Evana— Domestic Violence Res. Center	Patton, Steve—Wash. County Reentry Council
Bundy, Valerie—Domestic Violence Resource Center	Perkowski, Kaja—Open Door Counseling Center
Burnham, Jeff—Luke-Dorf, Inc.	Ram, Sarala—CODA, Inc.
Burton, Valerie—Luke-Dorf, Inc.	Reyes-Cul, Laura—Virginia Garcia Memorial Health Ctr.
Calvin, Mellani—ASSIST Program	Richards, Tanya—Domestic Violence Resource Center
Clevidence, Veronica— Washington County Housing Svcs	Rodriguez, Adriana—Virginia Garcia Memorial Health Ctr.
Davila, Lisa—Luke-Dorf, Inc.	Rogers, Patrick—Community Action Organization
Duncan-Perez, Martha—Wash. County Reentry Council	Sage, Christopher—Salvation Army Veterans Family Center
Earp, Eric—Bridges to Change	Salvon, Jeff—City of Beaverton
Evans, Annette—Washington County Housing Services	Schwab, Jack— Good Neighbor Center
Galian, Katherine—Community Action Organization	Sell, Wendy—Lifeworks Northwest
Harris, Annaliese	Seward, Michelle—Lifeworks Northwest
Huggins, Sarah—Family Promise	Skryha, Vicki—U.S. Department of HUD
Kwon, Mee Seon—Center for Intercultural Organizing	Stoullil, Vera—Boys and Girls Aid
Layton, Amber—HomePlate	Teifel, Gordon—Families for Independent Living and DEAR
Linder, April—Housing Independence	Trout, Autumn—Housing Independence
Mattia, Matt—Wash. Co. Community Development	Trunnell, Alan— City of Beaverton
Mott, Holly—Housing Independence	Valfre, Val—Housing Authority of Washington County
Murray, Jill—CODA, Inc.	Weller, Sarah—Write Around Portland
Nelson, Barbara – Veteran Advocate/Comm. Volunteers	

Chair: Annette Evans, Public Agency Representative [annette\\_evans@co.washington.or.us](mailto:annette_evans@co.washington.or.us)

Co-Chair: Katherine Galian, Nonprofit Agency Representative [kgalian@caowash.org](mailto:kgalian@caowash.org)

**I. INTRODUCTIONS**

**II. GUEST SPEAKERS**

**“Lower-Income Employment and Housing Implications”**

Ms. Jill Cuyler-Crook, Oregon Department of Employment

Jill Cuyler-Crook is an economist for the Oregon Department of Employment, with a focus on Washington County. She explained research and analysis she conducted to forecast the new employment opportunities and wages anticipated to increase the county’s workforce by 2022. The data focused on jobs that pay a living wage with a lens on housing needs.

The data was presented using HUD one-person family standards for extremely low, very low, and low income. Some limitations with the research are that the Department of Employment only tracks wages, not other income; only an individual’s wage is reported, no data on household income; some data is at the regional (tri-county) area rather than just

Washington County, and only data on actual workers is included, excluding those that are unemployed.

Unemployment rates are down at pre-recessionary levels. In 2014, there were approximately 265,400 jobs of which most jobs were in professional and business services, manufacturing, retail trade, and private educational and health services. During the same time frame, the average annual wage was \$62,667. This number, however, is an average of all jobs included in an industry, from Chief Executive Officers to janitors. A closer look shows that administrative and support services, social assistance, health care and residential care pay about \$21,835 to \$35,664 annually, well below the low wage income definition for a 1-bedroom FMR unit. An estimated 40% of all employment in Washington County is lower wage, and of that, a third was very low wage.

From 2009 to 2014, wages for all industries have increased by 11.7% after adjusting for inflation, but this information is deceiving. The higher paying, more skilled jobs have increased wages, but the lowest paying jobs, including leisure and hospitality, retail, and private education, increased wages less than 2% in the past five years. Of the projected 14,500 new jobs (from both new jobs and attrition) in the tri-county region by 2022, 41% are expected to be in the lower wage category or lower. Of the lower wage jobs, 60% will require a high school diploma, and 20% will require post-secondary training.

60% of Washington County workers live 10 miles from their place of work, and service industry workers will go where the people are, including new developments, often far from public transportation. For more information visit [www.qualityinfo.org](http://www.qualityinfo.org).

#### **“Preparing Together” Disaster Training**

Ms. Cynthia Valdivia, Washington County Health and Human Services

Cynthia Valdivia shared that during a disaster, the lowest-income families and individuals will suffer the most. It’s impossible to make a kit for disaster preparedness when you are wondering if you are going to eat tonight. In the event of disaster, these people will be looking to service providers for help. In fact, 51% of those asked about a disaster plan said they believe emergency services will be there to assist them. If we, as service providers, have not prepared our own homes and families, we won’t be able to assist others. This could greatly impact our community’s ability to be resilient in a disaster.

Cynthia said that a disaster can be personal or regional, but is anything that overwhelms available resources. The more people are prepared, the more they are able to help others, and the ripple effect helps everyone make the best use of resources.

The Federal Emergency Management Agency (FEMA) has amended its list of ways to prepare for disaster to first instruct people to have a plan. An important part of planning for disaster is having a plan to deal with the most immediate biological issues; disposal of both solid and liquid human waste.

Cynthia demonstrated a CUE card, which stands for Concise, Useful and Easy. This little flyer has simple instructions and can be updated with a family’s personal information. Having this card easily available can reduce the amount of time it takes to find the information when needed. Another tip is to keep available a small water-bottle kit, which can be kept in a car or a backpack. Cynthia suggested getting a water bottle and putting inside it items such as a whistle, compass, glow-in-the-dark stick, granola bar, band-aids, and water. She also recommended always keeping cell phones charged, and keeping the gas tank at least half-full.

Cynthia shared several resources, including CUE cards, the Preparing Together website, <https://www.preparingtogether.org/mm5/merchant.mvc>, American Red Cross resource guides, the website [www.phlush.org](http://www.phlush.org), and flyers for home emergency preparedness. Barbara Nelson asked if there is a plan for the collection of solid wastes after a disaster. Cynthia replied the tri-met area is working on the plan currently. Gordon Teifel offered that Boy Scout troops are very focused on preparedness, and Annette Evans suggested that shelters and other groups might partner with a Boy Scout troop to work on preparedness. Martha Duncan-Perez asked how long water can be stored before the plastic degrades. Cynthia responded heavier plastic lasts longer, but shouldn't be stored directly on concrete. She also said expired water should be saved for washing, and recommended ways to collect water from the hot water heater and the toilet tank, as well as using a bathtub liner for water collection.

### III. APPROVAL OF MEETING MINUTES

Motion: Approve the October 7, 2015 HSSN meeting minutes correcting Jill Murray's name.  
Action: Katherine Galian  
Second: Vera Stoullil  
Vote: Approved, unanimous.

### IV. GENERAL BUSINESS

#### Open Nominations to fill vacant positions on the HSSN Strategic Planning and Discharge Workgroup (the CoC Board) – December 2 election

Annette Evans will take nominations for the vacant Workgroup positions by November 30, 2015, with a vote at the December 2, 2015 HSSN meeting. Open positions include ESG/CDBG/HOME Program Representative, for which Matt Mattia has been nominated, Veteran Representative, for which Christopher Sage has been nominated, and Business Representative.

#### FY2015 McKinney-Vento CoC Program NOFA (Notice of Funding Available)

The Workgroup reviewed the votes cast following the two presentations for a new Permanent Housing Bonus project at the last HSSN meeting. The votes were applied by HSSN members based on adherence to HUD priorities, and the project with the most votes was Clover Court, a Permanent Supportive Housing project submitted by Luke-Dorf. This project was added to the existing projects ranked and rated based on HUD criteria. Annette Evans provided a copy of the CoC's ranked and rated projects in Tier 1 and Tier 2. The membership reviewed the renewal and new project rankings.

Annette explained the NOFA required 15% of Annual Renewal Demand (ARD) be placed in Tier 2 funding, and the HSSN Workgroup selected a renewal Legacy Shelter Plus Care (SPC) project to "straddle" between Tier 1 and Tier 2. If the CoC does not receive funding for Tier 2 renewal, 45 SPC households will need to transition to other housing assistance programs. The SPC agencies sponsoring services for SPC households were given a list of all their SPC clients. The HSSN Workgroup review several options for prioritizing how households would be transitioned, to include vulnerability and service need, administrative preference to Section 8, and graduation from the program to other housing assistance programs. Vickie Skryha said that she thinks there will be sufficient money to fund both Tier 1 and Tier 2 projects.

The Board of County Commissioners approved the application on November 3, 2015, and it will be submitted on November 18, 2015.

### A Road Home: 10 Year Plan to End Homelessness

The 2015 Homeless Assessment Report: Year 7 Summary of Outcomes and Challenges was reviewed by the Homeless Plan Advisory Committee and recommended for presentation to the Board of County Commissioners on November 24 and release to the public. The daunting outcome of the report is the tight housing market that caused the CoC to de-obligated \$221,742 in rent assistance to HUD in calendar year 2015, as compared to \$181 in rent assistance in calendar year 2012. The report will be available online at <http://www.co.washington.or.us/Housing/EndHomelessness/a-road-home.cfm>

### Adoption of CPD 14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing

In June 2014, the HSSN Workgroup approved (via informal vote) prioritizing chronic homeless persons for permanent supportive housing to include immediate referral from Community Connect, the centralized assessment system, to all available permanent supportive housing program beds. This priority was established based on information the CoC Collaborative Applicant received from a presentation by Ms. Ann Olivia at the HUD Portland Field Office in May 2014.

The HUD CPD 14-012 Notice was released at a later date (July 28, 2014). The FY2015 NOFA has a question asking for proof, in the form of minutes showing the affirmative vote, that the CoC has adopted the CPD prioritization. Since this CoC adopted this prioritization prior to the creation of the CPD, the documentation does not reference the CPD 14-012 notice number. The CoC reviewed the notice to include recordkeeping and concur that the current practice in prioritizing chronic homeless persons for permanent supportive housing should continue in accordance with CPD 14-012

Motion: Adopt HUD CPD 14-012 Notice on Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing.  
Action: Gordon Teifel  
Second: Val Valfre  
Vote: Approved, unanimous.

## **V. ANNOUNCEMENTS**

- Katherine Galian announced that Renée Bruce has been appointed the new Executive Director of Washington County Community Action Organization. Katherine will assume Renée's prior position as Director of Family and Community Resources.
- Matt Mattia announced he brought several copies of the new 2015-2022 Consolidated Plan, Volume 4. It's also available on the Office of Community Development's website, <http://www.co.washington.or.us/CommunityDevelopment/Planning/2015-2020-consolidated-plan.cfm>.
- Tanya Richards announced the Family Justice Center has located a site and will have a mini-fundraiser in order to help gather funding. They plan to open October 1, 2016. For more information, visit [www.fjcwashco.org](http://www.fjcwashco.org).
- Amber Layton announced HomePlate is collecting donations for its Holiday Store, and Executive Director Bridget Calfee is returning to work part-time.
- Valerie Burton announced Sonrise will have sign-ups for their Severe Weather Shelter on November 19, 2015, from 11-12:30. St. Francis in Sherwood opened its shelter on November 1 with an unofficial count of 12 guests.
- Sarah Weller announced Write Around Portland published the anthology from the year's workshops, and they are currently for sale. There are 7 slots for workshops in Washington County for Spring 2016.

- Martha Duncan-Perez announced the Washington County Reentry Council, along with Community Corrections is still looking for a location to house a transitional housing project, but the location must not be near churches, schools, libraries or parks. The Council is starting up their Children of Incarcerated Parents gift-giving program soon, and Voices Set Free is working with the Washington County Jail. Donations will be accepted through November, with gifting in December. The next meeting is November 18, 2015 from 1 to 3pm at Community Corrections.
- Sarah Huggins announced on November 22, 2015, the free 18th Annual Community Interfaith Thanksgiving Celebration Service and Fellowship Dinner will take place at 5pm at the Beaverton Church of Jesus Christ of Latter-Day Saints on 173<sup>rd</sup> Ave.
- Mee Seon Kwon announced the Center for Intercultural Organizing merged with Public Policy Advocacy, and she is here looking for resources.

## **VI. ADJOURNMENT**

The meeting adjourned at 10:00am. The next meeting is December 2, 2015 at 8:30am.

Minutes prepared by Veronica Clevidence  
Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at  
[Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us)