



ADOPTED
FEE

FISCAL
YEAR
2024
2025

SCHEDULE

**This booklet contains the Fee Schedule for FY 2024-25 as adopted by the
Washington County Board of Commissioners on June 18, 2024 by**

Resolution and Order No. 24-51

Overpayments of \$5.00 or less shall be deemed part of the original fee and no automatic refund shall be provided. The person originally paying the fee may request a refund of the overpayment within 90 days of payment, otherwise any claim for refund shall be deemed waived. Overpayments of greater than \$5.00 shall automatically be refunded by the County, provided the County has the address of the payer.

Fee amounts listed in this schedule which are specified or mandated by state or Federal rule, regulation, or statute are subject to change without further or additional County Board of Commissioners approval.

**PREPARED BY
FINANCE DEPARTMENT**

June, 2024

**WASHINGTON COUNTY
FEE SCHEDULE**

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WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
All Departments		
<i>Photocopies/Printing/Scanning (made by staff)</i>		
-Black & White, Per Page	0.10	
-Color Copies, Per Page	0.25	
-Self Service Copies	0.10	
-Plus, Postage	Cost	
Fax Transmittals (made by staff)	1.00	
-Plus, Long Distance Charges	Cost	
Audio Tape Duplication, Per Tape	Cost	
CD-ROM/DVD, Per Disk	15.00	
Blu-Ray Disk, Per Disk	20.00	
Electric Vehicle Charging- Per KW	0.14	
Flash Drive	Cost	
Hard Drive	Cost	
<i>Customer Returned Check Fees/Charges (Insufficient Funds - NSF)</i>		
-Handling and Collecting Fee	35.00	ORS 30.701 (5) -includes County staff & processing fees (Bank/Handling \$8.00 + Collections \$27.00)
-Bank Charge	Cost	Current bank charge \$8.00
<i>Washington County Check Fees</i>		
-Check--Stop Payment	Cost	
-Check--Reissue	13.00	
Incoming Wire Fee	Cost	
Notary Public Fees	Cost	Per OAR 160-100-0040
Training Materials and Classes	Cost	
File Search--General, Per Hour	Cost	
File Search--Professional, Per Hour	Cost	
Public Records Request Fee	Cost	ORS 192.324
Administrative Office		
Board of Commissioners Meetings	Cost	Handle as a Public Records request
Animal Services		
Fee Waivers : Fees may be reduced or waived due to financial hardship at the discretion of the Department Director or designee. The Director of Health & Human Services, or designee, may reduce or waive fees for special events or promotions of limited duration to encourage adoptions, spaying and neutering or other programs benefiting animals. Fees can also be reduced or waived for animals with special needs. Animals that are highly adoptable or are not common in the shelter and therefore not on the fee schedule may be assigned a different fee prior to being placed up for adoption.		
<i>Dog Licenses</i>		
-One Year:		
-Intact (not surgically sterilized)	51.00	
-Spay/Neuter (s/n)	31.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Sr. Citizen (s/n)	22.00	
-Other County Transfer	5.00	
-Two Year:		
-Intact (not surgically sterilized)	95.00	
-Spay/Neuter (s/n)	51.00	
-Sr. Citizen (s/n)	37.00	
-Three Year:		
-Intact (not surgically sterilized)	136.00	
-Spay/Neuter (s/n)	72.00	
-Sr. Citizen (s/n)	54.00	
Kennel License (in lieu of individual dog licenses)	225.00	
Delinquent Fee	12.00	
<i>Licensing and Supervision Fees for "Dangerous Dogs"</i>		
-Class A	177.00	
-Class B	118.00	
-Class C	59.00	
<i>Admitting Fees by owner or keeper</i>		
-General Admission for lost/stray Cats	15.00	
-Non-classified Admission for Owned Dogs	93.00	Admission fee of (\$45) + 2 days boarding (\$24 each) - For owners surrendering their pets to the animal shelter
-Non-classified Admission for Owned Cats	88.00	Admission fee of (\$45) + FeLV/FIV test (\$5) and 2 days boarding (\$19 each) - For owners surrendering their pets to the animal shelter
<i>Impound/Redemption--Dogs</i>		
-1st Infraction Offense - Licensed Dogs	25.00	
-1st Infraction Offense - Unlicensed Dogs	65.00	
-2nd Infraction Offense (within 12 months)	125.00	
-3rd Infraction Offense (within 12 months)	190.00	
<i>Impound/Redemption--Cats</i>		
-1st Infraction Offense	30.00	Impound fees for cats cover the cost of vaccines, exams, and other misc intake expenses
-2nd Infraction Offense (within 12 months)	50.00	
-3rd Infraction Offense (within 12 months)	75.00	
Impound/Redemption-Exotics	54.00	
<i>Service Call Pick-up</i>		
-With one worker & one vehicle	60.00	
-With two workers & one vehicle	105.00	
-With two workers & two vehicles	120.00	
-Field Officer hourly rate (no vehicle)	41.00	
<i>Adoption Fees</i>		
-Cats	75.00	Cats 7 months or older

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Kittens	150.00	Cats less than 7 months old
-Dogs	175.00	Dogs 7 months or older
-Puppies	250.00	Dogs less than 7 months old
-Rabbits	25.00	
-Guinea Pigs	15.00	
-Rats, Hamsters, Gerbils	5.00	
-Birds (Breed Dependent)	10.00 to 100.00	Fee depends on size and other common standards related to the breed
FeLV/FIV Test or Other Blood Test	40.00	
Veterinarian Fees	\$75 Minimum	Emergency, evaluation, medication, etc.
<i>Euthanasia and After Care</i>		Equals Euthanasia fee + Deceased Animal Fee and after care
-0 to 20 lbs.	60.00	
-21 to 40 lbs.	85.00	
-41 to 70 lbs.	110.00	
-71 to 100 lbs.	132.00	
-101 to 150 lbs.	150.00	
-Over 150 lbs.	180.00	
<i>Deceased Animal Fee (Communal)</i>		
-0 to 20 lbs.	28.00	
-21 to 40 lbs.	52.00	
-41 to 70 lbs.	75.00	
-71 to 100 lbs.	100.00	
-101 to 150 lbs.	120.00	
-Over 150 lbs.	150.00	
<i>Normal Boarding, plus materials at cost</i>		
-Dog, per day	24.00	
-Cat, per day	19.00	
-Livestock care, per day (staff)	27.00	
-Livestock care, per day (when contracted)	Cost	
-Other Animal, per day	25.00	Cost to cover specialized foods, not normally in stock
Trap Rental, per day	5.00	Minimum 3 day rental period. Special purchase item
Dog Training Class (four one hour classes)	80.00	Fee applies to dog training classes that are four - one hour group sessions.
<i>Miscellaneous Sale Items</i>		
-ID Tags	5.00	
-ID Tag & Tracking (Cats)	10.00	
-Pet Carrier	6.00	
-Collars, Leashes, Bowls, Traps, Urns, other misc.	Varies	
-License Tags	5.00	
-Microchip implant	30.00	
-Inoculations/Rabies	40.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
Assessment & Taxation		
<i>Appraisal</i> Penalty-Late Filing-Exemption-Special Organization	Greater of one-tenth of 1% of the RMV for the exempt portion of the property or \$200	ORS 307.162
<i>Penalty-Late Filing-EZ Exemption</i> -Postmarked on or before June 1 and property schedule is required - Postmarked on or before August 1 and no property schedule is required	Greater of \$200 or .1% of real market value Greater of \$200 or one-fiftieth of 1% of real market value of qualified property x #of 30 day periods or portion thereof from April 2	ORS 285C.220 (7)(B) ORS 285C.220 (8)(B)
<i>Penalty-Late Filing-Real Property Return</i> -Per \$1,000 of Assessed Value -Minimum penalty -Maximum penalty	1.00 10.00 250.00	ORS 308.295(2) ORS 308.295(2) ORS 308.295(2)
<i>Penalty-Late Filing-Personal Property Return</i> -Postmarked on or before June 1 -Postmarked on or before August 1 -Postmarked after August 1	0.05 0.25 0.50	ORS 308.296(2) ORS 308.296(3) ORS 308.296(4)
<i>Requalification of Disqualified Non-Exclusive Farm Use Zone</i> -Filing Fee of \$1/1000 of Real Market Value	10.00-250.00	ORS 308A.089(2d, A & B)
Application Fee - Conservation Easement Special Assessment	250.00	ORS 308A.456(3)(f)
<i>Continued qualification of Small Tract Forestland</i> -Late Filing Fee	200.00	ORS 321.719(8)(b)
Calculation of estimating deferred taxes, per/hour	73.00	
<i>Recording Fees</i> -Transfer Tax - Per \$1,000 Consideration -Housing fee -Mining-Location, Per Page -Mining--Proof of Labor, Per Page -Additional Claims (each) -Mining Claim Certificate of Ownership -US Tax Liens, Per Page -Non-standard Instrument	1.00 60.00 5.00 5.00 5.00 20.00 5.00 20.00	WCC 3.04.070 ORS 205.320 Effective 6/4/2018, HB 4007 ORS 205.320 ORS 517.210 ORS 517.210 and 205.320(1)(p) ORS 517.280 and 205.320(1)(o) OAR 160-50-040 (1) (k) ORS 205.327

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Additional Transaction on Instrument (each)	5.00	ORS 205.236
-Recording, Per Page	5.00	ORS 205.320
<i>Recording Fees--Plats, Partitions, Condominiums, Planned Communities</i>		
-First Page	42.00	ORS 205.350
-Each Additional Page	18.00	ORS 205.350
-Blank Reference	4.00	ORS 205.350
Public Land Corner	5.00	ORS 203.148(2)
County Assessment & Taxation Fund (CATF)/ Oregon Land Info. System (OLIS)/ Clerks Recording Fund A&T Fees	11.00	ORS 205.323 (1)(a & b)
Marriage License	60.00	ORS 205.320(e), 106.045(1), and 107.615(1)
-3-Day Waiver	5.00	ORS 205.320(1)(i)
-Amendments	20.00	ORS 205.320(1)(i)
Domestic Partnership	60.00	ORS 205.320(1)(e), 106.045(1), and 107.615(1)
<i>Copies of Recorded Instrument</i>		
-Location Fee when made by Staff	3.75	ORS 205.320(1)(d)(B)
-Plus, Per Page	0.25	ORS 205.320(1)(d)(B)
-Customer Made, Per Page	0.50	County Standard
<i>Certified Copies of Recorded Instruments</i>	3.75	ORS 205.320(1)(d)(C)
-Recording Research fee	57.00	
Road Vacation Filing/Index fee (County Surveyor fee)	100.00	Collected by Recording
<i>Cartography Services</i>		
-Annexation Certification, Per Hour	73.00	
-Plat and Condominium Checking/Prepayment Calculation	174.00	
-Cartography Research, Per Hour	73.00	
-Cartography Custom Work, Per Hour	79.00	
-Plus, materials		
<i>Map copies</i>		
-Assessor Map, Full Size	5.00	
-Assessor's Maps Set	62.00	
<i>Imaging Services</i>		
-Imaging Project Labor fee	57.00	
-Plus, materials at cost		
<i>Special Programs</i>		
-Passport Execution Fee	35.00	22 CFR 22.1
-Plus, US State Department fees	Varies	22 CFR 22.1
-Penalty-Late Filing-Exemption-Veteran	10.00	ORS 307.260(1)(b)

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Penalty-Late Filing-Deferral-Senior/Disabled	10% of property taxes assessed on last certified tax roll, but no less than \$20 nor greater than \$160	ORS 311.672(c)
-Manufactured Structure fee	55.00	ORS 446.646(4)(a)
-Manufactured Structure - Trip Permit per section	5.00	ORS 446.646(4)(b)
-Manufactured Structure Exemption and Unexempt Fee	26.00	
-Manufactured Structure County Tax Certification Fee	16.00	Fee based on File Search, General
<i>Tax Collection</i>		
-Warrant	64.00	ORS 311.633, 311.635, 205.320, 205.323, 205.130(2) & 203.148; Effective 6/4/2018; HB 4007. ORS 311.625 (2)
-Low Income Housing - Tax Savings Calculation	7.50	
-Copy of Foreclosure List	25.00	Tax System report; report varies from 2 to 15 pages.
-Copy of Delinquent Tax data file	40.00	Tax System report; report varies from 2 to 15 pages.
<i>Tax Roll Copies - per page</i>		
-1988 to Current	1.00	
-1970 to 1987	3.00	
-Prior to 1970	10.00	
<i>Special Assessment Bill (Tax Roll)</i>		
-Existing, Per Account	0.76	
-New Account, Per Account	1.58	
Title Insurance Companies Access to Data Base (monthly)	550.00	\$550 flat monthly fee for up to 10 different logins, with no limit on concurrent users of those logins. Study done in 2020 by Tax Roll
Custom Reporting	170.00	
-Plus, materials at cost	Cost	
<i>General Fees</i>		
-Document Copies, Staff-Researched, per page	0.50	Fee is set by Board Resolution
-Computer Printer Copies, Customer-Made, per page	0.50	Fee is set by Board Resolution
-Reader Printer Copies of Microfiche/Microfilm, Staff-Made, per page	Post	Fee is set by Board Resolution
-Mailing Fee	Postage Cost	Fee is set by Board Resolution
-Minimum fee	0.75	Fee is set by Board Resolution
-Reader Printer Copies, Customer-Made, per page	0.50	Fee is set by Board Resolution
-Copies/Prints (Large format), per print	0.50	Fee is set by Board Resolution
Community Corrections		
Community Corrections Center Room & Board, per day	19-89	Sliding fee based on hourly wages.
Custodial Home Supervision, per day	10.00	
Electronic Monitoring Service	9.75	Based on contracted rate with vendor

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
Deferred Sentencing Supervision Fee, per request	600.00	
Community Service Placement	40.00	
Measure 73 Fee, per day	76.62	
Processing Fee for Past-due Accounts to Department of Revenue	10.00	
Community Development		
Single Family Homeownership/Rehab Loan Pay Off Fee	250.00	
County Counsel		
<i>Public Records Request or Discovery</i> -Legal staff, per hour -Photocopying (commercial service)	263.00 Cost	Discovery: see Fed R Civ P 26(c) or ORCP 36C ORS 192.324 (4). Rate achieved by dividing costs by No. of staff hours.
DISABILITY, AGING & VETERANS' SERVICES (D.A.V.S.)		
<i>In addition to county fees listed below, state fees may be applicable as determined by the State of Oregon. All County fees listed below at "cost" are the direct cost the County pays to purchase the item.</i>		
Private Case Management, Per Hour	76.71	As calculated via the Aging Case Mgmt fee formula
Oregon Project Independence Service Fee Schedule	Varies	Client fee per OAR 411-032-044
Training Materials and classes	Cost	
District Attorney		
<i>Criminal Discovery Fees Provided Via a Link</i> -Early Case Resolution (ECR) case -Justice Court case -Child Support case -Misdemeanor case -Felony case -Complex felony (Measure 11, Child Abuse, Agg ID Theft, Welfare Fraud) -Homicide per 500 pages	25.00 25.00 30.00 45.00 60.00 110.00 195.00	
Digital Evidence Tech Time	Actual Cost	For more information please visit www.washingtoncountyda.org/forms-applications - Pro se Discovery Request Form
Digital Forensics Lab - machine time per hour (no Examiner interaction)	160.00	Jurisdictions not utilizing the subscription via the intergovernmental agreement are able to use the Digital Forensics Lab services for a fee based on usage of digital forensics services.
Digital Forensics Lab - machine time per hour (with Examiner interaction)	270.00	Jurisdictions not utilizing the subscription via the intergovernmental agreement are able to use the Digital Forensics Lab services for a fee based on usage of digital forensics services.
Elections		
<i>Maps</i> -Election Map (11 x 17) -Election Map (3' x 4')	0.50 14.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Election Maps on CD	35.00	
Search Fee-per 1/4 hour	Cost	ORS 205.320
Certificate of Copies (each)	4.00	
Precinct Committee List--1st page	0.50	
- each additional page	0.10	
Data Processing Request	Not to exceed \$500 per request	OAR 165-002-0020
- Set up fee for data processing requests	25.00	OAR 165-002-0020
- Cost per 100 record	0.025	OAR 165-002-0020
- Plus materials	Cost	
Mailing Fee	Postage at cost	
- Minimum Fee	0.75	
Research Fee	Cost	
<i>Candidate Filing Fees</i>		
-County Offices	50.00	ORS 249.056(1)(c)
-Special District Offices	10.00	ORS 255.235(1)(b)
-Local School Board	10.00	ORS 255.235(1)(b) and 332.122
<i>Candidate Statement for County Voters' Pamphlet -County & City positions</i>		
- less than 1,000 registered voters	25.00	ORS 251.325(1)-(6)
- 1,000 or more and < 10,000 registered voters	50.00	ORS 251.325(1)-(6)
- 10,000 or more and < 50,000 registered voters	100.00	ORS 251.325(1)-(6)
- 50,000 or more registered voters	300.00	
<i>Special Districts</i>		
- Non-paid position	25.00	ORS 251.325(1)-(6)
- Paid position	100.00	ORS 251.325(1)-(6)
<i>Measure Argument for County Voters' Pamphlet</i>		
- less than 1,000 registered voters	100.00	ORS 251.325(1)-(6) & OAR 165-022-0020
- 1,000 or more and < 4,999 registered voters	200.00	ORS 251.325(1)-(6) & OAR 165-022-0020
- 5,000 or more and < 9,999 registered voters	250.00	ORS 251.325(1)-(6) & OAR 165-022-0020
- 10,000 or more and < 24,999 registered voters	350.00	ORS 251.325(1)-(6) & OAR 165-022-0020
- 25,000 or more registered voters	400.00	ORS 251.325(1)-(6) & OAR 165-022-0020
Emergency Medical		
<i>Wheelchair Vehicle Provider:</i>		
- Provider License	189.85	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
- Vehicle License	189.85	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
<i>Ambulance Provider (Emergency, Fire, and Non-Emergency)</i>		
- EMT-BLS Ambulance Provider	284.77	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
- EMT-BLS Ambulance Vehicle (per unit)	284.77	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
- EMT-ALS Ambulance Provider	474.62	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
- EMT-ALS Ambulance Vehicle (per unit)	474.62	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
<i>Air Ambulance Provider:</i> - Air Ambulance Provider - Air Ambulance Vehicle (per unit)	949.24 949.24	Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240 Pursuant to WCC 8.32.060 and Washington County Administrative Rule 700-240
<i>Multiple Vehicles:</i> - Vehicles 1-10 - Vehicles 11-25 - Vehicles 26-50 - Vehicles 51 & over	Established Licensing Fee 50% of Established Licensing Fee 25% of Established Licensing Fee Estimated cost of licensing decals	
<i>Multiple Air Ambulance Vehicles:</i> - Vehicles 1-2 - Vehicles 3-4 - Vehicles 5-6 - Vehicles 7 & over	Established Licensing Fee 50% of Established Licensing Fee 25% of Established Licensing Fee Estimated cost of licensing decals	
<i>All License Types:</i> - Replacement license Fee (per request) - License Amendment Fee (per request)	35.00 35.00	
Medical Direction Fee (per hour)	187.00	
<i>Training Classes*:</i> - CPR and AED (Automated External Defibrillator) training class; up to 10 students - Combination CPR, AED (Automated External Defibrillator), & First Aid training per student rate - Hybrid - Combination CPR, AED (Automated External Defibrillator), & First Aid training per student rate - Stop the Bleed	600.00 100.00 85.00 150.00	Max class size is 10 students, includes certification. 3 hour class Includes certification. 6 hour class. Includes certification. 4 hours of online training modules, 2 1/2 hours in person class Max class size is 14. 1 hour class. Organizations sponsoring classes may not pass costs on to individual students.
*Fees for training classes may be reduced by the Department Director or designee for to increase access for people who are experiencing barriers to accessing emergency skills trainings.		
Justice Court		
<i>Civil Complaint:</i> -Filing -Answer Filing	90.00 90.00	ORS 51.310(1)(a) ORS 51.310(1)(b)
<i>Small Claims:</i> -Filing	37.00	ORS 51.310(1)(c)

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Answer	37.00	ORS 51.310(1)(c)
<i>Forcible Entry & Detainment:</i>		
-Transcript of the Judgment	9.00	ORS 51.310(1)(d)
-Transcript of Judgement from the Small Claims Department	9.00	ORS 51.310(1)(e)
Exemplified Judgment	9.00	ORS 51.310(1)(e)
-Certified copy of the Judgement	9.00	ORS 51.310(1)(f)
Writ of Garnishment	20.00	ORS 51.310(1)(g)
Execution of Restitution	20.00	ORS 51.310(1)(g)
Issuing Notices of Restitution	10.00	Each Notice ORS 51.310(1)(h)
Assignment of Judgment	10.00	ORS 51.310(1)(g) see exemplified judgment
Filing a motion described in ORS 21.200 (Motion fees generally) - not in the Small Claims Department	30.00	ORS 51.310(1)(i)
Official certificate	10.00	ORS 51.310(1)(k)
Costs in criminal cases, where there has been a conviction, or upon forfeiture of security	5.00	ORS 51.310(1)(m)
<i>Eviction:</i>		
-Filing Fee	88.00	ORS 105.130(2)(a)
-Trial (Defendant Fee)	88.00	ORS 105.130(3)
Re-open Fee	50.00	
Wedding	15.00	
Seat Belt Program	40.00	
Youth First Offender Program (Traffic Infractions)	65.00	
Vehicle Compliance	25.00	
<i>Adult Diversion:</i>		
-Class A Violation	115.00	
-Class B Violation	115.00	
-Class C Violation	90.00	
-Class D Violation	65.00	
Collection Fee	20.00	
MIP Diversion Program	115.00	
Payment plans (over 2 weeks)	25.00	General Order # 18
Juvenile Conciliation		
<i>Fee Waivers: Fees may be waived or deferred if a user of the Court system received state and federal assistance.</i>		CJO 07-056
Custody/Parenting Time Study, per evaluation	1,000.00	ORS 21.112 Retired Fee
-Refundable if study not required, less processing fee	25.00	
Voluntary Mediation, per 2 hour session	250.00	Fees necessary to maintain required service delivery. Rate increased to more closely align with neighboring counties and the market rate.
Counseling Services, per 90 minute session	187.50	Fee comparable to counseling in the private sector
Expert Witness Testimony, per hour	100.00	Washington County Supplemental Local Rule 8.101(9)

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
High Conflict Parent program per four week session -for clients with waived/deferred court filing fees	250.00 150.00	
Court Connected Packet -Mediation Orientation -Parent Education -Required Mediation Session	200.00	Service shifted from community contract to in-house delivery, as a means of cost saving to clients and the community.
Law Library		
PACER (federal e-file database) Search/Retrieval	Cost	Cost set by Administrative Office of U.S. Courts
Attorney Billing Copy/Print Charges (Annual, July-June)	10.00	Minimum \$10 charge includes first 100 pages, etc.
Replacement of Lost Library Materials -Plus, Processing Fee of replacement materials	Cost 25.00	
Invoice Processing Fee	5.00	Cost charged when invoicing payments
Processing Fee for late payment invoices	5.00	For each 60-days in arrears
Charge for computer accessories (e.g. earbuds)	cost	
Land Use & Transportation		
Building Services		
<p><i>Cost (below) = (Total hours spent x Pay rate x Factor encompassing indirect costs) + Actual cost of any additional materials and equipment directly chargeable for project. Deposits on cost are collected to directly charge related staff time, fees, and legal expenses. Time is charged at a fully burdened rate. The deposit on cost is administered by the department financial staff, under department policies. The deposit is an estimate, may be collected in whole or in part, and may require additional funds, if the deposit becomes depleted.</i></p> <p><i>Refunds will be made in accordance with the building code.</i></p> <p><i>Fee Reduction. An individual, non-corporate entity applicant and owner may request a fee reduction and shall certify annual income and household size to the Director. The fee will be reduced if the household income is at or below the U.S. Department of Housing and Urban Development low income figure adjusted for household size.</i></p> <p><i>New construction, Commercial: The valuation is the higher of: 1) The valuation based on the ICC Building Valuation Data Table current as of July 1 of each year, using the occupancy and construction type as determined by the Building Official, multiplied by the square footage of the structure; or 2) The value* stated by the applicant. Project value is then applied to the table below to determine the building permit fee.</i></p> <p><i>Alteration or repair: The permit fees are calculated based on the fair market value* of all construction work for which the permit is issued.</i></p> <p><i>*Definition of Valuation: The valuation to be used in computing the permit fee and plan review fee shall be the total value of all construction work, excluding fire systems, for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, and other permanent work or equipment, and the contractor's profit.</i></p> <p><i>Cost per square foot of new construction for 1- and 2-family dwellings only for purposes of calculating Building Permit Fees.</i></p> <p><i>State Surcharge on all Permit Fees (except Grading)</i></p>		
		ORS 455.210(4) & (5) and 455.220(1)

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
Building Permit Fees		
Plus applicable State Surcharge		
<i>Building Permit Fees - Residential only:</i>		
-Total Valuation - \$1 to \$2,000, Plus:	211.50	
-each add'l \$1,000 over \$2,000 up to \$25,000 plus	16.25	
-each add'l \$1,000 over \$25,000 up to \$50,000 plus	13.00	
-each add'l \$1,000 over \$50,000 up to \$100,000 plus	8.75	
-each add'l \$1,000 over \$100,000	7.25	
<i>Building Permit Fees - To include Commercial Building, Commercial Mechanical, and other permit types not specifically identified in the fee schedule.</i>		
-Total Valuation - \$1 to \$2,000, Plus:	211.50	Plus applicable State Surcharge
-each add'l \$1,000 over \$2,000 up to \$25,000 plus	19.25	
-each. add'l \$1,000 over \$25,000 up to \$50,000 plus	16.00	
-each add'l \$1,000 over \$50,000 up to \$100,000 plus	10.50	
-each add'l \$1,000 over \$100,000	8.75	
<i>Building Permit Fees - Sprinkler & Fire Alarm & Fire Suppression</i>		
-Total Valuation - \$1 to \$2,000, Plus:	236.00	Plus applicable State Surcharge
-each add'l \$1,000 over \$2,000 up to \$25,000 plus	23.50	
-each. add'l \$1,000 over \$25,000 up to \$50,000 plus	18.75	
-each add'l \$1,000 over \$50,000 up to \$100,000 plus	12.25	
-each add'l \$1,000 over \$100,000	9.75	
Building Re-Roof Pre-Inspection	211.50	
Seismic Site Surcharge		ORS 455.447(3), (Currently 1%)
<i>Building Plans Review: (To include Residential, Commercial Building, Fire Alarm and other permit types not specifically identified in the fee schedule.)</i>		
Regular Plans Review - % of Bldg. Permit Fee	65%	Residential and Commercial plan review fee includes two rounds of review; additional rounds of review will be charged at an hourly rate. Revisions submitted after plan approval will be charged additional review at hourly rate.
Commercial Mechanical Plan Review	25%	Residential and Commercial plan review fee includes two rounds of review; additional rounds of review will be charged at an hourly rate. Revisions submitted after plan approval will be charged additional review at hourly rate.
Additional Plan Review due to change, addition or revisions to approved plans. (Cost Per Hour)	211.50	
<i>Reissue Single Family Residence plans review</i>		
-% of Regular Plans Review Fee	50%	
Plan Review Consultation in excess of two hours, per hour	211.50	
<i>Customer Option Consultant-reviewed plans check</i>		
-% of the Regular Plans Review fee	25%	
Fire Life Safety Review - % of Building Permit Fee	40%	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
<i>Deferred Submittals for plan review</i> -% of Building Permit Fee for deferred portion(s) -Minimum Fee	65% 537.00	
<i>Foundation Only</i> -Minimum Fee, Plus, -% of Total Project Building Permit Fee(s)	1,071.00 10%	
<i>Special Fees: (to be used for all Building, Mechanical, Plumbing, Electrical, and Other Permits and Inspections)</i> -Work Without a Permit - Investigation Fee -Regular Inspection, Per Hour -Reinspection, Special, or Additional Inspections, Per Hour -Inspections Outside of Normal Hours or in addition to Normal Work (Per Hour with two hour minimum) -Plan Review for alternative methods, materials or design, per hour -Permit Refund Fee - as % of original permit fee (\$100 min.) -Plan review Refund Fee - as % of original plan review fee (\$195 1-hour minimum charge) -Prescriptive Photovoltaic Solar System Installation	Cost 211.50 211.50 315.75 211.50 20% 20% 347.25	Plus applicable State Surcharge. Homeowner one time exemption. HB 2978, based on hourly rate with 1 hour minimum. No refund if plan review has started. OAR 918-050-0180
<i>Temporary Certificate of Occupancy</i> -Commercial -Residential	451.25 290.25	
<i>Demolition Permit</i> -Minimum Fee -Each additional specialty covered (Mechanical, Plumbing, Electrical)	211.50 211.50	
<i>Equipment Permit Program (All Disciplines)</i> -Application/Set Up Fee -Hourly Charge, Per Employee	211.50 211.50	
Plumbing Permits:		Plus applicable State Surcharge
<i>New SFR Only (includes first 100 feet)</i> -SFR (1) Bath -SFR (2) Bath -SFR (3) Bath -Each Additional Bath/Kitchen	726.75 933.00 1,135.75 200.25	
<i>Site Utilities</i> -Catch Basin/Area Drain -Drywells/Leach Line/Trench Drain -Footing Drain (each 100' increment) -Manufactured Home Utilities -Manholes	33.25 33.25 97.50 221.25 33.25	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Rain Drain Connection	33.25	
-Sanitary Sewer (each 100' increment)	97.50	
-Storm Sewer (each 100' increment)	97.50	
-Water Service (each 100' increment)	97.50	
<i>Fixture or Item</i>		
-Absorption Valve	33.25	
-Back Flow Preventer	33.25	
-Backwater Valve	33.25	
-Basins/lavatory	33.25	
-Clothes Washer	33.25	
-Dishwasher	33.25	
-Drinking Fountain	33.25	
-Ejectors/Sump	33.25	
-Expansion Tank	33.25	
-Fixture/ Sewer Cap	33.25	
-Floor Drains/Floor Sinks/Hub	33.25	
-Garbage Disposal	33.25	
-Hose Bibb	33.25	
-Hydronic Piping System	33.25	
-Ice Maker	33.25	
-Interceptor/Grease Trap	33.25	
-Primer(s)	33.25	
-Roof Drain (commercial)	33.25	
-Sink(s), Basin(s), Lavs(s)	33.25	
-Sump	33.25	
-Tubs/Shower/Shower Pan	33.25	
-Urinal	33.25	
-Water Closet	33.25	
-Water Heater	33.25	
-Other	33.25	
-Plan Review if required - % of total	25%	
<i>Residential Repiping (Interior) Water Only</i>		
-0 sq. ft. to 3,600 sq. ft.	211.50	
-Over 3,600 sq. ft.	315.75	
<i>Medical Gas Installation</i>		
-Total Valuation - \$1 to \$2,000, plus,	229.50	
-each add'l \$1,000 over \$2,000 up to \$25,000 plus	27.50	
-each add'l \$1,000 over \$25,000 up to \$50,000 plus	21.00	
-each add'l \$1,000 over \$50,000 up to \$100,000 plus	14.75	
-each add'l \$1,000 over \$100,000	12.25	
<i>Residential Fire Suppression System Permit</i>		Plus applicable State Surcharge OAR 918-050-0140

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-0 sq. ft. to 2,000 sq. ft.	211.50	
-2,001 sq. ft. to 3,600 sq. ft.	315.75	
-3,601 sq. ft. to 7,200 sq. ft.	421.50	
-7,201 sq. ft. and greater	525.75	
Minimum Fee for Plumbing Permit	211.50	
Mechanical Permits:		Plus applicable State Surcharge
<i>Commercial Mechanical (based on valuation - see beginning of Building Services section)</i>		
<i>Residential Mechanical</i>		
<i>Residential Mechanical Flat Fee for New Construction: covered for a house with Gas/Propane appliances (1-HVAC, 1-heat Pump, 1- kitchen hood, 1-water heater vent, 1- dryer Vent, 2-fireplaces, 5-single vent bath fans, venting for HVAC and fireplaces, and all gas lines)</i>	407.00	
<i>HVAC</i>		
-Air Handling Unit	18.50	
-Air Conditioning	18.50	
-Alteration/existing HVAC system	18.50	
-Heat Pump	18.50	
-Install/Replace Furnace/Burner including ductwork/vent liner.	18.50	
-Install/replace/relocate heaters - suspended, wall, or floor-mounted	18.50	
-Vent for appliance other than furnace	18.50	
<i>Environmental Exhaust and Venting</i>		
-Appliance vent	18.50	
-Dryer Exhaust	18.50	
-Hoods, Type I/II/Res. Kitchen/Hazmat Hood Fire Suppression System	18.50	
-Exhaust fan with single duct (bath fans)	18.50	
-Exhaust system apart from heating or AC	18.50	
-Fuel Piping (up to 4 outlets)	18.50	
-Fuel piping each add'l over 4 outlets	3.00	
<i>Other listed appliance or equipment</i>		
-Decorative Fireplace	18.50	
-Insert	18.50	
-Woodstove/Pellet Stove	18.50	
-Other	18.50	
<i>Residential Fire Suppression System Permit Stand-alone Systems (Includes Plan Review Fee)</i>		
-0 sq. ft. to 2,000 sq. ft.	421.50	
-2,001 sq. ft. to 3,600 sq. ft.	631.50	
-3,601 sq. ft. to 7,200 sq. ft.	737.25	
-7,201 sq. ft. and greater	843.00	
Commercial Mechanical Plan Review - % of total permit	25%	
-Minimum Fee for Mechanical Permit	211.50	
<i>Grading Permit:</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-0 to 200 Cubic Yards <i>For each additional # Cubic Yards or fraction thereof:</i> -each 100 Cu. Yds. up to 1,000 Cu. Yds., plus -each 1,000 Cu. Yds. up to 10,000 Cu. Yds., plus -each 10,000 Cu. Yds. Thereafter	563.00 104.25 123.75 258.75	
<i>Grading Plan Check:</i> -Plans Check Fee - % of total grading permit fee <i>-Additional Grading Plan Review due to change:</i> -Addition or revisions to approved plans (Cost Per Hour) -Rural Erosion Control Review if no grading permits issued in the rural area	85% 211.50 343.50	
<i>Manufactured Dwelling Placement:</i> -Manufactured Dwelling (any size) -State Fee	475.25	ORS 446.176(1) & OAR 918-500-0105 Plus applicable State Surcharge.
<i>Electrical Permit Application:(allowable inspections based on OAR 918-309-0030)</i>		
<i>New Residential -Single or Multi-Family per dwelling unit.</i> -1000 sq.ft. or less (4) -Each additional 500 sq.ft. or portion thereof -Limited Energy 1&2 Family (2) -Limited Energy Multi-Family (2) -Mfg'd Home/Modular Dwelling Service/Feeder (2)	327.25 91.25 211.50 211.50 223.00	
<i>Services or Feeders</i> <i>-Installation, alteration or relocation</i> -200 amps or less (2) -201 amps to 400 amps (2) -401 amps to 600 amps (2) -601 amps to 1000 amps (2) -over 1000 amps or volts (2) -reconnect only (1)	211.50 315.75 421.50 631.50 1,261.25 211.50	
<i>Temporary Services or Feeders</i> <i>-Installation, alteration or relocation</i> -200 amps or less (2) -201 amps to 400 amps (2) -401 amps to 600 amps (2) -601 amps to 1000 amps (2)	211.50 315.75 421.50 602.25	
<i>Branch Circuits</i> <i>-New, alteration or extension per panel</i> -Each branch circuit w/ service or feeder fee -Without service or feeder fee - 1st branch (2) -each additional branch circuit	18.75 211.50 18.75	
<i>Miscellaneous (Service or Feeder not included)</i> -Pump or irrigation circle (ea) (2)	211.50	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Sign or outline lighting (ea) (2)	211.50	
-Signal circuit(s) or limited energy panel, new, alteration or extension (2)	211.50	
<i>Each additional inspection over allowable based on OAR 918-309-0030</i>		
-Per inspection	211.50	
-Per Hour	211.50	
Plan Review if required (Section 3) % of total	25%	OAR 918-311-0055(1)
<i>Renewable Electrical Energy Application:</i>		
-5 KVA or less (2)	211.50	OAR 918-309-0410
-5.01 to 15 KVA (2)	315.75	OAR 918-309-0410
-15.01KVA to 25 KVA (2)	421.50	OAR 918-309-0410
<i>Wind Generation Systems in excess of 25 KVA</i>		
-25.01 KVA to 50 KVA (3)	559.75	OAR 918-309-0410
-50.01 KVA to 100 KVA (3)	1,048.00	OAR 918-309-0410
<i>Wind generation systems in excess off 100 KVA will be calculated in accordance with OAR 918-309-00 (3)</i>		OAR 918-309-00
<i>Solar generation systems in excess of 25 KVA (3)</i>		
-Solar generation systems in excess of 25 KVA (3)	13.00 per KVA	OAR 918-309-0410
<i>Restricted Electrical Energy Application:</i>		
-Residential - all systems, any combination (2)	211.50	
-Commercial - per system (2)	211.50	OAR 918-309-0070(3)
<i>Master Electrical Permit Program</i>		
-Application/Set Up Fee	100.00	OAR 918-309-0100(10)(d) fee shall not exceed \$100
-Hourly Charge, Per Hour	236.00	
Minor Label Inspection Fee		OAR 918-050-0520
Current Planning		
<p>Development Review Valuations. Development Review fees are based on the total cost of all on-site improvements including buildings, landscaping (and irrigation), paving (includes hard surfaced storm drainage and private streets), and required open space; not included are land costs, administrative and professional fees, and other governmental fees. Development review fee applies to commercial, industrial, institutional, and capital improvement projects, but not residential projects.</p> <p>Fee Waivers. The Department of Land Use and Transportation may waive fees otherwise required under Current Planning (Development Services), with the exception of applications that will result in land divisions. Any individual who believes that he/she cannot pay the fees required may make application for a waiver. A waiver may be allowed only when the individual applying for a fee waiver is both an applicant and owner of the property that is the subject of the application fee. The individual must also be a non-corporate entity. The request must be submitted in writing with supporting documentation, including a certification from the U.S. Department of Housing and Urban Development demonstrating family income that is at or below the low income figure adjusted for household size. Meeting the family income requirement alone does not entitle an individual to a fee waiver. The Director may require additional evidence and consider other factors that are relevant to assessing an individual's ability to pay including but not limited to the value of assets owned by the applicant, the value of the property that is the subject of the application fee, and the potential for additional income from the development of that property. The Director shall waive a fee under this section upon a determination that the applicant is unable to pay the fee, based on meeting the low income standard, and considering assets and income potential if applicable.</p>		
Rural Applications		
<i>Accessory Structure in EFC District</i>		
-Application - Type I	1,056.75	
-Type II	3,830.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
<i>Agricultural Dwelling</i> -Application - Type II -Final Approval - Type II	7,125.25 1,288.00	
<i>Commencement of Development</i> -Application Type I -Application Type II	856.00 3,053.25	
<i>Development Review (\$0 - 250,000)</i> -Application Type I -Application Type II -Final Approval	1,044.75 4,612.25 559.75	
<i>Development Review (\$250,001 - 500,000)</i> -Application Type I -Application Type II -Final Approval	2,131.00 9,403.75 1,144.75	
<i>Development Review (\$500,001 - \$2,500,000)</i> -Application Type I -Application Type II -Final Approval	5,103.75 14,078.00 1,572.25	
<i>Development Review (\$2,500,001 +)</i> -Application Type I -Application Type II -Final Approval	8,092.00 23,413.25 2,200.50	
<i>Director's Interpretation</i> -Deposit on Cost	Cost 2,554.00	
<i>Dwelling in District "B"</i> -Application - Type II	2,291.50	
<i>Dwelling in the EFC District</i> -Application - Type I -Application - Type II	2,437.00 5,861.25	
<i>Expansion of All Special Uses</i> -Application - Type II -Application - Type III -Deposit on Cost	5,187.50 Cost 8,313.25	
<i>Extension</i> - Application - Type I - Application - Type II	856.00 3,345.00	
<i>Farm Stands in EFU or AF-20</i> -Application - Type II	1,115.50	
<i>Flood Plain/Drainage Hazard Alteration</i> -Application - Type I -Application - Type II	1,704.50 6,154.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Application - Type III -Deposit on Cost	Cost 8,578.00	
<i>Grading Permit</i> -Application - Type I -Application - Type II -Grading Permit Exemption	428.50 3,345.00 428.50	
<i>Variances and Adjustments</i> -Application - Type II	3,345.00	
<i>Historic/Cultural Use</i> -Application - Type I (no charge) -Application - Type II -Application - Type III -Deposit on Cost	0.00 4,745.75 Cost 7,676.50	
<i>Home Occupation Permit</i> -Application - Type I -Application - Type II -Application - Type III -Deposit on Cost	604.25 3,345.00 Cost 6,720.50	
<i>Home Occupation Permit Renewal</i> -Application - Type I -Application - Type II	 278.75 1,012.25	Home Occupation renewals are exempt from the Oregon Water Resources Dept. (OWRD) surcharge
<i>Land Divisions (2 - 10 lots)</i> -Type II Application -Type II Final Approval	10,344.50 1,945.50	
<i>Land Divisions (11 + lots)</i> -Type II Application -Type II Final Approval	14,078.00 2,877.50	
<i>Land Divisions - Phased Projects (Final Approval - based on number of lots/units per phase)</i>		
<i>Lot Area Variance - Application, Type II</i>	6,154.00	
<i>Marginal Lands - Application, Type II</i>	7,125.25	
<i>Minor Revision</i> -Application - Type I -Application - Type II	1,704.50 3,345.00	
<i>Miscellaneous</i> -Application - Type I -Application - Type II -Application - Type III -Deposit on Cost	856.00 3,345.00 Cost 6,720.50	
<i>Modification of Condition(s)</i> -Application - Type II	3,345.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Application - Type III -Deposit on Cost	Cost 6,720.50	
<i>Non-Conforming Use (Alteration or Expansion)</i> -Application - Type II	7,091.50	
<i>Non-Conforming Use (Dwelling Expansion / Replacement)</i> -Application - Type I -Application - Type II	1,214.00 4,521.25	
<i>Non-Conforming Use (Determination Only)</i> -Application - Type II	3,192.00	
<i>Non-Farm Dwelling (3.0 acres or less)</i> -Application - Type II	8,966.50	
<i>Non-Farm Dwelling</i> -Application - Type III -Deposit on Cost -Final Approval - Type III	Cost 9,955.00 1,349.75	
<i>Property Line Adjustment</i> -Application - Type I -Application - Type II	856.00 3,345.00	
<i>Quarries (Initial Request)</i> -Application - Type II -Final Approval - Type II	12,854.00 1,480.00	
<i>Quarries (Review of Conditions)</i> -Application - Type II -Application - Type III -Deposit on Cost	7,091.50 Cost 8,313.25	
<i>Replacement Dwellings in AF20/EFU (Section 430.8) includes Alteration and Restoration</i> -Application - Type I -Application - Type II	1,214.00 4,521.25	
<i>Replacement Dwellings in EFC (Section 430.8) includes Alteration and Restoration</i> -Application - Type I -Application - Type II	1,831.50 4,970.50	
<i>Review of Condition(s) (All others except Quarries)</i> -Application - Type II -Application - Type III -Deposit on Cost	5,680.00 Cost 8,313.25	
<i>Special Use (Impact Analysis required)</i> -Application - Type II -Application - Type III -Deposit on Cost	11,747.25 Cost 12,462.25	
<i>Special Use (No Impact Analysis required)</i> -Application - Type II	7,091.50	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Application - Type III -Deposit on Cost	Cost 9,277.75	
<i>Temporary Health Hardship Dwelling</i> -Application - Type II -Renewal	 2,291.50 884.25	Temporary Health Hardship are exempt from the Oregon Water Resources Dept. (OWRD) surcharge.
<i>Temporary Use</i> -Application - Type I -Application - Type II	428.50 2,410.75	
<i>Variance - Application, Type III</i> -Deposit on Cost	Cost 6,705.25	
<i>Vested Rights - Application, Type III</i> -Deposit on Cost	Cost 8,307.75	
<i>Wetland Enhancement/Mitigation</i> -Application - Type II -Final Approval - Type II	6,154.00 1,349.75	
<i>Winery/Cidery/ Brewery - Event License</i> -Type I Misc - First 6 days	1,220.75	Ordinance 864 adopted 7/1/20
Withdrawal of application: fee refunded, less costs incurred by County (\$100 minimum)		Fee refund less costs incurred by County - \$100 minimum.
Urban Applications		
Access Management Plan -Application - Type II	6,988.50	
<i>Accessory Dwelling Unit</i> -Application - Type I	2,609.50	
<i>Commencement of Development</i> -Application - Type I -Application - Type II	1,278.25 4,199.00	
<i>Deferral of Public Facilities</i> -Application - Type II	4,669.75	
<i>Single Detached Dwelling Unit</i> -Application - Type I -Application - Type II -Final Approval - Type II	1,216.25 4,669.75 856.00	
<i>Development Review for Middle Housing</i> -Application - Type I	1,216.25	See SB 458 regarding Middle Housing.
<i>Development Review (\$0 - \$50,000)</i> -Application - Type I -Application - Type II -Final Approval - Type I -Final Approval - Type II	1,704.50 7,929.25 226.75 1,399.75	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
<i>Development Review (\$50,001 - \$200,000)</i> -Application - Type I -Application - Type II -Final Approval - Type I -Final Approval - Type II	2,131.00 10,258.75 267.00 1,616.75	
<i>Development Review (\$200,001 - \$500,000)</i> -Application - Type I -Application - Type II -Final Approval - Type I -Final Approval - Type II	2,984.75 12,583.75 325.50 1,867.25	
<i>Development Review (\$500,001 - \$2,500,000)</i> -Type I Application -Type II Application -Type I Final Approval -Type II Final Approval	5,103.75 20,067.00 539.25 2,802.50	
<i>Development Review (\$2,500,001 - \$10,000,000)</i> -Type I Application -Type II Application -Type I Final Approval -Type II Final Approval	8,092.00 32,666.00 856.00 3,270.25	
<i>Development Review (\$10,000,001 - \$25,000,000)</i> -Type I Application -Type II Application -Type I Final Approval -Type II Final Approval	9,510.00 38,502.25 1,041.50 3,834.50	
<i>Development Review (\$25,000,001 - \$100,000,000)</i> -Type II Application -Type II Final Approval	60,242.50 5,878.50	
<i>Development Review (\$100,000,001 +)</i> -Type II Application -Type II Final Approval	90,588.75 9,060.75	
<i>Director's Interpretation- Deposit on Cost</i> -Deposit on Cost	Cost 2,554.00	
<i>Dwelling in District "B"</i> -Application - Type II	3,999.25	
<i>Extension</i> -Application - Type I	1,255.25	See Ordinance 757 See Ordinance 757
<i>Flood Plain/Drainage Hazard Alteration</i> -Application - Type I -Application - Type II -Application - Type III	1,704.50 6,057.50 Cost	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Deposit on Cost	8,578.00	
<i>Variances and Adjustments</i>		
-Application - Type II	4,199.00	
<i>Historic/Cultural Resource</i>		
-Application - Type II	4,199.00	
-Application - Type III	Cost	
-Deposit on Cost	7,305.25	
<i>Home Occupation Permit</i>		
-Application - Type I	2,017.00	
-Application - Type II	3,488.25	
<i>Home Occupation Permit Renewal</i>		
-Application - Type I	278.75	
-Application - Type II	1,012.25	
<i>Land Division, Expedited Middle Housing</i>		See SB 458 regarding Middle Housing.
-Type II Application	Cost	
-Deposit on Cost	12,854.00	
-Type II Final Approval	2,900.25	
<i>Land Division, Multi-Family & Manufactured Dwelling (2-10)</i>		
-Type II Application	18,019.75	
-Type II Final Approval	2,900.25	
<i>Land Division, Multi-Family & Manufactured Dwelling (11-50)</i>		
-Type II Application	26,254.75	
-Type II Final Approval	4,080.75	
<i>Land Division, Multi-Family & Manufactured Dwelling (51-100)</i>		
-Type II Application	43,739.50	
-Type II Final Approval	5,832.00	
<i>Land Division, Multi-Family & Manufactured Dwelling (101-300)</i>		
-Type II Application	78,728.75	
-Type II Final Approval	9,637.00	
<i>Land Division, Multi-Family & Manufactured Dwelling (301+)</i>		
-Type II Application	154,664.50	
-Type II Final Approval	14,607.25	
<i>Land Divisions - Phased Projects(Final Approval - based on number of lots/units per phase)</i>		
<i>Manufactured- Dwelling in Urban Res. Dist. (Sect 430.76)</i>		
-Application - Type I	856.00	
<i>Middle Housing Side Walk Exemption</i>		
-Application - Type II	1,549.50	See Ordinance 885 - HB2001
<i>Minor Revision to Prelim. Land Div. Approval</i>		
-Application - Type I	1,704.50	
-Application - Type II	4,669.75	
<i>Miscellaneous</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Application - Type I -Application - Type II -Application - Type III -Deposit on Cost	1,278.25 4,669.75 Cost 7,626.50	
<i>Modification of Condition(s)</i> -Application - Type II -Application - Type III -Deposit on Cost	4,669.75 Cost 7,626.50	
<i>Modifications of Standards through Site Analysis</i> -Application - Type I	856.00	
<i>Non-Conforming Use</i> -Application - Type I -Application - Type II	1,275.00 6,057.50	
<i>Property Line Adjustment (Flag Lot Only Type II)</i> -Application - Type I -Application - Type II	856.00 4,669.75	
<i>Quarries (Initial Request)</i> -Application - Type II -Final Approval - Type II	13,839.25 1,399.75	
<i>Quarries (Review of Conditions)</i> -Application - Type II -Application - Type III -Deposit on Cost	6,988.50 Cost 8,578.00	
<i>Review of Condition(s) (All others except Quarries)</i> -Application - Type II -Application - Type III -Deposit on Cost	6,057.50 Cost 8,578.00	
<i>Solar Access Permit</i> -Application - Type II	4,669.75	
<i>Special Use</i> -Application - Type I -Application - Type II -Application - Type III -Deposit on Cost	1,278.25 6,057.50 Cost 8,578.00	
<i>Temporary Health Hardship Dwelling</i> -Application - Type II -Renewal	3,325.50 884.25	
<i>Temporary Use</i> -Application - Type I -Application - Type II	428.50 3,488.25	
<i>Tree Removal Permit</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Application - Type I	428.50	
-Application - Type II	4,669.75	
Variance		
-Application - Type III	Cost	
-Deposit on Cost	6,475.25	
Vested Right		
-Application - Type III	Cost	
-Deposit on Cost	6,475.25	
<i>Wetland Enhancement</i>		
-Application - Type II	6,057.50	
-Final Approval - Type II	1,399.75	
Withdrawal of application: fee refunded, less costs incurred by County (\$100 minimum)		Fee refund less costs incurred by County - \$100 minimum.
<i>Application Surcharges and Associated Fees</i>		
Pre-application Conference	895.25	
Expedited Review - Land Divisions	4,692.75	
Flag Lot creation and Infill projects - surcharge	895.25	
Custom Mailing List	90.00	
Reconsideration of Decision		
-Application - Type I	428.50	
Remand/Reconsideration from LUBA		
-Deposit on Cost	Cost 4,433.25	
Natural Resource Analysis by Specialist	986.25	Flat rate fee to be assessed when additional analysis of Goal 5 Natural Resources is needed for a project.
Rural Development Review Surcharge (Oregon Water Resources Dept.)	135.75	
Rural Impact Test	1,621.00	
Sight Distance Evaluation	351.50	
Template Test	179.00	
Transportation Report		
-Application - (>= 500 ADT & Type I)	755.25	
-Type II to Type III	Cost	
Deposit on Cost	4,433.25	If initiated by department, no additional cost to the applicant.
Traffic Impact Statement	790.00	
<i>Planned Development or Transit Oriented District</i>		
Type II - 10 units or less/\$200,000 or less	5,386.00	
Type II - More than 10 units/over \$200,000	10,773.00	
Type III - 10 units or less/\$200,000 or less	Cost	
Type III - Deposit on cost	7,589.50	
Type III - More than 10 units/over \$200,000	Cost	Deposit on Cost
Type III - Deposit on cost	11,127.75	
Measure 49: Initial building permit/land development app Director Review	12,756.25	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
Measure 49: Single Dwelling only	7,125.25	
<i>Development Compliance - Building Permit (Review)</i> <\$75,000 value \$75,000 to 500,000 value >\$500,000 value Re-Review of Site Plan	122.50 859.25 1,275.00 298.50	Flat rate fee to be assessed when a site plan needs to be returned by Building Services for additional review.
Additional Plan review due to change, additions, revisions, multiple reviews per hour	170.00	
Research Fee per hour	195.00	
DMV Review - License Renewal -New Business	110.75 260.50	
Flood Plain Elevation	197.50	
Flood Plain Determination (Site Inspection)	298.50	
OLCC Review - License Renewal -New Business -Change in ownership, location or privilege	35.00 100.00 75.00	ORS 471.166(7)(8) ORS 471.166(7)(8) ORS 471.166(7)(8)
Land Use Compatibility Statement (LUCS)	197.50	
Sign Permits - All	201.75	
<i>Development Compliance - Appeal Fees</i> - Type I Deposit on Cost -Type II Rural -Type II Urban (All others)	Cost 4,433.25 250.00 250.00	This appeal fee is not limited by ORS Limited by ORS 215.416(11)(b) Limited by ORS 215.416(11)(b)
Transportation Development Tax Appeal Fee	6,344.00	
Appeals to Board of Commissioners-All Urban	3,512.25	
Long Range Planning		
<i>Individual Notice of Land Use</i> -Ordinance Hearings	0.00	
<i>Plan Amendment Application/Request</i> -If application/request filed, pre-filing conference -Processing of application/request -Initial Deposit on Cost -Appeal -Initial Deposit on Cost -Reconsideration -Initial Deposit on Cost	Cost Cost 20,000.00 Cost 810.00 Cost 740.00	An initial deposit is required for any application billed at cost. Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs. Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
UGB Minor Locational Adjustment Review Fee	Cost	An initial deposit is required for any application billed at cost.

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Initial Deposit on Cost	740.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
<i>Minor Boundary Changes</i>		
-Annexation or withdrawal of territory to/from a district involving 100 or less property owners	Cost	
-Initial Deposit on Cost for a single annexation	3,315.00	
-Initial Deposit on Cost per annexation for two annexations	2,220.00	
-Initial Deposit on Cost per annexation for three or more annexations	1,670.00	
-Annexation or withdrawal of territory to/from a district involving more than 100 property owners	Cost	
-Initial Deposit on Cost	8,300.00	
-Extraterritorial extension of water or sewer service by a district	Cost	
-Initial Deposit on Cost	5,535.00	
<i>Major Boundary Changes</i>		
-The formation, merger, consolidation or dissolution of a city or district	Cost	
-Initial Deposit on Cost	8,300.00	
<i>Mapping fees - Payable to METRO</i>		
-School District Boundary Changes	Cost	An initial deposit is required for any application billed at cost.
-Initial Deposit on Cost	5,535.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
Mineral & Aggregate Ordinance Processing	Cost	An initial deposit is required for any application billed at cost.
-Initial Deposit on Cost	27,720.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
Community Plan Document	8.00	
Rural/Natural Resource Plan	15.00	
Transportation Plan Background Document	15.00	
Transportation Plan (Printed)	16.00	
Transportation Plan Technical Appendix	6.00	
Planning Commission Agenda, Per Year	13.00	
Industrial Revenue Bond Application Review	Cost	An initial deposit is required for any application billed at cost.
-Initial Deposit on Cost	1,100.00	Additional deposits will be required when the initial deposit is no longer sufficient to cover county processing costs.
Comprehensive Plan Elements Documents	Cost	
Small Business Loan Application Review	Cost	
-Initial Deposit on Cost	1,100.00	
Special Staff Projects	Cost	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Construction Cost	Cost	
Film and Video Permit	118.00	
Special Events Permit	118.00	
<i>Road Closure Fee</i>		
-If less than 30 days, Required Deposit	1,000.00	
-If longer than 30 days, Required Deposit	2,000.00	
Traffic Control Device - Deposit on Cost Required	Cost	
<i>Exception:</i>		
-Maintenance work by County crews	Waived	
-Emergency closures/spills and accidents	Waived	
Road Fund Operations		
<i>The Operations Division Manager may suspend or waive one or more of the following fees otherwise applicable to a proposed activity: individual right of way permit; inspection fee; bond fee; and right of way permit fee through sidewalk only. Suspension or waiver may be approved if the proposed activity covered by the permit will have a substantial benefit to the county and the benefit will be greater than the amount of the fee. The Operations Division Manager may also lower a bond fee if site-specific conditions warrant a modified amount. All other permit requirements still apply if a fee or bond is waived, suspended or lowered.</i>		
Investigation Fee -- Working without a Permit	Cost	
-Minimum fee	100.00	
-Plus applicable permit fee		A one-time exemption to this fee may be made at the discretion of the Operations and Maintenance Division Manager.
Code Compliance Review Surcharge (plus applicable permit fee)	100.00	For certain new Access permits requiring review for land use code compliance.
Application Fee -- Right-of-Way -- General and Access	150.00	
Application Fee -- Right-of-Way -- General and Access - Minor Work (Plus applicable permit fee)	150.00	Same application fee required for minor work.
Permit Fee: Right-of-Way, General and Access	300.00	Covers up to three (3) site inspections.
-Permit Fee: Right-Of-Way, Additional site inspections per/inspection	100.00	Includes staff/equipment costs.
Permit Fee - Right of Way - Minor Work	100.00	Reduced permit fee covers work in ROW of a very limited nature.
Application & Permit Fee -- Right-of-Way - Traffic Control Only	150.00	Covers review and approval of traffic control plan when there is no modification to County infrastructure.
Application & Permit Fee -- Right-of-Way - Dust Control (Applicator)	150.00	
Application & Permit Fee -- Right-of-Way - Seasonal Irrigation	72.00	
Permit Fee -- Right-of-Way - Encroachment Agreement	300.00	Does not include recording fee.
Permit Fee -- Right-of-Way - Neighborhood Watch Sign(s)	25.00	Covers the installation of up to four (4) signs on existing poles or posts.
-Installation of signs on free standing posts, per sign	75.00	Additional Post and Sleeve
Permit Fee -- Motor Carrier Trip Permit	8.00	ORS 818.200, 818.270(1) (formally called Transportation Permit)
-Additional engineering analysis	Cost	For staff time to calculate or review the structural analysis of a bridge associated with a vehicle exceeding the bridge capacity.

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
Permit Refund Fee - as a % of original permit fee on fees > \$150	20%	Covers the cost of refunding upon customer's choice to 'withdraw' permit. Fees less than \$150 will not be refunded.
Deposit Amount -- General and Access Permits	Cost Estimate	Deposit amount is based on construction cost estimate prepared by County to restore right of-way or an estimate provided by the applicant and approved by County staff. Deposit can be in the form of a cash deposit or a surety. A \$500 cash deposit is required if surety instrument used.
-Minimum deposit	500.00	
Deposit Amount -- Dust Control Permit (Applicator)	None	
Deposit Amount -- Seasonal Irrigation Permit	280.00	
Deposit Amount -- Core Hole Permit	100.00	Per core hole
Deposit Amount -- Sidewalk Repair Permit	None	
Deposit Amount -- Neighborhood Watch Permit	None	
Deposit Amount -- Motor Carrier Trip Permit	None	
Placecard Fee -- Right-of-Way - "X" & "O", No-Spray placards	17.50	Includes one set of placards for marking area. Placards are for property owners who have entered into an "Owner-to-Maintain Agreement" with the County.
-Additional placards, each	8.75	
Surveyor		
<i>Refunds will be given to customers withdrawing plats or surveys prior to any work being performed by the Survey Section. In cases where partial work has been performed, actual costs incurred will be charged against the original fee, and the balance remaining will be refunded to the applicant.</i>		
Fee for repeated calculations and Field Inspections	Cost	WCC 3.30.060
Subdivision Plat	Cost	Plus fee for Filing of Survey
-Base Fee Deposit, plus,	2,700.00	
-Per Lot & tract Deposit	110.00	
Subdivision Plat (Post-monumentation)	Cost	
-Base Fee Deposit (minimum), Plus:	3,000.00	
-Per Lot & tract Deposit	150.00	
Cemetery Plat	Cost	Plus fee for Filing of Survey
-Deposit - % of estimated cost	120%	
Condominium Plat	Cost	Plus fee for Filing of Survey
-Deposit - % of estimated cost	120%	
Partition Plat	NC	Plus fee for Filing of Survey
-Deposit - % of estimated cost	120%	
Plat Monumentation Affidavit Fee	145.00	Plus fee for recording document
<i>Other Fees:</i>		
-County Surveyor Road Vacation Filing/Index Fee	100.00	Collected by A&T from other city jurisdictions.
-Public Land Corner	5.00	Collected by A&T - ORS 203.148
-Preservation fee	5.00	
-Replacement of Destroyed Public Land Corner	Cost	ORS 209.140(1) & 209.150

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Deposit - % of estimated cost -Filing of Survey -Review of Survey for plat boundary, Pre/post construction, Property Line adjustment -Deposit required -Address Issuance (each) -Requested Address Change (each) -Street Naming -Minimum fee non-refundable -Deposit -% of estimated Cost, less minimum -Custom Maps -Large format scanning	120% 475.00 Cost 860.00 110.00 215.00 Cost 280.00 120% Cost Cost	Includes scanning, processing, filing, archive and long term storage. Plus fee for Filing of Survey
<i>Certification Copies</i> -First Page -Each Additional Page	8.00 4.00	
<i>Review Approval and Marking</i> Affidavits of Correction Vacations of Public Property -Minimum fee -Deposit - % of estimated Cost, less minimum	50.00 Cost 280.00 120%	ORS 92.170, 100.115(7) and 209.255. Plus fee for recording document Includes survey map updates. ORS 92.065(1)
Other Services not detailed above	Cost	
Metzger Park		
<i>Metzger Local Improvement District (LID) Park - Patricia D. Whiting Hall Use Fees Building Rental</i>		
<i>Weekend Rates (Friday, Saturday and Sunday)</i> -7AM to 12 AM (Non-LID Resident), per hour -7AM to 12 AM (LID Resident & Organizations*), per hour -Cleaning/Security Deposit - Refundable**	\$400/half day \$200/half day 200.00	Minimum four-hour rental. Minimum four-hour rental. Renter must show proof of LID residency
<i>Weekday Rates (Monday through Thursday)</i> -7AM to 12 AM, per hour (Non-LID Resident) -Greater than 2 hours, per hour (LID Resident & Organizations*) -Cleaning/Security Deposit - Refundable**	35.00 35.00 200.00	Rental rates apply only for Mon-Thurs rentals. Non-LID Residents First two hours are free (Mon-Thurs) for LID Residents and Qualified Organizations
<i>Other Fees</i> -Staff Cost, per hour (if required) -Cancellation fees - 15 or more days prior -Cancellation fees 14 or less days prior	50.00 25% of rental fee 50% of rental fee	
*Community Based Organization 501(c)(3), Government, or LID Sponsored **Repeat customers renting the building more than once in any twelve months period may request a waiver of the cleaning/security deposit. Repeat customers will be eligible for the waiver by thoroughly cleaning the building after each rental.		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
Parks		
Scoggins Valley Park/Henry Hagg Lake		
<i>Reservable Area Fees</i>		Non-Admission Event
-Open Air Group Picnic Areas - Reservation Fee	200.00	
-Refundable cleaning deposit for all Scoggins Valley Park rentals	125.00	Refundable cleaning deposit
-Covered Picnic Areas - Reservation Fee	300.00	
<i>Cancellation Fee Charge for Picnic Areas</i>		
-Advance notice 30 days	50.00	
-Advance notice under 30 days	100.00	
<i>Special Use Events</i>		Admission Charge, Large Group or Non-Reservable Area Use
-Admission Events (Participation Charge from Event Organizer)	10% of Gross Revenue	Gross of all revenue from participation fees, merchandise sales, concession sales and miscellaneous other revenue streams.
Disc Golf Tournaments	200.00	Locally operated with ≤100 participants, and minimal impact on park areas outside of course. Larger tournaments and national operators to pay standard application fee of \$500.00.
-Non-Admission or Community Based Organization 501(c)(3)	Varies Based on Event	
-Application Fee	500.00	\$500 application fee will be deducted from the 10% of gross and refunded as a credit to the event sponsor or coordinator. Annual events 2 year or more in tenure are eligible for a waiver of the application fee.
<i>Cancellation Fee Charge for Special Use Events</i>		
-Advance notice 60 days or more	125.00	
-Advance notice 30 to 59 days	250.00	
-Advance notice under 30 days	500.00	
Cleaning/Security Deposit - Refundable	Varies Based on Area and Event	Charge is \$50 per hour for any clean-up required by parks staff.
Recreation Program and Equipment Rental Fees	Variable	Established by Parks Manager on an as-needed basis. Covers fees collected for recreation program registration, rentals of non-motorized paddlecraft, and concession sales
<i>Vehicle Access - Parking Fees</i>		
-Vehicle Day Pass	7.00	Available at Park Entrance via Electronic Kiosk all hours or at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Vehicle Day Pass with Senior Citizen or Veteran occupants - ID Required)	5.00	Available only at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."
-Season Pass	60.00	Available only at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."
-Senior Citizen or Veteran Season Pass	40.00	Available only at designated retail outlets during business hours. This charge is a parking fee and not a charge for recreational purposes under ORS 105.672 to ORS 105.696. The immunities provided under ORS 105.682 apply to use of state park land for recreational purpose."
<i>Other Fees</i>		
<i>Special Use - Filming, per day</i>		
-Filming Rentals - Pavillions/Picnic Areas	600.00	For commercial filming
-Filming Rentals - Rec Area Closures	1,000.00- 5,000.00	For commercial filming
Staff Cost, per Hour (if required)	50.00	If staff costs are applicable (e.g. staff are needed to monitor or clean up after event) an estimate will be provided when reservations are made.
Public Health		
Community Health: <i>Note: Most Community Health fees are set to recover the full cost of services. A sliding scale based on ability to pay has been developed for most of these fees.</i>		
HIV Testing (Fees maybe reduced or waived due to financial hardship)	\$25 minimum	Rates were developed through time studies done by staff on services, supplies for actual costs.
-HIV Counseling and Test Results	47.50	Rapid Test
<i>Immunizations (for eligible clients, the fee is the current Medicaid rate)</i>		
-Injection Charge (per/injection for first 3 injections)	\$18 minimum	Rates set by Oregon Health Authority
-1st Injection (90471)	40.00	
-each additional injection (\$10.00 minimum per injection) (90472)	18.00	
-Flu Injections (includes vaccine) (96372)	40.00	
Vaccines	Allowable Costs	Rates set by Oregon Immunization Program
<i>Tuberculosis (TB)</i>		
-TB Screening - 2 Step PPD including \$18.00 injection fee	66.00	
-TB Screening - Quantiferon TB-Gold including \$20.50 venipuncture fee	116.00	
-TB Screening - Medical Assessment & Record Review	34.00	
<i>Clinic Office Visits and Procedures Note: Sexually Transmitted Disease (STD) visits are a minimum fee of \$50</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Preventive Visit, new patient, 12-17 (99384)	120.00	
-Preventive Visit, new patient, 18-39 (99385)	120.00	
-Preventive Visit, new patient, 40-64 (99386)	120.00	
-Preventive Visit, established patient, 12-17 (99394)	140.00	
-Preventive Visit, established patient, 18-39 (99395)	140.00	
-Preventive Visit, established patient, 40-64 (99396)	140.00	
-New patient - Brief Exam (99201)	75.00	
-New patient - Limited Exam (99202)	120.00	
-New patient - Intermediate Exam (99203)	200.00	
-New patient - Comprehensive Exam (99204)	250.00	
-Continuing patient - Brief Exam (99211)	63.00	
-Continuing patient - Limited Exam (99212)	140.00	
-Continuing patient - Intermediate Exam (99213)	165.00	
-Continuing patient - Comprehensive Exam (99214)	200.00	
-Individual Preventive Counseling: Approx 15 minutes (99401)	35.00	
-Individual Preventive Counseling: Approx 30 minutes (99402)	55.00	
-Individual Preventive Counseling: Approx 45 minutes (99403)	75.00	
-Individual Preventive Counseling: Approx 60 minutes (99404)	95.00	
Tier 1 TB Case Management, Latent TB; Per Patient, Per Month (A15.0)	250.00	Based on rate negotiated in the Tri-County area for this service.
Tier 2 TB Case Management, Active TB; Per Patient, Per Month (R76.12)	500.00	Based on rate negotiated in the Tri-County area for this service.
<i>Laboratory - In House</i>		
-Hemoglobin	5.00	
-Pregnancy UCG	5.00	
-Urinalysis, Dipstick	5.00	
-Wet Smear	15.00	
<i>General</i>		
-Communicable Disease Screen (unrelated to investigation)	31.50	
-Outside Lab Tests	Actual Cost	Certain lab costs must be paid in full at the time of service
-Collection/Handling Fee	20.50	
-Pharmaceuticals	Actual Cost	
-Handling & Administration (% of Actual Cost)	0.10	Oregon standard assessment
<i>Vital Records:</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Birth Certificate (first copy)	25.00	ORS 432, OAR 333-011-0340 set by State
-Additional copy ordered at same time	25.00	ORS 432, OAR 333-011-0340 set by State
-Death Certificate (first copy)	25.00	ORS 432, OAR 333-011-0340 set by State
-Additional copy ordered at same time	25.00	ORS 432, OAR 333-011-0340 set by State
-Corrected replacement record (first replacement record is free)	5.00	ORS 432, OAR 333-011-0340 set by State
Environmental Health:		
<i>General</i>		
-Environmental Health Inspection/Consultation, per hour	226.00	1 hour minimum charge
-Application withdrawal fee if application is withdrawn prior to service	113.00	Half hour of consultation rate
<i>Food Services Licenses</i> (Food Services licenses issued in October thru December are prorated to 50% of the fee)		
<i>-Full Service Restaurant</i>		
-0 through 15 Seats	948.00	
-16 through 50 Seats	1,060.00	
-51 through 150 Seats	1,173.00	
-over 150 Seats	1,399.00	
-Limited Service Restaurant (<i>defined by the State as: "A restaurant serving only individually portioned prepackaged foods prepared from an approved source by a commercial processor & nonperishable beverages."</i>)	722.00	ORS 624.490 with specific fees
-Community Food Service (benevolent feeding site)	361.00	
-Bed & Breakfast (Doesn't include Tourist license fee)	474.00	
-Senior Meal Site	361.00	
-Credit for advance application of 5 or more days business days	(10.00)	Applies to For-Profit only
-Penalty for operating without a license, each incident	50.00	Penalty is in addition to any license fee required (applies to <i>For Profit</i> only)
<i>-Single Event License (valid for up to 30 days of continual operation)</i>		
<i>-For Profit Organizations</i>		
-First Booth	274.00	
-First Two Booth	347.00	
-Each Additional Booth	159.00	
-Benevolent (tax exempt non-profit organizations)	73.00	
-Benevolent - First 2 Booths	102.00	
-Benevolent -Each Additional Booth	62.00	
-Intermittent License (Up to 30 Days)		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-For Profit Organizations	274.00	Must operate at multiple public events which are organized by at least two different oversight organizations at same event location See Single Event License fees for First Two Booth See Single Event License fees for Each Additional Booth
-First Two Booth	347.00	
-Each Additional Booth	159.00	
-Benevolent Organizations	90.00	
<i>-Seasonal License (valid for up to 90 days)</i>		
-For Profit Organizations	274.00	May operate at same public event under the same oversight organization
-First Two Booth	347.00	See Single Event License fees for First Two Booth
-Each Additional Booth	159.00	See Single Event License fees for Each Additional Booth
-Benevolent Organizations	90.00	
<i>-Temporary Restaurant Operational Review</i>		
-For Profit Organizations	70.00	Required before an initial license is issued or if licensee changes menu or operating location
-Benevolent Organizations	35.00	50% of For Profit Organizations rate
<i>-Temporary Restaurant Re-inspection</i>		
-For Profit Organizations	182.00	ORS 624.650(1); fee is per inspection Same as Community Food Service
-Benevolent Organizations	56.00	
-Commissary	948.00	
-Commissary (within a licensed restaurant)	835.00	
-Warehouse	722.00	
-Mobile Unit Class I (All Prepackaged)	722.00	
-Mobile Unit Class II (Food Dispensing Only)	722.00	
-Mobile Unit Class III (Proc. Foods Other than Raw)	835.00	
-Mobile Unit Class IV (Processing Any Foods)	948.00	
-Mobile Unit licensed in another Oregon jurisdiction	25.00	
-Benevolent Mobile Unit	361.00	
<i>-Vending Machines</i>		
-1 through 10 machines	722.00	
-11 through 20 machines	948.00	
-21 through 30 machines	1,173.00	
-31 through 40 machines	1,399.00	
-41 through 50 machines	1,625.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-51 through 75 machines	1,850.00	
-76 through 100 machines	2,076.00	
-101 through 250 machines	2,301.00	
-251 through 500 machines	2,527.00	
-501 through 1,000 machines	2,753.00	
-1,001 through 1,500 machines	2,978.00	
-more than 1,500 machines	3,204.00	
-License Reinstatement Fee (per month)	100.00	ORS 624.490(2) set by State
-License Recheck Inspection Fee	182.00	OAR 333-012-0053(6)
-Quarterly Inspection Fee	50% of annual license fee	OAR 333-157-0027(5)
<i>Food Services Plan Review</i>		
-Additional site visits after the first two, may be charged as consultation, per hour	226.00	same as consultation hourly rate
<i>Restaurant</i>		
-New limited service	677.00	
-0 to 50 Seats	903.00	
-51 or more Seats	1,128.00	
-Minor remodel	621.00	
-Major remodel	677.00	
-Addition of one self-service area	621.00	same fee as minor remodel
-Addition of seating requiring addition of restrooms	621.00	same fee as minor remodel
-Expedited New limited service	1,693.00	
-Expedited New 0-50 seats	2,258.00	
-Expedited New 51 or more seats	2,820.00	
-Expedited Remodel	1,693.00	same as Expedited New limited service
-Commissary	846.00	
-Expedited Commissary	2,115.00	
<i>Mobile Unit</i>		
-Class I or II	621.00	
-Class III	722.00	
-Class IV	745.00	
-Minor remodel (consultation fee, per hour)	226.00	same as consultation hourly rate
-Major remodel	621.00	same as restaurant minor remodel

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Expedited New Class I or II	1,553.00	
-Expedited New Class III	1,805.00	
-Expedited New Class IV	1,863.00	
-Warehouse	621.00	
<i>Food Handler and Training</i>		
<i>-Food Handler Cards</i>		
-New or Renewal (3 years)	10.00	ORS 624.570(5) set by State
-Duplicate	5.00	ORS 624.570(5) set by State
-Exam Fee per exam (plus card fee upon passing)	5.00	ORS 624.570(5) set by State
-Certificate/Card	5.00	ORS 624.570(5) set by State
-Restaurant Manager/Food Safety Training (per student), plus cost of training materials	52.00	Cost per student for minimum total of 10 students
<i>Schools</i>		
<i>-School Food Service Program Inspections (regular school year and summer lunch programs)</i>		
-High Schools (per inspection)	399.00	
-Junior High Schools (per inspection)	320.00	
-Elementary Schools (per inspection)	320.00	
-School Satellite Facility	242.00	
-USDA Sites	197.00	
-Competitive School Food Service Sites	242.00	
-Re-inspections Schools & USDA Sites	197.00	
-Summer Lunch Programs (non-school locations)	236.00	
<i>-School Cafeteria Plan Review</i>		
-New	726.00	
-Minor Remodel	548.00	
-Major Remodel	602.00	
-Expedited New	1,815.00	
-Expedited Minor Remodel	1,370.00	
-Expedited Major Remodel	1,505.00	
<i>Child Care Facility Inspections</i>		
<i>-Child Care Centers</i>		
-with infants & toddlers	399.00	
-without infants & toddlers	320.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
<i>-Certified Family Homes</i> -with infants & toddlers -without infants & toddlers -Head Start -After School Programs -Other -Other--Kitchen Only -Re-inspection	320.00 242.00 289.00 242.00 289.00 242.00 197.00	Same fee as "Other" inspection below
<i>-Plan Review - Child Care Facilities</i> -with infants & toddlers -without infants & toddlers -After School -Remodel -Expedited With Infants and Toddlers -Expedited Without Infants and Toddlers -Expedited After School -Expedited Remodel	726.00 662.00 544.00 602.00 1,815.00 1,655.00 1,360.00 1,505.00	
<i>Jails</i> -Jail Inspection -Holding Cell Inspection -Re-inspection	432.00 236.00 197.00	
<i>Pools/Spas/Wading Pools/Fountain Spray Pools</i> -License Fee -Year Around -Additional Pool - Year Round -Seasonal -Additional Pool - Seasonal -Re-inspection -License Renewal Late Fee (per month delinquent) -Variance Inspections (non-permitted) -Pool and Spa Operations and Maintenance Training class, per person	927.00 579.00 472.00 298.00 346.00 98.00 782.00 30.00	State fee included, OHA increased from \$45 to \$90 State fee included, OHA increased from \$45 to \$90 State fee included, OHA increased from \$45 to \$90 State fee included, OHA increased from \$45 to \$90 Equals ratio of Year Around Pool License Fee divided by 0 through 15 Seats Full Service Restaurant License Fee times \$100
<i>Tourist and Travelers Facilities</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
<i>-Hotels and Motels</i> -1 through 50 Units -51 through 75 Units -76 through 100 Units -101 or more Units -Plus, per unit over 100 -Re-inspection	400.00 448.00 545.00 594.00 3.00 255.00	State fee included State fee included State fee included State fee included State fee included
<i>-Plan Review</i> -1 through 50 Units -51 through 75 Units -76 through 100 Units -101 or more Units	775.00 872.00 872.00 872.00	
<i>-Recreational Parks</i> <i>-Seasonal</i> -1 through 50 Units -51 through 75 Units -76 through 100 Units -101 or more Units --Plus, per unit over 100	406.00 464.00 570.00 619.00 3.00	State fee included State fee included State fee included State fee included State fee included
<i>-Year Around</i> -1 through 50 Units -51 through 75 Units -76 through 100 Units -101 or more Units -Plus, per unit over 100 -Revisit	794.00 900.00 1,103.00 1,200.00 3.00 303.00	State fee included State fee included State fee included State fee included State fee included State fee included
<i>-Picnic Parks</i> -Seasonal (1 Inspection) -Year-round (2 Inspections) -Revisit	400.00 787.00 303.00	State fee included State fee included State fee included
<i>-Organizational Camps</i> -Seasonal (1 Inspection)	787.00	State fee included

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Year-round (2 Inspections)	1,562.00	State fee included
-Revisit	303.00	State fee included
-Plan Review	836.00	
-Late Payment Fee (beginning 15 days after expiration of license)	50% of fee per month	ORS 446.323(2)
<i>Mass Gathering</i>		
-Mass Gathering permit	5,000.00	ORS 433.750(6), fee set by State
<i>On-Site Sewage Disposal</i>		An additional Convenience Fee will be charged for online payments
<i>-Site Inspection</i>		(All fees exclude relevant DEQ surcharge)
<i>-New Site Residential & Commercial</i>		
-First or only lot	967.00	Plus DEQ surcharge
-Each additional lot	967.00	Plus DEQ surcharge
-Commercial Facility or Community System	967.00	Plus DEQ surcharge
-each 500 gal. or portion thereof above 1000 gal.	249.00	
-Burial Site Evaluation	461.00	
<i>-Construction Installation Permits - Residential and Commercial (First 1,000 gallon projected flow)</i>		
-Standard on-site system	1,231.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1,000 gal	137.00	
-Pressure distribution	1,759.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Pump Systems (in addition to permit)	91.00	
-Redundant system	1,435.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Steep slope	1,435.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Tile dewatering	1,759.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Seepage trench	1,435.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Gray water-waste disposal sump	638.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Capping-fill	1,435.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Sand filter and Recirculating gravel filter (0-1000 gal)	2,163.00	Plus DEQ surcharge
-Sand filter and Recirculating gravel filter (1001-1500 gal)	2,364.00	Plus DEQ surcharge
-Sand filter and Recirculating gravel filter (1501-2000 gal)	2,438.00	Plus DEQ surcharge
-Sand filter and Recirculating gravel filter (2001-2500 gal)	2,576.00	Plus DEQ surcharge
-Alternative treatment technology	1,759.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Saprolite system	1,435.00	Plus DEQ surcharge
-add for each 500 gal. or portion thereof above 1000 gal	137.00	
-Alteration permit - Major	786.00	Plus DEQ surcharge
-Minor	375.00	Plus DEQ surcharge
-Repair permit, Residential - Major	801.00	Plus DEQ surcharge
-Minor	365.00	Plus DEQ surcharge
<i>-Permit renewal, reinstatement, or transfer</i>		
-with field visit	740.00	Plus DEQ surcharge
-without field visit	216.00	Plus DEQ surcharge
<i>-Other Inspections</i>		
-Holding tank inspection fee	548.00	Plus DEQ surcharge
-Existing System, no water test	911.00	Plus DEQ surcharge
-Authorization notice - with field visit	889.00	Plus DEQ surcharge
-Authorization notice - without field visit	227.00	Plus DEQ surcharge
-Pumper Truck Inspection (first truck)	144.00	
-Pumper Truck Inspection (each additional)	70.00	
<i>-Annual/biennial evaluation inspections</i>		
-evaluation of temporary/hardship-mobile home	469.00	
-alternative system	751.00	
-File Review	70.00	
<i>-Annual report evaluation fee</i>		
-Holding tanks	43.00	
-Other	86.00	
-Property line adjustment review fee, per hour	226.00	
<i>-Other Environmental Health Activities</i>		
<i>-Burial Site</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
-Permit	616.00	Half the cost of Standard Onsite System
-Burial Site Evaluation	461.00	
-Tobacco Retail License	878.00	
- <i>Solid Waste and Recycling Noise Variance</i>		WCC 8.24.025
-General Purpose Noise Variance Permit	94.00	Plus convenience fee if paid online
-Type II Noise Variance Permit	2,206.00	Plus convenience fee if paid online
Sheriff's Office		
Alarm System Permit	23.00	
<i>False Alarm Response, Per Car</i>		
-Per response after 1st	41.00	
<i>False Alarm Administrative Fee</i>		
-Residential/Commercial False Alarm	13.00	
<i>Alarm System Penalties</i>		
-Delinquent Application/Renewal/Payment	18.00	
-Residential/Com'l. False Alarm, each, after 3rd false alarm	113.00	
-Governmental False Alarm, each, after 5th false alarm	113.00	
-Reinstatement Penalty	30.00	Washington County Code 8.12.127 (F)
Professional: Backgrounds/PSU	Actual Cost	
<i>Civil Fees:</i>		
-Writ of Garnishment	25.00	ORS 18.652(5) Amount set by ORS
<i>-Summons, Petition</i>		
-Up to two persons at same address	50.00	ORS 21.300. Amount set by ORS
-Three or more persons at same address, per person	28.00	ORS 21.300. Amount set by ORS
-Notice with Enforcement Process	50.00	ORS 21.300, plus enforcement process fee. Amount set by ORS
-Enforcement Process	89.00	ORS 21.300. Amount set by ORS
-Plus, security and inventory services after first hour	Actual Cost	ORS 21.300. Amount set by ORS
-Plus, reasonable amount for Keepers fee	Variable	ORS 21.300. Amount set by ORS
<i>Sale of Property</i>		
-Advertising, posting, sale preparation, conducting the sale, and certified mail	Actual Cost	ORS 18.930(5)
-Deposit on Real Property Foreclosure & Sale	1,070.00	This is a deposit for estimated actual fees allowed under ORS 21.300. If the process is interrupted for any reason, fees not used are returned.
-Deposit on Personal Property Foreclosure & Sale	515.00	This is a deposit for estimated actual fees allowed under ORS 21.300. If the process is interrupted for any reason, fees not used are returned.
Pre-sale of Real Property Notices	50.00	ORS 18.924(4): ORS 21.300 Amount set by ORS

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
Post-sale of Real Property Notices	50.00	ORS 18.930(5): ORS 21.300
-Creation of Conveyance	56.00	ORS 21.300. Amount set by ORS
-Copying of Processes, Orders and Notices, Per Folio	4.00	ORS 21.300. Amount set by ORS
Real Property Redemption Fee	56.00	ORS 18.960(5): ORS 21.300
Concealed Handgun License - New	115.00	ORS 166.291(5)(a) Amount set by ORS
-Renewal	75.00	ORS 166.291(5)(a) Amount set by ORS
-Transfer	30.00	ORS 166.291(5)(a) Amount set by ORS
-Transfer with Renewal	90.00	ORS 166.291(5)(a) Amount set by ORS
-Change of Address or Name	15.00	ORS 166.291(5)(a) Amount set by ORS
-Duplicate	15.00	ORS 166.291(5)(a) Amount set by ORS
Data Search	Actual Cost	
-Plus, Direct Materials	Actual Cost	
DNA Collection Fee	7.00	
Fingerprinting - up to 2 sets	27.00	
Forced Release Assessment Fee	36.00	
Gambling Permits	52.00	
Impounded Auto Processing Fee	75.00	ORS 809.720(3)
Incarceration Fee, Per Day	60.00	ORS 169.151(1)(a)
Inmate Medical Office Visit	15.00	ORS 169.150(2)
Inmate Destruction of Property	Actual Cost	
Inmate Records	Actual Cost	
<i>Jail Video Recorded Events (Copies on DVD/CD/VHS)</i>		
-First Hour	Actual Cost	
-Each Additional 1/2 Hour	Actual Cost	
Judicial Access Fee	65.00	
-Renewal	65.00	Add'l 2 years
-Replacement	25.00	Replacement Card
Mug Shot Photos	5.00	
National Criminal History Check	15.00	ORS 423.497
Photograph (case) Fees plus postage & print charges	Actual Cost	
-3 x 5 - each print	Actual Cost	
-5 x 7 - each print	Actual Cost	
-8 x 10 - each print	Actual Cost	
-CD's - each	Actual Cost	
Policy Manual on CD	Actual Cost	
<i>Prisoner Board Reimbursement</i>		

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective 7/1/2024	Notes
-Layovers - Per day, all Outside Agencies	126.00	Fee for temporarily housing an inmate less the cost of intake and release.
-Full Housing - Per day, all Outside Agencies	168.00	Fee for housing an inmate less the cost of intake and release.
Prisoner Transport - per mile per person	1.20	Cost of transporting inmates based on average hourly rate.
<i>Reports:</i>		
<i>Police Report</i>		
-first 10 pages	25.00	ORS 192.324 (4)(c) Standard criminal reports that are similar in nature and include search and redaction time estimates. Limits fee at \$25
-each additional 10 pages	2.00	
<i>Letter of Good Conduct</i>		
-first 10 pages	22.00	
-each additional 10 pages	2.00	
Officer Notes	Actual Cost	
<i>Records containing investigative information</i>		
-first 10 pages	25.00	ORS 192.324 (4)(c) Standard criminal reports that are similar in nature and include search and redaction time estimates. Limits fee at \$25
-each additional 10 pages	2.00	
Criminal Report (audio), Per Tape	42.00	
Criminal Report (video), Per Tape	Actual Cost	
<i>Reserve Deputy Testing/Training Fee</i>		
Second-hand Dealer's License	261.00	
Second-hand Dealer's License - Renewal	136.00	
Second-hand Dealer's License - Revocation Reinstatement	64.00	
State Bed Day Rate	Actual Cost	Measure 73 (section 3d) - Based on State SB1145 Rate.
Substance test	14.00	
Transfer Assessment Fee	34.00	
Uniform Security/Delivery - Per Hour	115.00	Removing 4 hour minimum to charge a per hour rate
WILOJ Weekend Supervision, Per Day Per Person	35.00	
<i>Witness Fees</i>		
-Criminal	5.00	ORS 44.415 & ORS 44.554
-Civil	30.00	ORS 44.415 & ORS 44.554
-Telephone Expert (sworn Officer)	80.00	ORS 44.415 & ORS 44.554
-Expert Witness (sworn Officer)	160.00	ORS 44.415 & ORS 44.554
Washington County Cooperative Library Services		
Lost Materials--Replacement at Retail Cost	Cost	
Non-resident Library Card Fee--per household	140.00	Does not apply to residents of any County with reciprocal borrowing agreement
Inter-Library Loan Lending Fee	15.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
Westside Commons		
<i>The Westside Commons Manager may establish rates and fees, at any time, for buildings, facilities, services, activities and/or equipment that are not specifically listed in the Fee Schedule.</i>		
<i>Fee Waivers: Fees may be waived or reduced when it is determined that:</i>		
<i>i. Marketing opportunities exist to encourage use and increase revenues,</i>		
<i>ii. Time frame for use varies from that specified on the Schedule of rates and fees,</i>		
<i>iii. A rate change or reduction as an introductory offer would attract business and create an ongoing event.</i>		
WINGSPAN EVENT & CONFERENCE CENTER - Space Rates are Per Day.		
<i>Expo Hall rates are for space only and do not include associated costs including, but not limited to electrical, equipment, Audio/Visual, forklift service, etc.</i>		
<i>Conference Room rates include tables and chairs.</i>		
<i>Meeting Room rates include tables, chairs, and built-in A/V.</i>		
FAIRGROUNDS - Space Rates are Per Day unless otherwise noted.		
<i>Cloverleaf rate includes tables and chairs.</i>		
<i>Friendship Square and Outdoor space rates are for space only and does not include inventory, equipment, electrical, forklift service, etc.</i>		
Expo Hall East (14,531 sq. ft.)	1,934.00	
Expo Hall West (24,722 sq. ft.)	3,290.00	
Entire Conference Room, A/B/C/D (10,225 sq. ft)	2,662.00	
Conference Room A/B (6,895 sq. ft.)	866.00	
Conference Room C (1,676 sq.ft)	904.00	
Conference Room D (1,654 sq. ft)	890.00	
Meeting Room A (694 sq. ft)	450.00	
Meeting Room B (1,353 sq. ft)	617.00	
Meeting Room C (696 sq. ft)	450.00	
Lobby (5,000 sq. ft)	1,301.00	
Outdoor Patio (8,840 sq. ft.)	410.00	
Move-in/Move-out days	50% of daily rate with limited utilities	"Limited Utilities" means not full heat or A/C, not all lights on, not full access to water or internet. Not full contingent of event staff or event services.
FAIRGROUNDS/Westside Commons		
<i>Rates do not include associated costs such as extra electrical, inventory, Audio/Visual, forklift service, etc.</i>		
<i>CLOVERLEAF BUILDING (All-inclusive for tables, chairs, labor)</i>		
General Events	883.00	
Club/Business Meetings, Mon.-Thurs only - 4 hours	93.00	4-hour maximum including move-in and move-out.
Move-in/Move-out days	50% of daily rate with limited utilities	"Limited Utilities" means not full heat or A/C, not all lights on, not full access to water or internet. Not full contingent of event staff or event services.
Dog Training Programs, Mon-Thur only - 4 hours	65.00	4-hour maximum including move-in and move-out, does not include tables and chairs.

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
A/V: Lectern with Sound	54.00	
A/V: Projector/Screen Combo	324.00	
A/V: Projector Only	216.00	
A/V: Screen Only	216.00	
<i>FRIENDSHIP SQUARE & PLAZA</i>		
General Events, per day	944.00	
<i>Picnics:</i>		
-Up to 100 attendees	993.00	
-101 to 200 attendees	1,105.00	
-201 to 300 attendees	1,202.00	
-301 to 400 attendees	1,313.00	
-401 to 500 attendees	1,423.00	
-501 to 600 attendees	1,527.00	
-Fee for each 100-person increase after 600	101.00	
Covered Show Rings	454.00	
Lawn Areas, per area	393.00	
Plaza, Growing Grove, Food Court, ME-East	393.00	
Festival Grounds, per day (Concert Grounds and old Main Exhibit Hall site combined)	1,910.00	
<i>WESTSIDE COMMONS - OTHER</i>		
<i>Parking Lots</i>		
Parking Lot Buyout	Negotiated	Must buyout the entire lot, not individual spaces
Vehicle Parking Space in any parking lot	\$10 per vehicle	
Grass or Gravel Parking Lot Event Rentals, per area	808.00	4 lots: Grass lot at the corner of Cornell and 34th, Quadrant, grass area behind barns, grass area across from the tennis courts.
<i>RV Park</i>		
One Night with hookups, limited power & water only	30.00	Plus applicable Transient Lodging Tax
Additional Car Parking, per night, per car	10.00	
<i>General Inventory & Equipment - For term of rental</i>		
8-ft. trade tables, each	12.00	
60-inch round tables, each	15.00	
Picnic tables, each	25.00	
Metal, padded folding chairs, each	4.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
Bicycle Barricade, each	15.00	
Benches, each	15.00	
P.A. System - Outdoor and/or Cloverleaf	75.00	
P.A. System - Expo Center	75.00	
<i>Podium, Wingspan</i>		
- Without Sound	55.00	
-Sound with one microphone	155.00	
-Sound with two microphones	205.00	
Podium, other	30.00	
Easel	25.00	
Dry Erase Board with markers	45.00	
Flip chart with markers	55.00	
<i>Wingspan Conference Room Audio/Visual</i>		
-Single Projector Package	650.00	
-Double Projector Package	1,300.00	
-Triple Projector Package	1,950.00	
Stage/Riser, per 4' x 8' section	50.00	
Small Portable Bleachers, per section	75.00	
Large Portable Bleachers, per section	500.00	
Labor, per man-hour	62.90	
Event Electrician, per hour	Cost per Contract	Cost is per the Electrical Contract
Event Electrician, per hour - ordered from the floor	Cost per Contract	Cost is per the Electrical Contract
120 Volt 100 Amp Panel with 16 20 Amp circuits	115.00	
Feeder Cord for Circuit Panel	90.00	
240 Volt 50 Amp Panel with 6 20A circuits & 1 30 amp circuit	500.00	
<i>Temporary Electrical Services:</i>		
-2400 watts/20 amps - ordered 14 days in advance	125.00	
-2400 watts/20 amps - ordered from the floor	150.00	
-50-amp three phase - ordered 14 days in advance	450.00	
-50-amp three phase - ordered from the floor	550.00	
Electrical Cable Ramp/Cord Protector	60.00	
50-ft. #14 Extension Cords, each	6.00	

WASHINGTON COUNTY FEE SCHEDULE - Fiscal Year 2024-25

Fee Description	Fee (\$) Effective <u>7/1/2024</u>	Notes
100-ft. #14 Extension Cords, each	12.00	
Equipment with Operator, per hour	121.68	
Sanitation Attendant	Cost per Contract	Cost is per the Janitorial Contract
Physical Distancing Monitor	Cost per Contract	Cost is per the Security Contract
Security Personnel General, per hour, per guard	Cost per Contract	Cost is per the Security contract
Security Personnel OLCC, per hour, per guard	Cost per Contract	Cost is per the Security contract
Security Personnel Supervisor, per hour, per guard	Cost per Contract	Cost is per the Security contract