

**INTERGOVERNMENTAL AGREEMENT
FOR
FORMING AN EMS ALLIANCE IN WASHINGTON COUNTY**

This Intergovernmental Agreement (“Agreement”) is entered by and between Washington County, Oregon (the “County”), and all the entities signing below (the “Participants” or “Members”).

RECITALS

WHEREAS, Washington County maintains statutory authority for the regulation of emergency ambulance transport and must develop a plan pursuant to ORS 682.062 to coordinate ambulance services; and

WHEREAS, Washington County has developed an ASA plan that has been approved by the Oregon Health Authority; and

WHEREAS, pursuant to ORS 682.031, Washington County has developed an ordinance to create a uniform countywide system for the delivery of emergency medical services and that ordinance is codified at WCC Chapter 8.32; and

WHEREAS, cities and fire districts maintain responsibility for first response fire, medical and rescue services; and

WHEREAS, ORS Chapter 190 provides that cities, counties, and rural fire protection districts, among other local government entities, may enter into a written agreement for the performance of any or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform, whether by joint administration, by joint use of personnel, facilities and equipment, by one of the parties on behalf of the others or by any combination of those and other methods; and

WHEREAS, the parties to this Agreement desire to cooperate in the planning, implementation and monitoring of an integrated Washington County emergency medical services (“EMS”) system through membership in the Washington County EMS Alliance; and

WHEREAS, private ambulance provider(s) may participate as non-voting Affiliate Member(s) of the Washington County EMS Alliance formed by this IGA as an integral partner in EMS in Washington County; and

WHEREAS, the parties agree that the integrated system will be informed by the “foundational principles” adopted by the Washington County Board of Commissioners; and

WHEREAS, the parties further agree that the integrated system will be guided by the belief and commitment that the authority and practice of local governments providing and overseeing services to their constituents, including EMS services, shall be protected and maintained; and

WHEREAS, the parties recognize that any changes to the County ASA Plan must be adopted by the Washington County Board of Commissioners and submitted to the Oregon Health Authority for approval.

NOW, THEREFORE, pursuant to the authority granted in ORS Chapter 190, the County and the Participants hereby agree as follows:

AGREEMENT

1. Membership and Duties.

- A. **Members.** Membership in the Alliance consists of one person delegated by each of the Members from the Member's appointed executive management staff. Each delegate shall serve at the pleasure of the appointing Member. Other public entities authorized under ORS Chapter 190 to enter into this Agreement may, on application, join as additional Participants by consent of Members then existing at the time of such application. The Members shall form the "governing board" of the Alliance. The governing board may form workgroups that support the governing board, foundational principles and EMS plan.
- B. **Affiliate Members.** Washington County franchised private ambulance provider(s) and other system stakeholders not otherwise "Members" may, on application, join as an "Affiliate Members" by consent of Members then existing at the time of such application. Affiliate Members may participate and vote in Alliance workgroup activities, for which they are participating; but are not part of the "governing board".
- C. **Powers and Duties.** The Alliance will through collaboration and consensus develop a comprehensive County EMS plan for review and consideration by the Washington County Board of Commissioners. The County EMS plan will provide a vision and work plan for the EMS system and be grounded in the "foundational principles". The Alliance will monitor and report on the EMS system and provide annual updates to the County EMS plan as appropriate. The "foundational principles" are attached hereto and by this reference incorporated into this IGA.

2. Meetings.

- A. At the Alliance's first organizational meeting, the Members shall select a presiding officer from among them to serve for a term of one year. The presiding officer shall set the time and place of all future meetings and shall consult with the designated "administrative home" to prepare the agenda and maintain any minutes of the meeting(s) that the Alliance deems necessary or desirable.

- B. At any meeting a quorum consisting of a minimum majority of Alliance Members as then constituted shall be necessary to take any affirmative action, by vote or otherwise, as to any matter before the Alliance. Except as stated in paragraph 10 below, no action requiring a vote shall be effective unless agreed to by a majority vote of all Members. The Alliance shall devise and adopt additional rules of procedure for the conduct of its business.
3. **Administrative Home.** The Alliance will designate one Member agency as the “administrative home”. The agency will assume, in consultation with the presiding officer, the responsibility for agenda preparation, meeting support, Member communications, meeting notices (if applicable), minutes and any other required organizational/administrative duties. Washington County will serve as the initial “administrative home”. The “administrative home” may be changed with the unanimous consent of the Members.
 4. **Assignment of Participating Agency Staff.** The Members and Affiliate Members will identify staff to work with the Alliance, including participation in workgroups. The County will provide temporary work space for Members and Affiliate Members to periodically co-locate to enhance coordination and co-production efforts.
 5. **Term and Termination.** The Agreement will be in effect until June 30, 2022 unless Members agree to an earlier termination, extension or modification of terms. The County may unilaterally terminate the IGA at its sole discretion with 90 days written notice to Members. A Member to this Agreement may unilaterally withdraw from this Agreement upon thirty (30) days written notice. Notwithstanding the foregoing, the agency that is acting as the “administrative home” to the Alliance may unilaterally withdraw from this Agreement, or from the role as “administrative home”, only upon 90 days written notice to allow for the proper transition of the “administrative home” to another Member, unless otherwise agreed to by the Members.
 6. **Responsibilities for Acts.** Each of the Members and Affiliate Members shall be solely responsible for its own acts and the acts of its employees and officers under this Agreement. No Member or Affiliate Members shall be responsible or liable for consequential damages to any other Member or Affiliate Members arising out of the performance of the terms and conditions of this Agreement.
 7. **Insurance.** Each Member agrees to maintain insurance levels or self-insurance in accordance with ORS 30.282, for the duration of this Agreement at levels necessary to protect against public body liability as specified in ORS 30.269 through 30.274. Affiliate Members agree to maintain the same levels of insurance as the Members.
 8. **Severability.** The terms of this Agreement are severable and a determination by an appropriate body having jurisdiction over the subject matter of the Agreement that results in the invalidity of any part shall not affect the remainder of the Agreement.

9. Interpretation. The terms and conditions of this Agreement shall be liberally construed in accordance with the general purposes of the Agreement.

10. Amendment. Alliance members may recommend amendments to this IGA by unanimous vote of the governing board. Any proposed amendments recommended by the Alliance members will be forwarded to the governing bodies of the members for review and consideration.

This Agreement is hereby agreed to upon by the parties and executed by the duly authorized signatures below.

IT IS HEREBY AGREED:

Washington County

By: _____
Its: _____
Date: _____

City of Hillsboro

By: _____
Its: _____
Date: _____

City of Forest Grove

By: _____
Its: _____
Date: _____

Banks Fire District # 13

By: _____
Its: _____
Date: _____

Tualatin Valley Fire & Rescue, A Rural Protection District

By: _____
Its: _____
Date: _____
