



**DATE:** November 12, 2020  
**TO:** Washington County Solid Waste Advisory Committee  
**FROM:** Kathy Folsom, Senior Policy Coordinator  
**RE:** Proposed Solid Waste Advisory Committee Bylaws

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## **Background and summary**

Currently, Staff is proposing revisions to Washington County Code Chapters 8.04 and 8.08 that pertain to the Solid Waste Advisory Committee (Committee). The proposed code revisions regarding membership and other topics are also implemented through the Committee bylaws. The Committee bylaws were last reviewed in 2012 and will need to be updated to reflect the revised Code and other details, if approved by the Board of Commissioners (Board).

## **Discussion**

Staff has developed draft proposed bylaws that govern the operation of the Committee. The proposed bylaws cover topics including the purpose, membership, officers, meetings, rules of order, the relationship of the Committee to the Board and staff, and other amendments (see Exhibit A).

Proposed bylaws include topics related to:

- Committee name
- Membership
- Term limits
- Public/industry member configuration
- Voting responsibilities
- Designation of annual meeting for training/ongoing education
- Additional duties related to the Solid Waste Disposal Code

## **Next Steps**

At the November 17, 2020 Board work session, staff will be presenting proposed amendments to the Code that pertain to the Committee. Upon receiving direction from the Board to file Code revisions, staff plans to bring the proposed bylaws back to the Committee's December meeting to provide opportunity for a full discussion. The Board will then review, revise if needed, and adopt the Committee bylaws

## **Exhibit:**

Exhibit A – Proposed Committee Bylaws