



# HOMELESS PLAN ADVISORY COMMITTEE

## AGENDA AND INFORMATION PACKET

**THURSDAY, NOVEMBER 17, 2022 • 2:30 pm – 4:30 pm**

Zoom ID: 890 0021 3151 PW: 1111

Call-in number: 1 (253) 215-8782

### OUR PURPOSE

The purpose of the HPAC is to provide oversight to the implementation of the plan and leadership to effectively collaborate with state and local partners to develop additional resources to meet the ambitious goals included in “A Road Home: Community Plan to Prevent and End Homelessness.”

The HPAC will be advisory to the county Homeless Program Manager, the Director of Washington County Department of Housing Services, the County Administrator, and the Board of Commissioners for Washington County (“Board of Commissioners”).

### OUR EQUITY STATEMENT

The Department of Housing Services provides housing opportunities to all eligible persons no matter their race, color, religion, national origin, age, disability, familial status, marital or domestic partnership status, sex, gender identity, sexual orientation, veteran status, legal source of income or type of occupation.

In order to be relevant and effective in a rapidly changing and increasingly diverse environment, the Department of Housing Services commits to the principles of diversity, equity and inclusion for all members of the community we serve. Equitable access to resources and opportunity is the means to healthy, economically vibrant people and communities. We believe that authentically listening to, working inclusively with, and being accountable to the community we serve increases innovation and effectiveness and leads to more successful outcomes.

### COMMITTEE PARTICIPATION SUPPORT<sup>1</sup>

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<sup>1</sup> Participation support helps reduce barriers for community members to engage in Washington County decision-making activities and mitigate an unintentional bias toward those who can financially support their own participation. Financial support and other resources that support full participation by community members can include, but are not limited to, funds for childcare, transportation, meals, technology, internet service, document translation, live interpretation services, and ADA accommodations. HPAC members can send a quick email to [SHSinfo@Washingtoncountyor.gov](mailto:SHSinfo@Washingtoncountyor.gov) to get this process started.



## AGENDA

THURSDAY, NOVEMBER 17, 2022 • 2:30 PM

Zoom ID: 890 0021 3151      PW: 1111

Call-in number: 1 (253) 215-8782

- I. ROLL CALL – 2:30 pm
  - II. APPROVAL OF AGENDA – 2:35 pm
    - A. ACTION: Approve the November 17 Meeting Agenda.
  - III. APPROVAL OF MINUTES – 2:40 pm
    - A. ACTION: Approve the September 15 Meeting Minutes.
  - IV. COMMUNICATIONS AND PUBLIC COMMENT – 2:45 pm
  - V. NEW BUSINESS – 2:50 pm
    - A. Partnering with Landlords – Monica Avila and Jessi Adams
    - B. One Homeless Services System - Katherine Galian
    - C. Housing Budget ~~2022~~ Process and Timeline – Leslie Gong and Katherine Galian  
**2023**
  - VI. UNFINISHED BUSINESS – 3:50 pm
    - A. HPAC Shelter Expansion Subcommittee Work Planning – Jessi Adams
    - B. HPAC Membership Update – Ty Schwoeffermann
  - VII. STAFF REPORTS – 4:00 pm
    - A. Homeless System Updates – Katherine Galian
- INTERMISSION – 10 min
- VIII. ANNOUNCEMENTS AND OPEN DISCUSSION – 4:10 pm
    - A. End-of-Year HPAC Celebration and Recognition – Ty Schwoeffermann
- ADJOURNMENT – 4:30 pm

HPAC MEETING SCHEDULE	
Thursday, July 21, 2022	2:30 pm – 4:30 pm
Thursday, September 15, 2022	2:30 pm – 4:30 pm
Thursday, November 17, 2022	2:30 pm – 4:30 pm
Thursday, January 19, 2023	2:30 pm – 4:30 pm
Thursday, March 16, 2023	2:30 pm – 4:30 pm
Thursday, May 18, 2023	2:30 pm – 4:30 pm



**HOMELESS PLAN ADVISORY COMMITTEE (HPAC) MEMBERS**

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<b>County Commissioner</b>	Pamela Treece Washington County Board of Commissioners
<b>Mayor or City Councilor</b>	Elena Uhing City of Forest Grove
<b>Business</b>	Stacey Triplett Worksystems, Inc
<b>Community Member At Large</b>	Robert Heard CareOregon
<b>Community Member At Large</b>	David Parker Western Regional YMCA of Columbia-Willamette
<b>Community Member At Large</b>	Vera Stoullil Resident of Washington County
<b>Community Corrections</b>	Steven Berger Washington County Community Corrections
<b>Public Benefits &amp; Resources</b>	Phillip Williams Oregon Department of Human Services
<b>Faith-based Community</b>	Carol C. Herron St. Anthony's Catholic Church
<b>Individuals with Lived Experience</b>	Michelle Markus Mental Health & Addiction Assoc of Oregon
<b>Hospital/Healthcare</b>	Talia Buchsbaum Oregon Health & Science University
<b>Hospital/Healthcare</b>	Elizabeth Uno, MD Virginia Garcia Memorial Health Center
<b>Housing Authority</b>	Komi P. Kalevor Housing Authority of Washington County
<b>Nonprofit Housing Provider</b>	Rachael Duke Community Partners for Affordable Housing
<b>Nonprofit Service Provider</b>	Kemp Shuey Community Action Organization
<b>Philanthropy</b>	Kasi Woidyla Virginia Garcia Memorial Foundation
<b>Sheriff Office</b>	Al Roque Washington County Sheriff's Office



## MINUTES

### HOMELESS PLAN ADVISORY COMMITTEE OF WASHINGTON COUNTY

September 15, 2022 | Zoom

Meeting transcript available upon request

#### A. COMMITTEE MEMBERS PRESENT

Rachael Duke	Al Roque
Robert Heard	Vera Stoulil
Carol Herron	Stacey Triplett
Komi Kalevor	Phillip Williams
Michelle Markus	Kasi Woidyla
David Parker	

#### B. COMMITTEE MEMBERS ABSENT

Steven Berger  
Talia Buchsbaum  
Kemp Shuey  
Pamela Treece  
Elena Uhing

#### C. STAFF PRESENT

Monica Avila	Austin Saldana
Katherine Galian	Janeen Smith
Leslie Gong	Ty Schwoeffermann
Jes Larson	Tracy Smith
Kisa Quanbeck	Jason Tate

#### D. COMMUNITY MEMBERS PRESENT

Erin Doyle  
Kandace King  
Megan McKibben  
Brian Schimmel

Chair Rachael Duke called the meeting to order at 2:30 pm.

### I. INTRODUCTIONS

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A quorum is present.

### II. APPROVAL OF AGENDA

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Motion: Approve agenda of September 15 meeting.  
Action: Robert Heard  
Second: Stacey Triplett  
Vote: Approved, consensus.

### III. APPROVAL OF MINUTES

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Motion: Approve minutes of July 21 meeting.  
Action: Vera Stoulil  
Second: Robert Heard  
Vote: Approved, consensus.

### IV. COMMUNICATIONS AND PUBLIC COMMENT

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No members of the public commented. Katherine Galian, CoC Program Manager of Washington County



Department of Housing Services, was introduced to the committee.

## V. NEW BUSINESS

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### A. Housing Legislative Agenda Forecast 2023

Erin Doyle, Washington County Senior Government Relations Manager, presented a County policy agenda and revenue forecast of Oregon and federal legislative session for 2023, in which the state and federal government adopt biennial budgets based on proposed needs. Her presentation is linked [here](#). The committee members responded to the following presentation prompts:

- What legislative changes are critical to increasing housing stability in Washington County?
- How would you like to hear about the session as it progresses?

Rachael Duke commented that rent assistance is key to increasing housing stability. 10% of CPAH's past rent roll reflects their residents' struggle to keep up with rent payment. State legislature should continue to address barriers (rent and mental health) to housing stability. Carol Herron would like State Legislature to address steep rent increases in Oregon. Staff noted Carol's request. Robert Heard would like legislature to prioritize housing resources and ADA accommodations for the County's senior population due to a lack of affordable housing to meet the needs of our senior community members. It was agreed to have a regular legislative agenda update provided in HPAC meetings.

### B. Homeless Services Annual Outcomes

Jes Larson, Supportive Housing Services Program Manager; Kisa Quanbeck, Community Connect Program Coordinator; and Jason Tate, Program Analyst, presented an annual outcomes update about SHS and Homeless Services program for 2021-2022. Their presentation is linked [here](#). The committee responded to the following presentation prompts:

- What recommendations do members have about how we demonstrate outcomes?
- What outcome metrics matter most for the public and our community?

Stacey Triplett asked if the County would invest in access centers and conduct a competitive process to create them. Staff answered that the County will assess current drop-in centers and learn of their geographic needs to establish a strong network of access centers. Stacey inquired if the County's public-facing dashboard will measure SHS programmatic outcomes and success through year-by-year data comparison. Staff broadened the question to the committee and asked, What should we be accountable to outcomes? Robert asked how is the rehoused population tracked in County data? Staff shared two data points that the Department of Housing Services uses such as length of housing and returns to homelessness. Also, the County has unique data visibility established across service providers to avoid duplicate counting. Rachael suggested for the County to track positive exits from SHS programs.

Staff announced the "Housing Our Community: Celebrating A Year of Action" event on September 23, 2022 and invited the committee. The event will highlight stories of the impacts made by SHS programs.

## VI. UNFINISHED BUSINESS

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### A. Housing Budget



Komi Kalevor reported the following updates about the Department of Housing Services and Housing Authority of Washington County budgets:

- The County will roll out a multi-faceted public budget engagement process and implement a new [Budget Equity Tool](#) to build equity into decision-making of allocation of resources.
- Budget planning will begin, and engagement will be fully integrated into our prioritization of funding, staffing, and contracting. The community and various advisory boards will be engaged.

## B. HPAC Vacancy Update

Rachael Duke introduced HPAC's latest Community Member At Large member, David Parker, of the YMCA of Columbia-Willamette.

## C. HPAC Retreat and Hybrid Meetings

Staff announced the upcoming HPAC retreat event and transitioning virtual HPAC meetings to hybrid. Staff polled committee members for their preference of meeting in-person, online, or hybrid for November's HPAC meeting. Other members requested a third option to await information about the state of COVID-19 before deciding to meet in-person.

## VII. STAFF REPORTS

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### A. Continuum of Care (CoC) Programs

Leslie Gong, DHS Program Analyst and Interim CoC Programs Manager, shared a status of the CoC program operation which is found on [page 7 of the September Housing Advisory Committee \(HAC\) packet](#).

### B. Supportive Housing Services (SHS) Program

Jes Larson, SHS Program Manager, provided a brief bimonthly update about SHS programs based on a report found on [page 6 of the September Housing Advisory Committee \(HAC\) packet](#).

## VIII. ANNOUNCEMENTS AND OPEN DISCUSSION

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Robert Heard announced Just Compassion of East Washington County's "Golfathon" in October to support members of our community facing homelessness.

## IX. ADJOURNMENT

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The meeting adjourned at 4:10 pm.

Respectfully submitted,

Komi Kalevor Digitally signed by Komi Kalevor  
Date: 2022.10.31 16:18:51 -0700

Komi P. Kalevor  
Secretary, HPAC  
Executive Director, Housing Authority of Washington County