



## HOUSING and SUPPORTIVE SERVICE NETWORK

*Providing a Continuum of Care for Vulnerable Populations in Washington County*

**Wednesday, November 3, 2021 - 8:30 to 10:00 a.m.**

Zoom <https://us02web.zoom.us/j/86437839959?pwd=UTYweFhuV0dEZ2hhVDUxUENBVU4xUT09>

Meeting ID: 864 3783 9959, Passcode: 384195; By phone dial (253)215-8782

### AGENDA

- I. **INTRODUCTIONS: 8:30 a.m.**
  - Mental Wellness Moments (MWM) are brief daily practices of self-care and wellness.
- II. **MEETING MINUTES: 8:35 a.m.**
  - **Action:** Approve the October 6, 2021 meeting minutes.
- III. **GUEST SPEAKERS: 8:40 a.m.**
  - Josh Legere, Washington County Department of Housing Services  
[Homeless Encampment Management Program](#)
- IV. **GENERAL BUSINESS: 9:00 a.m.**
  - Winter Shelters and Metro [Supportive Housing Services Program](#) – Alex Devin
  - HOME-ARP Program Update – Ann Hawkins
  - [CoC Governance](#) policy to add Culturally Specific Organization to [Membership](#) – Blair Schaeffer-Bisht, Lydia Radke and Vara Fellger  
**Action:** Recommend the CoC Board amend the CoC Governance Policy to add Culturally Specific Organization Position to CoC Board Membership.
  - [FY2021 CoC Consolidated Application](#) Request for \$4,400,262 – Annette Evans
  - Subcommittee Reports
    - Children (Homeless Education Network) – David Pero
    - Youth – Drew Williamson
    - Homeless Outreach – Pat Rogers
    - DD Dialogue – Gordon Teifel
    - Veterans and Seniors – Gary Smith and Yvette Potter
    - [HMIS](#) – Angela Mullins
    - [HSSN CoC Board](#) – Annette Evans
    - [Homeless Plan Advisory Committee](#) (HPAC) – Annette Evans
- V. **ANNOUNCEMENTS: 9:50 a.m.**
- VI. **ADJOURNMENT: 10:00 a.m.**

Next Meeting: Wednesday, December 1, 2021

Guest Speaker(s):

Brandon Schrader, *Low-Income Employment and Housing Implications*

Angela Mullins and Pat Rogers, *2022 Point-In-Time (PIT) Homeless Count (Sheltered and Unsheltered)*

The HSSN is open to the public and all are invited to join – see [HSSN](#) website for additional information and past meeting agenda, minutes and handouts.

Comments regarding the agenda can be directed to Annette Evans, Homeless Program Manager, at 503-846-4760 or email [Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us)

#### Department of Housing Services

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**HOUSING AND SUPPORTIVE SERVICES NETWORK**  
**Providing a Continuum of Care (CoC) in Washington County**  
October 6, 2021, 8:30 a.m. (Virtual Meeting)

**Mission: Housing and service provider agencies working to bring a broad spectrum of organizations together as partners in the community to perform strategic planning, gaps analysis, prioritize resources needed to provide a continuum of care for individuals and families who are at-risk or experiencing homeless.**

**ATTENDEES:**

Aguilar, Maria—City of Beaverton	Lamberger, Katie—Oregon DHS SSP
Alexander Sheridan, Allie—WC Health and Human Services	Ludlam, Mandie—Community Housing Fund
Angeles, Nic—Housing Independence	McCauley, Ryan—Boys & Girls Aid
Aragon, Karol—Beaverton SD	Mercer, Annette—Good Neighbor Center
Auslander, Jay—WC Mental Health	Montijo, Jennee—WC Health and Human Services
Bailey, Lisa—City of Beaverton	Moshkowski, Melody—The Salvation Army
Bernard, Kathleen—Good Neighbor Center	Mullins, Angela—WC Housing Services
Blasco, Martin—WC Cooperative Library Services	Nordhagen, Jay—Community Action Organization
Brownell, Amy—Ecumenical Ministries	Perkowski, Kaja—Open Door Counseling Center
Burnett, Amanda—DVRC	Pero, David—Forest Grove SD/HEN
Burnham, Jeff—New Narrative	Potter, Yvette—WC Disability, Aging & Veteran Services
Caballero Rubio, Maria—Centro Cultural	Ramos, Karina—Community Action Organization
Calvin, Mellani—ASSIST Program	Rogers, Patrick—Community Action Organization
Cardwell, Shawn—Forest Grove Foundation	Romero, Malu—New Narrative
Carlos Gonzalez, Juan—Centro Cultural	Rostampour, Theresa—Boys and Girls Aid
Chavez, Guadalupe—Virginia Garcia Memorial Health Ctr	Ruiz, Roseanna—CPAH Oregon
Colon Montesi, Jonath—Centro Cultural	Schaeffer-Bisht, Blair—WorkSystems Inc.
Coppiano, Zoi—Community Action Organization	Schimmel, Brian—Centro Cultural
Deters, Melia—Community Action Organization	Schwoeffermann, Ty—WC CAO//Housing Services
Devin, Alex—WC Housing Services	Sell, Wendy—LifeWorks NW
Dwyer, DaNene—Portland Community College	Smith, Gareth “Gary”—US Dept of Veteran Affairs
Emrick, Hannah—Boys and Girls Aid	Smith, Janeen—WC Housing Services
Evans, Annette—WC Housing Services	Smith, Mikaila—Providence
Fellger, Vara—WC Housing Services	Sparks, Amber—HomePlate Youth Services
Ferreira, Rosaisela—Community Action Organization	Sparr, Nina—US Dept of Veteran Affairs HUD-VASH
Fox, Karen—City of Tualatin	Stoller, Rick—Ecumenical Ministries
Franco, Magali—OHSU-Tuality Alliance	Swearingin, Nicole—New Narrative
Galian, Katherine—Community Action Organization	Tanner Tell, Jodi--
Garcia, Gracie--Bienestar	Taylor, Alex—Community Action Organization
Gibb, Courtney—Hillsboro SD/HEN	Taylor, Rowie—DVRC
Gnant, Brylee—Family Promise of Tualatin Valley	Trinkle, Jamie—Oregon Law Center
Gonzalez, Miguel—Open Door HousingWorks	Valencia Aguilar, Mari—WC Office of Community Dev.
Gramp, Heather—US Housing and Urban Dev (HUD)	Williams, Carrie—Community Action Organization
Hageman, Heidi—New Narrative	Williams, Stacy—WC Housing Services
Hawkins, Ann—WC Office of Community Development	Williamson, Drew—Boys and Girls Aid

Chair: Annette Evans, Public Agency Representative, [annette\\_evans@co.washington.or.us](mailto:annette_evans@co.washington.or.us)  
Co-Chair: Katherine Galian, Nonprofit Agency Representative, [kgalian@caowash.org](mailto:kgalian@caowash.org)

**I. WELCOME**

Mental Health Wellness Moment observed.

**II. APPROVAL OF MEETING MINUTES**

Motion: Approve September 1, 2021 meeting minutes.

Action: Katherine Galian  
Second: Melody Moshkowski  
Vote: 73% Approve, 23% Abstain (Consensus)

### III. GUEST SPEAKERS

#### Maria Caballero-Rubio, Centro Cultural, “Centro Cultural Turnkey Program.”

Maria provided an overview of Centro Cultural (“Centro”), a nonprofit organization located in Cornelius that was established in 1972 with a mission to meet the needs of the Latino community. She noted, Centro has been an incubator for the community with both Virginia Garcia Memorial Health Center and Adelante Mujeres. She joined the organization as Executive Director in April 2015 and the following year they opened a workforce center, Prosperidad, on the corner of 4<sup>th</sup> and Main Street in Hillsboro where people can come to improve their work skills or seek higher education. With their central location in Hillsboro, several organizations requested to partner with them to provide services and share space including Latino Network, Immigrant & Refugee Community Organization (IRCO) and Oregon Human Development Corporation. In 2021 they were awarded a Project Turnkey grant for \$2.2 million to purchase and convert the Forest Grove Inn into a transitional housing facility. That same year they also started their free food market, Centro Mercado, growing to a program distributing food to Western Washington County residents in need (including Cornelius and Forest Grove) six days per week from 9am-5:30pm. Through funding awarded by the legislature from the American Rescue Plan Act (ARPA), they were able to purchase a store front near Centro that will allow people to come in and select the foods they need.

She reviewed Centro’s five pillars of work, all under the umbrella of Economic Mobility Strategies and inline with their vision to provide everyone the ability to move up in the economic mobility scale. Using social media to raise funds, the Esperanza Fund was started in 2017 in response to the Trump Administration’s threat to shut down the DACA Program to help those who were brought to the United States as children with application fees and legal costs. The program was restarted in 2020, raising \$200,000 through social media, to help community members who fall through the safety net (do not qualify for SNAP, TANF or the economic stimulus) with financial help to pay rent, groceries and other expenses.

Casa Amparo (“House of Refuge”) is a transitional housing program established in response to the Latino community’s need for housing and made possible through a Project Turnkey grant award to Centro allowing them to purchase the Forest Grove Inn in May 2021 for \$2.2 million. Maria noted there had always been a large homeless population among Latinos (low income and undocumented folks in particular) who were invisible because they were taken into people’s homes (renting their garages, basements or extra bedrooms) until the pandemic struck. The fear of COVID made that housing option untenable resulting in people living in their cars and out on the street. Maria acknowledged the availability of motel vouchers was a godsend in helping those individuals. Centro is working on several aspects of housing stabilization with rapid rehousing and supportive services through funding from the Supportive Housing Services (SHS) Program. They are also looking at possibly acquiring other properties they may need. The ultimate goal is to teach people to live independently, to navigate services and ultimately be able to buy their own home. Forest Grove Inn includes 20 single units and four suites where families were currently residing and as of October 1 the facility began operation as “Bridge Shelter” serving homeless in Washington County. Centro intends to remodel the facility to include a kitchenette in each unit, a playground area for children, a common area near the front office for people to gather, a patio space added to the front lower units and a covered smoking area on the southside of the building. They are in the process of raising funds for the remodel which is expected to cost in the neighborhood of \$2 million. For more information contact Maria at [mcrubio@centrocultural.org](mailto:mcrubio@centrocultural.org).

**Is the Esperanza Fund still active?**

The fund continues to accept [donations](#) to provide financial assistance to those not eligible for federal funds.

**What is the timeline for the Casa Amparo remodel?**

The remodel is expected to be completed in May 2022 and they are in the process of planning how best to start remodeling while still housing homeless individuals.

**IV. GENERAL BUSINESS**

**A. New HOME-ARP Program (American Rescue Plan Act of 2021) – Ann Hawkins**

Included in the American Rescue Plan Act was \$5 billion to be administered by HUD through the HOME Investment Partnership Program to increase affordable housing to address homelessness. The Washington County Consortium (includes joint entitlement cities of Beaverton, Hillsboro and Tigard) has been allocated \$6,101,728 with 15% set aside for administration costs. Qualifying populations to primarily benefit from these funds include those who are homeless or at-risk of homelessness (McKinney Act 24 CFR 91.5), Fleeing/Attempting to Flee Domestic Violence, Dating Violence, Sexual Assault, Stalking (24 CFR 5.2003) or Human Trafficking (Trafficking Victims Protection Act of 2000) or other populations where assistance would prevent the family's homelessness or serve those with the greatest risk of housing instability. Eligible activities for the funds include affordable rent housing, tenant-based rental housing, supportive services and non-congregate shelter. HUD is allowing "pre-draw" of funds for program development.

Ann reviewed the next steps before funds can begin to be disbursed which included hiring additional staff for the management of the funds, community consultations to identify unmet needs/gaps and housing/supportive service delivery systems, development of an allocation plan including a public comment period, holding a public hearing and finally, approval of the allocation plan by the Board of County Commissioners. For more information contact Ann Hawkins at [ann\\_hawkins@co.washington.or.us](mailto:ann_hawkins@co.washington.or.us).

**Could a consultation at a HSSN meeting meet the program's requirements?**

Yes, a consultation at a HSSN meeting would be appropriate and desirable.

**B. FY2021 CoC Program NOFO Competition Timeline – Annette Evans**

Annette reviewed the timeline for submission of the CoC Program competitive application which included \$4,074,317 for Tier 1 projects, \$201,715 for Tier 2 (New CoC Bonus) projects and \$122,230 for CoC Planning. The goal was to submit the consolidated application to HUD by November 12. She reported having received timely applications from all projects who were looking to renew as well as from the new project being presented today.

**C. FY2021 New Project Proposal**

Presentation: Brian Schimmel, Centro Cultural, "Bridge Housing"

Brian provided an overview of the proposed rapid rehousing project that will use tenant-based rent assistance to provide 11 units in scattered-site housing with locally funded client-centered services targeted to equity-involved households and chronic homeless adults experiencing barriers to housing and employment. Centro would administer rent assistance from Casa Amparo (Bridge Shelter) via referrals through the coordinated entry system of which Centro performs coordinated entry assessment and referral. The project will leverage SHS Program funding in the amount of \$96,667 to provide supportive services and housing navigation to help households secure, stabilize and

maintain permanent housing. He reviewed the supportive and housing navigation services to be provided by the project, noting it will employ culturally specific services administered by Centro. He addressed the program's adherence to the various criteria within the scoresheet.

**What is the plan for housing stability after the 24-months of rent assistance has ended?**

If the program has maximized talent and assets, those households would have benefited from the workforce training and development available while in the program and have seen a boost in income to sustain their household. Otherwise, they will have access to the resources available to all chronic homeless beyond those 24 months.

New Project Scoring

Annette Evans reminded the membership of new project scoring eligibility limited to those agencies/individuals with attendance of more than 8 HSSN meetings during July 1, 2020 through June 30, 2021. A total of 26 agencies qualified to vote and had received an email communication describing the process. She shared the average cost per participant for completion of question 6/M. of new project scoresheet. Per the CoC Governance policy, agencies with a conflict of interest were advised to recuse from voting.

After the new project presentation, representatives of scoring eligible agencies (with more than one attendee) were moved to breakout rooms to huddle and complete a scoresheet. Scoring eligible agencies with one attendee remained in the main meeting room. Upon return to the main meeting room, all scoring eligible agency representatives submitted the new project scores in three polls, one for each section of the New Project Rating Tool and committed to supporting the electronic score with a paper scoresheet submitted upon conclusion of the meeting. Scores were totaled and submitted to the CoC Board for rating and ranking with other renewal project applications.

**D. Subcommittee Reports**

**Children (Homeless Education Network (HEN)):** *David Pero* [dpero@fgsd.k12.or.us](mailto:dpero@fgsd.k12.or.us)  
Next Meeting: October 21, 2021 at 10:00a.m. (virtual meeting over Zoom)

David shared the HEN was a network of McKinney-Vento Liaisons from the seven school districts across Washington County (Banks, Beaverton, Forest Grove, Gaston, Hillsboro, Sherwood and Tigard-Tualatin). He reported school was back in session and at the end of September the number of homeless students across the county was back at pre-pandemic levels. Forest Grove had 29, two of which were unaccompanied youth, Beaverton reported 519 homeless students, of which 52 were unaccompanied youth and Hillsboro had approximately 145. He shared, Dona Bolt, the McKinney-Vento Program Coordinator at the state announced plans to retire. Also, at the recent regular Monday meeting of statewide liaisons, the topic was the American Rescue Plan Act providing funding for homeless children and youth and relief for elementary and secondary schools. The funding has allowed for more liaisons and counselors at schools countywide. He noted all McKinney-Vento Liaisons collaborate with Second Home, HomePlate and Safe Place Youth Shelter.

**Youth:** *Drew Williamson* [dwilliamson@boysandgirlsaid.org](mailto:dwilliamson@boysandgirlsaid.org)

Next Meeting: TBD (Early November, 2021)

The Transitional Age Youth (TAY) subcommittee met on August 2 to primarily establish and re-establish connections. At their next meeting in early November they hope to hear how school was going from McKinney-Vento liaisons. They also hope to hear from Washington County's partner clinic in Hillsboro, Neighborhood Health Center. Drew introduced the new Safe Place Program Coordinator, Ryan McCauley, who joined Boys



and Girls Aid in early September. Theresa Rastampour, their Education Navigator has been participating in street outreach with HomePlate in Forest Grove every other week. Safe Place has also been continuing their Monday afternoon drop-in hours in Forest Grove, which was a collaboration with Second Home and HomePlate. Safe Place Youth Shelter will be providing an additional three beds during the four months the severe weather shelter is in operation and are hiring two new overnight staff to supplement the overnight staff currently on shift to accommodate and support extra youth in shelter.

**Homeless Outreach:** Pat Rogers [progers@caowash.org](mailto:progers@caowash.org)

Next Meeting: October 7, 2021 at 9:00 a.m.

Pat reported the county has a comprehensive street outreach program which includes outreach workers from six service providers contracted by Community Action Organization to provide regular street outreach across the county as well as Josh Neal from The Salvation Army. With the growth of the encampment at the carwash in Hillsboro, the team realized additional training of frontline staff conducting street outreach was needed as well as coordination/collaboration with Washington County Public Health who were conducting health and safety assessments at the encampment. Street outreach providers felt a requirement for core street outreach training for all frontline staff would be beneficial for providing a unified message when interacting with campers and hoped to recruit people with lived experience to do street outreach work as well. Geographic coverage was provided across the county including outlying areas in the rural west side of the county, Tualatin and Sherwood as well as the larger municipalities. They are also working with municipal public safety personnel on locations of camps and exchanging information regarding calls to the county or email inquiries to [outreachrequest@caowash.org](mailto:outreachrequest@caowash.org) and are currently providing same day responses.

**DD Dialogue:** Gordon Teifel [dearinc@me.com](mailto:dearinc@me.com)

Consulting services were needed to include or improve resident facilities or services at affordable housing projects. For more information, contact Families for Independent Living online at F4IL.org or Gordon Teifel, FFIL president, at 503-267-2041.

**Seniors:** Yvette Potter [Yvette\\_potter@co.washington.or.us](mailto:Yvette_potter@co.washington.or.us)

Yvette reported the Washington County Disability, Aging & Veteran Service's (DAVS) lobby is open 8am-5pm although visitors are encouraged to meet virtually or to conduct business via email, phone and mail. In July, staff were asked to come in once a week and they hoped to increase that to two days per week in August but due to the Delta variant and related county guidance, they are back to encouraging telework to the extent possible. They have also stopped most travel, tabling at community events, and hosting in-person events or meetings. Likewise, in-home visits with clients were curbed. All programs are up and running, but Oregon Project Independence (OPI) and Money Management are both operating with waitlists. For more information, please call the Aging and Disability Resource Connection (ADRC) at 503-846-3060.

**Veterans:** Gary Smith [gareth.smith@va.gov](mailto:gareth.smith@va.gov)

Next Meeting: October 18, 2021 at 10:30 a.m.

Gary reported the Veteran Subcommittee continues to case conference veterans on the third Monday of the month. John Jepsen, the new Case Manager for Supportive Services for Veterans and Families is attending the meetings as well. The Salvation Army facility on Farmington housing homeless veterans and families has openings. He shared The Salvation Army was awarded a grant to convert many of the double rooms at that facility into single occupancy rooms which may take up to 24 months to complete. VASH vouchers were still available and he was working with his team to utilize them.

**Homeless Management Information System (HMIS):** Angela Mullins

[Angela\\_mullins@co.washington.or.us](mailto:Angela_mullins@co.washington.or.us)

No report.

**HSSN CoC Board:** Annette Evans [Annette\\_evans@co.washington.or.us](mailto:Annette_evans@co.washington.or.us)

Next Meeting: October 8 at 8:30 a.m.

Annette reported the CoC Board will be meeting on Friday to finalize the CoC project rating and ranking process for the CoC Consolidated grant application. A proposal to expand the CoC Board with a Culturally Specific organization will also be discussed. She provided a [link](#) to the agenda.

**Homeless Plan Advisory Committee (HPAC):** Annette Evans

[Annette\\_evans@co.washington.or.us](mailto:Annette_evans@co.washington.or.us)

Next Meeting: October 21, 2021 2:30 p.m. – 4:30 p.m.

Annette reported at their next meeting, the HPAC will receive a report from Brandon Schrader, Oregon Department of Employment, on Low-Income Employment and Housing Implications. Additionally, they will hear from a workgroup charged with updating the HPAC Bylaws. She provided a [link](#) to the HPAC agenda which would be available by the end of the week.

## V. ANNOUNCEMENTS

- Drew announced Boys and Girls Aid was re-awarded a grant through Family & Youth Services Bureau (FYSB) to provide transitional living services for youth ages 16 through 21 and provide an additional six transitional living beds in two, 2-bedroom apartments.
- Gary Smith also reminded the membership that the Veteran Stand Down event was canceled.
- Yvette Potter shared the October agenda for [LINK UP for Older Adult Behavioral Health](#) being offered virtually on Thursday, October 21, 2021, 9:00am-10:30am.
- Yvette Potter also announced DAVS was accepting project proposal submissions now through October 21, 2021 for funding available to build connections and community with diverse older adults in Washington County. For more information, contact Kera Magarill at [kera\\_magarill@co.washington.or.us](mailto:kera_magarill@co.washington.or.us).
- Alex Devin shared the SHS Program recently held a Winter Shelter meeting that looked at the referral mechanism to be implemented for winter shelter this season. The group was in agreement that it should be a hybrid model. Outward facing to the community, a phone number at Community Action Organization would be posted on the website to place interested people on a list beginning November 15. The provider network will be provided a link to a web portal to start referring people as of November 1. The portal is only to be used by frontline workers, case managers, discharge planners to start putting people in those beds.
- Alex announced the phased assessments within Community Connect went live as of October 1 and training was in process. Melia Deters added the Community Connect phone number was closed this week as a result of the new implementation and no voicemails were being returned. The phoneline will be operational again beginning October 11.

## VI. ADJOURNMENT

The meeting adjourned at 10:11 a.m.

Minutes prepared by Vara Fellger, Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at [Annette\\_Evans@co.washington.or.us](mailto:Annette_Evans@co.washington.or.us)