



**HOUSING and SUPPORTIVE SERVICE NETWORK**

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, February 6, 2013**

**8:30 to 10:00 a.m.**

Beaverton City Hall - 1<sup>st</sup> Floor Conference Room  
4755 SW Griffith Drive, Beaverton, Oregon 97075

**AGENDA**

- I. INTRODUCTIONS: 8:30 a.m.**
- II. GUEST SPEAKER: 8:35 a.m.**
  - Mr. Donald Schweitzer PhD, Pacific University  
- Running On Empty: Services and Citizens Stretched to the Limit - a Washington County needs assessment study.
  - Ms. Stephanie Lind, Washington County Cooperative Library Services  
- Job and Career Education Resources
  - Ms. Nancy Kline, Recovery Association Project (RAP)  
- RAP Programs
- III. APPROVAL OF MEETING MINUTES: 9:35 a.m.** ..... Action Item
- IV. GENERAL BUSINESS: 9:40 a.m.**
  - 2013 Point-In-Time (PIT) Homeless Count Debrief
  - Submission of FY2012 McKinney-Vento CoC Homeless Assistance Grant Request for \$2,466,564
  - Year 5 Work Plan (Quarterly Update to A Road Home: 10-Year Plan to End Homelessness)..... Action Item
  - Recommendation to Extend March 6 HSSN Meeting to 10:30 a.m. to accommodate the annual HUD-funded Project Performance Outcomes and Challenges as Presented by Project Sponsor Agencies ..... Action Item
- V. ANNOUNCEMENTS: 9:50 a.m.**
- VI. ADJOURNMENT: 10:00 a.m.**

Next Meeting:  
Wednesday, March 6, 2013

Guest Speakers:  
Project Sponsor Agency's with HUD-funded CoC Programs  
(Former Supportive Housing and Shelter Plus Care Programs)

Lauren Sechrist, Consultation with CoC for Emergency Solutions Grant (ESG)

**Department of Housing Services**  
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*Equal Housing Opportunity*

**HOUSING AND SUPPORTIVE SERVICE NETWORK**  
**Maintaining a Continuum of Care in Washington County**  
Beaverton City Hall, First Floor Conference Room  
January 2, 2013– 8:30 a.m.

**Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.**

**ATTENDEES:**

Adams, Jessi-Community Action Org.  
Brand, Leah – Community Action Org.  
Browning, Rose-Good Neighbor Center  
Bundy, Valerie—Domestic Violence Resource Center  
Burnham, Jeff—Luke-Dorf, Inc  
Burton, Valerie - Luke-Dorf, Inc  
Chavez-Hernandez, Saul – Community Action Org.  
Connor, Anne-U.S. Veterans Affairs  
Daniel, Bridge - HomePlate  
Davila, Lisa—Luke-Dorf, Inc  
Demry, James—Homeless To Work/Bridges to Change  
Ensley, Eric – DAVS, Washington County  
Ferry, Nancy—Bridges to Change  
Fitzpatrick, Sean - HomePlate  
Fowler, Alisa-Luke-Dorf, Inc.  
Gibson, Erin – HomePlate

Hauth, Larry – Community Action Org.  
Heart, Annie, Family Bridge  
Lind, Stephanie-Wash.Co.Cooperative Library Services  
Nelson, Andrea – City of Beaverton  
Peltz, Leslie—CODA, Inc  
Perkowski, Kaja—Open Door Counseling Center  
Rafal, Candy-Luke-Dorf,Inc.  
Roberts, Dave—Luke-Dorf, Inc  
Rogers, Pat – Community Action Org.  
Schwab, Jack-Good Neighbor Center  
Sechrist, Lauren—Community Development, Wash. Co.  
Stoullil, Vera-The Boys and Girls Aid  
Teifel, Gordon—Families for Independent Living/DEAR  
Tong, Melanie—Wa. Co. Health & Human Services  
Tovar, Laura – Oregon Food Bank  
Werner, Judy—Lutheran Community Services NW

HSSN Co-Chair, Judy Werner, called the meeting to order at 8:30 a.m.

**I. INTRODUCTIONS**

**II. GUEST SPEAKERS**

Sonrise Church – Project Homeless Connect January 25, 2013 9:00 a.m. – 4:00 p.m.

Kim Marshall unable to attend. Judy Werner announced that they need more hair stylists, and that there maybe a project connect in July.

[kim@phcwashco.org](mailto:kim@phcwashco.org)

[www.handsonportland.org](http://www.handsonportland.org)

2013 Point-In-Time (PIT) Homeless Count

Pat Rogers, Community Action

Valerie Burton, Luke-Dorf, Inc.

2013 PIT will be divided into 10 geographic areas like last year. This year the count will be a blitz in connection with HandsOn Portland. The effort will saturate each geo area on each of the 10 days of the count. Procedures have been put in place to reduce duplication. The volunteers will go out in 2s in 4 hour shifts, and there will be 3 levels of experience. Veterans Affairs is participating with 'stand downs' at various VA related facilities, i.e. VFW, American Legends. As in previous years they are collecting items for distribution. Interested participants should be referred to Pat Rogers (503-726-0814 [progers@caowash.org](mailto:progers@caowash.org)) or Valerie Burton (503-726-3736;

[vburton@luke-dorf.org](mailto:vburton@luke-dorf.org)) or Hands On Portland (503-503.200.3355; <http://www.handsonportland.org>). Hands On Portland is handling press release(s) and there will also be announcements on Annette's list serve.

Child Feeding Coalition in Washington County

Laura Tovar, Oregon Food Bank

<http://oregonfoodbank.org>

Oregon Food Bank wants to expand the school based pantries. Some families do not feel comfortable going to a church based pantry. Some schools 90% of the children are eligible for free or reduced lunches making school based pantry a good alternative. OFB did a survey and determined that what schools reported as a pantry was actually a supply of crackers and other such items. They are working with the Luis Palau Association to solve this problem. February or March a new documentary will be out addressing this problem. There are no real school based pantries in Washington County. Oregon Food Bank will be having a meeting with interested parties to work on childhood hunger on Wednesday, January 9<sup>th</sup> at 10:30 to Noon at Oregon Food Bank-West: 1870 NW 173<sup>rd</sup> Avenue, Beaverton, OR 97006.

Questions were asked as to cost of the various problems and if there was adequate food available. The back-pack program usually distributes 30 packs per month at a cost of \$300/pack. This cost is reduced many times by donations. The cost of the school based program is minimal once established. Initial start-up costs such as shelving are the biggest expense. If there is adequate food available thru the OFB depends upon the time of year.

**III. APPROVAL OF MEETING MINUTES**

Motion: Approve December 5, 2012 HSSN meeting minutes.

Action: Gordon Teifel

Second: Bridget Daniel

Vote: Approved - Unanimous

**IV. REPORTS AND PROGRAM UPDATES**

**Youth:** Vera Stoullil [vstoullil@boysandgirlsaid.org](mailto:vstoullil@boysandgirlsaid.org)

Next Meeting: 1/11/2013 at 10:30 a.m. at Washington County Public Services Building

Vera reported that the sub-committee is drafting recommendations to present to DHS regarding the RFP to be issued for services for youth. The committee's recommendations will propose steps that build on existing programs.

**Homelessness:** Pat Rogers [progers@caowash.org](mailto:progers@caowash.org)

Next Meeting: 1/14/2013 at 9 a.m. at 3700 Murray Blvd, Beaverton in Room 195

The committee is working on HMIS data entry consistency, accuracy. Melanie Fletcher will be providing training January 14 9:00 a. m. at the VAN offices. Everyone is welcome who would like to attend.

**Permanent Housing:** Andrea Nelson [anelson@ci.beaverton.or.us](mailto:anelson@ci.beaverton.or.us)

Next Meeting: 1/3/2013 at 8:30 a.m. at Beaverton City Hall

Committee working on identifying resources and OHCS changes. Next meeting will be January 3 8:30 a.m. at Beaverton City Hall.

**Mental Health & Special Needs (MHSN):** Lisa Davila [ldavila@luke-dorf.org](mailto:ldavila@luke-dorf.org)

Next Meeting: 2/28/2013 at 11 a.m. at Washington County Public Services Building, Room 245

The program is moving forward with 12 people enrolled. The biggest challenge is with marketing the program and finding property managers who are willing to work with program participants.

**DD:** *Gordon Teifel* [teifel@comcast.net](mailto:teifel@comcast.net)

Resource fair is scheduled for April 11 to assist families whose children, with serious developmental disabilities, will be leaving service support provided by the schools.

**Veterans:** *Eric Ensley*, [eric\\_ensley@co.washington.or](mailto:eric_ensley@co.washington.or).

Committee will be providing assistance with PIT. With the beginning of the quarter new funds are available but will rapidly be allocated.

**HSSN WG:** *Judy Werner* [jwerner@lcsnw.org](mailto:jwerner@lcsnw.org)

**Next Meeting:** February 8, 2013 at 8:30 a.m.

The group prioritized applications at the December meeting. Luke-Dorf, Inc.'s proposal was selected to be submitted as the permanent housing bonus project. Work is continuing on development of Coordinated and Centralized Assessment System.

## V. ANNOUNCEMENTS

- Pat Rogers reported the benchmark of enrollees for the new Supportive Services for Veteran's Families (SSVF) program has been met.
- Bridge Daniel reported HomePlate served a record number of people in December.
- The next Project Homeless Connect will be held on July 12.
- Andrea Nelson reminded everyone that on Wednesday, January 2, a percentage of sales at Garlic Jim's locations in Beaverton will go to Boys And Girls Aid.
- Gordon Teifel reported DEAR held a 4th year anniversary/Christmas party on December 17.
- Valeria Bundy announced that the Domestic Violence office in Beaverton is closed. All services are being provided at the Hillsboro office.

## VI. ADJOURNMENT

The meeting adjourned at 9:20 a.m. The next HSSN meeting is Wednesday, February 6, 2013 at 8:30 a.m.

Minutes prepared by  
Kathy Eichorst  
Washington County Department of Housing Services

*To be added to the HSSN email list, contact Annette Evans at [Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us)*

# A Road Home

## 10-Year Plan to End Homelessness in Washington County, Oregon

YEAR 5: July 2012 – June 2013

### 1. Prevent People from Becoming Homeless

Action Steps (Strategy #)	Status	Lead	
Sustain Universal Point of Referral for at-risk tenancies implemented in Year 2 (1.1)		H	∞
Emergency 1-month Rent Assistance (1.1.c)	9/2012 - EFSP award \$89,975	H	∞
Staff a Diversion Specialist to counsel tenants facing eviction, 1 FTE Housing Specialist (1.2)		H	
Reduce recidivism of homeless, develop system in Jail and Hospital to target homeless cycling through institutions (1.3.c)		IS	
Expand rental education "Rent Well" program (1.4)		H	∞
Participation at the Oregon Ending Homelessness Advisory Council (1.5)	EHAC has not met since 10/21/11	HS	
Solicit homeless consumer representation in CoC program planning and committees (1.6)		All	∞
Provide Family Mediation and Reunification for youth (1.7)		YTH/ HEN	
Expand HomePlate Program and develop drop-in center for youth (1.7.c)	10/12/12 - 3 <sup>rd</sup> location opened at Merlo High, Beaverton	YTH	☑
Develop sustainable funding for Safe Place Youth Shelter (1.8.a)		YTH	
Homeowner assistance provided by Oregon Mortgage Payment Assistance Program and SB1552 Foreclosure Reform (1.9)		H	∞

### 2. Move People into Housing

Action Steps (Strategy #)	Status	Lead	
<b>Increase rental assistance to serve:</b>			
3 units (1-bedroom) permanent supportive housing for chronic homeless people (2.1.a)	3 units – New HUD Shelter+Care funding serving chronic homeless, cumulative total for 10-Year Plan = 21 units	MHSN/HS	☑
50 units <sup>1</sup> (SRO or 1-bedroom) Project-based Section 8 linked to services and case management for chronic homeless (2.1.b)	90 units - Project-based Section 8 awarded to the Housing TEAM Program, a Luke-Dorf 3-year program funded by SAMHSA that serves chronic homeless adults with mental illness	MHSN/HS	☑
10 units for chronic homeless families (2.1.c)	1 unit – Expansion of current Phase 4 program using County General Fund rental assistance	B2H JIT	∞
30 units singles/families, transitional housing 1-36 months (2.1.d)	18 units – Project Bloom Program (new 9/2012) 18 units – HopeSpring TH Program	H	☑
6 units Transitional Living Program (2.1.e)	6 beds – New project serving men by Transitional Youth 6 units – Transitional Living Program (TLP) by Boys&Girls	YTH	☑
Expand HUD-VASH voucher Veterans Affairs Supportive Housing (2.1.f)		HS	
140 units Short-term and Rapid Re-housing Rental Assistance, 1–12 months, linked with services and employment (2.2, 3.4, 4.2, 5.2)	11 units – Emergency Solutions Grant (new 10/2012) 50 units - Community Action rental assistance 12 beds - Homeless To Work program	IS/HS/ MHSNCC	∞
<b>Increase supply of housing units:</b>			
Section 811 funding for 15 units permanent affordable housing for extremely low-income persons with disabilities. (2.3)		PH/ MHSNCC	
5 units permanent affordable housing for extremely low-income persons, 30%AMI (2.4)		PH	
Create Risk Mitigation Pool (2.5)		PH	
County/City Tax Exemption Program (2.6.b)	Presentations to Special Districts, City and County	PH	∞
Increase private market partnerships (2.7)		PH/HS	

<sup>1</sup> Total of 90 Units Project-Based Section 8 Voucher are available, that includes 50 units identified for Year 5 in the 10-Year Plan, with additional units (vouchers) carried forward from the first RFP in Year 2 of the 10-Year Plan Implementation. See <http://www.co.washington.or.us/Housing/upload/2011-079P-Project-Based-Voucher-Program-2011.pdf>  
∞ = In-Process ☑ = Complete

[Approved by the HSSN – June 4, 2012]

10-Year Plan Implementation – Subcommittee and Others:

\*HWG = HSSN Work Group \*H = Homeless \*MHSNCC = Mental Health/Special Needs \*SR = Seniors \*PH = Permanent Housing \*IS = Income Support \*YTH = Youth  
\*HEN = Homeless Education Network \*JIT = B2H Team \*HS = Housing Services \*ICH = Interfaith Community \*DAVS = Disability/Aging & Veteran Services

Appendix M: Ending Homelessness Program Coordinator

### 3. Link People to Appropriate Services and Remove Barriers

Action Steps (Strategy #)	Status	Lead	
Create a <i>Coordinated and Centralized Assessment System (CCAS)</i> that refers people to appropriate housing and service programs based on need and ability to be self-sufficient (3.1)	Pat Rogers, Community Action, will present a proposed CCAS model at the 10/12/2012 HSSN Workgroup Meeting	HWG/H	∞
Expand Homeless Outreach (3.2)	9/4/12 – Expand by 3 outreach staff (total 5 FTE). Funding includes SAMHSA, PATH, and Other	MHSNCC/H	☑
Develop One-Stop Resource Center, original 10-Year Plan implement date in Year 5 (3.3)		MHSNCC	
Hold Project Homeless Connect event to engage under-served homeless persons and develop new community resources (3.3.e)	7 <sup>th</sup> Annual – Friday, January 25, 2013 <a href="http://www.phcwashco.org/">http://www.phcwashco.org/</a>	VAN/Sonrise Church	∞
Increase access to case management and supportive services for clients receiving rental assistance (3.4)		H/MHSNCC	
Expand Veteran Services and housing opportunities (3.6)	35 households – Supportive Services for Veteran Families (new 10/2012)	VA/DAVS	
Increase Child Care Resources (3.7)		H	
Expand Food/Nutrition Programs (3.9)		PH/H	
Develop Unified Housing Screening Policy linked to 2.5 Risk Mitigation Pool (3.10)		PH/MHSNCC	

### 4. Increase Income Support and Economic Opportunities

Action Steps (Strategy #)	Status	Lead	
Sustain and expand Supported Employment or other job coach/mentorship programs (4.2.b)	Work Experience Intermediary (WEXI) work-based program for youth	MHSNCC/IS	∞
Reduce barriers to accessing SSI/SSDI and mainstream benefits (4.3)		IS/MHSNCC	
Sustain WSI Aligned Partner Program to increase income self-sufficiency (4.5)		B2H JIT	
Increase access to employment for persons with past criminal history (4.6)		H	

### 5. Expand Data Collection

Action Steps (Strategy #)	Status	Lead	
Expand number of HMIS users (5.1)		All	∞
Expand HMIS data collection and reporting variables in support of HEARTH Act, e.g. length of homelessness, recidivism (5.2)		All	∞
Annual analysis on intervention impact of systems and programs, criteria evaluation process (5.3)	Cost Study on homelessness, estimated available by December 2012	HSSN/HPAC/HS	∞
OR-506 CoC participation in national Annual Homeless Assessment Report (AHAR) (5.4)	Reporting period 10/1/2011 – 9/30/2012. Report submitted to HUD by Washington County Housing Services	HS	∞
Perform comprehensive Point-In-Time Homeless Count (5.5)	Homeless count period 1/22/2013 to 1/31/2013	H/HS	∞

### 6. Implement Public Education on Homelessness

Action Steps (Strategy #)	Status	Lead	
Website, Presentation, Media (6.1)		HSSN/HS/IFCH	∞
Annual 10-Year Plan Homeless Assessment Report (6.2)	2012 Homeless Assessment Report (Year 4 Outcomes) published date TBD	HS	
Public Education Campaign, Town Hall, Forum, Roundtable discussions (6.3)	11/16/12 - Real Choice Forum: Building Sustainable Partnerships for Housing and Services	IFCH	∞

∞ = In-Process ☑ = Complete

[Approved by the HSSN – June 4, 2012]

10-Year Plan Implementation – Subcommittee and Others:

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\*HEN = Homeless Education Network \*JIT = B2H Team \*HS = Housing Services \*ICH = Interfaith Community \*DAVS = Disability/Aging & Veteran Services

Appendix M: Expanded Homeless Program Coordinator