



HOUSING and SUPPORTIVE SERVICE NETWORK

Providing a Continuum of Care for Vulnerable Populations in Washington County

Wednesday, May 3, 2017

8:30 to 10:00 a.m.

>>> The Beaverton Building at “The Beaverton Round”, Third Floor Training Room <<<
12725 SW Millikan Way, Beaverton, OR 97005-1641

AGENDA

I. INTRODUCTIONS: 8:30 a.m.

II. GUEST SPEAKERS: 8:35 a.m.

- Ms. Marlys Petersen, Safe Families For Children
“Programs and Services provided by Safe Families”
- Mr. Pat Roger, Community Action Organization
“Census Results for 2017 Point-in-Time Homeless Count”

III. APPROVAL OF MEETING MINUTES: 9:15 a.m. Action Item

IV. REPORTS AND PROGRAM UPDATES: 9:20 a.m.

- Subcommittee Reports
 - Children (Homeless Education Network)
 - Youth
 - Homelessness
 - Permanent Housing
 - DD Dialogue
 - Mental Health and Special Needs Community Consortium Steering Committee
 - Veterans
 - Washington County Reentry Council
 - Seniors
 - “Community Connect” Oversight Committee
- Strategic Planning and Discharge Workgroup [the CoC Board]
- Homeless Plan Advisory Committee (HPAC)
- Homeless Management Information System (HMIS)

V. GENERAL BUSINESS: 9:35 a.m.

- FY2017 CoC Program Grant Registration due 5/4/2017.
- HUD CPD 17-01: Notice Establishing Additional Requirements for CoC Centralized or Coordinated Assessment System
- HSSN Governance: Open nomination today with election at 6/7/17 meeting.
 - HSSN Co-Chairperson Position (2-Year Term 7/1/2017 to 6/30/2019)
 - HSSN Workgroup Position(s) (4-Year Terms 7/1/2017 to 6/30/2021)
 Positions represent subpopulations or community stakeholder as follows:
 - Business, Substance Addiction, Runaway/Unaccompanied Youth, and Mainstream Resource Provider

VI. ANNOUNCEMENTS: 9:45 a.m.

VII. ADJOURNMENT: 10:00 a.m.

Next Meeting: Wednesday, June 7, 2017

Comments or questions regarding the agenda can be directed to Annette Evans at 503-846-4760



HOUSING AND SUPPORTIVE SERVICES NETWORK
Maintaining a Continuum of Care in Washington County
Beaverton Building
April 5, 2017 at 8:30 a.m.

Goal: Housing and supportive service agencies working to bring a broad spectrum of organizations together as partners in the community to secure funding and other resources needed in providing a continuum of care for individuals and families who are homeless or with special needs.

ATTENDEES:

Adams, Jessica—Community Action Organization	McKenna, Julia—Fair Housing Council
Barbieri, Jim—Family Promise of Washington County	McVey, Jaycanna—Washington County Housing Services
Becker, Emily—Oregon Food Bank	Murray, Jill—CODA Inc.
Browning, Rose—Good Neighbor Center	Nelson, Barbara—Veteran Family Resource Center
Burnham, Jeff—Luke-Dorf, Inc.	Orr, Patrick—Cascade AIDS Project
Calvin, Mellani—Program ASSIST	Perkowski, Kaja—Open Door Counseling Center
Carlsen, Kurt—Worksource Oregon	Pero, David—Homeless Education Network
Dalton, Deanna—Impact NW/SSVF	Petersen, Marlys—Safe Families for Children
Deppa Emma—City of Beaverton	Portman, Cheri—Job Corps
Dix, Louise—Fair Housing Council	Proctor, Jennie—Community Development, WC Office
Doty, Julia—Northwest Housing Alternatives	Ram, Sarala—CODA Inc.
Earp, Eric—Bridges to Change	Rees, Kari—Bridges to Change
Eby, Hannah—Community Action Organization	Ritter, Jeanne-Marie—Domestic Violence Resource Center
Evans, Annette—Washington County Housing Services	Rogers, Pat—Community Action Organization
Green, Caleb—Care Oregon	Rustad, Rachel—Northwest Housing Alternatives
Heart, Annie—Family Promise of Washington County	Salvon, Jeff—City of Beaverton
Hernandez-Fuerte, Isobel—Impact NW	Schwab, Jack—Good Neighbor Center
Herron, Carol—St. Anthony's Shelter	Seaton, William—Oregon Military Support Network
Hulette, Chris—Northwest Housing Alternatives	Seward, Michelle—LifeWorks NW
Lesko, Lisa—Community Partners for Affordable Housing	Stoller, Rick—Ecumenical Ministries, Second Home
Linder, April—Housing Independence	Teifel, Gordon—Families for Independent Living & DEAR
Ludlam, Mandie—Community Housing Fund	Trunnell, Alan—City of Beaverton, CDBG
Martinez, Omar—City of Hillsboro	Werner, Judy—Lutheran Community Services NW
Mattia, Matt—Wash. Co. Community Development	Williamson, Drew—Boys and Girls Aid

Chair: Annette Evans, Public Agency Representative annette_evans@co.washington.or.us
Co-Chair: Katherine Galian, Nonprofit Agency Representative kgalian@caowash.org

I. INTRODUCTIONS

II. GUEST SPEAKER

Affirmatively Further Fair Housing and Survey on Fair Housing Issues for Shelters and Transitional Housing

Ms. Louise Dix, Fair Housing Council of Oregon (FHCO) www.fhco.org

The presentation was set up to be a mini training with a survey for shelter specific issues at the end of the presentation. Also present was Julia McKenna for transgender and equal access questions. FHCO received a yearlong grant from HUD to update the Shelter Guide. FHCO welcomes input from stakeholders and person interested in being on a review committee when initial literature on Affirmatively Furthering Fair Housing is released.

Those that receive federal funds are responsible for Affirmatively Furthering Fair Housing. Protected classes are different under federal and state law that includes race, color, religion, national origin, sex, physical or mental disability and familial status. State protected classes also include: source of income, marital status, sexual orientation and gender identity on top of federal protection. Federal law is applicable even if you don't receive federal funds. Fair Housing includes disparate treatment (discrimination) and disparate impact (rules/practice that may have a discriminatory effect).

Shelter and Transitional Housing counts as dwellings, and although Emergency/Severe Weather Shelters are not yet considered dwellings, they are still subject to fair housing laws depending on the consecutive days of operation. It is up to the FHCO to advocate and education the public, providers, landlords, and renters.

Dwellings can, in some cases, include hotels and motels, usually stays of 3 days or more, and include emergency shelter and transitional housing. Suggestions: emergency shelters take this into consideration when writing policy, procedure and general rules and that all staff and volunteers have fair housing training. Consider your services agreement when trading for chores. Day centers are included with temporary shelter. Rules need to be enforced consistently and it is risky to make exceptions as it may be considered discrimination against another. There is a need to have consistent and objective admissions criteria. Giving out false information about availability, steering where a potential guest stays due to protected class is against Fair Housing law. Harassment, intimidation, threats and coercion due to protected class are all illegal and providers have a legal requirement to remedy resident on resident harassment, investigate and take action if it was based on protected class. All rules need to be behavior based, specifically when it comes to children. Terminate a tenant/guest only when there has been a violation.

Disclosure of a mental or physical disability is voluntary and the individual is not required to take part in services for disability. Reasonable Accommodations can be made through change of policy, procedure, rules, eligibility criteria (i.e. service or therapy companion animal) to meet the accommodation of the individual. All requests for a Reasonable Accommodation have to be considered. Provider verification is not always there nor is it necessary and a general reminder was given to make sure rules are on behavior (i.e. companion animal).

FHCO resolves 70% of complaints through informal resolution. Laws clarified over time through the courts. Funders may be liable as well; if issues arise. All programs should have Policy and Procedure outlining rules, acceptable/unacceptable behaviors as well as rights and responsibilities of provider/tenants.

Louise asked for feedback from providers in Washington County shelters. One provider asked, "Family reads rules, violates rules, cops get called, cops tell providers that they have to go through eviction process." Louise stated an eviction process cannot occur as they are not a tenant in this situation. However, Pat Rogers of CAO stated he has found that it is often up to responding officer regarding response to this issue and requested training to law enforcement be put on the FHCO radar. Jeanne-Marie Ritter of DVRC commented on problems accommodating multiple disabilities. The example given was regarding a companion animal for one client and allergies of another client.

Public accommodations for day shelters are not quite as stringent, in terms of protected classes, but equal access applies. Severe Weather Shelters are not yet legally considered dwellings, but may soon move that way.

Suggestions were requested and given on how to institutionalize upcoming changes. The following was suggested: consistent documentation, standardize training with online format preferred including an FAQ on liability questions.

Louise Dix will get information back to Annette for clarification on Reasonable Accommodations at Emergency and Severe Weather Shelters; the lengths a provider is to go to ensure a Reasonable Accommodation.

Pomeroy Place, 20 Units of Permanent Housing for Veterans

Julia Doty, Northwest Housing Alternatives, Director of Resident Services

Chris Hulette, Northwest Housing Alternatives, Housing Developer

Julia Doty introduced Chris Hulette to describe the building and leasing process. Northwest Housing Alternatives is a 35 year old nonprofit Affordable Housing provider responsible for 1800 affordable housing units in Oregon. Northwest Housing Alternatives programs focus on referring residents to resources as they want or need them, and focusing on supports already in place.

This will be the second Washington County project, Alma Gardens was the first with units set aside for seniors. It will have 20 1, 2 & 3, Bedroom units with veterans' preference. Of the 20, 5 are strictly VASH. The other 15 project based are 10, 2 bedroom and 5, 3 bedroom units. This is first project they have to serve veterans and families. Within the construction timeline, their goal is to make connections to those who already serve veterans to ensure the Veterans' preference is used and filled accordingly. Construction is now starting in Aloha just off TV Highway and 185th. The project will serve extremely low income households, 30% AMI, with no homeless criteria. It will be a Project Specific waitlist, may pull from other Section 8 waitlists. Best case scenario would be to fill whole project with Veterans. Construction completion estimated in October with lease up completed in the beginning of November. Work is currently taking place in the areas of screening criteria, MOUs, waitlist with County, etc. Until the waitlist opens, they are starting an interested party list. Information flyers are available along with business cards and contact information.

II. APPROVAL OF MEETING MINUTES

Motion: Approve the March 1, 2017 HSSN meeting minutes.

Action: Jack Schwab

Second: Judy Werner

Vote: Approved, unanimous.

III. GENERAL BUSINESS

Election to fill vacant position on HSSN Workgroup (CoC Board) for position representing HIV/AIDS population

A vacancy has been created by Angie Harbin, Director of Housing and Services, who has left Cascade AIDS Project. Two nominations to fill the vacant position on the HSSN Workgroup: Patrick Orr, Manager of Supportive Programming and Nicki Turk, interim Housing and Services Director.

Two volunteers for election board were requested and filled by Jeanne-Marie Ritter of DVRC and Emma Deppa from the City of Beaverton. A paper private ballot process was performed, with votes tabulated electing Patrick Orr to the HSSN Workgroup.

Emergency Food and Shelter Program (EFSP) Proposed Allocation by EFSP Funding Category Phase 34

EFSP is a federal FEMA program under The Department of Homeland Security. Agencies cannot rely solely on EFSP funds, but use them as supplemental funding.

Annette Evans provided statistical and historical data of allocation of funds, including percentages for the Tri-County area. Multnomah County received 44.3% Clackamas county received 17.7% and Washington County received 38%, \$228,085, based on poverty and employment rates. Discussion is open for possible shifting of funds. The greatest need is across all areas including Off-Site Lodging which is previously unfunded.

Emily Becker from Oregon Food Bank advocating for Food/Meals stated the need is still high. Funds are given to partner agencies are straight pass through. In general, the need is for those impacted by the housing crisis, with some areas in stagnation and in others have a reduction of need. Continuing at same level of contribution would be great.

Pat Rogers from Community Action Organization advocated for Rent/Mortgage Assistance stating calls and walk-ins occur on a daily basis at Community Connect with at least 3-5 situations a day where Rent Assistance would resolve the situation with some ongoing assistance for 200 households and 300 households for one time rent assistance in the last year and are still unable to serve all those that apply for assistance. Keeping the current funding at 47% still make sense.

Jack Schwab from Good neighbor Center advocated for shelters stating there is still a need for emergency shelters. However, we should also pay more attention to preventive services to reduce those entering homelessness. Shelters serve a very basic role in the scheme of things, and it is better for a family and/or persons to remain housed. He stated he would be happy to keep something in the range now received.

Carol Herron of St. Anthony's Severe Weather Shelter advocated for Offsite Lodging proposing a 1% allocation for this area, specifically for Severe Weather Shelters in the case there is a specific shelter that cannot serve a family due to safety concerns around children, as an example. No other provider has sufficient funds set aside for this previously unmet need.

Motion: Approve the funding allocation that keeps Food at 23%, Shelter at 30%, and creates a new Off-Site Lodging allocation of 1%, and reduces 1% Rent/Mortgage Assistance to 46%

Action: Judy Werner

Second: Gordon Teifel

Vote: Approved, unanimous.

FY2016 CoC Program Application: Review FY2015 CoC Program Grant application score and celebrate the funding award valued at \$3,367,261.

Annette Evans is working with HUD on the FY2016 renewal grant agreements, and presented the scoring results of the FY2016 CoC Program Grant Application. Washington County scored 163.25 of 200 on the application, above the national Median Score 154.5. The CoC reviewed the HUD priority questions that included full points received: transparency with project review, housing inventory chart, ability to create system performance measures and strategic planning by housing veterans and housing first/low barrier housing. Where the CoC fell short: prioritizing needs and vulnerability, length of time homeless, number of permanently supportive housing for use by chronically homeless and RRH units available to families with children and all populations.

IV. ANNOUNCEMENTS

- All thanked Annette Evans for the 'Heavy Lifting' on the CoC grant application. Annette presented the members with vegetable and flower seed packets decorated with "Growing Our Success" that highlighted outcomes of the past year.
- Jean Marie Ritter reported Monica's House/opening for case manager as Clara is moving on. Posted on website.
- Rachel Duke reported Homeward Bound CPAH fundraiser on April 21st. Information available on website.
- Barbara Nelson reported open housing April 15th in Milwaukie at Veterans' Family Resource Center. NW Women's Veterans' Coalition is going to be working on Habitat Women's Build for Mother's Day. Willamette West Habitat for Humanity has a goal of building 10 houses for veterans this year.
- Fair Housing Council Oregon: If you have an interest in a Fair Housing training for your shelter for this spring, contact Louise Dix to get on the schedule.
- City of Hillsboro Community Impact grant applications due Friday by 5pm.
- Job corps free residential job training programs have openings for youth ages 16-24 years old.
- Introduction to new Family Advocate, Jim Barbieri at Family Promise of Washington.
- Public Hearing for 2017 Action Plan is taking place directly after HSSN meeting.

V. ADJOURNMENT

The meeting adjourned at 10:06 a.m. The next meeting is May 3, 2017, at 8:30 a.m.

Minutes prepared by Jaycanna McVey
Washington County Department of Housing Services

To be added to the HSSN email list, contact Annette Evans at Annette_Evans@co.washington.or.us