Print Form

WASHINGTON COUNTY
OREGON

TRANSIENT LODGING TAX
GOVERNMENT EXEMPTION CERTIFICATE

Guest Info:

Name (please type or print)

On Official Business for:
(Typed or Printed name of **Federal** or **State** agency)

Name of Hotel/Motel:

Occupancy dates: Checked In Checked Out

Total Rents Paid:

This is to certify that I, the undersigned, am an employee of the United States Government Agency indicated above have been, or will be, paid for by such Governmental Agency; and that such charges are incurred in the performance of my official duties as an employee of such Governmental Agency. I also understand that I must provide the hotel operator with supporting documentation as indicated below, or the operator must deny my request for exemption.

_____ _____
Signature of **Federal** or **State** Employee Date

IMPORTANT NOTICE TO FRONT DESK : Do not accept this certificate without one of the following:

DO NOT photocopy federal ID cards

This certificate is NOT valid without attaching a copy of one of the following (check one):

☐ Copy of official Federal travel orders Government ID checked: ☐ Yes _____(initials)

☐ Letter from Federal or State employer, on official agency letterhead

☐ Business card with Federal or State logo

☐ US State Department Identification card – blue stripe only

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