



Washington County
Oregon

NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS

A Component Unit of Washington County, Oregon

FINANCIAL STATEMENTS & SUPPLEMENTARY DATA



FOR THE FISCAL YEAR ENDED JUNE 30, 2023



Washington County Oregon

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NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS

A Component Unit of Washington County, Oregon



Washington County Oregon

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**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)**

Governing Body Under ORS 451.435
Board of County Commissioners
Washington County, Oregon
155 N First Avenue
Hillsboro, Oregon 97124-3072

Commissioners as of June 30, 2023

<u>Name</u>	<u>Term Expires</u>
Kathryn Harrington, Chair Commissioner-At-Large	December 31, 2026
Nafisa Fai District 1	December 31, 2024
Pam Treece District 2	December 31, 2026
Roy Rogers, Vice Chair District 3	December 31, 2024
Jerry Willey District 4	December 31, 2026

Stephen Roberts, Director of Land Use and Transportation

Administrative Staff

Tanya Ange, County Administrator
Greg Munn, Treasurer & Chief Financial Officer
Ethel Gallares, Deputy Chief Financial Officer
YaLing Huang-Dressel, Controller
Josh Salaets, Chief Accountant



Washington County Oregon

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TABLE OF CONTENTS

WASHINGTON COUNTY, OREGON

Independent Auditor’s Report	1
Management’s Discussion and Analysis	5
BASIC FINANCIAL STATEMENTS:	
Statement of Net Position	11
Statement of Activities	12
Balance Sheet and Reconciliation of the Balance Sheet to the Statement of Net Position.....	13
Statement of Revenues, Expenditures and Changes in Fund Balance and Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities.....	14
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis)	15
Notes to Financial Statements.....	17
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	23
Independent Auditor’s Report on Compliance and Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Oregon State Regulations.....	25



Washington County Oregon

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INDEPENDENT AUDITOR'S REPORT

Board of County Commissioners of
Washington County, Oregon, as Governing Body of
North Bethany County Service District for Roads
Hillsboro, Oregon

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and the major fund of the North Bethany County Service District for Roads, Hillsboro, Oregon (the District), a component unit of Washington County, Oregon, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of June 30, 2023, and the respective changes in financial position and budgetary comparison for the major fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The District's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



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INDEPENDENT AUDITOR'S REPORT (Continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, as listed in the Table of Contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

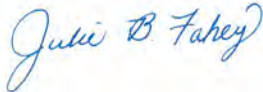
INDEPENDENT AUDITOR'S REPORT (Continued)

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 29, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Other Reporting Required by Oregon Minimum Standards

In accordance with *Minimum Standards for Audits of Oregon Municipal Corporations*, we have also issued our report dated April 29, 2024 on our consideration of the District's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance.



For Talbot, Korvola & Warwick, LLP
Portland, Oregon
April 29, 2024



Washington County Oregon

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NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Management's Discussion and Analysis
June 30, 2023
(Dollars in thousands)

As management of the North Bethany County Service District for Roads (the District), a component unit of Washington County, Oregon, we offer readers of the District's basic financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here in conjunction with the District's basic financial statements, which begin on page 11.

Financial Highlights

- The assets of the District exceeded liabilities at the close of the fiscal year by \$15,867. This entire amount is considered unrestricted net position and may be used to meet the ongoing obligations to citizens and creditors.
- The District's total net position increased by \$2,310 from 2021-22.
- The District has no debt.

Overview of the Basic Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. For purposes of financial statement presentation, the District presents only governmental activities.

The *Statement of Net Position* provides information about the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Activities* presents information showing how the District's net position changed during the year. All changes in net position are reported on the accrual basis of accounting similar to the method used by most private-sector companies and are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Fund Financial Statements

The *Balance Sheet* presents the assets, liabilities, and deferred inflows of resources of the District and indicates whether any of the resulting fund balance is restricted or available for use in the coming year.

The *Statement of Revenues, Expenditures, and Changes in Fund Balances* presents information showing how the District's fund balance changed during the most recent fiscal year. The fund financial statements are reported on a modified accrual basis.

**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Management's Discussion and Analysis, Continued
June 30, 2023
(Dollars in thousands)**

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to the financial statements can be found on pages 17 through 19 of this report.

Government-Wide Financial Analysis

Net Position

The net position of the District increased by \$2,310 during the fiscal year. The most significant asset consists of deposits with fiscal agent.

	<u>2022-23</u>	<u>2021-22</u>
Assets:		
Deposits with fiscal agent	\$ 15,953	\$ 13,650
Restricted cash	-	10
Property taxes receivable	<u>15</u>	<u>13</u>
Total assets	<u>15,968</u>	<u>13,673</u>
Current liabilities:		
Accounts payable	<u>101</u>	<u>116</u>
Net position:		
Unrestricted	<u>\$ 15,867</u>	<u>\$ 13,557</u>

Changes in Net Position

This table shows a summary of the District's changes in net position for the year ended June 30:

	<u>2022-23</u>	<u>2021-22</u>
Revenues:		
Property taxes	\$ 1,064	\$ 951
Other taxes	1	1
Intergovernmental	2,659	2,468
Interest income	<u>163</u>	<u>-</u>
Total revenues	<u>3,887</u>	<u>3,420</u>
Expenses:		
Land use and transportation	<u>1,577</u>	<u>1,159</u>
Change in net position	2,310	2,261
Net position, beginning balance	<u>13,557</u>	<u>11,296</u>
Net position, ending balance	<u>\$ 15,867</u>	<u>\$ 13,557</u>

**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Management's Discussion and Analysis, Continued
June 30, 2023**

(Dollars in thousands)

All residents in the District pay additional property taxes for road construction services. The taxes were established by a vote of the residents of the District.

Program expenses for the District are exclusively made up of contract services provided to the District by Washington County. Such services are primarily in the form of construction of County roads within the District.

District Fund Financial Analysis

Balance Sheet

The District's Balance Sheet includes assets of \$15,953 in deposits with fiscal agent, \$15 in property taxes receivable.

Liabilities of the District total \$101 in accounts payable. Deferred inflow of resources of the District total \$12 in unavailable revenue. Unassigned fund balance at June 30, 2023 totaled \$15,854.

Statement of Revenues, Expenditures and Changes in Fund Balance

Total revenues were \$3,884, an increase of \$464 compared to last year. This is primarily due to a \$191 increase in intergovernmental revenues from the County to fund future transportation improvements and maintenance within the District as development continues. There was also a \$110 increase in property taxes due to an increase in assessed value for the District's service area for the fiscal year.

District Fund Budgetary Highlights

There were no changes to the adopted budget during the fiscal year. Total budgeted revenues were \$4,225. Actual revenues were \$3,884 which is under the budget estimate by \$341.

Budgeted expenditures were \$18,998; however, actual expenditures were \$1,577. The difference of \$17,421 is the result of underspent program expenditures. Expenditures vary from year to year due to timing of contracted work.

Future Events that will Financially Impact the District

The District continues to carry out its mission of providing road maintenance to the public right of way within the District boundary. The District has a permanent property tax rate of \$0.2456¹ per \$1,000¹ of assessed value.

Contacting the District's Financial Management

This financial report is designed to provide a general overview of the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Washington County Finance Department, 155 N First Ave., Hillsboro, OR 97124-3072, or call (503) 846-8811.

¹ Amounts not expressed in thousands.



Washington County Oregon

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BASIC FINANCIAL STATEMENTS



Washington County Oregon

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NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Statement of Net Position
June 30, 2023

ASSETS

Deposits with fiscal agent	\$ 15,952,763
Property taxes receivable	14,936
Accounts receivable	<u>176</u>
Total assets	<u>15,967,875</u>

LIABILITIES

Current liabilities:	
Accounts payable	<u>101,254</u>

NET POSITION

Unrestricted	<u>\$ 15,866,621</u>
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See accompanying notes to the basic financial statements.

NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Statement of Activities
For the Fiscal Year Ended June 30, 2023

Program expenses:	
Land use and transportation	\$ 1,576,920
General revenues:	
Property taxes	1,062,511
Other taxes	879
Intergovernmental	2,659,252
Interest income	163,371
Total general revenues	<u>3,886,013</u>
Change in net position	2,309,093
Net position, beginning balance	<u>13,557,528</u>
Net position, ending balance	<u><u>\$ 15,866,621</u></u>

See accompanying notes to the basic financial statements.

**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Balance Sheet
June 30, 2023**

ASSETS	
Deposits with fiscal agent	\$ 15,952,763
Property taxes receivable	14,936
Accounts receivable	<u>176</u>
Total assets	<u><u>15,967,875</u></u>
LIABILITIES	
Accounts payable	<u>101,254</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue	<u>12,239</u>
FUND BALANCE	
Unassigned	<u>15,854,382</u>
Total liabilities, deferred inflows of resources, and fund balance	<u><u>\$ 15,967,875</u></u>

Reconciliation of the Balance Sheet to the Statement of Net Position

Fund balance	\$ 15,854,382
Amounts reported in the Statement of Net Position are different because:	
A portion of the District's property taxes are collected after year-end, but are not available soon enough to pay for the current year's operations and, therefore, are not reported as revenue in the governmental fund.	<u>12,239</u>
Net position on the Statement of Net Position	<u><u>\$ 15,866,621</u></u>

See accompanying notes to the basic financial statements.

**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Statement of Revenues, Expenditures and
Changes in Fund Balance
For the Fiscal Year Ended June 30, 2023**

Revenues:	
Property taxes	\$ 1,060,599
Other taxes	879
Intergovernmental	2,659,252
Miscellaneous revenues	<u>163,371</u>
Total revenues	<u>3,884,101</u>
Expenditures:	
Current:	
Land use and transportation	<u>1,576,920</u>
Net change in fund balance	2,307,181
Fund balance, beginning balance	<u>13,547,201</u>
Fund balance, ending balance	<u><u>\$ 15,854,382</u></u>

**Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balance to the Statement of Activities**

Net change in fund balance	\$ 2,307,181
Property taxes that do not meet the measurable and available criteria are not recognized as revenue in the current year in the governmental fund. In the Statement of Activities, property taxes are recognized when levied.	1,912
Change in net position	<u><u>\$ 2,309,093</u></u>

See accompanying notes to the basic financial statements.

**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Statement of Revenues, Expenditures
and Changes in Fund Balance -
Budget and Actual (Budgetary Basis)
For the Fiscal Year Ended June 30, 2023**

	Adopted budget	Revised budget	Actual	Variance positive (negative)
Revenues:				
Property taxes	\$ 979,592	\$ 979,592	\$ 1,060,599	\$ 81,007
Other tax	1,200	1,200	879	(321)
Intergovernmental	3,244,308	3,244,308	2,659,252	(585,056)
Miscellaneous revenues	-	-	163,371	163,371
Total revenues	4,225,100	4,225,100	3,884,101	(340,999)
Expenditures:				
Current:				
Land use and transportation	18,997,983	18,997,983	1,576,920	17,421,063
Net change in fund balance	(14,772,883)	(14,772,883)	2,307,181	17,080,064
Fund balance, beginning balance	14,772,883	14,772,883	13,547,201	(1,225,682)
Fund balance, ending balance	\$ -	\$ -	\$ 15,854,382	\$ 15,854,382

See accompanying notes to the basic financial statements.



Washington County Oregon

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**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Notes to Financial Statements
June 30, 2023**

1. The District

The North Bethany County Service District for Roads (the District) was formed under the provisions of ORS Chapter 451 and approved by the voters in May 2011. The District pays for a portion of construction of public roads in the North Bethany area of Washington County and is funded by an established permanent rate.

The District, under the criteria of the Governmental Accounting Standards Board (GASB), is considered a blended component unit of Washington County, Oregon (the County) due to the fact that the Washington County Board of Commissioners is the governing body of the District, and therefore is an integral part of the County reporting entity. All significant activities over which the District exercises oversight responsibility have been included in the basic financial statements.

2. Summary of Significant Accounting Policies

Use of Estimates

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the basic financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Basis of Presentation and Accounting

The District's accounting records are maintained on the modified accrual basis of accounting but the basic financial statements are presented at both the government-wide and fund financial level, on a full accrual and modified accrual basis, respectively.

Measurement focus is a term used to describe which transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded.

The government-wide financial statements are presented on a full accrual basis of accounting with an economic resource measurement focus. An economic resource focus concentrates on an entity's net position. All transactions and events that affect the total economic resources (net position) during the period are reported. An economic resources measurement focus is inextricably connected with full accrual accounting. Under the full accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash inflows and outflows.

Fund financial statements are presented on a modified accrual basis of accounting with a current financial resource measurement focus. This measurement focus concentrates on the fund's resources available for spending currently or in the near future. Only transactions and events affecting the fund's current financial resources during the period are reported. Similar to the connection between an economic resource focus and full accrual accounting, a current financial resource measurement focus is inseparable from a modified accrual basis of accounting. Under modified accrual accounting, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Notes to Financial Statements, Continued
June 30, 2023**

The District has classified its entire ending fund balance as unassigned, in accordance with GASB Statement No. 54.

The District's general revenues consist primarily of intergovernmental revenues. Program expenses are defined as those expenses directly related to providing road maintenance services.

Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide financial statements, reconciliation is necessary to explain the adjustments needed to transform the fund-based financial statements into the government-wide presentation.

Payments made to Washington County's Department of Land Use, Housing and Transportation were in exchange for services and have been classified as program expenditures/expenses.

Deposits with Fiscal Agent

Deposits with fiscal agent comprise funds held by the Washington County Finance Department, on behalf of the District. Unrealized gains and losses as well as interest earnings are allocated from total County earnings based on the proportion of District funds to total County funds.

The District considers deposits with fiscal agent, which is used as a demand deposit account, to be cash and cash equivalents. This treatment is in conformity with GASB Statement No. 9, which states that deposits having the general characteristics of demand deposit accounts are appropriately classified as cash equivalents.

Property Taxes

Property taxes become a lien against the property as of July 1 of each year and are payable in three installments which are due on November 15, February 15 and May 15. All property taxes receivable are due from property owners within the District.

Deferred Inflow of Resources

Deferred inflows of resources represent an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The District only has one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet, and is deferred and recognized as an inflow of resources in the period that the amounts become available.

Budget

A budget is prepared for the District in accordance with the modified accrual basis of accounting and legal requirements set forth in the Oregon Local Budget Law. The District's expenditure budget is appropriated at a single amount for its operations.

**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS
(A Component Unit of Washington County, Oregon)
Notes to Financial Statements, Continued
June 30, 2023**

Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriation resolution. The Board of County Commissioners at a regular Board meeting may adopt supplemental budgets less than 10% of the organizational unit's original budget. A supplemental budget greater than 10% of the organizational unit's original budget requires a hearing before the public, publication in newspapers and approval by the Board. Original and supplemental budgets may be modified by the use of appropriation transfers between the levels of control with approval by the Board. Expenditure appropriations may not be legally over expended except in the case of reimbursable grant expenditures or other specific circumstances which could not be reasonably estimated at the time the budget was adopted. After budget approval, the Board of Commissioners may approve supplemental appropriations if an occurrence, condition or need exists which was not known at the time the budget was adopted.

There were no supplemental budgets or appropriation transfers during the year. Appropriations lapse at the end of each fiscal year.

3. Vested Compensated Absences, Sick Pay, Pension Plan, and Other Post Employment Benefits (OPEB)

The District's personnel are exclusively contracted Washington County employees. Accordingly, the liability of vested compensated absences is recorded by the County.

Substantially all of the County's employees are participants in the Oregon Public Employees Retirement System (OPERS), a state-wide cost-sharing multiple-employer defined benefit pension and OPEB plan. Contributions to OPERS are made on a current basis as required by the plan. The District's retirees, through the County, are provided with group health and dental insurance from the date of retirement to age 65 at the same rate provided to current employees in accordance with Oregon Revised Statutes 243.303.

Further information regarding vested compensated absences, sick pay, OPERS and OPEB (Other Post Employment Benefits) can be found in the June 30, 2023 Washington County, Oregon, Annual Comprehensive Financial Report.

4. Insured Risks

Potential liabilities for liability/casualty claims are covered under the self-insurance plans maintained by Washington County. Accordingly, insurance reserves are recorded by the County. Reference should be made to the Washington County Annual Comprehensive Financial Report for the year ended June 30, 2023 for treatment of insurance risks.

5. Transactions with Related Parties

The District's property taxes are levied and collected through Washington County's Assessment and Taxation Department. The District also contracts with Washington County to provide certain road maintenance services. The District's accounting and clerical functions are performed by County personnel. Washington County charges the District for administrative costs incurred. The total charges paid to Washington County for the fiscal year ended June 30, 2023 were \$1,576,920.



Washington County Oregon

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**Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit
of Financial Statements Performed in Accordance
with *Government Auditing Standards***

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**Independent Auditor's Report on Compliance and
Internal Control over Financial Reporting Based
on an Audit of Financial Statements Performed
in Accordance with Oregon State Regulations**



**NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS (A COMPONENT UNIT OF WASHINGTON COUNTY, OREGON)
WASHINGTON COUNTY, OREGON**



Washington County Oregon

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
 AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
 OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

Board of County Commissioners of
 Washington County, Oregon, as Governing Body of
 North Bethany County Service District for Roads
 Hillsboro, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and major fund of the North Bethany County Service District for Roads, Hillsboro, Oregon (the District), a component unit of Washington County, Oregon, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated April 29, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described below, that we consider to be a material weakness.



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS (Continued)**

INDEPENDENT AUDITOR'S REPORT (Continued)

During our audit procedures, it was noted that invoices in the combined amount of approximately \$66,000 received after year end were identified to be appropriately accrued at year end based on service date; however, the journal entry prepared, reviewed, and posted, was not accurately recorded to expense and never was recorded in accounts payable. As a result, a correcting journal entry was posted to the trial balance and the financial statements.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Talbot, Kowol & Warwick, LLP

Portland, Oregon
April 29, 2024



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
OREGON STATE REGULATIONS**

Board of County Commissioners
Washington County, Oregon, as Governing Body of
North Bethany County Service District for Roads
Hillsboro, Oregon

We have audited the financial statements of the governmental activities and major fund of North Bethany County Service District for Roads, Hillsboro, Oregon (the District), a component unit of Washington County, Oregon, as of and for the year ended June 30, 2023, and the related notes to the financial statements which collectively comprises the District's basic financial statements, and have issued our report thereon dated April 29, 2024. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-330 of the *Minimum Standards for Audits of Oregon Municipal Corporations*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing, nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-330 of the *Minimum Standards for Audits of Oregon Municipal Corporations*.



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
OREGON STATE REGULATIONS (Continued)**

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses may exist that were not identified. We identified a certain deficiency in internal control that we consider to be a material weakness and have communicated the deficiency in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* to management and the Board of County Commissioners dated April 29, 2024.

Purpose of This Report

This report is intended solely for the information and use of the Board of County Commissioners, Audit Committee, Oregon Secretary of State Audits Division, and management and is not intended to be and should not be used by anyone other than these specified parties.

Talbot, Kowolot & Warwick, LLP

Portland, Oregon
April 29, 2024



Washington County Oregon

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Washington County Oregon