

Washington County

Property Tax Reports File Conversion Instructions

Objective

This document provides instructions for converting new report formats (01, 02, 03) into the old report format (00). The mappings below detail how to align each column and category from the new reports to the appropriate fields in the old report, ensuring consistent data consolidation and reporting.

Mapping Details

Report (01) to Old Report (00)

1. Sum of BEG. TAX DUE (01) maps to 'Beginning Balance' + 'Current Levy' in (00).
2. Sum of LEVY INCR/DECR and TAX WRITE OFF (01) correspond to a part of the 'Add (Deduct) Corrections & Deductions' fields in (00).
3. Sum of TAX PAID (01) maps to a part of 'Add (Deduct Property Tax Distributions' in (00).
4. Sum of DISCOUNT (01) aligns with '(Add) Deduct Discounts Allowed' in (00).
5. Sum of ENDING TAX DUE (01) aligns with 'Ending Balance' in (00).

Report (02) to Old Report (00)

6. Sum of Tax Paid (02) corresponds to a part of 'Add (Deduct Property Tax Distributions' in (00).
7. Sum of Interest Paid and Judgment Interest (02) map to 'Add (Deduct) Delq. Interest Distribution' in (00).
8. Sum of Refund Interest, Credit Bal Adjustments and Direct Dist. (02) correspond to a part of 'Add (Deduct) Corrections & Deductions' in (00).
9. Sum of Net Distributions in (02) matches 'Add (Deduct) Total Distribution' in (00).

Report (03) to Old Report (00)

GL Detail entries in (03) correspond to specific transaction lines in the old report, under Cash Collections per G/L' in (00).

Excel File Names

- 00 FY 2023-24 Property Tax District Receivables Summary Report Example (Fund 700)
- 01 FY 2023-24 Property Tax District Receivable Summary Report
- 02 FY 23-24 Property Tax Turnover Report
- 03 FY 23-24 Property Tax Turnover GL Detail