

HOUSING and SUPPORTIVE SERVICES NETWORK Strategic Planning and Discharge Workgroup (The CoC Board)

Friday, October 9, 2015

8:30 to 10:30 am

Washington County Public Services Building - Room 105/115
155 North First Avenue, Hillsboro, OR 97123

AGENDA

Chair: Annette M. Evans, Washington County Department of Housing Services

Co-Chair: Katherine Galian, Community Action Organization

I. Introductions (8:30 a.m.)

II. Approve Minutes (8:35 a.m.)[Action]

A) August 14, 2015 HSSN Workgroup Minutes

III. Business Items (8:40 a.m.)

A) Update: Legal Clinic Initiative

B) Update: Standardize Conversion Rate for Community Service Work

C) Accept resignation from the HSSN Workgroup submitted by Ms. Lauren Sechrist effective 11/1/2015. Open election for ESG/CDBG/HOME Representative.

D) FY2015 McKinney-Vento CoC Program Grant Application \$2,728,665 Annual Renewal Demand (ARD)

a. Discussion on HUD requirement to respond to new renewal application questions that include:

i. Low barrier access to HUD-funded programs using 'housing first' – Points identified for Ranking and Rating[Action]

ii. Job and Income Growth, to include leveraging mainstream resources.

iii. Outreach and provider engagement to know unsheltered people.

b. OR-506CoC Tier 1 and Tier 2 Ranking and Rating

i. ...\$409,250 = PSH/RRH Bonus – Review project scores from HSSN and approve project(s) for inclusion in application.....[Action]

ii. \$2,319,365.27 = Tier 1 ARD

iii. \$ 409,299.75 = Tier 2 ARD (Below Funding Line) – Selected Tier 2 project(s). Propose Shelter Plus Care "straddle" that may result in loss of administrative funds and \$380,648 rent subsidy for estimated 45 current households (45 x \$8425/yr). Develop strategy to address potential loss of funding.

iv. ...Adopt Tier 1 and Tier 2 Ranking and Rating of Projects for FY2015 CoC Program Grant Application[Action]

IV. Agency Announcements and Open Discussion (10:15 a.m.)

V. Workgroup Meeting Schedule, 8:30 to 10:30 a.m. – Save the Date

- Friday, December 11, 2015
- Friday, February 12, 2016
- Friday, April 8, 2016
- Friday, June 10, 2016
- Friday, August 12, 2016
- Friday, October 14, 2016
- Friday, December 9, 2016

VI. Adjournment (10:30 a.m.)

HSSN STRATEGIC PLANNING AND DISCHARGE WORKGROUP

Administrative Board of the Continuum of Care in Washington County

Public Service Building Conference Room 105/115

August 14, 2015

Workgroup

Role: The Workgroup is comprised of public and private representatives of the homeless subpopulations that exist within the CoC geographic region, a formerly homeless consumer representative, and the Emergency Solutions Grant recipient agency. The Workgroup is the jurisdictional CoC Administrative Board, as established by the HSSN Mission and Governance Policy.

Responsibilities: Perform CoC strategic planning, coordinate with and/or assist in State and local discharge planning, review performance outcomes of HMIS and HUD-funded programs, develop housing and service systems alignment, make funding decisions, and approve the McKinney-Vento Homeless Assistance grant application to HUD.

ATTENDEES:

Burton, Valerie – Luke-Dorf, Inc.

Bundy, Valerie – Monika's House

Clevidence, Veronica – Wash. Co. Housing/HMIS

Duncan-Perez, Martha – Wash. Co. Reentry Council

Erickson, Dennis – Community Corrections

Evans, Annette – Wash. Co. Housing Services

Galian, Katherine – Community Action Organization

Harbin, Angie – Cascade AIDS Project

Hille, Marcia – Sequoia Mental Health Services, Inc.

Knapp, Mona -- Luke-Dorf, Inc.

Pero, David – Homeless Education Network

Rogers, Pat – Community Action Organization

Schwab, Jack – Good Neighbor Center

Sechrist, Lauren – Office of Community Development

Stoullil, Vera – Boys and Girls Aid Society

Taylor, Molly – Oregon Department of Human Services

Valfre, Adolph "Val" – Wash. Co. Housing Services

Werner, Judy – Lutheran Community Services NW

Winnie, Lana – Lifeworks NW

Chair: Annette Evans, Public Agency Representative Annette_Evans@co.washington.or.us

Co-Chair: Katherine Galian, Nonprofit Agency Representative kgalian@caowash.org

Meeting called to order at 8:30 a.m.

I. INTRODUCTIONS

II. APPROVAL OF MEETING MINUTES

Motion: Approve Workgroup meeting minutes for June 12, 2015.

Action: Dennis Erickson

Second: Vera Stoullil

Vote: Approved - Unanimous

III. BUSINESS ITEMS

A) Legal Clinic Initiative– Annette Evans

Annette Evans shared that a meeting to discuss plans for a legal clinic in Washington County was held last week attended by herself, Dennis Erickson, Ellen Johnson representing the Oregon Law Center (OLC), Mellani Calvin with the ASSIST (Assertive SSI Service Team) Program, City of Hillsboro Representative Tami Cockeram, and City of Beaverton Representative Alan Trunnell. It was decided that the single point of contact for scheduling appointments will be the Washington County Law Library. OLC will be notified of appointments, and the plan is to schedule about six appointments per month until there are more attorneys. One clinic will be held each month, alternating between Hillsboro and Beaverton, keeping the same locations and attorneys each time. As there is no funding for this initiative, everything is being done pro bono, which speaks to the collaborative atmosphere in Washington County.

Annette plans to have the flyers finished by mid-September, and will share them when they are completed. Annette was asked what types of locations are being considered, and she shared that public libraries are the ideal locations due to centralized locations, ease of transportation and public areas which reduce the risk factor.

Pat Rogers said that some of the types of issues the legal clinic expects to address are criminalization of homelessness such as sleeping on the sidewalk and wage garnishment. As an example, he cited foster care reunification, which frequently results in wage garnishment for the foster care bill, forcing households to choose between housing and paying the bill.

There was discussion regarding whether to have a clinic in the Tigard/Tualatin area. Pros and cons were mentioned, and Annette said she will take the question back to the initiative workgroup for further discussion.

B) Homeless Plan Advisory Committee (HPAC) Support of Standardized Conversion Rate for Community Service Work; Next Steps – Annette Evans

Annette reported the HPAC was told the status of the initiative to standardize conversion rates and they want to continue to pursue it further. Dennis added that the initial \$16.94 Oregon Bureau of Labor and Industry (BOLI) rate for landscaping has now been raised to over \$17 an hour. He stressed the need to continue to align the initiative with the BOLI prevailing wage. The HPAC members who will be on the committee as it moves forward again are Commissioner Schouten, Sheriff Pat Garrett, Director of Community Corrections Steve Berger, and Director of the Housing Authority, Val Valfre.

C) FY2015 McKinney-Vento CoC Program Grant Application \$2.8 million

Annette said that the Notice Of Funds Available (NOFA) has not yet been released, and she doesn't know when to expect it. She recommended starting the ranking and rating process to be prepared when the NOFA is released, even though some of the criteria might change. Annette provided a ranking worksheet and asked the group to rank the renewal projects based on last year's scoring criteria. Background was provided for programs that might not have scored well, but are still considered successful and in need of higher ranking, and some corrections were made on the worksheet.

With some discussion, the ranking was agreed upon as follows:

1. Shelter Plus Care Chronic Homeless Individuals
2. Shelter Plus Care Renewal
3. SafeHaven
4. Hillsboro Graduated Independent Living
5. Tri-Haven
6. Housing Stabilization
7. Transitional Living Program
8. CoC Rapid Re-housing

The remaining programs will be ranked after the NOFA is released.

Motion: Approve preliminary ranking with 4 programs to be determined after NOFA release.

Action: Mona Knapp

Second: Jack Schwab

Vote: Approved - Unanimous

D) Review Community Plan Summary to end Veteran Homelessness – Pat Rogers

Pat Rogers said that the SSVF (Supportive Services for Veterans and Families) Community

Plan Summary was provided for communities to track their progress toward “functional zero” homelessness for veterans, which is the goal for January 2016. The working definition of functional zero is providing housing for all those we know are homeless. Pat received the tool in April and it was submitted on April 30. He explained that the tool holds jurisdictions accountable starting at the Point In Time Count.

Pat feels that this tool could be used as a template for the CoC as we move toward the goal of ending homelessness. It was created to be updated periodically as each goal is reached, and the first step is to know each homeless veteran by name. Theoretically, this is already possible for Washington County through Community Connect and various forms of outreach. The second step is to offer shelter to all those who need it. The problem with this step is that while shelter can be offered, there aren’t enough beds available for all who need them. Also critical is getting the word out to all those who might not yet have reached out to us.

Pat said that jurisdictions that have been able to show some progress using the tool have been able to garner support from their elected officials. One example of this is The Mayor’s Challenge, which has made great strides around the country in implementing this system. Annette mentioned that since all Washington County Veterans currently need to go to the CRRC (Community Resource and Referral Center) in Portland, there is no easy way to provide intake for veterans. Initially, veterans were able to come to the Washington County CBOC (Community Based Outpatient Clinic) and apply for VASH (Veterans Affairs Supportive Housing program) vouchers, but the VA decided there wasn’t enough room for them at the CBOC. Val Valfre said he is working with the VA to provide safe parking for employees to come back to the CBOC and offer assistance to Veterans here in Hillsboro. Marcia Hille said the Portland Business Alliance has been a significant supporter of this initiative in Portland.

There was discussion as to how a jurisdiction achieves functional zero when there are transitional housing and shelters – both of which count as literally homeless – built into the system. Would it mean that if either of these are in use, a jurisdiction is not meeting the functional zero definition? Pat clarified that functional zero is getting to the point that the community can successfully respond to each new situation as it arises.

E) CoC Governance, Review of Policies – Annette Evans

The CoC is required to review and make necessary updates to policies annually. The policy scheduled for review this month is CoC Governance. Annette reviewed the current policy on governance and has provided some recommended changes. Other changes were discussed as well, with the responses captured by Annette. She will make appropriate changes per the discussion, and will submit to the Workgroup for review.

Q. Are members individuals or representatives of a specific organization?

A. Individuals are voted to the position by the HSSN because of their expertise in a specific area. This will be clarified in the policy.

Q. Are member designees entitled to the same voting privileges as members?

A. Yes.

Q. How many meetings must a member attend in order to retain membership?

A. 60% of the meetings must be attended in order to retain membership.

Q. It says “member agencies can resign...”

A. Should be changed to “members can resign...”

Q. If a member does not attend 60% of the meetings, how will this be addressed?

A. The Chair or Co-Chair will provide a warning when meetings are missed, followed by removal if 60% of the meetings are missed.

Motion: Recommend the CoC Governance Policy changes as discussed, pending approval of final version.
Action: Judy Werner
Second: Vera Stoullil
Vote: Approved – Unanimous

Annette said there is still a need to provide a representative from the business sector, and asked that members do some outreach to find interested individuals.

F) Review draft of Continuum of Care (CoC) Program Administrative Plan – Annette Evans
Annette is incorporating HUD changes into the plan, and will keep the Workgroup apprised of her progress.

IV. ANNOUNCEMENTS AND OPEN DISCUSSION

- Valerie Burton announced Community Connect Oversight Committee has agreed to add the question Emergency contact/Next of kin to their intake following a situation in which a local homeless individual had passed away and there was a need to notify his family. This has come up before, but now that we have a centralized intake program in Community Connect, it's much easier to capture that information.
- David Pero announced that Forest Grove schools are starting September 1.
- Mona Knapp announced that the CABHI (Cooperative Agreement to Benefit Homeless Individuals) team is transitioning to a more streamlined system utilizing CDBG (Community Development Block Grant) funds. The plan is to house 30 people in the coming year.
- Jack Schwab announced a trucker asked if the Good Neighbor Center (GNC) would be interested in 42 cases of ginger beer that were damaged and thus undeliverable. The cases were accepted, and now GNC is trying to give them away, because they don't have the space.
- Lauren Sechrist announced the upcoming CDBG Application Workshop will be Tuesday, August 18, 2015. Public Services will be held at 9am.
- Vera Stoullil announced since the additional RHY (Runaway Homeless Youth) money was allocated by the state, the Oregon Alliance of Children's Programs has submitted a recommendation to the Oregon Department of Human Services as to how they would like to see money allocated. The hope is that the money will go toward investing in the stabilization of shelters already funded, requests for proposals that are not yet funded, street outreach, and extending funds to an area without existing services. Vera will be testifying at the legislature in September, and will ask for an update on the statewide steering committee's progress, as there has been no word on how these resources will be allocated.
- Valerie Bundy announced the DVRC's (Domestic Violence Resource Center) 40th anniversary in September. There will be an Autumn Affair celebration on September 26 at NW Events and Environments in Hillsboro. The DVRC is also hoping to place up to five households in their new transitional housing program, Mary Mac House, on October 1. Valerie will continue to be director for both programs.
- Dennis Erickson announced that with the increasing number of female offenders eligible for prison, the decision was made by Community Corrections to increase funding for community programming rather than increasing prison beds. There will be a resource in January which will enable them to establish a house and support for women with children, with funding for 18 months. Pat Rogers asked if there is a specific offense behind the increase in women offenders, and Dennis responded that the biggest driver is chemical dependency issues. Lana Winnie said Lifeworks has a similar program operating in Multnomah County that has been very successful.
- Annette Evans said will let the Workgroup know as soon as she receives the NOFA.

V. WORKGROUP MEETING SCHEDULE – SAVE THE DATE

- Friday, October 9, 2015
- Friday, December 11, 2015

VI. ADJOURNMENT

The meeting adjourned at 10:24 a.m.

Minutes prepared by Veronica Clevidence, Washington County Department of Housing Services

To be added to HSSN Workgroup email list, or the HSSN Coordinated and Centralized Assessment System, contact Annette Evans at Annette_Evans@co.washington.or.us.