

Farmworker Food Access Grant Notice of Funding Opportunity

Grant application open date: March 1, 2023 8:00 AM

Grant application deadline: March 31, 2023 5:00 PM

Contact info: Rachel Miller

Title: Senior Program Coordinator, Food Equity

Number: 971-804-4015

Email: Rachel_Miller@washingtoncountyor.gov

Grant Overview and Goals

Through a community grants process, Washington County's Food Equity Program will distribute funding to organizations that serve farmworkers, migratory and seasonal agricultural workers by providing direct food, essential need, and climate health resources. These grants are intended to provide funding to organizations currently serving or seeking to serve individuals and families in Washington County.

Goals for this grant include:

- Develop and implement a community grant-making process centered in equity that applies culturally-responsive and trauma-informed approaches.
- Ensure community partner priorities and feedback are woven into planning and activation process.
- Increase access to culturally relevant foods, essential needs, and climate health equity efforts in Washington County for migratory and seasonal agricultural workers and farmworker communities.

Grant applications will be accepted between March 1 - 31, 2023 with grant awards ranging from \$30,000-\$150,000. Successful applications will ensure all eligibility criteria are met (see page three for eligibility criteria section).

Information

Issuance	Washington County will award and administer grants to six or less organizations
Grant application period	March 1, 2023 8:00 AM – March 31, 2023 5:00 PM
Grant period	June 1, 2023 – December 31, 2023

Minimum/maximum grant amount	\$30,000 - \$150,000
------------------------------	----------------------

Application

This application is completed on the Smartsheet platform, and can be found [here](#).

Deadline: March 31, 2023 at 5:00 PM

Applicants will use the Smartsheet platform to apply and are encouraged to use the [Application Questions Worksheet](#) on the Washington County Funding page to read the application questions and prepare responses in advance. Smartsheet does not allow applicants to “save as you go” on the application, so we recommend using the worksheet to draft question responses in advance, and then copy and paste into the Smartsheet platform when you are ready to submit your application.

Applicants are required to complete the Budget Worksheet as part of their application. This document, along with the Application Questions Worksheet, can be found on the grant application Smartsheet, [here](#).

Each organization can apply for grants ranging from \$30,000-\$150,000. Due to the limited funding available for this opportunity, the review committee will make decisions based on the number of applications received and resources available. The review committee may make adjustments to the funding amount and provide an adjusted work plan to the applicant.

Each application should focus on direct distribution of resources to improve health equity for migratory and seasonal agricultural workers and farmworkers, and apply a racial equity lens and trauma informed principles to the grant-funded project.

See the list of resources at the end of this document for links to information that may be helpful. Proposed work, including all programs and activities, must be implemented in Washington County.

Focus Areas

- Culturally appropriate food and nutrition supports
- Essential needs, hygiene, and baby supplies
- Climate health and disaster-related supports such as UV resistant clothing, bandanas, cold and heat-related clothing or gear, fans and cooling equipment, coolers to store food products
- Gift cards to improve accessibility to culturally relevant foods, essential needs, and climate health related supplies
- Staff and labor costs to deliver programming

Submittal Information

Your application will be submitted using the Smartsheet platform. The application can be accessed [here](#). Please note that it is not possible to save a draft version of your application. We recommend reviewing the application questions before-hand and drafting your responses using the Application Questions Worksheet, then copying and pasting your responses into the Smartsheet form when you are ready to submit.

Applications must be received by the County by the deadline, March 31, 2023, at 5:00 PM. It is the sole responsibility of the applicant to ensure applications are received by the due date and time. If you encounter problems with the application, please contact Rachel Miller at Rachel.Miller@washingtoncountyor.gov. All emails must contain "Farmworker Food Access Grant" in the subject line.

Eligibility Criteria

Successful applications will ensure the following eligibility criteria are met:

- Services will be used to support individuals and families within Washington County
- Program or project will focus on improving access to food, essential needs, and climate health related supports to migratory and seasonal agricultural workers and farmworkers
 - Examples include culturally relevant foods, baby and hygiene supplies, heat and wildfire protective gear and PPE
- The organization holds expertise serving farmworkers, migratory and seasonal agricultural workers, and immigrant communities
- The organization has infrastructure in place to manage monthly fiscal reporting alongside mid and end point programmatic reporting requirements including contract close out of 12/31/2023

Eligible program activities include the following:

- Distribution of culturally relevant food and nutrition supports
- Distribution of resources to address essential needs, such as hygiene products, household goods, and baby supplies
- Climate health and disaster related supports and distribution of resources such as UV resistant clothing, bandanas, cold and heat related clothing or gear, fans and cooling equipment, coolers to store food products
- Distribution of gift cards to improve accessibility to culturally relevant foods, essential needs, and climate related supplies
- Staff and labor costs to support programming

Review Process

A panel of Washington County staff and jurisdictional partners will review applications using the following criteria. The review committee will also incorporate an equity lens by using Washington County's [Equity Tool](#) in its review process.

Proposals must be focused on the Washington County geographic area.

- **Evaluation Criteria Points:**
 - Purpose and alignment: 40 points
 - Project design: 40 points
 - Timeline and budget: 20 points

Total: 100 points

- **Criteria Definitions:**

- 1. Purpose and Alignment (40 points):**

- A. Proposal focuses on improving access to culturally relevant food, hygiene and essential needs products, or climate health-related supports to migratory and seasonal agricultural workers and farmworkers
- B. Proposal demonstrates impact by specifying number of individuals to be served and specific resources and supports provided

- 2. Project Design (40 points):**

- A. Proposal applies a racial equity lens and trauma-informed principles by:
 - a. Developing a project or program that is informed by an understanding of how race predicts privilege and perpetuates systems of harm and exclusion
 - b. Developing a project or program that applies trauma-informed principles and approaches including trustworthiness and transparency, safety, and recognition of cultural, historical, and contemporary issues related to the communities being served
- B. Project narrative clearly articulates achievable scope of work, and ability to complete all project activities within proposed timeline

- 3. Timeline and Budget (20 points):**

- A. Proposal includes a completed budget
- B. Project narrative clearly shows ability to utilize all grant funds by grant fund deadline

Funding Timeline

Projects will have a start date on or after July 1, 2023, and will be completed by December 31, 2023. Following is a timeline of the grant process.

Grant application period opens	3/1/2023
Grant application period closes	3/31/2023

· Initial eligibility review	4/2023
· Panel review	4/2023
Contracting and communications	5/2023
Grant distribution	6/2023
Mid-point Report	9/2023
ALL FUNDS MUST BE SPENT BY	12/31/2023
Capstone Report and close out	1/31/2024

Reporting Requirements and Grantee Supports

Washington County is committed to supporting prospective partners and successful applicants through the application, pre-contracting/contracting, and fiscal and programmatic reporting requirements. Those requirements include:

- Monthly fiscal reporting including an invoice of costs and services rendered with all supportive receipts and documentation
- Midway and end point/contract close out programmatic reporting that will include the collection of REALD data

Grantees will be provided support by Washington County staff as necessary to ensure any fiscal or programmatic questions are answered and examples of what is required will be provided. Grantees will be walked through the contracting process by Washington County staff and provided a timeline for this and funding disbursement processes.

Additional Support and Information

If you have any questions about the application process or the application itself, please do not hesitate to reach out so we can provide clarification. For additional support, please email questions to Rachel Miller at Rachel_Miller@washingtoncountyor.gov

Optional Resources

- Washington County's Funding Page: [Funding Opportunities | Washington County, OR \(washingtoncountyor.gov\)](https://www.washingtoncountyor.gov/funding)
 - Grantwriting 101 Workshop: [Grant Writing 101 Tips for Writing a Winning Proposal \(washingtoncountyor.gov\)](https://www.washingtoncountyor.gov/grantwriting-101-workshop)
 - Doing Business with Washington County: [download \(washingtoncountyor.gov\)](https://www.washingtoncountyor.gov/doing-business)
- Washington County CHIP Equity and TIC Toolkit: <https://www.co.washington.or.us/HHS/chip.cfm>
- Healthier Together Washington County: www.HealthierTogetherWashingtonCounty.com
- Trauma Informed Oregon's Roadmap to Trauma Informed Care: <https://traumainformedoregon.org/roadmap-trauma-informed-care/>

- SAMHSA's Trauma Informed Approaches: <https://www.samhsa.gov/nctic/trauma-interventions>
- Trauma Informed Systems (TIS) is an organizational change model developed by San Francisco Department of Public Health: <http://traumatransformed.org/communities-of-practice/trauma-informed-systems-tis/> and <http://traumatransformed.org/wp-content/uploads/TIS-Principles-and-Competencies.pdf>
- Coalition of Communities of Color - Protocol for Culturally Responsive Organizations: <http://www.coalitioncommunitiescolor.org/research-and-publications/protocolfororgs>
- Coalition of Communities of Color-Leading With Race: <https://www.coalitioncommunitiescolor.org/leadingwithrace>
- Meyer Memorial Trust Diversity, Equity and Inclusion Tool: <https://mmt.org/news/understanding-meyers-dei-spectrum-tool>
- Center for Equity and Inclusion: <https://ceipdx.org/>