

HOUSING and SUPPORTIVE SERVICES NETWORK Strategic Planning and Discharge Workgroup (CoC Board)

Friday, June 14, 2013

8:30 to 10:30 am

County Public Services Building - Room 105/115
155 North First Avenue, Hillsboro, OR 97123

AGENDA

Chair: Annette M. Evans, Washington County Department of Housing Services

Co-Chair: Judy Werner, Lutheran Community Services Northwest

I. Introductions

II. Approve Minutes[Action]

III. Business Items

1. *Planning for future FY2013 CoC Program Grant Application – Ann Olivia, Director, HUD Special Needs Assistance Programs.*

8:40 am

- (1) CoC plan on how best to implement cuts exceeding 3.5% of FY2012.

Do we have the right mix of housing and services? Prioritize use of ESG for proven strategies, especially Rapid Re-Housing. Direct assistance to those who need it most and in ways to end homelessness.

- (a) Implement Coordinated Assessment by August 2014.
- (b) Prioritize Chronically Homeless People – long history of homeless.
- (c) Identify And Reduce Barriers.
- (d) Strengthen relationships with mainstream providers.

- (2) CoC Registration to submit Grant Inventory Worksheet (GIW) to HUD (June/July). Approve portfolio of renewal projects for FY2013.....[Action]

- Annette Evans

2. *CoC Program Policy Development*

9:00 am

Review process for developing and approving Policy's in support of HEARTH Act and CoC Program.

- Annette Evans

3. *Coordinated and Centralized Assessment System (CCAS)*

9:20 am

Report on development of the Centralized Assessment System.

- CCAS Subcommittee Members

IV. Workgroup Meeting Schedule – Save the Date

Summer meeting schedule: Proposal to cancel August 9 meeting[Action]
(pending CoC NOFA release or need to meet for CoC business)

- Friday, August 9, 2013 (*Cancel??*)
- Friday, October 11, 2013
- Friday, December 13, 2013

V. Agency Announcements and Open Discussion

VI. Adjournment

Thank you for attending. *Questions or comments, please contact Annette Evans at 503-846-4760*

HSSN STRATEGIC PLANNING AND DISCHARGE WORK GROUP
Administrative Board of the Continuum of Care in Washington County
Public Service Building Conference Room 105/115
April 12, 2013

Role: The Workgroup is comprised of public and private representatives of the homeless subpopulations that exist within the CoC geographic region, a formerly homeless consumer representative, and the Emergency Solutions Grant recipient agency. The Workgroup is the jurisdictional CoC Administrative Board, as established by the HSSN Mission and Governance Policy.

Responsibilities: Perform CoC strategic planning, coordinate with and/or assist in State and local discharge planning, review performance outcomes of HMIS and HUD-funded programs, develop housing and service systems alignment, make funding decisions, and approve the McKinney-Vento Homeless Assistance grant application to HUD.

ATTENDEES:

Banck, Mario-Open Door Counseling Center	Moore, Renee-VA Portland
Browning, Rose – Good Neighbor Center	Proctor, Jennie – Wash. Co. Office of Community Dev.
Burton, Valerie – Luke-Dorf, Inc.	Rogers, Pat – Community Action Organization
Carey, Alisha-DHS SSP Beaverton	Schwab, Jack – Good Neighbor Center
Eichorst, Kathy – Wash Co. Housing Srvs.	Sechrist, Lauren-Wash. Co. Office of Community Dev.
Evans, Annette – Wash Co. Housing Srvs.	Stoullil, Vera – Boys and Girls Aid
Fletcher, Melanie – Wash Co. Housing Srvs	Toevs, Jeremy- Open Door Counseling Center
Galian, Katherine-Community Action	Werner, Judy – Lutheran Community Services NW
Knapp, Mona – Luke-Dorf, Inc.	Wolfe, Pearl-Lane County Human Services
Kruse, Alexis-Sequoia Mental Health Services	

Chair: Annette Evans, Public Agency Annette_Evans@co.washington.or.us

Co-Chair: Judy Werner, Non-profit Agency jwerner@lcsnw.org

Annette Evans called the meeting to order at 8:30 a.m.

I. INTRODUCTIONS

II. APPROVE MINUTES

Motion: Approve HSSN Workgroup meeting minutes for February 8, 2013.

Action: Jeremy Toevs

Second: Jack Schwab

Vote: Approved – Unanimous

III. BUSINESS ITEMS

Election of HSSN Co-Chair Position at June 5 HSSN At-Large Meeting

HSSN Governance calls for 2 year term for Chair and Co-Chair. Co-Chair Judy Werner's term will expire this June. Nominations for this position will be on the agenda for the next HSSN meeting May 1.

Debrief Fy2012 CoC Program Homeless Assistance Grant Application

Tier 1 \$2.2 million awarded and Tier 2 pending

Annette Evans reported on the status of Tier 1 and Tier 2 grant applications. There are currently two programs running without contracts, however, according to HUD they will be receiving money. No contracts will be available before April 15. Tier 2 funding should be announced by end of May.

January 2013 Point In Time (PIT) and Housing Inventory Chart (HIC)

Annette reported that this data is used for next funding application. Data is a draft and not to be released at this point. Annette reviewed the data sheet with one correction. Total Persons in Sheltered Transitional should be 126 not 120. The data from Jubilee transition homes was incorrectly coded. Last year there were 212

people in transitional housing. Part of the decrease is due to a shift of 50-60 beds from transitional to rapid re-housing. Unsheltered count of 232 is down from approximately 400 in 2012. In 2010 there were over 700 people reported as homeless.

Valerie Burton and Pat Rogers reported on this year's PIT. This year the count used more community volunteers, included shifts of 4 hours each, had more agency involvement, and changed the method of covering the area. Instead of people in one area for 10 days the area was broken down into different areas with a different area each of the 10 days. Areas were revisited as needed. The changes made it possible to cover new neighborhoods. The deep woods were not physically visited, however, the U. S. Forest Service reported that they hadn't seen any evidence of homeless camps. Businesses and libraries in towns such as Gaston, Banks, and North Plains were visited inquiring about any homeless. The Severe Weather Shelters were open all week which helped to eliminate any duplication. Project Homeless Connect primarily saw people who were doubled up or were from Multnomah County. Each person counted was provided a unique identifier which helped eliminate duplication and identify those that were counted last year. The Veterans had three stand-downs which helped with the count.

Judy Werner asked if winter made the count go up. Pat responded that the opposite is true. The homeless count usually goes up in the summer.

The school liaisons used the State definition of homeless which includes those doubled up. This affected approximately 250 records. Working thru Community Action this was corrected.

A question was asked if it was noted that domestic violence was a factor in being homeless. Melanie Fletcher responded that that was not a question on the form. If they volunteered that information, it was recorded.

The Workgroup reviewed the Housing Inventory Chart (HIC) with PIT data as follows:

Emergency Shelter HIC/PIT – January 30, 2013

Annette noted 2012 data to the report for comparison purposes. The overall Shelter bed utilization rate for all programs is 66%. It was noted The Boys and Girls Aid shelter for homeless youth was at 100% and included 4 additional overflow beds for a total of 8 people in shelter.

Pat talked about re-housing and how shelters can contribute to the problem with residents. Moving families between shelters can set them back since it takes several weeks for them to adjust. The Homeless Sub-Committee is looking at ways to eliminate this while still working within HUD guidelines.

Pearl Wolfe commented that the Lane County homeless compete with the university students for housing. With a 1% vacancy rate it makes it difficult to re-house people within 30 days. At the HUD conference last February HUD quoted that it cost \$10,000 for people in Emergency Shelter, \$22,000 for Transitional housing, and \$4,000 for Rapid Re-housing.

Safe Haven HIC/PIT – January 30, 2013

No changes or questions regarding Safe Haven. Eight of the 10 beds were occupied.

Rapid Re-housing HIC/PIT – January 30, 2013

Annette gave some corrections to the numbers for SAFAH. This program was reclassified from transitional to rapid re-housing. The re-housing beds will include only those persons who were literally homeless at time of re-housing, thus decreasing the number of beds from previous years.

HopeSpring had 36 transitional housing beds that are reprogrammed to rapid re-housing.

In addition, there is new rapid re-housing beds from the Supportive Services for Veteran Families (SSVF) and the Emergency Solution Grant programs.

Cascade Aids Project had 1 rapid re-housing bed that was a transitional bed last year but it isn't clear that this is the case as of January 30, 2013. Annette reported that she is waiting on clarification regarding the number of year-round beds.

Transitional Housing HIC/PIT – January 30, 2013

Boys and Girls Aid has 2 beds of their 9 that are provided by host homes which are not always available. It was decided to eliminate them from the Total Beds available reducing the count from 9 to 7. If The Boys And Girls Aid has any future host homes, they will be counted as seasonable beds and not year-round.

Salvation Army reported that they have 80 beds and not 72. There are no details as to composition of those beds. Annette is waiting on Salvation Army for details. There was a discussion centered around The Salvation Army's veterans beds. Renee Moore noted that Salvation Army has emergency shelter monies from Veterans Administration. This could explain the discrepancy with the Transitional Housing numbers. Renee will get clarification.

2013 HMIS bed coverage is 43%. Jubilee and Salvation Army are not in HMIS.

Permanent Supportive Housing HIC/PIT – January 30, 2013

There was a question about Luke-Dorf beds. They have 20 vouchers with 16 enrolled and 7 currently in housing. There was a discussion on how to report these since these clients are in HMIS and were counted for their homeless status against this program. Annette suggested that this be taken off line to decide how to handle this.

The Community Action Bridges To Housing, Shelter Plus Care and County General Funds program is a reduction from last year.

Annette called out that the Chronic Beds went up to 97 from 92 last year. This is due to changes with VASH and Shelter Plus Care, some units going down and the increase with new Housing TEAM Program. Last year Permanent Supportive Housing utilization rate was 91% and this year it is 96%.

Motion: Adopt the HSSN Reports as presented with the following modifications:

- Clarify correct number of beds for Salvation Army transitional housing;
- Update the Boys and Girls Aid numbers removing the host site beds;
- Discussions between Community Action and Washington County Dept. of Housing to ensure correct capture of beds for SAFAH homeless beds under rapid re-housing.

Action: Melanie Fletcher

Second: Jeremy Toevs

Vote: Approved – Unanimous

Once the modifications are made and issues resolved Annette will submit to HUD by April 30, and send updated reports to the Workgroup. Melanie will post on Washington County web site.

Coordinated and Centralized Assessment System (CCAS)

Annette reviewed the March 22 minutes of the subcommittee meeting.

Jennie Proctor asked if performance measurements are built into HMIS?

Annette responded that Melanie used the PULSE data for measurements on length of homelessness, recidivism, etc. Current length of homelessness is 171 days and recidivism rate is 260 – 270 given that people who enter all 3 family shelters (they move after initial 5 week stay) are counted as recidivism. Melanie will run the report quarterly for review by the Workgroup.

The subcommittee proposed that Community Action be the one front door since they have access to money for eviction, utilities, etc. Since some agencies have Federal-funded outreach staff to work with chronic populations that need specialized services, a side door process should be a secondary option that will be developed by the subcommittee. Everyone needs to be screened and assessed to the same standards.

IV. AGENCY ANNOUNCEMENTS AND OPEN DISCUSSION

- Lauren Sechrist reminded everyone of the showing of *Brick by Brick* on April 22.
- Katherine Galian also reminded everyone of *American Winter* documentary.
- Annette reviewed the agenda for the May 1 HSSN Meeting.
 - Cascade AIDS Project-CHATpdx (Youth HIV Education Program)
 - Cities Readiness Initiative-Regional Push Partner Program (Emergency Preparedness)
 - Washington County HHS-Preparing Together (Emergency Preparedness)

V. ADJOURNMENT

The meeting adjourned at 10:35 a.m. The next HSSN Workgroup meeting will be Friday, June 14, 2013 at 8:30 a.m.

Minutes prepared by
Kathy Eichorst
Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at Annette_Evans@co.washington.or.us