



DATE: December 10, 2020
TO: Washington County Solid Waste Advisory Committee
FROM: Kathy Folsom, Senior Policy Coordinator
RE: Proposed Solid Waste Advisory Committee Bylaws

Background and summary

Staff is proposing revisions to Washington County Code Chapters 8.04 and 8.08 that pertain to the Solid Waste Advisory Committee (Committee). The proposed code revisions regarding membership and other topics are also implemented through the Committee bylaws. The Committee bylaws were last reviewed in 2012 and need to be updated to reflect the revised code and other details, if approved by the Board of Commissioners (Board).

Discussion

Staff has developed draft bylaws that govern the operation of the Committee. The proposed bylaws address topics including the purpose, membership, officers, meetings, rules of order, the relationship of the Committee to the Board and staff, and other changes (see Exhibit A).

Proposed bylaws include topics related to:

- Committee name
- Membership
- Term limits
- Public/industry member configuration
- Voting responsibilities
- Designation of annual meeting for training/ongoing education
- Additional duties related to the Solid Waste Disposal Code

Board Work Session

At the November 17, 2020 Board work session, staff presented proposed amendments to the code that pertain to the Committee. After Board discussion, staff was directed to take another look at the code and work on the Committee purpose and duties to make sure they align with the proposal.

Since the code revisions contain staff's proposed changes to Committee membership, the proposed bylaws' "Membership" sections also continue to reflect Staff's code revision proposal.

Next Steps

Staff intends to bring the proposed code revisions and the Committee bylaws to a future Board work session; likely in January. The Board will then review, revise if needed, and act on the proposed code revisions and Committee bylaws.

Exhibit:

Exhibit A – Proposed Committee Bylaws