HOUSING and SUPPORTIVE SERVICES NETWORK
Strategic Planning and Discharge Workgroup (The CoC Board)
Friday, June 21, 2019
8:30 to 10:30 am
Washington County Juvenile Services Building - Room 258
111 NE Lincoln Street, Hillsboro, OR 97123

AGENDA

Chair: Annette M. Evans, Washington County Department of Housing Services
Co-Chair: Katherine Galian, Community Action Organization

I.   Introductions (8:30 a.m.)

II.   Public Comment (8:35 a.m.)

III.   Approve Minutes (8:40 a.m.)
   A) Approve April 12, 2019 HSSN Workgroup Minutes ....[Action]

IV.   Business Items (8:45 a.m.)
   A) FY2019 CoC Program Grant Application: Timeline, Request For Proposals, and Scoring – Annette Evans
   B) Court Ordered Fees and Fines – Attorney Ellen Johnson
   C) Tri-County Equitable Housing Strategy to Expand Supportive Housing for People Experiencing Chronic Homelessness – Annette Evans
   D) Homeless Plan Advisory Committee (HPAC), report on July 18 meeting agenda – Komi Kalevor, HPAC Member
   E) Presentation on draft FY2019 System Performance Measurement (SPM) – Measuring local CoC performance against Federal benchmarks – Annette Evans

V.   Agency Announcements and Open Discussion (10:15 a.m.)

VI.   2019 HSSN Workgroup Meeting Schedule, 8:30 to 10:30 a.m. (10:25 a.m.)
   • Friday, August 9, 2019
   • Friday, October 11, 2019
   • Friday, December 13, 2019

VII.   Adjournment (10:30 a.m.)

The HSSN Workgroup is open to the public. Comments and questions can be directed to Annette Evans at 503-846-4760
Annette_Evans@co.washington.or.us

EQUAL HOUSING
OPPORTUNITY

HSSN STRATEGIC PLANNING AND DISCHARGE WORKGROUP
Administrative Board of the Continuum of Care in Washington County
Washington County Facilities Building, Conference Room 258
April 14, 2019

Role: The HSSN Workgroup (the CoC Board) is comprised of public and private representatives of the homeless subpopulations that exist within the CoC geographic region, a formerly homeless consumer representative, and the Emergency Solutions Grant recipient agency. The Workgroup is the jurisdictional CoC Administrative Board, as established by the HSSN Mission and Governance Policy.

Responsibilities: Perform CoC strategic planning, coordinate with and/or assist in State and local discharge planning, review performance outcomes of HMIS and HUD-funded programs, develop housing and service systems alignment, seek out and prioritize funding, and approve the McKinney-Vento Homeless Assistance grant application to HUD.

COC BOARD MEMBER PRESENT
- Brouse, Renee – Good Neighbor Center
- Calvin, Mellani – ASSIST Program
- Downen, Lindsay – Luke-Dorf, Inc.
- Evans, Annette – HSSN Chair
- Galian, Katherine – HSSN Co-Chair
- Gustafson, Hanna – Cascade AIDS Project
- Hille, Marcia – Sequoia Mental Health Services
- Logan-Sanders, Andrea – Boys & Girls Aid
- Pero, David – Homeless Education Network/ McKinney-Vento Homeless Student Liaison
- Rogers, Patrick – Community Action Org
- Schimmel, Brian – Old Town Church FG
- Schnitzer, Cole – U.S. Dept of Veteran Affairs
- Teifel, Gordon – Families for Independent Living
- Valencia, Mari – Office of Community Dev.*

COC BOARD MEMBER NOT PRESENT
- Johnson, Ellen – Oregon Law Center
- Koch, Commander John – WC Sheriff's Office/Jail
- Kalevor, Komi – Housing Authority of WashCo
- Lesmeister, Kelly – CODA Inc.
- Loch, Toni – Family Justice Center
- Turner, Denise – Denise's Spa Petite

OTHER ATTENDEES
- Eckhardt, Kristy—WC Housing Services
- Fellger, Vara – WC Housing Services

*Indicates representative attending on behalf of elected Board Member not able to attend in person.

Chair: Annette Evans, Public Agency Representative Annette_Evans@co.washington.or.us
Co-Chair: Katherine Galian, Nonprofit Agency Representative kgalian@caowash.org

Meeting called to order at 8:30 a.m.

I. INTRODUCTIONS

II. PUBLIC COMMENT
No public comment.

III. APPROVAL OF MEETING MINUTES
Motion: Approve HSSN Workgroup February 8, 2019 meeting minutes.
Action: Gordon Teifel
Second: Brian Schimmel
Vote: Approved, unanimous.

IV. BUSINESS ITEMS
A. **2019 Point-In-Time (PIT) Homeless Census, report on methodology and activities of the PIT – Pat Rogers**
Pat Rogers reported on the 2019 Point-In-Time (PIT) Homeless Count methodology and outcomes. He noted this year municipalities participated in leadership roles to perform

homeless counts in their cities and recruit volunteers to assist. Hillsboro, Beaverton, Tigard and Forest Grove were all able to conduct counts on the same day (January 23) which reduced duplication and increased data quality. The remaining outlying area counts were conducted January 24 – 30. The use of "Sign-Up Genius" software made volunteer registration and PIT promotion easy and provided a text reminder of volunteer commitment which was instrumental in the increased volunteer turnout. A total of 131 people volunteered compared to 39 in 2018, and training was held in four different cities and provided flexible date options. He acknowledged the PIT data may or may not reflect the actual homeless in Washington County, but noted the consistency in the total counted each year remained very much the same, regardless of the number of volunteers. He shared, homelessness is a fulltime job requiring constant planning and preparation for the next day's survival and so homeless tend to locate in areas that are within easy access of the services they seek. The chronically homeless were those the homeless system finds difficult to engage and serve. Katherine felt consistent data from year to year actually reflects the homeless system was adequately counting homeless in the community.

Annette Evans added the HMIS data from severe weather shelters confirmed the mobile nature of the homeless population who move toward resources and services. Lindsay Downen shared they (Luke-Dorf) had noticed homeless who were applying for services in Washington County were originally enrolled in Oregon Health Plan coverage in Multnomah County. Mellani Calvin added many ASSIST clients who reside in Washington County actually receive services from providers in Portland.

Kristy Echardt reported the final data for the 2019 PIT Count noting she used a HUD extrapolation tool which makes an educated guess where data was missing. A total of 530 persons were counted in 216 sheltered households (overnight shelters, transitional housing and Safe Haven) and 207 unsheltered households. Guests of severe weather shelters were counted as "sheltered" this year, rather than "unsheltered" and accounted for most of the change in sheltered and unsheltered counts from the previous year. The overwhelming majority of veterans were men. Unsheltered veterans (23) were all single and the 61 sheltered households from Salvation Army Family Resource Center and emergency shelter, included families.

There was a marked decrease in the number of unsheltered youth compared to the previous year. Many youth reporting their sleep destination for the night of the count to be "with family and friends" that excluded them from the data. Andrea Logan-Sanders shared they may be seeing the results of youth being able to stay in shelter past the 30-days (through additional funding they received two years ago) which might be just long enough for them to get more established and not have to return to shelter. David Pero thought the student homeless numbers were probably low because many of them are "doubled up". He also felt it would be interesting to see the student PIT data, to find out which school districts homeless youth came from, whether they were in or out of school and to find out where they were counted. Annette suggested school district participation data be included in the PIT presentation next year.

Kristy noted a significant increase in people self-reporting as having a substance use disorder (127 compared to 31 in 2018 and 25 in 2017). Pat confirmed the question was not asked differently this year and felt the change was attributable to people's willingness to disclose, and not that there was an increase in the number of people struggling with substance use. He speculated guests at severe weather shelters may have felt more comfortable in disclosing information to staff with whom they had established a relationship. Kristy felt that would explain an increase in the sheltered population; however, the marked increase was in the "unsheltered" population. Annette added, the Washington County HOPE Deputy and Severe Weather Shelters are reporting an increase in the number of people with substance use disorders.

Lindsay Downen felt there has been a noticeable uptick of people struggling with substance use disorder, especially in light of the limited services available to them in Washington County where there was no formalized detox or even baseline acceptable services.

Marcia Hille agreed there was an increase in homeless struggling with addiction exacerbated by the severe lack of services available and who cycled through the jail system. Sequoia has specifically noticed an increase in methamphetamine use, even more so than opioid use.

Cole Schnitzer felt the increase was so significant (from 31 to 127) that he suspects something else going on. Even if the current environment allowed people to be more forthcoming, it was more likely the prior year numbers were under-reported.

[Update: Kristy pulled the data from 2019 and 2018, and noted the 2018 HMIS data element on disability was missing from the assessment; therefore, while there is an increase in substance use disorder, the increase is not as significant as 31 to 127.]

B. **2019 Housing Inventory and Bed Utilization – Annette Evans and Kristy Eckhardt**
Annette reviewed the shelter and housing inventory on the date of the PIT, comparing it to the overall bed utilization goal of 90%. The resulting data was used to facilitate a discussion for improving bed utilization and increasing bed and unit capacity to address gaps.

Emergency Shelter (ES) bed utilization was 76.2% overall which was an improvement over last year (68%). A total of 143 beds were added in 2019 with the addition of severe weather shelters and year-round Family Promise of Beaverton shelter. Annette noted Mary Mac House, a transitional housing program, had a sewer line break so guests were temporarily moved into Monika's House as beds became available. For HMIS reporting purposes; however, the beds remained in Mary Mac therefore limited the ability for Monika's House to fully lease up with only 8 of 24 beds available (bed utilization of 33%). Family Promise of Beaverton had a family who had move out two days prior and only had 6 of the 14 beds utilized (43%). Family Promise of Washington County had a family that moved out the week before and another the day before, only utilizing 3 of their 12 beds on the night of the count.

Safe Haven's (SH) bed utilization was only 70% with 7 of 10 beds utilized. Some units have shared rooms and, given the population being the program finds it difficult to have both beds occupied 100% of the time.

Transitional Housing's (TH) bed utilization was 88.2% with a decrease of one bed from last year (changing a "parenting teen with child" bed to a "youth-only" bed). Annette noted the Salvation Army's Veteran and Families Center reported 76 beds utilized out of a total available of 86. Cole clarified there were only 48 beds (GPD) specifically available for veterans and they were always at full capacity. Mattresses were made available for families of veterans, but those beds were not counted. Annette suggested in future only beds set aside specifically for veterans should be counted and anything over that number would be considered overflow. Annette will meet with Cole to determine the fixed veteran bed inventory.

RRH reported 100% bed utilization and a 71 bed increase, which should be beneficial for the CoC's scoring in the 2019 grant application. Katherine noted there were several other non-HUD funded RRH programs that were not reflected in this data and that Community Action could allocate a fixed amount of those beds for RRH if it would benefit the CoC on the grant application.

PSH programs saw a 88.3% bed utilization, with a 44 bed increase overall and 23 more beds allocated to chronic homeless over the 2018 HIC. She noted 25 HUD-VASH vouchers funded in April 2018 were not leased at the time of PIT. Annette noted many PSH projects were

Shelter Plus Care and were over leased (100% bed utilization). Tom Brewer reported 64% bed utilization.

There were 23 unsheltered veterans counted in the PIT with unused VASH vouchers available. Cole Schnitzer explained not all homeless veterans qualified for the HUD-VASH program. Annette inquired whether the homeless veteran population in Washington County could be considered at "function zero" with all veterans qualifying for programs and services, even if they didn't qualify for HUD-VASH. Cole clarified "Function Zero" was sustainable throughput and required a few more pieces to be in place before being able to make that claim. No more than two people/households (not in a program but working toward housing) could present at any given time. A third presenting, would throw them out of compliance. They were very close to having a system in place, with only one chronically homeless veteran on the master list, who they were in the process of locating. In order to systematically address homelessness nationwide, the overarching goal was to start with the veteran population to build a system that could be used for other subpopulations as well. Veterans were a good starting point because they already had a system in place (Veteran Affairs) and currently received focus, support and funding to enable a system to be developed. Cole suggested a meeting with Salvation Army, Pat Rogers, Annette and anyone else interested in homeless veterans to discuss Function Zero status.

<u>Motion:</u>	Approve submittal of 2019 PIT and Housing Inventory Chart (HIC) data to HUD.
<u>Action:</u>	Katherine Galian
<u>Second:</u>	Gordon Teifel
<u>Vote:</u>	Approved, unanimous.

C. **System Performance Measurement (SPM), report on local performance against Federal benchmarks – Annette Evans**
Annette presented the CoC's system performance data (October 1, 2017 through September 30, 2018) with a PowerPoint presentation that compared the results against HUD's benchmarks, and included areas of improvement by measurement. To improve data quality for the next SPM reporting period two HMIS training opportunities were being made available. She encouraged program agencies to send staff to the Oregon Housing Services HMIS training in May and the HMIS Data Quality Clinic on June 19 – contact Kristy for details.

<u>Goal 1: Length of Time (LOT) people remain homeless <30 days.</u> For ES and SH, the data reflected a decline in performance with an upward trend for the past three years averaging 68 days. People are staying longer in shelter and safe haven – how do we reduce this LOT?

<u>Goal 2: Exits to Permanent Housing with Return to Homelessness (Recidivism) <5%.</u> The overall rate for the current reporting period was 7.3% reflecting a decrease from last year from 11.3%. SO was at 6.7%, ES at 14.8%, TH at 2.2%, and Permanent Housing (PH) at 5.0%. Andrea Logan-Sanders noted it was typical (and encouraged by program staff) for youth who move back home to return to the youth shelter for respite. Annette noted having youth return to the shelter may be beneficial to the youth, and the question is if they exit to permanent housing and return in 2 or 5 days – was it really permanent? Katherine wondered if there wasn't a missing service component for the family that might address and change the outcome and avoid having the child go back and forth. Andrea clarified, encouraging youth to return to shelter for respite is written into their exit plan and is part of a gradual process for the child to safely return to the family.

<u>Goal 3: Reduction in Number of People Experiencing Homelessness.</u> Declining performance in this area as more people entered ES, SH and TH. She noted the results for next year will be an even higher number with the addition of shelter beds at Family Promise of Tualatin Valley and inclusion of severe weather shelters in HMIS data this past winter.

<u>Goal 4: Exit with Earned and Income Growth ≥20%.</u> In 2018, 23.3% (of 90 adults) left the homeless system with earned income, an increase from 19.2 in 2017; and 41.1% left with Non-Cash Income, an increase from 28.8% in 2017.

<u>Goal 5: Reduction in homeless for the first time with 2 year lookback.</u> The number of first time homeless increased which corresponds to the increased shelter bed capacity. The CoC needs to look at opportunities of prevention and diversion from shelter and temporary housing and place directly into permanent housing.

<u>Goal 7a: Placement from Street Outreach to PH ≥20%.</u> An increase in persons exited from Street Outreach to temporary and permanent housing. Annette noted an exit from SO to PH is a diversion from the homeless system and a desired outcome. Of the 43 adults who exited to institutional housing (Jail, Prison or Juvenile Detention), 14 were adults (7 veterans) who exited from PSH.

<u>Goal 7b: Placement from ES, SH, TH and RRH to PH ≥80%.</u> An increase in people exiting to permanent housing or retaining their permanent supportive housing was reported. Annette noted 24 people deceased, 5 of whom were from SO and 19 from PSH (11 veterans age >58). Annette added she is working with her counterparts in Multnomah and Clackamas to track morbidity from a regional perspective/

Pat reported the VA has mandated Diversion and Rapid Resolution. He was recently asked to complete a form for a Supportive Services for Veteran Families (SSVF) grantee which included questions regarding the committee and planning process in place in Washington County to promote homeless veteran diversion and rapid resolution. He was unable to complete the form as there was no committee or planning process in place for homeless veteran diversion and rapid resolution.

In closing, Annette will ask each HSSN subcommittees to review the goals and performance measurements to identify those that affect programs under their purview and use the areas of improvement listed in the presentation as a starting point for discussion to develop recommendations that enhance planning, policy and programmatic activities to improve performance outcomes. Recommendations for performance outcome improvements should be presented to the HSSN Workgroup (Board) who is charged with SPMs and oversight of the Continuum of Care system. She suggested SPMs remain on the Board agenda going forward to begin prioritizing community wide resources to work toward positively affecting performance measurements for the 2019 SPM's.

Katherine emphasized the importance of clearly identifying the subcommittee or workgroup responsible for each SPM and for developing the recommendations to be presented to the Board in order to avoid the issue of "it's everyone's job and nobody's job."

<u>Motion:</u>	Approve submittal of FY2018 SPM data to HUD.
<u>Action:</u>	Gordon Teifel
<u>Second:</u>	Katherine Galian
<u>Vote:</u>	Approved, unanimous.

D. **Tri-County Equitable Housing Strategy to Expand Supportive Housing for People Experiencing chronic Homelessness – Annette Evans**
Annette provided the final report prepared by Corporation for Supportive Housing (CSH) which was presented to the Metro Policy Advisory Council (Metro Council) on March 13. The Metro Council asked each jurisdiction to review how the Tri-County Strategy would be implemented in their region. Based on PIT data, the report called for 226 units of Permanent Supportive

Housing (PSH) be developed in Washington County, 12 of which would be for families with children and the remaining for adult-only households. Originally, Washington County did not consider incorporating the PSH units into the Metro Bond's Implementation Plan; however, after a presentation to the Board of County Commissioners (Board) on April 9 the Board agreed the Metro Bond's Implementation Plan should include and should prioritize PSH units and further, should engage with sister counties to look at greater regional alignment in support of PSH. Annette emphasized Metro Bond's Implementation Plan should not limit itself to 226 PSH units or just that composition, but should consider the changing homeless demographic for the ≤30% AMI designated units and prioritize the most vulnerable and include services to support the population,. The Metro Bond's Implementation Plan is scheduled to be presented to the Board on April 23.

E. **Homeless Plan Advisory Committee (HPAC), report on April 18 meeting agenda – Komi Kalevor, HPAC Member**
Annette reported the HPAC provides oversight for the implementation of Washington County's homeless plan, *A Road Home: Community Plan to Prevent and End Homelessness.* Ryan Diebert, Joint Office on Homelessness (Portland/Multnomah) and Erika Silver of Clackamas County are scheduled to speak at the April 18 HPAC meeting to discuss how their region is implementing the Tri-County Equitable Housing Strategy to Expand Permanent Supportive Housing for Homeless. Also, in an effort to engage the business community in discussions about the lack of affordable housing and impact to employers, the HPAC's newest board member, Brenda Christoffer, will be presenting on Washington County's participation in the Business Expo West Focus on Affordable Housing event. Marcia Hille asked who is involved in developing the Metro Bond Implementation Plan, and Annette reported Komi Kalevor.

F. **FY2019 CoC Program Grant Application, report on pre-application, planning and policy work for next competition – Annette Evans**
Annette reported she had registered the CoC for the 2019 grant application for the annual renewal demand of $3.7 million and had notified Murrianna Thompson, the new HUD CPD representative for Washington County. It is unknown when the Notice of Funding Available (NOFA) will be announced.

G. **Update: Martin v. Boise 9th Circuit Court Ruling – Attorney Ellen Johnson**
Annette reported on the potential implications of the Martin v. Boise ruling to the revision of the County's Homeless Camping resolution that is currently under draft review. As information is available, this will be provided to the HSSN Workgroup.

V.   AGENCY ANNOUNCEMENTS AND OPEN DISCUSSION

- Annette announced she will be in California visiting her daughter May 26 through June 17. Katherine Galian will be the Chair at both the June 5 HSSN meeting.

VI. ADJOURNMENT
The meeting adjourned at 10:29 a.m.

Minutes prepared by Vara Fellger, Washington County Housing Services
HANDOUTS
- *The Business Academy at BESThq: Building Community for Affordable Housing*

To be added to HSSN Workgroup email list, or the HSSN Coordinated and Centralized Assessment System, contact Annette Evans at Annette_Evans@co.washington.or.us.

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