



**HOUSING and SUPPORTIVE SERVICE NETWORK**

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, August 7, 2019**

**8:30 to 10:00 a.m.**

>>> The Beaverton Building at “The Beaverton Round”, Third Floor Training Room <<<  
12725 SW Millikan Way, Beaverton, OR 97005-1641

**AGENDA**

**I. INTRODUCTIONS: 8:30 a.m.**

**II. APPROVAL OF MEETING MINUTES: 8:35 a.m.** ..... Action Item

**III. GENERAL BUSINESS: 8:40 a.m.**

- FY2019 CoC Program NOFA. Application due by 9/30/2019 requesting \$3,752,858 to renew project funding, with additional funds available for new competitive projects. The CoC Program RFP was published 7/11/2019 with scoring by the HSSN at the 8/7/2019 meeting. Rating and ranking of renewal and new CoC Program projects will occur at the 8/9/19 HSSN Workgroup (the CoC Board) meeting and the sponsor agencies and public are invited to attend.

New Project Proposal Presentation(s) and Scoring:

1. Shelter Plus Care Chronic PSH (PH Bonus Project) – Komi Kalevor, Washington County
2. Sojourner’s House Expansion (DV Bonus Project) – Rowie Taylor, DVRC
3. Reentry Housing Program – John Trinh, Luke-Dorf, Inc.

- Approve Allocation of Funds for Phase 36 Emergency Food and Shelter Program (EFSP) ..... Action Item
- Approve A Road Home 2019/20 Annual Work Plan ..... Action Item
- Approve CoC Planning Calendar 8/2019 through 7/2020..... Action Item
- Open nominations to fill vacant position representing Substance Addiction population on the HSSN Workgroup (CoC Board). Term ends 6/30/2021. Election to be held at the 9/4/2019 meeting.

**IV. ANNOUNCEMENTS: 9:50 a.m.**

**V. ADJOURNMENT: 10:00 a.m.**

Next Meeting: Wednesday, September 4, 2019

Guest Speaker(s):

Crystal Ignatowski, Boys & Girls Aid, “Pregnancy Counseling & Infant Adoption Program  
Melody Axe, 1915(i) – “Homewatch CareGivers of Portland”  
David Caress, Unite Us – “Care Coordination Plan using Unite Us Platform”

The HSSN is open to the public and all are invited to join. Comments regarding the agenda can be directed to Annette Evans, Homeless Program Manager, at 503-846-4760.



**HOUSING AND SUPPORTIVE SERVICES NETWORK**  
**Maintaining a Continuum of Care in Washington County**  
Beaverton Building  
June 5, 2019, 8:30 a.m.

**Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.**

**ATTENDEES:**

Baker, Vernon—Just Compassion	Nash, Fletcher—Luke-Dorf, Inc.
Bittinger, Phyllis—WC Housing Services	Palma, Victor—CPAH
Blaylock, Mark—Bridges to Change	Potter, Yvette—WC Dept of Aging & Veteran Services
Brownell, Amy—Ecumenical Ministries-Second Home	Preston, Jeremy—DHS-Beaverton
Browning, Rose—Good Neighbor Center	Proctor, Jennie—WC Office of Community Development
Burnham, Jeff—Luke-Dorf, Inc.	Ram, Sarala—CODA Inc.
Calvin, Mellani—ASSIST Program	Rogers, Pat—Community Action Organization
Chavez-Hernandez, Saul—Community Action Organization	Salo, Jenny—Impact NW
De La Torre, Bernadino—WC Behavioral Health	Salvon, Jeff—City of Beaverton
Donner, Crystal—Community Action Organization	Smith, Gary—U.S. Department of Veteran Affairs
Ettelson, Sydnee—Luke-Dorf, Inc.	Stoller, Rick—Ecumenical Ministries – Second Home
Farr, Danielle—WC Health & Human Services	Taylor, Molly—Oregon Dept of Human Services
Fellger, Vara—WC Housing Services	Teifel, Gordon—Families for Ind. Living & DEAR
Galian, Katherine—Community Action Organization	Valdez, Bianetth—HomePlate
Garcia-Gomez, Abelmar “Abel”—Hillsboro SD-HEN	Valencia, Mari—WC Office of Community Development
Heart, Annie—Family Promise of Washington County	Vervynck, John—CPAH
Hemrick, Hannah—Boys & Girls Aid	Waltschew, Ivana—Community Action Organization
Herron, Carol—Just Compassion SWS	Weller, Sarah—Write Around Portland
Knutson, Jennifer—Boys & Girls Aid	
Koulax, Ashley—Luke-Dorf, Inc.	

Chair: Annette Evans, Public Agency Representative [annette\\_evans@co.washington.or.us](mailto:annette_evans@co.washington.or.us)  
Co-Chair: Katherine Galian, Nonprofit Agency Representative [kgalian@caowash.org](mailto:kgalian@caowash.org)

**I. INTRODUCTIONS**

**II. GUEST SPEAKERS:**

**Jennie Proctor, Washington County Office of Community Development (OCD)**

**“Results of CDBG Non-Housing needs Assessment – Review Objective Statements”**

Washington County Office of Community Development is the recipient of the HUD Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) funds and as such are required to conduct strategic planning every five years. The CDBG Non-Housing Needs Assessment, focus groups (with under-served populations, special-needs populations and communities of color) and the Community Survey are all part of “needs data collection,” the first step in the planning process. The CDBG Non-Housing Needs Assessment was a survey open to service providers who planned to use CDBG funding, to identify anticipated client need over the next five (5) years. For each need statement submitted on the survey, the county/cities create an Objective Statement that meets the need which is then identified as a CDBG Objective for the CDBG application. Applicants for CDBG funding are required to select a CDBG Objective that their program meets to qualify for CDBG funding. Jennie provided a

draft report of all need submissions received to date and their associated objective statements. She asked providers to review the report to make sure the objective statements adequately captured the need and whether the need and agency data were correctly reflected, emphasizing the importance of need submissions for the CDBG application. She noted there had been no deletions due to eligibility yet; however, the final report will not include any needs deemed ineligible. Agencies whose need submission was deemed “ineligible” would be contacted by OCD to review the decision. She also noted needs identified in the survey as relating to “housing” were noted and will be included in “housing” planning efforts. She reviewed a summary of needs submissions by HUD defined “Category of Needs,” reiterating the quantity of submissions per category did not affect eligibility. The report was expected to be finalized in July/August. Using a copy of the finalized Objective Statements developed for the 2015-2020 Consolidated Plan, Jennie highlighted in yellow, those objective statements that were also included in the current draft report for the 2020-2024 Consolidated Plan, to bring attention to the many objective statements not included in the current planning process. She urged agencies to review their needs to make sure CDBG Objectives for 2020-2024 were reflective of the total needs within the County. Opportunities for community involvement in the 2020-24 Consolidated Plan planning process were available at [https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024 Planning Efforts/community-involvement.cfm](https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024%20Planning%20Efforts/community-involvement.cfm).

Jennie also reminded the membership of the Community Survey that was open to agency staff on behalf of their clients as well as consumers of services provided. The purpose of the survey was not only to gather needs data as part of the Consolidated Plan’s planning process to better understand the housing and service needs of the County’s residents (specifically for homeless, those at risk of becoming homeless, those living in poverty and those who have experienced housing discrimination), but to provide input for the Analysis of Impediments to Fair Housing Choice being developed simultaneously. The survey can be accessed via <https://bit.ly/2YFeZ5a>, the QR code printed on the flyer or hardcopy in both English and Spanish upon request. Interpreters were available for languages other than English or Spanish by calling the office number, (503) 846-8814. For more information contact Jennie Proctor at [jennie\\_proctor@co.washington.or.us](mailto:jennie_proctor@co.washington.or.us) or (503) 846-8663.

### III. APPROVAL OF MEETING MINUTES

Motion: Approve the May 1, 2019 HSSN meeting minutes with correction identifying organization as Oregon Coalition on Developmental Disabilities.

Action: Gordon Teiffel

Second: Pat Rogers

Vote: Approved, unanimous.

### IV. GENERAL BUSINESS

#### **HSSN Governance – Election of HSSN At-Large Co-Chair and HSSN Workgroup (CoC Board) Positions.**

Katherine Galian presented the following nominees for election to expiring and/or vacated positions:

- HSSN At-Large Co-Chair Position: 2-year term, 7/1/2019 to 6/30/2021
  - Katherine Galian, Community Action Organization
- HSSN Workgroup: 4-year terms, 7/1/2019 to 6/30/2023
  - Chronic Homeless Populations: Lindsay Downen, Luke-Dorf, Inc.
  - Families With Children: Renee Brouse, Good Neighbor Center
  - Community Corrections/Jail: Undersheriff Shawn Fischer
  - McKinney-Vento Homeless Student Liaison: David Pero, Forest Grove School District

- HSSN Workgroup: Positions vacated through resignation, terms ending 6/30/2022
  - ESG/CDBG/HOME: Mari Valencia Aguilar, WC Office of Community Development
  - Victims of Domestic Violence: Rowie Taylor, Domestic Violence Resource Center

Motion: Approve the slate of nominees for the positions and terms presented.

Action: Gordon Teifel

Second: Mellani Calvin

Vote: Approved, unanimous.

**Solicitation for Guest Speakers for CoC Planning Calendar 8/2019 through 7/2020.**

Katherine invited the membership to make recommendations for presentations and/or speakers for the upcoming year. Suggestions included presentations from law enforcement working with homeless, either Washington County Sheriff's Office (Chad Gravely) or municipalities (City of Hillsboro and City of Beaverton); DAVS; OneApp Oregon; Gung Ho Ministries; CODA, Inc. (who recently hired new Acting Executive Director, Alison Noice) to provide an update of services and programs; Jennie Proctor, to present the draft Strategic Plan in October or November. There was also a request for presentations from culturally specific organizations such as Centro Cultural or the Somali Resource Center. Katherine encouraged the membership to forward any additional guest speaker or topic recommendations to Annette via email. The CoC Planning Calendar 8/2019 through 7/20 will be adopted at the August 7 meeting.

**FY2019 CoC Program Grant Application.**

Katherine reported, upon release of the HUD NOFA and announcement of priorities for new projects, tentative presentations and scoring of applications was scheduled for the August 7 meeting.

**V. ANNOUNCEMENTS**

- Gordon Teiffel shared his recent exposure to a new housing model, "Shotgun," while vacationing in New Orleans. It was a variation on the "duplex" model with regular rooms of the home on the wall connecting the two units and a long hallway separating 5-8 bedrooms, all along the outside wall of the unit. The extra bedrooms were rented out and provided additional income (SRO housing). The units were built on "0-lot line" parcels with very little room between them.
- Molly Taylor of Oregon DHS announced Child Welfare had changed their Case Worker position requirements from a Bachelor's Degree to an Associate's Degree.
- Victor Palma introduced Liz Herne, CPAH's new Resident Services Manager.
- Abel Garcia-Gomez of Hillsboro School District's Homeless Education Network (HEN) announced both he and Andres Herrejon will be stepping down from their HEN Co-Chair positions to pursue graduate school next year. The next HEN meeting is scheduled for October with Beaverton School District's HEN tentatively taking over the Co-Chair positions.
- Sarah Weller of Write Around Portland invited agencies interested in hosting creative writing workshops for their clients to contact her.
- Mari Valencia announced WC Office of Community Development was holding a Landlord Forum this evening in partnership with Fair Housing Council of Oregon, 4:00pm – 8:00pm at Washington Street Conference Center.
- Annie Heart from Family Promise of Washington County announced they were always looking for more volunteers to help at their family homeless shelter. Weekday and weekend volunteers were needed.

- Sarala Ram offered to have representatives from CODA, Inc. make presentations to agencies to update them about the services and programs that were available.
- Fletcher Nash announced a Luke-Dorf, Inc. Art Show on June 28 at Luke-Dorf Annex, 9025 Center Street, Tigard, 1:00pm – 5:00pm. He invited anyone wishing to show their work to contact Kate Leonardi at (503) 726-3700 or [kleonardi@luke-dorf.org](mailto:kleonardi@luke-dorf.org). It was open to all clients.
- Danielle Farr announced she and Bernadino De La Torre recently joined Washington County Behavioral Health as Addiction Care Coordinators and offered their services to agencies to assist clients suffering from severe substance use in navigating the system as well to assist agencies in addressing concerns involving individuals with a co-existing condition.
- Carol Herron and Vernon Baker announced Just Compassion of East Washington County's annual fundraiser, "Supper in the 'Burbs" on June 20, 6pm at Vine and Sparrow in Sherwood, Oregon. More information is available at <http://justcompassionewc.com/>.
- Jennifer Knutson introduced Hannah Hemrick, who recently joined Boys & Girls Aid as a Housing Navigator for a DHS funded housing program for individuals 18-21 years old, out of DHS custody.

## VI. ADJOURNMENT

The meeting adjourned at 9:31 a.m.

Minutes prepared by Vara Fellger, Washington County Department of Housing Services

Handouts:

- WC OCD Spreadsheet of Need Submissions to date
- WC OCD DRAFT Summary of CDBG Non-Housing Needs/Objective Statements
- Washington County 2015-2020 Consolidated Plan Objective Statements
- Washington County, City of Beaverton, City of Hillsboro Consolidated Plan/Analysis of Impediments
- Flyer: WC OCD Community Survey
- Flyer: Luke-Dorf, Inc.- Summer Art Show

To be added to the HSSN email list, contact Annette Evans at [Annette\\_evans@co.washington.or.us](mailto:Annette_evans@co.washington.or.us).