

HOUSING and SUPPORTIVE SERVICES NETWORK Strategic Planning and Discharge Workgroup (The CoC Board)

Friday, October 11, 2019

8:30 to 10:30 am

Washington County Juvenile Services Building - Room 258
111 NE Lincoln Street, Hillsboro, OR 97123

AGENDA

Chair: Annette M. Evans, Washington County Department of Housing Services
Co-Chair: Katherine Galian, Community Action Organization

I. Introductions (8:30 a.m.)

- A) Welcome to our newest HSSN Workgroup member Sarala Ram, CODA Inc., representing populations with substance use disorders.

II. Public Comment (8:35 a.m.)

III. Approve Minutes (8:40 a.m.)

- A) Approve the August 9, 2019 HSSN Workgroup Minutes[Action]

IV. Business Items (8:45 a.m.)

- A) Severe Weather Shelter (SWS) Data Analysis and Findings – Professor Don Schweitzer, MSW, BSW, Pacific University
1. Discussion on funding allocation to sustain/expand winter shelter operations scheduled to open 11/2/2019 and close on 3/29/2020
 2. Discussion on process to achieve exits to permanent housing outcomes through alignment with the CoC system
- B) 2020 U.S. Census Service-based Enumeration Team scheduled 3/30/20, 3/31/20 and 4/1/20 – Annette Evans
- C) Project Reset and Court Ordered Fees and Fines – Attorney Ellen Johnson
- D) Review draft annual A Road Home: 2019 Challenges and Outcomes Report – Annette Evans
- E) HSSN Workgroup vacant position(s): Business Representative

V. Agency Announcements and Open Discussion (10:15 a.m.)

VI. 2019 HSSN Workgroup Meeting Schedule, 8:30 to 10:30 a.m. (10:25 a.m.)

- Friday, December 13, 2019
- Friday, February 14, 2020
- Friday, April 10, 2020
- Friday, June 12, 2020
- Friday, August 14, 2020
- Friday, October 9, 2020
- Friday, December 11, 2010

VII. Adjournment (10:30 a.m.)

The HSSN Workgroup is the CoC Board providing oversight to the continuum of care. Meeting are open to the public and all are welcome to attend. Comments and questions can be directed to Annette Evans at 503-846-4760 Annette_Evans@co.washington.or.us

HSSN STRATEGIC PLANNING AND DISCHARGE WORKGROUP
Administrative Board of the Continuum of Care in Washington County
Washington County Facilities Building, Conference Room 258
August 9, 2019

Role: The HSSN Workgroup (the CoC Board) is comprised of public and private representatives of the homeless subpopulations that exist within the CoC geographic region, a formerly homeless consumer representative, and the Emergency Solutions Grant recipient agency. The Workgroup is the jurisdictional CoC Administrative Board, as established by the HSSN Mission and Governance Policy.

Responsibilities: Perform CoC strategic planning, coordinate with and/or assist in State and local discharge planning, review performance outcomes of HMIS and HUD-funded programs, develop housing and service systems alignment, seek out and prioritize funding, and approve the McKinney-Vento Homeless Assistance grant application to HUD.

COC BOARD MEMBER PRESENT

- Brouse, Renee – Good Neighbor Center
- Calvin, Mellani – ASSIST Program
- Downen, Lindsay – Luke-Dorf, Inc.
- Evans, Annette – HSSN Chair
- Galian, Katherine – HSSN Co-Chair
- Gustafson, Hanna – Cascade AIDS Project
- Hille, Marcia – Sequoia Mental Health Services
- Logan-Sanders, Andrea – Boys & Girls Aid
- Pero, David – Homeless Education Network/
McKinney-Vento Homeless Student Liaison
- Rogers, Patrick – Community Action Org
- Schimmel, Brian – Old Town Church FG
- Teifel, Gordon – Families for Independent Living & DEAR
- Taylor, Rowie – Family Justice Center

COC BOARD MEMBER NOT PRESENT

- Schnitzer, Cole – U.S. Dept of Veteran Affairs
- Johnson, Ellen – Oregon Law Center
- Kalevor, Komi – Housing Authority of WashCo
- Valencia, Mari – Office of Community Dev.*
- Fischer, Shawn – WashCo Sheriff's Office
- Turner, Denise – Denise's Spa Petite

OTHER ATTENDEES

- Eckhardt, Kristy—WC Housing Services

*Indicates representative attending on behalf of elected Board Member not able to attend in person.

Chair: Annette Evans, Public Agency Representative Annette_Evans@co.washington.or.us

Co-Chair: Katherine Galian, Nonprofit Agency Representative kgalian@caowash.org

Meeting called to order at 8:30 a.m.

I. INTRODUCTIONS

II. PUBLIC COMMENT

No public comment.

III. APPROVAL OF MEETING MINUTES

Motion: Approve HSSN Workgroup April 12, 2019 meeting minutes.

Action: Gordon Teifel

Second: Katherine Galian

Vote: Approved, unanimous.

IV. BUSINESS ITEMS

A. Review CoC Program project rating (score results) and develop ranking order based on Project Performance and CoC Priorities

The CoC Board reviewed the CoC Rating and Ranking Policy and HUD priorities identified in the Notice of Funding Available (NOFA). Incorporation of HUD Threshold Tool and expanding the

performance criteria for rating into our process will provide a strong framework for implementing a data-drive rating and ranking process informed by system priorities and capacity analysis.

As outlined in the Request For Proposals issued on 7/11/2019, HUD will continue the Tier 1 and Tier 2 funding process. Tier 1 is 94% of the combined Annual Renewal Demand (ARD) for eligible renewal projects. Project applications in Tier 1 will be conditionally selected from the national highest scoring CoC to the lowest scoring CoC, provided the project applications pass both threshold review. Tier 2 is 6% plus any amount available for CoC Bonus projects (not including amounts available for DV Bonus projects). This does not include the amounts available for CoC Planning. If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 2. HUD will allow project applicants to apply for a new expansion project under the DV Bonus, reallocation, and CoC Bonus processes to expand existing projects that will increase the number of units, persons served, services provided to existing program participants.

On 8/7/2019, each project applicant and subawardee received a copy of the application score results. Renewal projects included a copy of the Annual Performance Report (APR) extrapolated from HMIS to demonstrate performance outcomes for the period 7/1/2018 to 6/30/2019. Annette Evans recapped the scoring process that took place at the August 7 HSSN CoC business meeting. Voting occurred per policy with one vote per agency based on attendance threshold with two agencies that recused themselves due to potential future involvement with the projects. A summary of the Rating and Ranking scoresheet was distributed that included each project with the score value assigned with a total of 52 points available for each renewal and new project applications.

Discussion and Questions Regarding the Rating and Ranking Process

Safe Haven Project Renewal

Lindsay Downen, Clinical Director, Luke-Dorf, Inc. commented on the ranking of Safe Haven with 28 of 52 points (the lowest rated project due to low bed utilization and low outcomes in exits to permanent housing). The low performance of the Safe Haven program is a result of double occupancy and small rooms have proven problematic for this chronic population. Safe Haven clients are experiencing acute symptoms of mental illness and rooming them with a stranger experiencing the same issues is not the best solution. Most of the clients of this program are unable to work due to disabilities resulting in challenges to increase income. Safe Haven is an expensive program with 24-hour day staffing and intensive case management services. Luke-Dorf is reevaluating how Safe Haven will operate moving forward with funding coming from sources should the HUD funds be reallocated to other projects.

Sojourner's House Renewal and Sojourner's House Expansion

Rowie Taylor questioned the Tier straddling process and what if we get the DV funds? It was explained that based on ranking the DV programs are currently placed in Tier 1, however if the application scores well enough to receive the DV Bonus funds the Expansion program would be removed from Tier 1 and funded by DV Bonus. If that happens the remaining Tier 1 and Tier 2 projects would slide up in ranking.

Shelter Plus Care Renewal (Straddle Tier 1 and Tier 2)

If the SPC renewal loses a portion of funds, Washington County will work with sponsor agencies to address other housing subsidy provided in a move-on preference. Approximately 40 households could be affected by this.

CoC Rapid Rehousing for Families

Pat Rogers inquired about HMIS data timeliness as a performance requirement and the fact that all agencies received zero points in this category. Kristy Eckhardt explained how data timeless is calculated by the number of days from project entry to HMIS data entry of the program start date

or program exit date. ServicePoint timestamps data in real time, so even though you can back date the system bases your timeliness from that. If agencies would like to receive points in this category next year they will have to determine how to achieve entering data in 6 days or less from program start and program exit.

HMIS, Reentry Housing, Housing Stabilization, Transitional Living Program, Hillsboro Graduated Independent Living, and FY2019 CoC Planning

No discussion on rating of these project applications.

In summary, the CoC Board discussion included ranking applications based on the score received out of the total 52 points available, with highest score ranked prior to lower scoring applications. The Safe Haven project would not be ranked, and instead be reallocated.

<i>Tier 1</i>	Ranking	Score
Homeless Management Information System	1	n/a
Reentry Housing (New)	2	48.5
Housing Stabilization Program	3	45.3
Transitional Living Program	4	42.8
CoC Rapid Re-Housing for Families	5	40.3
Sojourner's House	6	39.0
Sojourner's House Expansion (New)	7	39.0
Hillsboro Graduated Independent Living Program	8	36.5
Shelter Plus Care Renewal – Straddle Tier 1	9	36
<i>Tier 2</i>		
Shelter Plus Care Renewal – Straddle Tier 2	9	36
Shelter Plus Care Expansion (New)	10	36
<i>Reallocated/Rejected</i>		
Safe Haven	X	28
<i>Not Ranked</i>		
FY2019 CoC Planning	n/a	n/a

On or before August 15, notification letters will be emailed to each project applicant/subawardee advising on the HSSN Workgroup decision for rank order and acceptance or rejection of applications. Appeals process requires notification within 5 business days following the release of the notification letter.

Motion: Approve the FY2019 Project Priority Listing ranking to include reallocation of the Safe Haven project funds to higher ranking projects.

Action: Gordon Teifel

Second: Renee Brouse

Vote: Approved, unanimous.

B. OR506-CoC Racial Disparity Analysis—Annette Evans

A racial disparity analysis of the CoC was performed by the Board. Using the HUD Racial Equity Analysis Tool, a breakdown of persons served during the operating year October 1, 2017 to September 30, 2018 based on race and ethnicity was presented. The tool compares

race and ethnicity of the County population data against State population data, and the 2017 Point-In-Time Homeless Count data. The CoC used the Longitudinal Systems Analysis data to compare race and ethnicity of persons entering shelter and housing v. persons in permanent housing. When asked if the CoC is ensuring that staff at the project level is representative of the persons accessing services, it was the consensus of the Board that agencies try to hire a diverse workforce. Lindsay suggested forming a subcommittee to be charged with performing a more in-depth analysis of diversity, equity, and inclusion throughout the CoC. The Board determined that racial disparities exist as people of color are not represented in the permanent housing programs proportionately to the number accessing shelter and housing, as well as those engaged during the PIT Homeless Count.

C. FY2019/20 State Funding Allocation—Katherine Galian

Katherine consulted with the CoC Board on the budget for the \$2,009,845 in EHA and SHAP funds allocated by the Oregon Housing and Community Services (OHCS). The monies will be distributed to all parts of the homeless system, starting with Outreach through Community Capacity Building. OHCS held back 10% of funds to invest \$5 million for capital improvement projects, an estimated \$1.5 million for Winter Shelter operations and \$3.5 million in competitive shelter capital funds. Katherine provided a handout that outlines the breakdown of funds. The overall gain in funding of \$159,814, includes removing the one-time funding provided last year of EHA Discretionary and HB5210 funds that helped to fund street outreach and Severe Weather Shelters (SWS). No funds were allocated to Hotel/Motel Voucher, but it was left in the overall budget to retain the option to move extra money to this category. Funds need to demonstrate if a program is successful in reducing the length of time homeless, incidents of homelessness, and number of unsheltered individuals, or increased exits to permanent housing they received a larger percentage of funds.

D. Court Ordered Fees and fines—Attorney Ellen Johnson

This item is carried forward to the October meeting.

E. A Road Home: 2019 Challenges and Outcomes—Annette Evans

Data is being extrapolated from HMIS to use in the annual report. Annette will be writing a draft report to present at the October 11 meeting. The report will go to the Homeless Plan Advisory Committee (HPAC) for final review and recommendation to present to the Washington County Board of Commissioners, and then distributed publicly.

V. AGENCY ANNOUNCEMENTS AND OPEN DISCUSSION

Annette announced the resignation of CoC Board Member, Kelly Lesmeister from CODA, Inc. Nominations for this vacancy are being accepted and will be voted on by the HSSN.

VI. WORKGROUP MEETING SCHEDULE – SAVE THE DATE

- Friday, October 11, 2019
- Friday, December 13, 2019

VII. ADJOURNMENT

The meeting adjourned at 10:30 a.m.

Minutes prepared by Kristy Eckhardt, Washington County Housing Services

HANDOUTS

- *CoC Racial Equity Analysis Tool*
- *EPIC Card for Oregon's Homeless Services System*
- *State Funding Allocation*
A Road Home Work Plan July 2019 – July 2020

To be added to HSSN Workgroup email list, or the HSSN Coordinated and Centralized Assessment System, contact Annette Evans at Annette_Evans@co.washington.or.us.