



**HOUSING and SUPPORTIVE SERVICE NETWORK**

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, September 4, 2019**

**8:30 to 10:00 a.m.**

>>> The Beaverton Building at “The Beaverton Round”, Third Floor Training Room <<<  
12725 SW Millikan Way, Beaverton, OR 97005-1641

**AGENDA**

**I. INTRODUCTIONS: 8:30 a.m.**

**II. GUEST SPEAKERS: 8:35 a.m.**

- Crystal Ignatowski, The Boys & Girls Aid  
“Pregnancy Counseling & Infant Adoption Program”
- Melody Axe and Laurence Cox, 1915i  
“Homewatch CareGivers of Portland”
- David Caress, Unite Us  
Kristin Kane, Kaiser Permanente  
“Care Management Plan using Unite Us Platform”

**III. APPROVAL OF MEETING MINUTES: 9:35 a.m. .... Action Item**

**IV. GENERAL BUSINESS: 9:40 a.m.**

- Approve MOU outlining CoC role in *Foster Youth to Independence (FYI)* initiative in partnership with OR-DHS and Housing Authority ..... Action Item
- Election of HSSN Workgroup (CoC Board) positions ..... Action Item

Positions	Slate of Nominees
Substance Use Disorder	Sarala Ram, CODA Inc.

- Open nominations to fill the Business position on HSSN Workgroup.  
Nominations due by September 16, with election at October 2 HSSN meeting
- FY2019 CoC Consolidated Application seeking \$4,249,793 in New, Bonus and Renewal funding and FY2019 Priority Listing (Project Rank Order)

**V. ANNOUNCEMENTS: 9:50 a.m.**

**VI. ADJOURNMENT: 10:00 a.m.**

Next Meeting: Wednesday, October 2, 2019

Guest Speaker(s):

Fawn Preston, AWARE Consulting

Jessica Chaney, Here Together

The HSSN is open to the public and all are welcome to attend. Comments regarding the agenda can be directed to Annette Evans, Homeless Program Manager, at 503-846-4760.

**Department of Housing Services**

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**HOUSING AND SUPPORTIVE SERVICES NETWORK**  
**Maintaining a Continuum of Care in Washington County**  
Beaverton Building  
August 7, 2019, 8:30 a.m.

**Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.**

**ATTENDEES:**

Angeles, Nic—Housing Independence	Lamberger, Katie—DHS SSP
Baker, Vernon—Just Compassion	Ludlam, Mandie—Community Housing Fund
Bittinger, Phyllis—WC Housing Services	Martinez, Omar—City of Hillsboro
Blalock, Mark—Bridges to Change	Nash, Fletcher—Luke-Dorf, Inc.
Brownell, Amy—Ecumenical Ministries-Second Home	Perkowski, Kaja—Open Door Counseling Center
Burnham, Jeff—Luke-Dorf, Inc.	Potter, Yvette—WC Dept of Aging & Veteran Services
Calvin, Mellani—ASSIST Program	Preston, Jeremy—DHS-Beaverton
Cervantes, Maria—DHA-Tigard	Ram, Saraia—CODA Inc.
Chavez-Hernandez, Saul—Community Action Organization	Rhoney, Christine—Family Promise of Tualatin Valley
Chichester, Lezlie—Luke-Dorf, Inc.	Robert, Lydia—Housing Independence
Coppiano, Zoila—Community Action Organization	Rogers, Patrick—Community Action Organization
Donner, Crystal—Community Action Organization	Smith, Gary—U.S. Department of Veteran Affairs
Dwyer, DaNene—Portland Community College	Stavreva, Silvia—Bridges to Change
Evans, Annette—WC Housing Services	Stoller, Rick—Ecumenical Ministries-Second Home
Flood, Jessica—Community Action Organization	Swearingin, Nicole—Luke-Dorf, Inc.
Franco, Magali—Tuality Alliance	Taylor, Rosemary “Rowie”—DVRC
Galian, Katherine—Community Action Organization	Trinh, John—Luke-Dorf, Inc.
Guptill, Jolene—Family Promise of Beaverton	Trunnell, Alan—City of Beaverton CDBG
Heart, Annie—Family Promise of Washington County	Valencia, Mari—WC Office of Community Development
Kalevor, Komi—Housing Authority of WC	Waltschew, Ivana—Community Action Organization
Kangas, Cara—211info	Weller, Sarah—Write Around Portland
Koulax, Ashley—Luke-Dorf, Inc.	Wells, Sarah—WC Behavioral Health

Chair: Annette Evans, Public Agency Representative [annette\\_evans@co.washington.or.us](mailto:annette_evans@co.washington.or.us)  
Co-Chair: Katherine Galian, Nonprofit Agency Representative [kgalian@caowash.org](mailto:kgalian@caowash.org)

**I. INTRODUCTIONS**

**II. GENERAL BUSINESS**

**CoC Application and Project Proposals Introduction**

Annette Evans announced that HUD calculated the annual renewal demand at \$3,752,858, with 94% of funds available in Tier 1 and the balance with new CoC Bonus projects to be funded in Tier 2 which may or may not be funded based on the Consolidated Application score in the national rating process. The FY2019 CoC Program application is a very performance-based application. This year HUD increased the number of points in the consolidated application to 60 points and will incorporate the system performance measurement outcomes which were reviewed by HSSN several months ago. System performance measurements include submissions to the longitudinal systems analysis, which is data being pulled from HMIS and replaces the annual Homeless Assessment Report which goes to Congress. System performance measurements also address what is being done on a project level with performance.

The HSSN will receive three project proposals. Rating for new projects with no prior program performance remains focused on narratives that state the intent to implement system and programmatic performance outcomes. Rating on renewal and expansion projects use performance outcome data from the Annual Performance Report (APR) with expansion projects adopting the rating score from existing project performance.

A review of data showing the service gaps in the Continuum of Care was presented. The current HUD NOFA (Notice of Funding Available) emphasizes performance-based rating and ranking. Eligibility to vote on project proposals was explained, and agencies who may have a conflict recused themselves from the voting process.

Annette Evans presented data on target populations and the CoC housing gaps analysis prior to the project proposal presentations.

### **Shelter Plus Care Chronic PSH (Expansion Project)**

Komi Kalevor, Executive Director for the Housing Authority of Washington County, presented on the project request for \$187,643 CoC Bonus to fund 12 units, which expands the 170+ unit grant. He reviewed the programs administered by the Washington County Department of Housing Services and emphasized the importance of partnerships with service provider organizations to meet service goals. The project aligns with Community Connect and HMIS. He discussed the necessity of meeting performance requirements established by HUD and noted that many of the performance goals for the current Shelter Plus Care renewal grant are aggressive, but achievable.

### **Sojourner's House (Expansion Project)**

Rowie Taylor, Executive Director for the Domestic Violence Resource Center, presented on the project request for \$196,706 to expand the current Sojourner's House by adding 10 more units. There will be a case manager assigned specifically to Sojourner's House. She noted that in 2018, the number of people in Washington County seeking DV services increased by 16.47%. She added that the program is aligned with Community Connect and HMIS. The partnership with Washington County for the housing aspect, as well as all the partner agencies and the Family Justice Center creates a community-wide partnership to serve people eligible for this rapid re-housing model. The fact that the numbers seeking services have increased so dramatically over the last year demonstrates the need to take the services one step further to give people a chance to get their lives back together. Wraparound supportive services and case management are helping clients on the path to self-sufficiency, along with addressing their educational and employment needs.

### **Reentry Housing Program (New Project)**

John Trinh, Chief Executive Office, and Jeff Burnham, Housing Navigator, Luke-Dorf, Inc., co-presented a new project requesting \$297,426 from the CoC for 20 subsidized units using a rapid rehousing model with an average enrollment in the program anywhere from 1 to 13 months. The project is targeted to rehouse justice-involved individuals who are living on the streets or in shelter. He explained that focus will be on helping them obtain and retain permanent housing while providing services that offer peer mentoring, life skills, employment links, and tenancy support. He pointed out that nearly 100% of the people Luke-Dorf has worked with in their programs have maintained their housing, and those successful retention strategies can be applied to this new program.

Jeff Burnham discussed expected performance outcomes and ways to achieve them for the Reentry Housing Program at Luke-Dorf. He outlined three major areas: reducing length of time people are homeless; helping people obtain and retain housing; and assisting clients

with their transition to self-sufficiency and independence. He explained that their process is to be engaged with their clients from the beginning, and through each step of the client's progress to self-sufficiency. Jeff emphasized that they will move quickly to house people, and there will be two staff members dedicated to the program to provide intensive support to clients. Another aspect of the program will be to work with landlords to incentivize their participation. With rent assistance in place landlords will like the aspect that rent assistance could cover a full standard lease period. Landlords also appreciate the ongoing communication with Luke-Dorf personnel in support of clients' continued residency, long-term stability and self-sufficiency. The critical time intervention model will be applied, as it is designed to provide support to individuals undergoing a major life transition. This is a "housing first" model for permanent housing that includes wraparound services. The voucher program will serve those who have a history of incarceration, as well as those currently incarcerated, with priority for those currently unsheltered.

### **Approve Allocation of Funds for Phase 36 Emergency Food and Shelter Program (EFSP)**

Annette Evans noted updates to the EFSP handout:

Phase 35 allocation includes Community Action received \$103,781 for rent assistance and \$63,540 for shelter, Oregon Food Bank received \$40,385, and Just Compassion received \$5,000. Those awards were due to the limitations of the funding available, so they could award only portions of the requested amounts. She explained the regional formula used to determine the Phase 36 pro-rata allocation. She then explained the recommended program category allocation percentages. If there is no Off-site Lodging, that 1% falls back into Rent/Mortgage.

Motion: Keep the percentages as described.

Action: Rick Stoller

Second: Mellani Calvin

Vote: Approved, unanimous

### **Approve A Road Home 2019/20 Annual Work Plan**

Annette Evans explained that all of the strategies noted on the handout came out of *A Road Home* and were identified for year two of the seven-year effort to prevent and end homelessness. A review was made to check for changes in subcommittees or necessary additions to the work plan. She noted that the MHSNCC or Mental Health Special Needs Community Consortium will be replaced to read H&HS or Housing & Health Subcommittee. Annette proposed that this change be made to reclassify MHSNCC to H&HS.

Motion: Adopt work plan with edits as described.

Action: Rowie Taylor

Second: Silvia Stavreva

Vote: Approved, unanimous

### **Approve CoC Planning Calendar 8/2019 through 7/2020**

Motion: Adopt calendar as presented.

Action: Katherine Galian

Second: Mellani Calvin

Vote: Approved, unanimous

### **Open nominations to fill vacant position representing Substance Addiction population on the HSSN Workgroup (CoC Board) - Term ends 6/30/2021**

Send nominations to Annette Evans by August 19 so that voting can occur at the September 4<sup>th</sup> meeting.

### III. ANNOUNCEMENTS

- John Trinh announced that Clover Court is scheduled for completion this fall and they plan to have an Open House soon.
- Katherine Galian reported Community Action has created a new management position called the Coordinated Systems Manager. That person will take over oversight of early connections coordinated entry for the prenatal to six service arrays as well as their crisis intervention team. The first position was filled by Zoi Coppiano, who has served as Community Connect Coordinator for the last two years.
- Alan Trunnell mentioned that the Homeshare Program, which will start in Washington County, may be one of the first city/county collaborations to take place in the county, as the program is being funded by the Cities of Hillsboro, Beaverton and Tigard, as well as Washington County. The program will connect people who have rooms to rent with potential renters. He credits the efforts of the HSSN group, Annette Evans' leadership and Katherine Galian's support for making the Homeshare initiative possible.
- Yvette Potter shared that on August 22<sup>nd</sup> a Veterans Stand Down will be held at the Elks Lodge in Hillsboro between 10:00 a.m. to 3:00 p.m. It offers meals for homeless veterans and provides clothing, personal care, military surplus equipment, and connection with resources, employment and other important information.
- Mandi Ludlam reminded everyone that there is a HOME training on August 21<sup>st</sup>, which is required for anyone applying for federal funds under the HOME Investment Partnerships Program.
- Sarah Weller said that in November, Write Around Portland will be recruiting for partners for the Spring 2020 season and they would love to continue to build relationships with agencies in Washington County and encourage people to share their creativity.
- Rowie Taylor mentioned that DVRC has been renovating Monica's House, which is the DV emergency shelter, and by the end of August it will be completed.

### IV. ADJOURNMENT

The meeting adjourned at 9:50 a.m.

Minutes prepared by Phyllis Bittinger, Washington County Department of Housing Services

Handouts:

- OR-506 Continuum of Care (CoC) Planning Calendar 8/2019 to 7/2020
- A Road Home Annual Work Plan
- Proposed Allocation by EFSP Program Funding Category
- FY2019 CoC Program "Shelter Plus Care Chronic PSH Expansion"
- FY2019 CoC Program "Sojourner's House Expansion"
- FY2019 CoC Program "Reentry Housing"

To be added to the HSSN email list, contact Annette Evans at [Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us)