

# Proposed Budget Summary

Fiscal Year 2016-2017



WASHINGTON COUNTY  
OREGON

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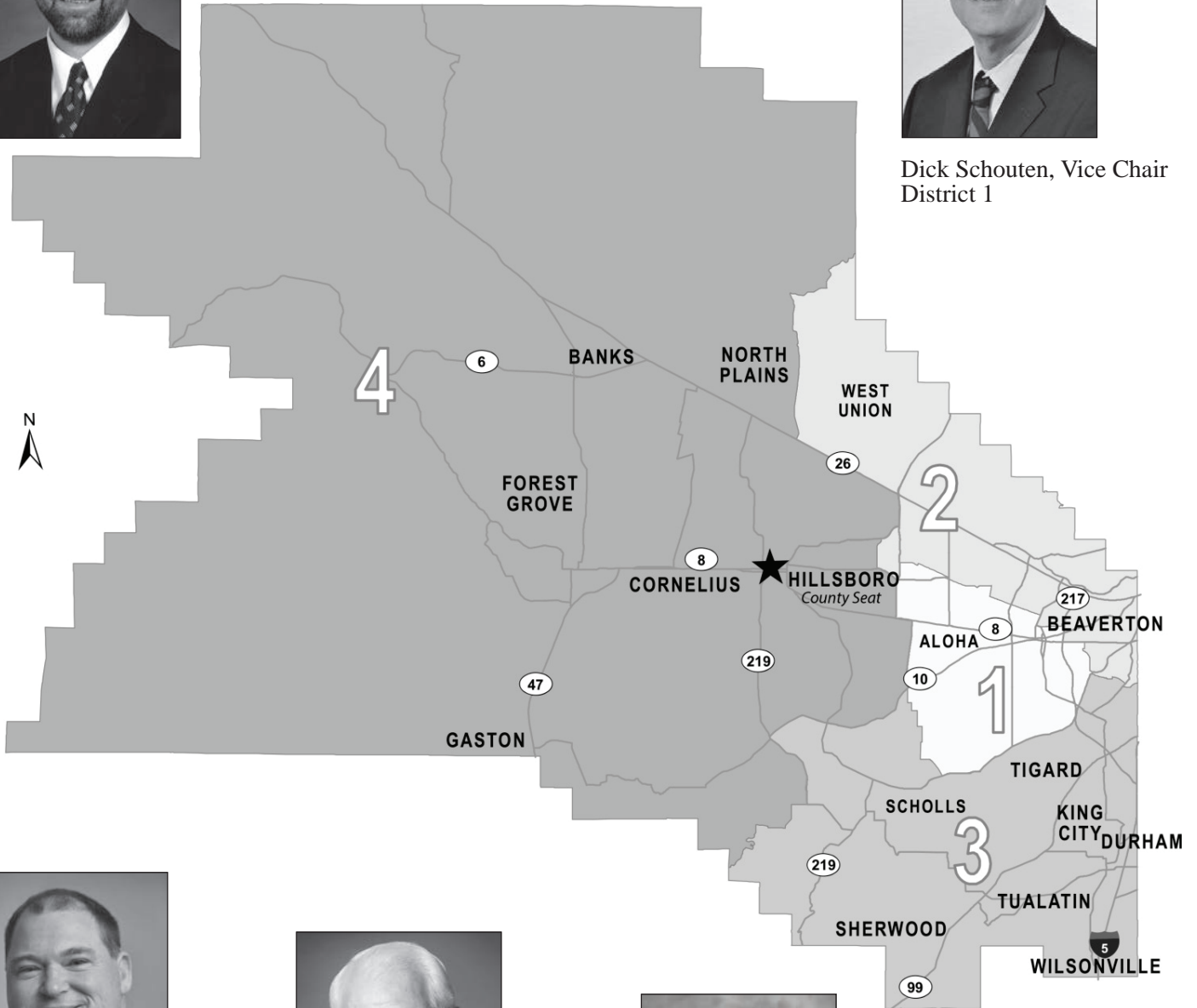
# Washington County, Oregon Board of Commissioners



Andy Duyck, Chairman  
Commissioner at Large



Dick Schouten, Vice Chair  
District 1



Greg Malinowski  
District 2



Roy Rogers  
District 3



Bob Terry  
District 4

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# COUNTY ORGANIZATION

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## BUDGET COMMITTEES

### WASHINGTON COUNTY SERVICE DISTRICT FOR LIGHTING NO. 1

#### Board of Commissioners

Andy Duyck, Board Chair  
Dick Schouten, Board Vice Chair  
Greg Malinowski  
Roy Rogers  
Bob Terry

#### Lay Budget Committee Members

Mark Bauer  
Leroy Bentley  
Janice Essenberg  
Bonnie Hadley  
Rachael Twitty

### ENHANCED SHERIFF'S PATROL DISTRICT URBAN ROAD MAINTENANCE DISTRICT

#### Board of Commissioners

Andy Duyck, Board Chair  
Dick Schouten, Board Vice Chair  
Greg Malinowski  
Roy Rogers  
Bob Terry

#### Lay Budget Committee Members

Bonnie Hadley  
Leroy Bentley  
Karen Bolin  
Anthony Mills  
Donna Tyner

### NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS

#### Board of Commissioners

Andy Duyck, Board Chair  
Dick Schouten, Board Vice Chair  
Greg Malinowski  
Roy Rogers  
Bob Terry

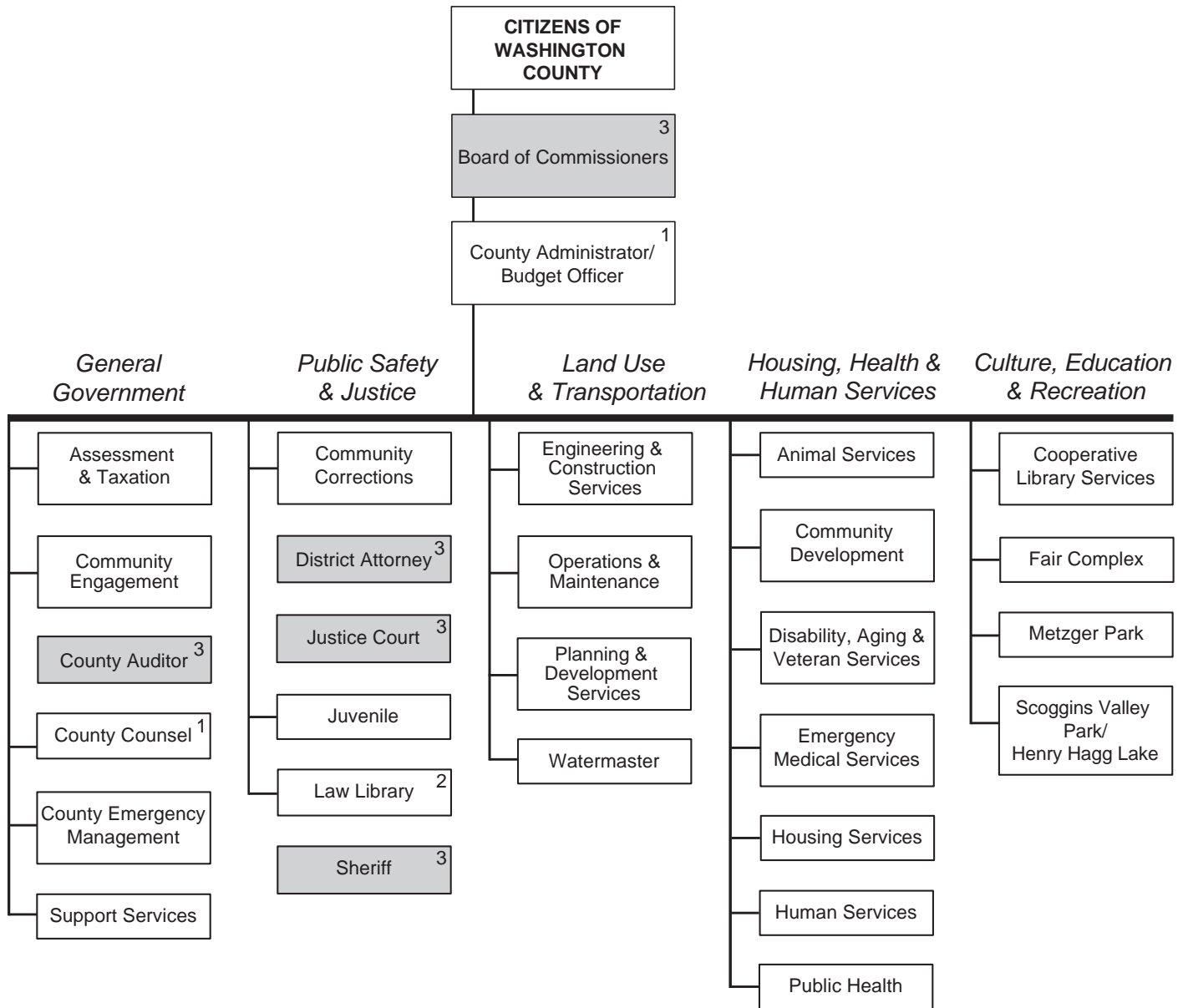
#### Lay Budget Committee Member

Rick Mallette

**Budget Submitted By:**  
Robert P. Davis, County Administrator  
May 2016

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# Washington County, Oregon Organizational Chart



1. Appointed by County Commissioner

2. Appointed by Circuit Court

3. Gray boxes denote elected positions

\*Unless otherwise indicated, department heads are appointed by, and responsible to, the County Administrator.

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# BUDGET MESSAGE

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Members of the Washington County Board of Commissioners, citizen members of the Budget Committee and residents of Washington County:

**Our mission is to provide excellent and cost-effective services that support healthy, peaceful, safe and sustainable communities, and encourage meaningful participation in community activities and county governance.**

Our organization pursues this broad mission through the leadership of the Board of Commissioners and the dedication and skill of our nearly 2,000 employees. Our strategic approach has been that of collaboration and partnership with the cities, special districts and nonprofit organizations who all serve the same growing and diverse community as we.

This growing community remains both vibrant and vulnerable. Our population has reached an all-time high of 570,510, the second largest of any Oregon county. This overall growth has enriched an already culturally diverse community, with over 50,000 residents reporting their Asian or Pacific Islander heritage to the U.S. Census Bureau and nearly 88,000 identifying as Latino or Hispanic. We also remain a relatively youthful community with a median age of 36 years old. In a single day, we tend to add 27 new residents, 18 of whom are newborns.

This vibrancy and growth comes with challenges, including the need to address: 1) housing affordability; 2) mental health services; 3) public safety staffing and training 4), the familiar array of transportation and other infrastructure improvements caused by growth and 5) the on-going need to provide our employees with the resources, facilities, technology, tools and other support necessary to provide services to the community.

With respect to the need for affordable housing, new are mindful that nearly 8,500 additional cost-burdened housing units – individuals and families where 30% or more of their household income paid for housing – were added to Washington County’s existing rental supply in the wake of the recession, for a total estimate of nearly 40,000 cost-burdened units. In addition, many workers in Washington County are finding more affordable housing outside of the county’s boundaries altogether, thereby contributing to transportation and other challenges.

Similarly, Washington County’s overall economic health has contributed to a changed economic landscape since the recession took hold in 2008. On the positive side, our unemployment rate of less than 4% is the lowest in more than 15 years. March 2016 marked the lowest number of jobless residents since September 2007, when the population of Washington County was nearly 50,000 fewer than it is today. But our recovery has not raised all boats equally. Our poverty rate has risen by nearly three percentage points, from an average of 9.4% between 2006 and 2008 and to an average 11.8% between 2010 and 2014. By this measure, 15,635 more individuals are facing poverty in post-recession

Washington County. Although progress has also occurred with respect to reducing the number of homeless individuals from the peak of 1,383 in 2010 to this year's 595, some of the most difficult cases remain among the chronically homeless, homeless veterans and those struggling with addiction or mental illness or both.

Unlike during the recession, when revenue was tightening in key areas, assessed values have been rebounding recently, leading to an increase in discretionary resources available to the County and many of our local government partners. The combination of these new resources with the growing presence of several acute social issues represents a challenge and opportunity to our organization and directly frames many of the new initiatives and priorities included in this year's proposed budget.

As we look to the County's role in facing the housing, mental health and other challenges experienced by our growing community, the 2016-17 budget offers our organization the opportunity to rally around some of the most pressing of these community problems. Along these lines, the following list highlights several initiatives included in this proposed budget, organized under community or internal categories:

### **Community**

- **Affordable Housing Production Opportunity Fund**

A significant obstacle to increasing the supply of affordable housing has been the gap between available resources and growing demand. Working through the County's Housing Services Department and Office of Community Development, our approach has been to leverage historically low federal and state funds in partnership with cities, affordable housing developers and nonprofits such as the Community Housing Fund. This proposed budget includes \$300,000 in capital funds to continue this approach with the multi-year objective of increasing the production of affordable housing units by at least 50 more units annually.

- **Staffing Capacity to Address Affordable Housing and Homelessness**

Housing affordability was added to the County's Land Use Planning Work Program adopted by the Board this spring, underscoring the breadth and importance of this issue. In recognition of the complexities involved, the Department of Land Use and Transportation is requesting through this proposed budget the creation of a planning staff position with a focus on housing affordability. This senior-level planner would help coordinate across the multiple city, regional and Washington County agencies and nonprofits as affordable housing projects are conceptualized and brought through the development process. Additional funds in the proposed budget would add a homeless program coordinator position as part of the Department of Health and Human Services' Aging Services program. This added capacity could help speed the process of identifying existing resources for veterans, those with chronic disabilities, mental illnesses and addictions.

- **Federal Grant Award for Homeless Assistance**

Washington County was recently awarded \$3.4 million in Continuum of Care Program grant funds under the new Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH)



Act. Nearly all of these federal dollars will be made part of the County budget for FY 2016-17, including appropriations for nonprofit partner organizations and shelters focusing on chronically homeless individuals and those with disabling conditions. Portions of the grant funding will fall into the next budget year.

- **Other Affordable Housing Initiatives**

In addition to the larger investments mentioned above, the proposed budget includes \$150,000 in funding to support short-term rental assistance to prevent homelessness for households paying more than 50% of their monthly income on rent; \$75,000 in annual support for the 24-hour Community Connects referral service by Washington County Community Action that addresses emergency housing requests and \$10,000 in annual support to the Renters' Rights Hotline supported by the Community Alliance of Tenants.

- **Mental Health Urgent Care Center**

Washington County has made important strides toward addressing crisis mental health needs in the community through coordinated work among the Department of Health and Human Services, medical providers, Sheriff's Office and other law enforcement agencies and contracted providers of crisis mental health services. The next step in this coordinated strategy involves the creation of an urgent care center as a true alternative to often repeated visits by those in mental health crisis to emergency rooms or the jail. Significant fund balance stemming from federal and state health care reform is proposed in this budget to cover the capital costs needed for the center's physical space. The proposed budget also identifies a General Fund contribution to the center's first six months of operations (\$200,000), targeted for 2017. Subsequent budget years would see proposals for a full year of operating funds, including an ongoing General Fund contribution of approximately \$400,000. The County would leverage these dollars with federal Medicaid funds, state moneys for mental health services, addiction treatment funds and jail diversion grant funds.

- **Gain Share Revenue**

Legislation signed into law in 2015 has brought a level of certainty to the Gain Share program over the next 10 years. This state-local partnership provides an incentive to the local governments who agree to abate a portion of a business's property taxes in return for significant private-sector investment and economic development. The incentive comes in the form of income tax revenue to be shared between the state and the local entities whose property taxes were abated. Under the new law, any county receiving Gain Share funds would face a \$16 million cap on the amount of Gain Share funds to be distributed locally. The proposed budget would continue the Board's direction of focusing Washington County's Gain Share funds on one-time capital projects, including seismic retrofitting of County facilities.

- **Planning for Existing and New Urban Expansion Areas**

Planning and development of new and existing urban areas continues in the wake of the urban

and rural reserves process and subsequent legislative action. The resulting expanded urban footprint is bringing with it a demand for transportation and other infrastructure, urban and countywide services and inter-governmental cooperation in order to sustain the quality of life we have come to expect in Washington County.

- **Major Streets Transportation Improvement Program (MSTIP)**

This unique, 30-year-old program focuses property tax revenue on a list of transportation improvements of countywide significance agreed to collaboratively among Washington County and the cities here. The result has been \$730 million in funding for more than 130 projects over the program's history. Annual General Fund transfers to the program are expected to continue, a decision that has been at the Board's discretion since the County's permanent rate was established in 1997. To this end, the proposed budget includes a transfer of \$38.8 million this year due to increased assessed value countywide. A new aspect of the program would focus new revenue from increased assessed values to projects supporting new high-growth residential areas planned and developed adjacent to cities. The County will issue bonds to fund its share of the costs and repay the bonds with the incremental growth in MSTIP revenue. This approach will allow the County to proactively address transportation needs in these planned high-growth areas.

- **Serving and Involving a Diverse and Growing Community**

Washington County's unique program for citizen involvement is in a transition prompted in the fall of 2014 by OSU Extension Service's announcement that it would no longer administer Washington County's program. A 13-member Board-appointed team issued several recommendations regarding how the program could evolve in the future. Key among these recommendations was an analysis, eventually conducted by the County Administrative Office, regarding the best staffing model for the program going forward. The conclusion was to transfer the existing OSU Extension positions into the County organization under the supervision of a new management position. This proposed budget includes the transfer of these OSU Extension positions and creates the new manager position within the County Administrative Office. The implementation schedule for the transition team's remaining recommendations will emerge as this new manager can work with staff, community participants, the Board and other stakeholders.

In addition to these challenges facing the community we serve, the County government is addressing several challenges and initiatives that are internal to the organization. Pursuing our mission is linked to our ability to address these challenges and to build on initiatives described in prior budgets. This list highlights these inward-focused efforts:

### **Organizational**

- **Emergency Communications System Bond Measure**

Voters will consider a \$77 million bond measure placed on the May ballot by the Board on behalf of the Washington County Consolidated Communications Agency (WCCCA) and its 19 user agencies. If passed, the measure would pay for a transition from the existing system, which is aging and reaching the end of its serviceable life, to current emergency communications system technology. Bond funding would also pay for expanded facilities that would allow for WCCCA's future growth and would strengthen buildings, towers and other facilities for improved reliability during an earthquake or other similar disaster. These bond funds are not reflected in the proposed budget, but would appear beginning in FY 2017-18, if voters pass the bond measure this year.

- **Dependence on Levy Funding**

Over the last 15 years, the County's public safety and justice system has become more and more reliant on voter support for local option levies. In this proposed budget, approximately 15% of the system will be funded through the recently passed Public Safety Levy, which will first appear on property tax statements this fall. Similarly, Washington County Cooperative Library Services (WCCLS) relies on the Library Levy, which also passed last fall, for roughly a third of its funding. Finally, the next levy for the Enhanced Sheriff's Patrol District (ESPD) is likely to appear on the ballot in 2017 and, if approved by voters in the urban unincorporated area, would fund more than half of the District's law enforcement services.

- **Seismic Upgrades**

Projects to strengthen the Charles D. Cameron Public Services Building (PSB) and the Law Enforcement Center (LEC) for earthquakes continue under this proposed budget using primarily Gain Share (\$16 million) but also grant funding (\$1.5 million). Chronic water intrusion issues in the basement of the PSB and temporary relocation of some County offices would also be addressed as part of these projects. Additional County buildings would be retrofitted in future budget cycles.

- **Public Safety Training Center**

A project to ready an existing facility as a new law enforcement training center will begin in earnest over the next year. This multi-year project will provide a shooting range, class rooms, simulated city and jail pod, vehicle training area and other training space for the Sheriff's Office and other law enforcement agencies. Lack of nearby training space has been costly to the County and a serious challenge to the Sheriff's Office operations as critical personnel have often

had to travel some distance outside of the county in order to meet mandatory training requirements.

- **Other Technological Capital Needs**

Significant replacements of and upgrades to systems and facilities continue to be implemented throughout the organization as key equipment and software systems reach the end of their useful lives. New systems are to be implemented in Assessment and Taxation, Finance, Health and Human Services, Land Use and Transportation and the Washington County Jail. In addition, organization-wide upgrades to computer workstations and phone systems will continue. Using a combination of Gain Share, General Fund and special funds, these ITS projects total \$7.5 million in the proposed budget.

- **Public Employees Retirement System (PERS)**

PERS issued advisory rates in the fall of 2015 reflecting the impact of a recent Oregon Supreme Court ruling striking down several legislative changes passed in 2013. These advisory rates represent increases over 20% across the system's various tiers, or \$6 million in additional annual cost to Washington County beginning in FY 2016-17. Discussions are underway among the County Administrative Office, department directors and the Finance Division to refine a plan that would address these increased retirement costs going forward. The basic approach may involve spreading the cost burden across existing fund balances, drawing upon a portion of the PERS Rate Stabilization Fund first established by the Board in 2003 and to adjust future spending.

- **Compensation Benchmark Review**

The Human Resources Division conducts an annual compensation benchmark review to evaluate the County's market competitiveness with peer jurisdictions. The County's philosophy is to maintain compensation at the median of the established market. The benchmark process is currently underway and will lead to recommended adjustments to the pay plan when adopted by the Board of Commissioners in early June. At this point, the proposed budget does not include the financial implications of pay plan adjustments. These adjustments will be included in the adopted budget.

- **Collective Bargaining**

The County is currently in active negotiations with the Washington County Police Officers Association (WCPOA), Federation of Parole and Probation Officers (FOPPO) and Teamsters for successor agreements to be effective July 1, 2016. The proposed budget does not reflect the potential financial implications of these negotiations.

## **The Fiscal Year 2016-17 Proposed Budget**

This comprehensive Budget Summary document contains detailed revenues and expenditures for all funds operated by the County and has been prepared in accordance with Oregon local budget law and generally accepted accounting principles.

The following table summarizes the proposed budget and compares to the FY 2015-16 adopted and modified budgets.

**WASHINGTON COUNTY**  
**2015-16 Modified Budget vs 2016-17 Proposed Budget**

Organization Unit	Adopted	Modified	Proposed	Approved	Adopted	Change		% of
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	Total
General Government \$	52,000,608	52,000,608	55,052,782			3,052,174	6%	6%
Public Safety & Justice	162,670,930	164,710,809	169,907,269			5,196,460	3%	17%
Land Use & Transportation	91,868,594	91,868,594	102,095,811			10,227,217	11%	10%
Housing, Health & Human Services	137,839,009	138,450,549	140,206,416			1,755,867	1%	14%
Culture, Education & Recreation	43,156,629	43,675,607	50,165,099			6,489,492	15%	5%
Non-departmental	11,558,303	11,558,303	18,878,221			7,319,918	63%	2%
<b>subtotal</b>	<b>499,094,073</b>	<b>502,264,470</b>	<b>536,305,598</b>			<b>34,041,128</b>	<b>7%</b>	<b>54%</b>
Capital Outlay	227,858,516	227,858,516	221,094,530			(6,763,986)	-3%	22%
Non-operating	225,522,933	264,976,139	228,390,901			(36,585,238)	-14%	23%
<b>Totals</b>	<b>952,475,522</b>	<b>995,099,125</b>	<b>985,791,029</b>			<b>(9,308,096)</b>	<b>-1%</b>	<b>100%</b>
General Fund	236,120,010	237,458,134	251,411,927			13,953,793	6%	26%
Special Funds	716,355,512	757,640,991	734,379,102			(23,261,889)	-3%	74%
<b>Totals \$</b>	<b>952,475,522</b>	<b>995,099,125</b>	<b>985,791,029</b>			<b>(9,308,096)</b>	<b>-1%</b>	<b>100%</b>
General Fund	965.02	968.42	987.98			19.56	2%	51%
Special Funds	906.83	922.78	946.78			24.00	3%	49%
<b>FTE</b>	<b>1,871.85</b>	<b>1,891.20</b>	<b>1,934.76</b>			<b>43.56</b>	<b>2%</b>	<b>100%</b>

The proposed budget reflects a decrease of \$9,308,096 (1%). This includes a \$13,953,793 (6%) increase in the General Fund and a \$23,261,889 (3%) decrease in special funds. The total number of staff positions increases 43.56 (2%) full-time equivalent (FTE) positions.

Based on the assumption of slow but steady economic expansion, the County anticipates General Fund revenue growth in the 3-4% range. This level of growth provides for a fairly status quo General Fund budget and service levels. Select General Fund investments are recommended throughout the organization based on workload, strategic priorities and the ongoing requirement to address emerging facilities and technology issues. These are further detailed in the Key Initiatives and Issues section of this Budget Summary document.

The 2015-16 modified budget includes a \$38.9 million refinancing, saving the County \$5.6 million over the life of the bonds. Other special fund budgets increased \$15.6 million due primarily to additional state, intergovernmental and other miscellaneous program revenues, fund balances and transfers from the General Fund for MSTIP and WCCLS.

The following provides a general outline and explanation for the increases reflected in the Proposed Budget:

Operating increase of \$34,041,128 (7%)

- \$10.2 million increase in Land Use & Transportation is due primarily to increases in Building Services \$6.4 million, Road Fund Administration \$750, 576 and Operations & Maintenance \$971,273.
- \$5.2 million increase in Public Safety & Justice. \$2 million in the Sheriff's Office, \$633,963 for the District Attorney, \$652,069 for Juvenile and \$986,863 for Community Corrections. These increases are offset by reductions in Jail Health Care (\$198,163), Washington County Justice Court (\$7,224) and the Law Library (\$44,087). The passage of the Public Safety Levy in November 2015 enabled the County to add 7.75 FTE.
- \$1.75 million increase in Health & Human Services. Increases include the addition of the Mental Health Urgent Care Center \$8.1 million and the Air Quality fund \$241,797, increases in Human Services \$3.6 million and Children & Family Services \$4.4 million. These increases are offset by a decrease in Health Share of Oregon \$19.3 million due to the Coordinated Care Organizations (CCO) paying providers directly rather than passing the funds through the County.
- \$5 million increase for WCCLS due to projected assessed value growth applied to the General Fund transfer and Library local option levy revenue.
- \$7.3 million increase in Non-departmental due primarily to the \$7.1 million increase to the General Fund Contingency.

Capital decrease of \$6,763,986 (3%)

- \$15.4 million decrease in transportation-related capital projects, including \$13.1 million for MSTIP and \$14.3 million for the Road Fund. These decreases are offset by increases of \$10.2 million for the Transportation Development Tax; \$1.1 million for the North Bethany system development charge (SDC) and \$772,500 with the addition of Bonny Slope SDC fund.
- \$6.5 million increase in capital projects related to Facilities & Parks Services and Information Technology Services, including \$7.4 million for the Facilities projects mentioned earlier, partially offset by a \$575,000 reduction in Information Technology Services projects.

Non-operating decrease of \$935,858 (1%)

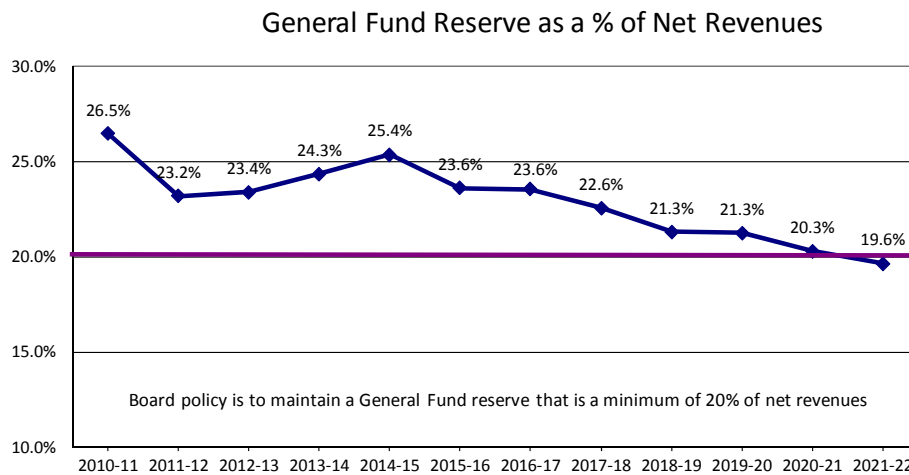
- \$2.8 million decrease in SIP/Gain Share based on current agreements and the implementation of Senate Bill 129, which was passed by the Legislature in 2015. The Gain Share capital project plan is reviewed by the Board of Commissioners annually.
- \$2.85 million increase in risk management/insurance funds, including \$1.3 million related to medical insurance, \$1.2 million for liability/casualty and \$300,000 in workers' compensation.
- \$583,154 million increase in General Fund Transfers due primarily to increases in the transfers to MSTIP and WCCLS being offset by a \$1.2 million decrease in the transfer to Community Corrections.

- \$1.15 million increase in Indirect Cost Recovery due primarily to the inclusion of County Counsel in the allocation methodology.

### General Fund Reserves

The proposed budget as presented complies with the Board of Commissioners policy of maintaining the General Fund reserve at the goal of 20% of net General Fund revenues. The County will continue to aggressively manage the level of General Fund expenditures to ensure a fund balance that consistently meets Board policy and other established goals over the long term.

Although future-year projections illustrate the fund balance crossing the Board’s minimum goal, staff will continue to closely monitor revenue and expenditure trends and manage within the Board-adopted policy framework. Projecting beyond the “here and now” is speculative and does not factor any number of decisions the Board and management would make to comply with the Board’s minimum reserve policy.



### In Closing

Our proposed budget for FY 2016-17 is the culmination of weeks of preparation and analysis driven forward by staff in our departments, Finance Division and County Administrative Office. In the end the numbers and initiatives described here represent our organization’s contribution to community health, safety and livability. We make this contribution year in and year out through careful and strategic use of the public’s resources and through the dedicated delivery of County services. We are pleased to present the results of our annual efforts to the Budget Committee, Board of Commissioners and the public at large.

Respectfully submitted,

Robert Davis  
County Administrator

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# KEY INITIATIVES & ISSUES

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## GENERAL ISSUES

**Economy:** Discretionary revenues are conservatively budgeted at an overall growth rate of 4% for fiscal year 2016-17. Based on the assumption of slow but steady economic expansion, the County anticipates discretionary revenue growth 4% in the out years of the five-year forecast period (FY 2017-18 to FY 2021-22). The priority during an economic turnaround is to actively manage the General Fund reserves, methodically address the impacts of several years of constrained budgets and maintain a strategic focus on emerging workload and service demands.

**Budget Instructions:** Due to the challenging and uncertain fiscal environment and in consideration of the Board approved minimum fund balance requirement for the General Fund, the Budget Policy (approved by the Board of Commissioners in January 2016) established an aggregated General Fund expenditure growth goal of 5.0%. The growth rate encompasses approximately 3.5% for existing services through department budgets and 1.5% for additional capital and special projects. After a full vetting of the requested budgets, the proposed budget reflects a General Fund operational increase (General Fund subsidy) of approximately 5%. This level of funding maintains the projected FY 2015-16 reserves above the Board adopted goal.

**General Fund Reserve:** The General Fund reserve is an essential element of the County's financial management strategy. The Board of Commissioners established a General Fund reserve goal of 20% of annual discretionary net revenue. The annual transfers to Major Streets Transportation Improvement Program (MSTIP) and Washington County Cooperative Library Services (WCCLS) are excluded from discretionary revenues for purposes of calculating the reserve amount. Maintaining a reserve at this level allows the County to: 1) meet minimum cash flow requirements; 2) maintain or enhance the County's bond rating and 3) provide a prudent level of flexibility to address the inevitable fluctuations in revenues and expenditures. The ending fund balance as of June 30, 2016, is projected to be 23.6%. The County's bond rating is Aa1 with Moody's and AA+ with Standard & Poors.

**Public Safety and Washington County Cooperative Library Levy Local Option Levy Renewals:** These two critical operating levies expire June 30, 2016. New five-year levies were approved by the voters in November 2015 and will expire on June 30, 2021.

**Emergency Communication (911) Funding Measure:** On behalf of the Washington County Consolidated Communications Agency (WCCCA) and its 19 user members, the Board of Commissioners has placed a \$77 million General Obligation Bond Measure on the May 17<sup>th</sup> ballot. If approved by voters, the bond will pay for emergency and 911 facilities and equipment, including: converting the existing system to current technology; improving countywide coverage by installing more towers; strengthening facilities for earthquakes, storms and other emergencies; providing for efficient expansion of the 911 center and emergency response facilities; and replacing approximately 3,000 analog radios currently used by first responders countywide. The projected levy rate is not expected to exceed 8 cents per \$1,000 of assessed value. This rate would be levied over less than 21 years. A typical homeowner would pay about \$20 in 2016 (based on the average assessed value of \$255,408). The proposed budget does not include the revenue or expenditures associated with this measure. If the measure is approved, staff will recommend adjustments to the proposed budget.

**Public Employees Retirement System (PERS):** The decision by the Oregon Supreme Court to strike down elements of approved PERS legislation are reflected in the PERS advisory rates received in the fall of 2015 (for the 2017-19 biennium). Based on the December 31, 2014 actuary report, rates in each of the three tiers – Tier 1 & 2, OPSRP (Oregon Public Service Retirement Plan) and OPSRP Police and Fire – increased over 20%, from the 2015-17 biennium rates. The new rates will go into effect July 1, 2017. The County has set aside approximately \$6.5 million in a PERS Stabilization Fund as a means to partially mitigate future PERS rate adjustments. A plan to prepare and respond to the impending rate adjustments is being developed with the participation of department directors, Finance and the County Administrative Office and may include draw down of existing fund balances, allocation of PERS Rate Stabilization Fund reserve and future spending adjustments to accommodate the PERS rate impacts.

The projected rates will increase County PERS costs by an annual amount of \$6 million, distributed roughly 50-50 between the General Fund and special funds.

**Cost-of-Living Adjustment:** The proposed budget includes a 0.70% cost-of-living adjustment (COLA). The County applies the consumer price index-West Coast (CPI-W), annual average when considering a cost-of-living adjustment. The COLA adjustments are a means to maintain wages at or near the median of comparator jurisdictions. The Washington County Police Officers Association (WCPOA), Federation of Oregon Parole and Probation Officers (FOPPO) and Teamsters collective bargaining groups all have contracts expiring June 30, 2016 and are currently in negotiations.

**Gain Share:** The proposed budget includes Gain Share revenues based on the passage of Senate Bill 129 which included a cap that limited the amount received by a county to \$16 million and extended the program to FY 2024-25. The Board of Commissioner's approved Gain Share plan includes the following categories of expenditures: Facilities capital projects (seismic upgrades to the Public Services Building, Law Enforcement Center and Walnut Street Center), Information Technology Services, Safe Route to Schools, Fairgrounds/Event Center, Traffic Congestion and Growth and small projects.

**Seismic Improvements to Key County Facilities: Public Services Building (PSB) and Law Enforcement Center (LEC):** The County is managing multi-year projects to seismically upgrade the Public Services Building (PSB), Law Enforcement Center (LEC) and Walnut Street Center. The plan is to commence the PSB and LEC construction during FY 2016-17. The proposed budget includes \$13 million for the first-year expenses related to the PSB project and \$4.5 million to complete the LEC project. Additional PSB project expenses will be funded in the fiscal year 2017-18 and 2018-19 budgets for a total preliminary project cost of \$29 million. Funding sources for the seismic projects include Gain Share, General Fund, State Seismic Grant and Building Equipment Replacement reserves. Seismic improvements to the Walnut Street Center and a seismic assessment of the Justice Services Complex are scheduled to occur in future years.

**Space Planning:** The Facilities and Parks Services Division is in the process of developing a comprehensive space plan for County facilities. Although still in progress, future budgets will reflect investments to meet emerging space issues by 1) reconfiguring existing space for efficient use; 2) programming vacant and underutilized space; 3) leasing space for special needs/functions and for optimal geographical service delivery (HHS and Sheriff's Office) and 4) new acquisitions as appropriate.

## OPERATING BUDGET

### General Government

*General Government includes expenses associated with governance and support functions. The proposed budget for General Government increases \$3,148,092 (6%). The General Fund subsidy increases \$3,443,631 (9%). The number of full time equivalent (FTE) positions increases by 17.56. Refer to the Summary Schedule tab for distribution of FTE by organization unit.*

**Board of Commissioners (100-1010):** By County Charter, the Board Chair receives 80% and District Commissioner's 40% of a Circuit Court Judge salary. The legislature approved salary increases for judges effective December 1, 2015 (\$5,000) and July 1, 2016 (\$7,673) and on January 1, 2017 (\$7,673). The proposed budget reflects these adjustments.

**County Auditor (100-2510):** By County Charter, the Auditor salary is 80% of the salary of a Circuit Court Judge. This is the third year of the legislature approved salary increases for judges. The Auditor's requested budget of \$515,315 is an increase of \$128,585 (33%) over the fiscal year 2015-16 adopted budget. The County Auditor is requesting an additional 1.0 Performance Auditor as well as an increase in professional services for expertise not available in his office. The County Auditor and County Administrator have agreed to remove the new position from the proposed budget, while retaining the additional resources for professional services (\$20,000). The Auditor will continue

discussions with the Board of Commissioners and County Administrator regarding the longer term staffing goals of the Auditor's Office, which may lead to an additional staffing request for FY 2017-18.

**Assessment & Taxation (100-3020):** The department continues its planning efforts towards a new assessment and taxation computer system. These efforts will continue into fiscal year 2017-18. The proposed budget includes 2.50 FTE to meet workload needs.

**Community Engagement (100-3110):** This organizational unit is new for fiscal year 2016-17. Community Engagement will provide opportunities for community involvement, civic education and leadership training for members of the public. The CPO Program, previously administered under contract with OSU Extension, is included in this new organization unit as the program is brought in-house (including a transfer of its three employees from OSU to Washington County) and will be supervised by a new 1.0 Community Engagement Manager. Funding is primarily provided by Video Lottery (\$362,523) and General Fund subsidy (\$237,516).

**County Emergency Management (100-3210):** Since 1995, the County Emergency Manager function has been performed via an executive loan agreement with Tualatin Valley Fire and Rescue (TVF&R). The requested budget anticipates this position be transitioned to County employment (1.0 FTE). This fundamentally completes the process of housing all the County emergency management staff and functions within the County's organizational structure.

**Support Services Administration (100-3510):** The proposed budget includes the addition of a 1.00 Senior Risk Management Analyst to support vendor insurance compliance and management of liability/casualty insurance claims. Additionally, 0.06 FTE Risk and Safety Specialist was added due to the reclassification of an Administrative Specialist position that was completed in fiscal year 2015-16.

**Finance (100-3515):** The proposed budget includes the addition of a 1.00 temporary Senior Accounting Assistant to allow for training new staff due to a planned retirement of a long term employee.

**Human Resources (100-3520):** The proposed budget includes the addition of a 1.00 Human Resources Analyst I and a 0.50 temporary Human Resources Analyst II to address growing demand in recruitment activity.

**Information Technology Services (100-3525):** The proposed budget includes funding to support the annual maintenance of increasingly complex infrastructure, support for a growing number of applications used throughout the County and the addition of 7.00 FTE. An Enterprise Security Architect position establishes capacity to address evolving requirements for information security and compliance. Three new Business Analysts will enhance work group capabilities to leverage information resources for business needs. These positions will be initially focused on Emergency Management, Community Engagement, Assessment and Taxation, Support Services and Land Use and Transportation. A Sr. Information Systems Analyst will be dedicated to improving access to business information from the financial system and an Information Systems Analyst will create additional depth and expanded capability in support of the technical aspects of the critical LUT Accela permitting and Avolve ProjectDox applications. Finally, a Client Services Technician II position will focus on coordinating complex voice and data related logistics of ITS and Facilities capital projects.

**Facilities Management (100-3535):** The proposed budget includes the conversion of a part-time temporary General Services Aide to a regular full time position to assist with grounds and landscaping operations. The budget also includes additional resources to fund critical vehicle and equipment purchases, parking lot maintenance and lease payments for OSU Extension Services.

## **Public Safety & Justice**

*The proposed budget for Public Safety & Justice increases \$5,196,460 (3%). General Fund expenditures increase \$1,716,313 (2%) and special fund expenditures increase \$3,480,147 (4%). The General Fund subsidy increases \$1,300,336 (2%). The number of FTE increases 18.15. Refer to the Summary Schedule tab for distribution of FTE by organization unit.*

**Sheriff's Office Administration (100-4010) and Law Enforcement Services (100-4020, 182-4020, 234-4020):** With the growing local and national visibility into law enforcement and the advent of police actions constantly being video recorded, the need for enhanced training for all deputies continues to grow. Training needs for addressing the mentally ill, use of force scenarios on the road and in the jail, firearms use and emergency vehicle operations are all priorities for the Sheriff's Office. To better meet these training requirements, the County has purchased an existing warehouse on 12-acres in Hillsboro to serve as an all-purpose training facility. Improvements to the property and building will be a top priority for the Sheriff's Office and the County in FY16-17. This training facility will help to consolidate most of the training activities for the Sheriff's Office, increasing efficiency and reducing costs, while also creating the potential for hosting more regional activities than they are currently capable. The Sheriff is working closely with the County Administrative Office to explore all options.

The Sheriff's Office began a pilot body camera program in early 2016. They will continue to explore hardware and storage options and begin a formal roll out the program during FY16-17.

**Sheriff's Office – County Jail (100-4030):** The jail continues to partner with Facilities and ITS in completing significant capital upgrades to the Jail infrastructure. An updated security system which includes upgraded jail wiring, additional cameras and a new jail control system will be a top priority to be successfully completed and implemented. Rotating POD closures will be a part of the scheduled construction process. Maintaining a safe and secure environment for the inmates and those working in the jail during this process will be critical.

The Jail continues to operate at full capacity with forced releases of female inmates an unfortunate but common occurrence. The pre-trial release program is anticipated to begin early in FY2016-17 which should help in managing Jail over-crowding issues.

**Jail Health Care (100-7020):** The County is completing the first year of the new agreement with NaphCare, Inc. to provide Jail Health Services. The cost of service for the second year of the agreement is budgeted at \$4.5 million, a 3% increase over the first-year cost. NaphCare's management of jail health has created cost savings in a number of areas related to Jail Health including hospitalizations; off-site medical care and medication for inmates who transition to Community Corrections and to mental health providers in the community. NaphCare staff has also been successful in signing up eligible inmates for the Affordable Care Act/Oregon Health Plan, a strategy that also contributes to lower costs to the County.

**Justice Court (100-8010):** Washington County's Justice Court will go through a significant change in January 2017, with the retirement of Judge Shartel. His departure, after 25 years, will make for a considerable transition for the Court. It appears that the 2012 legislative changes to the state fine schedule have been resolved by the correction passed by the 2013 legislature. Revenues evened out in FY2015-16 and are anticipated to increase \$200,000 (11%) for FY2016-17.

**Law Library Services (176-8510):**ORS 9.815 states: *"(1) Each county shall: (a) Operate a free law library at a location that is convenient and available at reasonable hours; or (b) Provide free law library services at one or more locations that are convenient and available at reasonable hours."*

The Washington County Law Library (WCLL) experienced staff turnover resulting in flat personnel cost growth in FY 2016-17. However, it continues to draw increasingly from reserves to maintain service levels in the face of flat or decreasing revenues and inflationary increases to both print and online resources, County charges and other or

unanticipated expenses; state appropriations dropped 28% since FY2010-11 and net revenue has fallen 40% in the same time frame.

**Sheriff's Office – District Patrol (182-4020) and Enhanced Sheriff's Patrol District (ESPD, 210-1680):** Fiscal year 2016-17 is the fourth year of a five-year ESPD local option property tax levy approved by the voters in November of 2012. The local option levy collects \$0.68 per \$1,000 of assessed value and accounts for 52% of the District's total tax revenue for FY 2015-16. The District's permanent tax rate of \$0.64 cents per \$1,000 of assessed value accounts for the remaining 48%. All tax revenue is housed in ESPD and annually dispersed to District Patrol to provide law enforcement services. ESPD revenue for FY 2016-17 increases \$1,197,088 (5%).

District Patrol staffing levels include the addition of 2.00 FTE, a 1.00 Deputy and a 1.00 Lieutenant. These additions will maintain service delivery to a growing population. The Sheriff's Office will be expanding their operating presence in the Bethany area of the ESPD with a new office and the establishment full-time staff at that location. ESPD is also contributing to the construction costs of the Sheriff's Office training facility in the amount of \$1,000,000.

**District Attorney (100-4510):** The District Attorney's Office continues to respond to an increasing number of public records requests from citizens and members of the media, as well as an increasing number of records reviews inherent with prosecution discovery/disclosure obligations. An Administrative Specialist II position is proposed in this budget cycle to assist with this workload.

The federal government has imposed more rigorous security requirements for the DA's Child Support Enforcement program related to physical file location, data security and actual building structure. The DA is working with Facilities, ITS and the County Records Center to explore viable options and ensure compliance.

In FY 2016-17, the DA's Office will continue to work with Community Corrections and the Washington County Circuit Court to propose and establish a restitution court. This specialty court will hold offenders accountable for their criminal actions by closely monitoring and enforcing the payment of court-ordered restitution to their crime victims.

**Juvenile (100-5010):** The General Fund subsidy to Juvenile increases 3% and allows the department flexibility by creating several positions and increasing Materials & Services. The changes listed below will fill current gaps in service:

- 1) 0.50 Juvenile Counselor I in Shelter Care
- 2) 0.50 Administrative Assistant in Juvenile Administration (remaining 0.50 FTE housed in Fund 228)
- 3) Increase to Shelter Care temporary salaries
- 4) Increase in Professional Services (psychological evaluations)
- 5) Increase in Training and Education

The Juvenile Department proposes to add a 1.00 Juvenile Services Manager, using Juvenile Crime Prevention Plan funding (Fund 196-5040). This will help to balance the span of control within the Juvenile management team. Federal Title IV-E funding, passed through to the state Department of Human Services and the County (focused on improving child welfare and preventing entry into foster care) will be used to add a 1.00 Cook position to the Juvenile Shelter. The shelter plans to implement a four-phase culinary program for youth within their system. Title IV-E funding will also help pay for an additional 0.50 Administrative Assistant to facilitate increased revenue collection and provide enhanced Latino services.

Revenue associated with the Public Safety Local Option Levy will be used to add 3.00 FTE:

- 1) 1.00 Management Analyst II – to provide data, research and evaluation services to the Juvenile Department
- 2) 1.00 Juvenile Counselor II – to fund a current drug court position where the grant funding has diminished
- 3) 1.00 Juvenile Counselor I – to supplement Custody Services in a transport position

**Community Corrections** (188-5510): State funding from the Department of Corrections (DOC) increases from the previous biennium in direct relation to the County's increased felony offender population under supervision. As a result, Washington County's allocation percentage for the FY 2015-17 state biennium is 10%, representing a 12% increase from the 2013-15 biennium.

The Community Corrections Center (CCC) will improve resident accountability while in the community through Electronic Monitoring (EM): Global Positioning System (GPS) tracking and Secure Continuous Remote Alcohol Monitoring (SCRAM) for all residents serving a sentence directly related to Domestic Violence or a Sex Crime.

Further, new funding from HB 3503 and the continuation of state funding from the Justice Reinvestment Program provided through House Bill 3194, to reduce the number of persons being incarcerated in state prisons, will enhance services and programming.

Overall staffing levels for Community Corrections will increase by 6.50 FTE when compared to the adopted FY 2015-16 budget. The proposed FY 2016-17 budget includes the addition of 4.00 Community Correction Specialists, 1.00 Case Monitor, 0.50 Probation and Parole Servicers Supervisors, 0.50 Probation and Parole Officer II and a 0.50 Safety Specialist.

**Public Safety Local Option Levy** (234-1690, 234-4010, 234-4020, 234-4030, 234-4510, 234-5010, 234-5515): Fiscal year 2016-17 is the first year of a five-year Public Safety Local Option Levy (fiscal years 2016-17 through 2020-21) of \$0.42 per \$1,000 of assessed value to provide countywide public safety and justice services. Increased tax collections raises revenue \$1.6 million (7%). Expenditures increase \$1.2 million (5%). Contingency increases \$1.2 million (9%) and is available for future and unanticipated needs.

Position additions for the Public Safety Levy include a 1.00 Patrol Deputy, 1.00 Deputy District Attorney, 1.00 Senior Administrative Specialist, 1.00 Management Analyst II for Juvenile, 1.00 Juvenile Counselor II, 1.00 Juvenile Counselor I, 1.00 Community Corrections Specialists and 0.50 Probation and Parole Officer II. All of these positions are added to maintain the overall balance in the County criminal justice system.

## **Land Use & Transportation**

*The proposed budget for Land Use & Transportation increases \$10,104,467 (11%). General Fund programs decrease \$197,175 (4%) and special fund programs increase \$10,301,642 (12%). The General Fund subsidy decreases \$25,811 (2%). The number of FTE increases 1.0. Refer to the Summary Schedule tab for distribution of FTE by organization unit.*

Land Use and Transportation budgets are increasing overall due to a continuing effort to restore land use organizational unit reserves that were depleted during the prolonged recession. A strong economy continues to boost development activities creating the opportunity to build fund reserves while meeting service demands. The department continues to increase coordination between divisions through reorganizational efforts to maximize the efficient and effective use of existing resources.

Planning and Development Services (Funds 100-6010, 170, 172, 174, 216): After more than four years of an economic recession, development activity began to increase significantly during fiscal year 2013-14 and is expected to continue into FY 2016-17. The fund balances in all divisions are expected to increase as revenues from development activity increase, replenishing reserves that declined significantly during the recession.

- **Long Range Planning (100-6010)**: General fund subsidy increases \$94,697 (9%) due to the addition of a planning position to focus on the development of affordable housing. Large ongoing planning projects included in the work program for FY 2016-17 are the Washington County Transportation Futures Study to be completed by December 2016, Housing affordability, Transportation System Planning and Forecasting, North Bethany Plan Implementation, a two-year Aloha Town Center/TV Highway Transit-Oriented Development Plan, SW Corridor High-Capacity Transit Plan, coordination with cities on Urban Planning

Area Agreements (UPAA's) and planning for new Urban Growth Boundary areas. A Travel Demand Management Study, South Industrial Area Infrastructure Study, continuation of Safe Routes to School and a new rural regulations state law comparison are also scheduled.

- **Current Planning (172-6020)**: As development activity has increased, Charges for Services have increased. Staffing remains the same at 19.78 FTE, however it is anticipated that at least one vacancy, held open over the past year, will be filled to meet workload demands. Fund balance, nearly depleted during the recession, has now recovered to pre-recession levels.
- **Building Services (174-6020)**: Building revenues continue to rise due to strong development activity. Beginning fund balances have been restored and are estimated to level off in FY 2016-17. The proposed budget increases 13% due to the addition of 2 FTE late in FY 2015-16, targeted market salary adjustments and several technology initiatives. These initiatives include the implementation of 1) Project Dox- enabling electronic files to be submitted online 2) an online payment portal 3) a video inspection program 4) Permits Plus upgrade – creating an easier and more efficient permitting process for our customers and staff.
- **Survey Funds (170-6030, 216-6030)**: As robust development activity levels are projected to continue, revenues from document recording, subdivision, field check and address fees are projected to increase revenues and reserves. There is no change in staffing levels in either budget.

**Road Fund (168-6030, 6040, 6050, and 6060)**: State apportionment revenues derived from gas tax, vehicle registration and weight-mile tax, are expected to increase as the County's proportionate share of the statewide apportionment increases due to the growth within the County. The budget for roadway surface treatment remains the same as the previous fiscal year. Current projections indicate the condition of the County roads, as measured by the pavement condition index (PCI), will continue to deteriorate without an additional funding source to supplement roadway surface treatments. Currently, the County Arterial roadway system condition has fallen below County standards. Additional vehicle/equipment upgrades are planned to enhance the County's ability to manage roadway repair and maintenance. Funding for the repair of the road surrounding Haag Lake is incorporated in this budget and reflected in Administrative Services as a transfer out to the Road Capital Fund.

## **Housing, Health & Human Services**

*The proposed budget for Housing, Health & Human Services reflects an increase in expenditures of \$1,755,867 (1%), and is comprised of a \$455,448 (2%) increase in General Fund programs and a \$1,300,419 (1%) increase in special fund programs. The General Fund subsidy increases \$245,616 (4%). The number of FTE increases 5.30. Refer to the Summary Schedule tab for distribution of FTE by organization unit.*

### **Community Development (164-9010, 220-9020):**

- **Community Development Block Grant (164-9010)**: While the federal Community Block Grant allocation for Washington County will slightly increase in FY 2015-16, the overall budget increase of \$699,427 (16%) is due to a number of larger construction projects that will carry forward into FY 2016-17.
- **Home (220-9020)**: Revenues increases by \$199,988 (8%) due to an increase in the federal HOME allocation and the carryover of projects from the prior year.

**Housing Services (218-6510)**: The County General Fund contribution to housing programs is proposed to increase \$276,750 (47%) to supplement new initiatives in homeless programs, affordable housing, rent assistance and workforce training. In addition, \$300,000 is appropriated in Non-departmental to supplement an affordable housing opportunity program from the General Fund.

**Air Quality (244-9030)**: The wood smoke reduction program was created by the Board of Commissioners on February 2, 2016. The purpose of the program is to reduce particulate matter emissions throughout Washington County. The program is part of a Public/Private partnership, as well as an interdepartmental effort to reduce particulate matter emissions by encouraging the physical replacement of less efficient, higher particulate-producing

wood stoves. FY 2016-17 will be the first year of a multi-year program to achieve reductions in particulate matter emissions.

**Public Health (100-7030):** Public Health launches two new initiatives (Nurse-Family Partnership and Wood Smoke Reduction) while it also compensates for some state revenue loss. Overall revenue increases only slightly (by less than 1%) as a \$225,000 growth in fee revenue across several divisions is offset by a loss of over \$360,000 in State funds for the Maternal & Child Health (MCH) program. A new 1.0 FTE position split among three Public Health divisions to meet increased workload needs is offset by a 2.0 FTE decrease to compensate for the MCH revenue loss and a 0.7 FTE decrease associated with final clinic transition activities. MCH is using its current revenue sources to transition to an evidence based model (Nurse-Family Partnership) that works with first-time mothers to improve birth outcomes, child health, child development, and other positive economic/social outcomes for low-income families and their infants. Staff from Environmental Health will provide the technical support, outreach and education for the new Wood Smoke Reduction program.

**Veteran Services (100-7510) and Aging (198-7520):** A new Disability & Aging Services Coordinator shared between the two organization units will assist veterans and seniors as a homeless coordinator to help prevent homelessness and assist those who are already homeless. The General Fund Subsidy increases \$34,011 (5%) for Veteran Services and \$68,935 (28%) for Aging Services to support the new position.

**Children and Family Services (166-7050):** This is the third year of implementation for the new regional hub model, which replaced the local commission system in November 2014. Revenue is expected to increase to \$7.3 million due to an expected Preschool Promise grant of \$3.9 million that will support the provision of affordable, high-quality preschool for children from low-income families. The General Fund transfer is unchanged at \$83,000.

**Human Services (192-7060):** An increase in state funds causes Human Services revenue to grow by \$3.4 million (9%), with an associated expenditure increase to support program activities associated with the additional revenue. A total of \$400,000 (\$200,000 from state general funds and \$200,000 from Beer & Wine Tax funds) will be transferred to the new Mental Health Urgent Care Center to support start-up costs. The General Fund transfer increases \$96,280 to \$1.65 million. The increase will support a new mental health services coordinator to work with youth in the Juvenile Department. Consistent with previous years, the remaining funds support crisis response, protective service and civil commitment activities, and the mental health response team that works with the Sheriff's Office.

**Health Share of Oregon (195-7085):** A revenue decrease of \$19.3 million is caused by a change in how the coordinated care organization (CCO) pays its providers; rather than passing the funds through the county, the CCO will now pay providers directly. A transfer of \$1 million will support the new Mental Health Urgent Care Center. Contingency increases \$2.4 million (22%) to \$13.3 million.

**Mental Health Urgent Care Center (199-7089):** A new mental health urgent care center (MHUC-C) in Washington County has a target start date of 2017. MHUC-C will augment current mental health crisis services (including the 24-hour crisis line, mobile health crisis team, and mental health response team) and will provide a place for individuals in a mental health crisis to stabilize. The budget for fiscal year 2016-17 focuses on costs for the acquisition or lease of space, tenant improvements, equipment, and other furnishings needed to make the new facility operational. Revenue sources include \$1 million from Health Share of Oregon (195-7085), \$6.5 million from Oregon Health Plan (193-7080), \$400,000 from Human Services (192-7060) and \$200,000 from the General Fund.



## Culture, Education & Recreation

*The proposed budget for Culture, Education & Recreation reflects an increase in expenditures of \$6,489,492 (15%) and is comprised of a \$4,774 (less than 1%) increase in the General Fund and a \$6,484,718 (15%) increase in special funds. The General Fund subsidy increases \$13,367 (3%). The number of FTE increases 1.55. Refer to the Summary Schedule tab for distribution of FTE by organization unit.*

**Parks (100-3560):** The proposed budget includes \$61,461 in additional Materials & Services to address the ongoing impacts of growing park attendance, expanded season and aging infrastructure. The Park has been able to address operational requirements with existing staff levels.

**Cooperative Library Services (184-9710):** The Washington County Cooperative Library Services (WCCLS) funding is comprised of an annual transfer from the General Fund and a Library Local Option Levy. The General Fund transfer, roughly two thirds of the WCCLS funding, increases by the expected increase in county-wide assessed value. A new five year library levy, roughly one third of the total funding, was passed by the voters in November of 2015 and will start the first year of collection in FY 2016-17. The new levy represented a 5 cent rate increase that is designed to include funding for the Aloha library, a new member to the cooperative, as well as restore and enhance Library services across the cooperative. The Levy increase also provides funding for the purchase of e-book and e-audiobook subscriptions, additional software and services to support member library catalog needs, Early Literacy Outreach (delivery of materials to home-based child care providers), online tutoring service and increase funding to support the annual countywide Summer Reading Program.

**County Fair Complex (200-9810):** This year's budget reflects a 20% revenue increase primarily from projected growth of the Transient Lodging Tax. Both revenue and expenditures increase in the Fair budget with the reintroduction of arena events and concerts at the Annual County Fair. The Fair Complex continues to struggle with increasing deferred maintenance and lacks significant resources to address the majority of the issues. Due to the aging facilities and inadequate infrastructure such as water and electrical, producing a modern County Fair continues to be difficult and costly.

**Tourism Dedicated Lodging Tax (240-1655):** Tourism receipts are higher due primarily to the improving economy and the impacts of Washington County Visitor's Association (WCVA) marketing efforts. Approximately \$4.2 million is available to fund various projects and initiatives of the WCVA. In addition, approximately \$1.3 million is set aside for future tourism related projects as approved by the Board of Commissioners.

## Non-departmental

*The proposed budget for Non-departmental reflects an increase in expenditures of \$7,346,750 (64%). Non-departmental budgets do not include any FTE.*

**Contingency (100-1630):** The proposed budget includes a contingency of \$16.8 million, which is an increase of \$7.1 million (73%). Combined with the Revenue Stabilization Fund and the projected return from departmental budgets, the projected discretionary reserve on June 30, 2016 will be approximately 23.6%. The Board's goal is to maintain a reserve that is 20% of the General Fund revenues.

**Community Network (100-1696):** The proposed budget includes status quo funding for nonprofit partners such as Vision Action Network, Community Housing Fund, Centro Cultural, 211 Info and Hands on Greater Portland. Also included are payments to shelter providers and other key nonprofits for building-component replacement funds.

## CAPITAL BUDGET

### Facilities and Technology

*The proposed budget for Facilities and Technology Capital Projects reflects an increase in expenditures of \$6,504,430 (19%).*

**ITS Capital Projects (354-3580):** ITS capital projects include: 1) Tax Assessment System replacement; 2) Public Safety system upgrades and replacements; 3) scheduling software for the Sheriff's Office; 4) network infrastructure; 4) workstation upgrades; 5) electronic medical records system for Mental Health and 6) miscellaneous other projects.

**Facilities Capital Projects (356-3580):** Facilities capital projects include: 1) design, engineering and year-one construction for Public Services Building seismic improvement and water intrusion repair project; 2) low voltage work in the LEC/Jail security and communications infrastructure, 3) design, engineering and year-one construction for the LEC seismic upgrade project, 4) design, engineering and year-one construction for the Law Enforcement Training Center, 5) Mental Health Urgent Care Center lease/tenant improvements, 5) Community Corrections Center fire system improvements; and 5) miscellaneous tenant improvements. Facilities capital projects are funded by a combination of general and special funds.

**Parks and Open Space Opportunity (357-3580):** The proposed budget includes \$299,334 available for the purchase of land, improvements to parks and timber property, maintenance of properties and other program expenses. The fund accounts for proceeds from the sale of County owned timber property and receipts from selective timber harvest.

### Transportation Capital Projects

*The proposed budget for Transportation Capital Projects reflects a decrease of \$15,390,638 (8%).*

**Major Streets Transportation Improvement Program (362-6065):** The Major Streets Transportation Improvement Program (MSTIP) is proposed to receive a \$38.81 million transfer from the General fund with \$3.81 million of the transfer dedicated to the new high growth transportation program. The program is designed to address necessary transportation improvements in designated high growth areas. The program will dedicate incremental growth in the transfer above approximately \$35 million over the next several years. The transfer increases by the expected increase in countywide assessed value. The MSTIP program will begin design and construction of several new MSTIP 3d projects. MSTIP 3d is a five to six year program of road projects developed by the Washington County Coordinating Committee and adopted by the Board of Commissioners in FY 2013-14. MSTIP 3d is the fourth five year program of projects developed since 1997, when an MSTIP serial levy was incorporated into the County permanent tax rate. Projects from MSTIP 3, MSTIP3b and MSTIP3c are mostly in post construction or closed out, while several MSTIP 3d projects continue to be scheduled for design and construction in FY 2016-17. The Washington County Coordination Committee and the Board of Commissioners are currently in the development stage for the next MSTIP 3d program set of projects which should be fully developed by the end of 2016. Appropriations decrease in FY 2016-17 due to the cyclical nature of project schedules. Several large projects are slated for construction including the 124<sup>th</sup> Avenue Extension, Farmington, David Hill Extension to Highway 47, Springville Rd., 158<sup>th</sup> and Cornelius Pass Road.

**Transportation Development Tax (374-6065):** The Transportation Development Tax (TDT) was passed by the voters in November 2008 and doubled the rate of the traffic impact fee (TIF) it replaced. The taxes are collected from new development for use in increasing transportation system capacity. The fund continues to build reserves as no project construction is programmed for this fund in FY 2016-17.

**Road Capital Projects (368-6065):** Operating transfers in will increase by \$3.2 million (59%) with the addition of the Hagg Lake project, offset by a reduction in transfer from Gain Share. Intergovernmental revenues decrease as ODOT revenue was received in FY 2015-16 to help fund the Brookwood Parkway, Groveland Dr. and Jackson School intersection projects.

In late February 2016, the County's proposal for the Hagg Lake Perimeter Road Safety Improvements on West Shore Drive submitted under the 2015 Oregon Federal Lands Access Program (FLAP) was approved for \$5.9 million. This joint project with Facilities and Parks Maintenance Services is estimated at \$11.3 million with contingency. The remaining monies outside of the FLAP grant are expected to be funded from the Road Fund (\$5.5 M) and the General Fund (\$1.85M). The project will concentrate efforts on repairing slides, guardrail, culverts and paving around Hagg Lake over the next two years.

**North Bethany System Development Charge (376-6065):** This fund was established in FY 2011-12 as a supplemental system development charge (SDC) on development in North Bethany. Resources will be used to help fund needed transportation projects in the community. Development applications have been filed and SDC revenues, as well as building activity are in full swing as we begin FY 2016-17. As SDC revenues are generated, they will be used to first repay an outstanding loan in the North Bethany County Service District for Roads. The loan proceeds were used to build an initial road project (131st) deemed necessary to access the area for development. Thereafter, funds will be applied to prioritized transportation projects in the North Bethany community. The third and final loan payment will be made in FY 2016-17. North Bethany road projects will be programmed in future years as the fund balance increases.

**Bonny Slope Systems Development Charge (378-6065):** This is a newly established fund to account for supplemental SDC's collected in the Bonny Slope area to help fund needed transportation capacity improvements as development occurs.

**Events Center (380-9820):** This is a newly established fund to account for the activities associated with the build out of a Washington County Events Center on the fairgrounds. Operating Transfers In are from the Gain Share program and is anticipated to fund pre-design work in preparation for future capital construction.

## NON-OPERATING BUDGET

### Debt

**Miscellaneous Debt (306-3585):**

During fiscal year 2015-16, the Board of Commissioners approved the refinancing of a full, faith and credit borrowing that began in 2006. The lower interest rates will result in a savings of \$5.6 million over the life of the bonds (10 years).

### Risk Management / Insurance

*The proposed budget for Risk Management/Insurance increases \$2,848,758 (6%).*

**Liability/Casualty (504-3570):** The Contingency set aside for unanticipated expenses is budgeted at \$2.8 million, an increase of \$1.1 million (62%). The County is responsible for any claims/settlements up to \$1,000,000 with excess insurance covering from \$1.0 million to \$10.0million. Based on the most recent actuarial report, claims for FY 2016-17 are budgeted at \$400,727, an increase of \$30,875 (8%).

**Medical Insurance (510-3570):** Expenditures increase \$1.3 million (4%) due primarily to premium adjustments effective January 1, 2016; estimated increases for January 2017 and costs associated with new positions. The premium adjustments include: Providence 6%, Kaiser 6%, dental 5% and vision 0% (vision insurance will be marketed and may result in a reduction in cost). The budget also includes appropriations set aside to address unanticipated fluctuations in premiums and additional staffing included in the proposed budget. The County is on a

calendar-year renewal and will be in active negotiations with providers in the fall 2016, leading to new rates effective January 1, 2017. Delta Dental (formerly MODA Dental) has transitioned from a fully insured to a self-funded model, resulting in cost savings in annual premiums without a reduction in benefit levels. No increase is expected for vision coverage.

## Replacement / Reserve

*The proposed budget for Replacement /Reserve increases \$346,982 (1%).*

**Building Equipment Replacement (232-3555):** Building equipment replacement projects include: 1) carpet replacement at the Law Enforcement Center, Walnut Street Center, Juvenile Building and Jail POD; 2) furniture at various buildings; 3) Jail – hot water return loop; 4) Public Services Building HVAC upgrade; 5) upgrades to the elevators in the Parking structure and 7) an upgrade to the fire system at Central Services. Building equipment replacement projects are funded through the County's Indirect Cost Plan.

## Miscellaneous

*The proposed budget for Miscellaneous decreases \$935,858 (1%). This is due primarily to a decrease of \$6,475,013 (14%) in SIP and Gain Share expenditures. The decrease is partially offset by increases in General Fund Transfer expenditures \$1,481,341 (2%) and an increase of \$1,149,612 (7%) in Indirect Cost Recover.*

**General Fund Transfer (100-1670):** Revenues increase approximately \$11.35 million due primarily to tax revenues (\$8 million) and operating transfers (\$3.45 million). Resources allocated to other organization units increase \$12.3 million (10%) due to increases in the General Fund subsidy in General Government \$3.4 million (9%), Public Safety & Justice \$1.3 million (2%), Land Use & Transportation \$96,939 (9%), Housing, Health & Human Services \$245,616 (4%), Culture, Education & Recreation \$13,367 (3%), Non departmental, excluding Contingency, \$242,551 (13%) and Contingency \$7.1 million (73%). Operating Transfers out increase \$583,184. Increases to the Cooperative Library Fund, MSTIP, Road Fund, Aging and Housing are offset by decreases to Community Corrections, Miscellaneous Debt Service, Information Services Capital Acquisition and General Capital Projects.

**Lottery Fund (156-1625):** Legislation was passed in 2012 requiring counties to segregate Video Lottery proceeds in a special fund and to expense for economic development related programs and services. Expenses include: 1) staff support for economic development initiatives; 2) support to outside organizations (economic development agencies, Chambers of Commerce and the Washington County Historical Society); 3) resources for economic development related studies and 4) support for the Community Engagement organization unit (previously Citizen Participation Organization), Long Range Planning and Code Enforcement. On or before October 1 of each year, the County files a report with the Oregon Department of Administrative Services on the amounts received and their respective purpose and use. This information is posted on the Oregon transparency website. Lottery revenues and expenditures increase \$19,325 based on estimates provided in the state General Fund forecast.

**SIP and Gain Share Fund (204-1640):** The County currently has two active Strategic Investment Program (SIP) agreements (a 2005 agreement with Intel and a 2006 agreement with Genentech) which will generate an expected \$15 million in revenue; this revenue will be transferred to the General Fund. A new 30-year SIP agreement with Intel has not yet been activated. Gain Share is the second revenue source in this fund. It provides a vehicle for the state to distribute tax dollars back to communities where local property tax abatement helped create the jobs. The Gain Share program was approved by the legislature in 2007 and returns to local governments 50 percent of the state income taxes generated from new and retained jobs at companies that received property tax relief as part of a SIP. In June 2015 the legislature modified the Gain Share program with the passage of SB 129. The modification set a cap of \$16 million on the amount a county can receive each fiscal year and extended the program from 2019 to 2024. Gain Share revenue in this fiscal year will thus decrease by 56% to an estimated \$9.75 million.

## SPECIAL DISTRICTS

**Urban Road Maintenance District (214-6080):** The Board of Commissioners adopted an ordinance in FY 2012-13 that broadened the use of the Urban Road Maintenance District's (URMD) tax revenues to include safety improvements within the District. These safety improvements may include, but are not limited to, sidewalks, bicycle lanes, safety markings, devices, signs and signals. Consistent with a URMD Advisory Committee recommendation, the proposed budget includes public safety improvement projects, along with some carryforward appropriations to complete projects identified in previous fiscal years. A decline in overlay maintenance is proposed, consistent with the URMD Advisory Committee direction to lower the pavement condition goal from "very good" to "good" in order to reallocate funds to address significant public safety improvements.

**North Bethany County Service District for Roads (215-6085):** Property tax revenues levied by the district are expected to increase as development activity continues in the North Bethany community. The district took out an internal loan in FY 2013-14 to construct 131<sup>st</sup> Street (P15) to allow access for development. The district will receive a third and final installment payment from the North Bethany System Development Charge fund to close out the loan. Future road improvements in the North Bethany area will be programed from this fund as the fund balance increases.

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# Total Budget

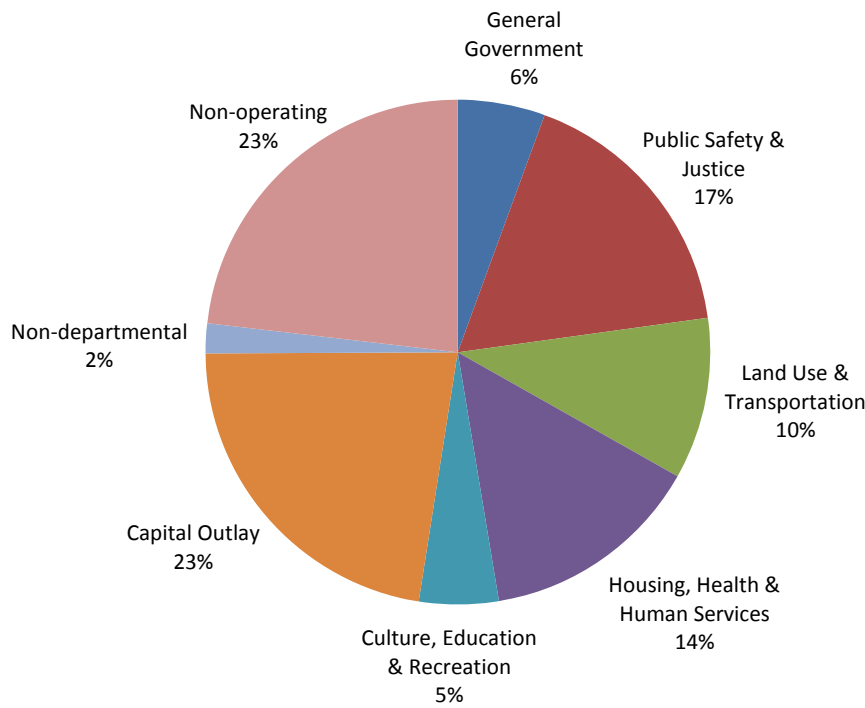
Fiscal Year 2016-2017



WASHINGTON COUNTY  
OREGON

# Total Budget

Organization Unit	Adopted	Modified	Proposed	Approved	Adopted	Change		% of
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	Total
General Government	\$ 52,000,608	52,000,608	55,052,782			3,052,174	6%	6%
Public Safety & Justice	162,670,930	164,710,809	169,907,269			5,196,460	3%	17%
Land Use & Transportation	91,868,594	91,868,594	102,095,811			10,227,217	11%	10%
Housing, Health & Human Services	137,839,009	138,450,549	140,206,416			1,755,867	1%	14%
Culture, Education & Recreation	43,156,629	43,675,607	50,165,099			6,489,492	15%	5%
Non-departmental	11,558,303	11,558,303	18,878,221			7,319,918	63%	2%
<b>subtotal</b>	<b>499,094,073</b>	<b>502,264,470</b>	<b>536,305,598</b>			<b>34,041,128</b>	<b>7%</b>	<b>54%</b>
Capital Outlay	227,858,516	227,858,516	221,094,530			(6,763,986)	-3%	22%
Non-operating	225,522,933	264,976,139	228,390,901			(36,585,238)	-14%	23%
<b>Totals</b>	<b>952,475,522</b>	<b>995,099,125</b>	<b>985,791,029</b>			<b>(9,308,096)</b>	<b>-1%</b>	<b>100%</b>
General Fund	236,120,010	237,458,134	251,411,927			13,953,793	6%	26%
Special Funds	716,355,512	757,640,991	734,379,102			(23,261,889)	-3%	74%
<b>Totals \$</b>	<b>952,475,522</b>	<b>995,099,125</b>	<b>985,791,029</b>			<b>(9,308,096)</b>	<b>-1%</b>	<b>100%</b>
General Fund	965.02	968.42	987.98			19.56	2%	51%
Special Funds	906.83	922.78	946.78			24.00	3%	49%
<b>FTE</b>	<b>1,871.85</b>	<b>1,891.20</b>	<b>1,934.76</b>			<b>43.56</b>	<b>2%</b>	<b>100%</b>



\*Non-operating in the graph does not include costs already accounted for in the Operating budget



# OVERVIEW

Description	Adopted	Modified	Proposed	Approved	Adopted	Change		% of
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	Total
<b>by Functional Area</b>								
General Government	\$ 10,792,699	10,792,699	11,231,411			438,712	4%	2%
Public Safety & Justice	85,561,177	87,601,056	89,413,626			1,812,570	2%	13%
Land Use & Transportation	53,026,848	53,026,848	59,648,276			6,621,428	12%	8%
Housing, Health & Human Svcs	105,839,718	106,451,258	104,056,321			(2,394,937)	-2%	15%
Culture, Education & Rec	34,661,767	35,180,745	40,554,478			5,373,733	15%	6%
Non-departmental	100,000	100,000	100,000			-		0%
Capital	122,310,902	122,310,902	120,598,689			(1,712,213)	-1%	17%
Non-operating	272,685,058	312,138,264	278,060,345			(34,077,919)	-11%	40%
<b>Total Revenues</b>	<b>684,978,169</b>	<b>727,601,772</b>	<b>703,663,146</b>			<b>(23,938,626)</b>	<b>-3%</b>	<b>100%</b>
General Government	52,000,608	52,000,608	55,052,782			3,052,174	6%	6%
Public Safety & Justice	162,670,930	164,710,809	169,907,269			5,196,460	3%	17%
Land Use & Transportation	91,868,594	91,868,594	102,095,811			10,227,217	11%	10%
Housing, Health & Human Svcs	137,839,009	138,450,549	140,206,416			1,755,867	1%	14%
Culture, Education & Rec	43,156,629	43,675,607	50,165,099			6,489,492	15%	5%
Non-departmental	11,558,303	11,558,303	18,878,221			7,319,918	63%	2%
Capital	227,858,516	227,858,516	221,094,530			(6,763,986)	-3%	22%
Non-operating	225,522,933	264,976,139	228,390,901			(36,585,238)	-14%	23%
<b>Total Expenditures</b>	<b>952,475,522</b>	<b>995,099,125</b>	<b>985,791,029</b>			<b>(9,308,096)</b>	<b>-1%</b>	<b>100%</b>
Revenues under expenditures	(267,497,353)	(267,497,353)	(282,127,883)			(14,630,530)	5%	
Beginning Fund Balance	267,497,353	267,497,353	282,127,883			14,630,530	5%	
<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>		
<b>by Category</b>								
Taxes	167,550,531	168,848,326	182,690,705			13,842,379	8%	26%
Licenses & Permits	12,268,644	12,268,644	13,786,144			1,517,500	12%	2%
Intergovernmental	177,506,050	179,807,469	159,977,241			(19,830,228)	-11%	23%
Charges for Services	111,140,260	111,140,260	104,007,189			(7,133,071)	-6%	15%
Fines & Forfeitures	2,989,069	2,989,069	3,435,040			445,971	15%	0%
Interdepartment	35,668,928	35,668,928	46,587,474			10,918,546	31%	7%
Miscellaneous	48,110,389	86,439,327	39,583,067			(46,856,260)	-54%	6%
Operating Transfers In	129,744,298	130,439,749	153,596,286			23,156,537	18%	22%
<b>Total Revenues</b>	<b>684,978,169</b>	<b>727,601,772</b>	<b>703,663,146</b>			<b>(23,938,626)</b>	<b>-3%</b>	<b>100%</b>
Personnel Services	207,138,502	208,479,940	217,301,094			8,821,154	4%	22%
Materials & Services	375,152,407	376,767,717	351,602,544			(25,165,173)	-7%	36%
Other	30,853,543	69,182,481	30,644,165			(38,538,316)	-56%	3%
Interfund	33,212,250	33,599,901	43,196,304			9,596,403	29%	4%
Operating Transfers Out	128,201,852	129,326,120	153,727,752			24,401,632	19%	16%
Capital Outlay	66,031,159	66,031,159	68,027,546			1,996,387	3%	7%
<b>subtotal</b>	<b>840,589,713</b>	<b>883,387,318</b>	<b>864,499,405</b>			<b>(18,887,913)</b>	<b>-2%</b>	<b>88%</b>
Contingency	111,885,809	111,711,807	121,291,624			9,579,817	9%	12%
<b>Total Expenditures</b>	<b>952,475,522</b>	<b>995,099,125</b>	<b>985,791,029</b>			<b>(9,308,096)</b>	<b>-1%</b>	<b>100%</b>
Revenues under expenditures	(267,497,353)	(267,497,353)	(282,127,883)			(14,630,530)	5%	
Beginning Fund Balance	267,497,353	267,497,353	282,127,883			14,630,530	5%	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>		
FTE's	1,871.85	1,891.20	1,934.76			43.56	2%	

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# General Fund

Fiscal Year 2016-2017

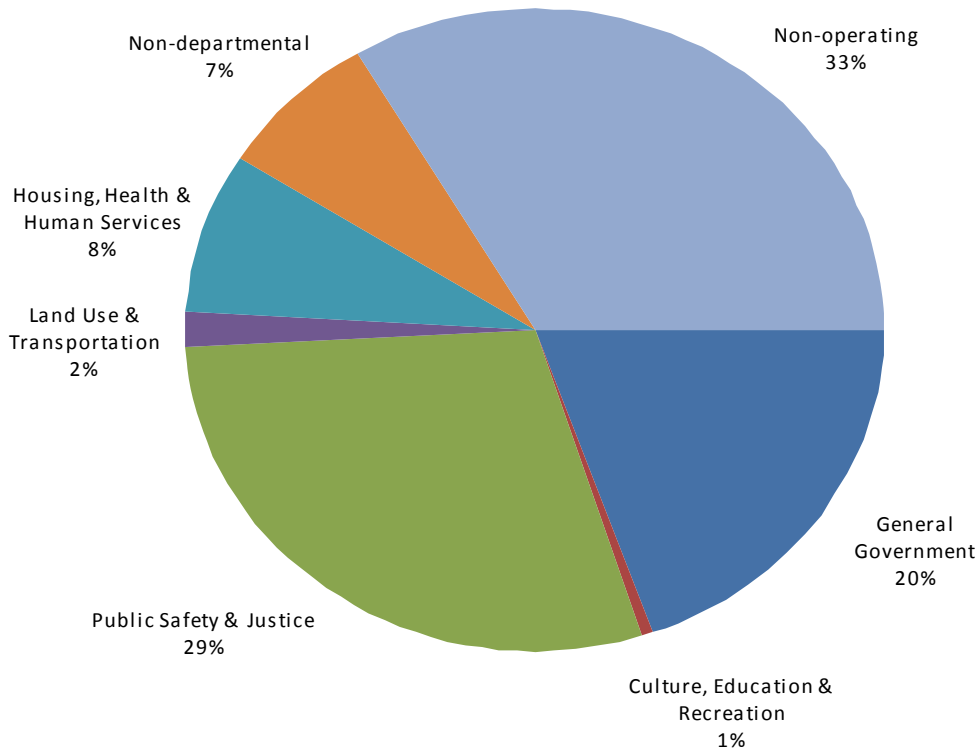


WASHINGTON COUNTY  
OREGON

# GENERAL FUND

Property tax revenue raised from the County's \$2.2484 permanent rate is accounted for in the General Fund. This fund is the main operating fund of the County and accounts for the revenues and expenditures for countywide activities.

Functional Area	Adopted	Modified	Proposed	Approved	Adopted	Change		% of
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	Total*
General Government	\$ 45,099,072	45,099,072	49,047,683			3,948,611	9%	20%
Public Safety & Justice	71,303,700	71,517,556	73,233,869			1,716,313	2%	29%
Land Use & Transportation	4,519,278	4,519,278	4,444,853			(74,425)	-2%	2%
Housing, Health & Human Services	19,763,276	19,763,276	20,218,724			455,448	2%	8%
Culture, Education & Recreation	1,355,060	1,355,060	1,359,834			4,774	0%	1%
Non-departmental	11,558,303	11,558,303	18,878,221			7,319,918	63%	8%
<b>subtotal</b>	<b>153,598,689</b>	<b>153,812,545</b>	<b>167,183,184</b>			<b>13,370,639</b>	<b>9%</b>	<b>66%</b>
Non-operating	82,521,321	83,645,589	84,228,743			583,154	1%	34%
<b>Totals \$</b>	<b>236,120,010</b>	<b>237,458,134</b>	<b>251,411,927</b>			<b>13,953,793</b>	<b>6%</b>	<b>100%</b>
 FTE's	 965.02	 968.42	 987.98			 19.56	 2%	



\* Non-operating in the graph does not include Operating Transfers Out already accounted for in the Operating budget

# OVERVIEW

Description	Adopted	Modified	Proposed	Approved	Adopted	Change		% of Total
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	
<b>by Functional Area</b>								
General Government	\$ 4,954,117	4,954,117	5,555,015			600,898	12%	3%
Public Safety & Justice	11,351,167	11,565,023	11,981,000			415,977	4%	6%
Land Use & Transportation	3,383,809	3,383,809	3,212,445			(171,364)	-5%	1%
Housing, Health & Human Services	13,721,565	13,721,565	13,931,397			209,832	2%	6%
Culture, Education & Recreation	952,296	952,296	943,703			(8,593)	-1%	0%
Non-departmental	100,000	100,000	100,000			-		0%
Non-operating	167,492,062	168,616,330	179,974,228			11,357,898	7%	83%
<b>Total Revenues</b>	<b>201,955,016</b>	<b>203,293,140</b>	<b>215,697,788</b>			<b>12,404,648</b>	<b>6%</b>	<b>100%</b>
General Government	45,099,072	45,099,072	49,047,683			3,948,611	9%	20%
Public Safety & Justice	71,303,700	71,517,556	73,233,869			1,716,313	2%	29%
Land Use & Transportation	4,519,278	4,519,278	4,444,853			(74,425)	-2%	2%
Housing, Health & Human Services	19,763,276	19,763,276	20,218,724			455,448	2%	8%
Culture, Education & Recreation	1,355,060	1,355,060	1,359,834			4,774	0%	1%
Non-departmental	11,558,303	11,558,303	18,878,221			7,319,918	63%	8%
Non-operating	82,521,321	83,645,589	84,228,743			583,154	1%	34%
<b>Total Expenditures</b>	<b>236,120,010</b>	<b>237,458,134</b>	<b>251,411,927</b>			<b>13,953,793</b>	<b>6%</b>	<b>100%</b>
Revenues under expenditures	(34,164,994)	(34,164,994)	(35,714,139)			(1,549,145)	5%	
General Fund	22,549,406	22,549,406	24,098,551			1,549,145	7%	67%
Revenue Stabilization	11,615,588	11,615,588	11,615,588			-		33%
Beginning Fund Balance	34,164,994	34,164,994	35,714,139			1,549,145	5%	100%
<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>		
<b>by Category</b>								
Taxes	130,423,267	131,547,535	139,585,298			8,037,763	6%	65%
Licenses & Permits	7,358,827	7,358,827	7,613,514			254,687	3%	4%
Intergovernmental	18,186,425	18,400,281	17,014,314			(1,385,967)	-8%	8%
Charges for Services	6,932,027	6,932,027	8,450,364			1,518,337	22%	4%
Fines & Forfeitures	2,714,069	2,714,069	2,935,040			220,971	8%	1%
Interfund	6,347,145	6,347,145	6,806,728			459,583	7%	3%
Miscellaneous	5,260,515	5,260,515	4,552,511			(708,004)	-13%	2%
Operating Transfers In	24,732,741	24,732,741	28,740,019			4,007,278	16%	13%
<b>Total Revenues</b>	<b>201,955,016</b>	<b>203,293,140</b>	<b>215,697,788</b>			<b>12,404,648</b>	<b>6%</b>	<b>100%</b>
Personnel Services	107,592,195	107,797,418	112,611,447			4,814,029	4%	45%
Materials & Services	32,225,501	32,234,134	33,759,831			1,525,697	5%	13%
Other	3,021,046	3,021,046	2,992,215			(28,831)	-1%	1%
Interfund	335,843	335,843	611,532			275,689	82%	0%
Operating Transfers Out	70,905,733	72,030,001	72,613,155			583,154	1%	29%
Capital Outlay	744,887	744,887	451,575			(293,312)	-39%	0%
<b>subtotal</b>	<b>214,825,205</b>	<b>216,163,329</b>	<b>223,039,755</b>			<b>6,876,426</b>	<b>3%</b>	<b>89%</b>
Contingency	21,294,805	21,294,805	28,372,172			7,077,367	33%	11%
<b>Total Expenditures</b>	<b>236,120,010</b>	<b>237,458,134</b>	<b>251,411,927</b>			<b>13,953,793</b>	<b>6%</b>	<b>100%</b>
Revenues under expenditures	(34,164,994)	(34,164,994)	(35,714,139)			(1,549,145)	5%	
Beginning Fund Balance	34,164,994	34,164,994	35,714,139			1,549,145	5%	
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>			<b>-</b>		
<b>FTE's</b>	<b>965.02</b>	<b>968.42</b>	<b>987.98</b>			<b>19.56</b>	<b>2%</b>	

# GENERAL FUND

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The County views all resources as either discretionary or dedicated. Discretionary revenues are general in nature and may be directed for use at the discretion of the Budget Committee and Washington County Board of Commissioners; these revenues are accounted for in two discretionary funds – the General Fund and Revenue Stabilization Fund. Dedicated revenues are restricted to a defined purpose and use and are accounted for in various special funds; 47% of the County's total budget is dedicated.

The Board set a goal for the discretionary ending fund balance to be equal to or greater than 20% of net revenues. The amounts transferred to MSTIP and WCCLS are excluded from General Fund revenues for purposes of calculating the fund balance reserve. This 20% or greater ending fund balance creates a reserve that provides the County the ability to adjust to cyclical changes in revenue sources, expenditures, emergencies, cover the County's cash flow needs prior to the annual property tax receipts in November and preserve long-term financial stability.

The current fiscal year is projected to meet the Board's goal and subsequent years are forecasted based on the current year's projections. The following assumptions are used for the projections and forecast:

Current fiscal year **2015-16** projections:

- 96.0% property tax collection rate
- Real property transfer tax revenues are projected to exceed budget
- Reserve level of 24.9% of net revenues
- 94.0 % expenditure spending

Projections for the **2016-17** fiscal year:

- 4.5% increase in assessed value
- 96.0% property tax collection rate
- 0.7% cost of living adjustment (COLA) for non-represented, AFSCME and ONA employees using the CPI-W, West Coast (annual average) index
  - Labor agreements FOPPO, Teamsters and WCPOA expire June 30, 2016
- Blended PERS rate of 15.90%
- 94.0% expenditure spending to meet the Board's goal to maintain a General Fund reserve that is a minimum of 20% of net revenues

Forecasts for fiscal years **2017-18 through 2021-22**:

- Forecast based on 2016-17 projections
- 4.0% increase in assessed value
- 4.0% increase in revenues
- 2.5% salary adjustments (step increases) and cost of living adjustment (COLA)
- Blended PERS rate increases to 19.29% for 2017-19, 22.00% for 2019-21 and 24.00% for 2022
- 6.0% increases in medical
- 3.0% expenditure growth

# DISCRETIONARY REVENUE DEFINITIONS

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The following describes the various discretionary revenue sources accounted for in the General Fund.

## TAXES

**Property Taxes** are revenues generated by a \$2.2484 permanent fixed rate levied against a property owner's taxable assessed value on land and structures. As a result of the voters approving ballot measures 47 and 50, in 1996 and 1997, respectively, the state has a property tax rate system; prior to 1996 the state had a property tax base system. A permanent tax rate was determined for each taxing jurisdiction and then applied to a taxable assessed value that is limited to a 3% annual increase plus any exceptions allowed by state statute. The FY 2014-15 taxable assessed values in Washington County were approximately 63% of real market value.

**Delinquent Taxes** refers to the collections of property taxes not paid in the year in which the taxes were levied. The amount budgeted for each year is estimated by using recent historical collection rates on the outstanding delinquent property tax balance from each year's levy.

**Additional Tax – Current** includes payments from properties that are disqualified from a special assessment program including farm and forest land and historic property as well as fees charged for personal property returns filed after the due date.

**Hotel/Motel Tax** or Transient Lodging Tax is a tax collected from lodging guests (daily or weekly renters at hotels, motels and other lodgings establishments). This tax has been in existence since 1972. In March 31, 2000 the tax rate within Washington County was increased to 7% and in July 1, 2006 the tax rate increased to 9%. The tax is distributed as follows: 28% goes to the General Fund of Washington County, 11% goes to the Washington County Fair Grounds, 28% is split among the cities within Washington County, 11% to the Washington County Visitors Association and the remaining 22% dedicated to fund Tourism through the Washington County Visitor's Association.

**Real Property Transfer Tax** is revenue from the County's 1/10<sup>th</sup> of 1% tax on real estate transfers within Washington County.

**Other Tax** revenue accounts for miscellaneous taxes including the Small Tract Forestland Option (STF Option) developed to accommodate the varying needs of small woodland owners. This program allows the landowner to delay paying part of their annual property taxes until after the landowner harvests timber. The 2003 legislature established the Forestland Program as a special tax assessment. This reduced tax assessment was intended to recognize the importance of forestland to Oregon's economy and to respond to the growing pressures urban growth was putting on natural resource lands.

## LICENSES & PERMITS

**Liquor License** fees are charged for Oregon Liquor Control Commission applications for license renewals, original applications and change in ownership, location or privilege (type of license).

**Cable TV Franchise Fees** are collected from cable television companies within unincorporated Washington County.

# DISCRETIONARY REVENUE DEFINITIONS

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## INTERGOVERNMENTAL REVENUES

**Cigarette Tax** is a state shared revenue from the tax on the sale of cigarettes and allocated to counties based on their pro-rata share of the total population in the state.

**Liquor Tax** is a state shared revenue from the tax on the sale of alcoholic beverages and allocated to counties based on their pro-rata share of the total population in the state. Another portion of the liquor tax is dedicated and distributed to the County for use in mental health programs. These dedicated monies are included in the Human Services budget, a special fund.

**O&C (Oregon and California) Railroad Timber Sale Revenue** is distributed by the U.S. Treasury to counties in western Oregon from the sale of timber cut on the lands originally granted to the O&C Railroad by the federal government. Monies are distributed based on a formula defined in the act.

**State Timber Receipt** revenues account for the County's share of timber tax distributions made by the state of Oregon for managing state forest lands within the County.

**Amusement Device Tax** is revenue raised by the state-wide collection of a flat fee per amusement device (pinball game, etc). The state retains 60% of the tax and distributes the remaining 40% among counties based on their pro-rata share of the total population.

**Video Lottery revenue** is raised from monies generated by video poker machines located throughout the state. According to state law, counties receive their pro-rata share of the 2.5% of net receipts for economic development.

## FINES & PENALTIES

**Court Surcharge** revenue is received from the County Assessment levied per ORS 137.309. County Assessments are additional charges placed by circuit and traffic courts on top of fines imposed by the courts. Fines are placed in the General Fund and used to support Community Corrections and Juvenile programs.

## MISCELLANEOUS REVENUES

**Interest Earnings** on the County's temporarily idle funds invested as authorized by the County's Investment Policy and Oregon Revised Statutes.

**Intergovernmental loan** with the Housing Authority of Washington County was approved in June 2003 for \$1,300,000. In September 2008 the Washington County Board of Commissioners approved an extension of the loan until June 30, 2020; annual payments of \$100,000 per year until June 30, 2019 or the debt is paid in full, whichever comes first, with the balance, if any, due June 30, 2020.

**Reimbursement of Expenses** is money received from County departments to repay the General Fund for a lump sum payment made in fiscal year 2001-02 to PERS to retire a portion of the County's unfunded actuarial liability. This payment is being recovered from the benefited departments over a 25-year period.

**Other Revenues** include charges to the state courts, public defender and the bar association for facilities and information services provided by the County.



# DISCRETIONARY REVENUE DEFINITIONS

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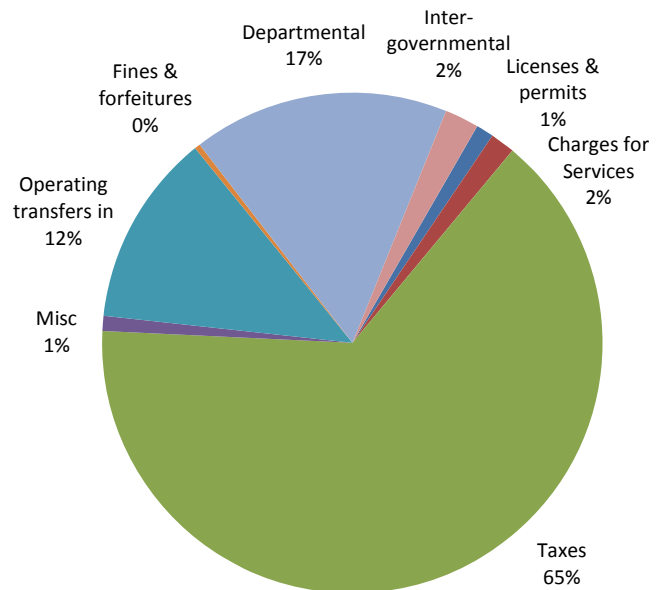
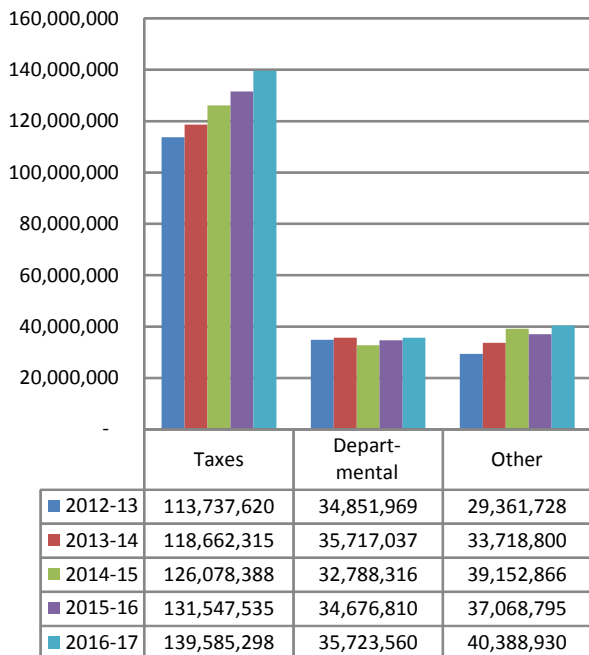
## TRANSFER REVENUES

**Transfer from Fund 222** (Indirect Cost Reimbursement) is revenue generated from the cost allocation plan which reimburses the General Fund for overhead support provided to the non-General Fund programs.

**Transfer from Fund 204** (SIP and Gain Share Fund). SIP (Strategic Investment Plan) is revenue from qualified companies based on agreements negotiated as part of the state's economic development program. The County currently has two active strategic investment plans – 2005 Intel and 2006 Genentech. Gain Share is revenue anticipated from personal state income tax associated with SIP project related employment with the 2005 Intel SIP and 2006 Genentech SIP.

# DISCRETIONARY & DEPARTMENTAL REVENUE OVERVIEW

	Adopted 2015-16	Modified 2015-16	Proposed 2016-17	Approved 2016-17	Adopted 2016-17	Change		% of Total
						\$	%	
Taxes	\$ 130,423,267	131,547,535	139,585,298			8,037,763	6%	65%
Licenses & Permits	2,431,080	2,431,080	2,431,316			236	0%	1%
Intergovernmental	5,779,780	5,779,780	4,781,879			(997,901)	-17%	2%
Charges for Services	2,700,000	2,700,000	3,416,500			716,500	27%	2%
Fines & Forfeitures	763,069	763,069	795,740			32,671	4%	0%
Miscellaneous	2,019,995	2,019,995	2,089,459			69,464	3%	1%
Operating Transfers In	23,374,871	23,374,871	26,874,036			3,499,165	15%	12%
<b>subtotal - Other</b>	<b>37,068,795</b>	<b>37,068,795</b>	<b>40,388,930</b>			<b>3,320,135</b>	<b>9%</b>	<b>19%</b>
<b>Total Discretionary</b>	<b>167,492,062</b>	<b>168,616,330</b>	<b>179,974,228</b>			<b>11,357,898</b>	<b>7%</b>	<b>83%</b>
Departmental Revenues	34,462,954	34,676,810	35,723,560			1,046,750	3%	17%
<b>Total General Fund Revenues \$</b>	<b>201,955,016</b>	<b>203,293,140</b>	<b>215,697,788</b>			<b>12,404,648</b>	<b>6%</b>	<b>100%</b>

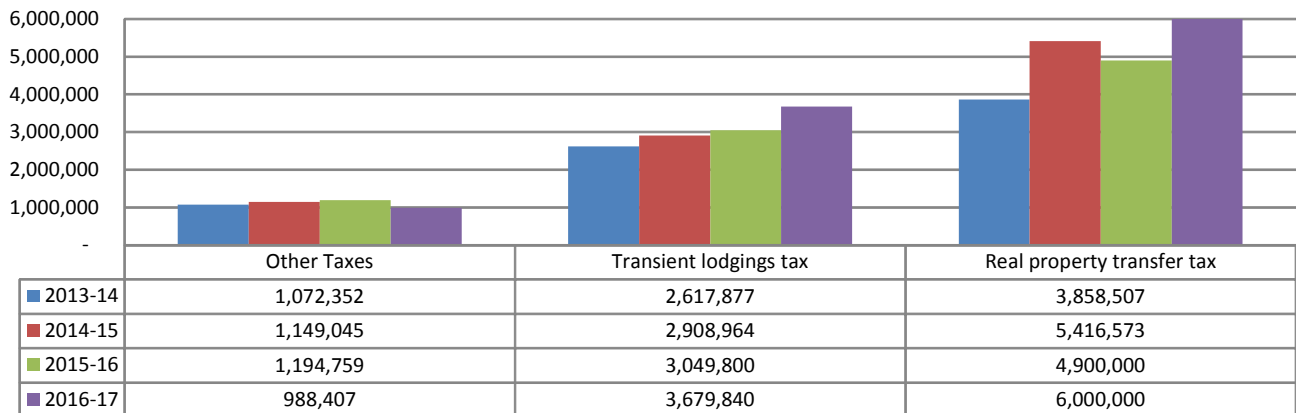


# DISCRETIONARY REVENUE

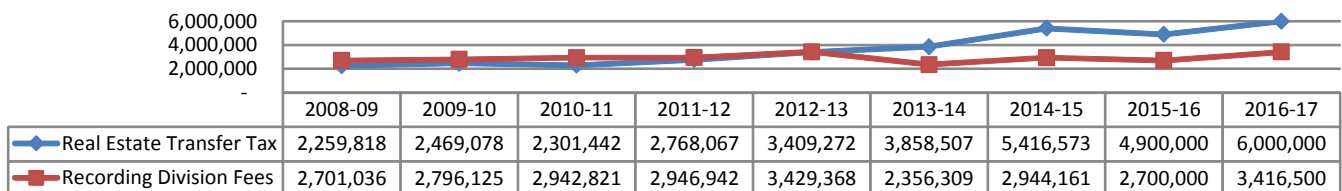
# TAXES

**Property taxes** are generated by a fixed rate levied against the assessed value of all taxable land and structures in the County. The County's permanent tax rate is \$2.2484. Under state law, assessed values on existing property can increase up to 3% annually, plus exceptions. Voters approved an increase of 2% in the Countywide **Hotel/Motel tax**, increasing the tax from 7% to 9% effective July 1, 2006. The County administers the program on behalf of the cities within Washington County; the tax supports the County Fair and tourism. **Additional tax - current** include payments from properties that are disqualified from a special assessment program including farm and forest land and historic property.

Description	Adopted	Modified	Proposed	Approved	Adopted	Change		% of
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	Total
Assessed Value ( <i>in 000's</i> )	\$ 56,588,462	56,588,462	59,134,943			2,546,481	4.50%	
Current property tax	120,080,404	121,204,672	127,640,645			6,435,973	5%	91%
Delinquent property tax	1,198,304	1,198,304	1,276,406			78,102	7%	1%
<b>subtotal - Property Taxes</b>	<b>121,278,708</b>	<b>122,402,976</b>	<b>128,917,051</b>			<b>6,514,075</b>	<b>5%</b>	<b>92%</b>
Additional tax - current	1,133,391	1,133,391	919,190			(214,201)	-19%	1%
Other tax	53,443	53,443	58,308			4,865	9%	0%
Western OR STF Severance Tax	7,925	7,925	10,909			2,984	38%	0%
<b>subtotal - Other Taxes</b>	<b>1,194,759</b>	<b>1,194,759</b>	<b>988,407</b>			<b>(206,352)</b>	<b>-17%</b>	<b>1%</b>
Transient lodgings tax	3,049,800	3,049,800	3,679,840			630,040	21%	3%
Real property transfer tax	4,900,000	4,900,000	6,000,000			1,100,000	22%	4%
<b>Total Tax Revenues</b>	<b>\$ 130,423,267</b>	<b>131,547,535</b>	<b>139,585,298</b>			<b>8,037,763</b>	<b>6%</b>	<b>100%</b>



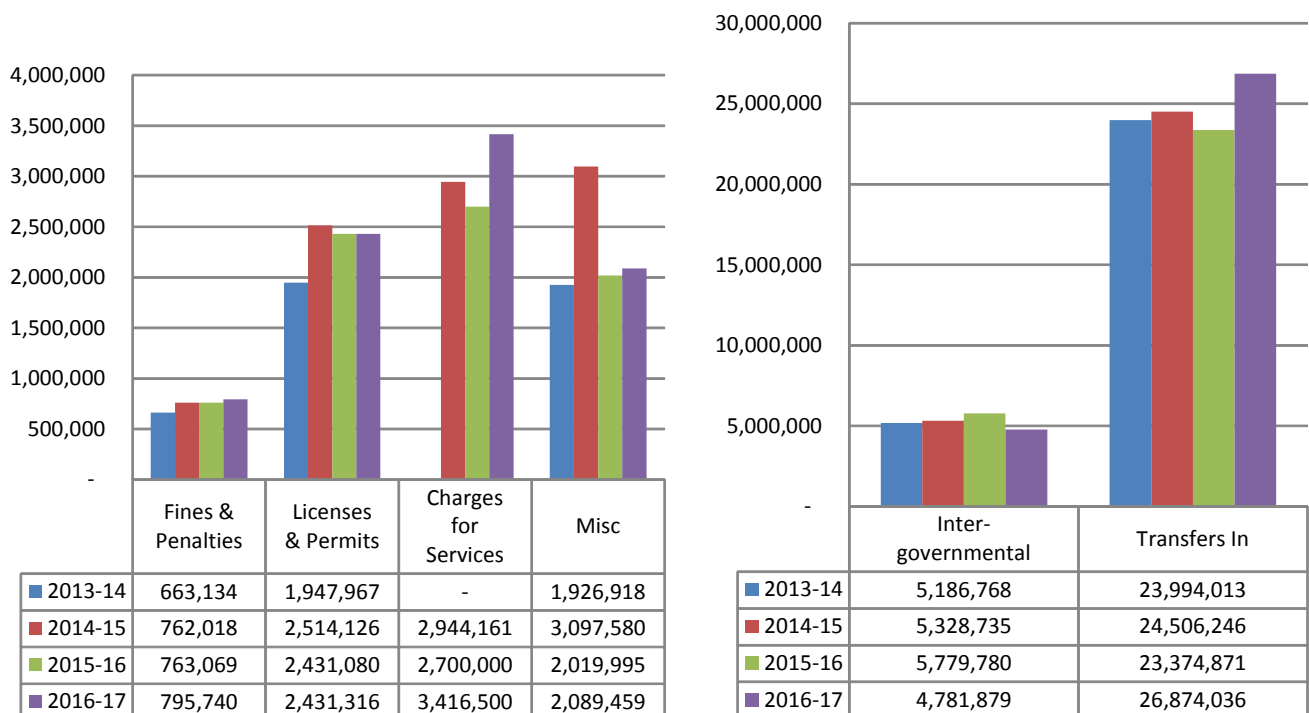
The downturn in the economy has had a significant impact on the Real Property Transfer Taxes and a non-discretionary revenue account - Recording Division Fees. Real Property Transfer Tax revenue is the County's 1/10th of 1% tax on real estate transfers in Washington County. After hitting a record low in 2010-11, transfer taxes began increasing and the 2016-17 budget reflects the continued uptick. Recording Division fees started to decline after the 2005-06 fiscal year and started to level out in 2008-09. Recording fees dropped to a new low in 2013-14; these revenues have slowly increased and the 2016-17 budget reflects that lower level.



# DISCRETIONARY REVENUE

# OTHER

Description	Adopted	Modified	Proposed	Approved	Adopted	Change		% of
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	Total
Liquor License	\$ 5,912	5,912	6,148			236	4%	0%
Cable Television Franchise Fees	2,425,168	2,425,168	2,425,168			-		1%
<b>subtotal - Licenses &amp; Permits</b>	<b>2,431,080</b>	<b>2,431,080</b>	<b>2,431,316</b>			<b>236</b>	<b>0%</b>	<b>1%</b>
Liquor	3,174,367	3,174,367	2,985,740			(188,627)	-6%	2%
Oregon and California Land Grant	113,500	113,500	118,040			4,540	4%	0%
Amusement Devices	125,000	125,000	131,100			6,100	5%	0%
Cigarette Tax	458,276	458,276	492,437			34,161	7%	0%
State Timber Receipt	1,872,637	1,872,637	1,018,828			(853,809)	-46%	1%
Other	36,000	36,000	35,734			(266)	-1%	0%
<b>subtotal - Intergovernmental</b>	<b>5,779,780</b>	<b>5,779,780</b>	<b>4,781,879</b>			<b>(997,901)</b>	<b>-17%</b>	<b>3%</b>
Recording Division fees	2,700,000	2,700,000	3,416,500			716,500	27%	2%
<b>subtotal - Charges for Services</b>	<b>2,700,000</b>	<b>2,700,000</b>	<b>3,416,500</b>			<b>716,500</b>		<b>2%</b>
Fines - Circuit Court	345,095	345,095	350,290			5,195	2%	0%
Court Surcharge	417,974	417,974	445,450			27,476	7%	0%
<b>subtotal - Fines &amp; Penalties</b>	<b>763,069</b>	<b>763,069</b>	<b>795,740</b>			<b>32,671</b>	<b>4%</b>	<b>0%</b>
Interest Income	401,431	401,431	417,488			16,057	4%	0%
Reimbursement of Expenses	1,462,268	1,462,268	1,509,028			46,760	3%	1%
Other Miscellaneous	156,296	156,296	162,943			6,647	4%	0%
<b>subtotal - Miscellaneous</b>	<b>2,019,995</b>	<b>2,019,995</b>	<b>2,089,459</b>			<b>69,464</b>	<b>3%</b>	<b>1%</b>
Indirect Cost Allocation Fund	10,823,087	10,823,087	11,727,841			904,754	8%	7%
Strategic Investment Program	12,551,784	12,551,784	15,146,195			2,594,411	21%	8%
<b>subtotal - Transfers In</b>	<b>23,374,871</b>	<b>23,374,871</b>	<b>26,874,036</b>			<b>3,499,165</b>	<b>15%</b>	<b>15%</b>
Total Other Revenues	37,068,795	37,068,795	40,388,930			3,320,135	9%	22%
Total Taxes	130,423,267	131,547,535	139,585,298			8,037,763	6%	78%
<b>Total Discretionary Revenues \$</b>	<b>167,492,062</b>	<b>168,616,330</b>	<b>179,974,228</b>			<b>11,357,898</b>	<b>9%</b>	<b>100%</b>

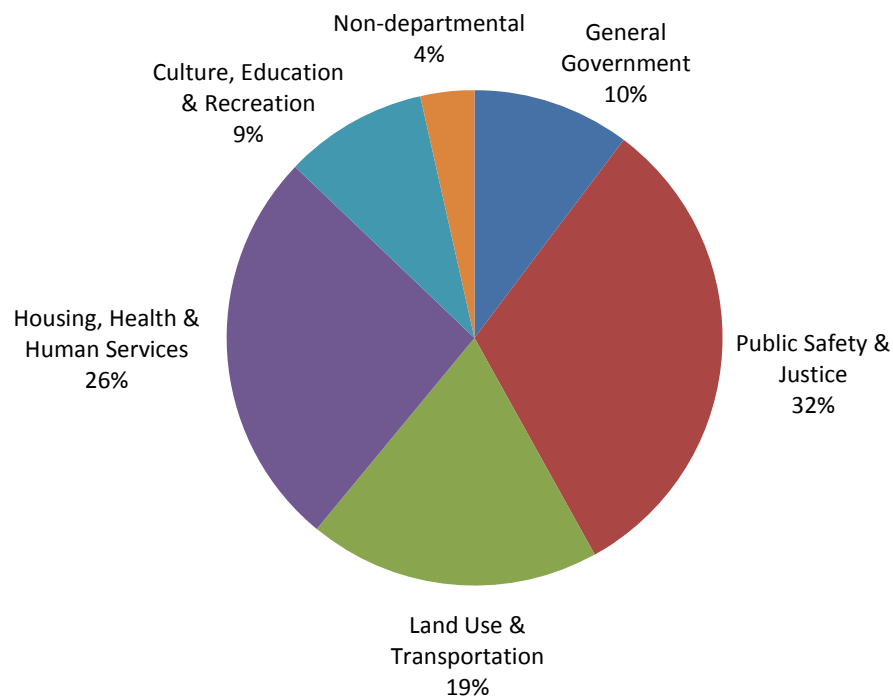


# OPERATING BUDGET

# OVERVIEW

Operating expenditures are the recurring costs associated with providing public services to County residents. All staffing costs are reflected in the Operating budget. Examples of expenditures included in this budget include the purchase of office supplies and computers, gravel for roads, vaccines for health clinics, vehicles and fuel for the Sheriff's patrol deputies and postage for mailing voter ballots.

Organization Unit	Adopted	Modified	Proposed	Approved	Adopted	change		% of
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%	Total
General Government	\$ 52,000,608	52,000,608	55,052,782			3,052,174	6%	10%
Public Safety & Justice	162,670,930	164,710,809	169,907,269			5,196,460	3%	32%
Land Use & Transportation	91,868,594	91,868,594	102,095,811			10,227,217	11%	19%
Housing, Health & Human Services	137,839,009	138,450,549	140,206,416			1,755,867	1%	26%
Culture, Education & Recreation	43,156,629	43,675,607	50,165,099			6,489,492	15%	9%
Non-departmental	11,558,303	11,558,303	18,878,221			7,319,918	63%	4%
<b>Totals</b>	<b>499,094,073</b>	<b>502,264,470</b>	<b>536,305,598</b>			<b>34,041,128</b>	<b>7%</b>	<b>100%</b>
General Fund	153,598,689	153,812,545	167,183,184			13,370,639	9%	31%
Special Funds	345,495,384	348,451,925	369,122,414			20,670,489	6%	69%
<b>Totals \$</b>	<b>499,094,073</b>	<b>502,264,470</b>	<b>536,305,598</b>			<b>34,041,128</b>	<b>7%</b>	<b>100%</b>
General Fund	965.02	968.42	987.98			19.56	2%	51%
Special Funds	906.83	922.78	946.78			24.00	3%	49%
<b>FTE Totals</b>	<b>1,871.85</b>	<b>1,891.20</b>	<b>1,934.76</b>			<b>43.56</b>	<b>2%</b>	<b>100%</b>



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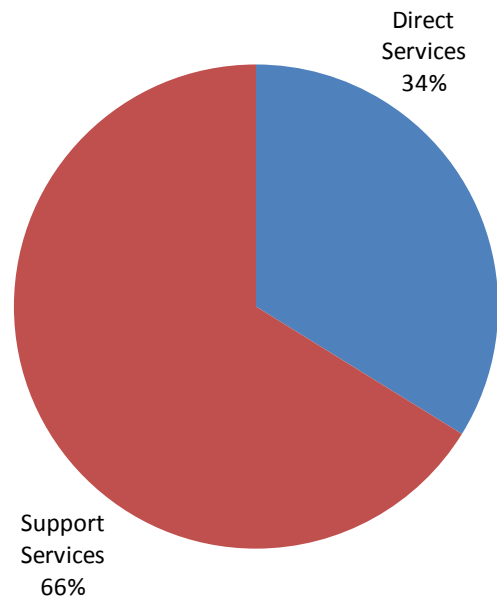
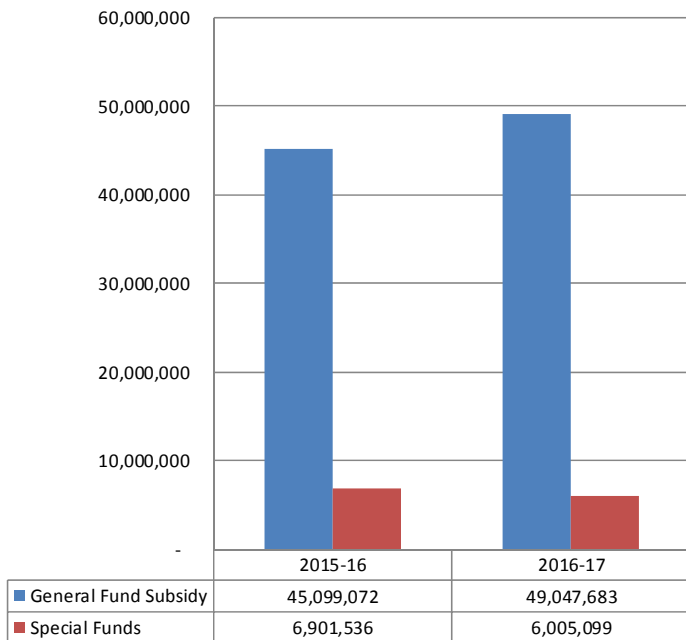
# General Government

Board of Commissioners .....	100-1010
County Administrative Office .....	100-1510
County Counsel .....	100-2010
County Auditor .....	100-2510
Elections .....	100-3010
Assessment & Taxation .....	100-3020
Community Engagement .....	100-3110
County Emergency Management .....	100-3210
Support Services Administration .....	100-3510
Finance .....	100-3515
Human Resources .....	100-3520
Information Technology Services .....	100-3525
Purchasing .....	100-3530
Facilities .....	100-3535
Fleet Services .....	500-3540
Central Services .....	516-3545

# GENERAL GOVERNMENT

General Government houses those organizational units that establish and administer overall County goals and policies, provide legal advice and representation, conduct program audits and analysis, assess and collect property taxes for all taxing jurisdictions within Washington County, conduct countywide elections and provide various support services to the entire organization.

Organization Unit Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Board of Commissioners	\$ 457,770	457,770	483,951			26,181	6%
Administrative Office	2,118,365	2,118,365	2,126,985			8,620	0%
County Counsel	2,068,101	2,068,101	2,208,887			140,786	7%
County Auditor	386,730	386,730	418,125			31,395	8%
Elections	2,197,809	2,197,809	2,092,994			(104,815)	-5%
Assessment & Taxation	9,518,714	9,518,714	9,918,298			399,584	4%
Community Engagement	-	-	600,039			600,039	0%
County Emergency Management	874,404	874,404	773,460			(100,944)	-12%
<b>subtotal - Direct Services</b>	<b>17,621,893</b>	<b>17,621,893</b>	<b>18,622,739</b>			<b>1,000,846</b>	<b>6%</b>
Support Services Administration	849,946	849,946	1,065,180			215,234	25%
Finance	2,317,145	2,317,145	2,412,356			95,211	4%
Human Resources	2,402,551	2,402,551	2,635,024			232,473	10%
Information Technology Services	12,036,706	12,036,706	13,925,746			1,889,040	16%
Purchasing	460,201	460,201	431,826			(28,375)	-6%
Facilities	9,410,630	9,410,630	9,954,812			544,182	6%
Fleet Services	4,889,374	4,889,374	4,280,202			(609,172)	-12%
Central Services	2,012,162	2,012,162	1,724,897			(287,265)	-14%
<b>subtotal - Support Services</b>	<b>34,378,715</b>	<b>34,378,715</b>	<b>36,430,043</b>			<b>2,051,328</b>	<b>6%</b>
<b>Totals</b>	<b>52,000,608</b>	<b>52,000,608</b>	<b>55,052,782</b>			<b>3,052,174</b>	<b>6%</b>
General Fund	45,099,072	45,099,072	49,047,683			3,948,611	9%
Special Funds	6,901,536	6,901,536	6,005,099			(896,437)	-13%
<b>Totals</b>	<b>\$ 52,000,608</b>	<b>52,000,608</b>	<b>55,052,782</b>			<b>3,052,174</b>	<b>6%</b>
FTE's	314.62	316.62	334.18			17.56	6%

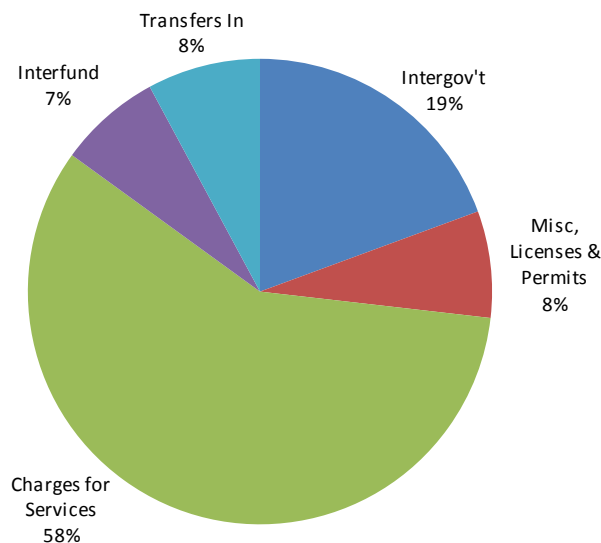




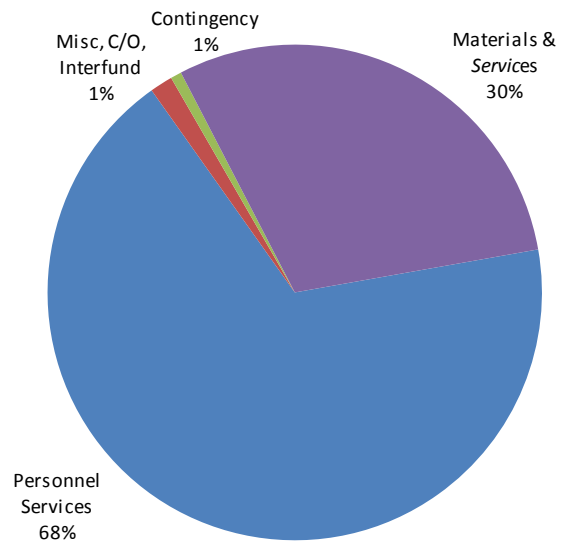
# BUDGET OVERVIEW

Category Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Licenses & Permits	\$ 75,500	75,500	75,500			-	0%
Intergovernmental	2,094,045	2,094,045	2,178,724			84,679	4%
Charges for Services	6,695,331	6,695,331	6,532,709			(162,622)	-2%
Fines & Forfeitures	86,500	86,500	74,800			(11,700)	-14%
Interdepartmental	519,859	519,859	803,760			283,901	55%
Miscellaneous	789,716	789,716	682,086			(107,630)	-14%
Operating Transfers In	531,748	531,748	883,832			352,084	66%
<b>Total Revenues</b>	<b>10,792,699</b>	<b>10,792,699</b>	<b>11,231,411</b>			<b>438,712</b>	<b>4%</b>
Personnel Services	34,309,113	34,309,113	37,408,775			3,099,662	9%
Materials & Services	15,922,670	15,922,670	16,429,354			506,684	3%
Other	115,867	115,867	119,392			3,525	3%
Interfund	440,177	440,177	525,697			85,520	19%
Capital Outlay	349,800	349,800	175,813			(173,987)	-50%
<b>subtotal</b>	<b>51,137,627</b>	<b>51,137,627</b>	<b>54,659,031</b>			<b>3,521,404</b>	<b>7%</b>
Contingency	862,981	862,981	393,751			(469,230)	-54%
<b>Total Expenditures</b>	<b>52,000,608</b>	<b>52,000,608</b>	<b>55,052,782</b>			<b>3,052,174</b>	<b>6%</b>
Revenues under expenditures	(41,207,909)	(41,207,909)	(43,821,371)			(2,613,462)	6%
General Fund Subsidy	40,144,955	40,144,955	43,492,668			3,347,713	8%
Beginning Balances	1,062,954	1,062,954	328,703			(734,251)	-69%
<b>Ending Fund Balances \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>

**Revenues**



**Expenditures**



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As the elected representatives of the citizens, the Board of Commissioners (Board) serve as the governing body for Washington County government, setting the direction for the organization by defining and approving goals, priorities and policies.

1. **Legislation and Policy (100-101005):** The Board represents the Washington County citizenry by enacting legislation, adopting the annual budget and establishing overall policy direction.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 101005 Legislation and Policy	\$ 457,770	457,770	483,951			26,181	6%
<i>by category</i>							
Personnel Services	428,400	428,400	456,091			27,691	6%
Materials & Services	29,370	29,370	27,860			(1,510)	-5%
<b>Total Expenditures</b>	<b>457,770</b>	<b>457,770</b>	<b>483,951</b>			<b>26,181</b>	<b>6%</b>
General Fund Subsidy \$	457,770	457,770	483,951			26,181	6%
FTE's	5.00	5.00	5.00			-	

**Budget Analysis:**

The proposed budget for the Board of Commissioners totals \$482,679, reflecting an increase of \$24,909 (5%) compared to the fiscal year 2015-16 modified budget.

By County Charter, the salary of the Commissioners is linked to the salary of a circuit court judge as established by the state legislature. Based on recent legislation, the Commissioners received a salary adjustment on January 1, 2016. As a result, Personnel Services (salary and benefits) are budgeted to increase \$26,419 (6%).

Materials & Services have been adjusted downward \$1,510 based on recent expenditure trends.

The General Fund subsidy increases \$24,909 (5%).

The County Administrative Office serves as the administrative arm of the Board of Commissioners, functioning as liaison between the Board and County departments, interpreting Board goals and policies and providing executive direction to departments. The County Administrator and Administrative Office staff interprets and implements Board policies, oversees County programs and projects; selects and evaluates the performance of appointed department Directors; performs analyses leading to the improvement of County services; prepares and administers the annual budget and provides administrative and clerical support to the Board of Commissioners. This organization unit has the following programs:

1. **County Administration (100-151005):** Includes implementing Board goals and policies, overseeing the day-to-day administration of County government, providing a liaison role between departments and the Board of Commissioners, resolving policy conflicts between departments, preparing Board meeting agendas and performing organizational and other special studies.
2. **Intergovernmental Relations & Communications (100-151015):** Encompasses all of the activities associated with representing the County's interests on legislative matters as well as those associated with establishing and maintaining relations, working cooperatively with other jurisdictions and providing information to the public.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 151005 County Administration	\$ 1,493,878	1,493,878	1,479,807			(14,071)	-1%
100 151015 Intergov. Relations & Communications	624,487	624,487	647,178			22,691	4%
<b>Total</b>	<b>2,118,365</b>	<b>2,118,365</b>	<b>2,126,985</b>			<b>8,620</b>	<b>0%</b>
<i>by category</i>							
Charges for Services	35,478	35,478	38,120			2,642	7%
Interdepartmental	25,523	25,523	27,500			1,977	8%
Operating Transfers In	265,880	265,880	281,536			15,656	6%
<b>Total Revenues</b>	<b>326,881</b>	<b>326,881</b>	<b>347,156</b>			<b>20,275</b>	<b>6%</b>
Personnel Services	2,092,308	2,092,308	2,070,890			(21,418)	-1%
Materials & Services	26,057	26,057	56,095			30,038	115%
<b>Total Expenditures</b>	<b>2,118,365</b>	<b>2,118,365</b>	<b>2,126,985</b>			<b>8,620</b>	<b>0%</b>
General Fund Subsidy \$	1,791,484	1,791,484	1,779,829			(11,655)	-1%
FTE's	12.88	12.88	12.88			-	

**Budget Analysis:**

The proposed budget for the County Administrative Office is \$2,126,985, reflecting an increase of \$8,620 (1%) compared to the fiscal year 2015-16 modified budget. Revenues increase \$20,275 (6%) and the General Fund subsidy decreases \$11,655 (1%). The increase in revenues is related to an updated accounting of staff time dedicated to economic development and the associated revenues from the Video Lottery Fund (156-1625).

County Administration Program

The proposed budget totals \$1,479,807, a decrease of \$14,071 (1%). Revenues increase \$4,048 (3%). Personnel Services decrease \$40,019 (3%) due primarily to the elimination of a 0.60 temporary position. Materials & Services increase \$30,038 (115%) due primarily to an increase in Professional Services for special projects that may arise during the year.

Intergovernmental Relations & Communication Program

The proposed budget totals \$647,178; an increase of \$22,691 (4%). Revenues increase \$16,227 (9%). Personnel Services increase \$18,601 (3%) due to salaries, PERS and health benefits. Materials & Services increase by \$4,090 (30%) due to travel, printing, photocopying and the rental of office space in Salem for legislative sessions.

# County Counsel 100-2010

# Budget Detail

The Office of County Counsel provides legal advice to Washington County Government and affiliated agencies. County Counsel represents clients in civil litigation and administrative and enforcement proceedings. The office accomplishes its mission by delivering quality legal services and creative solutions at a reasonable cost, while adhering to the highest ethical standards.

**County Counsel (100-201005):** Represents Washington County, including the Board of Commissioners, the Sheriff, all County departments and employees as well as the Washington County Housing Authority, Fair Board, Enhanced Sheriff's Patrol District, Urban Road Maintenance District, Service District for Lighting No. 1, North Bethany County Service District for Roads and Cooperative Library Services.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 201005 Legal Services	\$ 2,068,101	2,068,101	2,208,887			140,786	7%
<i>by category</i>							
Intergovernmental	1,792	1,792	1,792			-	
Charges for Services	119	119	119			-	
Miscellaneous	384	384	384			-	
<b>Total Revenues</b>	<b>2,295</b>	<b>2,295</b>	<b>2,295</b>			<b>-</b>	
Personnel Services	1,953,065	1,953,065	2,090,622			137,557	7%
Materials & Services	109,296	109,296	112,525			3,229	3%
Other	4,040	4,040	4,040			-	
Interfund	1,700	1,700	1,700			-	
<b>Total Expenditures</b>	<b>2,068,101</b>	<b>2,068,101</b>	<b>2,208,887</b>			<b>140,786</b>	<b>7%</b>
General Fund Subsidy \$	2,065,806	2,065,806	2,206,592			140,786	7%
FTE's	14.00	14.00	14.00			-	

## Budget Analysis:

The proposed budget totals \$2,208,887, an increase of \$140,786 (7%) due primarily to Personnel Services related to salaries, PERS and health benefits. Approximately 95% of the County Counsel budget is dedicated to Personnel Services. The budget also includes expenses for expert witnesses, court reporters, trial consultants, videographers and other miscellaneous litigation related expenses.

The County Auditor, as a charter-mandated elective office, serves to independently evaluate the effectiveness and results achieved by County programs and activities. The costs and resources used to achieve those results are also evaluated. The results of these evaluations, including recommendations and the County Administrator's response, are reported to the Board of Commissioners and the public. The auditor makes recommendations that assist the Board and management to clarify policy and improve program performance, management practices and operating efficiency.

1. **Internal Auditor (100-251005):** This program provides for the performance auditing activities undertaken by the County Auditor.

Fund/Program/Description	Adopted	Modified	Requested	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	2016-17	\$	%
100 251005 Internal Auditor	\$ 386,730	386,730	515,315	418,125	-	-	31,395	8%
<i>by category</i>								
Personnel Services	363,469	363,469	465,651	373,831	-	-	10,362	3%
Materials & Services	23,261	23,261	49,664	44,294	-	-	21,033	90%
Interdepartmental	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>386,730</b>	<b>386,730</b>	<b>515,315</b>	<b>418,125</b>	<b>-</b>	<b>-</b>	<b>31,395</b>	<b>8%</b>
General Fund Subsidy \$	386,730	386,730	515,315	418,125	-	-	31,395	8%
FTE's	3.00	3.00	4.00	3.00	3.00	3.00	-	-

## Budget Analysis:

### County Auditor's Requested Budget

Expenditures increase \$128,585 (33%). Personnel Services increase \$102,182 (28%) reflecting the increase in the County Auditor's salary, resulting from legislation increasing the salary of Circuit Court Judges on which the Auditor's salary is established, and the costs associated with the addition of a 1.0 FTE Performance Auditor. Materials & Services increase \$26,403 (114%) due to training and travel related to the additional staff request, and \$20,000 for professional services to retain expertise not otherwise available in the Auditors office.

### County Administrator's Proposed Budget

After a discussion with the County Auditor, the County Administrator is recommending adjustments to the Requested Budget. The Proposed Budget does not include the requested Performance Auditor, but retains the additional resources requested by the Auditor to secure outside expertise on an as-needed basis (\$20,000). Based on this adjustment, the proposed budget represents an overall increase of \$31,395 (8%) from the fiscal year 2015-16 modified level, a reduction of \$97,190 from the County Auditor's requested level.

While the Auditor is supportive of this approach for FY 2016-17, he is committed to ongoing discussions with the Board of Commissioners and County Administrator regarding the long term resource and staffing needs of the Auditor's Office.

# Elections 100-3010

# Budget Detail

This organizational unit is responsible for conducting all federal, state and local elections. In addition, the division maintains voter registration records, verifies petitions and establishes and maintains precincts and election boards.

1. **Elections Division (100-301005):** This program is responsible for coordination of election activities for the County. There are two regularly scheduled statewide elections in every even-numbered year, the primary election in May and the general election in November. There are four regularly scheduled elections at the local level each year. A jurisdiction may or may not need to hold an election on those dates. The legislature may choose to call a special election at any time. In 1998 Oregon voters passed a ballot measure to allow all elections in the state to be conducted by mail. Registered voters are mailed a ballot and they must return the ballot on or before Election Day.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 301005 Election Services	\$ 2,197,809	2,197,809	2,092,994			(104,815)	-5%
<i>by category</i>							
Charges for Services	603,472	603,472	521,694			(81,778)	-14%
Miscellaneous	-	-	45,000			45,000	
<b>Total Revenues</b>	<b>603,472</b>	<b>603,472</b>	<b>566,694</b>			<b>(36,778)</b>	<b>-6%</b>
Personnel Services	909,045	909,045	933,462			24,417	3%
Materials & Services	1,271,264	1,271,264	1,159,532			(111,732)	-9%
Capital Outlay	17,500	17,500	-			(17,500)	-100%
<b>Total Expenditures</b>	<b>2,197,809</b>	<b>2,197,809</b>	<b>2,092,994</b>			<b>(104,815)</b>	<b>-5%</b>
<b>General Fund Subsidy \$</b>	<b>1,594,337</b>	<b>1,594,337</b>	<b>1,526,300</b>			<b>(68,037)</b>	<b>-4%</b>
FTE's	9.75	9.75	9.75			-	

## Budget Analysis:

Similar to last fiscal year, this budget anticipates four elections, with two Countywide and two partial-County elections.

Revenues decrease \$36,778 (6%) due primarily to a decrease in election fees expected from the types of elections in this even-numbered year cycle.

Personnel Services increases \$24,417 (3%) due to the anticipated reclassification of a position and increases in salaries, PERS, health benefits and overtime to meet the demands of the November 2016 Presidential Election. Materials & Services decrease \$111,732 (9%) due primarily to decreases in professional services, printing of ballots and maintenance costs. Costs for ballot printing and professional services are anticipated to decrease due to new ballot scanning equipment purchased in FY2015-16; maintenance costs for the new equipment are now part of the ITS budget.

The General Fund subsidy decreases \$68,037 (4%).

The responsibilities of the Department of Assessment and Taxation include appraisal and assessment of property; collection of property taxes for all taxing entities; recording documents, land plats, issuing marriage licenses, records retention and administration of Elections. For budgetary purposes, Elections is a separate organizational unit.

1. **Tax Collections (100-302005):** Collection of property taxes; special assessments, Local Improvement District assessments; tax accounting; preparation and control of refunds; foreclosure proceedings and collection of warrants.
2. **Appraisal (100-302010):** Appraisal of real property and mobile homes; preparation of ratio studies; explanation and defense of appraisals; maintain personnel property records and values; control of exemptions and cyclical reappraisal program.
3. **Cartography & Records (100-302015):** Maintain County mapping of tax lots, ownership and legal description; record and file permanent records of deeds, mortgages, contracts and tax liens; maintain tax code control and operation of the records retention program for the County. Previously Mapping & Records.
4. **Tax Roll & Administration 100-302020):** Coordinate data processing needs for the department; provide assistance to public, administrative support, administer veterans' exemption, property tax relief and senior citizens' deferral. Previously Support Services.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 302005 Tax Collection	\$ 1,031,231	1,031,231	1,418,329			387,098	38%
100 302010 Appraisal	4,499,232	4,499,232	4,777,153			277,921	6%
100 302015 Cartography and Records	2,443,202	2,443,202	2,531,837			88,635	4%
100 302020 Tax Roll and Admin	1,545,049	1,545,049	1,190,979			(354,070)	-23%
<b>Total</b>	<b>9,518,714</b>	<b>9,518,714</b>	<b>9,918,298</b>			<b>399,584</b>	<b>4%</b>
<i>by category</i>							
Licenses and permits	75,500	75,500	75,500			-	
Intergovernmental revenues	1,816,435	1,816,435	1,900,800			84,365	5%
Charges for Services	515,530	515,530	552,330			36,800	7%
Fines and forfeitures	82,500	82,500	70,500			(12,000)	-15%
Miscellaneous	17,500	17,500	18,000			500	3%
<b>Total Revenues</b>	<b>2,507,465</b>	<b>2,507,465</b>	<b>2,617,130</b>			<b>109,665</b>	<b>4%</b>
Personnel Services	8,861,225	8,861,225	9,275,325			414,100	5%
Materials & Services	649,989	649,989	635,973			(14,016)	-2%
Other	3,000	3,000	4,000			1,000	33%
Capital Outlay	4,500	4,500	3,000			(1,500)	-33%
<b>Total Expenditures</b>	<b>9,518,714</b>	<b>9,518,714</b>	<b>9,918,298</b>			<b>399,584</b>	<b>4%</b>
<b>General Fund Subsidy \$</b>	<b>7,011,249</b>	<b>7,011,249</b>	<b>7,301,168</b>			<b>289,919</b>	<b>4%</b>
FTE's	94.50	94.50	97.00			2.50	3%

**Budget Analysis:**

Revenues increase \$109,665 (4%) due mainly to a \$100,000 increase in revenue from the State of Oregon's County Assessment Function Funding Assistance (CAFFA) grant.

Expenditures increase \$399,584 (4%) due mainly to a \$414,100 (5%) increase in Personnel Services. This is due to increases in salaries, PERS, and benefits. Two new positions are added, one in Appraisal and one in Cartography & Records, along with a 0.5 FTE increase for an Administrative Specialist II. All FTE changes create better alignment with current workload needs.

Materials & Services decrease \$14,016 (2%). This is due to a \$35,000 decrease in professional services in Cartography & Records for project funds that will not be necessary this year, and is offset by a \$15,800 increase for Appraisal's sales verification printing and postage costs. Capital Outlay includes \$3,000 for the purchase of scheduled sequel server hardware in the Cartography & Records program and will be supported by revenue from the Clerks Recording Fund.

The General Fund subsidy increases \$289,919 (4%).



This organization unit provides opportunities for community participation, civic education and leadership training to members of the public, and supports the County's collaboration with other jurisdictions and community-based organizations in community engagement activities.

In the fall of 2014, Oregon State University Extension Service decided to no longer administer Washington County's community participation program effective mid-2016. As a result of the Transition Planning process and evaluation of options, the Board of Commissioners directed that: 1) the CPO Program transition to the County as of July 2016 when the current IGA with OSU Extension expires; and, 2) County staff bring additional information to the Board for expansion of the County's community engagement strategies.

1. **Community Engagement (100-311005):** Provides programs and activities, including the CPO Program, that create a dynamic, integrated and inclusive community participation program.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 311005 Community Engagement \$	-	-	600,039			600,039	
<i>by category</i>							
Operating transfers in	-	-	362,523			362,523	
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>362,523</b>			<b>362,523</b>	
Personnel Services	-	-	418,791			418,791	
Materials & Services	-	-	181,248			181,248	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>600,039</b>			<b>600,039</b>	
General Fund Subsidy \$	-	-	237,516			237,516	
FTE's	-	-	4.00			4.00	

## Budget Analysis:

The Community Engagement organization unit is new for fiscal year 2016-17. Revenue of \$362,523 comes from the Video Lottery Fund.

Proposed expenditures total \$600,039. Personnel services include four staff positions – a new 1.0 FTE Community Engagement Manager and 3.0 FTE that are transferring from OSU Extension to support the CPO Program (2.0 FTE Program Coordinators and a 1.0 FTE Program Specialist). Much of the Materials & Services expenditures are a continuation of funds previously provided to OSU Extension to support the ongoing activities of the CPO Program. New expenses include \$75,000 in Professional Services for consultation that supports new aspects of the County's community engagement programming, \$10,000 for marketing/outreach activities, and \$2,850 for Quake-Up partnering activities.

The General Fund subsidy is \$237,516.

# County Emergency Management 100-3210

# Budget Detail

This organization was created in fiscal year 2013-14 to recognize and more fully plan for a countywide emergency. County response is critical to the emergency preparedness and resilience of the County staff and the general public.

1. **County Emergency Management (100-321005):** This program provides for the financial accounting responsibilities of the County Emergency Management staff, provides coordination between departments, develops County emergency management plans and provides resources for the general public and training to County staff.
2. **Emergency Management Cooperative (EMC) (100-321010):** This program provides for emergency management coordination and planning across both private and public agencies throughout the County. This program will transition from its current location at Tualatin Valley Fire & Rescue. Will close at the end of fiscal year 2015-16.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 321005 County Emergency Management	\$ 521,496	521,496	773,460			251,964	48%
100 321010 EMC	352,908	352,908	-			(352,908)	-100%
<b>Total</b>	<b>874,404</b>	<b>874,404</b>	<b>773,460</b>			<b>(100,944)</b>	<b>-12%</b>
<i>by category</i>							
Intergovernmental revenues	275,818	275,818	250,000			(25,818)	-9%
Interfund	-	-	12,500			12,500	
Miscellaneous	193,163	193,163	90,448			(102,715)	-53%
<b>Total Revenues</b>	<b>468,981</b>	<b>468,981</b>	<b>352,948</b>			<b>(116,033)</b>	<b>-25%</b>
Personnel Services	437,495	437,495	658,409			220,914	50%
Materials & Services	436,909	436,909	115,051			(321,858)	-74%
<b>Total Expenditures</b>	<b>874,404</b>	<b>874,404</b>	<b>773,460</b>			<b>(100,944)</b>	<b>-12%</b>
General Fund Subsidy \$	<b>405,423</b>	<b>405,423</b>	<b>420,512</b>			<b>15,089</b>	<b>4%</b>
FTE's	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>			<b>1.00</b>	<b>25%</b>

## Budget Analysis:

Fiscal year 2016-17 will see a consolidation of the County Emergency Management Programs into a single program. The Emergency Management Cooperative (EMC) program will be closed at the end of FY 2015-16.

Expenditures and revenues decrease by \$100,944 (12%) and \$116,033 (25%) respectively, contributing to an increase in the General Fund subsidy of \$15,089 (4%). The budget includes the following highlights:

- The County Emergency Manager function has been performed via an executive loan agreement with Tualatin Valley Fire and Rescue (TVFR). The requested budget anticipates this function to be transitioned to County employment, which accounts for approximately \$170,000 of the increase in Personnel Services. Materials and Supplies are decreased approximately \$230,000 to reflect the change in approach (in house versus contract).
- County Emergency Management priorities for FY 16-17, include 1) Coop Plan development and exercising; 2) Disaster Communications Plan; 3) WebEoc; 4) EOC OPS and Plan Course Development; 5) Workforce Development (Three to Get Ready Campaign) and 6) Web Page Development.

The Emergency Management Cooperative continues its collaborative work with the participation of Washington County, TVFR, Beaverton, Tigard, Tualatin, Sherwood, Clean Water Services, Cornelius and Forest Grove. Key work priorities for FY 16-17 include, 1) Emergency Fuel Management Study and Plan; 2) Disaster Communications Plan; 3) Disability, Access and Functional Needs Assessment; 4) EOC OPS and Plan Course Development; and 5) Local Emergency Planning Committees. The budget includes three part-time temporary positions (six months each) to develop the countywide disaster communications plan. These efforts are funded by revenues collected from EMC partner agencies and grants.

The Department of Support Services provides quality and cost-effective services to uphold the public trust and assist the County in the fulfillment of its mission. The divisions within Support Services include: Administration, Finance; Human Resources, Information Technology Services, Facilities and Parks Services and Fleet Services. Support Services Administration includes the following three programs:

1. **County Communications (100-351005):** Provides communications support and graphics design services to County departments.
2. **Sustainability (100-351010):** Coordinates all sustainability initiatives throughout the County.
3. **Risk (100-351015):** Manages the County's insurance programs for liability/casualty, property, workers compensation; and oversees the County's safety programs.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 351005 County Communications \$	125,494	125,494	178,214			52,720	42%
100 351010 Sustainability	235,729	235,729	273,019			37,290	16%
100 351015 Risk Services Administrator	488,723	488,723	613,947			125,224	26%
<b>Total</b>	<b>849,946</b>	<b>849,946</b>	<b>1,065,180</b>			<b>215,234</b>	<b>25%</b>
<i>by category</i>							
Intergovernmental revenues	-	-	26,132			26,132	
Interfund	10,000	10,000	10,000			-	
Miscellaneous	45,000	45,000	45,250			250	1%
<b>Total Revenues</b>	<b>55,000</b>	<b>55,000</b>	<b>81,382</b>			<b>26,382</b>	<b>48%</b>
Personnel Services	766,285	766,285	954,725			188,440	25%
Materials & Services	81,861	81,861	108,655			26,794	33%
Interdepartmental	1,800	1,800	1,800			-	
<b>Total Expenditures</b>	<b>849,946</b>	<b>849,946</b>	<b>1,065,180</b>			<b>215,234</b>	<b>25%</b>
General Fund Subsidy \$	794,946	794,946	983,798			188,852	24%
FTE's	6.94	6.94	8.00			1.06	15%

**Budget Analysis:**

Revenues remain the same as fiscal year 2015-16.

Personnel Services increase \$188,440 (25%) due primarily to the staffing changes in Risk Management and County Communications. In Risk Management a 0.94 FTE is increased to a 1.0 FTE and a 1.0 Senior Risk Management Analyst is added to reflect a new approach to liability claims administration (outsource to in-house model). The increase in expenditures in this organization unit will be partially offset by a decrease in expenditures in the Liability/Casualty fund (504-3570). County Communications includes a 0.50 temporary Policy Analyst (\$51,307) assigned special projects.

Materials & Services increase \$26,794 (33%) due to a grant that requires six waste assessments to be performed for the Sustainability Program.

The General Fund subsidy increases \$188,852 (24%).

The Finance Division is responsible for preserving and maintaining the County's financial integrity and trustworthiness.

1. **Finance Division (100-351505):** This program is responsible for managing all the finance and accounting activities of the County and includes the following work units:
  - **Budget:** Coordinates the County's annual budget process, provides on-going budget analysis, financial forecasting, develops the cost allocation plan and creates the annual schedule of County user fees.
  - **Management Accounting:** Reconciles accounting records and bank statements, maintains all capital asset records, oversees the external financial audit and preparation of the Comprehensive Annual Financial Report, debt management and conducts transient lodging tax audits.
  - **Operations:** Processes accounts payable, accounts receivable, payroll and employee expense and travel reimbursements, administers the transient lodging tax and purchasing card programs and conducts travel reviews.
  - **Treasury:** Manages cash flow and investment portfolio activity; distributes the tax turnovers and provides banking and investment services to Clean Water Services.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 351505 Financial Management	\$ 2,317,145	2,317,145	2,412,356			95,211	4%
<i>by category</i>							
Fines & Forfeitures	4,000	4,000	4,300			300	8%
Miscellaneous	125,300	125,300	160,250			34,950	28%
<b>Total Revenues</b>	<b>129,300</b>	<b>129,300</b>	<b>164,550</b>			<b>35,250</b>	<b>27%</b>
Personnel Services	1,796,314	1,796,314	1,858,361			62,047	3%
Materials & Services	426,831	426,831	457,995			31,164	7%
Other	94,000	94,000	96,000			2,000	2%
<b>Total Expenditures</b>	<b>2,317,145</b>	<b>2,317,145</b>	<b>2,412,356</b>			<b>95,211</b>	<b>4%</b>
General Fund Subsidy	\$ 2,187,845	2,187,845	2,247,806			59,961	3%
FTE's	16.00	16.00	16.00			-	

**Budget Analysis:**

Revenues increase \$35,250 (27%) due primarily to the ePayables rebate program. The use of purchasing cards has increased resulting in the higher rebate level. Revenues consist mostly of collections of past due accounts (\$52,000) and rebates from purchasing cards (\$108,000).

Expenditures increase \$95,211 (4%) and the General Fund subsidy increases \$59,961 (3%). Staffing remains unchanged with Personnel Services increasing \$62,047 (3%) due to salaries, PERS, health benefits for existing staff and double filling a Senior Accounting Assistant position for three months. Materials & Services increases \$31,164 (7%) due primarily to a \$28,000 increase in professional services for the annual audit, investment advisor services and a bi-annual actuarial report.

The Human Resources Division provides leadership and support to the organization for all human resource related activities.

1. **Employee Services (100-352005):** This program provides staff support for recruitment and selection; classification and compensation; personnel rules and regulations; collective bargaining (employee relations); Civil Service Commission; personnel records; human resource information system; position control, benefits administration, Equal Employment Opportunity; training and development; consultation and support; performance appraisal system and employee recognition.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 352005 Employee Services	\$ 2,402,551	2,402,551	2,635,024			232,473	10%
<i>by category</i>							
Personnel Services	2,006,433	2,006,433	2,284,624			278,191	14%
Materials & Services	396,118	396,118	350,400			(45,718)	-12%
<b>Total Expenditures</b>	<b>2,402,551</b>	<b>2,402,551</b>	<b>2,635,024</b>			<b>232,473</b>	<b>10%</b>
General Fund Subsidy \$	2,402,551	2,402,551	2,635,024			232,473	10%
FTE's	18.75	18.75	19.75			1.00	5%

**Budget Analysis:**

Expenditures increase \$232,473 (10%) due primarily to the addition of a 1.0 Human Resources Analyst I; a 0.50 temporary Human Resources Analyst II; salaries, PERS and health benefits for existing staff. The new staff additions are requested to address the growing service demand in recruitment services.

Material & Services decrease \$45,718 (12%) primarily due to completion of studies that were budgeted for in FY 2015-16 and lower external legal fees related to labor negotiations. The budget includes external legal services to negotiate two successor labor agreements scheduled for renewal in July of 2017 (ONA and AFSME). The costs for professional services include diversity training, classification and compensation work including an FLSA audit, a deferred compensation third party consultant and pre-employment test development activities.

The General Fund subsidy increases \$232,473 (10%).

The Human Resources Division continues to focus on a number of Countywide initiatives that include diversity and inclusion, affirmative action, program compliance, organizational development, leadership and supervisory training, benefits administration, policy development, recruitment and outreach and employee and labor relations.

Information Technology Services Division provides essential technology services to Washington County departments and offices. The division has the following programs:

1. **System Maintenance (100-352505):** This program captures the costs of maintaining the County's information technology and voice systems. These systems include over one hundred servers and over 2,000 personnel computers, laptops and printers as well as the network infrastructures to allow for centralized high performance storage and for seamless, transparent network connectivity.
2. **General Support (100-352510):** This program accounts for the costs of supporting the County's information technology and telecommunications services including staff and office related expenses.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 352505 ITS Maintenance	\$ 3,888,910	3,888,910	4,652,683			763,773	20%
100 352510 ITS Operations	8,147,796	8,147,796	9,273,063			1,125,267	14%
<b>Total</b>	<b>12,036,706</b>	<b>12,036,706</b>	<b>13,925,746</b>			<b>1,889,040</b>	<b>16%</b>
<i>by category</i>							
Interdepartmental	482,336	482,336	713,760			231,424	48%
Miscellaneous	3,660	3,660	-			(3,660)	-100%
Operating Transfers In	135,486	135,486	106,864			(28,622)	-21%
<b>Total Revenues</b>	<b>621,482</b>	<b>621,482</b>	<b>820,624</b>			<b>199,142</b>	<b>32%</b>
Personnel Services	7,987,752	7,987,752	9,100,048			1,112,296	14%
Materials & Services	4,048,954	4,048,954	4,825,698			776,744	19%
<b>Total Expenditures</b>	<b>12,036,706</b>	<b>12,036,706</b>	<b>13,925,746</b>			<b>1,889,040</b>	<b>16%</b>
General Fund Subsidy \$	11,415,224	11,415,224	13,105,122			1,689,898	15%
FTE's	64.00	65.00	72.00			7.00	11%

## Budget Analysis:

Revenues increase \$199,142 (32%) due primarily to an agreement with the department of Land Use and Transportation (LUT) to fund Personnel Services costs related to Information Technology positions dedicated to LUT specific systems.

Expenditures increase \$1,889,040 (16%). Personnel Services increase \$1,112,296 (14%) related to a 1.0 FTE added during FY 2015-16, 7.0 FTE requested for FY 2016-17, and salaries, PERS and health benefits associated with existing staff. Requested staffing additions for FY 2016-17 includes 3.0 Business Analysts, 1.0 Enterprise Security Architect, 1.0 Sr. Information Systems Analyst, a 1.0 Information Systems Analyst II and a 1.0 Client Services Technician II. These positions are focused on critical infrastructure and application (end user) support. The Business Analysts will enhance work group abilities to leverage information resources for their particular business needs. The Enterprise Security Architect will address evolving requirements for information security and compliance. The Sr. Information Systems Analyst will support the WISARD financial system, and the Information System Analyst II will support the technical aspects of the Accela permitting and Avolve ProjectDox applications. Finally, the Client Services Technician II will coordinate complex voice and data related logistics for Facilities capital projects and miscellaneous tenant improvements.

Materials & Services increase \$776,744 (19%) due primarily to the annual maintenance and support for new or upgraded applications implemented in the prior fiscal year.

The General Fund subsidy increases \$1,689,898 (15%).

Purchasing strives to support County operations with an uninterrupted flow of materials and services, competitively procured, taking into consideration the best combination of price, quality and service.

Purchasing Services is dedicated to excellence in public procurement services that provide consistent customer satisfaction and preservation of the public trust by developing and maintaining fair and ethical competitive procurement practices. The division has the following programs:

1. **Purchasing Services (100-353005):** Responsible for 1) creating, posting and publishing current solicitation opportunities such as request for quotes, invitation to bids and request for proposals and 2) training department staff, reviewing contracts and administering purchasing/contracting policies and procedures.
2. **Personnel Property Disposition (100-353010):** Obtains necessary surplus declarations, provides storage facilities, and coordinates auctions and other formal sales, as well as the record keeping.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 353005 Purchasing Services	\$ 458,701	458,701	431,126			(27,575)	-6%
100 353010 Personal Property Dispositio	1,500	1,500	700			(800)	-53%
<b>Total</b>	<b>460,201</b>	<b>460,201</b>	<b>431,826</b>			<b>(28,375)</b>	<b>-6%</b>
<i>by category</i>							
Miscellaneous	12,000	12,000	8,000			(4,000)	-33%
<b>Total Revenues</b>	<b>12,000</b>	<b>12,000</b>	<b>8,000</b>			<b>(4,000)</b>	<b>-33%</b>
Personnel Services	440,151	440,151	411,366			(28,785)	-7%
Materials & Services	19,550	19,550	20,210			660	3%
Other	500	500	250			(250)	-50%
<b>Total Expenditures</b>	<b>460,201</b>	<b>460,201</b>	<b>431,826</b>			<b>(28,375)</b>	<b>-6%</b>
<b>General Fund Subsidy \$</b>	<b>448,201</b>	<b>448,201</b>	<b>423,826</b>			<b>(24,375)</b>	<b>-5%</b>
FTE's	4.00	4.00	4.00			-	

**Budget Analysis:**

Expenditures decrease \$28,375 (6%) due to newly appointed staff being hired at a lower point within the established pay range. Staffing levels remain unchanged from prior years and operationally this represents a status quo budget.

Revenue from surplus is anticipated to decrease \$4,000 (33%) due to the drop in the metal and surplus sales markets.

The Facilities Division provides maintenance and repair of nearly 30 County owned buildings (over 1.3 million square feet), grounds and associated landscape. The work of the division is accomplished with a blended compliment of County staff and outside contractors. The division has the following programs:

1. **Maintenance (100-353505):** Includes contracts for services and supplies required for the maintenance, repair, cleaning and landscaping of County-owned or operated facilities.
2. **Operations (100-353525):** Includes personnel services and all related costs such as training, travel, uniforms, etc.
3. **Real Property Maintenance (100-353526):** Includes financial activities related to maintenance of County owned real property. This was previously budgeted for in the Facilities Capital Projects Fund 356 Program 358031.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 353505 Facilities Maintenance	\$ 4,982,802	4,982,802	5,244,366			261,564	5%
100 353525 Facilities Operations	4,410,828	4,410,828	4,690,521			279,693	6%
100 353526 Real Property Maintenance	17,000	17,000	19,925			2,925	17%
<b>Total</b>	<b>9,410,630</b>	<b>9,410,630</b>	<b>9,954,812</b>			<b>544,182</b>	<b>6%</b>
<i>by category</i>							
Interdepartmental	2,000	2,000	2,000			-	
Miscellaneous	94,859	94,859	96,804			1,945	2%
Operating transfers in	130,382	130,382	132,909			2,527	2%
<b>Total Revenues</b>	<b>227,241</b>	<b>227,241</b>	<b>231,713</b>			<b>4,472</b>	<b>2%</b>
Personnel Services	4,111,613	4,111,613	4,392,701			281,088	7%
Materials & Services	5,220,815	5,220,815	5,473,334			252,519	5%
Other	14,327	14,327	15,102			775	5%
Interdepartmental	2,875	2,875	2,875			-	
Capital Outlay	61,000	61,000	70,800			9,800	16%
<b>Total Expenditures</b>	<b>9,410,630</b>	<b>9,410,630</b>	<b>9,954,812</b>			<b>544,182</b>	<b>6%</b>
General Fund Subsidy \$	<b>9,183,389</b>	<b>9,183,389</b>	<b>9,723,099</b>			<b>539,710</b>	<b>6%</b>
FTE's	<b>38.80</b>	<b>39.80</b>	<b>40.80</b>			<b>1.00</b>	<b>3%</b>

## Budget Analysis:

Expenditures increase \$544,182 (6%). The Facilities Maintenance program represents \$261,564 of this increase due to the net result of: 1) \$90,480 increase in specialized contracting services; 2) \$25,000 increase in utilities; 3) downward adjustments in various other line-items including the transfer of chairs and furniture to the Building Equipment Replacement fund and 4) \$105,984 for leased space for OSU Extension Services at Twin Oaks Business Center.

The Facilities Operations program represents \$279,693 of the overall increase due to multiple factors including 1) salaries, PERS and health benefit expenses associated with existing staff; 2) the addition of a 1.0 Facilities General Services Aide to assist with grounds and landscaping operations (former part-time temporary position); 3) removal of two temporary Maintenance Workers and the addition of a part-time temporary Management Analyst I to assist with Real Property and 4) adjustments to other existing classifications that more accurately reflect the work performed or needed.

The proposed budget includes \$70,800 for the purchase of a pickup truck, leaf and debris shredder, truck mounted snow plow and trailer for leaf and debris compaction and transport.

The Division continues to pursue improvements and programs to reduce energy consumption, increase recycling and deploy green practices. Efforts to manage energy consumption are proving effective as the total energy use is decreasing in County facilities in the face of utility fee increases and variable weather patterns. The HVAC team is starting to implement building management systems to turn heating, cooling and lights on and off as needed.

In addition, the grounds team is planning to implement an improved parking lot pavement maintenance program.

The General Fund subsidy increases \$539,710 (6%).



Fleet Services is responsible for the procurement of safe, dependable, cost-effective vehicles and equipment and to manage and maintain these assets through quality service programs.

1. **Fleet Services (500-354005):** Provides scheduled and unscheduled maintenance and repair of County vehicles and equipment.

- Vehicle and Equipment Acquisition and Disposal: Provides specification development, acquisition process management, up fitting and in-service preparation, modifications, decommissioning and disposal.
- Fuel: Provides fuel supply and support for County vehicles and equipment.
- Motor Pool: Provides short-term rental of passenger vehicles to County departments.
- Contract Administration: Provides a wide variety of contracts in support of the above services.
- Policy Development: Provides oversight for the acquisition and operation of vehicles and equipment through administration of the County Vehicle and Equipment Use policy.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
500 354005 Fleet Services	\$ 4,889,374	4,889,374	4,280,202			(609,172)	-12%
<i>by category</i>							
Charges for Services	4,010,293	4,010,293	3,924,950			(85,343)	-2%
Interdepartmental	-	-	38,000			38,000	
Miscellaneous	2,650	2,650	2,750			100	4%
<b>Total Revenues</b>	<b>4,012,943</b>	<b>4,012,943</b>	<b>3,965,700</b>			<b>(47,243)</b>	<b>-1%</b>
Personnel Services	1,591,588	1,591,588	1,607,425			15,837	1%
Materials & Services	2,268,697	2,268,697	1,974,922			(293,775)	-13%
Interdepartmental	250,403	250,403	318,762			68,359	27%
Capital outlay	1,800	1,800	-			(1,800)	-100%
<b>subtotal</b>	<b>4,112,488</b>	<b>4,112,488</b>	<b>3,901,109</b>			<b>(211,379)</b>	<b>-5%</b>
Contingency	776,886	776,886	379,093			(397,793)	-51%
<b>Total Expenditures</b>	<b>4,889,374</b>	<b>4,889,374</b>	<b>4,280,202</b>			<b>(609,172)</b>	<b>-12%</b>
Revenues under expenditures	(876,431)	(876,431)	(314,502)			561,929	-64%
Beginning Fund Balance	876,431	876,431	314,502			(561,929)	-64%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	16.00	16.00	16.00			-	

**Budget Analysis:**

Revenues decrease \$47,243 (1%) and expenditures, excluding Contingency, decrease \$211,379 (5%). The beginning fund balance decreases \$561,929 (64%).

Personnel Services increase \$15,837 (1%) due to the reclassification of one position, salaries, PERS and health benefits. Materials & Services decrease \$293,775 (13%), due to minor adjustments over multiple line items. Fuel costs are expected to be at their lowest point over a 10 year span during 2016. All other requested expenditures continue at current service levels.

Interdepartmental expenditures increase \$68,359 (27%) primarily due to two planned ITS projects designed to upgrade and realign data processes for the Fleet Asset Tracking database known as Fleet Focus (\$45,000).

Contingency decreases \$397,793 (51%) and is available for future needs.

The automotive maintenance and repair services are cyclical and include specialized services not provided directly by Fleet Services staff. Outsourced services include auto body repair, glass replacement, upholstery repair, transmission repair and auto detailing services.

# Central Services 516-3545

# Budget Detail

Central Services is a special fund that provides services to County departments and associated agencies, including: U.S. mail; parcel and freight deliveries; ordering and delivery of office supplies; printing services and coordination of the internal copier program.

1. **Administration (516-354505):** Accounts for the Contingency and interest earnings for the entire Central Services fund.
2. **Mail Messenger Services (516-354510):** Pickup and delivery for U.S. mail, UPS, Federal Express, state shuttle and non-mail items; as well as posting and accounting for all outgoing U.S. mail, UPS and Federal Express.
3. **Printing and Copiers (516-354520):** Provides printing services, including forms, letterhead, envelopes, business cards, booklets, multiple color specialty jobs and high speed printing.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
516 354505 Contingency	\$ 86,095	86,095	14,658			(71,437)	-83%
516 354510 Mail Messenger	1,231,398	1,231,398	1,096,440			(134,958)	-11%
516 354520 Printing and Copiers	694,669	694,669	613,799			(80,870)	-12%
<b>Total</b>	<b>2,012,162</b>	<b>2,012,162</b>	<b>1,724,897</b>			<b>(287,265)</b>	<b>-14%</b>
<i>by category</i>							
Charges for Services	1,530,439	1,530,439	1,495,496			(34,943)	-2%
Miscellaneous	295,200	295,200	215,200			(80,000)	-27%
<b>Total Revenues</b>	<b>1,825,639</b>	<b>1,825,639</b>	<b>1,710,696</b>			<b>(114,943)</b>	<b>-6%</b>
Personnel Services	563,970	563,970	522,104			(41,866)	-7%
Materials & Services	913,698	913,698	885,562			(28,136)	-3%
Interdepartmental	183,399	183,399	200,560			17,161	9%
Capital Outlay	265,000	265,000	102,013			(162,987)	-62%
<b>subtotal</b>	<b>1,926,067</b>	<b>1,926,067</b>	<b>1,710,239</b>			<b>(215,828)</b>	<b>-11%</b>
Contingency	86,095	86,095	14,658			(71,437)	-83%
<b>Total Expenditures</b>	<b>2,012,162</b>	<b>2,012,162</b>	<b>1,724,897</b>			<b>(287,265)</b>	<b>-14%</b>
Revenues under expenditures	(186,523)	(186,523)	(14,201)			172,322	-92%
Beginning Fund Balance	186,523	186,523	14,201			(172,322)	-92%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	7.00	7.00	7.00			-	

## Budget Analysis:

Revenues decrease \$114,943 (6%).

Personnel Services decrease \$41,866 (7%) primarily due to a 1.0 vacant Sr. Accounting Assistant position that will not be filled during fiscal year 2016-17. Capital Outlay decreases \$162,987 (62%) based on the schedule for the purchase of new copiers for departments.

Contingency decreases \$71,437 (83%) to \$14,658 and is set aside for future equipment replacements. The Contingency fluctuates over a five-six year period as revenues are set aside and used for replacement equipment.



# Public Safety and Justice

Sheriff's Office Administration	100-4010
Law Enforcement	100-4020
Jail	100-4030
District Attorney	100-4510
Juvenile	100-5010
Juvenile Administration	100-5030
Jail Health Care	100-7020
Justice Court	100-8010
Law Library	176-8510
District Patrol	182-4020
Sheriff's Contract Services	186-4060
Community Corrections	188-5510
Juvenile Grants	196-5040
Juvenile Conciliation Services	197-5020
Court Security	202-4040
Grants & Donations	224-4050
Jail Commissary	226-4030
Juvenile High Risk Prevention Funds	228-5050
Local Option Levy Administration	234-1690
Local Option Levy Sheriff's Administration	234-4010
Local Option Levy Law Enforcement	234-4020
Local Option Levy Jail	234-4030
Local Option Levy District Attorney	234-4510
Local Option Levy Juvenile	234-5010
Local Option Levy Community Corrections	234-5515
Civil Forfeitures	238-4090

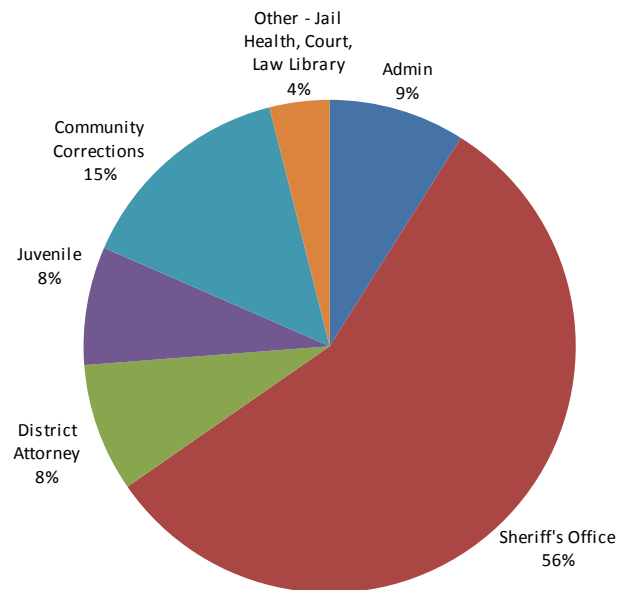
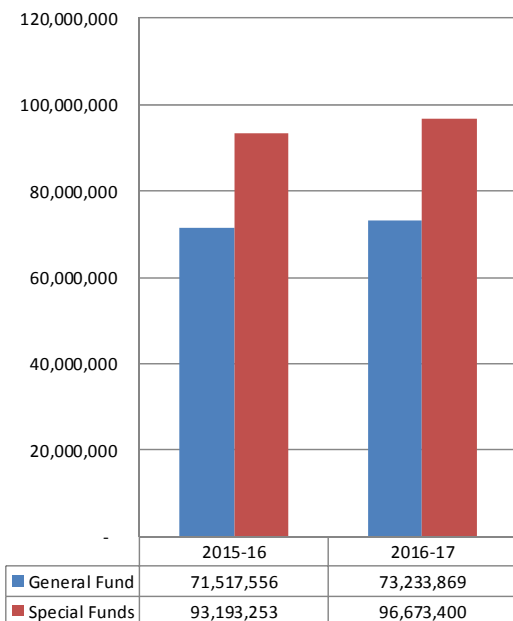
# PUBLIC SAFETY & JUSTICE

Public Safety & Justice provides services for Washington County citizens to ensure the public's safety and welfare, and a justice system that functions in a collaborative and cooperative effort.

Organization Unit Description	Adopted 2015-16	Modified 2015-16	Proposed 2016-17	Approved 2016-17	Adopted 2016-17	Change	
						\$	%
LOL -Administration	\$ 14,027,501	14,027,501	15,215,027			1,187,526	8%
<b>    subtotal - Administration</b>	<b>14,027,501</b>	<b>14,027,501</b>	<b>15,215,027</b>			<b>1,187,526</b>	<b>8%</b>
Sheriff's Office Administration	4,661,415	4,661,415	5,156,594			495,179	11%
Law Enforcement Services	18,575,688	18,575,688	18,622,877			47,189	0%
Jail	23,881,297	23,881,297	24,814,994			933,697	4%
District Patrol	24,169,442	24,169,442	24,696,082			526,640	2%
Sheriff's Office Contract Services	3,324,069	3,324,069	3,575,836			251,767	8%
Court Security Fund	841,928	841,928	1,098,720			256,792	31%
Grants and Donations	2,088,178	2,088,178	2,288,178			200,000	10%
Jail Commissary	741,888	741,888	482,629			(259,259)	-35%
LOL -Sheriff's Office Admin	1,074,554	1,074,554	1,276,423			201,869	19%
LOL -Law Enforcement Services	10,340,714	10,340,714	10,500,567			159,853	2%
LOL -Jail	2,453,887	2,453,887	2,539,603			85,716	3%
Civil Forfeitures	1,672,140	1,672,140	758,210			(913,930)	-55%
<b>    subtotal - Sheriff's Office</b>	<b>93,825,200</b>	<b>93,825,200</b>	<b>95,810,713</b>			<b>1,985,513</b>	<b>2%</b>
District Attorney	10,924,780	11,138,636	11,454,825			316,189	3%
LOL -District Attorney	2,571,428	2,571,428	2,889,202			317,774	12%
<b>    subtotal - District Attorney</b>	<b>13,496,208</b>	<b>13,710,064</b>	<b>14,344,027</b>			<b>633,963</b>	<b>5%</b>
Juvenile	6,455,722	6,455,722	6,532,130			76,408	1%
Juvenile Administration	1,287,203	1,287,203	1,340,241			53,038	4%
Juvenile Grants	848,186	848,186	847,575			(611)	0%
Juvenile Conciliation Services	629,740	629,740	678,197			48,457	8%
Juvenile High Risk Prevention Funds	2,135,385	2,135,385	2,374,081			238,696	11%
LOL -Juvenile	1,173,714	1,173,714	1,409,795			236,081	20%
<b>    subtotal - Juvenile</b>	<b>12,529,950</b>	<b>12,529,950</b>	<b>13,182,019</b>			<b>652,069</b>	<b>5%</b>
Community Corrections	17,975,330	19,801,353	20,553,703			752,350	4%
LOL -Community Corrections	3,875,817	3,875,817	4,110,330			234,513	6%
<b>    subtotal - Community Corrections</b>	<b>21,851,147</b>	<b>23,677,170</b>	<b>24,664,033</b>			<b>986,863</b>	<b>5%</b>
Jail Health Care	4,718,562	4,718,562	4,520,399			(198,163)	-4%
Washington County Justice Court	799,033	799,033	791,809			(7,224)	-1%
Law Library	1,423,329	1,423,329	1,379,242			(44,087)	-3%
<b>    subtotal - Other</b>	<b>6,940,924</b>	<b>6,940,924</b>	<b>6,691,450</b>			<b>(249,474)</b>	<b>-4%</b>
<b>Totals</b>	<b>162,670,930</b>	<b>164,710,809</b>	<b>169,907,269</b>			<b>5,196,460</b>	<b>3%</b>
General Fund	71,303,700	71,517,556	73,233,869			1,716,313	2%
Special Funds	91,367,230	93,193,253	96,673,400			3,480,147	4%
<b>Totals</b>	<b>\$ 162,670,930</b>	<b>164,710,809</b>	<b>169,907,269</b>			<b>5,196,460</b>	<b>3%</b>
FTE's	883.15	889.55	907.70			18.15	2%

# BUDGET OVERVIEW

Category Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Taxes	\$ 22,461,646	22,461,646	23,918,682			1,457,036	6%
Licenses & Permits	641,200	641,200	655,300			14,100	2%
Intergovernmental	21,047,572	23,087,451	23,511,952			424,501	2%
Charges for Services	5,564,799	5,564,799	5,721,702			156,903	3%
Fines & Forfeitures	2,090,000	2,090,000	2,515,000			425,000	20%
Interdepartmental	4,105,798	4,105,798	4,072,805			(32,993)	-1%
Miscellaneous	27,043,681	27,043,681	27,580,731			537,050	2%
Operating Transfers In	2,606,481	2,606,481	1,437,454			(1,169,027)	-45%
<b>Total Revenues</b>	<b>85,561,177</b>	<b>87,601,056</b>	<b>89,413,626</b>			<b>1,812,570</b>	<b>2%</b>
Personnel Services	104,018,177	104,874,073	108,086,256			3,212,183	3%
Materials & Services	25,563,797	26,360,129	27,041,613			681,484	3%
Other	3,716,038	3,716,038	3,630,069			(85,969)	-2%
Interfund	13,324,619	13,712,270	14,037,596			325,326	2%
Operating Transfers Out	17,529	17,529	17,495			(34)	0%
Capital Outlay	1,469,892	1,469,892	1,018,775			(451,117)	-31%
<b>subtotal - Expenditures</b>	<b>148,110,052</b>	<b>150,149,931</b>	<b>153,831,804</b>			<b>3,681,873</b>	<b>2%</b>
Contingency	14,560,878	14,560,878	16,075,465			1,514,587	10%
<b>Total Expenditures</b>	<b>162,670,930</b>	<b>164,710,809</b>	<b>169,907,269</b>			<b>5,196,460</b>	<b>3%</b>
Revenues under expenditures	(77,109,753)	(77,109,753)	(80,493,643)			(3,383,890)	4%
General Fund Subsidy	59,952,533	59,952,533	61,252,869			1,300,336	2%
Beginning Balances	17,157,220	17,157,220	19,240,774			2,083,554	12%
<b>Ending Fund Balances \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

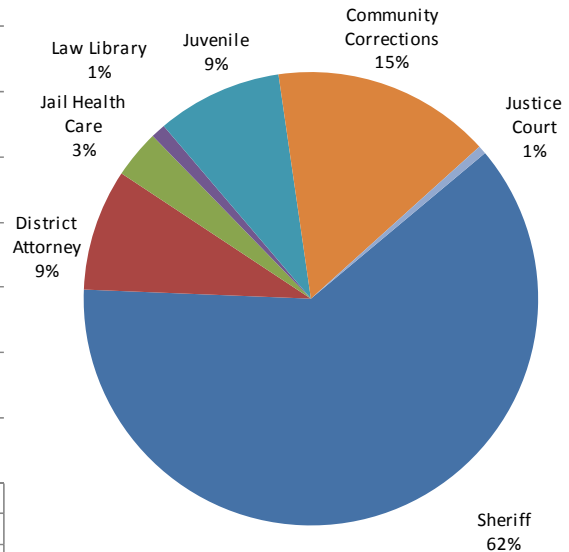
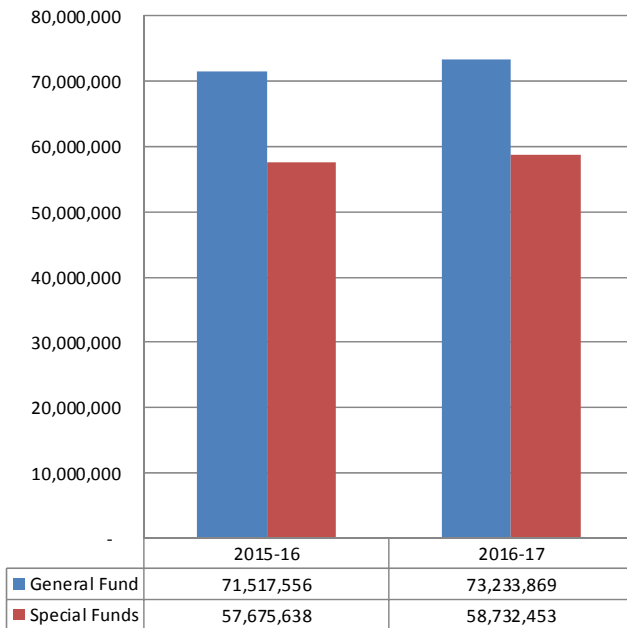


# PUBLIC SAFETY & JUSTICE without Local Option Levy Fund

Organization Unit Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Sheriff's Office Administration	\$ 4,661,415	4,661,415	5,156,594			495,179	11%
Law Enforcement Services	18,575,688	18,575,688	18,622,877			47,189	0%
Jail	23,881,297	23,881,297	24,814,994			933,697	4%
District Patrol	24,169,442	24,169,442	24,696,082			526,640	2%
Sheriff's Office Contract Services	3,324,069	3,324,069	3,575,836			251,767	8%
Court Security Fund	841,928	841,928	1,098,720			256,792	31%
Grants and Donations	2,088,178	2,088,178	2,288,178			200,000	10%
Jail Commissary	741,888	741,888	482,629			(259,259)	-35%
Civil Forfeitures	1,672,140	1,672,140	758,210			(913,930)	-55%
<b>subtotal - Sheriff's Office</b>	<b>79,956,045</b>	<b>79,956,045</b>	<b>81,494,120</b>			<b>1,538,075</b>	<b>2%</b>
District Attorney	10,924,780	11,138,636	11,454,825			316,189	3%
<b>subtotal - District Attorney</b>	<b>10,924,780</b>	<b>11,138,636</b>	<b>11,454,825</b>			<b>316,189</b>	<b>3%</b>
Juvenile	6,455,722	6,455,722	6,532,130			76,408	1%
Juvenile Administration	1,287,203	1,287,203	1,340,241			53,038	4%
Juvenile Grants	848,186	848,186	847,575			(611)	0%
Juvenile Conciliation Services	629,740	629,740	678,197			48,457	8%
Juvenile High Risk Prevention Funds	2,135,385	2,135,385	2,374,081			238,696	11%
<b>subtotal - Juvenile</b>	<b>11,356,236</b>	<b>11,356,236</b>	<b>11,772,224</b>			<b>415,988</b>	<b>4%</b>
Community Corrections	17,975,330	19,801,353	20,553,703			752,350	4%
<b>subtotal - Community Corrections</b>	<b>17,975,330</b>	<b>19,801,353</b>	<b>20,553,703</b>			<b>752,350</b>	<b>0%</b>
Law Library	1,423,329	1,423,329	1,379,242			(44,087)	-3%
<b>subtotal - Law Library</b>	<b>1,423,329</b>	<b>1,423,329</b>	<b>1,379,242</b>			<b>(44,087)</b>	<b>-3%</b>
Jail Health Care	4,718,562	4,718,562	4,520,399			(198,163)	-4%
Washington County Justice Court	799,033	799,033	791,809			(7,224)	-1%
<b>subtotal - Other</b>	<b>5,517,595</b>	<b>5,517,595</b>	<b>5,312,208</b>			<b>(205,387)</b>	<b>-4%</b>
<b>Totals</b>	<b>127,153,315</b>	<b>129,193,194</b>	<b>131,966,322</b>			<b>2,773,128</b>	<b>2%</b>
General Fund	71,303,700	71,517,556	73,233,869			1,716,313	2%
Special Funds	55,849,615	57,675,638	58,732,453			1,056,815	2%
<b>Totals</b>	<b>\$ 127,153,315</b>	<b>129,193,194</b>	<b>131,966,322</b>			<b>2,773,128</b>	<b>2%</b>
FTE's	748.15	754.55	764.95			10.40	1%

# Budget Overview

Category Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Licenses & Permits	\$ 641,200	641,200	655,300			14,100	2%
Intergovernmental	20,622,539	22,662,418	23,075,034			412,616	2%
Charges for Services	5,493,869	5,493,869	5,650,772			156,903	3%
Fines & Forfeitures	2,090,000	2,090,000	2,515,000			425,000	20%
Interfund	4,105,798	4,105,798	4,072,805			(32,993)	-1%
Miscellaneous	26,978,063	26,978,063	27,434,854			456,791	2%
Operating Transfers In	2,606,481	2,606,481	1,437,454			(1,169,027)	-45%
<b>Total Revenues</b>	<b>62,537,950</b>	<b>64,577,829</b>	<b>64,841,219</b>			<b>263,390</b>	<b>0%</b>
Personnel Services	88,332,632	89,188,528	91,420,166			2,231,638	3%
Materials & Services	22,875,862	23,672,194	24,195,816			523,622	2%
Other	3,001,867	3,001,867	2,929,293			(72,574)	-2%
Interfund	10,028,054	10,415,705	10,578,953			163,248	2%
Operating Transfers Out	17,529	17,529	17,495			(34)	0%
Capital Outlay	1,277,477	1,277,477	908,275			(369,202)	-29%
<b>subtotal - Expenditures</b>	<b>125,533,421</b>	<b>127,573,300</b>	<b>130,049,998</b>			<b>2,476,698</b>	<b>2%</b>
Contingency	1,619,894	1,619,894	1,916,324			296,430	18%
<b>Total Expenditures</b>	<b>127,153,315</b>	<b>129,193,194</b>	<b>131,966,322</b>			<b>2,773,128</b>	<b>2%</b>
Revenues over(under) expenditures	(64,615,365)	(64,615,365)	(67,125,103)			(2,509,738)	4%
General Fund Subsidy	59,952,533	59,952,533	61,252,869			1,300,336	2%
Beginning Balances	4,662,832	4,662,832	5,872,234			1,209,402	26%
<b>Ending Fund Balances \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	



This organization unit provides direction and support for the entire Sheriff's Office operations. The organization contains the following administrative programs:

1. **Executive Administration (100-401005):** Provides direction for the Sheriff's Office including strategic planning and policy development. Provides public information, media relations and labor negotiations.
2. **Business Support Services (100-401010):** Provides business support to the Sheriff's Office including budget development/control; cost accounting; purchasing; inventory control; inmate banking; cash control; contract negotiation/administration; personnel and payroll activities; grant administration and facilities liaison.
3. **Training (100-401015):** Coordinates both in-house and external training for all Sheriff's Office personnel.
4. **Law Enforcement Technology (100-401020):** Collects, analyzes and presents information in support of effective management decision making; provides operations analysis and support including intelligence data and crime analysis. This program was previously named Research & Planning.
5. **Professional Standards Unit (100-401025):** Conducts internal affairs investigations; responds to citizen complaints and conducts background investigations of potential employees, vendors, etc. Coordinates testing and hiring of employees.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 401005 Executive Administration	\$ 1,326,242	1,326,242	1,377,237			50,995	4%
100 401010 Business Support Services	1,130,119	1,130,119	1,161,683			31,564	3%
100 401015 Training	1,281,113	1,281,113	1,303,601			22,488	2%
100 401020 Law Enforcement Technology	372,943	372,943	397,825			24,882	7%
100 401025 Professional Standards	550,998	550,998	916,248			365,250	66%
<b>Total</b>	<b>4,661,415</b>	<b>4,661,415</b>	<b>5,156,594</b>			<b>495,179</b>	<b>11%</b>
<i>by category</i>							
Intradepartmental	37,727	37,727	38,859			1,132	3%
Miscellaneous	318,051	318,051	335,596			17,545	6%
<b>Total Revenues</b>	<b>355,778</b>	<b>355,778</b>	<b>374,455</b>			<b>18,677</b>	<b>5%</b>
Personnel Services	3,987,016	3,987,016	4,425,171			438,155	11%
Materials & Services	616,609	616,609	655,248			38,639	6%
Other	29,690	29,690	31,175			1,485	5%
Interfund	18,000	18,000	45,000			27,000	150%
Capital Outlay	10,100	10,100	-			(10,100)	-100%
<b>Total Expenditures</b>	<b>4,661,415</b>	<b>4,661,415</b>	<b>5,156,594</b>			<b>495,179</b>	<b>11%</b>
<b>General Fund Subsidy \$</b>	<b>4,305,637</b>	<b>4,305,637</b>	<b>4,782,139</b>			<b>476,502</b>	<b>11%</b>
FTE's	32.75	32.75	34.75			2.00	6%

## Budget Analysis:

Revenues increase \$18,677 (5%). This reflects administrative overhead adjustment increases for contracted services by Tri-Met, City of Banks, City of Gaston and the City of Cornelius of \$7,080 (2%).

Expenditures increase \$495,179 (11%). Personnel Services increase \$438,155 (11%) and reflect recent compensation adjustments for several classifications, changes in salaries, PERS and health benefits. Materials & Services increase \$38,639 (6%) to accommodate the position organizational changes. Interfund increases \$27,000 (150%) related to forfeiture legal costs now calculated through the cost allocation plan. Capital Outlay decreases \$10,100 (100%) as no new assets are anticipated.

Staffing levels increase by 2.00 FTE and reflect organizational structure changes moving the Services Lieutenant from Law Enforcement Services Organizational Unit and the re-assignment of a Jail Sergeant position to address recruitment challenges. There are no new positions requested in this budget.

The General Fund subsidy increases \$476,502 (11%).

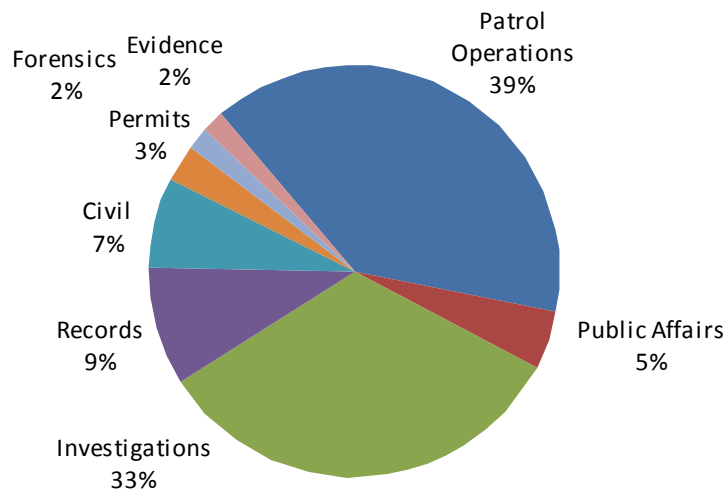


This organizational unit provides Sheriff's Office (SO) support for the following service programs which are supported by either the General Fund or special fee-based revenues:

1. **Patrol Operations (100-402005):** Provides traffic enforcement and accident investigation services; responds to citizen generated calls for service; patrols County roads, neighborhoods and businesses to prevent criminal activity.
2. **Investigations (100-402010):** Investigates crimes and criminal organizations related to Washington County by utilizing both traditional and undercover investigative methodologies. Investigations are conducted internally and through participation on interagency teams/task forces; investigators perform crime analysis and case management functions. The division also provides countywide services with regard to narcotics enforcement, gang activity suppression, criminal intelligence, auto theft enforcement, sex offender registration and violent crimes.
3. **Records (100-402015):** Maintains, distributes and stores criminal and jail records; accepts citizen crime reports over the phone; collects fees for service from the public; processes inmate bail and processes warrants.
4. **Crime Prevention (100-402020):** Provides community education designed to reduce incidence and fear of criminal victimization. Topics include but are not limited to: personal safety, identity theft, neighborhood watch, recognizing child molesters, gangs and graffiti and an award-winning methamphetamine awareness campaign. All topics available in English and Spanish. The unit works closely with patrol deputies to address neighborhood livability issues, nuisance properties and provides citizens aged 65 and older assistance in reducing incidence and fear of criminal victimization.
5. **Civil (100-402030):** Processes and services protective orders and subpoenas. Enforces eviction orders, restraining orders, child custody orders and orders to seize and sell property. Responds to abandoned vehicle complaints.
6. **Permits (100-402035):** Administers the County alarm ordinance by processing alarm permit applications, tracks alarm incidents and regulates false alarm actions. Processes state mandated concealed handgun applications and licenses and provides fingerprint services to the public.
7. **Forensics (100-402040):** Provides forensic collection activities at crime scenes. In order to better ensure forensic collection integrity through separation of duties and supervision. This function was previously housed in Investigations.
8. **Evidence (100-402045):** Provides logging, tracking, and disposition of evidence inventory related to criminal cases. In order to better ensure evidence process integrity through separation of duties and supervision. This function was previously housed in Investigations.

# Law Enforcement 100-4020

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 402005 Patrol Operations	\$ 7,355,780	7,355,780	7,302,333			(53,447)	-1%
100 402010 Investigations	6,805,039	6,805,039	6,208,969			(596,070)	-9%
100 402015 Records	1,694,970	1,694,970	1,712,534			17,564	1%
100 402020 Public Affairs	877,583	877,583	860,855			(16,728)	-2%
100 402030 Civil	1,311,997	1,311,997	1,338,792			26,795	2%
100 402035 Permits	530,319	530,319	531,834			1,515	0%
100 402040 Forensics	-	-	351,408			351,408	
100 402045 Evidence	-	-	316,152			316,152	
<b>Total</b>	<b>18,575,688</b>	<b>18,575,688</b>	<b>18,622,877</b>			<b>47,189</b>	<b>0%</b>
<i>by category</i>							
Licenses & Permits	607,000	607,000	619,000			12,000	2%
Intergovernmental	147,172	147,172	114,672			(32,500)	-22%
Charges for Services	901,300	901,300	923,900			22,600	3%
Interfund	40,000	40,000	40,000			-	
Miscellaneous	146,680	146,680	170,700			24,020	16%
<b>Total Revenues</b>	<b>1,842,152</b>	<b>1,842,152</b>	<b>1,868,272</b>			<b>26,120</b>	<b>1%</b>
Personnel Services	15,185,673	15,185,673	15,360,102			174,429	1%
Materials & Services	2,268,806	2,268,806	2,367,114			98,308	4%
Other	717,422	717,422	804,161			86,739	12%
Interfund	3,000	3,000	10,500			7,500	250%
Capital Outlay	400,787	400,787	81,000			(319,787)	-80%
<b>Total Expenditures</b>	<b>18,575,688</b>	<b>18,575,688</b>	<b>18,622,877</b>			<b>47,189</b>	<b>0%</b>
General Fund Subsidy \$	16,733,536	16,733,536	16,754,605			21,069	0%
FTE's	125.65	125.65	126.65			1.00	1%



### ***Budget Analysis:***

Law Enforcement Services revenue increases \$26,120 (1%). State funding for the Motor Carrier Officer program (weighmaster) was discontinued; however, Interfund revenue for continuance of the weighmaster is increased to cover the costs of that program.

A re-organization of Investigations initiated the establishment of the Forensics and Evidence Units as individual programs. Current expenditures and staff were re-assigned to the new programs eliminating the need for additional funding beyond normal growth.

Expenditures increase \$47,189 (less than 1%). Materials & Services increase \$98,308 (4%) primarily due to adjustments in advertising costs associated with foreclosures sales (which are off-set by corresponding revenues) and to cover additional recruitment/public awareness efforts through the Public Affairs program (previously Crime Prevention). Miscellaneous small tools and body armor costs also increase based on replacement schedule and end of useful life. Capital Outlay decreases \$319,787 (80%) covering the replacement of only six vehicles. No new vehicles are requested.

Staffing levels reflect the addition of a 1.0 Patrol Deputy and other staff movement of the Services Lieutenant to the Sheriff's Office Administration organizational unit.

The General Fund subsidy increases \$21,069 (1%).

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The Sheriff's Office jail programs are supported by either the General Fund or other departmental revenues and are identified below:

1. **Administration (100-403005):** Provides administrative support to the jail.
2. **Jail Housing/Security (100-403010):** Provides classification and incarceration of inmates; facility security; meals, janitorial services and laundry services for the facility; provides mental health and substance abuse counseling; basic adult education and law library services to inmates.
3. **Intake & Release Services (100-403025):** Processes the booking of offenders; provides transportation of prisoners to and from other correctional facilities; provides court security services and coordinates the work-in-lieu of jail and electronic home monitoring programs.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 403005 Jail Administration	\$ 691,277	691,277	705,149			13,872	2%
100 403010 Jail Housing	14,042,167	14,042,167	14,968,216			926,049	7%
100 403025 Jail Intake and Release	9,147,853	9,147,853	9,141,629			(6,224)	0%
<b>Total</b>	<b>23,881,297</b>	<b>23,881,297</b>	<b>24,814,994</b>			<b>933,697</b>	<b>4%</b>
<i>by category</i>							
Intergovernmental	474,358	474,358	557,855			83,497	18%
Charges for Services	59,000	59,000	59,000			-	
Interfund	3,310,525	3,310,525	3,350,525			40,000	1%
Miscellaneous	81,200	81,200	135,200			54,000	67%
<b>Total Revenues</b>	<b>3,925,083</b>	<b>3,925,083</b>	<b>4,102,580</b>			<b>177,497</b>	<b>5%</b>
Personnel Services	20,988,405	20,988,405	21,331,130			342,725	2%
Materials & Services	2,538,209	2,538,209	2,985,048			446,839	18%
Other	49,000	49,000	49,000			-	
Interfund	168,683	168,683	248,041			79,358	47%
Capital Outlay	137,000	137,000	201,775			64,775	47%
<b>Total Expenditures</b>	<b>23,881,297</b>	<b>23,881,297</b>	<b>24,814,994</b>			<b>933,697</b>	<b>4%</b>
<b>General Fund Subsidy \$</b>	<b>19,956,214</b>	<b>19,956,214</b>	<b>20,712,414</b>			<b>756,200</b>	<b>4%</b>
FTE's	178.50	178.50	177.50			(1.00)	-1%

**Budget Analysis:**

Revenues increase \$177,497 (5%). Measure 73 funding, which reimburses counties for housing repeat drunk drivers and certain sex offenders for crimes committed after December 2, 2011, increases \$150,000 (75%). The increase is partially offset by the decrease in the federal State Criminal Alien Assistance Program (SCAAP) \$30,000 (50%).

Expenditures increase \$933,697 (4%). Personnel Services increase \$342,725 (2%) due to salaries, PERS and health benefits. Materials & Services increase \$446,839 (18%), due primarily to increased costs for contracted food services for the jail and anticipated alternative inmate housing costs during significant repairs to housing units (PODs). Interfund increases \$79,358 (47%) to cover the costs associated with housing juveniles at the Donald E. Long facility. Capital Outlay increases \$64,775 (47%) to cover the cost of replacing kitchen and laundry equipment.

There are no new position requests for the Jail. Staffing decreases 1.00 FTE with the re-assignment of a Jail Sergeant to the Sheriff's Office Administration organizational unit; transferring a Senior Program Educator to Law Enforcement Services as part of an organization re-structure; and transferring the Jail Programs Coordinator back into the Jail from the Jail Commissary Fund.

The General Fund Jail subsidy increases \$756,200 (4%).

## District Attorney 100-4510

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The District Attorney (DA) is responsible for the prosecution of individuals charged with crimes and other violations of state statutes within Washington County. The DA reviews police reports, prepares/reviews affidavits for search and arrest warrants, directs and assists in criminal investigations, interviews witnesses, prepares charging instruments and fugitive complaints, attends and participates in all court proceedings relating to criminal prosecution, prepares and directs all extradition proceedings in the county and provides on-call assistance to police agencies in Major Crimes Team and Crash Analysis and Reconstruction Team callouts and in child abuse cases as well as other after-hours assistance. The DA is also responsible for legal advice to the juvenile department, the preparation of legal documents relating to all matters brought before the juvenile court and participation in court proceedings; and the establishment, modification and enforcement of child support judgments.

1. ***Child Support Enforcement (100-451005)***: This program establishes modifies and enforces court-ordered minor child support judgments, including: interviewing witnesses, examining support payment records, preparing necessary legal documents, attending all child support court hearings, initiating Uniform Reciprocal Support Enforcement cases for possible criminal action. Child Support Enforcement is also responsible for establishing paternity for cases that meet certain statutory guidelines and for establishing orders of support in those cases. The program is funded mainly by federal funds.
2. ***Criminal Prosecution (100-451010)***: This program conducts prosecution of felony and misdemeanor crimes, violations, major traffic offenses and restraining order violations occurring in Washington County; processes all probation revocation, extradition and criminal appeals. This program also prosecutes all juvenile crime in the County, gives advice to the juvenile department, reviews police and social service reports for juveniles, processes juvenile court actions involving criminal delinquency, child abuse or neglect and termination of parental rights. Support for the internal administrative functions and operations of the DA's office including reception, file room, routine correspondence and clerical relief is included in this unit along with the overall managerial control and direction. Finally, review and processing for all cases, including those handled through the County's special prosecution programs are included in this budget. The special programs include drug court, mental health court, early case resolution, DUII and domestic violence deferred sentencing programs.
3. ***Victim Assistance (100-451015)***: This program provides assistance to victims who have come into contact with the criminal justice system. The DA's office informs victims of their constitutional rights as required and keeps victims up to date on the status of cases, both through formal notification and personal interaction. The DA's office may provide referral of victims to other sources for assistance and may also contact victims who have suffered from personal injury or property loss to assist with their receiving restitution from various sources.
4. ***Child Abuse Multidisciplinary Intervention (CAMI) (100-451020)***: This program provides education and support to victims of child abuse and their families and serves as a liaison for victims in dealing with police officers, attorneys, physicians and others throughout the criminal investigation and prosecution process. The program also provides staff support to the County's multidisciplinary child abuse intervention team, child fatality review committee and coordinates services through contract relationships with other social service agencies and medical facilities.

# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 451005 Child Support Enforcement \$	1,283,840	1,283,840	1,291,117			7,277	1%
100 451010 Prosecution Services	8,308,182	8,308,182	8,672,957			364,775	4%
100 451015 Victim Assistance	768,508	982,364	924,445			(57,919)	-6%
100 451020 Child Abuse Multi. Intervention (CAMI)	564,250	564,250	566,306			2,056	0%
<b>Total</b>	<b>10,924,780</b>	<b>11,138,636</b>	<b>11,454,825</b>			<b>316,189</b>	<b>3%</b>
<i>by category</i>							
Intergovernmental	1,939,570	2,153,426	1,986,977			(166,449)	-8%
Charges for Services	251,450	251,450	254,700			3,250	1%
Intradepartmental	128,725	128,725	133,977			5,252	4%
Miscellaneous	583,588	583,588	625,095			41,507	7%
<b>Total Revenues</b>	<b>2,903,333</b>	<b>3,117,189</b>	<b>3,000,749</b>			<b>(116,440)</b>	<b>-4%</b>
Personnel Services	9,930,267	10,135,490	10,434,074			298,584	3%
Materials & Services	989,513	998,146	1,013,351			15,205	2%
Other	5,000	5,000	5,000			-	
Interfund	-	-	2,400			2,400	
<b>Total Expenditures</b>	<b>10,924,780</b>	<b>11,138,636</b>	<b>11,454,825</b>			<b>316,189</b>	<b>3%</b>
General Fund Subsidy \$	<b>8,021,447</b>	<b>8,021,447</b>	<b>8,454,076</b>			<b>432,629</b>	<b>5%</b>
FTE's	<b>84.40</b>	<b>85.80</b>	<b>87.20</b>			<b>1.40</b>	<b>2%</b>

## Budget Analysis:

Revenues decrease \$116,440 (4%) due primarily to Intergovernmental \$166,449 (8%). The decreases is partially offset by increases in other revenue categories. The proposed budget for fiscal year 2016-17 continues to receive funding from Community Corrections for District Attorney costs associated with Drug Court.

Expenditures increase \$316,189 (3%) and include a \$298,584 (3%) increase in Personnel Services for new positions, salaries, PERS and health benefits. Materials & Services increase \$15,205 (2%) for supplies, training and furniture associated with the new positions. Interfund increases \$2,400 for the purchase of computers for the Computer Forensics Investigator and the Sr. Program Educator. There is no Capital Outlay in the proposed FY 2016-17 budget.

Staffing levels increase by 1.40 FTE. A 1.00 Program Coordinator was added mid-year in FY 2015-16 to the Victim Assistance Program to respond to victim advocacy, victims' rights notification and program supervision. This position is funded through grant funds. A 0.60 Deputy DA IV was increased to 1.00 FTE in FY2015-16. A 0.40 FTE Senior Program Educator is added to serve as the Elder Abuse Multidisciplinary Team Coordinator and to enhance and update team protocols. This position is also funded through grant funds. A 1.0 FTE Computer Forensics Investigator is added to conduct advanced forensic analyses of computers and various digital devices relevant to criminal case prosecution.

The General Fund subsidy increases by \$432,629 (5%).

The Juvenile Department has the responsibility to assure that any child coming within the jurisdiction of the juvenile court receives care, guidance and control-preferably in his/her own home to assure his/her welfare and the best interests of the public. The department also assists the juvenile court in assuring that when a child is removed from the control of his/her parents that care is secured which best meets the needs of the child.

1. **Basic Services (100-501005):** Conducts an investigation of every child brought before the juvenile court; represents the interests of the child when the case is heard in the juvenile court; furnishes information and assistance as the court requires and takes charge of any child before and after the hearing as may be directed by the court.
2. **Shelter Care (100-501010):** Provides for the care and supervision of the child in a neutral setting to obtain an evaluation that will provide the court with information regarding the needs of the child and the best way to meet those needs.
3. **Secure Detention (100-501015):** Provides secure facilities for holding those children considered to be immediately endangering themselves or others and are alleged to have committed a major crime. These services are purchased from the Donald E. Long detention facility in Multnomah County.
4. **Home Detention (100-501025):** Provides for close supervision of youth in their own homes as an alternative to detention. Provides least restrictive alternative as required by law.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 501005 Basic Services	\$ 2,222,449	2,222,449	2,358,539			136,090	6%
100 501010 Shelter Care	1,609,021	1,609,021	1,588,163			(20,858)	-1%
100 501015 Secure Detention	2,434,311	2,434,311	2,392,396			(41,915)	-2%
100 501025 Home Detention	189,941	189,941	193,032			3,091	2%
<b>Total</b>	<b>6,455,722</b>	<b>6,455,722</b>	<b>6,532,130</b>			<b>76,408</b>	<b>1%</b>
<i>by category</i>							
Intergovernmental	10,000	10,000	10,000			-	
Interfund	229,860	229,860	210,912			(18,948)	-8%
<b>Total Revenues</b>	<b>239,860</b>	<b>239,860</b>	<b>220,912</b>			<b>(18,948)</b>	<b>-8%</b>
Personnel Services	4,154,707	4,154,707	4,162,306			7,599	0%
Materials & Services	2,119,906	2,119,906	2,189,715			69,809	3%
Other	181,109	181,109	180,109			(1,000)	-1%
<b>Total Expenditures</b>	<b>6,455,722</b>	<b>6,455,722</b>	<b>6,532,130</b>			<b>76,408</b>	<b>1%</b>
General Fund Subsidy \$	6,215,862	6,215,862	6,311,218			95,356	2%
FTE's	39.00	39.00	38.50			(0.50)	-1%

**Budget Analysis:**

Revenues decrease \$18,948 (8%) due to less than anticipated revenue from the Washington County Sheriff's Office to cover the costs of lodging youthful (age 16 and 17) Measure 11 Offenders that are now lodged in juvenile detention to ensure compliance with the federally-mandated Prison Rape Elimination Act (PREA).

Personal Services increase \$7,599 (less than 1%) with an addition of a 0.50 Juvenile Counselor I in the Juvenile Shelter Care program. This position will decrease reliance on variable hour employees and also stabilize service levels without increasing overall General Fund staff. Materials & Services increase \$69,809 (3%) due primarily to a plan to increase funding for psychological evaluation services.

The General Fund subsidy increases \$95,356 (2%).



This organization unit provides management and administrative services to the following Juvenile department service areas: basic services, shelter services, secure detention, youth outreach, conciliation services, juvenile grants and the Juvenile High Risk Prevention Funds.

1. **Juvenile Administration (100-503005):** Provides financial activities and operational administration for the Juvenile department.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 503005 Juvenile Administration Program	\$ 1,287,203	1,287,203	1,340,241			53,038	4%
<i>by category</i>							
Intradepartmental	208,961	208,961	138,532			(70,429)	-34%
Miscellaneous	-	-	-			-	
<b>Total Revenues</b>	<b>208,961</b>	<b>208,961</b>	<b>138,532</b>			<b>(70,429)</b>	<b>-34%</b>
Personnel Services	1,266,568	1,266,568	1,319,116			52,548	4%
Materials & Services	19,835	19,835	20,325			490	2%
Other	800	800	800			-	
<b>Total Expenditures</b>	<b>1,287,203</b>	<b>1,287,203</b>	<b>1,340,241</b>			<b>53,038</b>	<b>4%</b>
<b>General Fund Subsidy \$</b>	<b>1,078,242</b>	<b>1,078,242</b>	<b>1,201,709</b>			<b>123,467</b>	<b>11%</b>
FTE's	12.00	12.00	11.50			(0.50)	-4%

**Budget Analysis:**

Revenue decreases \$70,429 (34%) due to the decrease in indirect costs calculated in the Countywide full cost allocation and CFR allocation plans as a result of the elimination of one Juvenile Services Division Manager.

Expenditures increase \$53,038 (4%). Personnel Services increase \$52,548 (4%) due to the addition of a 1.0 Administrative Assistant to coordinate the efforts of Title IV-E Revenue collection off-set by a 0.50 FTE reduction of a vacant Accounting Assistant II position. This new position will be paid for by Title IV-E Revenue. Materials & Services are slightly increased due to the addition of this staff. Other expenditures are unchanged and there is no Capital Outlay in the proposed budget.

The General Fund subsidy increases \$123,467 (11%).

# Jail Health Care 100-7020

# Budget Detail

Jail Health Care ensures the delivery of health care to Washington County inmates consistent with standards of the community and the National Commission on Correctional Health Care. These services are provided via a private health care provider.

1. **Jail Health Care (100-702005):** Provides financial activities in support of Jail Health Care.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 702005 Jail Health Care Program	\$ 4,718,562	4,718,562	4,520,399			(198,163)	-4%
<i>by category</i>							
Miscellaneous	10,000	10,000	210,000			200,000	2000%
Total Revenues	10,000	10,000	210,000			200,000	2000%
Personnel Services	8,877	8,877	9,322			445	5%
Materials & Services	4,709,685	4,709,685	4,511,077			(198,608)	-4%
Total Expenditures	4,718,562	4,718,562	4,520,399			(198,163)	-4%
General Fund Subsidy	\$ 4,708,562	4,708,562	4,310,399			(398,163)	-8%

## Budget Analysis

Revenues, which are co-payments from inmates for medical services, remain flat for fiscal year 2016-17.

Expenditures decrease \$198,163 (4%) which includes the base cost of the contract with the service provider (NaphCare, Inc.). Personnel Services increase slightly for temporary help costs associated with medical records review which are part of the quality assurance program. There are no FTE in this organization unit.

The General Fund subsidy decreases 398,163 (8%).

The County is committed to providing quality and timely health services in the jail and is actively managing the vendor contract and other program elements. The program receives oversight from a team that includes the Sheriff's Office, Health and Human Services, Finance Division, County Administrative Office and County Counsel.

# Justice Court 100-8010

# Budget Detail

The Washington County Justice Court is the last of four (4) justice courts established in 1915, is the only court administered by the County and provides services in connection with civil and criminal actions. The court is administered by an elected Justice of the Peace.

The County Justice Court has jurisdiction over most violations of the state motor vehicle code, certain misdemeanor offenses and a number of other statutorily defined criminal offenses such as simple theft and assault. The court also has jurisdiction over civil claims for money and damages not exceeding \$10,000, claims for the recovery of personal property subject to the same dollar limitation and claims for the recovery of penalties and forfeitures, again limited to \$10,000 in value.

1. **Justice Court (100-801005):** Provides financial activities in support of the County Justice Court.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 801005 Justice Court Program	\$ 799,033	799,033	791,809			(7,224)	-1%
<i>by category</i>							
Charges for Services	50,000	50,000	50,000			-	
Fines & Forfeitures	1,815,000	1,815,000	2,015,000			200,000	11%
Miscellaneous	1,000	1,000	500			(500)	-50%
<b>Total Revenues</b>	<b>1,866,000</b>	<b>1,866,000</b>	<b>2,065,500</b>			<b>199,500</b>	<b>11%</b>
Personnel Services	753,203	753,203	740,971			(12,232)	-2%
Materials & Services	45,330	45,330	50,338			5,008	11%
Interfund	500	500	500			-	
<b>Total Expenditures</b>	<b>799,033</b>	<b>799,033</b>	<b>791,809</b>			<b>(7,224)</b>	<b>-1%</b>
<b>General Fund Subsidy \$</b>	<b>(1,066,967)</b>	<b>(1,066,967)</b>	<b>(1,273,691)</b>			<b>(206,724)</b>	<b>19%</b>
FTE's	8.00	8.00	8.00			-	

## Budget Analysis:

Revenues increase \$199,500 (11%) due to increased collection of traffic fines.

Expenditures decrease \$7,224 (1%). Personnel Services decreases of \$12,232 (2%) due primarily to temporary salaries and are partially offset by increases to regular salaries, PERS and health benefits. Materials & Services increase \$5,008 (11%) due to postage and photocopy charges.

Staffing levels are unchanged and Justice Court's contribution to the General Fund (net of revenue less operating expenditures) increases \$206,724 (19%).

The County Law Library was established in 1926. The purpose of the Law Library, which is under the administrative direction of the presiding judge of the circuit court, is to provide legal reference materials and research assistance to the courts, judges, District Attorney, County Counsel, litigants, attorneys and the general public. The Law Library acquires, maintains and makes available legal research and reference materials for its patrons. The Law Library provides photocopy, legal microfilm, legal microfiche, fax and computer assisted legal research services on a fee-for-service basis. Monies in excess of current operational needs will be used to meet space and capital needs of the Law Library.

1. **Law Library (176-851005):** Provides financial activities in support of the Law Library.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
176 851005 Law Library Program	\$ 1,423,329	1,423,329	1,379,242			(44,087)	-3%
<i>by category</i>							
Charges for Services	372,650	372,650	360,436			(12,214)	-3%
Miscellaneous	5,227	5,227	5,067			(160)	-3%
<b>Total Revenues</b>	<b>377,877</b>	<b>377,877</b>	<b>365,503</b>			<b>(12,374)</b>	<b>-3%</b>
Personnel Services	274,465	274,465	274,367			(98)	0%
Materials & Services	79,160	79,160	91,510			12,350	16%
Interfund	101,440	101,440	130,303			28,863	28%
Operating Transfers Out	17,529	17,529	17,495			(34)	0%
<b>subtotal</b>	<b>472,594</b>	<b>472,594</b>	<b>513,675</b>			<b>41,081</b>	<b>9%</b>
Contingency	950,735	950,735	865,567			(85,168)	-9%
<b>Total Expenditures</b>	<b>1,423,329</b>	<b>1,423,329</b>	<b>1,379,242</b>			<b>(44,087)</b>	<b>-3%</b>
Revenues under expenditures	(1,045,452)	(1,045,452)	(1,013,739)			31,713	-3%
Beginning Fund Balance	1,045,452	1,045,452	1,013,739			(31,713)	-3%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	3.00	3.00	3.00			-	

**Budget Analysis:**

Revenues decrease \$12,374 (3%). Charges for Services are derived primarily from a biennial legislative appropriation to the Oregon Judicial Department (OJD) and a Chief Justice distribution to the county law libraries. The state appropriation is expected to be mostly unchanged in the second half of the 2015-17 biennium. This appropriation is modestly supplemented by interest income and copy charges (less than 2% of total revenue).

Expenditures increase \$41,081 (9%). Without the "contingent spending" mentioned above, the increase is 3%. Personnel Services remain nearly flat as other salary, PERS and health benefits cost increases are offset by the lower salary and costs of the new Law Librarian. The bulk of the cost increase reflects a \$28,813 (29%) increase in the cost allocation plan. Materials & Services costs increase \$12,350 (16%). There is no Capital Outlay in the FY 2016-17 budget.

Contingency decreases \$85,168 (9%) and is available for future needs.

The beginning fund balance decreases \$31,713 (3%) to \$1,013,739. The reserve fund was designed to meet fixed expenses and expected levels of services in the event that the Legislature and the OJD make further cuts to county law libraries. The state appropriation has been reduced 28% between FY 2010-11 and FY 2015-16, and net revenue has decreased by 40%.

# District Patrol 182-4020

# Budget Detail

This budget houses the operating budget for the Enhanced Sheriff's Patrol District. Since the Enhanced Sheriff's Patrol District is a separate government entity, this District Patrol operating budget (organization unit 182-4020) is funded by transfers from the District's own (and separate) fiscal accounting entity, organization unit 210-1680 (ESPD Fund) that is listed in the service district section of this budget document.

1. **Patrol Operations (182-402005):** The program prevents and responds to criminal activity by motor patrol; provides traffic enforcement, burglary suppression, follow-up crime investigations, and other duties typical of patrol officers under the authority of the Sheriff. The District Patrol geographic boundaries include the urban unincorporated areas of Washington County as approved by the voters.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
182 402005 Patrol Operations	\$ 24,169,442	24,169,442	24,696,082			526,640	2%
<i>by category</i>							
Charges for Services	165,400	165,400	165,400			-	
Miscellaneous	24,004,042	24,004,042	24,530,682			526,640	2%
<b>Total Revenues</b>	<b>24,169,442</b>	<b>24,169,442</b>	<b>24,696,082</b>			<b>526,640</b>	<b>2%</b>
Personnel Services	17,160,709	17,160,709	17,362,733			202,024	1%
Materials & Services	1,621,903	1,621,903	1,558,428			(63,475)	-4%
Other	1,118,331	1,118,331	1,182,076			63,745	6%
Interfund	3,728,909	3,728,909	4,060,845			331,936	9%
Capital Outlay	539,590	539,590	532,000			(7,590)	-1%
<b>Total Expenditures</b>	<b>24,169,442</b>	<b>24,169,442</b>	<b>24,696,082</b>			<b>526,640</b>	<b>2%</b>
Revenues over (under) expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	136.60	136.60	138.60			2.00	1%

## Budget Analysis:

Fiscal year 2016-17 is the fourth year of a five-year local option property tax levy that was passed by the voters in November of 2012. The levy rate of \$0.68 per \$1,000 of assessed value supplements the Enhanced Sheriff's Patrol District (ESPD) permanent tax levy of \$0.64 per \$1,000 of assessed value. See the Enhanced Sheriff's Patrol District (ESPD), after the Service Districts tab, for further information.

Revenue increases \$526,640 (2%) and is reflective of the transfer from the ESPD to support District Patrol activity. Fee-based revenue, Charges for Services, remains unchanged.

Expenditures increase \$526,640 (2%). Personnel Services increase \$202,024 (1%) for costs relating to salaries, PERS, health benefits and additional staffing. Proposed staffing increases include a 1.00 Deputy and 1.00 Lieutenant.

Materials & Services decrease by \$63,475 (4%). Fleet operating costs decrease \$116,953 (15%) which is off-set by increases in body armor and small tools equipment of \$26,270 (9%).

Interfund increases \$331,936 (9%) which reflects increases of \$255,182 (7%) from the cost allocation plan and information technology business plans of \$76,754 (27%). These increases are partially offset by a \$7,590 (1%) reduction in costs for replacement vehicles in Capital Outlay.

There is no beginning fund balance or Contingency, these are housed in Fund 210, the District's fiscal accounting entity.

This budget houses Sheriff's Office contract-for-service programs. Services are provided to specific geographic areas of the County with accompanying funding from the various government jurisdictions or organizations desiring those services.

1. **TriMet (186-406005):** Provides certified officers to TriMet's law enforcement team for Metropolitan Area Express (MAX) and other transit-related services.
2. **Gaston (186-406030):** This program houses expenditures and revenues for Sheriff's Office law enforcement services provided via contract to the city of Gaston.
3. **Banks (186-406035):** This program houses expenditures and revenues for Sheriff's Office law enforcement services provided via contract to the city of Banks.
4. **Westside Interagency Narcotics (WIN) (186-406050):** This program houses expenditures related to forfeiture reimbursable WIN team drug enforcement activities.
5. **Taskforce Reimbursable (186-406060):** This program houses revenues and expenditures for various Sheriff's Office task forces where specific costs are reimbursable.
6. **Cornelius (186-406065):** This program houses expenditures and revenues for the Sheriff's Office law enforcement services provided via contract to the city of Cornelius.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
186 406005 TriMet Services	\$ 549,536	549,536	565,389			15,853	3%
186 406030 Gaston Contract	120,226	120,226	125,289			5,063	4%
186 406035 Banks Contract	200,510	200,510	208,736			8,226	4%
186 406050 WIN Contracts	60,000	60,000	60,000			-	
186 406060 Taskforce Reimbursables	350,000	350,000	500,000			150,000	43%
186 406065 Cornelius Law Enforcement Services	2,043,797	2,043,797	2,116,422			72,625	4%
<b>Total</b>	<b>3,324,069</b>	<b>3,324,069</b>	<b>3,575,836</b>			<b>251,767</b>	<b>8%</b>
<i>by category</i>							
Charges for Services	2,864,069	2,864,069	2,965,836			101,767	4%
Intradepartmental	60,000	60,000	60,000			-	
Miscellaneous	400,000	400,000	550,000			150,000	38%
<b>Total Revenues</b>	<b>3,324,069</b>	<b>3,324,069</b>	<b>3,575,836</b>			<b>251,767</b>	<b>8%</b>
Personnel Services	2,539,158	2,539,158	2,828,416			289,258	11%
Materials & Services	669,261	669,261	669,784			523	0%
Other	115,650	115,650	77,636			(38,014)	-33%
<b>Total Expenditures</b>	<b>3,324,069</b>	<b>3,324,069</b>	<b>3,575,836</b>			<b>251,767</b>	<b>8%</b>
Revenues over (under) expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	19.00	19.00	19.00			-	

**Budget Analysis:**

Revenues increase \$251,767 (8%) due to an increase in Charges for Services for the costs of providing law enforcement and other contracted services. Those costs are determined by a formula developed by the Sheriff's Office that calculates the full cost of providing those services.

Expenditures increase \$251,767 (8%) and reflect the costs for providing contracted services. Personnel Services increase \$298,258 (11%) related to salaries, PERS, health benefits and increased reimbursable overtime. Materials & Services increase \$523 (less than 1%); these increases are partially off-set by reductions in Other \$38,014 (33%).

Staffing is unchanged.

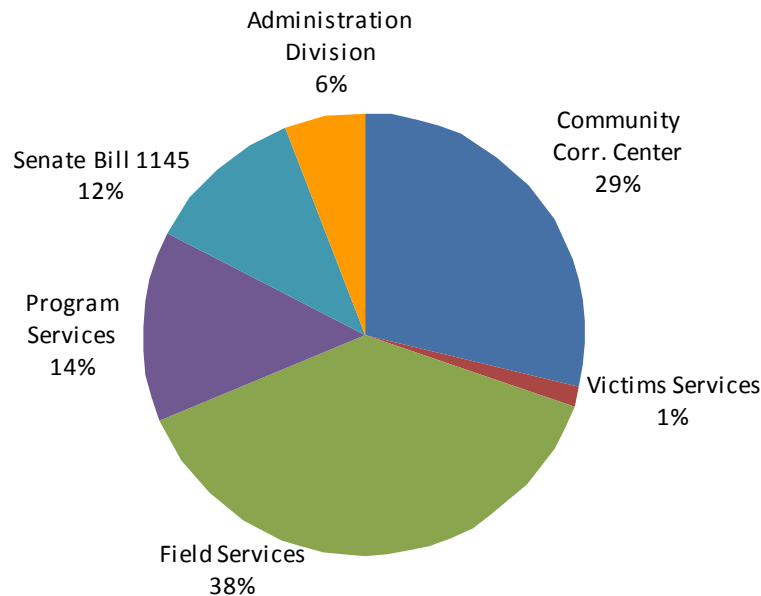
There is no beginning fund balance or Contingency in the proposed budget.

The Washington County Community Corrections Department is primarily a state-funded program that is responsible for providing probation, parole, post-prison supervision and residential (Community Corrections Center) services to the adult offender population.

1. **Community Corrections Center (188-551005):** Provides a structured residential environment for adult offenders and integrates them back into the community with support strategies that include: employment, housing, education, counseling and a variety of life skill programs. The Community Corrections Center initiates program and post-release plans for residents to measure progress, adherence to court orders and to assist with community integration. The Center also provides transition services to the resident prior to release into the community. Program staff monitors and supervises all employment, passes and other outside activities and maintains accurate documentation, data, reports and files on all residents.
2. **Field Services (188-551010):** The Field Services Division provides community supervision of adult probation, parole and post-prison-supervision offenders who reside in the County. This division also performs investigation services for the courts, the state Department of Corrections, and the Oregon State Board of Parole. The division uses risk assessment, community values, and research to prioritize services and resources and provides:
  - A graduated system of offender supervision treatment, and sanctions
  - Minimal progression of offenders into the system
  - Efficient movement of offenders out of the system
3. **Program Services (188-551015):** The Program Services Division, through management of grants and contracts, provides resources to assist staff in transitioning offenders through the system to successful completion of supervision conditions. The agency contracts with professionals in the community to provide mental health services, chemical dependency treatment, life skills training, employment services, pre-release services, subsistence for offenders in crisis situations and specialized staff training to develop skills necessary in dealing with the offender population.
4. **Victims Services (188-551025):** Provides coordination of the County's center for victims' services.
5. **Administration Division (188-551030):** This division is responsible for development of department goals and objectives; represents Washington County in the development of state and local criminal justice policies and programs; prepares annual reports, evaluations and special studies; and manages fiscal activities, personnel, payroll and management information systems.

# Community Corrections 188-5510

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
188 551005 Community Corr. Center	\$ 5,224,782	5,267,837	5,938,223			670,386	13%
188 551010 Field Services	7,255,200	7,765,539	7,877,422			111,883	1%
188 551015 Program Services	1,603,304	2,791,551	2,872,791			81,240	3%
188 551025 Victims Services	369,638	369,638	282,816			(86,822)	-23%
188 551030 Administration Division	3,522,406	3,606,788	3,582,451			(24,337)	-1%
<b>Total</b>	<b>17,975,330</b>	<b>19,801,353</b>	<b>20,553,703</b>			<b>752,350</b>	<b>4%</b>
<i>by category</i>							
Intergovernmental	13,110,042	14,936,065	15,240,543			304,478	2%
Charges for Services	826,000	826,000	867,500			41,500	5%
Interdepartmental	90,000	90,000	100,000			10,000	11%
Miscellaneous	37,124	37,124	39,057			1,933	5%
Operating Transfers In	2,606,481	2,606,481	1,437,454			(1,169,027)	-45%
<b>Total Revenues</b>	<b>16,669,647</b>	<b>18,495,670</b>	<b>17,684,554</b>			<b>(811,116)</b>	<b>-4%</b>
Personnel Services	9,581,989	10,232,662	10,481,991			249,329	2%
Materials & Services	2,708,114	3,495,813	3,981,809			485,996	14%
Other	2,800	2,800	2,800			-	
Interfund	5,642,927	6,030,578	5,736,467			(294,111)	-5%
Capital outlay	39,500	39,500	28,500			(11,000)	-28%
<b>subtotal</b>	<b>17,975,330</b>	<b>19,801,353</b>	<b>20,231,567</b>			<b>430,214</b>	<b>2%</b>
Contingency	-	-	322,136			322,136	
<b>Total Expenditures</b>	<b>17,975,330</b>	<b>19,801,353</b>	<b>20,553,703</b>			<b>752,350</b>	<b>4%</b>
Revenues under expenditures	(1,305,683)	(1,305,683)	(2,869,149)			(1,563,466)	120%
Beginning Fund Balance	1,305,683	1,305,683	2,869,149			1,563,466	120%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
<b>FTE's</b>	<b>87.75</b>	<b>92.75</b>	<b>97.25</b>			<b>4.50</b>	<b>5%</b>





## ***Budget Analysis:***

The proposed budget for fiscal year 2016-17 continues a path of modest growth in staffing and service levels in response to increasing demands of in the felony offender population under supervision.

Revenues decrease \$811,116 (4%) to \$17,684,554. The decrease is directly attributed to an increase in the state Department of Corrections (DOC) grant-in-aide allocation, House Bill 3194, HB 3503, resulting in a decrease in the transfer from the General Fund \$1,437,454 (45%).

**DOC Grant-In-Aid:** Funds appropriated by the legislature to Washington County through DOC to administer community corrections programs and to house offenders serving a sentence of less than 12 months in the county jail. Funds allocated to the County are based upon our caseload percentage of the statewide community corrections felony offender population. Washington County's allocation percentage for the 2015-17 biennium is 10% representing a 12% increase from the 2013-15 biennium.

**House Bill 3194:** Enacted by the state legislature during the 2013 session. This provides Justice Reinvestment Program (JRP) grant funding to reduce recidivism and the utilization of state prison beds. Washington County expects to receive \$1,658,220 in grant funding from the state representing an increase of \$380,921 for the 2015-17 biennium (30%); JRP funding for FY 16-17 will include carryover from FY 15-16 of \$405,447. JRP funding will be used to continue the Integrated Re-Entry Supervision and Services (IRISS) program initiated under the original JRP grant in the 2013-15 biennium. The IRISS program is designed to hold offenders accountable, reduce recidivism and reduce prison bed utilization.

**House Bill 3503:** Enacted by the state legislature during the 2013 session. Provides Family Sentencing Alternative Program (FSAP) funding to reduce recidivism and the utilization of state prison beds. The FSAP pilot provides sentencing alternatives for offenders who had custody of a minor child at the time of their crime.

**General Fund Transfer** (\$1,437,454) decreases \$1,169,027 (45%). The reduction in the transfer is due to a higher beginning balance level as a result of increased revenue and savings on Personnel Services due to several vacancies that were delayed in being filled.

The Juvenile Grants budget operates as an adjunct to existing Juvenile Department programs—utilizing state and/or federal grant funds for a variety of prevention-related services. The goal of this organization unit is to provide enhanced evaluation and treatment services to youth at risk of further involvement in the juvenile justice system or of being committed to the state youth correctional facilities.

1. **Diversion (196-504005):** This program is designed to reduce the population of delinquent youth committed to the state’s training schools. The state will attain their goal by instituting training school bed space “caps” for Washington County while providing local funds to provide enhanced evaluative and diagnostic services to those youth that would be most susceptible to being committed to the state training schools.
2. **Flexible Funds (196-504015):** This program houses funding from the Oregon Youth Authority to support a range of services for youth including counseling, education, residential care, skill training and transportation. These services are designed to promote youth accountability and successful completion of probation and are tailored to the individual needs of youth.
3. **Juvenile Restitution (196-504020):** This program houses funding from the Oregon Department of Transportation to support removal of road litter by juvenile clients, whose work is credited to make restitution payments to victims of juvenile crime.
4. **Harkins House Donations (196-504040):** Donations to the juvenile shelter are accounted for through this program. Funds are expended to enhance recreational opportunities and for educational scholarships to former residents.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
196 504005 Diversion	\$ 744,046	744,046	751,435			7,389	1%
196 504015 Flex Funds (Juvenile)	50,140	50,140	50,140			-	
196 504020 Juvenile Restitution	40,000	40,000	35,000			(5,000)	-13%
196 504040 Harkins House Donations	14,000	14,000	11,000			(3,000)	-21%
<b>Total</b>	<b>848,186</b>	<b>848,186</b>	<b>847,575</b>			<b>(611)</b>	<b>0%</b>
<i>by category</i>							
Intergovernmental	729,324	729,324	749,960			20,636	3%
Miscellaneous	10,000	10,000	8,500			(1,500)	-15%
<b>Total Revenues</b>	<b>739,324</b>	<b>739,324</b>	<b>758,460</b>			<b>19,136</b>	<b>3%</b>
Personnel Services	520,928	520,928	539,204			18,276	4%
Materials & Services	238,985	238,985	214,451			(24,534)	-10%
Other	26,621	26,621	23,938			(2,683)	-10%
Interfund	61,652	61,652	69,982			8,330	14%
<b>subtotal</b>	<b>848,186</b>	<b>848,186</b>	<b>847,575</b>			<b>(611)</b>	<b>0%</b>
Contingency	-	-	-			-	
<b>Total Expenditures</b>	<b>848,186</b>	<b>848,186</b>	<b>847,575</b>			<b>(611)</b>	<b>0%</b>
Revenues under expenditures	(108,862)	(108,862)	(89,115)			19,747	-18%
Beginning Fund Balance	108,862	108,862	89,115			(19,747)	-18%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	5.00	5.00	6.00			1.00	20%

### Budget Analysis:

The proposed Juvenile Grants budget for fiscal year 2016-17 is essentially a status quo budget with little change in revenues, expenditures and staffing levels as compared to FY 2015-16. Revenues increase \$19,136 (3%) primarily due to an increase in state funding levels (\$30,636) and are partially offset by decreases in restitution (\$5,000) and Harkins House Donations (\$6,500).

Personnel Services increase \$18,276 (4%) primarily due to salaries, PERS and health benefits for existing staff. Materials & Services decrease \$24,534 (10%) to \$214,451 for lowered costs in providing for a range of services that include counseling and educational support. Overall staffing levels are unchanged.

The beginning fund balance \$89,115 decreases \$19,747 (18%) and there is no Contingency in the proposed budget.

# Juvenile Conciliation Services 197-5020

# Budget Detail

Conciliation Services operates as an arm of the Juvenile Department, providing custody services to the circuit court when children are subjects of domestic relations conflicts. Counseling is provided to any individual for issues concerning marriage and divorce. Mediation services are offered to allow parties in the process of dissolution of marriage to take an active role in determining the custody of their children.

1. **Conciliation (197-502005):** This program provides for financial activities related to these services.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
197 502005 Conciliation Program	\$ 629,740	629,740	678,197			48,457	8%
<i>by category</i>							
Licenses & Permits	34,200	34,200	36,300			2,100	6%
Intergovernmental revenues	519,357	519,357	528,395			9,038	2%
Charges for Services	4,000	4,000	4,000			-	
Miscellaneous	6,200	6,200	6,500			300	5%
<b>Total Revenues</b>	<b>563,757</b>	<b>563,757</b>	<b>575,195</b>			<b>11,438</b>	<b>2%</b>
Personnel Services	452,004	452,004	478,803			26,799	6%
Materials & Services	68,884	68,884	124,086			55,202	80%
Interfund	108,852	108,852	75,308			(33,544)	-31%
<b>subtotal</b>	<b>629,740</b>	<b>629,740</b>	<b>678,197</b>			<b>48,457</b>	<b>8%</b>
Contingency	-	-	-			-	
<b>Total Expenditures</b>	<b>629,740</b>	<b>629,740</b>	<b>678,197</b>			<b>48,457</b>	<b>8%</b>
Revenues under expenditures	(65,983)	(65,983)	(103,002)			(37,019)	56%
Beginning Fund Balance	65,983	65,983	103,002			37,019	56%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	4.00	4.00	4.00			-	

## Budget Analysis:

Revenues increase \$11,438 (2%) due to a proposed modification of a second year distribution of funds by the state courts.

Expenditures increase \$48,457 (8%). Personnel Services increase \$26,799 (6%) primarily due to salaries, PERS and health benefits. Materials & Services increase \$55,202 (80%) due primarily to increased professional services costs.

Interfund decreases \$33,544 (31%) due to a significant decrease in indirect costs paid to Juvenile Administration through the full cost plan.

The beginning fund balance increases \$37,019 (56%) and there is no Contingency in the proposed budget.

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Since fiscal year 1994-95, the state of Oregon has mandated that counties provide security for local state court facilities. Responsibility for planning/administering the court security programs rests with local court security committees and funding comes from a portion of the County assessments that are attached to fines as imposed by the circuit and justice courts. These services primarily include metal detectors, x-ray machines and security staff at the entrances to the Justice Services Building, Juvenile Services Building and County Courthouse. Services are currently provided via agreement with a contract-for-service provider.

1. **Court Security (202-404005):** The program accounts for the receipt and expenditure of County fine assessments earmarked for court security programs. Funds are spent on programs and services as called for in the court security plan approved by the court security committee.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
202 404005 Court Security Fund Prgrm \$	841,928	841,928	1,098,720			256,792	31%
<i>by category</i>							
Fines & Forfeitures	275,000	275,000	500,000			225,000	82%
<b>Total Revenues</b>	<b>275,000</b>	<b>275,000</b>	<b>500,000</b>			<b>225,000</b>	<b>82%</b>
Materials & Services	447,992	447,992	614,773			166,781	37%
Interfund	6,494	6,494	7,702			1,208	19%
Capital outlay	130,000	130,000	65,000			(65,000)	-50%
<b>subtotal</b>	<b>584,486</b>	<b>584,486</b>	<b>687,475</b>			<b>102,989</b>	<b>18%</b>
Contingency	257,442	257,442	411,245			153,803	60%
<b>Total Expenditures</b>	<b>841,928</b>	<b>841,928</b>	<b>1,098,720</b>			<b>256,792</b>	<b>31%</b>
Revenues under expenditures	(566,928)	(566,928)	(598,720)			(31,792)	6%
Beginning Fund Balance	566,928	566,928	598,720			31,792	6%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

**Budget Analysis:**

Revenue increases \$225,000 (82%) when compared to fiscal year 2015-16 and is from the state, which is the sole source of revenue for this organization unit.

Expenditures, excluding Contingency, increase \$102,989 (18%) and cover the addition of an entrance security station for the Law Enforcement Center courtroom as well as the Juvenile Services Building, Justice Services Building and County Courthouse. This is off-set by a reduction for equipment in Capital Outlay \$65,000 (50%).

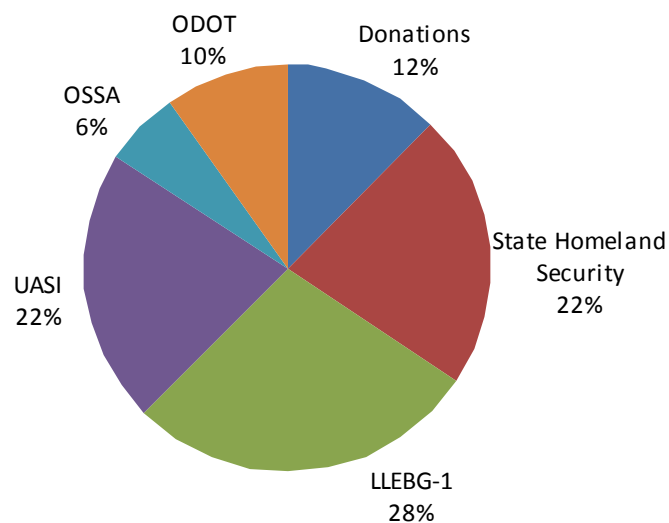
Beginning fund balance increases \$31,792 (6%) to \$598,720 and Contingency increases \$153,803 (60%).

## Grants & Donations 224-4050

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This fund houses the Sheriff's Office special grant-funded programs as recommended by financial audit recommendations. These recommendations require the placement of dedicated grant programs in distinct fiscal entities for better identification and control of related revenues and expenditures.

1. **Donations (224-405025):** This program houses donations that are used to purchase miscellaneous small tools and equipment.
2. **State Homeland Security (224-405030):** This is a federally funded program providing financial support for additional cyber security equipment, communications equipment, training and administration requests of other county agencies.
3. **Citizen Corps (224-405031):** Citizen Corps is a federally funded program providing financial support for Washington County's citizen preparedness projects.
4. **Local Law Enforcement Block Grant (224-405035):** This is a federally funded program providing financial support for various law enforcement programs, services and equipment.
5. **Urban Area Security Initiative (UASI) (224-405045):** This program is a federally funded program providing support for equipment and cyber-security efforts for all Washington County agencies. The funding source is the Urban Area Security Initiative.
6. **Oregon State Sheriff's Association (OSAA) (224-405050):** This program is the accounting entity for grant-funded programs providing financial support for DUII and seatbelt enforcement efforts. These funds are derived from the Oregon State Sheriff's Association.
7. **Oregon Department of Transportation (ODOT) (224-405055):** This program is the accounting entity for grant-funded programs for work-zone compliance enforcement efforts and multi-agency traffic enforcement efforts as established by the Oregon Department of Transportation.



# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
224 405025 Donations	\$ 285,554	285,554	285,554			-	
224 405030 State Homeland Security	300,000	300,000	500,000			200,000	67%
224 405035 LLEBG-1	641,844	641,844	641,844			-	
224 405045 UASI	500,000	500,000	500,000			-	
224 405050 OSSA	135,454	135,454	135,454			-	
224 405055 ODOT	225,326	225,326	225,326			-	
<b>Total</b>	<b>2,088,178</b>	<b>2,088,178</b>	<b>2,288,178</b>			<b>200,000</b>	<b>10%</b>
<i>by category</i>							
Intergovernmental	1,802,624	1,802,624	2,002,624			200,000	11%
Miscellaneous	285,554	285,554	285,554			-	
<b>Total Revenues</b>	<b>2,088,178</b>	<b>2,088,178</b>	<b>2,288,178</b>			<b>200,000</b>	<b>10%</b>
Personnel Services	302,624	302,624	377,624			75,000	25%
Materials & Services	1,510,000	1,510,000	1,635,000			125,000	8%
Other	275,554	275,554	275,554			-	
<b>subtotal</b>	<b>2,088,178</b>	<b>2,088,178</b>	<b>2,288,178</b>			<b>200,000</b>	<b>10%</b>
Contingency	-	-	-			-	
<b>Total Expenditures</b>	<b>2,088,178</b>	<b>2,088,178</b>	<b>2,288,178</b>			<b>200,000</b>	<b>10%</b>
Revenues over expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	-	-	-			-	

## ***Budget Analysis:***

Revenues increase \$200,000 (10%), due to additional State Homeland Security Program (SHSP) grant funding. Revenue in other programs is unchanged.

Expenditures increase \$200,000 (10%), due to additional State Homeland Security Program (SHSP) grant funding. Grant applications cover several initiatives including: computer forensic lab funding; active shooter training; tactical emergency casualty care course; and intervention equipment. Expenditures in other spending categories remain at fiscal year 2015-16 levels.

There is no staffing in this organization unit and there is no Contingency in the proposed budget.

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# Jail Commissary 226-4030

# Budget Detail

The Jail Commissary fund was established to provide fiscal control for the goods, services and moneys associated with the Jail Commissary. Funds received/expended are restricted to activities that provide for the welfare of jail inmates. Examples of such activities include: rehabilitation and custody programs for inmates leaving the jail on home supervision; mental health programs for inmates in custody and equipment/supply purchases that ensure inmate safety and enhance general inmate welfare.

1. **Jail Commissary (226-403035):** The program accounts for revenues generated by inmate commissary activity. Expenditures are used for activities and/or programs that directly benefit inmates.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
226 403035 Jail Commissary	\$ 741,888	741,888	482,629			(259,259)	-35%
<i>by category</i>							
Miscellaneous	392,100	392,100	137,500			(254,600)	-65%
<b>Total Revenues</b>	<b>392,100</b>	<b>392,100</b>	<b>137,500</b>			<b>(254,600)</b>	<b>-65%</b>
Personnel services	222,935	222,935	104,666			(118,269)	-53%
Materials & Services	70,450	70,450	31,450			(39,000)	-55%
Other	100	100	100			-	
Interfund	21,686	21,686	29,037			7,351	34%
Capital outlay	15,000	15,000	-			(15,000)	-100%
<b>subtotal</b>	<b>330,171</b>	<b>330,171</b>	<b>165,253</b>			<b>(164,918)</b>	<b>-50%</b>
Contingency	411,717	411,717	317,376			(94,341)	-23%
<b>Total Expenditures</b>	<b>741,888</b>	<b>741,888</b>	<b>482,629</b>			<b>(259,259)</b>	<b>-35%</b>
Revenues under expenditures	(349,788)	(349,788)	(345,129)			4,659	-1%
Beginning Fund Balance	349,788	349,788	345,129			(4,659)	-1%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	2.00	2.00	1.00			(1.00)	-50%

## Budget Analysis:

Jail Commissary revenue is used to provide inmate services, including mentoring, GED testing and library services. Revenues decrease \$254,600 (65%) due to changes in FCC regulations impacting the jail vendor for inmate telephones, virtually eliminating inmate telephone commissions. Commissions from commissary sales remain stable.

Expenditures, excluding contingency, decrease \$164,918 (50%) due primarily to decreases in staffing. Revenues received into this fund increased significantly in fiscal years 2012-13 and 2013-14, 2.0 FTE were moved from the General Fund into Jail Commissary to provide inmate program services. With the recent FCC changes, revenues will no longer accommodate both positions; staffing decreases 1.0 FTE which was moved back into General Fund.

Materials & Services decrease \$39,000 (55%) to maintain fund stability.

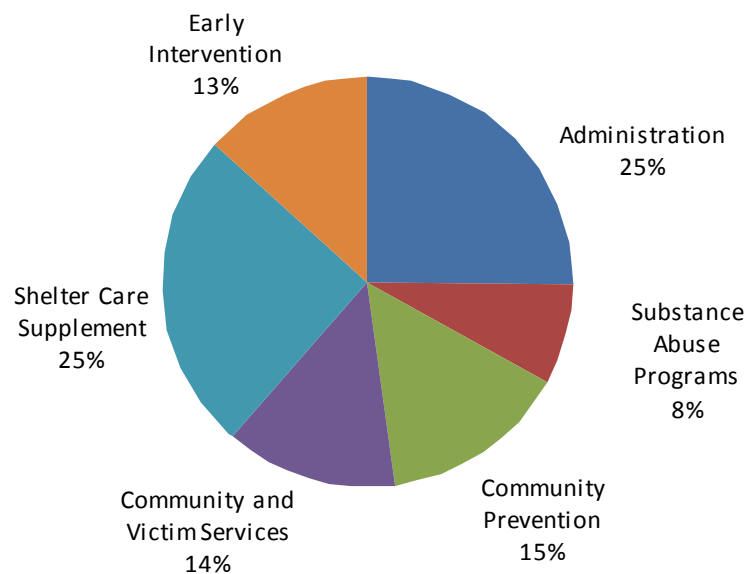
Beginning fund balance decreases \$4,659 (1%) to \$345,129. Contingency decreases \$94,341 (23%) and is available for future needs.

# Juvenile High Risk Prevention Funds 228-5050

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Juvenile High Risk Prevention Funds are utilized to provide comprehensive programming for youth in the various stages of involvement with the juvenile justice system that reduces the risk of re-involvement.

1. **Program Administration (228-505005):** This program houses reserve (Contingency) funds, indirect costs and provides for the distribution of federal Behavioral Rehabilitation Services (BRS) funds to the Oregon department of Human Services through an intergovernmental agreement.
2. **Community Prevention (228-505010):** Provides funding for contracted prevention services in schools and private non-profit organizations.
3. **Substance Abuse (228-505015):** Provides drug and alcohol evaluation and treatment services to high-risk youth.
4. **Community and Victim Services (228-505020):** This program augments existing County victim's and community services programs with additional staff and resources to provide increased services to victims of crime and for community service work by those who commit those crimes.
5. **Shelter Care Supplement (228-505025):** This program augments and expands existing County shelter and evaluation services in the County's Juvenile Shelter Care facility. This program provides the additional funds needed to expand shelter care operations from 14 to 24 beds.
6. **Early Intervention (228-505030):** This program augments existing County early intervention services for juveniles with additional staff and resources to provide increased services to youth in the early stages of involvement with the juvenile justice system.



# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
228 505005 Administration	\$ 514,525	514,525	597,547			83,022	16%
228 505010 Community Prevention	349,969	349,969	349,969			-	
228 505015 Substance Abuse Programs	183,530	183,530	190,346			6,816	4%
228 505020 Community and Victim Service	335,901	335,901	319,464			(16,437)	-5%
228 505025 Shelter Care Supplement	433,621	433,621	602,619			168,998	39%
228 505030 Early Intervention	317,839	317,839	314,136			(3,703)	-1%
<b>Total</b>	<b>2,135,385</b>	<b>2,135,385</b>	<b>2,374,081</b>			<b>238,696</b>	<b>11%</b>
<i>by category</i>							
Intergovernmental	1,890,092	1,890,092	1,884,008			(6,084)	0%
Miscellaneous	77,000	77,000	11,000			(66,000)	-86%
<b>Total Revenues</b>	<b>1,967,092</b>	<b>1,967,092</b>	<b>1,895,008</b>			<b>(72,084)</b>	<b>-4%</b>
Personnel Services	1,003,104	1,003,104	1,190,170			187,066	19%
Materials & Services	986,870	986,870	1,037,135			50,265	5%
Interfund	139,911	139,911	146,776			6,865	5%
Capital outlay	5,500	5,500	-			(5,500)	-100%
<b>subtotal</b>	<b>2,135,385</b>	<b>2,135,385</b>	<b>2,374,081</b>			<b>238,696</b>	<b>11%</b>
Contingency	-	-	-			-	
<b>Total Expenditures</b>	<b>2,135,385</b>	<b>2,135,385</b>	<b>2,374,081</b>			<b>238,696</b>	<b>11%</b>
Revenues under expenditures	(168,293)	(168,293)	(479,073)			(310,780)	185%
Beginning Fund Balance	168,293	168,293	479,073			310,780	185%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	<b>10.50</b>	<b>10.50</b>	<b>12.00</b>			<b>1.50</b>	<b>14%</b>

## Budget Analysis:

Revenues decrease \$72,084 (4%). State Juvenile Crime Prevention – Basic Services revenues decrease by \$26,000, federal funding for the Shelter Care Program decreases \$50,000, federal funding (Title IV-E) that is also targeted for the Shelter Care Program remains the same at \$150,000, the Juvenile Drug Court grant remains the same at \$113,000 and the Reclaiming Futures federal grant increases slightly to \$67,000.

Expenditures, excluding Contingency, increase \$238,696 (11%). Personnel Services increase \$187,066(19%) due primarily to salaries, PERS and health benefits and the addition of a 1.00 Cook (located in the Juvenile Shelter) and a 0.50 Administrative Assistant who will work on the Title IV-E program and provide support to the organization unit. Materials & Services increase \$50,265 (5%) due to allocations for mentorships, cultural competency training and wrap services. Interfund increases \$6,865 (5%) due to increased indirect costs. No Capital Outlay is anticipated in this budget.

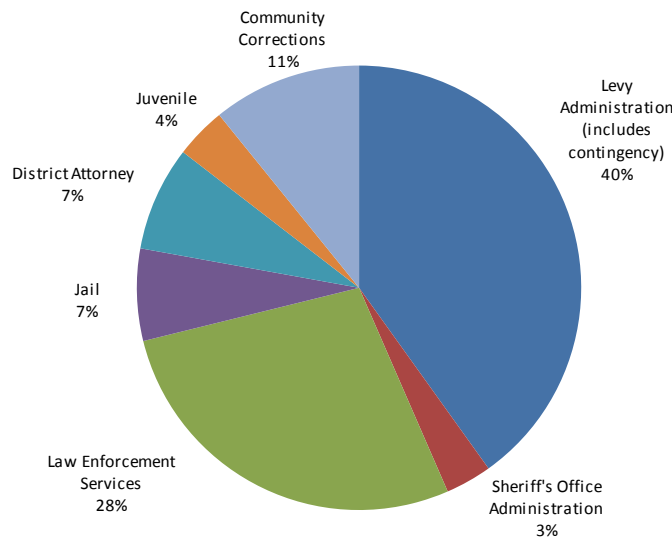
Beginning fund balance increases \$310,780 (185%) to \$479,073 and there is no Contingency in the proposed budget.

# LOCAL OPTION LEVY FUND 234

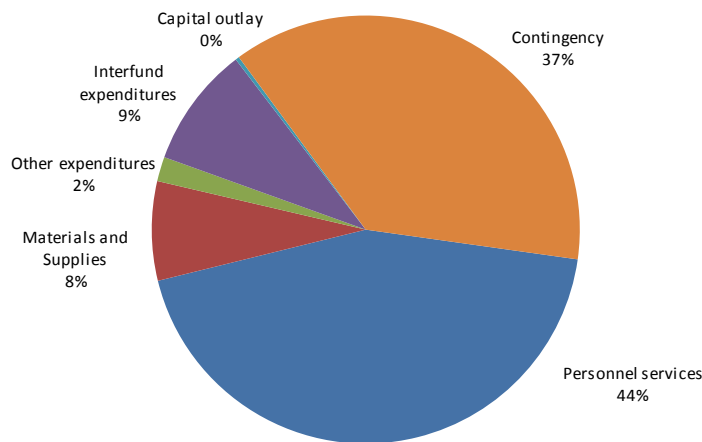
Consistent with the approach used in the General and Road fund budgets, all of the organization units in the local option levy (LOL) fund will require resources from the levy fund to balance their respective budgets. The LOL Administration organization unit (234-1690) is the central fiscal entity for all levy proceeds and disburses levy proceeds to the remaining LOL organization units.

The previous levy, approved by voters in 2010, was authorized for five fiscal years (2011-12 through 2015-16). In November 2015, voters approved the current levy, at the same rate as the previous levy, of \$0.42 per \$1,000 of assessed value, for five fiscal years (2016-17 through FY 2020-21). These funds are dedicated to improving/restoring service levels in existing County public safety and justice programs. Details of levy service commitments can be found in the Board approved levy document entitled *Proposal For a Five-Year Local Option Levy FY 2016-17 through FY 2020-21*, adopted by the Board on May 19, 2015.

### Expenditures by Org Unit



### Expenditures by Category



# OVERVIEW

Fund/Org Unit/Description			Adopted	Modified	Proposed	Approved	Adopted	Change	
			2015-16	2015-16	2016-17	2016-17	2016-17		\$
234	1690	Administration	\$ 22,523,764	22,523,764	24,059,559			1,535,795	7%
234	4020	Law Enforcement	74,430	74,430	74,430			-	0%
234	4510	District Attorney	425,033	425,033	436,918			11,885	3%
234	5010	Juvenile	-	-	1,500			1,500	0%
<b>Total Revenues</b>			<b>23,023,227</b>	<b>23,023,227</b>	<b>24,572,407</b>			<b>1,549,180</b>	<b>7%</b>
234	1690	Administration	14,027,501	14,027,501	15,215,027			1,187,526	8%
234	4010	Sheriff's Administration	1,074,554	1,074,554	1,276,423			201,869	19%
234	4020	Law Enforcement	10,340,714	10,340,714	10,500,567			159,853	2%
234	4030	Sheriff's Office Jail	2,453,887	2,453,887	2,539,603			85,716	3%
234	4510	District Attorney	2,571,428	2,571,428	2,889,202			317,774	12%
234	5010	Juvenile	1,173,714	1,173,714	1,409,795			236,081	20%
234	5515	Community Corrections	3,875,817	3,875,817	4,110,330			234,513	6%
<b>Total Expenditures</b>			<b>35,517,615</b>	<b>35,517,615</b>	<b>37,940,947</b>			<b>2,423,332</b>	<b>7%</b>
Revenues under expenditures			(12,494,388)	(12,494,388)	(13,368,540)			(874,152)	7%
Beginning Fund Balance			12,494,388	12,494,388	13,368,540			874,152	7%
<b>Ending Fund Balance \$</b>			<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>
<i>by category</i>									
		Taxes	22,461,646	22,461,646	23,918,682			1,457,036	6%
		Intergovernmental	425,033	425,033	436,918			11,885	3%
		Charges for Services	70,930	70,930	70,930			-	0%
		Miscellaneous	65,618	65,618	145,877			80,259	122%
<b>Total Revenues</b>			<b>23,023,227</b>	<b>23,023,227</b>	<b>24,572,407</b>			<b>1,549,180</b>	<b>7%</b>
		Personnel Services	15,685,545	15,685,545	16,666,090			980,545	6%
		Materials & Services	2,687,935	2,687,935	2,845,797			157,862	6%
		Other	714,171	714,171	700,776			(13,395)	-2%
		Interfund	3,296,565	3,296,565	3,458,643			162,078	5%
		Capital Outlay	192,415	192,415	110,500			(81,915)	-43%
<b>subtotal</b>			<b>22,576,631</b>	<b>22,576,631</b>	<b>23,781,806</b>			<b>1,205,175</b>	<b>5%</b>
		Contingency	12,940,984	12,940,984	14,159,141			1,218,157	9%
<b>Total Expenditures</b>			<b>35,517,615</b>	<b>35,517,615</b>	<b>37,940,947</b>			<b>2,423,332</b>	<b>7%</b>
Revenues under expenditures			(12,494,388)	(12,494,388)	(13,368,540)			(874,152)	7%
Beginning Fund Balance			12,494,388	12,494,388	13,368,540			874,152	7%
<b>Ending Fund Balance \$</b>			<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>
<b>FTE's</b>			<b>135.00</b>	<b>135.00</b>	<b>142.75</b>			<b>7.75</b>	<b>6%</b>

This budget is the central fiscal entity for all levy proceeds derived from the public safety Local Option Levies (LOL) approved by Washington County voters in November of 2000, 2006, 2010 and 2015.

1. **LOL Administration (234-169005):** This program is the location for all levy tax revenues and reserve (Contingency) funds and general levy administration and support related expenses.
2. **Emergency Services (234-169010):** Provides funding for four emergency shelter/services programs: Domestic Violence Resource Center, Hillsboro Homeless Shelter, Good Neighbor Center in Tigard and Family Bridge Interfaith Network program.
3. **911 Center Capital (234-169015):** Provides funding for equipment upgrades for the County's 911 Center (Washington County Consolidated Communications Agency – WCCCA)
4. **Public Outreach (234-169025):** Provides funding for conducting levy related elections activities including research, public information and elections expenditures. This program is only utilized during election years when the levy is up for voter approval.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
234 169005 Administration	\$ 12,940,984	12,940,984	14,409,141			1,468,157	11%
234 169010 Emergency Shelter	797,907	797,907	805,886			7,979	1%
234 169015 911 Capital	125,000	125,000	-			(125,000)	-100%
234 169025 Public Outreach	163,610	163,610	-			(163,610)	-100%
<b>Total</b>	<b>14,027,501</b>	<b>14,027,501</b>	<b>15,215,027</b>			<b>1,187,526</b>	<b>8%</b>
<i>by category</i>							
Taxes	22,461,646	22,461,646	23,918,682			1,457,036	6%
Miscellaneous	62,118	62,118	140,877			78,759	127%
<b>Total Revenues</b>	<b>22,523,764</b>	<b>22,523,764</b>	<b>24,059,559</b>			<b>1,535,795</b>	<b>7%</b>
Materials & Services	797,907	797,907	805,886			7,979	1%
Other	288,610	288,610	250,000			(38,610)	-13%
<b>subtotal</b>	<b>1,086,517</b>	<b>1,086,517</b>	<b>1,055,886</b>			<b>(30,631)</b>	<b>-3%</b>
Contingency	12,940,984	12,940,984	14,159,141			1,218,157	9%
<b>Total Expenditures</b>	<b>14,027,501</b>	<b>14,027,501</b>	<b>15,215,027</b>			<b>1,187,526</b>	<b>8%</b>
Revenues over expenditures	8,496,263	8,496,263	8,844,532			348,269	4%
Resources allocated to other units	(20,990,651)	(20,990,651)	(22,213,072)			(1,222,421)	6%
Beginning Fund Balance	12,494,388	12,494,388	13,368,540			874,152	7%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

**Budget Analysis:**

Revenues increase \$1,535,795 (7%) as a result of higher tax revenue related to higher assessed value in the County. Current property taxes increase \$1,448,315 (7%), delinquent property taxes decrease \$8,721 (4%) and interest income is increased to more closely match historical trends.

Expenditures, excluding Contingency, decrease \$30,631 (3%) and include a \$7,979 (1%) increase for the emergency shelter services funded by the levy. Other expenditures increase \$250,000 as a placeholder for new public safety initiatives. The Increase is partially offset by the payment to WCCCA (\$175,000) that was paid in FY 2015-16 as an advance to allow the early startup of a technology upgrade project and Public Outreach Program decrease for levy election costs \$163,610.

Beginning fund balance increases \$874,152 (7%) to \$13,368,540. Contingency increases \$1,218,157 (9%) and is available for future needs.

# Local Option Levy Sheriff's Administration 234-4010 Budget Detail

The Sheriff's Office Administration LOL budget provides a separate accounting entity to track local option levy funds that will augment existing Sheriff's programs in research, planning/analysis, training for uniformed personnel, administrative support and public information.

1. **Executive Administrative (234-401005):** Provides policy development, public information, media relations and business office support for the Sheriff's Office and Jail.
2. **Training (234-401015):** Provides support personnel in the training unit to coordinate, facilitate, document, register and aid in certified employee correspondence for the purposes of certification, re-certification and documentation with the state Department of Policy Safety Standards and Training (DPSST).
3. **Law Enforcement Technology (234-401020):** This program provides operational and administrative decision-making support, monitors reliability, accessibility and validity of internal and external databases. In addition the program also develops countywide agency collaboration to create shareable data access for records management systems as well as other databases that benefit the law enforcement community; improves communication between agencies and performs crime analysis.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
234 401005 Executive Administration	\$ 648,478	648,478	687,271			38,793	6%
234 401015 Training	145,582	145,582	151,495			5,913	4%
234 401020 Law Enforcement Technology	280,494	280,494	437,657			157,163	56%
<b>Total</b>	<b>1,074,554</b>	<b>1,074,554</b>	<b>1,276,423</b>			<b>201,869</b>	<b>19%</b>
<i>by category</i>							
Personnel Services	783,806	783,806	914,721			130,915	17%
Materials & Services	158,347	158,347	163,433			5,086	3%
Other expenditures	9,897	9,897	10,392			495	5%
Interfund	122,504	122,504	172,377			49,873	41%
Capital Outlay	-	-	15,500			15,500	
<b>Total Expenditures</b>	<b>1,074,554</b>	<b>1,074,554</b>	<b>1,276,423</b>			<b>201,869</b>	<b>19%</b>
Local Option Levy Fund Subsidy \$	<b>1,074,554</b>	<b>1,074,554</b>	<b>1,276,423</b>			<b>201,869</b>	<b>19%</b>
FTE's	6.00	6.00	7.00			1.00	17%

## Budget Analysis:

There is no departmental revenue budgeted for fiscal year 2016-17.

Expenditures increase \$201,869 (19%). Personnel Services increase \$130,915 (17%) for salaries, PERS, health benefits and the transfer of a 1.0 FTE Information Systems Analyst from District Patrol. Staffing levels increase as part of an organizational re-structure.

Interfund increases \$49,873 (41%) to cover a portion of technology business plans related to a Training Management and a Scheduling system. Capital Outlay increases \$15,500 for the replacement up-fitting of a vehicle.

The FY 2016-17 budget includes an increase of \$201,869 (19%) for allocations budgeted in organization unit 234-1690 Local Option Levy Administration, the Public Safety Levy's central fiscal entity.

## Local Option Levy Law Enforcement 234-4020

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This budget houses Public Safety Levy Local Option Levy funds for: restoration of countywide base patrol and investigations service levels to 0.54 officers per 1000 residents; increased capacity for civil enforcement (the serving of legal court orders and warrants countywide); increased scientific evidence gathering and records services that will make for more efficient use of existing investigative and patrol resources and provides additional capacity for crime prevention program and education.

1. **Patrol Operations (234-402005):** Provides traffic enforcement and accident investigation services; responds to citizen generated calls for service; patrols County roads, neighborhoods and businesses to prevent criminal activity.
2. **Investigations (234-402010):** Investigates crimes and criminal organizations related to Washington County by utilizing both traditional and undercover investigative methodologies. Investigations are conducted internally and through participation on interagency teams/task forces; investigators perform crime analysis and case management functions. The division also provides countywide services with regard to narcotics enforcement, fraud and identity theft enforcement, gang activity suppression, criminal intelligence, auto theft enforcement, sex offender registration and violent crimes.
3. **Records (234-402015):** Maintains, distributes and stores criminal and jail records; accepts citizen crime reports over the phone; collects fees for service from the public; processes inmate bail and processes warrants.
4. **Public Affairs (234-402020):** Provides community outreach and resources designed to inform the public on current law enforcement issues, programs and opportunities. Provides community education including, but are not limited to: personal safety, identity theft, neighborhood watch, recognizing child molesters, gangs and graffiti and an award-winning methamphetamine awareness campaign. All topics are available in English and Spanish. The unit works closely with patrol deputies to address neighborhood livability issues, nuisance properties and provides citizens aged 65 and older assistance in reducing incidence and fear of criminal victimization. This program was previously named Crime Prevention.
5. **Civil (234-402030):** Processes and services protective orders and subpoenas. Enforces eviction orders, restraining orders, child custody orders and orders to seize and sell property. Responds to abandoned vehicle complaints.
6. **Forensics (100-402040):** Provides forensic collection activities at crime scenes. In order to better ensure forensic collection integrity through separation of duties and supervision, this function was removed from the Investigations program and is now housed in a separate program.
7. **Evidence (100-402045):** Provides logging, tracking, and disposition of evidence inventory related to criminal cases. In order to better ensure evidence process integrity through separation of duties and supervision, this function was removed from the Investigations program and is now housed in a separate program.



# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
234 402005 Patrol Operations	\$ 7,111,015	7,111,015	7,290,525			179,510	3%
234 402010 Investigations	2,361,887	2,361,887	1,779,404			(582,483)	-25%
234 402015 Records	360,663	360,663	370,400			9,737	3%
234 402020 Public Affairs	217,149	217,149	147,329			(69,820)	-32%
234 402030 Civil	290,000	290,000	282,427			(7,573)	-3%
234 402040 Forensics	-	-	420,731			420,731	
234 402045 Evidence	-	-	209,751			209,751	
<b>Total</b>	<b>10,340,714</b>	<b>10,340,714</b>	<b>10,500,567</b>			<b>159,853</b>	<b>2%</b>
<i>by category</i>							
Charges for Services	70,930	70,930	70,930			-	
Miscellaneous	3,500	3,500	3,500			-	
<b>Total Revenues</b>	<b>74,430</b>	<b>74,430</b>	<b>74,430</b>			<b>-</b>	
Personnel Services	7,198,794	7,198,794	7,388,207			189,413	3%
Materials & Services	972,586	972,586	977,322			4,736	0%
Other	415,664	415,664	440,384			24,720	6%
Interfund	1,567,255	1,567,255	1,619,654			52,399	3%
Capital Outlay	186,415	186,415	75,000			(111,415)	-60%
<b>Total Expenditures</b>	<b>10,340,714</b>	<b>10,340,714</b>	<b>10,500,567</b>			<b>159,853</b>	<b>2%</b>
Local Option Levy Fund Subsidy \$	10,266,284	10,266,284	10,426,137			159,853	2%
FTE's	59.25	59.25	59.25			-	

## Budget Analysis:

Departmental revenues are unchanged from fiscal year 2015-16.

Expenditures increase \$159,853 (2%). Personnel Services increase \$189,413 (3%) due to salaries, PERS, health benefits and staffing additions. Overall staffing levels are unchanged, but reflect the addition of a 1.00 Deputy and the transfer of a 1.0 Department Communications Coordinator to the General Fund, Law Enforcement Services, Public Affairs, as part of an organizational 4020

re-structure.

Materials & Services increase \$4,736 (less than 1%) reflecting increased body armor replacement costs and a reduction of fleet operating costs. Other expenditures increase \$24,720 (6%) due to 911 dispatch center fee increases. Capital Outlay decreases \$111,415 (60%) due to fewer vehicle replacement costs.

The proposed FY 2016-17 budget includes an increase of \$155,917 (2%) for allocations budgeted in organization unit 234-1690 Public Safety Local Option Levy Administration, the central fiscal entity for this levy.

# Local Option Levy Jail 234-4030

# Budget Detail

This budget houses Public Safety Local Option Levy funds earmarked for the opening of an additional jail pod (56 new beds) in the Washington County jail. The jail provides booking and incarceration services for all law enforcement agencies in the County. Also provided is medium and maximum security housing for individuals awaiting trial and those sentenced by state courts to periods of incarceration up to one year. Additionally, the jail provides transport services to other facilities and to the courts.

1. **Jail Housing / Security (234-403010):** Provides classification and incarceration of inmates; facility security; meals, janitorial services and laundry services for the facility; provides mental health and substance abuse counseling; basic adult education and law library services to inmates for a single 56 bed pod.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
234 403010 Jail Housing	\$ 2,453,887	2,453,887	2,539,603			85,716	3%
<i>by category</i>							
Personnel Services	1,758,459	1,758,459	1,780,762			22,303	1%
Materials & Services	188,797	188,797	214,412			25,615	14%
Interfund	500,631	500,631	524,429			23,798	5%
Capital Outlay	6,000	6,000	20,000			14,000	233%
<b>Total Expenditures</b>	<b>2,453,887</b>	<b>2,453,887</b>	<b>2,539,603</b>			<b>85,716</b>	<b>3%</b>
Local Option Levy Fund Subsidy \$	2,453,887	2,453,887	2,539,603			85,716	3%
FTE's	15.50	15.50	15.50			-	

## Budget Analysis:

There are no departmental revenues in the proposed fiscal year 2016-17 budget.

Expenditures increase \$85,716 (3%). Personnel Services increase \$22,303 (1%) primarily due to salaries, PERS and health benefits. Staffing levels are unchanged.

Materials & Services increase \$25,615 (14%), due primarily to increased costs for contracted food services for the jail and anticipated alternative inmate housing costs during significant repairs to housing units (POD's). Interfund increases \$23,798 (5%) and reflect an indirect cost increase of \$42,909 (12%), which is partially offset by a decrease in information technology business plan costs \$22,347 (69%). There is a \$14,000 increase in Capital Outlay for a portion of the kitchen and laundry equipment replacement costs.

This budget houses the District Attorney's Public Safety Local Option Levy funds earmarked for service level enhancements targeted at maintaining current District Attorney caseload standards and service levels (also see organization unit 100-4510 – District Attorney).

1. **Child Support Services (234-451005):** This program enforces and modifies court-ordered minor child support judgments. This program is also responsible for establishing paternity for cases that meet certain statutory guidelines and for establishing orders of support in those cases.
2. **Prosecution Services (234-451010):** This program conducts prosecution of all felony and misdemeanor crimes, violations, major traffic offenses and restraining order violations occurring in Washington County.
3. **Victim Assistance Services (234-451015):** This program provides assistance to victims and witnesses who have come into contact with the criminal justice system.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
234 451005 Child Support Enforcement \$	643,990	643,990	661,997			18,007	3%
234 451010 Prosecution Services	1,712,361	1,712,361	2,031,325			318,964	19%
234 451015 Victim Assistance	215,077	215,077	195,880			(19,197)	-9%
<b>Total</b>	<b>2,571,428</b>	<b>2,571,428</b>	<b>2,889,202</b>			<b>317,774</b>	<b>12%</b>
<i>by category</i>							
Intergovernmental	425,033	425,033	436,918			11,885	3%
<b>Total Revenues</b>	<b>425,033</b>	<b>425,033</b>	<b>436,918</b>			<b>11,885</b>	<b>3%</b>
Personnel Services	2,268,276	2,268,276	2,554,155			285,879	13%
Materials & Services	50,800	50,800	57,950			7,150	14%
Interfund	252,352	252,352	277,097			24,745	10%
<b>Total Expenditures</b>	<b>2,571,428</b>	<b>2,571,428</b>	<b>2,889,202</b>			<b>317,774</b>	<b>12%</b>
Local Option Levy Fund Subsidy \$	2,146,395	2,146,395	2,452,284			305,889	14%
FTE's	18.75	18.75	21.00			2.25	12%

**Budget Analysis:**

Revenues increase \$11,885 (3%) from additional federal funding for Support Enforcement.

Expenditures increase \$317,774 (12%). Personnel Services increase \$285,879 (13%) primarily due to new position, salaries, PERS, and health benefits. Staffing changes include the 0.25 FTE increase of a Senior Administrative Specialist position from a 0.75 FTE to a 1.0 FTE and adding a 1.0 Deputy District Attorney IV and a 1.0 Administrative Specialist II to the Prosecution Services program.

Materials & Services increase \$7,150 (14%) for supplies, training and furniture associated with the new positions. Interfund increases \$24,745 (10%) pursuant to the proposed cost allocation plan. There is no Capital Outlay in the proposed fiscal year 2016-17 budget.

# Local Option Levy Juvenile 234-5010

# Budget Detail

This budget houses Public Safety Local Option Levy funds earmarked for maintenance of current Juvenile Department caseload standards/service levels and reduces recidivism rates as county youth population grows. (Also see organization unit 100-5010).

1. **Maintain Basic Services (234-501005):** Provides funding to support additional assessment, early intervention, and probation and court services.
2. **Secure Detention Program (234-501015):** Provides funding to support additional secure juvenile detention beds (from 14 to 18 beds, as needed) and related juvenile program contracted services.
3. **Homeless/Runaway Youth Services (234-501030):** Provides funding to support safe shelter and other related services to homeless and runaway youth via a contract relationship with the Boys and Girls Aid organization.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
234 501005 Basic Services	\$ 835,460	835,460	1,028,445			192,985	23%
234 501015 Secure Detention	293,254	293,254	335,000			41,746	14%
234 501030 Homeless-Runaway Youth Services	45,000	45,000	46,350			1,350	3%
<b>Total</b>	<b>1,173,714</b>	<b>1,173,714</b>	<b>1,409,795</b>			<b>236,081</b>	<b>20%</b>
<i>by category</i>							
Miscellaneous	-	-	1,500			1,500	
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>1,500</b>			<b>1,500</b>	
Personnel Services	665,242	665,242	880,640			215,398	32%
Materials & Services	344,254	344,254	396,550			52,296	15%
Interfund	164,218	164,218	132,605			(31,613)	-19%
<b>Total Expenditures</b>	<b>1,173,714</b>	<b>1,173,714</b>	<b>1,409,795</b>			<b>236,081</b>	<b>20%</b>
Local Option Levy Fund Subsidy \$	<b>1,173,714</b>	<b>1,173,714</b>	<b>1,408,295</b>			<b>234,581</b>	<b>20%</b>
FTE's	<b>6.00</b>	<b>6.00</b>	<b>9.00</b>			<b>3.00</b>	<b>50%</b>

## Budget Analysis:

Revenues increase \$1,500 as a result of co-payments from clients receiving contracted professional services.

Expenditures increase \$236,081 (20%). Personnel Services increase \$215,398 (32%) due to salaries, PERS and health benefits. Staffing increases 3.0 FTE with the addition of a 1.0 Management Analyst II, 1.0 Juvenile Counselor II and a 1.00 Juvenile Counselor I.

Materials & Services increase \$52,296 (15%) for training and education, travel and private mileage. Interfund decreases \$31,613 (19%).

The fiscal year 2016-17 budget reflects an increase of \$234,581 for allocations budgeted in organization unit 234-5010, Public Safety Local Option Administration, the levy's central fiscal entity.

# Local Option Levy Community Corrections 234-5515 Budget Detail

This budget houses Public Safety Local Option Levy funds dedicated to enhancement and maintenance of a wide array of Community Corrections service levels in all major department areas.

1. **Program Services (234-551505):** Funding in this program is earmarked for additional program services such as counseling, education, treatment and other support services for offenders.
2. **Maintain Parole/Probation Services (234-551510):** Funding for this program is targeted at the maintenance of high and medium caseloads in the probation/parole programs.
3. **Community Corrections Center (CCC) Expansion (234-551530):** Funds were specifically included in the Public Safety Levy for the expansion of the existing corrections center facility from 167 to 215 beds.
4. **Drug Court Services (234-551535):** This program was added in fiscal year 2007-08 on the recommendation of the Washington County justice system manager's group. Funds will be used to support existing drug court and mental health court programs.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
234 551505 Program Services	\$ 175,244	175,244	230,244			55,000	31%
234 551510 Parole/Probation	1,512,743	1,512,743	1,667,884			155,141	10%
234 551530 Expansion	1,852,610	1,852,610	1,942,147			89,537	5%
234 551535 Drug Court Services	335,220	335,220	270,055			(65,165)	-19%
<b>Total</b>	<b>3,875,817</b>	<b>3,875,817</b>	<b>4,110,330</b>			<b>234,513</b>	<b>6%</b>
<i>by category</i>							
Personnel Services	3,010,968	3,010,968	3,147,605			136,637	5%
Materials & Services	175,244	175,244	230,244			55,000	31%
Interfund	689,605	689,605	732,481			42,876	6%
<b>Total Expenditures</b>	<b>3,875,817</b>	<b>3,875,817</b>	<b>4,110,330</b>			<b>234,513</b>	<b>6%</b>
Local Option Levy Fund Subsidy \$	<b>3,875,817</b>	<b>3,875,817</b>	<b>4,110,330</b>			<b>234,513</b>	<b>6%</b>
FTE's	29.50	29.50	31.00			1.50	5%

## Budget Analysis:

There is no departmental revenue budgeted for fiscal year 2016-17.

Expenditures increase \$234,513 (6%). Personnel Services increase \$136,637 (5%) due to salaries, PERS and health benefits. Staffing increases 1.50 FTE. A 1.0 Probation and Parole Officer II is added and will be assigned to the General/Intake caseload, a 1.0 Community Corrections Specialist II is needed to maintain minimum staffing levels at the Community Corrections Center, and a 0.50 Probation and Parole Supervisor is moved to Community Corrections, Fund 188.

Interfund increases \$42,876 (6%) due to increases from the cost allocation plan. Materials & Services increase \$55,000 (31%) due primarily to contracted services for Mental Health Mentors.

The FY 2016-17 budget includes an increase of \$234,513 (6%) for allocations budgeted in organization unit 234-1690 Public Safety Local Option Levy Administration, the Levy's central fiscal entity.

# Civil Forfeitures 238-4090

# Budget Detail

This fund was created in fiscal year 2003-04 to accommodate financial audit requirements for placement of all civil forfeiture activities in distinct budget/accounting entities. Prior to FY 2003-04, civil forfeiture activities were housed in various Sheriff's Office investigations and law enforcement programs.

Resources derived from asset-forfeiture programs typically come from the sale of real and/or personal property seized from offenders involved in drug-related criminal activity and can originate from either federal or state/local law enforcement authorities. Specific state and federal guidelines govern the use of all forfeiture proceeds. Since these laws change periodically, funds accumulated under the various stages of funding laws are subject to varying legal requirements for their use. Hence, different programs are included in this budget that cover assets received during these various legal stages.

1. **Federal Forfeitures (238-409010):** This program houses all resources from federal forfeiture seizure activities that occurred from December 7, 2000 to present.
2. **Federal Non-Department of Justice Forfeitures (238-409011):** This program houses all resources from federal forfeiture seizure activities associated with the Department of Treasury.
3. **State Criminal Forfeitures (238-409025):** This program houses all resources from state forfeitures seizure activity that occurred after August 23, 1993 but before December 6, 2000.
4. **State Civil Forfeitures (238-409030):** This program houses all resources from state forfeiture activities that occurred after December 6, 2000.
5. **State Seizures Not Yet Forfeited (238-409035):** This program houses resources that have been seized, but not yet completed the forfeiture process.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
238 409010 Federal Forfeitures	\$ 831,050	831,050	237,228			(593,822)	-71%
238 409011 Federal Non-Department of Justice Forfeitures	300,000	300,000	186,098			(113,902)	-38%
238 409025 State Criminal Forfeitures	51,000	51,000	31,565			(19,435)	-38%
238 409030 State Civil Forfeitures	260,300	260,300	161,101			(99,199)	-38%
238 409035 State Seizures Not Yet Forfeited	229,790	229,790	142,218			(87,572)	-38%
<b>Total</b>	<b>1,672,140</b>	<b>1,672,140</b>	<b>758,210</b>			<b>(913,930)</b>	<b>-55%</b>
<i>by category</i>							
Miscellaneous	620,297	620,297	383,903			(236,394)	-38%
<b>Total Revenues</b>	<b>620,297</b>	<b>620,297</b>	<b>383,903</b>			<b>(236,394)</b>	<b>-38%</b>
Materials & Services	1,166,350	1,166,350	445,174			(721,176)	-62%
Other	479,790	479,790	296,944			(182,846)	-38%
Interfund	26,000	26,000	16,092			(9,908)	-38%
<b>Total Expenditures</b>	<b>1,672,140</b>	<b>1,672,140</b>	<b>758,210</b>			<b>(913,930)</b>	<b>-55%</b>
Revenues under expenditures	(1,051,843)	(1,051,843)	(374,307)			677,536	-64%
Beginning Fund Balance	1,051,843	1,051,843	374,307			(677,536)	-64%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

Revenue decreases \$236,394 (38%) due to all federal forfeiture equitable sharing being put on hold indefinitely.

Expenditures decrease \$913,933 (55%) in alignment with federal revenue reductions. Available resources continue to be monitored for the most appropriate purchases of goods and services allowed by forfeiture guidelines.

Beginning fund balance decreases \$677,536 (64%) to \$374,307 and there is no Contingency in the proposed budget.

# Land Use <sup>and</sup> Transportation

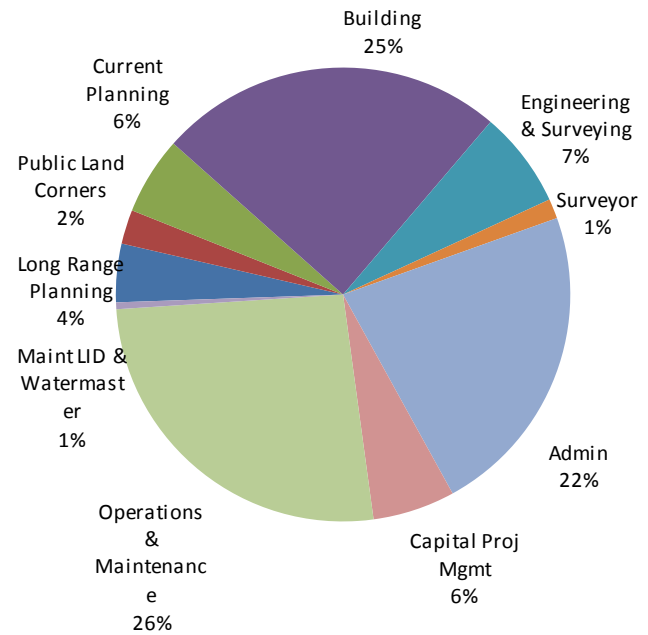
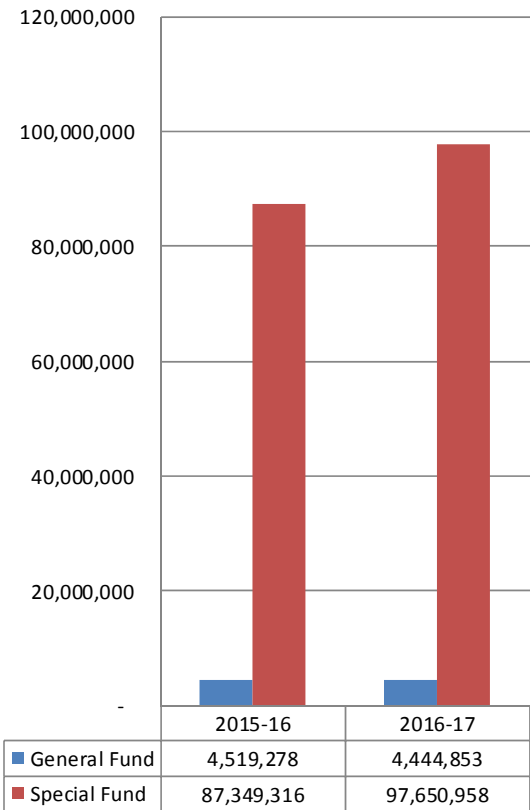
Long Range Planning .....	100-6010
Watermaster .....	100-9610
Engineering Services .....	168-6030
Administration .....	168-6040
Capital Project Management .....	168-6050
Operations & Maintenance .....	168-6060
Public Land Corner .....	170-6030
Current Planning .....	172-6020
Building Services .....	174-6020
Maintenance Improvement .....	212-6075
Surveyor .....	216-6030



# LAND USE & TRANSPORTATION

Land Use & Transportation is committed to the needs of the citizens of Washington County by addressing growth while managing issues of community livability, the environment and maintaining quality of life.

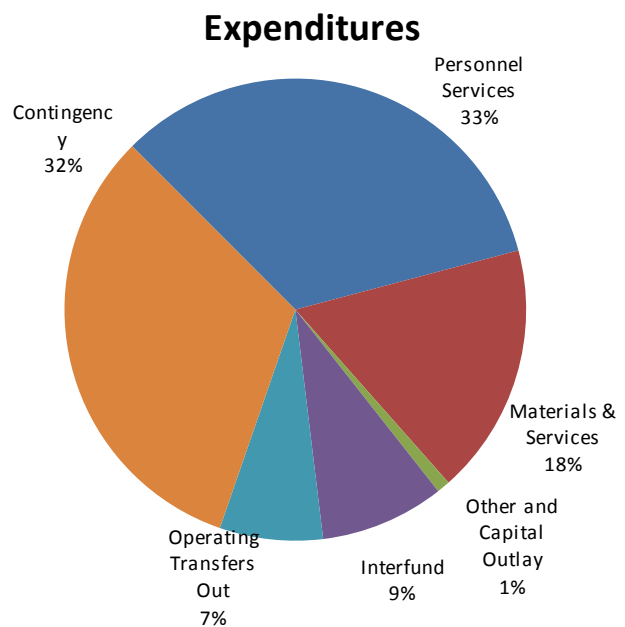
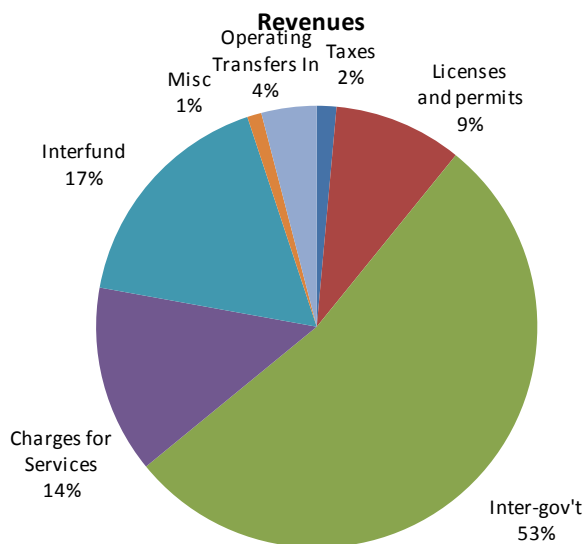
Organization Unit Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Long Range Planning	\$ 4,328,035	4,328,035	4,247,718			(80,317)	-2%
Current Planning	4,826,153	4,826,153	5,659,923			833,770	17%
Building	18,794,540	18,794,540	25,171,855			6,377,315	34%
Engineering & Surveying	6,966,594	6,966,594	7,026,824			60,230	1%
Surveying- Public Land Corner	1,946,100	1,946,100	2,490,489			544,389	28%
County Surveyor	1,255,763	1,255,763	1,435,387			179,624	14%
Administration	21,664,709	21,664,709	22,929,629			1,264,920	6%
Capital Project Management	5,872,336	5,872,336	5,982,957			110,621	2%
Operations & Maintenance	25,690,591	25,690,591	26,661,864			971,273	4%
Maintenance LID	332,530	332,530	292,030			(40,500)	-12%
Watermaster	191,243	191,243	197,135			5,892	3%
<b>Totals</b>	<b>91,868,594</b>	<b>91,868,594</b>	<b>102,095,811</b>			<b>10,227,217</b>	<b>11%</b>
General Fund	4,519,278	4,519,278	4,444,853			(74,425)	-2%
Special Funds	87,349,316	87,349,316	97,650,958			10,301,642	12%
<b>Totals</b>	<b>\$ 91,868,594</b>	<b>91,868,594</b>	<b>102,095,811</b>			<b>10,227,217</b>	<b>11%</b>
FTE's	313.54	315.94	316.94			1.00	0%





# BUDGET OVERVIEW

Organization Unit Description	Adopted 2015-16	Modified 2015-16	Proposed 2016-17	Approved 2016-17	Adopted 2016-17	Change	
						\$	%
<i>by category</i>							
Taxes	835,000	835,000	860,000			25,000	3%
Licenses and permits	4,360,500	4,360,500	5,616,500			1,256,000	29%
Intergovernmental	29,705,764	29,705,764	31,748,032			2,042,268	7%
Charges for Services	6,688,320	6,688,320	8,205,292			1,516,972	23%
Intradepartmental	8,859,833	8,859,833	10,181,220			1,321,387	15%
Miscellaneous	366,455	366,455	623,375			256,920	70%
Operating Transfers In	2,210,976	2,210,976	2,413,857			202,881	9%
<b>Total Revenues</b>	<b>53,026,848</b>	<b>53,026,848</b>	<b>59,648,276</b>			<b>6,621,428</b>	<b>12%</b>
Personnel Services	32,884,134	32,884,134	34,070,439			1,186,305	4%
Materials & Services	23,743,670	23,743,670	17,947,916			(5,795,754)	-24%
Other	286,550	286,550	273,250			(13,300)	-5%
Interfund	7,457,930	7,457,930	8,881,501			1,423,571	19%
Operating Transfers Out	1,246,166	1,246,166	7,372,315			6,126,149	492%
Capital Outlay	453,300	453,300	671,000			217,700	48%
<b>subtotal</b>	<b>66,071,750</b>	<b>66,071,750</b>	<b>69,216,421</b>			<b>3,144,671</b>	<b>5%</b>
Contingency	25,796,844	25,796,844	32,879,390			7,082,546	27%
<b>Total Expenditures</b>	<b>91,868,594</b>	<b>91,868,594</b>	<b>102,095,811</b>			<b>10,227,217</b>	<b>11%</b>
Revenues under expenditures	(38,841,746)	(38,841,746)	(42,447,535)			(3,605,789)	9%
General Fund Subsidy	1,135,469	1,135,469	1,232,408			96,939	9%
Beginning Fund Balances	37,706,277	37,706,277	41,215,127			3,508,850	9%
<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	



# Long Range Planning 100-6010

The Long Range Planning Division is responsible for the preparation, maintenance and periodic update of County planning documents and ordinances, including the comprehensive framework plan, the rural/natural resource plan, all community plans, the transportation plan and provides various economic and demographic analyses to County departments and outside agencies.

1. **Community Planning (100-601005):** This program is responsible for the preparation, maintenance and periodic update of the County Comprehensive Plan including planning of lands added to the UGB. This program performs the Plan monitoring and maintenance tasks necessary to ensure it remains in conformance with state law and regional planning requirements such as Metro's Region 2040 plan. These responsibilities include direct involvement with individual citizens, community organizations, cities and affected County and state agencies. Additionally, this program helps coordinate the County's involvement in a number of regional and countywide planning activities.
2. **Transportation (100-601010):** This program is responsible for the preparation, maintenance and periodic update of the County transportation plans. This program covers a range of policy and strategic planning issues, transportation (roadway and transit) corridor studies, individual project support and planning through the project development level. Additionally, this program participates in countywide, regional, state and federal transportation planning and funding activities.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 601005 Community Planning	\$ 2,994,148	2,994,148	2,886,241			(107,907)	-4%
100 601010 Transportation Planning	1,333,887	1,333,887	1,361,477			27,590	2%
<b>Total</b>	<b>4,328,035</b>	<b>4,328,035</b>	<b>4,247,718</b>			<b>(80,317)</b>	<b>-2%</b>
<i>by category</i>							
Intergovernmental	1,216,603	1,216,603	767,618			(448,985)	-37%
Charges for Services	122,800	122,800	128,800			6,000	5%
Interfund	1,091,112	1,091,112	1,280,477			189,365	17%
Operating Transfers In	826,122	826,122	904,728			78,606	10%
<b>Total Revenues</b>	<b>3,256,637</b>	<b>3,256,637</b>	<b>3,081,623</b>			<b>(175,014)</b>	<b>-5%</b>
Personnel Services	2,774,348	2,774,348	2,993,246			218,898	8%
Materials & Services	1,503,886	1,503,886	1,086,322			(417,564)	-28%
Interfund	49,801	49,801	168,150			118,349	238%
<b>Total Expenditures</b>	<b>4,328,035</b>	<b>4,328,035</b>	<b>4,247,718</b>			<b>(80,317)</b>	<b>-2%</b>
General Fund Subsidy \$	<b>1,071,398</b>	<b>1,071,398</b>	<b>1,166,095</b>			<b>94,697</b>	<b>9%</b>
FTE's	25.22	25.22	26.22			1.00	4%

## ***Budget Analysis:***

Revenues decrease \$175,014 (5%) for fiscal year 2016-17. Intergovernmental decreases \$448,985 (37%) as a result of the winding down of a three year \$1.5m funding study for the Washington County Transportation Futures Study (WCTFS). Interfund revenues increase \$189,365 (17%) as a result of an increase in the Road fund transfer to support transportation related planning.

Personnel Services increase \$96,148 (3%) due to salaries, PERS, health benefits and full position appropriations, while Materials & Services decrease \$417,564 (28%) due primarily to the reduction of professional consulting services. Interfund appropriations increase \$118,349 (238%) for facilities capital charges for the remodel of the Public Services Building Suite 350 during the seismic upgrade. Overall appropriations decrease \$203,067 (5%).

Large ongoing planning projects included in the work program for FY 2016-17 are the Washington County Transportation Futures Study (anticipated to be completed by December 2016), Transportation System Planning and Forecasting, North Bethany Plan Implementation, a two-year Aloha Town Center/TV Highway Transit-Oriented Development Plan, SW Corridor High-Capacity Transit Plan, coordination with cities on Urban Planning Area Agreements (UPAA's) and planning for new UGB areas, a Travel Demand Management Study, South Industrial Area Infrastructure Study, continuation of Safe Routes to School and a new rural regulations state law comparison project.

The General Fund subsidy decreases \$28,053 (3%) due primarily to the fluctuation in the Video Lottery Fund transfer.

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The Watermaster is responsible for the: 1) enforcement of water laws, 2) administration of water rights, 3) collection of hydrologic data, 4) provision of water right information and hydrologic data to the public and water users and 5) inspection of wells and dams within Watermaster District No.18.

1. **Watermaster (100-961005):** This program encompasses all of the functions and services provided by the Watermaster including the following special sub-programs funded with dedicated resources:

- **Ground Water Monitoring:** Monitors ground water levels in the urban unincorporated area of the County
- **Surface Water Management:** Includes monitoring of stream flow in the Tualatin Basin and identification of areas for potential flow restoration.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 961000 Watermaster	\$ 191,243	191,243	197,135			5,892	3%
<i>by category</i>							
Intergovernmental	117,252	117,252	120,630			3,378	3%
Charges for Services	9,920	9,920	10,192			272	3%
<b>Total Revenues</b>	<b>127,172</b>	<b>127,172</b>	<b>130,822</b>			<b>3,650</b>	<b>3%</b>
Personnel Services	173,480	173,480	173,370			(110)	0%
Materials & Services	17,763	17,763	23,765			6,002	34%
<b>Total Expenditures</b>	<b>191,243</b>	<b>191,243</b>	<b>197,135</b>			<b>5,892</b>	<b>3%</b>
General Fund Subsidy \$	<b>64,071</b>	<b>64,071</b>	<b>66,313</b>			<b>2,242</b>	<b>3%</b>
FTE's	1.94	1.94	1.94			-	

**Budget Analysis:**

Revenues increase \$3,650 (3%) from Intergovernmental revenues paid by benefiting agencies for the operation and maintenance of stream gauging stations and from surcharges to rural development permits relating to ground water studies.

Expenditures increase \$5,892 (3%). Materials & Services increase \$6,002 (34%) due to increased costs for equipment and supplies to maintain, repair and replace field gauging stations and transmitters.

Staffing levels are unchanged and include a 1.00 Assistant Watermaster and a 0.94 Administrative Assistant. The Watermaster position is fully funded by the state.

The General Fund subsidy increases \$2,242 (3%).

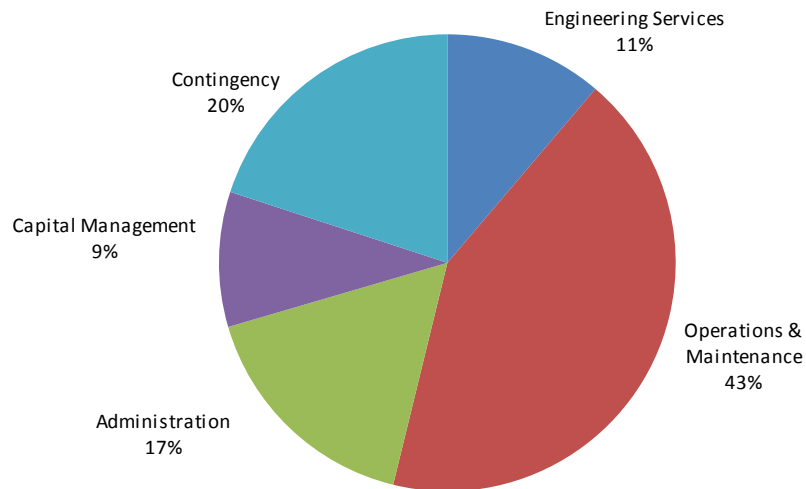
# ROAD FUND 168

Fund/Org Unit/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
168 6030 Engineering Services	\$ 2,064,300	2,064,300	3,014,550			950,250	46%
168 6040 Administration	29,159,118	29,159,118	31,444,268			2,285,150	8%
168 6050 Capital Management	5,284,167	5,284,167	5,573,689			289,522	5%
168 6060 Operations & Maintenance	1,775,500	1,775,500	2,265,500			490,000	28%
<b>Total Revenues</b>	<b>38,283,085</b>	<b>38,283,085</b>	<b>42,298,007</b>			<b>4,014,922</b>	<b>10%</b>
168 6030 Engineering Services	6,966,594	6,966,594	7,026,824			60,230	1%
168 6040 Administration	21,664,709	21,664,709	22,929,629			1,264,920	6%
168 6050 Capital Management	5,872,336	5,872,336	5,982,957			110,621	2%
168 6060 Operations & Maintenance	25,690,591	25,690,591	26,661,864			971,273	4%
<b>Total Expenditures</b>	<b>60,194,230</b>	<b>60,194,230</b>	<b>62,601,274</b>			<b>2,407,044</b>	<b>4%</b>
Revenues under expenditures	(21,911,145)	(21,911,145)	(20,303,267)			1,607,878	-7%
Beginning Fund Balance	21,911,145	21,911,145	20,303,267			(1,607,878)	-7%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>
<i>by category</i>							
Taxes	835,000	835,000	860,000			25,000	3%
Licenses & Permits	280,500	280,500	166,500			(114,000)	-41%
Intergovernmental	28,191,909	28,191,909	30,657,784			2,465,875	9%
Charges for Services	479,100	479,100	806,100			327,000	68%
Interfund	7,312,867	7,312,867	8,344,689			1,031,822	14%
Miscellaneous	256,000	256,000	380,950			124,950	49%
Operating Transfers In	927,709	927,709	1,081,984			154,275	17%
<b>Total Revenues</b>	<b>38,283,085</b>	<b>38,283,085</b>	<b>42,298,007</b>			<b>4,014,922</b>	<b>10%</b>
Personnel Services	21,091,910	21,091,910	21,273,285			181,375	1%
Materials & Services	21,103,246	21,103,246	15,857,682			(5,245,564)	-25%
Other	18,050	18,050	19,250			1,200	7%
Interfund	4,838,042	4,838,042	5,516,786			678,744	14%
Operating Transfers Out	755,081	755,081	6,816,326			6,061,245	803%
Capital Outlay	397,300	397,300	613,000			215,700	54%
<b>subtotal</b>	<b>48,203,629</b>	<b>48,203,629</b>	<b>50,096,329</b>			<b>1,892,700</b>	<b>4%</b>
Contingency	11,990,601	11,990,601	12,504,945			514,344	4%
<b>Total Expenditures</b>	<b>60,194,230</b>	<b>60,194,230</b>	<b>62,601,274</b>			<b>2,407,044</b>	<b>4%</b>
Revenues under expenditures	(21,911,145)	(21,911,145)	(20,303,267)			1,607,878	-7%
Beginning Fund Balance	21,911,145	21,911,145	20,303,267			(1,607,878)	-7%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>
<b>FTE's</b>	<b>204.28</b>	<b>204.67</b>	<b>204.67</b>			<b>(0.00)</b>	<b>0%</b>

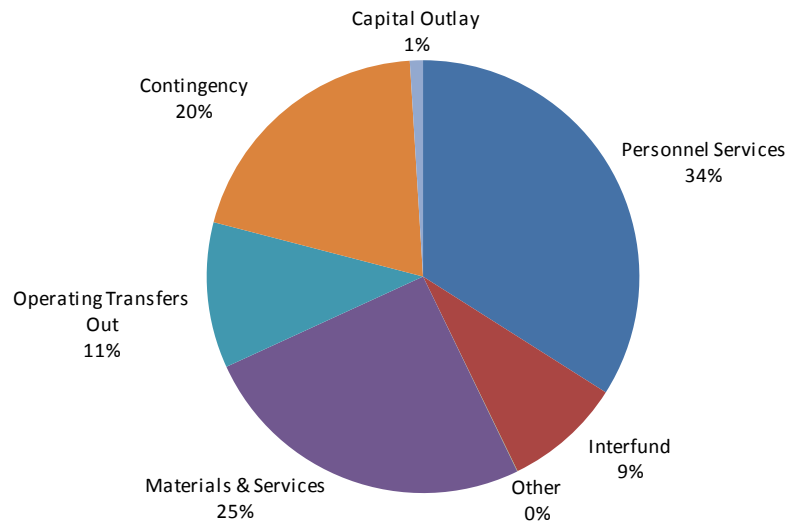
# FUND OVERVIEW

All of the organization units in the Road Fund will require resources from the Administration organization unit to balance their respective budgets.

### Expenditures by Org Unit



### Expenditures by Category

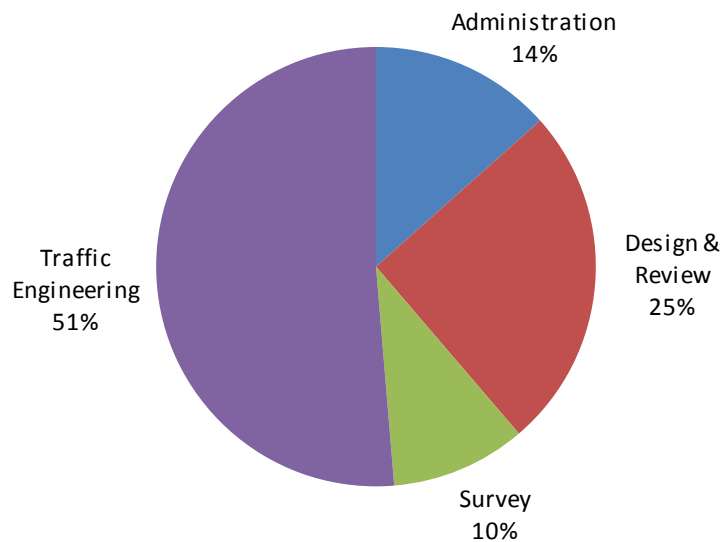


# Engineering/Surveying Services 168-6030

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This organization unit provides engineering design and review, project development, traffic management, surveying and related engineering support to other divisions in the Land Use and Transportation department.

1. **Engineering Administration (168-603001):** Provides leadership, management, public information and support of operations within Engineering/Surveying Services.
2. **Engineering Design/Review (168-603005):** Prepares plans, specifications, and estimates (contract documents) for public capital improvements including roadways, drainage, bridge, signals and intersections. Reviews plans for construction improvements within County roads, including subdivisions, roadways and sidewalks.
3. **Traffic Engineering (168-603010)** Perform and review traffic analysis in conjunction with public capital improvements. Review traffic analysis associated with land use actions. Prepares plans, specifications and estimates for public capital improvements including traffic signals, illumination, signing and striping. Reviews traffic related public capital improvements. Maintains and operates County owned street lighting, traffic signals and other electronically controlled traffic devices including the intelligent transportation system infrastructure. Perform operational review and support for the maintenance of traffic signs, striping and other traffic control devices on County maintained roads. Administer the Neighborhood Streets program for the County neighborhood routes and local roads.
4. **Surveyor-Road Fund (168-603020)** Facilitate and administer legal processes associated with both public and County roads, including legal descriptions and preparing land use waivers, restrictive covenants and agenda items for vacation of the public interest. Provide location services for claims regarding work performed outside the right-of-way or for encroachments into the roadway. Maintain a vertical control network to support engineering design review and ongoing maintenance efforts. Provide survey support of engineering plans prepared by the County design group and others.





# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
168 603001 Administration	\$ 887,383	887,383	943,273			55,890	6%
168 603005 Design & Review	1,752,946	1,752,946	1,778,365			25,419	1%
168 603010 Traffic Engineering	3,674,219	3,674,219	3,606,296			(67,923)	-2%
168 603020 Survey	652,046	652,046	698,890			46,844	7%
<b>Total</b>	<b>6,966,594</b>	<b>6,966,594</b>	<b>7,026,824</b>			<b>60,230</b>	<b>1%</b>
<i>by category</i>							
Licenses & Permits	5,500	5,500	6,500			1,000	18%
Intergovernmental	118,000	118,000	120,000			2,000	2%
Charges for Services	402,600	402,600	656,600			254,000	63%
Intradepartmental	1,511,200	1,511,200	2,194,500			683,300	45%
Miscellaneous	27,000	27,000	36,950			9,950	37%
<b>Total Revenues</b>	<b>2,064,300</b>	<b>2,064,300</b>	<b>3,014,550</b>			<b>950,250</b>	<b>46%</b>
Personnel Services	4,681,012	4,681,012	4,699,629			18,617	0%
Materials & Services	1,296,163	1,296,163	1,367,501			71,338	6%
Interfund	832,419	832,419	959,694			127,275	15%
Capital Outlay	157,000	157,000	-			(157,000)	-100%
<b>Total Expenditures</b>	<b>6,966,594</b>	<b>6,966,594</b>	<b>7,026,824</b>			<b>60,230</b>	<b>1%</b>
Road Fund Subsidy \$	<b>4,902,294</b>	<b>4,902,294</b>	<b>4,012,274</b>			<b>(890,020)</b>	<b>-18%</b>
FTE's	42.68	42.68	41.67			(1.01)	-2%

## Budget Analysis:

Revenues increase \$950,250 (46%). Charges for Services increase \$254,000 (63%) due primarily to projected increases in subdivision administration (development) activity. Interfund increases \$683,300 (45%) due to an expanded capital project work program and the continuation of staff resource sharing between organizational units.

Expenditures increase \$60,230 (1%). Personnel Services increase \$18,617 (less than 1%) due primarily to general increases in salaries, PERS and health benefits offset a decrease resulting from the reallocation of a 1.0 Inspection Technician II from this organization unit to Capital Project Management for better optimization of project delivery services. Materials & Services increase \$71,338 (6%) due to adjustments in professional services for various consultant services and increases for traffic signal data interconnect services.

No Capital Outlay is budgeted for FY 2016-17 causing a decrease of \$157,000 in the category. Interfund appropriation increases \$127,275 (15%) due to a \$39,383 (6%) increase in Countywide indirect charges, as well as a \$45,227 (30%) increase in business plan initiatives that includes ProjectDox workflow development, a microfilm scanner and an additional \$30,000 (60%) for intradepartmental charges related to the utilization of staff resources across organization units.

The Road Fund subsidy decreases \$890,020 (18%).

# Administration 168-6040

The Administration program provides leadership to, oversight of, and coordination among the divisions of the department of Land Use and Transportation: Planning and Development Services Division (Long Range Planning, Current Planning and Building Services), Engineering and Construction Services Division (Engineering, Traffic, Surveying Services and Capital Projects Management) and the Operations and Maintenance Division.

1. **Road Fund Administration (168-604001):** This program includes recording of department-wide Road Fund related revenues and expenditures such as gas tax receipts, interest earnings, debt and remediation payments.
2. **LUT Administration (168-604005):** This program provides regional transportation financing coordination for the County and direction for the department, including strategic planning and policy development; provides operational analysis and support leading to the improvement of department services; coordinates public information, communication and media relations; provides business support, including budget development and control, cost accounting, purchasing, personnel and payroll activities, grant administration and liaison services.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
168 604001 Road Fund Administration	\$ 18,943,079	18,943,079	20,053,421			1,110,342	6%
168 604005 LUT Administration Program	2,721,630	2,721,630	2,876,208			154,578	6%
<b>Total</b>	<b>21,664,709</b>	<b>21,664,709</b>	<b>22,929,629</b>			<b>1,264,920</b>	<b>6%</b>
<i>by category</i>							
Taxes	835,000	835,000	860,000			25,000	3%
Intergovernmental	27,223,909	27,223,909	29,149,784			1,925,875	7%
Charges for Service	75,000	75,000	147,000			72,000	96%
Miscellaneous	97,500	97,500	205,500			108,000	111%
Operating Transfers In	927,709	927,709	1,081,984			154,275	17%
<b>Total Revenues</b>	<b>29,159,118</b>	<b>29,159,118</b>	<b>31,444,268</b>			<b>2,285,150</b>	<b>8%</b>
Personnel Services	2,077,480	2,077,480	2,172,725			95,245	5%
Materials & Services	5,565,067	5,565,067	348,851			(5,216,216)	-94%
Other	7,300	7,300	8,500			1,200	16%
Interfund	1,469,180	1,469,180	1,778,282			309,102	21%
Operating Transfers Out	555,081	555,081	6,116,326			5,561,245	1002%
<b>subtotal</b>	<b>9,674,108</b>	<b>9,674,108</b>	<b>10,424,684</b>			<b>750,576</b>	<b>8%</b>
Contingency	11,990,601	11,990,601	12,504,945			514,344	4%
<b>Total Expenditures</b>	<b>21,664,709</b>	<b>21,664,709</b>	<b>22,929,629</b>			<b>1,264,920</b>	<b>6%</b>
Revenues over expenditures	<b>7,494,409</b>	<b>7,494,409</b>	<b>8,514,639</b>			<b>1,020,230</b>	<b>14%</b>
Resources allocated to other units	(29,405,554)	(29,405,554)	(28,817,906)			587,648	-2%
Beginning Fund Balance	21,911,145	21,911,145	20,303,267			(1,607,878)	-7%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	<b>17.60</b>	<b>18.00</b>	<b>18.00</b>			<b>-</b>	

## ***Budget Analysis:***

Revenues increase \$2,285,150 (8%) due primarily to an Intergovernmental revenue increase from the state apportionment of gas tax. With a recovering economy, slight increases in vehicle registration, weight-mile tax and consumer fuel consumption are anticipated. The Washington County proportionate share of the statewide apportionment also increases due to the growth experienced in Washington County Charges for Services increase \$72,000 (96%) with greater development activity and related subdivision administration revenues. Miscellaneous increases \$108,000 (111%) due to conservative prior year interest estimates. Operating Transfers In increase \$154,274 (17%) reflecting the updated department cost plan recovery for administrative support.

Personnel Services increase \$95,245 (5%) and include a 0.40 FTE increase of an Administrative Specialist II position change from a 0.60 FTE to a 1.0 FTE, salaries, PERS and health benefit changes. Also included are funds to support a variable hour intern position. These adjustments will allow for an enhanced level of support for both divisional and departmental services. Materials & Services decrease \$5,216,216 (94%) due to the Hagg Lake project, previously budgeted in Materials and Services, now being budgeted in Operating Transfers Out for FY 2016-17. The project will be housed in the Road Capital Fund and includes paving, guardrail and culvert improvements as well as landslide repairs.

Interfund increases \$309,102 (21%) due primarily to the remodel of the Public Services Building Suite 350 security upgrade in conjunction with the building seismic upgrade. The transfer for Transportation Planning increases as fewer external revenue sources are available to offset expenditures.

Contingency increases \$454,119 (4%).

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This organization unit provides project management, coordination, right-of-way acquisition, construction management and administrative support for transportation capital improvement projects through the following programs:

1. **Administration (168-605005):** Manage and coordinate capital improvement project funding and expenditures.
2. **Project Delivery (168-605015):** Provides management and inspection functions for all phases of capital project delivery.
3. **Project Delivery Support (168-605025):** Provides quality assurance in support of the project delivery functions.
4. **Right-of-Way (168-605035):** Provides right-of-way acquisition support for capital improvement projects.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
168 605005 CPM-Administration	\$ 1,630,391	1,630,391	1,713,011			82,620	5%
168 605015 Right of Way	674,000	674,000	577,344			(96,656)	-14%
168 605025 Project Delivery	3,347,564	3,347,564	3,478,351			130,787	4%
168 605035 Project Delivery Support	220,381	220,381	214,251			(6,130)	-3%
<b>Total</b>	<b>5,872,336</b>	<b>5,872,336</b>	<b>5,982,957</b>			<b>110,621</b>	<b>2%</b>
<i>by category</i>							
Charges for Services	1,500	1,500	1,500			-	
Interfund	5,282,667	5,282,667	5,572,189			289,522	5%
<b>Total Revenues</b>	<b>5,284,167</b>	<b>5,284,167</b>	<b>5,573,689</b>			<b>289,522</b>	<b>5%</b>
Personnel Services	4,976,039	4,976,039	4,999,142			23,103	0%
Materials & Services	256,828	256,828	286,225			29,397	11%
Interfund	639,469	639,469	697,590			58,121	9%
<b>Total Expenditures</b>	<b>5,872,336</b>	<b>5,872,336</b>	<b>5,982,957</b>			<b>110,621</b>	<b>2%</b>
Road Fund Subsidy \$	588,169	588,169	409,268			(178,901)	-30%
FTE's	42.00	42.00	43.00			1.00	2%

**Budget Analysis:**

Revenues increase \$289,522 (5%) due to fluctuations in capital project schedules.

Personnel Services increase \$23,103 (less than 1%). The increase in costs due to the reallocation of a 1.0 Inspection Technician II from Engineering/Survey Services to this organization unit, for better optimization of project delivery services. This increase is largely offset by decreases resulting from a number of vacant positions being filled at lower beginning salaries.

Materials & Services increase \$29,397 (11%) due primarily to professional services cost for contracted employees. Interfund increases \$58,121 (9%) related to increases in Countywide cost allocation plan charges and facilities capital to fund audio visual upgrades in division conference rooms.

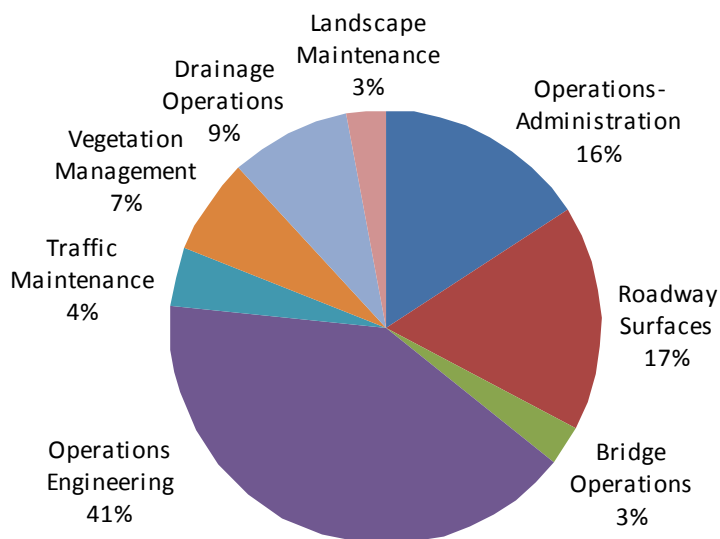
Road Fund subsidy decreases \$178,901 (30%) as a result of fluctuations in the capital project schedules.

# Operations & Maintenance 168-6060

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The Operations & Maintenance organization unit mission is to maintain and operate a safe and efficient County transportation system comprised of roads, bridges, drainage systems and bike paths in a cost effective and environmentally sound manner through the following programs:

1. **Operations Administration (168-606005):** Provides leadership, management and support of operations within the division.
2. **Roadway Surfaces (168-606010):** Protects the structural integrity of County roads. Performs maintenance on roadways, including asphalt overlays, patching, surface sealing, street sweeping, gravel applications and grading.
3. **Operations Engineering (168-606015):** Assures all construction on roads, bridges, drainage systems and miscellaneous structures within the County rights-of-way are in accordance with approved plans and specifications; reviews plans and issues permits for utility construction in roadways, monitors subdivision improvements and field-inspects construction. Maintains and updates necessary management information for design and maintenance schedules. Processes the formation of local improvement districts, investigates citizen complaints and provides quality assurance for all divisional maintenance activities.
4. **Traffic Maintenance (168-606020):** Performs installation, repair and replacement of traffic signs, application of pavement striping, school-crossing stencils and raised pavement markers.
5. **Vegetation Management (168-606025):** Provides vegetation control within County rights-of-way through brush cutting, mowing, herbicide spraying, landscape maintenance and related activities. Administers Adopt-a-Road program.
6. **Bridge Operations (168-606030):** Protects the structural integrity of County bridges through bridge repairs and replacements. Additional tasks include work on major culverts and guardrails, bridge and culvert inspections.
7. **Drainage Operations (168-606035):** Provides repair, maintenance and installation of County drainage systems such as ditches, culverts and catch basins, ditch and culvert cleaning and the evaluation of erosion-control compliance.
8. **Landscape Maintenance (168-606040):** Provides vegetation and litter management within urban County rights-of-way through brush cutting, mowing, herbicide spraying, landscape maintenance, litter patrol and related activities.



# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
168 606005 Operations-Administration	\$ 4,115,282	4,115,282	4,238,678			123,396	3%
168 606010 Roadway Surfaces	3,775,479	3,775,479	4,508,930			733,451	19%
168 606015 Operations Engineering	11,010,434	11,010,434	10,863,102			(147,332)	-1%
168 606020 Traffic Maintenance	1,139,143	1,139,143	1,159,617			20,474	2%
168 606025 Vegetation Management	1,820,449	1,820,449	1,917,807			97,358	5%
168 606030 Bridge Operations	739,693	739,693	797,504			57,811	8%
168 606035 Drainage Operations	2,510,545	2,510,545	2,378,262			(132,283)	-5%
168 606040 Landscape Maintenance	579,566	579,566	797,964			218,398	38%
<b>Total</b>	<b>25,690,591</b>	<b>25,690,591</b>	<b>26,661,864</b>			<b>971,273</b>	<b>4%</b>
<i>by category</i>							
Licenses & Permits	275,000	275,000	160,000			(115,000)	-42%
Intergovernmental	850,000	850,000	1,388,000			538,000	63%
Charges for Services	-	-	1,000			1,000	
Interfund	519,000	519,000	578,000			59,000	11%
Miscellaneous	131,500	131,500	138,500			7,000	5%
<b>Total Revenues</b>	<b>1,775,500</b>	<b>1,775,500</b>	<b>2,265,500</b>			<b>490,000</b>	<b>28%</b>
Personnel Services	9,357,379	9,357,379	9,401,789			44,410	0%
Materials & Services	13,985,188	13,985,188	13,855,105			(130,083)	-1%
Other	10,750	10,750	10,750			-	
Interfund	1,896,974	1,896,974	2,081,220			184,246	10%
Operating Transfers Out	200,000	200,000	700,000			500,000	250%
Capital Outlay	240,300	240,300	613,000			372,700	155%
<b>Total Expenditures</b>	<b>25,690,591</b>	<b>25,690,591</b>	<b>26,661,864</b>			<b>971,273</b>	<b>4%</b>
Road Fund Subsidy	\$ 23,915,091	23,915,091	24,396,364			481,273	2%
FTE's	102.00	102.00	102.00			-	

## Budget Analysis:

Revenues increase \$490,000 (28%) due primarily to an unexpected reimbursement from the federal highway administration for the replacement of the Timber Road Culvert damaged by storm activity and an increase from state timber receipts. Intradepartmental revenues increases slightly from reimbursement work performed for other divisions and agencies.

Expenditures increase \$971,273(4%). Personnel Services increases slightly and FTE levels are unchanged from prior year.

Materials & Services decrease slightly by \$130,083 (1%). The overlay and road widening projects are budgeted at last year's funding level. Operating Transfers Out increase \$500,000 (250%) related to additional work to be performed by the Engineering and Construction Services division. Work includes major culvert replacements on Dairy Creek, Gordon and Timber roads as well as improvement projects on River Road and Cornelius Pass Road.

The proposed budget also includes a \$200,000 payment for an intergovernmental agreement with Clean Water Services (CWS) to provide drainage maintenance on major routes within the urban growth boundary.

Capital Outlay increases \$372,700(155%) for the replacement of equipment within the planned replacement schedule. Replacements include two upgraded crew trucks with snowplow and sander capability (\$85,000), two transfer dump trucks (\$45,000) and two transfer trailers (\$200,000) that will function in tandem with the dump trucks. New equipment includes one Bear Broom mechanical sweeper (\$280,000). Total Capital Outlay for equipment is \$613,000.

The Road Fund subsidy increases \$481,273 (2%).

This organization unit is charged with all activities required for the re-monumentation of Washington County's 3,400 public land corners. This involves locating the corners established in previous government surveys and documenting their location through modern surveying practices, including the establishment of coordinates essential for mapping control in the County's Geographical Information System (GIS).

1. **Surveying-Public Land Corners (170-603030):** The program provides for the preservation of public land corners, which are necessary for determining the proper location of property boundaries by public agencies, private surveyors and citizens. The establishment and subsequent coordination of these corners is critical for the protection of private and public property rights.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
170 603030 Surveying-Public Land Crrr \$	1,946,100	1,946,100	2,490,489			544,389	28%
<i>by category</i>							
Charges for Services	400,000	400,000	520,000			120,000	30%
Intradepartmental	258,000	258,000	350,000			92,000	36%
Miscellaneous	7,200	7,200	7,099			(101)	-1%
<b>Total Revenues</b>	<b>665,200</b>	<b>665,200</b>	<b>877,099</b>			<b>211,899</b>	<b>32%</b>
Personnel Services	543,469	543,469	527,022			(16,447)	-3%
Materials & Services	43,781	43,781	35,704			(8,077)	-18%
Interfund	103,625	103,625	133,973			30,348	29%
Operating Transfers Out	28,587	28,587	31,689			3,102	11%
<b>subtotal</b>	<b>719,462</b>	<b>719,462</b>	<b>728,388</b>			<b>8,926</b>	<b>1%</b>
Contingency	1,226,638	1,226,638	1,762,101			535,463	44%
<b>Total Expenditures</b>	<b>1,946,100</b>	<b>1,946,100</b>	<b>2,490,489</b>			<b>544,389</b>	<b>28%</b>
Revenues under expenditures	(1,280,900)	(1,280,900)	(1,613,390)			(332,490)	26%
Beginning Fund Balance	1,280,900	1,280,900	1,613,390			332,490	26%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	4.76	4.76	4.77			0.01	0%

### **Budget Analysis:**

Revenues increase \$211,899 (32%) due to an increase in document recording fee revenue dedicated to surveying of the public land corners and Intradepartmental revenue as staff is shared across programs to accomplish survey development review activities.

Expenditures, excluding Contingency, increase \$8,926 (1%). Personnel Services decrease \$16,447(3%) due to staff changes resulting in reduced salaries. Interfund increases \$30,348(29%) due to staff sharing between divisions.

Contingency increases \$535,463 (44%) as a result of a higher than anticipated beginning fund balance, higher document recording revenues, and position vacancy savings. Contingency is available for future needs and budget strategies include continued monitoring of the fund balance to ensure an appropriate reserve is maintained.



Current Planning encompasses Development Review and Development Assistance activities pertaining to land development in the unincorporated areas of the County and provides for Development Compliance/Code Enforcement activities as they relate to enforcement of the County's Community Development Code and related

**Review (172-602030):** Processing and review of all land development requests in ordinances. This fund operates on an enterprise basis supported by fees from service users.

1. **Development** unincorporated Washington County. Ensure that all development proposals comply with all applicable plans and code.
2. **Development Assistance (172-602035):** Provide development assistance to customers at the counter and over the telephone. Review all building permits and provide copies of land development related documents to the public.
3. **Code Maintenance/Code Enforcement (172-602040):** Review land development projects in final stages to ensure compliance with conditions of approval. Investigate all land use complaints that are enforceable via the Community Development Code. Prepare code amendments and make recommendations concerning code interpretations.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
172 602030 Development Review	\$ 3,726,786	3,726,786	4,507,700			780,914	21%
172 602035 Development Assistance	752,124	752,124	804,381			52,257	7%
172 602040 Code Maint & Enforcement	347,243	347,243	347,842			599	0%
<b>Total</b>	<b>4,826,153</b>	<b>4,826,153</b>	<b>5,659,923</b>			<b>833,770</b>	<b>17%</b>
<i>by category</i>							
Intergovernmental	80,000	80,000	90,000			10,000	13%
Charges for Services	2,129,200	2,129,200	2,227,500			98,300	5%
Interfund	36,000	36,000	25,000			(11,000)	-31%
Miscellaneous	11,100	11,100	29,600			18,500	167%
Operating Transfers In	359,200	359,200	329,200			(30,000)	-8%
<b>Total Revenues</b>	<b>2,615,500</b>	<b>2,615,500</b>	<b>2,701,300</b>			<b>85,800</b>	<b>3%</b>
Personnel Services	2,062,316	2,062,316	2,069,100			6,784	0%
Materials & Services	260,879	260,879	262,432			1,553	1%
Other	42,500	42,500	19,000			(23,500)	-55%
Interfund	447,882	447,882	556,939			109,057	24%
Operating Transfers Out	120,802	120,802	132,273			11,471	9%
<b>subtotal</b>	<b>2,934,379</b>	<b>2,934,379</b>	<b>3,039,744</b>			<b>105,365</b>	<b>4%</b>
Contingency	1,891,774	1,891,774	2,620,179			728,405	39%
<b>Total Expenditures</b>	<b>4,826,153</b>	<b>4,826,153</b>	<b>5,659,923</b>			<b>833,770</b>	<b>17%</b>
Revenues under expenditures	(2,210,653)	(2,210,653)	(2,958,623)			(747,970)	34%
Beginning Fund Balance	2,210,653	2,210,653	2,958,623			747,970	34%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	<b>19.78</b>	<b>19.78</b>	<b>19.78</b>			<b>-</b>	

**Budget Analysis:**

Revenues increase \$85,800 (3%). Charges for Services increase \$98,300 (5%) reflecting increases in activity levels that are expected to continue through fiscal year 2016-17. Operating Transfers In decrease \$30,000 (8%) due to a decrease in funding for transportation related activity performed by this fund. Fee revenue fully supported fund activities for fiscal year 2015-16 and that trend is expected to continue in FY 2016-17.

Expenditures, excluding Contingency, increase \$105,365 (4%) due primarily to an increase in the allocation of County indirect costs. Staffing levels will remain the same for FY 2016-17 at 19.78 FTE. This fund continues to carry vacancies with no reduction in appropriations to allow for flexibility in hiring to meet customer needs should the work load demand.

The beginning fund balance increases \$747,970 (34%) as a result of positions that remained vacant during FY 2015-16 and continued development activity. This increase is reflected in the Contingency increase of \$728,405 (39%).

# Building Services 174-6020

Building Services provides plan review, permit issuance and inspections relative to conformance with the state building, mechanical, electrical, plumbing and mobile home codes.

1. **Building Inspection (174-602005):** Perform site inspections of construction on private property relative to conformance with the state building, mechanical and mobile home codes.
2. **Plan Review (174-602010):** Review plans and issue permits for construction on private property relative to conformance with the state building and mechanical codes and maintain a record of construction within the unincorporated areas of the County.
3. **Plumbing Inspection (174-602015):** Review plans and perform site inspections of construction on private property relative to conformance with the state plumbing code.
4. **Electrical Inspection (174-602020):** Review plans and perform inspections of all construction on public and private property relative to conformance with state statutes and the national electrical code.
5. **Code Compliance & Enforcement (174-602025):** Oversee the building enforcement program by investigating complaints and reported code violations. Perform enforcement actions in those cases where code conformance cannot be achieved voluntarily.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
174 602005 Building Inspection	\$ 13,306,906	13,306,906	19,247,796			5,940,890	45%
174 602010 Plan Review	2,855,911	2,855,911	3,219,199			363,288	13%
174 602015 Plumbing Inspection	887,465	887,465	880,104			(7,361)	-1%
174 602020 Electrical Inspection	1,563,269	1,563,269	1,638,702			75,433	5%
174 602025 Code Compliance & Enforce	180,989	180,989	186,054			5,065	3%
<b>Total</b>	<b>18,794,540</b>	<b>18,794,540</b>	<b>25,171,855</b>			<b>6,377,315</b>	<b>34%</b>
<i>by category</i>							
Licenses & Permits	4,080,000	4,080,000	5,450,000			1,370,000	34%
Intergovernmental	100,000	100,000	112,000			12,000	12%
Charges for Services	3,118,000	3,118,000	3,979,000			861,000	28%
Interfund	151,854	151,854	161,054			9,200	6%
Miscellaneous	50,700	50,700	152,975			102,275	202%
Operating Transfers In	25,000	25,000	25,000			-	
<b>Total Revenues</b>	<b>7,525,554</b>	<b>7,525,554</b>	<b>9,880,029</b>			<b>2,354,475</b>	<b>31%</b>
Personnel Services	5,761,077	5,761,077	6,520,565			759,488	13%
Materials & Services	589,510	589,510	621,558			32,048	5%
Other	226,000	226,000	235,000			9,000	4%
Interfund	1,881,122	1,881,122	2,178,953			297,831	16%
Operating Transfers Out	319,595	319,595	360,785			41,190	13%
Capital Outlay	56,000	56,000	58,000			2,000	4%
<b>subtotal</b>	<b>8,833,304</b>	<b>8,833,304</b>	<b>9,974,861</b>			<b>1,141,557</b>	<b>13%</b>
Contingency	9,961,236	9,961,236	15,196,994			5,235,758	53%
<b>Total Expenditures</b>	<b>18,794,540</b>	<b>18,794,540</b>	<b>25,171,855</b>			<b>6,377,315</b>	<b>34%</b>
Revenues under expenditures	(11,268,986)	(11,268,986)	(15,291,826)			(4,022,840)	36%
Beginning Fund Balance	11,268,986	11,268,986	15,291,826			4,022,840	36%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
<b>FTE's</b>	<b>53.00</b>	<b>55.00</b>	<b>55.00</b>			<b>-</b>	

## ***Budget Analysis:***

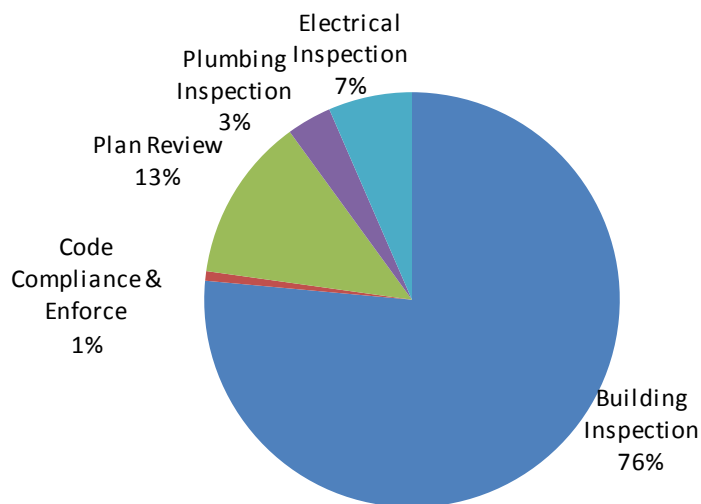
Revenues increase \$2,354,475 (31%) due primarily to a significant increase in permit and service revenues from commercial and residential building activity, with the predominance attributed to one large commercial project and building permits in North Bethany. Fee revenue has fully supported fund activities for fiscal year 2015-16 and that trend is expected to continue in FY 2016-17.

Expenditures, excluding Contingency, increase \$1,141,557 (13%). Personnel Services increase \$759,488 (13%) due to the addition of 2.0 FTE late in FY 2015-16, revisions to the pay plan for classifications, salaries, PERS and health benefits. The fund will continue to carry a few vacancies with no reduction in appropriations to allow the greatest flexibility meeting changes in development activity.

Interfund increases \$297,831 (16%) as a result of funding for a limited duration ITS Project Manager, housed in the Information Technology Services program, to manage technology initiatives. In addition, funding for a Sr. Information Systems Analyst and an Information Systems Analyst II are budgeted in Interfund to assist with software implementation. Interfund also increases due to the countywide cost allocation plan and facilities capital for the remodel of the Public Services Building Suite 350 during the seismic upgrade.

Operating Transfers Out increase \$41,190 (13%) due primarily to an increase in the amount of the transfer to the Road Fund for services provided by LUT Administration.

The beginning fund balance increases \$4,022,840 (36%) as a result of increased revenues and delayed expenditures for the planned technology upgrades. Contingency increases \$5,235,758 (53%).



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# Maintenance Improvement 212-6075

# Budget Detail

This fund provides for road maintenance activities undertaken through maintenance local improvement districts (MLIDs) established in the County.

1. **Local Improvement District (212-607505):** This program provides the financial activities related to funds collected for use in maintaining local roads within the district.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
212 607505 Local Improvement District	\$ 332,530	332,530	292,030			(40,500)	-12%
<i>by category</i>							
Miscellaneous	36,455	36,455	37,751			1,296	4%
<b>Total Revenues</b>	<b>36,455</b>	<b>36,455</b>	<b>37,751</b>			<b>1,296</b>	<b>4%</b>
Materials & Services	165,000	165,000	-			(165,000)	-100%
Interfund	9,423	9,423	102,203			92,780	985%
Operating Transfers Out	708	708	572			(136)	-19%
<b>subtotal</b>	<b>175,131</b>	<b>175,131</b>	<b>102,775</b>			<b>(72,356)</b>	<b>-41%</b>
Contingency	157,399	157,399	189,255			31,856	20%
<b>Total Expenditures</b>	<b>332,530</b>	<b>332,530</b>	<b>292,030</b>			<b>(40,500)</b>	<b>-12%</b>
Revenues under expenditures	(296,075)	(296,075)	(254,279)			41,796	-14%
Beginning Fund Balance	296,075	296,075	254,279			(41,796)	-14%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

### Budget Analysis:

There are five active maintenance local improvement districts. Budgeted revenues and expenditures remain similar to the prior year. Interfund appropriations increase due to possible road maintenance work, specifically the Mountain Creek LID that is currently pursuing enhanced maintenance strategies over a multi-year time period. Implementation of this plan will continue during the 2016 construction season.

This organization unit is responsible for the duties and responsibilities of the County Surveyor which include: filing and maintaining public survey records; reviewing and approving plats and surveys; maintaining the County address system; performing court ordered surveys; surveying County owned property and public assistance.

1. **Development Review (216-6030):** County Surveyor activities within this program include statutory duties of subdivision, partition, and condominium approval; survey filing; court ordered surveys; surveys of County owned property; record keeping; maintaining records of vacation property; addressing, mapping and public information.

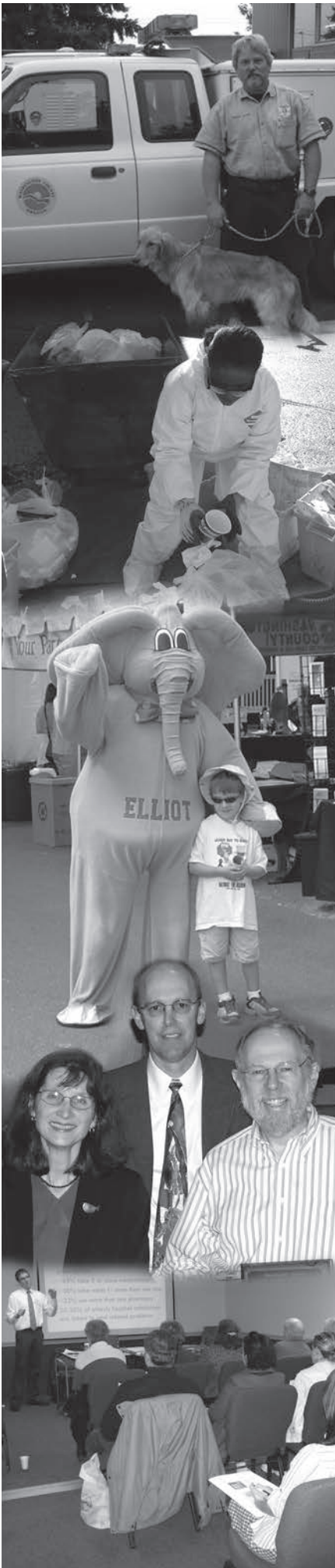
Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
216 603015 Development Review	\$ 1,255,763	1,255,763	1,435,387			179,624	14%
<i>by category</i>							
Charges for Service	429,300	429,300	533,700			104,400	24%
Intradepartmental	10,000	10,000	20,000			10,000	100%
Miscellaneous	5,000	5,000	15,000			10,000	200%
Operating Transfers In	72,945	72,945	72,945			-	
<b>Total Revenues</b>	<b>517,245</b>	<b>517,245</b>	<b>641,645</b>			<b>124,400</b>	<b>24%</b>
Personnel Services	477,534	477,534	513,851			36,317	8%
Materials & Services	59,605	59,605	60,453			848	1%
Interfund	128,035	128,035	224,497			96,462	75%
Operating Transfers Out	21,393	21,393	30,670			9,277	43%
<b>subtotal</b>	<b>686,567</b>	<b>686,567</b>	<b>829,471</b>			<b>142,904</b>	<b>21%</b>
Contingency	569,196	569,196	605,916			36,720	6%
<b>Total Expenditures</b>	<b>1,255,763</b>	<b>1,255,763</b>	<b>1,435,387</b>			<b>179,624</b>	<b>14%</b>
Revenues under expenditures	(738,518)	(738,518)	(793,742)			(55,224)	7%
Beginning Fund Balance	738,518	738,518	793,742			55,224	7%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	4.56	4.56	4.56			-	

**Budget Analysis:**

Revenues increase \$124,400 (24%). Charges for Services increase \$104,400 (24%) to reflect an increase in subdivision, field check and address fees. Intradepartmental increase \$10,000 (100%) to reflect the anticipated sharing of staff resources across organizational units for various activities including survey field assistance.

Expenditures, excluding Contingency, increase \$142,904 (21%). Personnel Services increase \$36,317 (8%) due to increases in salaries, PERS and health benefits. Interfund expenditures increase \$96,462 (75%) due to an increase in the Countywide cost allocation plan charges, the Public Services Building Suite 350 remodel project and the utilization of staff resources across organization units. Operating Transfers Out increase \$9,277 (43%) due to increases in LUT cost plan allocations.

Contingency increases \$36,720 (6%). As activity levels and workload have increased with the North Bethany expansion, careful fund management continues in order to maintain an appropriate fund balance.



# Housing, Health and Human Services

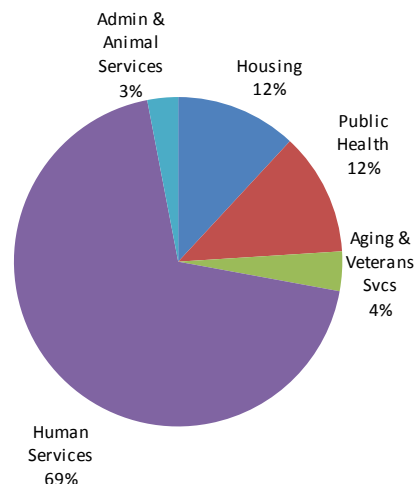
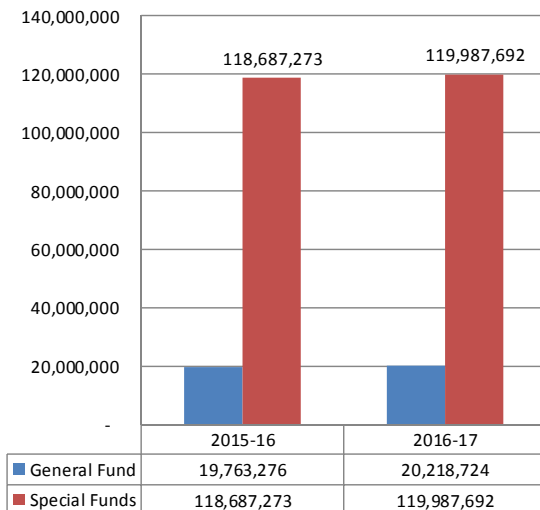
Public Health .....	100-7030
HHS Administration .....	100-7040
Animal Services .....	100-7090
Veteran Services .....	100-7510
Community Block Grant.....	164-9010
Children and Family Services .....	166-7050
Human Services .....	192-7060
OHP Mental Health .....	193-7080
House Bill 2145 – Mental Health .....	194-7070
Health Share of Oregon .....	195-7085
Aging Services .....	198-7520
Mental Health Urgent Care Center .....	199-7089
Emergency Medical Services .....	208-7010
Housing Services .....	218-6510
HOME .....	220-9020
Air Quality .....	244-9030

# HOUSING, HEALTH & HUMAN SERVICES

Housing, Health & Human Services provides prevention, protection and support services and activities so that all people who live, work, study and play in Washington County can be healthy, well, self-sufficient and safe. Educating people through public health efforts, providing safety to vulnerable children and adults, addressing addictions and enabling people to live independently are just a few examples of how this is accomplished.

Throughout Washington County, Housing, Health & Human Services offers a wide variety of programs, services and resources which serve to inform, educate and empower.

Organization Unit Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
CDBG	\$ 4,255,272	4,255,272	4,954,699			699,427	16%
Housing	7,608,084	7,608,084	7,947,450			339,366	4%
HOME	3,092,048	3,092,048	3,217,553			125,505	4%
Air Quality	-	350,000	591,797			241,797	69%
<b>subtotal - Housing</b>	<b>14,955,404</b>	<b>15,305,404</b>	<b>16,711,499</b>			<b>1,406,095</b>	<b>9%</b>
Public Health	14,865,225	14,865,225	15,048,314			183,089	1%
Emergency Medical Service	1,857,512	1,857,512	1,873,422			15,910	1%
<b>subtotal - Public Health</b>	<b>16,722,737</b>	<b>16,722,737</b>	<b>16,921,736</b>			<b>198,999</b>	<b>1%</b>
Agency on Aging	4,468,166	4,468,166	4,508,598			40,432	1%
Veteran Services	842,662	842,662	923,780			81,118	10%
<b>subtotal - Aging &amp; Veteran Svc</b>	<b>5,310,828</b>	<b>5,310,828</b>	<b>5,432,378</b>			<b>121,550</b>	<b>2%</b>
Human Services	43,392,954	43,654,494	47,273,337			3,618,843	8%
Oregon Health Plan	7,019,526	7,019,526	7,057,569			38,043	1%
Health Share of Oregon	42,891,839	42,891,839	25,938,091			(16,953,748)	-40%
Mental Health HB 2145	468,550	468,550	1,123,851			655,301	140%
Mental Health Urgent Care Center	-	-	8,100,000			8,100,000	0%
Children & Family Services	3,021,782	3,021,782	7,401,325			4,379,543	145%
<b>subtotal - Human Services</b>	<b>96,794,651</b>	<b>97,056,191</b>	<b>96,894,173</b>			<b>(162,018)</b>	<b>0%</b>
HHS Administration	1,353,744	1,353,744	1,560,602			206,858	15%
Animal Services	2,701,645	2,701,645	2,686,028			(15,617)	-1%
<b>subtotal - Admin &amp; Animal Svcs</b>	<b>4,055,389</b>	<b>4,055,389</b>	<b>4,246,630</b>			<b>191,241</b>	<b>5%</b>
<b>Totals</b>	<b>137,839,009</b>	<b>138,450,549</b>	<b>140,206,416</b>			<b>1,755,867</b>	<b>1%</b>
General Fund	19,763,276	19,763,276	20,218,724			455,448	2%
Special Funds	118,075,733	118,687,273	119,987,692			1,300,419	1%
<b>Totals</b>	<b>\$ 137,839,009</b>	<b>138,450,549</b>	<b>140,206,416</b>			<b>1,755,867</b>	<b>1%</b>
FTE's	310.59	319.14	324.44			5.30	2%

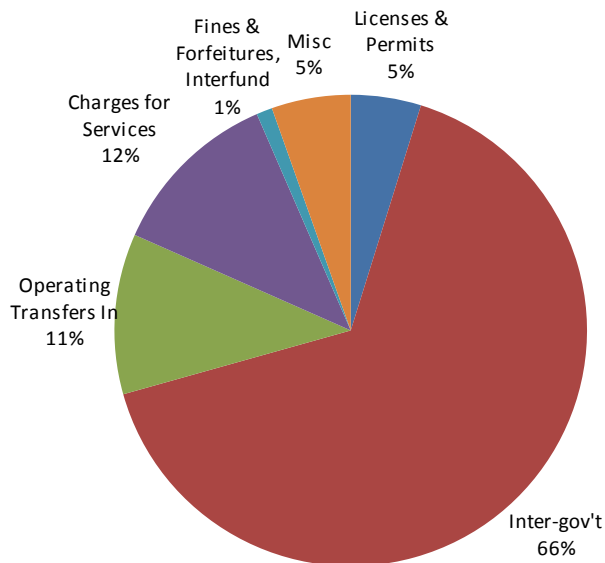




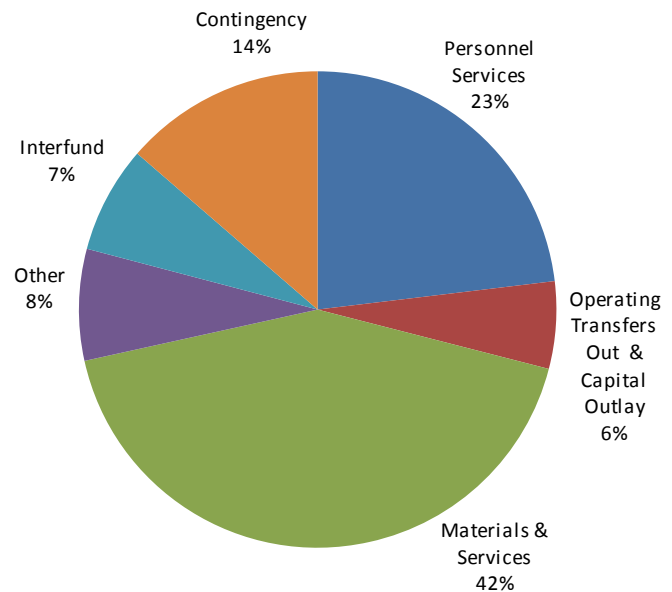
# BUDGET OVERVIEW

Category Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
<i>by category</i>							
Licenses & Permits	4,760,364	4,760,364	5,007,528			247,164	5%
Intergovernmental	59,870,772	60,132,312	68,487,214			8,354,902	14%
Charges for Services	30,905,851	30,905,851	12,339,391			(18,566,460)	-60%
Fines and Forfeitures	49,500	49,500	49,500			-	0%
Interfund	1,041,536	1,041,536	1,087,392			45,856	4%
Miscellaneous	6,688,693	6,688,693	5,630,054			(1,058,639)	-16%
Operating Transfers In	2,523,002	2,873,002	11,455,242			8,582,240	299%
<b>Total Revenues</b>	<b>105,839,718</b>	<b>106,451,258</b>	<b>104,056,321</b>			<b>(2,394,937)</b>	<b>-2%</b>
Personnel Services	30,843,941	31,329,483	32,384,335			1,054,852	3%
Materials & Services	70,529,708	70,829,708	59,630,602			(11,199,106)	-16%
Other	9,776,201	9,776,201	10,598,902			822,701	8%
Interfund	2,784,175	2,784,175	10,187,244			7,403,069	266%
Operating Transfers Out	235,399	235,399	8,202,424			7,967,025	3384%
Capital Outlay	74,000	74,000	90,000			16,000	22%
<b>subtotal</b>	<b>114,243,424</b>	<b>115,028,966</b>	<b>121,093,507</b>			<b>6,064,541</b>	<b>5%</b>
Contingency	23,595,585	23,421,583	19,112,909			(4,308,674)	-18%
<b>Total Expenditures</b>	<b>137,839,009</b>	<b>138,450,549</b>	<b>140,206,416</b>			<b>1,755,867</b>	<b>1%</b>
Revenues under expenditures	(31,999,291)	(31,999,291)	(36,150,095)			(4,150,804)	13%
General Fund Subsidy	6,041,711	6,041,711	6,287,327			245,616	4%
Special Fund Beginning Balances	25,957,580	25,957,580	29,862,768			3,905,188	15%
<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>

Revenues



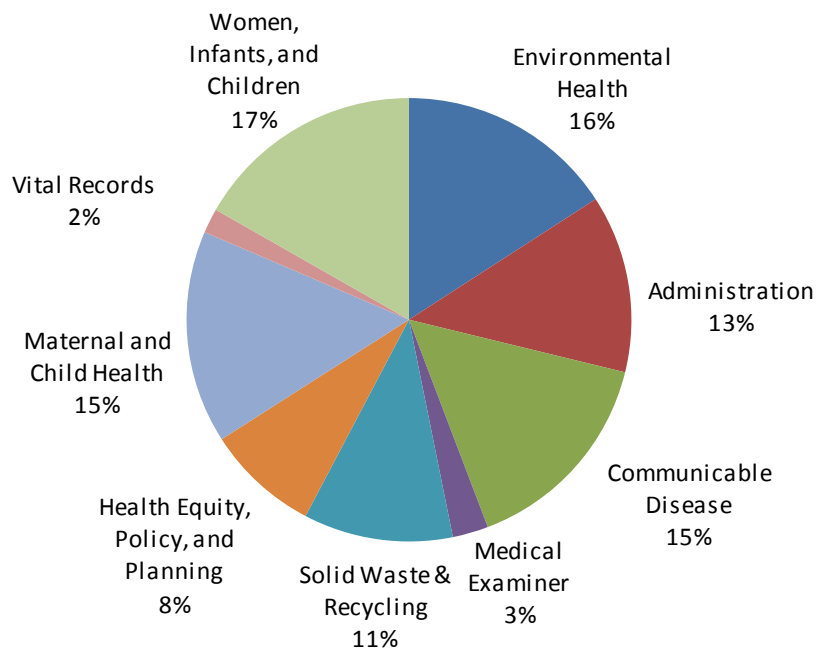
Expenditures



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This organization unit provides preventive health care services and environmental surveillance services, and enforces other statutory provisions necessary to assure that basic health standards are maintained in the County through the following programs:

1. **Environmental Health (100-703005):** Provides education to the public and regulated community; enforces public health regulations; and provides environmental health surveillance to prevent the spread of communicable diseases and protect the environment.
2. **Communicable Disease (100-703010):** Provides health services to high-risk and the general population at the earliest point of intervention so that communicable diseases can be identified and controlled; includes tuberculosis, HIV, and other diseases. Also provides public health emergency preparedness assistance and monitors compliance with childhood immunization requirements.
3. **Medical Examiner (100-703015):** Provides enforcement and implementation of statutes relating to investigation of violent and unattended deaths, including death scene investigation and documentation. Works closely with law enforcement agencies, hospitals, private medical practitioners and funeral homes.
4. **Solid Waste and Recycling (100-703020):** Provides enforcement of the County solid waste and nuisance ordinances and carries out the County's responsibilities regarding the metropolitan regional recycling program.
5. **Maternal & Child Health (MCH) (100-703025):** Provides nursing services in the homes of eligible mothers with high-risk pregnancies, postpartum follow-up care in the home, and reproductive health assistance.
6. **Administration (100-703030):** Provides supervision and billing services for public health functions.
7. **Health Equity, Policy, & Planning (HEPP)(100-703035):** Provides programs impacting communitywide health issues including tobacco prevention and education, chronic disease prevention, and suicide prevention.
8. **Vital Records (100-703040):** Receives and provides information on births and deaths within the County.
9. **Women, Infants & Children (WIC) (100-703045):** Administers the federal WIC program which provides nutrition education and financial assistance to eligible families for food purchases. This was previously included in the Communicable Disease program.



# Public Health 100-7030

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 703005 Environmental Health	\$ 2,287,534	2,287,534	2,385,634			98,100	4%
100 703010 Communicable Disease	2,677,345	2,677,345	2,320,649			(356,696)	-13%
100 703015 Medical Examiner	390,764	390,764	391,369			605	0%
100 703020 Solid Waste & Recycling	1,586,912	1,586,912	1,634,037			47,125	3%
100 703025 Maternal and Child Health	2,651,063	2,651,063	2,335,645			(315,418)	-12%
100 703030 Administration	1,620,321	1,620,321	1,950,864			330,543	20%
100 703035 Health Equity, Policy, and Plan	1,022,963	1,022,963	1,239,957			216,994	21%
100 703040 Vital Records	242,081	242,081	270,784			28,703	12%
100 703045 Women, Infants, and Children	2,386,242	2,386,242	2,519,375			133,133	6%
<b>Totals</b>	<b>14,865,225</b>	<b>14,865,225</b>	<b>15,048,314</b>			<b>183,089</b>	<b>1%</b>
<i>by category</i>							
Licenses & permits	3,022,047	3,022,047	3,179,598			157,551	5%
Intergovernmental	5,860,241	5,860,241	5,910,066			49,825	1%
Charges for Services	881,308	881,308	1,697,566			816,258	93%
Interdepartmental	56,749	56,749	44,096			(12,653)	-22%
Miscellaneous	1,204,339	1,204,339	134,097			(1,070,242)	-89%
Operating transfers in	-	-	77,423			77,423	
<b>Total Revenues</b>	<b>11,024,684</b>	<b>11,024,684</b>	<b>11,042,846</b>			<b>18,162</b>	<b>0%</b>
Personnel Services	11,342,067	11,342,067	11,286,273			(55,794)	0%
Materials & Services	2,932,903	2,932,903	3,177,443			244,540	8%
Other	500,771	500,771	441,032			(59,739)	-12%
Interfund	89,484	89,484	130,566			41,082	46%
Capital outlay	-	-	13,000			13,000	
<b>Total Expenditures</b>	<b>14,865,225</b>	<b>14,865,225</b>	<b>15,048,314</b>			<b>183,089</b>	<b>1%</b>
<b>General Fund Subsidy \$</b>	<b>3,840,541</b>	<b>3,840,541</b>	<b>4,005,468</b>			<b>164,927</b>	<b>4%</b>
<b>FTE's</b>	<b>111.79</b>	<b>111.79</b>	<b>109.19</b>			<b>(2.60)</b>	<b>-2%</b>

## Budget Analysis:

Overall revenues increase \$18,162 (less than 1%) to \$11,042,846. The state public health grant, which provides revenue to several programs, increases \$136,952 (3%) to \$5,253,028. Revenue growth across several divisions for various license, permit, franchise and service fees totals almost \$225,000 but is offset by a revenue loss of over \$360,000 for the Maternal & Child Health Program. Revenue of \$314,381 for the Cities Readiness Initiative moves from Communicable Disease to Public Health Administration due to a shift in programmatic responsibilities between the divisions.

Expenditures increase \$183,089 (1%). Personnel Services decrease \$55,794 (less than 1%) due to a net decrease of 2.60 FTE. A new 1.0 Senior Administrative Specialist position is split between Environmental Health, Communicable Disease and Health Equity, Policy & Planning (HEPP) to meet increased workload needs. This is offset by a 2.7 FTE decrease in the Maternal & Child Health Program to compensate for revenue loss and a 0.9 FTE decrease in personnel shifts between Public Health and HHS Administration (organization unit 100-7040). Contract and professional services increase \$298,756 primarily in Health Equity, Policy & Planning for school based health centers.

The General Fund subsidy increases \$164,927 (4%).

# Budget Detail

## Environmental Health

Revenue increases \$171,232 (9%) and includes a \$77,423 transfer from the new Air Quality fund (organization unit 244-9030) to support education and outreach activities for the new Wood Smoke Reduction program. Fee revenues increase over \$93,000 (5%) for various license and inspection charges. Expenditures grow \$85,508 (4%). Increases in Personnel Services and Materials & Services primarily support new activities in the Wood Smoke Reduction program, including a 0.1 FTE shift of the Department Communications Coordinator from HHS Administration (organization unit #100-7040) to support the new program. The increase in Personnel Services also supports a portion (0.3 FTE) of a new Senior Administrative Specialist shared across several HHS divisions. The Capital Outlay increase of \$13,000 includes an upgrade to the Fleet replacement of two vehicles.

## Communicable Disease

Cities Readiness Initiative (CRI) has been moved from Communicable Disease to Public Health Administration beginning in fiscal year 2016-17. The move reduces state public health grant revenue by \$314,381 and expenditures by \$297,276 in this program. Decreases in the state public health grant for TB Case Management (\$8,382) and Public Health Emergency Preparedness (\$13,930) are partially offset by an increase in HIV Prevention (\$11,704). Grant revenue decreases \$93,933 due to an end to Ebola grant funds in September 2016. Personnel Services includes a portion (0.3 FTE) of a new Senior Administrative Specialist that will support emergency preparedness activities and is shared across several HHS divisions. Expenditures for supplies and professional services decrease due to the CRI program change.

## Medical Examiner

This organization unit reflects no significant changes. Expenditures increase \$605 (less than 1%). Increases in Personnel Services due to salaries, PERS and health benefits offset decreases in supplies and fleet costs. No revenue is received by this program.

## Solid Waste & Recycling

Revenue increases \$89,579 (5%) due primarily to increases in hauler franchise fees (\$45,000) and landfill franchise fees (\$35,000). Expenditures increase \$47,125 (3%) due to salaries, PERS and health benefits (\$38,439).

## Maternal & Child Health

Revenue decreases \$361,906 (20%) due primarily to the ending of the Healthy Homes program by the state (\$208,520); additional revenue losses are expected in state public health grant revenue (\$33,660), Medicaid Administrative Claiming (\$25,000) and Targeted Case Management (\$93,743). Expenditures decrease \$315,418 (12%) from programmatic changes reflective of revenue decreases. Personnel Services decrease \$202,424 due to two Community Health Nurse II positions associated with the Healthy Homes grant ending, and a 0.7 Nurse Practitioner decrease associated with final clinic transition activities. Other special expenditures, supplies, private mileage and professional services decrease due to the state Healthy Homes grant ending.

## Public Health Administration

Revenues increase \$324,732 due primarily to the City Readiness Initiative (CRI) shift to Public Health Administration from Communicable Disease (\$314,381). Expenditures increase \$330,543 (20%) primarily from additional program activities relate to CRI (\$297,276). A 1.0 Research and Evaluation Analyst position moves to HHS Administration (organization unit 100-7040) and a temporary position ends. Professional services include an increase of \$131,000 for the contracted health officer and \$117,580 for CRI.

## Health Equity, Policy & Planning

Revenues increase \$222,101 (24%) due primarily to a \$214,250 increase in state public health grant funds for school based health centers. Expenditures increase \$216,994 (21%) due primarily to a \$197,162 increase in professional services for school based health centers and to support a portion (0.4 FTE) of a new Senior Administrative Specialist shared across several programs.

## Vital Records

Revenue increases \$50,000 (10%) due to an increase in fee revenue from issuing birth and death certificates. Expenditures increase \$28,703 (12%) due primarily to Personnel Services for salaries, PERS and health benefits.

## Women, Infants & Children

Revenue from the state public health grant decreases slightly \$21,049 (1%) to \$2,051,436. Expenditures increase \$133,133 (6%) due primarily to increases in Personnel Services for salaries, PERS and health benefits.

Provide management and administrative services to the divisions/programs of Health and Human Services: Public Health, Human Services, Oregon Health Plan Mental Health Services, Disability and Aging Services, Veterans Services, Emergency Management Services, Jail Health Services, Children and Family Services and Animal Services.

1. **HHS Administration Program (100-704005):** Provide management and administrative services to the divisions/programs of Health and Human Services.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 704005 HHS Administration	\$ 1,353,744	1,353,744	1,560,602			206,858	15%
<i>by category</i>							
Intrdepartmental	599,627	599,627	803,590			203,963	34%
Miscellaneous	29,000	29,000	12,300			(16,700)	-58%
<b>Total Revenues</b>	<b>628,627</b>	<b>628,627</b>	<b>815,890</b>			<b>187,263</b>	<b>30%</b>
Personnel Services	1,289,012	1,289,012	1,512,058			223,046	17%
Materials & Services	64,732	64,732	48,044			(16,688)	-26%
Other	-	-	500			500	
<b>Total Expenditures</b>	<b>1,353,744</b>	<b>1,353,744</b>	<b>1,560,602</b>			<b>206,858</b>	<b>15%</b>
General Fund Subsidy	\$ 725,117	725,117	744,712			19,595	3%
FTE's	13.00	13.00	13.90			0.90	7%

**Budget Analysis:**

Revenues increase \$187,263 (30%) due to an increase in intradepartmental revenue from cost plan allocations. Revenue comes to this organization unit through a departmental cost plan allocation that charges the department's special fund organization units for management and administrative support of the department based on this unit's budgeted expenses from the previous year.

Expenditures increase \$206,858 (15%) due primarily to increases in Personnel Services of \$223,046 (17%):

- The 2015-16 budget included funding for two new positions for only half of the fiscal year and the 2016-17 budget now funds these positions for the entire year.
- A 1.0 FTE Research and Evaluation Analyst shifts to this unit from Public Health (organization unit 100-7030) and will provide analytical support for the entire department.

These increases are partially offset by the decrease of a 0.10 Communications Coordinator position reallocated to Public Health (100-7030) to assist in the new Wood Smoke Reduction program.

The General Fund subsidy increases \$19,595 (3%).

The Animal Services organization unit includes the operation of the small animal shelter and enforcement of the County code regarding dog licensing, loose nuisance dogs, aggressive or biting dogs, cruelty, neglect, barking and other livability issues. Key programs are dog license sales, education and outreach services, adoption of stray and abandoned dogs and cats and impoundment of dogs in violation of the code. Other services include the operation of an active volunteer program, spay/neuter education programs, operation of an in-house spay/neuter clinic, removal of dead and injured dogs from roads, the operation of a certified crematory and the humane euthanasia of animals.

1. **Animal Services (100-709005):** Operates the small animal shelter and enforces of the County code regarding dog licensing, loose nuisance dogs, aggressive or biting dogs, cruelty, neglect, barking and other livability issues.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 709005 Animal Services	\$ 2,701,645	2,701,645	2,686,028			(15,617)	-1%
<i>by category</i>							
Licenses & Permits	1,223,200	1,223,200	1,308,100			84,900	7%
Charges for Services	176,650	176,650	173,050			(3,600)	-2%
Fines & Forfeitures	49,500	49,500	49,500			-	
Intradepartmental	124,000	124,000	-			(124,000)	-100%
Miscellaneous	354,500	354,500	354,500			-	
<b>Total Revenues</b>	<b>1,927,850</b>	<b>1,927,850</b>	<b>1,885,150</b>			<b>(42,700)</b>	<b>-2%</b>
Personnel Services	2,145,104	2,145,104	2,056,464			(88,640)	-4%
Materials & Services	443,541	443,541	523,564			80,023	18%
Other	39,000	39,000	29,000			(10,000)	-26%
Capital outlay	74,000	74,000	77,000			3,000	4%
<b>Total Expenditures</b>	<b>2,701,645</b>	<b>2,701,645</b>	<b>2,686,028</b>			<b>(15,617)</b>	<b>-1%</b>
General Fund Subsidy \$	773,795	773,795	800,878			27,083	4%
FTE's	25.00	25.00	25.00			-	

### Budget Analysis:

Revenues decrease \$42,700 (2%). The 2015-16 budget included a onetime transfer of \$124,000 from Animal Services Gifts and Donations to pay for the cost of three vehicle replacement upgrades, which is not needed in the FY2016-17 budget. The decrease is partially offset by a projected increase in dog license revenue of \$84,900 (7%). The increase in dog license revenue is the result of a County ordinance, passed in January 2015, requiring veterinarians to report to the County the names of dog owners, whose dogs have received a rabies vaccination, thereby increasing the number of licensed dogs.

Expenditures decrease \$15,617 (1%) due to an \$88,640 (4%) decrease in Personnel Services. The decrease is because two positions added in FY2015-16, a 1.0 Support Unit Supervisor and a 1.0 Program Educator, will remain vacant until revenue increases enough to cover the full cost of the positions. The proposed budget leaves these positions vacant for eight months. The decrease is partially offset by increases in: 1) professional services (\$51,100 or 66%) for the cost of the dog licensing software provider to directly import rabies vaccination information from veterinarians into the dog licensing database; and 2) convenience fees from the third party processor of online credit card payments.

The General Fund subsidy increases \$27,083 (4%).

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Veteran Services provides assistance to veterans and their dependents in obtaining federal, state and local benefits. This is accomplished through active outreach within local communities, health care facilities, in-home visitations and development of a comprehensive program to educate veterans as to services and benefits available to them; assistance in filing claims for veterans' benefits with the federal and state Veteran Affairs department; acts as a representative for veterans in disputes on claims against the U.S. Department of Veterans Affairs and provides for the development of new programs and services to educate and assist veterans, their dependents and other veteran representatives, groups and organizations.

1. **Veteran Services (100-751005):** Provides assistance to veterans and their dependents in obtaining federal, state and local benefits.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 751005 Veteran Services	\$ 842,662	842,662	923,780			81,118	10%
<i>by category</i>							
Intergovernmental	140,404	140,404	187,511			47,107	34%
<b>Total Revenues</b>	<b>140,404</b>	<b>140,404</b>	<b>187,511</b>			<b>47,107</b>	<b>34%</b>
Personnel Services	789,460	789,460	851,523			62,063	8%
Materials & Services	52,702	52,702	71,757			19,055	36%
Other	500	500	500			-	
<b>Total Expenditures</b>	<b>842,662</b>	<b>842,662</b>	<b>923,780</b>			<b>81,118</b>	<b>10%</b>
General Fund Subsidy \$	702,258	702,258	736,269			34,011	5%
FTE's	9.15	9.15	9.45			0.30	3%

**Budget Analysis:**

Revenues increase \$47,107 (34%) due to an increase in state funds for program enhancement and expansion.

Expenditures increase \$81,118 (10%) due primarily to a \$62,063 (8%) increase in Personnel Services as a result of salaries, PERS, health benefits and the addition of a 0.30 Disability and Aging Services Coordinator position. This position will be shared with Aging Services and will work with Housing Services to assist veterans and seniors as a homeless coordinator. The intent is to help connect veterans and seniors with services to prevent them from becoming homeless and assist those that are already homeless. Professional services increase \$8,000 (160%) due to contracts with Pacific University for Ride Connection and outreach services.

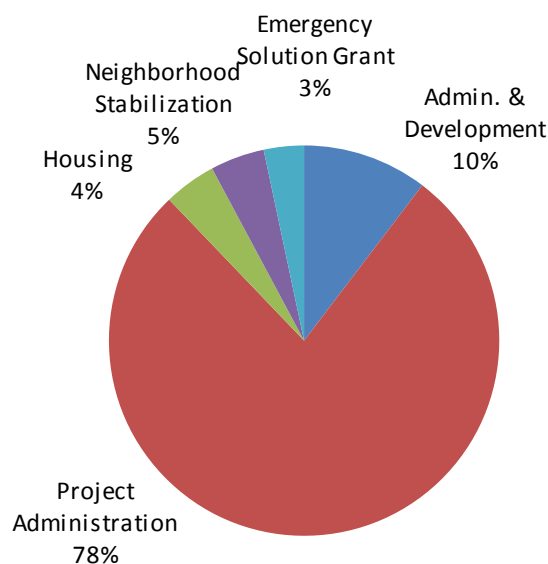
The General Fund subsidy increases \$34,011 (5%).

# Community Development Block Grant 164-9010

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The Community Development Block Grant Program manages (on behalf of the County and its eleven city members) the urban County Community Development Block Grant (CDBG) Program. The County's CDBG Program is mandated to use its federal entitlement funds for the development of viable urban communities, decent housing, a suitable living environment, and expanding economic opportunities for persons of low and moderate income. All program activities must meet one of three national objectives: 1) benefit low and moderate income persons, 2) prevent or eliminate slums and blight or 3) meet other urgent community development needs which pose a serious threat to the community's health or welfare.

1. **Administration and Development (164-901005):** Ensures federal application criteria are met; citizens are informed; technical assistance is available to potential sponsors; provides planning, program and activity design; and assures accountability and control of Housing and Urban Development (HUD) funds.
2. **Project Administration (164-901010):** This program accounts for the expenditure of all CDBG project activities carried out by the department and sub recipients related to public services, infrastructure development, public facilities and affordable housing.
3. **Housing (164-901015):** Provides for the project administration of rehabilitation of existing housing for low-to-moderate income residents. The components of this functional area include: deferred payments loans; low interest bearing loans; and the home access and repair for the disabled and elderly (HARDE) grant program.
4. **Neighborhood Stabilization (164-901020):** The Neighborhood Stabilization Program (NSP) was a program that was funded under the Housing and Economic Recovery Act (HERA) of 2008 and was intended to address foreclosed properties in targeted areas throughout the County that were either undergoing high incidences of foreclosures or were at risk of foreclosure. While the main federal program was discontinued some time ago, a sub-recipient agreement remains in place with Oregon Housing and Community Services, the pass-through State Agency, to allow for the use of any program income generated from the sale of properties originally purchased with federal program funds. Washington County has continued to receive periodic repayments which are budgeted for use in the FY 2016/17 budget year. Use of those funds continues to fall under the original program guidelines.
5. **Emergency Solutions Grant (ESG) (164-901025):** Provides homeless persons with basic shelter and essential supportive services. ESG also provides short-term homelessness prevention and rapid re-housing assistance to persons who are homeless or are at imminent risk of losing their housing due to eviction, foreclosure or utility shutoffs.



# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
164 901005 Admin. & Development	\$ 509,751	509,751	512,680			2,929	1%
164 901010 Project Administration	3,321,547	3,321,547	3,840,050			518,503	16%
164 901015 Housing	206,599	206,599	215,000			8,401	4%
164 901020 Neighborhood Stabilization	-	-	222,444			222,444	
164 901025 Emergency Solution Grant	217,375	217,375	164,525			(52,850)	-24%
<b>Total</b>	<b>4,255,272</b>	<b>4,255,272</b>	<b>4,954,699</b>			<b>699,427</b>	<b>16%</b>
<i>by category</i>							
Intergovernmental	4,150,674	4,150,674	4,625,353			474,679	11%
Miscellaneous	104,598	104,598	229,736			125,138	120%
<b>Total Revenues</b>	<b>4,255,272</b>	<b>4,255,272</b>	<b>4,855,089</b>			<b>599,817</b>	<b>14%</b>
Personnel Services	504,169	504,169	486,133			(18,036)	-4%
Materials & Services	123,272	123,272	171,815			48,543	39%
Other	3,538,922	3,538,922	4,227,019			688,097	19%
Interfund	88,909	88,909	69,732			(19,177)	-22%
<b>subtotal</b>	<b>4,255,272</b>	<b>4,255,272</b>	<b>4,954,699</b>			<b>699,427</b>	<b>16%</b>
Contingency	-	-	-			-	
<b>Total Expenditures</b>	<b>4,255,272</b>	<b>4,255,272</b>	<b>4,954,699</b>			<b>699,427</b>	<b>16%</b>
Revenues over (under) expenditures	-	-	(99,610)			(99,610)	
Beginning Fund Balance	-	-	99,610			99,610	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	4.53	4.53	4.53			-	

## Budget Analysis:

Intergovernmental revenues are projected to increase \$474,679 (11%). While CDBG experienced a slight increase in its federal allocation in fiscal year 2016-17, the increase in intergovernmental revenues is due to a number of carry forward projects into FY 2016-17. The overall increase in total revenue is \$599,817 (14%).

Expenditures total \$4,954,699, an increase of \$699,427 (16%) which is reflective of the increase in total revenue as described above. Personnel Services decrease \$18,036 (4%) due to staff turnover and re-hires.

# Children & Family Services 166-7050

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Children and Family Services develops administers and evaluates a number of children, youth and family services. The primary sources of revenue are state general fund and pass through federal resources.

1. ***Children and Family Services Unit Administration (166-705005)***: Includes allocated department administration and County overhead and Contingency.
2. ***Children and Family Services (CFS) (166-705010)***: Transitioned during fiscal year 2014-15 from the former Commission on Children & Families model to an Early Learning Hub model. CFS, in partnership with United Way of the Columbia-Willamette, has been designated as the Washington County Early Learning Hub by the State Early Learning Council. The Hub works with community partners to ensure that all 54,000 Washington County children ages zero through six (particularly 30,000 at-risk children and their families) are ready for kindergarten, that families are stable and attached, and that early learning services are coordinated and effective. The Hub:
  - Works with all sectors of the community in creating sustainable solutions to address the needs of at risk children ages zero to six and their families.
  - Coordinates development of programs to address community needs and service gaps, and efforts to strengthen existing early learning services.
  - Brings parents of at-risk children and service systems together (e.g. business, child welfare, early learning, health/mental health/alcohol and drug, human services and K-12) to increase the effectiveness and efficiency of health and human services.
  - Advocate for the development of policies and laws that promote kindergarten readiness for at risk children and their and families.

In addition, CFS manages state and federal funds brought into Washington County through grant writing efforts either by the CFS directly or through collaboration with various community partners. CFS has brought over \$20 million dollars into Washington County in the past ten years.

3. ***CFS Federal Programs (166-705015)***: Includes Family Preservation and Support Services Program, which provides community based family preservation and support services for children involved in or at high risk of involvement in the child welfare system.

# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
166 705005 CFSU Administration	\$ 79,649	79,649	186,593			106,944	134%
166 705010 Commission on Children & Families	2,510,489	2,510,489	6,899,196			4,388,707	175%
166 705015 CCF Federal Programs	431,644	431,644	315,536			(116,108)	-27%
<b>Totals</b>	<b>3,021,782</b>	<b>3,021,782</b>	<b>7,401,325</b>			<b>4,379,543</b>	<b>145%</b>
<i>by category</i>							
Intergovernmental	2,720,940	2,720,940	7,070,384			4,349,444	160%
Charges for Services	49,860	49,860	50,000			140	0%
Interfund	88,684	88,684	89,500			816	1%
Miscellaneous	10,100	10,100	1,500			(8,600)	-85%
Operating Transfers In	83,000	83,000	83,000			-	
<b>Total Revenues</b>	<b>2,952,584</b>	<b>2,952,584</b>	<b>7,294,384</b>			<b>4,341,800</b>	<b>147%</b>
Personnel Services	399,944	399,944	404,852			4,908	1%
Materials & Services	2,530,550	2,530,550	6,804,142			4,273,592	169%
Other	11,639	11,639	1,661			(9,978)	-86%
Interfund	71,984	71,984	90,670			18,686	26%
<b>subtotal</b>	<b>3,014,117</b>	<b>3,014,117</b>	<b>7,301,325</b>			<b>4,287,208</b>	<b>142%</b>
Contingency	7,665	7,665	100,000			92,335	1205%
<b>Total Expenditures</b>	<b>3,021,782</b>	<b>3,021,782</b>	<b>7,401,325</b>			<b>4,379,543</b>	<b>145%</b>
Revenues under expenditures	(69,198)	(69,198)	(106,941)			(37,743)	55%
Beginning Fund Balance	69,198	69,198	106,941			37,743	55%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	3.55	3.55	3.50			(0.05)	-1%

## Budget Analysis:

Revenues increase \$4.3 million (147%) to \$7.3 million. This is due primarily to a new Preschool Promise grant for \$3.9 million expected in fiscal year 2016-17 that will support the provision of affordable, high-quality preschool to children from low-income families. Other new grant revenues include School Readiness (\$200,539), Family Stability (\$123,217) and Kindergarten Readiness Partnership & Innovation (\$516,383). These increases are partially offset by decreases in grants for Healthy Start (\$125,190), Youth & Innovation (\$100,000), Early Literacy (\$89,637) and Family Support Services (\$83,330).

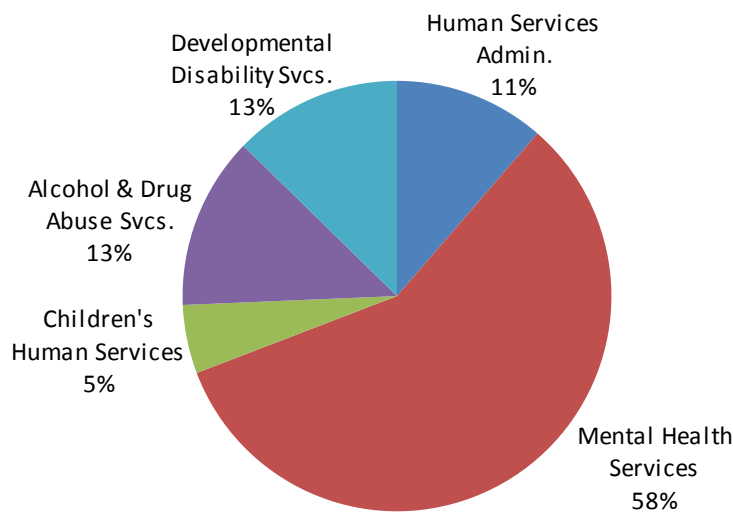
Expenditures, excluding Contingency, increase \$4.3 million (145%). The new Preschool Promise grant is \$3.9 million of this increase and will be spent on contracted services. Expenditures for School Readiness, Family Stability and Kindergarten Readiness Partnership & Innovation are also reflected in contracted services. Personnel Services increase \$4,908 (1%) as a result of 0.05 FTE that is reallocated to Human Services (organization unit 192-7060) and increases in salaries, PERS and health benefits.

The General Fund transfer of \$83,000 remains at historic levels. Contingency increases \$92,335 to \$100,000 and reflects funds held in reserve for future appropriations.

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This organization unit is responsible for the delivery of community mental health services including treatment and rehabilitation services for persons with developmental disabilities, persons with severe emotional disturbances, alcohol and other drug abusers and is responsible for alcohol education and early intervention programs.

1. **Human Services Administration (192-706005):** Provides needs assessment, planning, contracting, monitoring, and evaluation of all mental health, alcohol & drug abuse, and developmental disability services. Develops and implements needed services in the community and provides input into statewide service development.
2. **Mental Health Services (192-706010):** Services range from outpatient treatment and brief crisis response to more intensive residential, skill training, vocational and medication management to adults with chronic mental illness. In addition, County staff investigates petitions related to the Civil Commitment of an alleged mentally ill person.
3. **Children's Human Services (192-706015):** Services range from outpatient mental health and alcohol and drug treatment for children and adolescents to brief mental health crisis services for adolescents, and alcohol, drug and tobacco use prevention programs. Prevention services are school based and treatment ranges from outpatient through intensive residential treatment.
4. **Alcohol & Drug Abuse Services (192-706020):** Provides prevention and treatment services to youth and adults for alcohol and drug abuse related issues.
5. **Developmental Disability Services (192-706025):** Provides services for people with developmental disabilities and their families throughout the disabled person's life span. Services include support to families caring for a disabled family member, vocational, residential, transportation, and crisis. All are coordinated for the individual client by the service coordination staff of the department.



# Human Services 192-7060

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
192 706005 Human Services Admin.	\$ 5,033,356	5,033,356	5,373,054			339,698	7%
192 706010 Mental Health Services	23,661,213	23,661,213	27,329,601			3,668,388	16%
192 706015 Children's Human Services	2,507,403	2,507,403	2,437,371			(70,032)	-3%
192 706020 Alcohol & Drug Abuse Svcs.	4,740,683	4,740,683	6,127,776			1,387,093	29%
192 706025 Developmental Disability Svcs	7,450,299	7,711,839	6,005,535			(1,706,304)	-22%
<b>Totals</b>	<b>43,392,954</b>	<b>43,654,494</b>	<b>47,273,337</b>			<b>3,618,843</b>	<b>8%</b>
<i>by category</i>							
Intergovernmental	37,681,781	37,943,321	41,263,924			3,320,603	9%
Charges for Services	13,210	13,210	13,275			65	0%
Interdepartmental	169,476	169,476	148,706			(20,770)	-12%
Miscellaneous	169,600	169,600	169,600			-	
Operating Transfers In	1,608,611	1,608,611	1,706,985			98,374	6%
<b>Total Revenues</b>	<b>39,642,678</b>	<b>39,904,218</b>	<b>43,302,490</b>			<b>3,398,272</b>	<b>9%</b>
Personnel Services	6,396,660	6,658,200	7,300,017			641,817	10%
Materials & Services	32,131,584	32,131,584	34,348,830			2,217,246	7%
Other	6,528	6,528	41,678			35,150	538%
Interfund	1,151,510	1,151,510	1,503,626			352,116	31%
Operating Transfers Out	-	-	400,000			400,000	
<b>subtotal</b>	<b>39,686,282</b>	<b>39,947,822</b>	<b>43,594,151</b>			<b>3,646,329</b>	<b>9%</b>
Contingency	3,706,672	3,706,672	3,679,186			(27,486)	-1%
<b>Total Expenditures</b>	<b>43,392,954</b>	<b>43,654,494</b>	<b>47,273,337</b>			<b>3,618,843</b>	<b>8%</b>
Revenues under expenditures	(3,750,276)	(3,750,276)	(3,970,847)			(220,571)	6%
Beginning Fund Balance	3,750,276	3,750,276	3,970,847			220,571	6%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	<b>63.19</b>	<b>68.19</b>	<b>73.10</b>			<b>4.91</b>	<b>7%</b>

## Budget Analysis:

Revenues increase \$3.4 million (9%) due to an increase in state dollars. Expenditures, excluding Contingency, increase \$3.6 million (8%) from an increase in Personnel Services (\$0.6 million) and professional service contracts (\$2.2 million) for program activities associated with the additional revenue. The budget includes the addition of 4.91 FTE to support the growth of these program activities. A total of \$400,000 will be transferred to the new Mental Health Urgent Care Center (organization unit 199-7089), \$200,000 of which will come from state general funds and \$200,000 from Beer and Wine Tax funds.

Beginning fund balance increases \$220,571 (6%) to almost \$4.0 million. Contingency decreases \$27,486 (1%) to \$3.7 million and represents funds held in reserve for future allocations. The General Fund transfer for this organization unit increases \$96,280 to \$1,654,891. The increase will fund the addition of a new 1.0 Senior Mental Health Services Coordinator to work with the Juvenile department to help coordinate mental health services for youth. Consistent with previous years, the remaining funds are used primarily to support mental health services for crisis response, protective service and civil commitment investigations and hearings, and the mental health response team that works with the Sheriff's Office.



## Mental Health Services

Revenues increase \$3.7 million (15%) due to an increase in state grant funds of \$1.8 million (18%), an increase in grant carryforward of \$1.8 million (13%) and an increase in transfer from General Fund of \$96,280 (7%). The addition of a 1.0 FTE to work with the Juvenile department, as described above, is housed in the Mental Health Services program. Expenditures increase \$3.7 million due to increases in Personnel Services and professional services contracts with mental health service providers as a result of the state revenue increase. An increase in Personnel Services is due primarily to the new Juvenile position and a 1.0 Mental Health Specialist II position that will work as a civil commitment investigator in the involuntary commitment program. Expenditures also include a one-time expense of \$300,000 for a new electronic medical records system, with costs split with Health Share of Oregon (organization unit 195-7085). Operating Transfers Out of \$200,000 to the Mental Health Urgent Care Center (organization unit 199-7089) are for operating costs for the new center.

## Children's Human Services

Revenues decrease slightly (\$35,039) due to a reduction in state grant carryforward funds. Expenditures decrease \$70,032 and reflect reduced spending for professional service contracts with service providers.

## Alcohol & Drug Abuse Services

Revenues increase \$1.4 million (29%) due to an increase in state grant carryforward funds. As more individuals have obtained health insurance due to the Affordable Care Act (ACA), utilization of state grant funded programs has decreased resulting in an increase in unspent grant funds. The unspent funds are held as grant carryforward and can be used for their designated program activities in future years or will eventually be repaid to the state. Expenditures increase \$1.4 million (29%) due to an increase in professional services and reflect the revenue growth. A transfer of \$200,000 of Beer and Wine tax funds to the Mental Health Urgent Care Center (organization unit 199-7089) will help fund the initial set up costs for the new center.

## Developmental Disability Services

Revenues decrease \$1,649,177 (20%) primarily from a \$1.5 million decrease in state grant funds that is due to the state's transition to a system of paying providers directly rather than passing funds through the County. Expenditures decrease \$1,706,304 (22%). Professional services decrease \$2,226,625 due primarily to this system transition. This is partially offset by an increase of \$222,290 in Personnel Services that includes support for 2.0 FTE new Mental Health Services Coordinator II positions added to handle an increasing client caseload.

# Oregon Health Plan – Mental Health 193-7080 Budget Detail

This organization unit receives funds from the Oregon Health Plan (OHP) to provide mental health services to County residents enrolled in the plan. Overall management of the program includes program administration, client services coordination, reporting, quality assurance and oversight of contracted service providers and claims administrators.

1. **OHP Mental Health Organization (193-708005):** Provide mental health services to County residents enrolled in the plan.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
193 708005 OHP Mental Health	\$ 7,019,526	7,019,526	7,057,569			38,043	1%
<i>by category</i>							
Miscellaneous	35,200	35,200	19,000			(16,200)	-46%
<b>Total Revenues</b>	<b>35,200</b>	<b>35,200</b>	<b>19,000</b>			<b>(16,200)</b>	<b>-46%</b>
Operating Transfers Out	-	-	6,500,000			6,500,000	
<b>subtotal</b>	<b>-</b>	<b>-</b>	<b>6,500,000</b>			<b>6,500,000</b>	
Contingency	7,019,526	7,019,526	557,569			(6,461,957)	-92%
<b>Total Expenditures</b>	<b>7,019,526</b>	<b>7,019,526</b>	<b>7,057,569</b>			<b>38,043</b>	<b>1%</b>
Revenues under expenditures	(6,984,326)	(6,984,326)	(7,038,569)			(54,243)	1%
Beginning Fund Balance	6,984,326	6,984,326	7,038,569			54,243	1%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The Oregon Health Plan – Mental Health Program previously provided mental health services to Washington County residents enrolled in the Oregon Health Plan (OHP). Starting in September 2012, this program was replaced by Health Share of Oregon as part of health care transformation efforts. Health Share of Oregon is a separate organization unit and receives funds from the regional coordinated care organization (Health Share of Oregon or HSO) for provision of OHP mental health services.

State revenue to this fund has ceased entirely. Revenue consists of Investment Income of \$19,000. The Operating Transfer Out is a \$6.5 million transfer to the Mental Health Urgent Care Center (organization unit 199-7089) for facility acquisition, improvement and startup costs. Contingency decreases \$6,561,957(92%) to \$557,569 and represents funds held in reserve for future appropriations.

The purpose of this organization unit is to assure beer/wine tax revenues, designated by the state for alcohol and drug prevention, treatment and rehabilitation services, received by the County but not fully expended in a given year, are set aside to be expended for chemical dependency programs in subsequent years.

1. **Mental Health HB 2145 (194-707005):** This program is to assure that beer and wine tax revenues received from the state, which are not spent during the year, are set aside to be expended for chemical dependency programs in subsequent years.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
194 707005 House Bill 2145	\$ 468,550	468,550	1,123,851			655,301	140%
<i>by category</i>							
Operating Transfers Out	50,000	50,000	52,094			2,094	4%
<b>subtotal</b>	<b>50,000</b>	<b>50,000</b>	<b>52,094</b>			<b>2,094</b>	<b>4%</b>
Contingency	418,550	418,550	1,071,757			653,207	156%
<b>Total Expenditures</b>	<b>468,550</b>	<b>468,550</b>	<b>1,123,851</b>			<b>655,301</b>	<b>140%</b>
Revenues under expenditures	(468,550)	(468,550)	(1,123,851)			(655,301)	140%
Beginning Fund Balance	468,550	468,550	1,123,851			655,301	140%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

**Budget Analysis:**

Beginning fund balance increases \$655,301 (140%) to \$1,123,851. This is the result of unspent beer and wine tax received in fiscal year 2014-15. A \$52,094 transfer to Human Services is an increase of \$2,094 (4%) from the previous year. Contingency increases \$653,207 (156%) to \$1,071,757 and represents funds held in reserve for future appropriations.

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Health Share of Oregon (HSO) is one of the Coordinated Care Organizations (CCO) created by the state to manage the physical, mental, dental and addictions benefits for Oregon Health Plan members. HSO contracts with Washington County to manage the mental health benefit for its Washington County members. This organization unit replaces the Oregon Health Plan, which was the previous Mental Health Organization agreement with the state for which the County was responsible for similar functions. Health Share of Oregon began operations on September 1, 2012.

1. **Health Share of Oregon (HSO) (195-708505):** This program manages mental health benefit for Oregon Health Plan members in Washington County.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
195 708505 Health Share of Oregon	\$ 42,891,839	42,891,839	25,938,091			(16,953,748)	-40%
<i>by category</i>							
Charges for Services	29,778,823	29,778,823	10,402,500			(19,376,323)	-65%
Miscellaneous	64,000	64,000	72,000			8,000	13%
<b>Total Revenues</b>	<b>29,842,823</b>	<b>29,842,823</b>	<b>10,474,500</b>			<b>(19,368,323)</b>	<b>-65%</b>
Personnel Services	2,637,329	2,811,331	2,750,974			(60,357)	-2%
Materials & Services	28,655,916	28,655,916	8,952,521			(19,703,395)	-69%
Other	3,500	3,500	3,500			-	
Interfund	509,896	509,896	966,729			456,833	90%
Operating Transfers Out	-	-	1,000,000			1,000,000	
<b>subtotal</b>	<b>31,806,641</b>	<b>31,980,643</b>	<b>13,673,724</b>			<b>(18,306,919)</b>	<b>-57%</b>
Contingency	11,085,198	10,911,196	12,264,367			1,353,171	12%
<b>Total Expenditures</b>	<b>42,891,839</b>	<b>42,891,839</b>	<b>25,938,091</b>			<b>(16,953,748)</b>	<b>-40%</b>
Revenues under expenditures	(13,049,016)	(13,049,016)	(15,463,591)			(2,414,575)	19%
Beginning Fund Balance	13,049,016	13,049,016	15,463,591			2,414,575	19%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	25.26	27.26	26.40			(0.86)	-3%

## Budget Analysis:

The beginning fund balance increases \$2.4 million (19%) to \$15.5 million. Revenues decrease by \$19.3 million (60%) to \$10.5 million. Revenues consist of capitation payments from the coordinated care organization (CCO) for county residents enrolled in Health Share of Oregon (HSO). Revenue will be decreasing because the CCO will be retaining more Medicaid funds coming from the state in order to pay providers directly starting next year. Currently, the CCO sends the funds to the counties and the counties pay the providers.

Expenditures, excluding Contingency, decrease \$19.3 million (60%) due primarily to a \$19.7 million (69%) decrease in contracted mental health services because of the change in provider payment responsibility by the CCO. A one-time expense of \$300,000 will support a new electronic medical records system. The cost will be split with Human Services. A transfer of \$1 million will support the new Mental Health Urgent Care Center (organization unit 199-7089).

Contingency increases \$2.4 million (22%) to \$13.3 million and represents funds held in reserve for future appropriations.

## Aging Services 198-7520

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Aging Services mission is to “create options to maintain the quality of life.” This mission is fulfilled through the development of a comprehensive, coordinated system of services and programs. The department and its advisory councils focus on addressing the concerns of those persons in greatest social and economic need to maximize their ability to live as independently as possible.

1. **Support Services (198-752005):** Provides the following services directly or through contracts: training needs assessment, outreach, mental health care, financial management, minor home repair, legal services, community education, conservatorship, information and assistance, senior volunteer activities, advocacy and coordination of services. This program will be closed effective June 30, 2016 and beginning July 1, 2016 this program will be included in a new program Older Americans Act/NSIP (198-752050).
2. **Congregate Meals (198-752010):** Provides the food and nutrition service management for meals served in a group setting in accordance with state and federal regulations. This program will be closed effective June 30, 2016 and beginning July 1, 2016 this program will be included in a new program Older Americans Act/NSIP (198-752050).
3. **Home Delivered Meals (198-752015):** Provides the food, delivery and nutrition service management for meals served to homebound elderly in accordance with state and federal regulations. This program will be closed effective June 30, 2016 and beginning July 1, 2016 this program will be included in a new program Older Americans Act/NSIP (198-752050).
4. **Wellness/Medication Management (198-752016):** Provides information about the availability, benefit and appropriate use of other preventive health services or programs as well as public education related to medication management problems, and training of public health professionals to identify persons at high risk of medication interaction and adverse reactions. This program will be closed effective June 30, 2016 and beginning July 1, 2016 this program will be included in a new program Older Americans Act/NSIP (198-752050).
5. **National Family Caregiver (198-752017):** Provides respite, training and support services to caregivers of persons aged 60 or over or grandparents over 60 caring for grandchildren up to the age of 17. This program will be closed effective June 30, 2016 and beginning July 1, 2016 this program will be included in a new program Older Americans Act/NSIP (198-752050).
6. **Elder Abuse Prevention (198-752018):** Promotes understanding and increased public awareness of elder abuse. This program will be closed effective June 30, 2016 and beginning July 1, 2016 this program will be included in a new program Older Americans Act/NSIP (198-752050).
7. **In-Home Services (198-752020):** Provides home care, personal care and respite care services for needy elderly.
8. **Administration (198-752025):** Provides planning; implementation of services; maintenance of records; fulfillment of requirements of federal and state rules, regulations, policies and procedures and support to the advisory councils.
9. **Program Development (198-752040):** Provides for the development of new programs and service providers (paid and volunteer); assistance to subcontractors of the department, nursing homes, adult foster homes and other human services providers to deliver services in a coordinated, effective manner; develop minority outreach programs; solicit revenue and in-kind contributions.
10. **Older Americans Act/NSIP (198-752050):** This program combines Support Services, Congregate Meals, Home Delivered Meals, Wellness/Medication Management, National Family Caregiver and Elder Abuse Prevention for budgetary and financial reporting purposes. Services under the Older American Act and Nutrition Services Incentive program include congregate and home delivered meals, elder abuse, training needs assessment, outreach, financial management, minor home repair, legal services, wellness/medication management and respite care.

# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
198 752005 Support Services	\$ 494,735	494,735	-			(494,735)	-100%
198 752010 Congregate Meals	338,347	338,347	-			(338,347)	-100%
198 752015 Home Delivered Meals	555,579	555,579	-			(555,579)	-100%
198 752016 Title III-D Wellness/Mdctn	15,480	15,480	-			(15,480)	-100%
198 752017 Title III-E Natn'l Family Crgvr	182,508	182,508	-			(182,508)	-100%
198 752018 Title VII-B Elder Abuse	9,441	9,441	-			(9,441)	-100%
198 752020 In-Home Services	1,165,203	1,165,203	1,197,223			32,020	3%
198 752025 Administration	503,844	503,844	510,863			7,019	1%
198 752040 Program Development	1,203,029	1,203,029	1,192,348			(10,681)	-1%
198 752050 Older Americans Act/NSIP	-	-	1,608,164			1,608,164	
<b>Totals</b>	<b>4,468,166</b>	<b>4,468,166</b>	<b>4,508,598</b>			<b>40,432</b>	<b>1%</b>
<i>by category</i>							
Intergovernmental	3,937,611	3,937,611	3,912,348			(25,263)	-1%
Miscellaneous	52,929	52,929	1,000			(51,929)	-98%
Operating Transfers In	245,770	245,770	314,705			68,935	28%
<b>Total Revenues</b>	<b>4,236,310</b>	<b>4,236,310</b>	<b>4,228,053</b>			<b>(8,257)</b>	<b>0%</b>
Personnel Services	1,459,494	1,459,494	1,728,071			268,577	18%
Materials & Services	2,538,409	2,538,409	2,305,573			(232,836)	-9%
Other	53,425	53,425	28,746			(24,679)	-46%
Interfund	237,526	237,526	238,602			1,076	0%
<b>subtotal</b>	<b>4,288,854</b>	<b>4,288,854</b>	<b>4,300,992</b>			<b>12,138</b>	<b>0%</b>
Contingency	179,312	179,312	207,606			28,294	16%
<b>Total Expenditures</b>	<b>4,468,166</b>	<b>4,468,166</b>	<b>4,508,598</b>			<b>40,432</b>	<b>1%</b>
Revenues under expenditures	(231,856)	(231,856)	(280,545)			(48,689)	21%
Beginning Fund Balance	231,856	231,856	280,545			48,689	21%
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	
FTE's	14.35	14.60	18.30			3.70	25%

## Budget Analysis:

The beginning fund balance grows \$48,689 (21%) to \$280,545. Revenue increases \$472,608 (11%), expenditures increase \$521,298 (12%) and Contingency increases \$28,293 (16%) to \$207,605.

State revenue increases for Congregate Meals (\$70,658), Oregon Project Independence (OPI) Case Management (\$182,406), Sequestration Mitigation (\$102,264) and OPI pilot program (\$187,338). Grant carryforward increases \$57,020. This growth is partially offset by a decrease in Care Transitions (\$116,297).

Expenditures, excluding Contingency, increase \$493,005 (12%). Personnel Services increase \$268,577 (18%) and includes an increase of 3.70 FTE:

- A new program for Homeless Coordination includes a 1.0 FTE Disability and Aging Services Coordinator position. This position will be split with Veteran Services and will work with Housing Services to assist veterans and seniors as a homeless coordinator. The intent is to help connect veterans and seniors with services to prevent them from becoming homeless and assist those that are already homeless. This new program will be funded by County General Fund.
- A new 1.0 Disability and Aging Services Coordinator is working in the OPI pilot program (which replaces a variable hour position).
- 2.0 Administrative Specialist II positions are replacing two variable hour positions.

Medical Supplies increase \$91,000 due to increased funding for OPI Health and Medical Equipment.

The General Fund transfer increases \$68,935 (28%) to \$314,705 to support the new Homeless Coordination program.

# Mental Health Urgent Care Center 199-7089 Budget Detail

The Mental Health Urgent Care Center (MHUCC) is a core element of the crisis safety net system for Washington County residents experiencing a mental health emergency. This facility provides rapid assessment, triage and connection to mental health and addictions treatment. The facility also houses other components of the crisis system including mobile crisis response teams and the Washington County Crisis Line. This is a day use facility only.

1. **Mental Health Urgent Care Center (MHUCC) (199-708905):** This program includes costs for the operations of the Mental Health Urgent Care Center.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
199 708905 MH Urgent Care Center	\$ -	-	8,100,000			8,100,000	
<i>by category</i>							
Operating transfers in	-	-	8,100,000			8,100,000	
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>8,100,000</b>			<b>8,100,000</b>	
Materials & Services	-	-	1,600,000			1,600,000	
Interfund	-	-	6,500,000			6,500,000	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>8,100,000</b>			<b>8,100,000</b>	
Revenues under expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The new Mental Health Urgent Care Center (MHUCC) has a target opening date for the first half of 2017. For fiscal year 2016-17, the budget is primarily for costs associated with the acquisition or lease of space, tenant improvements, equipment and other furnishings needed to make the new facility operational.

Revenues consist of \$200,000 from the County General Fund, \$400,000 from Human Services, \$1.0 million from Health Share of Oregon and \$6.5 million from Oregon Health Plan.

Expenditures include \$600,000 in contracted services for operating costs for part of the year and \$7.5 million for startup costs. These start-up costs include \$6.5 million property acquisition and tenant improvements, and \$1.0 million in contracted services for other startup costs. These costs are estimates as the type of space and staffing model have yet to be determined.



# Emergency Medical Services 208-7010

# Budget Detail

Emergency Medical Services coordinates ambulance services in Washington County including ambulance and wheelchair car inspections, support to the EMS Policy Board and development of service standards.

1. **Emergency Medical Service Program (208-701005):** Coordinates ambulance services in Washington County including ambulance and wheelchair car inspections, support to the EMS Policy Board and development of service standards.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
208 701005 EmergencyMedical Svcs	\$ 1,857,512	1,857,512	1,873,422			15,910	1%
<i>by category</i>							
Licenses & Permits	515,117	515,117	519,830			4,713	1%
Charges for Services	6,000	6,000	3,000			(3,000)	-50%
Interdepartmental	3,000	3,000	1,500			(1,500)	-50%
Miscellaneous	36,500	36,500	41,500			5,000	14%
<b>Total Revenues</b>	<b>560,617</b>	<b>560,617</b>	<b>565,830</b>			<b>5,213</b>	<b>1%</b>
Personnel Services	322,390	322,390	303,670			(18,720)	-6%
Materials & Services	339,315	339,315	395,659			56,344	17%
Other	3,000	3,000	3,000			-	
Interfund	80,101	80,101	95,364			15,263	19%
<b>subtotal</b>	<b>744,806</b>	<b>744,806</b>	<b>797,693</b>			<b>52,887</b>	<b>7%</b>
Contingency	1,112,706	1,112,706	1,075,729			(36,977)	-3%
<b>Total Expenditures</b>	<b>1,857,512</b>	<b>1,857,512</b>	<b>1,873,422</b>			<b>15,910</b>	<b>1%</b>
Revenues under expenditures	(1,296,895)	(1,296,895)	(1,307,592)			(10,697)	1%
Beginning Fund Balance	1,296,895	1,296,895	1,307,592			10,697	1%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	2.60	2.60	2.60			-	

## Budget Analysis:

The beginning fund balance increases \$10,697 (1%) to \$1.3 million. Revenues increase \$5,213 (1%) due to small increases in EMS license and franchise fees and interest income.

Expenditures, excluding Contingency, increase \$52,887 (7%) primarily from an increase of \$55,100 (32%) in professional services due to the cost of a new Hands Only CPR training program that will begin in fiscal year 2016-17. Contingency decreases \$36,977 (3%) to \$1.1 million and represents funds held in reserve for future appropriations.

# Housing Services 218-6510

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The Department of Housing Services manages County and Housing Authority housing programs. Housing Authority programs are managed under the terms of an intergovernmental agreement between the County and the Authority. In accordance with that agreement, funding is provided by the Housing Authority.

1. **General Administration (218-651005):** Includes staff and operating costs associated with the administration of the Department's Continuum of Care and Homeless programs, and the Housing Authority's Low Rent Public Housing, Section 8 Program, Local Fund and Affordable Housing portfolio. This was separated from General Maintenance to allocate costs appropriately.
2. **General Maintenance (218-651010):** Includes staff and operating costs associated with the administration of the Department's Continuum of Care and Homeless programs, and the Housing Authority's Low Rent Public Housing, Section 8 Program, Local Fund and Affordable Housing portfolio. This was separated from General Administration to allocate costs appropriately.
3. **Continuum of Care-Shelter (218-651025):** Includes HUD funds for use by local providers of services to the homeless. Funds will be provided to local project sponsors, over multi-year periods, to fund support services, operating costs and other eligible expenses. This was separated from Continuum of Care-Supportive Housing because it has a different Administrative allocation by HUD.
4. **Continuum of Care-Supportive Housing (218-651030):** Includes HUD funds for use by local providers of services to the homeless. Funds will be provided to local project sponsors, over multi-year periods, to fund support services, operating costs and other eligible expenses. This was separated from Continuum of Care-Shelter because it has a different Administrative allocation by HUD.
5. **Homeless Programs (218-351035):** Includes HUD and General Funds for administration of County homeless programs, including the Ten-Year Plan to End Homelessness, the Homeless-to-Work project and Bridges to Housing.

# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
218 651005 General Administrative	\$ 3,751,191	3,751,191	3,797,777			46,586	1%
218 651010 General Maintenance	387,597	387,597	382,388			(5,209)	-1%
218 651025 Continuum of Care - Shelter Plus Care	1,865,723	1,865,723	1,875,207			9,484	1%
218 651030 Continuum of Care - Supportive Housing	880,388	880,388	815,848			(64,540)	-7%
218 651035 Homeless Programs	723,185	723,185	1,076,230			353,045	49%
<b>Total</b>	<b>7,608,084</b>	<b>7,608,084</b>	<b>7,947,450</b>			<b>339,366</b>	<b>4%</b>
<i>by category</i>							
Intergovernmental	2,776,212	2,776,212	2,714,731			(61,481)	-2%
Miscellaneous	4,138,788	4,138,788	4,180,165			41,377	1%
Operating Transfers In	585,621	585,621	900,552			314,931	54%
<b>Total Revenues</b>	<b>7,500,621</b>	<b>7,500,621</b>	<b>7,795,448</b>			<b>294,827</b>	<b>4%</b>
Personnel Services	3,431,021	3,431,021	3,465,344			34,323	1%
Materials & Services	668,756	668,756	902,293			233,537	35%
Other	2,726,910	2,726,910	2,620,056			(106,854)	-4%
Interfund	530,042	530,042	552,732			22,690	4%
Operating Transfers Out	185,399	185,399	250,330			64,931	35%
<b>subtotal</b>	<b>7,542,128</b>	<b>7,542,128</b>	<b>7,790,755</b>			<b>248,627</b>	<b>3%</b>
Contingency	65,956	65,956	156,695			90,739	138%
<b>Total Expenditures</b>	<b>7,608,084</b>	<b>7,608,084</b>	<b>7,947,450</b>			<b>339,366</b>	<b>4%</b>
Revenues under expenditures	(107,463)	(107,463)	(152,002)			(44,539)	41%
Beginning Fund Balance	107,463	107,463	152,002			44,539	41%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	<b>37.00</b>	<b>37.00</b>	<b>36.00</b>			<b>(1.00)</b>	<b>-3%</b>

## Budget Analysis:

Revenues increase \$294,827 (4%) and the beginning fund balance increases \$44,539 (41%). Miscellaneous revenues, which are charges to other Department of Housing Services programs and the Housing Authority, increase \$41,377 (1%) to reflect expenditure increases in the Housing Services General Administrative program. Intergovernmental revenues, from the US Department of Housing and Urban Development for the Homeless and Continuum of Care programs, decrease \$61,481 (2%). Operating Transfers In increase \$314,931 (54%) consisting of a \$38,181 (7%) staff cost increase to operate the HUD Continuum of Care grants; \$15,000 (3%) increase to supplement Homeless Program Administration and \$261,750 (44%) increase to assist Affordable Housing initiatives and development.

Expenditures, excluding Contingency, increase \$248,627 (3%). Personal Services increase \$34,323 (1%) due to increases in salaries, PERS and health benefits; Materials & Services increase \$233,537 (35%), which reflects \$235,000 pass-through funds for Affordable Housing initiatives; Transfers increase \$64,931 (35%) reflecting an increase in transfers between the Homeless program and the Continuum of Care program for required matching funds. These increases are partially offset by a decrease in Other \$106,854 (6%).

The Contingency increases \$90,739 (138%) to \$156,695.

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This organization unit houses revenues and expenditures for the HOME Investment Partnership Program. The U.S. Department of Housing and Urban Development (HUD) provides HOME funds to the County.

1. **HOME Administration (220-902005):** This program ensures federal application criteria are met; citizens are informed; technical assistance is available to potential sponsors; provides planning, program and activity design; and assures accountability and control of HUD funds.
2. **HOME Project Administration (220-902010):** This program accounts for the expenditure of HOME development, predevelopment, and operating support to assist in the development of affordable home ownership and rental housing. The HOME program is essentially an affordable housing block grant program.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
220 902005 Administration	\$ 200,042	200,042	212,140			12,098	6%
220 902010 Project Administration	2,892,006	2,892,006	3,005,413			113,407	4%
<b>Total</b>	<b>3,092,048</b>	<b>3,092,048</b>	<b>3,217,553</b>			<b>125,505</b>	<b>4%</b>
<i>by category</i>							
Intergovernmental	2,602,909	2,602,909	2,802,897			199,988	8%
Miscellaneous	489,139	489,139	414,656			(74,483)	-15%
<b>Total Revenues</b>	<b>3,092,048</b>	<b>3,092,048</b>	<b>3,217,553</b>			<b>125,505</b>	<b>4%</b>
Personnel Services	127,291	127,291	125,167			(2,124)	-2%
Materials & Services	48,028	48,028	68,451			20,423	43%
Other	2,892,006	2,892,006	3,005,413			113,407	4%
Interfund	24,723	24,723	18,522			(6,201)	-25%
<b>subtotal</b>	<b>3,092,048</b>	<b>3,092,048</b>	<b>3,217,553</b>			<b>125,505</b>	<b>4%</b>
Contingency						-	
<b>Total Expenditures</b>	<b>3,092,048</b>	<b>3,092,048</b>	<b>3,217,553</b>			<b>125,505</b>	<b>4%</b>
Revenues over (under) expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	1.17	1.17	1.17			-	

### **Budget Analysis:**

Intergovernmental revenues are projected to increase \$199,988 (8%) due to an increase in the HOME allocation as well as an increase in carryforward funding from projects in the pipeline. The increase in Intergovernmental is partially offset by a \$75,483 (15%) decrease in Miscellaneous revenues from decreasing payments on HOME loans. The result is an overall increase of \$125,505 (4%) in total revenue.

Expenditures increase \$125,505 (4%) mirroring the increase in total revenues. Personnel Services decrease \$2,124 (2%) due to newly appointed staff being hired at a lower point within the established pay range.

This organization unit houses revenues and expenditures for the Air Quality Funds.

**Wood Smoke Reduction (244-903005):** The goal of this program to reduce particulate matter emissions related to wood smoke throughout Washington County. Funds will support administrative costs as well as project delivery costs.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
244 903005 Wood Smoke Reduction	\$ -	350,000	591,797			241,797	69%
<i>by category</i>							
Operating transfers in	-	350,000	272,577			(77,423)	-22%
<b>Total Revenues</b>	<b>-</b>	<b>350,000</b>	<b>272,577</b>			<b>(77,423)</b>	<b>-22%</b>
Personnel Services	-	50,000	113,789			63,789	128%
Materials & Services	-	300,000	260,510			(39,490)	-13%
Other	-	-	196,797			196,797	
Interfund	-	-	20,701			20,701	
<b>subtotal</b>	<b>-</b>	<b>350,000</b>	<b>591,797</b>			<b>241,797</b>	<b>69%</b>
Contingency	-	-	-			-	
<b>Total Expenditures</b>	<b>-</b>	<b>350,000</b>	<b>591,797</b>			<b>241,797</b>	<b>69%</b>
Revenues over (under) expenditures	-	-	(319,220)			(319,220)	
Beginning Fund Balance	-	-	319,220			319,220	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	-	1.30	1.30			-	

**Budget Analysis:**

The County Board of Commissioners approved the Air Quality Fund on February 2, 2016. Fiscal Year 2016-17 will be the first full year of operations. The Wood Smoke Reduction Program is part of a comprehensive public/private partnership as well as an interdepartmental effort to reduce wood smoke particulate matter emissions throughout Washington County.

The Office of Community Development will administer two program components that will focus on the physical replacement of less efficient, higher particulate-producing equipment. The two components include: 1) a wood stove change out program that will replace older, less efficient wood stoves with more efficient wood stoves; and 2) a rebate program where a household may receive a rebate incentive to purchase and install approved equipment through an approved vendor. The overarching goal is to reduce PM (particulate matter) 2.5 emissions over time. This first year of the program will be a pilot period with a goal of achieving a minimum of 50 change outs.



# Culture, Education and Recreation

Parks .....100-3560

Extension Services .....100-9510

Metzger Park .....162-3560

Cooperative Library Services .....184-9710

West Slope Library .....185-9710

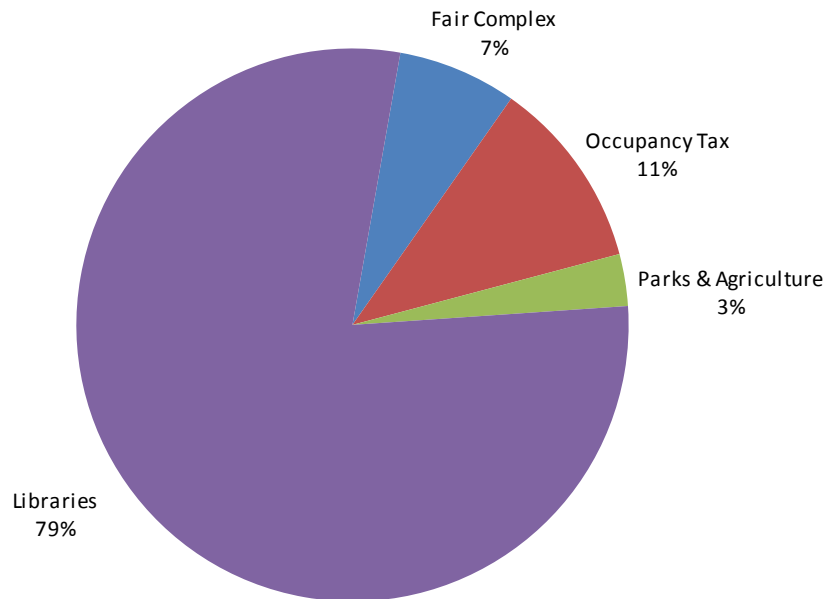
County Fair Complex .....200-9810

Transient Lodging Tax .....240-1655

# CULTURE, EDUCATION & RECREATION

Culture, Education & Recreation provides programs and facilities for all people who live, work, study and play in Washington County.

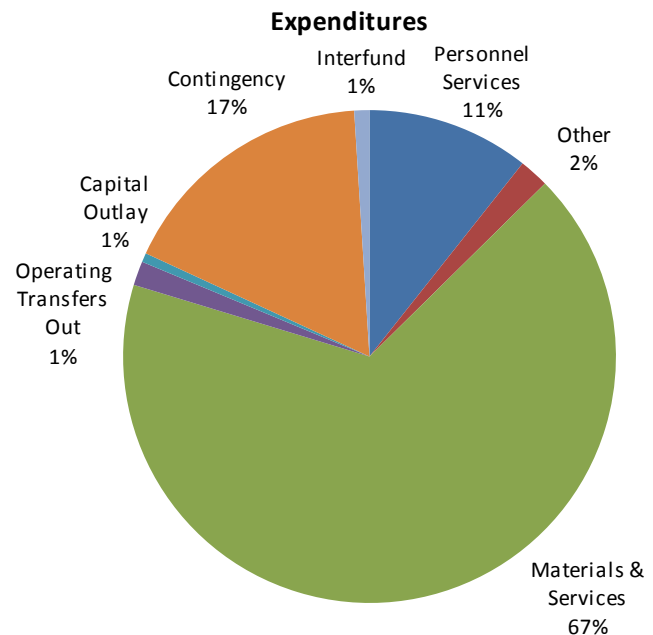
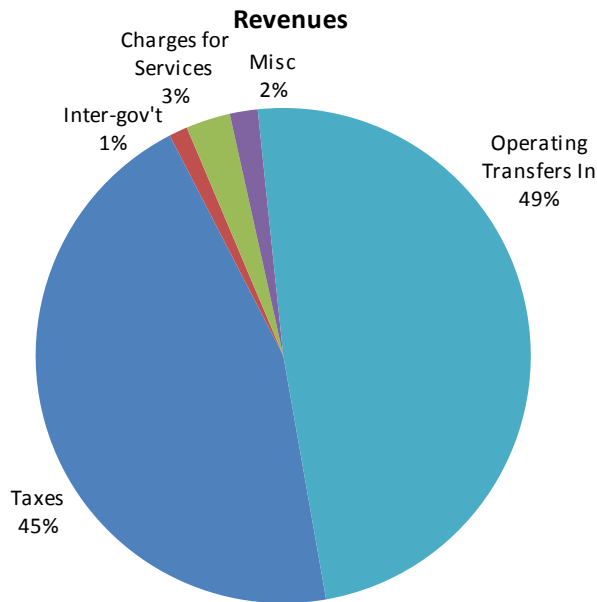
Organization Unit	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Parks	\$ 1,026,500	1,026,500	1,017,275			(9,225)	-1%
Extension Services	328,560	328,560	342,559			13,999	4%
Metzger Park LID	131,621	131,621	160,877			29,256	22%
<b>subtotal - Parks &amp;</b>	<b>1,486,681</b>	<b>1,486,681</b>	<b>1,520,711</b>			<b>34,030</b>	<b>2%</b>
Cooperative Library Services	32,699,184	33,218,162	38,275,609			5,057,447	15%
West Slope Library	1,196,274	1,196,274	1,290,243			93,969	8%
<b>subtotal - Libraries</b>	<b>33,895,458</b>	<b>34,414,436</b>	<b>39,565,852</b>			<b>5,151,416</b>	<b>15%</b>
Fair Complex	2,909,040	2,909,040	3,492,783			583,743	20%
Transient Occupancy Tax	4,865,450	4,865,450	5,585,753			720,303	15%
<b>subtotal - Other</b>	<b>7,774,490</b>	<b>7,774,490</b>	<b>9,078,536</b>			<b>1,304,046</b>	<b>17%</b>
<b>Totals</b>	<b>43,156,629</b>	<b>43,675,607</b>	<b>50,165,099</b>			<b>6,489,492</b>	<b>15%</b>
General Fund	1,355,060	1,355,060	1,359,834			4,774	0%
Special Funds	41,801,569	42,320,547	48,805,265			6,484,718	15%
<b>Totals \$</b>	<b>43,156,629</b>	<b>43,675,607</b>	<b>50,165,099</b>			<b>6,489,492</b>	<b>15%</b>
FTE's	49.95	49.95	51.50			1.55	3%





# BUDGET OVERVIEW

Category Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Taxes	\$ 13,830,618	14,004,145	18,326,725			4,322,580	31%
Intergovernmental	506,414	506,414	496,238			(10,176)	-2%
Charges for Services	971,150	971,150	1,171,843			200,693	21%
Miscellaneous	665,790	665,790	741,906			76,116	11%
Operating Transfers In	18,687,795	19,033,246	19,817,766			784,520	4%
<b>Total Revenues</b>	<b>34,661,767</b>	<b>35,180,745</b>	<b>40,554,478</b>			<b>5,373,733</b>	<b>15%</b>
Personnel Services	5,083,137	5,083,137	5,351,289			268,152	5%
Materials & Services	29,495,000	30,013,978	33,652,222			3,638,244	12%
Other	680,497	680,497	975,818			295,321	43%
Interfund	521,274	521,274	501,736			(19,538)	-4%
Operating Transfers Out	743,265	743,265	796,186			52,921	7%
Capital Outlay	213,000	213,000	299,000			86,000	40%
<b>subtotal</b>	<b>36,736,173</b>	<b>37,255,151</b>	<b>41,576,251</b>			<b>4,321,100</b>	<b>12%</b>
Contingency	6,420,456	6,420,456	8,588,848			2,168,392	34%
<b>Total Expenditures</b>	<b>43,156,629</b>	<b>43,675,607</b>	<b>50,165,099</b>			<b>6,489,492</b>	<b>15%</b>
Revenues under expenditures	(8,494,862)	(8,494,862)	(9,610,621)			(1,115,759)	13%
General Fund Subsidy	402,764	402,764	416,131			13,367	3%
Special Fund Beginning Balances	8,092,098	8,092,098	9,194,490			1,102,392	14%
<b>Ending Fund Balances \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	



This organization unit is responsible for the operation and maintenance of Scoggins Valley Park/Henry Hagg Lake and Eagle Landing Park.

1. **Parks (100-356005)** This program coordinates the activities related to management, maintenance and staffing for the following parks:
  - Scoggins Valley Park/Henry Hagg Lake is owned by the U.S. Bureau of Reclamation and maintained and operated by Washington County, the park features numerous picnic areas, boat launching facilities, a fully stocked lake, more than 15 miles of hiking trails and observation decks for wildlife and bird watching.
  - Eagle Landing Park is a half-acre parcel on the banks of the Tualatin River. This Park was established through a government/private partnership involving a local Boy Scout Eagle project. As part of the project requirements, the local Scout Troop 874 maintains the Park in perpetuity. The Washington County Board of Commissioners named the park "Eagle Landing". The park includes non-motorized boat access to the river.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 356005 Parks	\$ 1,026,500	1,026,500	1,017,275			(9,225)	-1%
<i>by category</i>							
Intergovernmental	407,000	407,000	398,382			(8,618)	-2%
Charges for Services	525,000	525,000	524,393			(607)	0%
Miscellaneous	4,500	4,500	4,500			-	
<b>Total Revenues</b>	<b>936,500</b>	<b>936,500</b>	<b>927,275</b>			<b>(9,225)</b>	<b>-1%</b>
Personnel Services	650,453	650,453	677,075			26,622	4%
Materials & Services	302,780	302,780	302,713			(67)	0%
Other	33,267	33,267	32,487			(780)	-2%
Capital Outlay	40,000	40,000	5,000			(35,000)	-88%
<b>Total Expenditures</b>	<b>1,026,500</b>	<b>1,026,500</b>	<b>1,017,275</b>			<b>(9,225)</b>	<b>-1%</b>
General Fund Subsidy \$	90,000	90,000	90,000			-	
FTE's	7.00	7.00	7.00			-	

**Budget Analysis:**

Scoggins Valley Park/Henry Hagg Lake attracts nearly 1 million visitors to western Washington County each year. The combination of growing attendance and aging infrastructure is placing a number of pressures on the park's staff and budget. The proposed budget focuses on the resources required to 1) maintain and repair existing infrastructure and amenities, 2) sustain current service levels and 3) identify opportunities for future maintenance and capital project investments. County staff continues to partner with federal, state and local government agencies, as well as various other stakeholders to ensure quality maintenance, professional operation and appropriate planning and development of the park.

Revenue decreases \$9,225 (1%) as recreational vehicle revenue reflects current year collections. The budget also includes \$22,000 from federal grants to continue elk mitigation efforts. An analysis of the park fees will be initiated over the coming year with recommendations for fiscal year 2017-18.

Expenditures decrease \$9,225 (1%). Personnel Services increase \$26,622 (4%) due to salaries, PERS and health benefits. Materials & Services decrease \$67 (less than 1%) due to the netting of various adjustments to accounts including an increase in utilities and a decrease in internal charges for vehicle maintenance. Capital Outlay includes an upgrade to the Fleet replacement of an end-of-life Ford Ranger with a 4-wheel drive Colorado.

The General Fund subsidy remains unchanged at \$90,000.

# Extension Services 100-9510

# Budget Detail

This organization unit provides for the County funding contributions from the General Fund to Oregon State University (OSU) and Washington County Extension Service. These resources support multiple community programs including Agriculture; Family and Community Development (Home Economics); Forestry Wood Products and 4-H Youth Development.

1. **Extension Service (100-951005):** The Oregon State University Extension Service delivers research-based objective information to help Oregonians solve problems, develop leadership and manage resources wisely.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 951005 Extension Service	\$ 328,560	328,560	342,559			13,999	4%
<i>by category</i>							
Miscellaneous	15,796	15,796	16,428			632	4%
<b>Total Revenues</b>	<b>15,796</b>	<b>15,796</b>	<b>16,428</b>			<b>632</b>	<b>4%</b>
Other	328,560	328,560	342,559			13,999	4%
<b>Total Expenditures</b>	<b>328,560</b>	<b>328,560</b>	<b>342,559</b>			<b>13,999</b>	<b>4%</b>
General Fund Subsidy \$	312,764	312,764	326,131			13,367	4%

## Budget Analysis:

Revenue represents unspent funds returned by Oregon State University (OSU) from the previous year. Based on previous spending patterns, and similar with the expectations set for County departments, 5% of the previous year's allocation is projected for return.

County funding supports 3.0 FTE OSU Extension Services staff, specialized program support, supplies and facility-related expenses. Expenditures increase \$13,999 (4%) due primarily to an increase in Personnel Services (\$9,167) and specialized program support (\$2,898) for programs such as master gardeners, food systems, dairy, grapes and berries.

The proposed budget maintains current service levels.

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The Metzger Park Local Improvement District (LID) fund provides park maintenance, repair and oversight of facilities and programs at Metzger Park – a seven acre, fully accessible park. Funding is primarily derived from assessments against properties within the LID boundaries and rental income.

- 1. Metzger Park (162-356010):** This program coordinates the activities related to management, maintenance and staffing for Metzger Park.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
162 356010 Metzger Park	\$ 131,621	131,621	160,877			29,256	22%
<i>by category</i>							
Miscellaneous	90,165	90,165	103,326			13,161	15%
<b>Total Revenues</b>	<b>90,165</b>	<b>90,165</b>	<b>103,326</b>			<b>13,161</b>	<b>15%</b>
Personnel Services	30,045	30,045	31,836			1,791	6%
Materials & Services	52,318	52,318	81,636			29,318	56%
Other	170	170	170			-	
Interfund	7,500	7,500	7,500			-	
<b>subtotal</b>	<b>90,033</b>	<b>90,033</b>	<b>121,142</b>			<b>31,109</b>	<b>35%</b>
Contingency	41,588	41,588	39,735			(1,853)	-4%
<b>Total Expenditures</b>	<b>131,621</b>	<b>131,621</b>	<b>160,877</b>			<b>29,256</b>	<b>22%</b>
Revenues under expenditures	(41,456)	(41,456)	(57,551)			(16,095)	39%
Beginning Fund Balance	41,456	41,456	57,551			16,095	39%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	0.20	0.20	0.20			-	

## Budget Analysis:

The Facilities and Parks Division has collaborated with the Metzger Park LID Advisory Board and other stakeholders to identify key goals and objectives for the park's operation, maintenance and improvement.

The County's objectives in managing Metzger Park include:

- Maintain the Park at a quality and standard consistent with the expectations of LID members and best practices.
- Ensure the Patricia D. Whiting Hall (Hall) and other park amenities are accessible and available to LID members. On a case by case basis provide access to the Hall and amenities to non-LID interests.
- Ensure necessary resources are set aside for park improvements and major maintenance projects.
- Ensure park patrons, building and grounds remain safe and secure.
- In partnership with the Advisory Committee, manage the LID in a fiscally responsible, transparent and accountable manner.

Revenues increase \$13,161 (15%). The primary revenue source is the Metzger Park LID assessment (\$87,750) which remains unchanged from prior year. A secondary revenue source is rental income generated from the Hall (\$15,000) an increase of \$13,000 (87%) from the previous year's budgeted level.

Expenditures, excluding Contingency, increase \$31,109 (35%). Personnel Services increase \$1,791 (6%) due to salaries, PERS and health benefits. Materials & Services increase \$29,318 (56%) due primarily to contract work on the basketball court (\$18,000) and an increase in utilities (\$7,644).

The beginning fund balance increases \$16,095 (39%). Contingency decreases \$1,853 (4%) and is available to address any unforeseen events.

# Cooperative Library Services 184-9710

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Washington County Cooperative Library Services (WCCLS) coordinates, contracts for, and provides a full range of library services to all residents of the County. WCCLS operated on fixed-rate serial levies until fiscal year 1998-99, but with the passage of Measures 47 and 50, its tax rate was combined with the County's permanent tax rate and now receives the majority of its funding directly from the County's General fund. In November 2006 voters provided additional funding for WCCLS with the passage of a four-year local option levy of \$0.17 per \$1,000 of assessed value, which was renewed by voters in 2010. In November 2015 voters approved an increased levy of \$0.22 per \$1,000 of assessed value for five years (through FY 2020-21). The levy is estimated to generate \$13.6 million annually and will provide approximately 40% of WCCLS funding.

1. ***Collections & Adult Services (Previously Reference/Interlibrary Loan) (184-971005):*** Provides training and leadership for member libraries regarding the provision of reference and patron services for adults, and support for countywide adult reading programs. Coordinates subscriptions to electronic resources (such as full text articles, research databases, online learning tools and downloadable media) available to libraries and users through WCCLS.org. Locates/borrows materials from outside the County for libraries and for County management. This program is co-located with Outreach and with Courier in leased space at the city of Hillsboro's main library and near the Hillsboro Airport.
2. ***Administration and Contracts (184-971010):*** Manages centrally-provided support services for member libraries and coordinates activities of the Cooperative membership including strategic planning for services, and publicity and promotion of countywide services. Manages WCCLS fiscal resources. Contracts with nine cities and three non-profit associations to provide countywide public library access for all residents. WCCLS manages one public library, West Slope Community Library, which is in Fund 185. Contracts with neighboring counties to provide reciprocal free access to public libraries in the Portland metropolitan area for Washington County residents; arranges other reciprocal use of libraries across Oregon. Program also provides staff support for the Cultural Coalition of Washington County. This program is housed in the WCCLS Administrative Offices in Hillsboro.
3. ***Automation (184-971020):*** Manages automated circulation, public access catalog and acquisitions software for 15 public libraries, two special libraries and Outreach. Provides centralized internet access, public Wi-Fi, cataloging, database authority control, hardware, software and auxiliary technologies, and provides technical and content support for libraries seven days per week. Provides access to remote electronic databases for public use via WCCLS.org and provides technical and creative management for the Cooperative's website and social media outlets. This program is housed in the WCCLS Administrative Offices in Hillsboro.
4. ***Outreach and Youth Services (184-971025):*** This program provides library service to special populations in Washington County. This includes: centralized mail delivery service of library materials for individuals who are homebound and cannot get to a public library; outreach to the Spanish-speaking community and residents who speak other non-English languages; outreach to children and youth including early literacy and pre-literacy support for libraries, parents and care-givers; support for the jail inmate library (County Jail); and leadership and support for countywide youth and teen services activities such as summer reading programs. Provides an array of print information for public distribution through member libraries; provides translations of information for member libraries to languages other than English. Outreach is located in leased space at Hillsboro's Main Library.
5. ***Courier (184-971030):*** Provides daily delivery of library materials between member libraries utilizing three delivery trucks. Contracts to link Washington County libraries with other libraries in Oregon and Washington for inter-library ground courier delivery. Mails books to out-of-county borrowers (interlibrary loans). Courier is located in leased warehouse space near the Hillsboro Airport.

# Budget Detail

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
184 971005 Collections & Adult Svcs	\$ 1,214,527	1,214,527	2,135,469			920,942	76%
184 971010 Admin & Contracts	27,483,748	28,002,726	31,765,237			3,762,511	13%
184 971020 Automation	2,735,208	2,735,208	2,988,789			253,581	9%
184 971025 Outreach	809,810	809,810	905,006			95,196	12%
184 971030 Courier	455,891	455,891	481,108			25,217	6%
<b>Totals</b>	<b>32,699,184</b>	<b>33,218,162</b>	<b>38,275,609</b>			<b>5,057,447</b>	<b>15%</b>
<i>by category</i>							
Taxes	9,098,255	9,271,782	12,664,566			3,392,784	37%
Intergovernmental	46,669	46,669	41,463			(5,206)	-11%
Charges for Services	4,950	4,950	4,950			-	
Miscellaneous	88,920	88,920	159,292			70,372	79%
Operating Transfers In	17,944,530	18,289,981	19,021,580			731,599	4%
<b>Total Revenues</b>	<b>27,183,324</b>	<b>27,702,302</b>	<b>31,891,851</b>			<b>4,189,549</b>	<b>15%</b>
Personnel Services	2,986,867	2,986,867	3,161,922			175,055	6%
Materials & Services	23,498,585	24,017,563	26,861,647			2,844,084	12%
Other	4,000	4,000	-			(4,000)	-100%
Interfund	306,897	306,897	280,687			(26,210)	-9%
Operating Transfers Out	743,265	743,265	796,186			52,921	7%
Capital Outlay	68,000	68,000	184,000			116,000	171%
<b>subtotal</b>	<b>27,607,614</b>	<b>28,126,592</b>	<b>31,284,442</b>			<b>3,157,850</b>	<b>11%</b>
Contingency	5,091,570	5,091,570	6,991,167			1,899,597	37%
<b>Total Expenditures</b>	<b>32,699,184</b>	<b>33,218,162</b>	<b>38,275,609</b>			<b>5,057,447</b>	<b>15%</b>
Revenues under expenditures	(5,515,860)	(5,515,860)	(6,383,758)			(867,898)	16%
Beginning Fund Balance	5,515,860	5,515,860	6,383,758			867,898	16%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	27.75	27.75	29.00			1.25	5%

## Budget Analysis:

Fiscal year 2016-17 budget includes both increased revenues and expenditures for WCCLS programs reflecting the passage of an increased local option levy. Spending priorities and increases reflect levy packages to address the needs of member libraries to provide public library services to County residents.

Revenues increase \$4,189,549 (15%). General Fund, Library Local Option Levy, delinquent tax and interest income are received in the Administration Program for all WCCLS programs. General Fund Transfer income is proposed to increase 4%; local option levy is projected to increase by 37% due to voter approval of an increased tax rate and increased assessed value.

Expenditures, excluding Contingency, increase \$3,157,850 (11%). Personnel Services increase \$175,055 (6%) with the addition of 1.0 E-Librarian for the management of electronic content (downloadable books, electronic magazines, streaming video etc.), an increase of a 0.25 Library Assistant and salaries, PERS and health benefits. Materials & Services increase \$2,844,084 (12%) primarily for increased e-book and e-audiobook purchases \$540,000; a new e-content platform \$140,000; Public Access Catalog enhancements \$110,000; additional bandwidth to meet staff and patron needs \$110,000; replacement firewalls and encryption software \$99,000; additional software \$70,000 and central ordering/processing of popular adult fiction to address patron demand \$175,000. Capital Outlay increases \$116,000 as a result of the technology upgrades listed above.

The beginning fund balance increases \$867,898 (16%). Contingency increases \$1,899,597 (37%) and is available for future needs.

This organization unit provides public library service for County residents in the unincorporated West Slope/Raleigh Hills area including circulation of library materials, basic reference service, adult and children’s programs. West Slope revenue comes primarily from the funding distribution formula included in the Public Library Services Agreement approved by the Board. The remainder of West Slope’s revenues is generated by fines, fees and local fundraising.

West Slope Community Library was founded in 1950 by the Century Club for Women. First located in space donated by a local bank, in 1974 the library moved to a park district building in front of Raleigh Park Elementary School. In 1978 voters approved a levy for WCCLS which included funds for a 3,000 square foot modular building and the library to be administrated by Washington County. Since 1998 the library has added an additional 3,000 square feet.

1. **West Slope (185-971015):** Provides financial accounting for the activities related to this specific branch of the Cooperative Library Services organization. West Slope Community Library provides public library service in the Raleigh Park area of Washington County. Funding is allocated from WCCLS through the same distribution process used for all member libraries.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
185 971015 West Slope Library	\$ 1,196,274	1,196,274	1,290,243			93,969	8%
<i>by category</i>							
Intergovernmental	2,745	2,745	2,793			48	2%
Miscellaneous	34,500	34,500	35,100			600	2%
Operating Transfers In	743,265	743,265	796,186			52,921	7%
<b>Total Revenues</b>	<b>780,510</b>	<b>780,510</b>	<b>834,079</b>			<b>53,569</b>	<b>7%</b>
Personnel Services	642,582	642,582	667,201			24,619	4%
Materials & Services	132,650	132,650	182,904			50,254	38%
Other	200	200	400			200	100%
Interfund	61,358	61,358	65,829			4,471	7%
<b>subtotal</b>	<b>836,790</b>	<b>836,790</b>	<b>916,334</b>			<b>79,544</b>	<b>10%</b>
Contingency	359,484	359,484	373,909			14,425	4%
<b>Total Expenditures</b>	<b>1,196,274</b>	<b>1,196,274</b>	<b>1,290,243</b>			<b>93,969</b>	<b>8%</b>
Revenues under expenditures	(415,764)	(415,764)	(456,164)			(40,400)	10%
Beginning Fund Balance	415,764	415,764	456,164			40,400	10%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	6.00	6.00	6.00			-	

**Budget Analysis:**

The primary revenue source is a transfer from the Cooperative Library Administration program based on distributions determined in the Public Library Services Agreement and increases \$52,921 (7%). Other revenue increases \$648 (2%).

Expenditures, excluding Contingency, increase \$79,544 (10%). Personnel Services increase \$24,619 (4%) due to salaries, PERS and health benefits. Staffing remains at fiscal year 2015-16 levels. Materials & Services increase \$50,254 (38%) to replace library circulation desk and other furnishings. Interfund increases \$4,471 (7%).



The County oversees the management of the Fairgrounds; during the period of the annual County Fair, the Board appointed Fair Board has the use and control of the Fairgrounds. In addition to the annual County Fair, the Fair Complex hosts a variety of events throughout the year.

1. **Fair Complex Operations (200-981005):** This program accounts for all activities and events held at the Fairgrounds except for the annual County Fair, which is housed in its own program. The Fairgrounds is the venue for a variety of events including craft and trade shows, concerts, motor sports, bicycling events, wedding receptions and other private functions.
2. **Annual County Fair (200-981010):** This program accounts for all the activities associated with the annual County Fair that are planned, prepared and produced by the Fair Board.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
200 981005 Fair Complex Operations \$	1,810,442	1,810,442	2,100,742			290,300	16%
200 981010 Annual County Fair	1,098,598	1,098,598	1,392,041			293,443	27%
<b>Totals</b>	<b>2,909,040</b>	<b>2,909,040</b>	<b>3,492,783</b>			<b>583,743</b>	<b>20%</b>
<i>by category</i>							
Taxes	1,190,923	1,190,923	1,415,421			224,498	19%
Intergovernmental	50,000	50,000	53,600			3,600	7%
Charges for Services	441,200	441,200	642,500			201,300	46%
Miscellaneous	418,800	418,800	410,000			(8,800)	-2%
<b>Total Revenues</b>	<b>2,100,923</b>	<b>2,100,923</b>	<b>2,521,521</b>			<b>420,598</b>	<b>20%</b>
Personnel Services	773,190	773,190	813,255			40,065	5%
Materials & Services	668,740	668,740	665,069			(3,671)	-1%
Other	314,300	314,300	600,202			285,902	91%
Interfund	119,996	119,996	120,220			224	0%
Capital Outlay	105,000	105,000	110,000			5,000	5%
<b>subtotal</b>	<b>1,981,226</b>	<b>1,981,226</b>	<b>2,308,746</b>			<b>327,520</b>	<b>17%</b>
Contingency	927,814	927,814	1,184,037			256,223	28%
<b>Total Expenditures</b>	<b>2,909,040</b>	<b>2,909,040</b>	<b>3,492,783</b>			<b>583,743</b>	<b>20%</b>
Revenues under expenditures	(808,117)	(808,117)	(971,262)			(163,145)	20%
Beginning Fund Balance	808,117	808,117	971,262			163,145	20%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	
FTE's	<b>9.00</b>	<b>9.00</b>	<b>9.30</b>			<b>0.30</b>	<b>3%</b>

**Budget Analysis:**

Total revenue for both programs (Fair Complex Operations and Annual County Fair) increases \$420,598 (20%) and expenditures, excluding Contingency, increase \$327,520 (17%). Revenue grows in both programs with a projected increase in Transient Lodging Tax. Revenue and expenditures also increase with the reintroduction of arena events and concerts for the Annual County Fair.

Fair Complex Operations revenue grows \$137,155 (14%) due primarily to a \$141,355 (18%) increase in Transient Lodging Tax revenue. Expenditures, excluding contingency, increase \$34,977 (4%) due primarily to Personnel Services expenses from salaries, PERS and health benefits.

Annual County Fair revenue increases \$283,443 (26%) due primarily to an \$83,143 (20%) growth in the Transient Lodging Tax, reintroduction of arena events and concerts, and an associated increase in parking, food, beverage and carnival sales. The 2016 Washington County Fair once again is anticipated to draw over 100,000 attendees, consistent with prior years (with the exception of 2015's low attendance due to four days of extremely hot temperatures). Expenditures increase \$293,443 (27%) over the prior year due primarily to costs associated with producing arena events and concerts.

The beginning fund balance increases for a third consecutive year, with growth of \$163,145 (20%) to a total of \$971,262.

Contingency increases \$256,223 (28%) to \$1,184,037 and is available for future needs.

This fund accounts for the Transient Lodging Tax which is a tax collected from lodging guests (daily or weekly renters at hotels, motels and other lodgings establishments). This tax was created in 1972. Effective July 1, 2006 the tax rate within Washington County increased to 9%. Of the total tax collected, 5% is returned to the lodging operators as a service fee for collection expenses.

The balance of the tax is distributed as follows: 28% to the Washington County General Fund, 11% to the Washington County Fair Complex, 28% is split amongst the cities within Washington County, 11% to the Washington County Visitors Association (Flexible Tourism Program) and the remaining 22% dedicated to fund Tourism (Targeted Tourism Program).

This organization unit houses those revenues generated by lodging tax that is tourism-dedicated (33% of total). The following programs reflect the County's expanded role in facilitating tourism development:

1. **Targeted Tourism (240-165505):** Houses revenues from the two-ninths lodging tax increment approved by voters in 2006. These funds must be used consistent with the definitions of "tourism facilities" and "tourism promotion" as put forth in state law.
2. **Flexible Tourism (240-165510):** Houses revenues from the one-ninth lodging tax increment approved by voters in 1985. The County or its agents retain broad discretion to determine the specific uses for these funds.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
240 165505 Targeted Tourism	\$ 3,670,384	3,670,384	4,170,167			499,783	14%
240 165510 Flexible Tourism	1,195,066	1,195,066	1,415,586			220,520	18%
<b>Totals</b>	<b>4,865,450</b>	<b>4,865,450</b>	<b>5,585,753</b>			<b>720,303</b>	<b>15%</b>
<i>by category</i>							
Taxes	3,541,440	3,541,440	4,246,738			705,298	20%
Miscellaneous	13,109	13,109	13,260			151	1%
<b>Total Revenues</b>	<b>3,554,549</b>	<b>3,554,549</b>	<b>4,259,998</b>			<b>705,449</b>	<b>20%</b>
Materials & Services	4,839,927	4,839,927	5,558,253			718,326	15%
Interfund	25,523	25,523	27,500			1,977	8%
<b>Total Expenditures</b>	<b>4,865,450</b>	<b>4,865,450</b>	<b>5,585,753</b>			<b>720,303</b>	<b>15%</b>
Revenues under expenditures	(1,310,901)	(1,310,901)	(1,325,755)			(14,854)	1%
Beginning Fund Balance	1,310,901	1,310,901	1,325,755			14,854	1%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The beginning fund balance increases \$14,854 (1%).

Revenues increase \$705,449 (20%). Tourism receipts are higher due to the general uptick in the economy, new hotels opening and increased collection of taxes from on line booking companies. In addition, large construction projects and sporting events continue to attract out-of-town workers and visitors on a regular and expanding basis.

Expenditures increase \$720,303 (15%). The majority of tourism related revenues are transferred to the Washington County Visitors Association (WCVA) for various projects and initiatives.

The distribution to WCVA is anticipated to be approximately \$4.2 million and will be expended consistent with state law and WCVA's strategic and business plan(s). In providing tourism development services, WCVA will increase economic vitality and provide destination leadership and marketing.

The Targeted Tourism program includes approximately \$1.3 million set aside for future tourism related projects as approved by the Board of Commissioners.



  
DOMESTIC VIOLENCE  
RESOURCE  
CENTER

  
COMMUNITY ACTION  
Helping people. Changing lives.

# Non-departmental

Non-departmental .....	100-1620
General Fund Contingency .....	100-1630
Community Network .....	100-1696

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# NON-DEPARTMENTAL

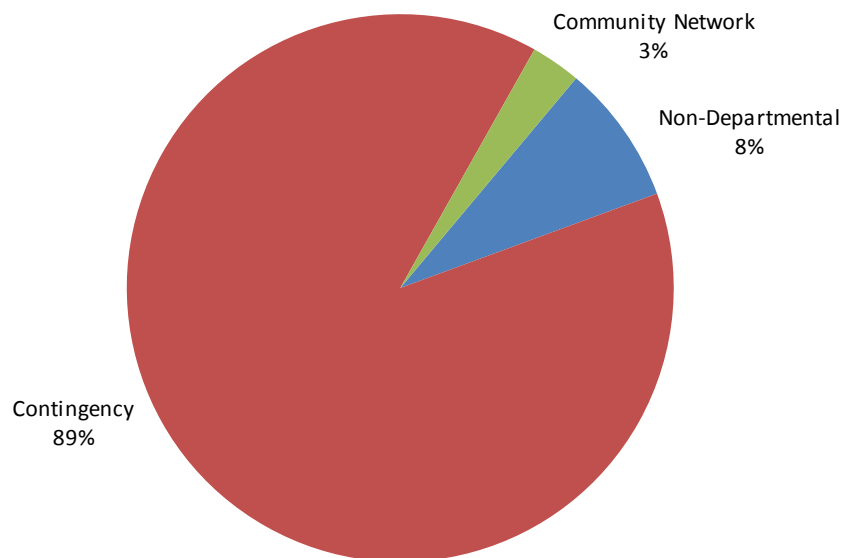
# BUDGET OVERVIEW

Non-Departmental encompasses all Countywide miscellaneous expenditures that are not attributable to a department as well as the General Fund reserves; these budgets do not include any full-time equivalent positions.

Organization Unit		Adopted	Modified	Proposed	Approved	Adopted	Change	
		2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Non-departmental	\$	1,222,586	1,222,586	1,565,137			342,551	28%
Contingency		9,679,217	9,679,217	16,756,584			7,077,367	73%
Community Network		656,500	656,500	556,500			(100,000)	-15%
<b>Totals</b>		<b>11,558,303</b>	<b>11,558,303</b>	<b>18,878,221</b>			<b>7,319,918</b>	<b>63%</b>

*by category*

Charges for Services		100,000	100,000	100,000			-	0%
<b>Total Revenues</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>			-	<b>0%</b>
Materials & Services		859,026	859,026	1,165,137			306,111	36%
Other		1,020,060	1,020,060	956,500			(63,560)	-6%
<b>subtotal</b>		<b>1,879,086</b>	<b>1,879,086</b>	<b>2,121,637</b>			<b>242,551</b>	<b>13%</b>
Contingency		9,679,217	9,679,217	16,756,584			7,077,367	73%
<b>Total Expenditures</b>		<b>11,558,303</b>	<b>11,558,303</b>	<b>18,878,221</b>			<b>7,319,918</b>	<b>63%</b>
General Fund Subsidy	\$	11,458,303	11,458,303	18,778,221			7,319,918	64%



# Non-departmental 100-1620

# Budget Detail

This organization unit accounts for funds and services provided by other organizations and contributions to other agencies.

1. **Non-Departmental (100-162005):** Expenditures include County membership dues, professional services, services provided by other organizations and contributions to other agencies, included, but not limited, to the following:

Association of Oregon Counties	National Association of Counties
Tri-Met Passport Program	RACC – Regional Arts and Culture Council
Federal and State Lobbyist	Animal Damage Control
Work Systems	MACC – Metropolitan Area Communications Commission

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 162005 Non-departmental	\$ 1,222,586	1,222,586	1,565,137			342,551	28%
<i>by category</i>							
Charges for Services	100,000	100,000	100,000			-	
<b>Total Revenues</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>			-	
Materials & Services	859,026	859,026	1,165,137			306,111	36%
Other	363,560	363,560	400,000			36,440	10%
<b>Total Expenditures</b>	<b>1,222,586</b>	<b>1,222,586</b>	<b>1,565,137</b>			<b>342,551</b>	<b>28%</b>
<b>General Fund Subsidy \$</b>	<b>1,122,586</b>	<b>1,122,586</b>	<b>1,465,137</b>			<b>342,551</b>	<b>31%</b>

## Budget Analysis:

Fiscal year 2016-17 is the third year of a charitable fee to be paid by Intel annually for six consecutive years.

Expenditures increase \$12,464 (1%) due primarily to an increase of \$14,000 for Work Systems, Inc. (a student work program) from \$30,000 to \$44,000. Dues and memberships increase \$12,406 (10%) and professional services also increase slightly.

Funding for the TriMet Passport program decreases \$15,845 (6%) due to a revision in the way the estimate is calculated to be more reflective of the actual need. This program provides annual passes to all regular County employees and is part of the County Sustainability Plan and the County's comprehensive efforts to comply with trip reduction goals.

The budget also includes \$85,000 to continue supporting Community Action's resource development efforts, \$46,000 for Animal Damage Control and \$125,000 for the Regional Arts & Culture Council (RACC). The amount for RACC is increased by \$20,000 from the FY 15-16 level of \$105,000. This adjustment is the outcome of a facilitated process between the County and various arts and culture representatives. The additional \$20,000 RACC contribution will be distributed to the Westside Cultural Alliance to enhance 1) communication and public awareness; 2) provider support and leveraging of new funds and 3) outreach and engaging underserved populations.

# General Fund Contingency 100-1630

# Budget Detail

The beginning fund balances from the General Fund and Revenue Stabilization Fund comprise the General Fund reserve, a critical and core element of the County's financial planning and fiscal stability. The reserve serves many purposes including contributing to the preservation of the County's bond rating, meeting cash flow requirements, accommodating cyclical variations in revenues, providing for unanticipated, intermittent or future planned expenditures and minimizing the need to rely on General Fund local operating levies for the long-term sustainability of programs and services.

1. **General Fund Contingency (100-163005):** Program provides separate accounting for contingency funds that are available to other County General Fund organization units.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 163005 General Fund Contingency \$	9,679,217	9,679,217	16,756,584			7,077,367	73%
<i>by category</i>							
Contingency	9,679,217	9,679,217	16,756,584			7,077,367	73%
Total Expenditures	9,679,217	9,679,217	16,756,584			7,077,367	73%
General Fund Subsidy \$	9,679,217	9,679,217	16,756,584			7,077,367	73%

**Budget Analysis:** will complete once budget balanced and changes stop.

The combined contingencies in the Revenue Stabilization Fund and General Fund total \$28,399,004. The goal is to maintain a reserve that is 20% or greater than General Fund revenues, net of the property taxes dedicated to MSTIP and WCCLS. The reserve/fund balance will be allocated in the annual budget as follows: 1) approximately 6% will reside within departmental budget appropriations based on the assumption that departmental expenditures will be approximately 94% of budget; with the unspent appropriations for General Fund organization units being a part of the ending fund balance; 2) General Fund Contingency and 3) Revenue Stabilization Reserve (105-1660) (\$11,615,588).

# Community Network 100-1696

# Budget Detail

This organization accounts for funds that the County contributes as it partners with various organizations to address community needs.

1. **Community Network (100-169605):** Program accounts for General Fund contributions to various not for profit community organizations.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 169605 Community Network	\$ 656,500	656,500	556,500			(100,000)	-15%
<i>by category</i>							
Other	656,500	656,500	556,500			(100,000)	-15%
Total Expenditures	656,500	656,500	556,500			(100,000)	-15%
General Fund Subsidy \$	656,500	656,500	556,500			(100,000)	-15%

## Budget Analysis:

Expenditures decrease \$100,000 (15%) as the charitable fee from Intel was moved to the Non-Departmental program.

Funding for the following agencies remains at established levels: Vision Action Network (\$142,000), Community Housing Fund (\$110,000), 211 Information (\$80,000), Hands on Greater Portland (\$35,000), Community Action (\$35,000), Centro Cultural (\$50,000), and the amount included for non-profit housing providers remains at \$17,000. This amount is equally distributed between Community Partners for Affordable Housing (CPAH) and Bienestar.

The building maintenance component retains the current status quo. These funds are distributed to key nonprofit social service providers to assist with building maintenance, repair and replacement. Recipients include: Family Bridge (\$2,500), Community Action (\$25,000), Good Neighbor Center (\$15,000), Domestic Violence Resource Center (\$15,000), Safe Place Shelter (\$15,000) and Centro Cultural (\$15,000).

The budget also includes \$300,000 to capitalize a Housing Production Opportunity Fund. These monies are available to support the development of additional units of affordable housing in partnership with non-profit and government partners.





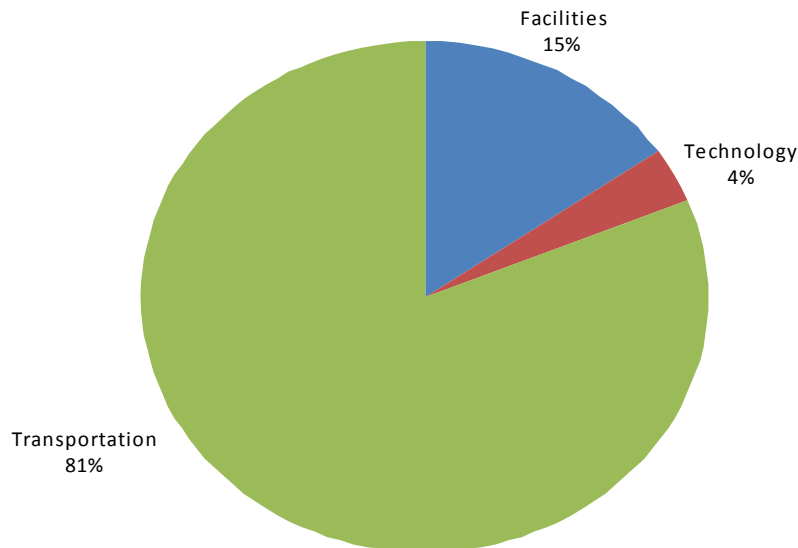
# Capital

ITS Capital Projects .....	354-3580
Facilities Park SDC .....	355-3580
Facilities Capital Projects .....	356-3580
Parks & Open Spaces Opportunity .....	357-3580
County-wide Traffic Impact Fee .....	360-6065
Major Streets Transportation Improvement Program 3 (MSTIP 3) .....	362-6065
Road Capital Projects .....	368-6065
Oregon Transportation Investment Act 3 (OTIA 3) .....	372-6065
Transportation Development Tax .....	374-6065
North Bethany SDC .....	376-6065
West Bonny Slope SDC .....	378-6065
Event Center.....	380-9820

# CAPITAL

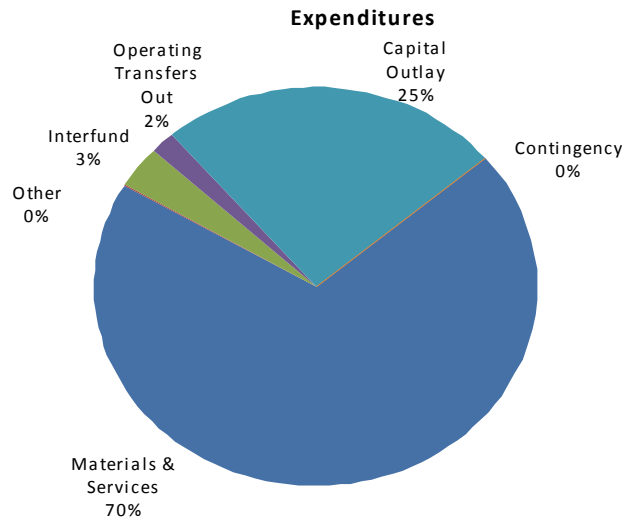
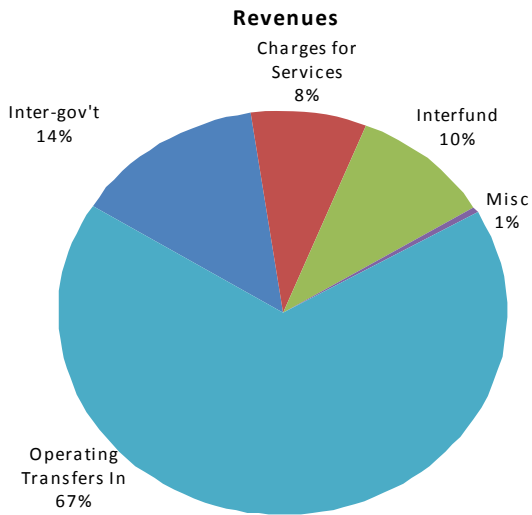
The Capital budget is comprised of Facilities & Technology, Transportation, Culture, Education & Recreation and the Event Center projects. Capital expenditures may include the purchase of land, contractual services for environmental impact analysis, engineering and design, hardware, costs associated with implementing new software and project management.

Organization Unit	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Information Technology Svcs.	\$ 8,062,526	8,062,526	7,487,737			(574,789)	-7%
Facilities Park SDC	35,051	35,051	87,388			52,337	149%
Facilities	26,287,314	26,287,314	33,328,884			7,041,570	27%
Parks & Open Spaces	314,022	314,022	299,334			(14,688)	-5%
<b>Facilities &amp; Technology</b>	<b>34,698,913</b>	<b>34,698,913</b>	<b>41,203,343</b>			<b>6,504,430</b>	<b>19%</b>
Countywide Traffic Impact Fee	2,723,481	2,723,481	2,705,517			(17,964)	-1%
MSTIP 3	132,447,606	132,447,606	119,309,430			(13,138,176)	-10%
Road	33,580,148	33,580,148	19,319,961			(14,260,187)	-42%
OTIA 3	39,364	39,364	-			(39,364)	-100%
Transportation Dev. Tax	23,301,304	23,301,304	33,493,702			10,192,398	44%
North Bethany SDC	1,067,700	1,067,700	2,167,855			1,100,155	103%
Bonny Slope SDC	-	-	772,500			772,500	0%
<b>Transportation</b>	<b>193,159,603</b>	<b>193,159,603</b>	<b>177,768,965</b>			<b>(15,390,638)</b>	<b>-8%</b>
Event Center	-	-	2,122,222			2,122,222	0%
<b>Culture, Education &amp; Recreation</b>	<b>-</b>	<b>-</b>	<b>2,122,222</b>			<b>2,122,222</b>	
<b>Totals</b>	<b>227,858,516</b>	<b>227,858,516</b>	<b>221,094,530</b>			<b>(6,763,986)</b>	<b>-3%</b>
General Fund	34,349,840	34,349,840	40,816,621			6,466,781	19%
Special Funds	193,508,676	193,508,676	180,277,909			(13,230,767)	-7%
<b>Totals \$</b>	<b>227,858,516</b>	<b>227,858,516</b>	<b>221,094,530</b>			<b>(6,763,986)</b>	<b>-3%</b>



# BUDGET OVERVIEW

Category Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Intergovernmental	33,956,885	33,956,885	16,629,392			(17,327,493)	-51%
Charges for Services	6,896,419	6,896,419	10,152,967			3,256,548	47%
Interdepartmental	4,057,981	4,057,981	12,210,928			8,152,947	201%
Miscellaneous	7,739,409	7,739,409	578,199			(7,161,210)	-93%
Operating Transfers In	69,660,208	69,660,208	81,027,203			11,366,995	16%
<b>Total Revenues</b>	<b>122,310,902</b>	<b>122,310,902</b>	<b>120,598,689</b>			<b>(1,712,213)</b>	<b>-1%</b>
Materials & Services	168,050,066	168,050,066	153,728,564			(14,321,502)	-9%
Other	80,051	80,051	211,388			131,337	164%
Interfund	7,400,570	7,400,570	7,648,195			247,625	3%
Operating Transfers Out	5,983,297	5,983,297	3,922,070			(2,061,227)	-34%
Capital Outlay	42,388,631	42,388,631	55,584,313			13,195,682	31%
<b>subtotal</b>	<b>223,902,615</b>	<b>223,902,615</b>	<b>221,094,530</b>			<b>(2,808,085)</b>	<b>-1%</b>
Contingency	3,955,901	3,955,901	-			(3,955,901)	-100%
<b>Total Expenditures</b>	<b>227,858,516</b>	<b>227,858,516</b>	<b>221,094,530</b>			<b>(6,763,986)</b>	<b>-3%</b>
Revenues under expenditures	(105,547,614)	(105,547,614)	(100,495,841)			5,051,773	-5%
Beginning Fund Balances	105,547,614	105,547,614	100,495,841			(5,051,773)	-5%
<b>Ending Fund Balances \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>



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# ITS Capital Projects 354-3580

# Budget Detail

This fund accounts for the purchase of Information Technology Services related capital assets (software and hardware) for General Fund and special fund organizations.

- New Systems Acquisition & Maintenance (354-358021):** This program accounts for the activities surrounding the purchase and implementation, of all information systems and electronic storage requirements.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
354 358021 New Sys. Acquisition & Mtno \$	8,062,526	8,062,526	7,487,737			(574,789)	-7%
<i>by category</i>							
Interdepartmental	1,703,649	1,703,649	2,446,293			742,644	44%
Operating Transfers In	4,577,143	4,577,143	4,611,526			34,383	1%
<b>Total Revenues</b>	<b>6,280,792</b>	<b>6,280,792</b>	<b>7,057,819</b>			<b>777,027</b>	<b>12%</b>
Interfund	-	-	47,610			47,610	
Capital Outlay	8,062,526	8,062,526	7,440,127			(622,399)	-8%
<b>Total Expenditures</b>	<b>8,062,526</b>	<b>8,062,526</b>	<b>7,487,737</b>			<b>(574,789)</b>	<b>-7%</b>
Revenues under expenditures	(1,781,734)	(1,781,734)	(429,918)			1,351,816	-76%
Beginning Fund Balance	1,781,734	1,781,734	429,918			(1,351,816)	-76%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

ITS capital projects are funded by a combination of General and special fund resources. Expenditures total \$7,487,737, including \$1,694,841 from the General Fund, \$2,446,293 from special funds, \$1,000,000 from Gain Share and \$1,916,685 from a transfer from the ITS Systems Replacement Fund. The Gain Share resources are directed towards Network Infrastructure and Finance Systems. The table below summarizes the projects and funding sources.

Project Category	Project Description	Beginning Fund Balance	Gain Share	ITS Systems Replacement	General Fund	Special Funds	Total
		\$					
Client Services & Help Desk	Workstation upgrades, new nodes, process improvement initiative		352,000		231,280	318,893	902,173
Network Infrastructure	SAN storage, Backup Capacity, Wireless Enhancements, Virtualization Capacity, Enterprise workflow solution		248,000	580,000	260,533	1,000	1,089,533
Finance System	Oracle R12.2 upgrade, Oracle Enterprise Manager, Queslice Report Customizations	134,143			49,357	-	183,500
Public Safety Systems	Scheduling software, assessment of Jail Management System replacement, Coplogic System, Toughbook replacements, continued implementation of District Attorney Case Management System				500,050	496,650	996,700
Geographic Information Systems	Digital aerial photography acquisition, GIS software, system upgrades, plotter replacements				103,100	86,400	189,500
Assessment and Taxation Systems	Tax Assessment System Replacement, ArcInfo software, server upgrades			1,336,685	53,000		1,389,685
Health and Human Services System	Electronic Medical Records system for Mental Health program, Chameleon software for Animal Services				7,500	600,000	607,500
Web Content Management	Intranet Redesign, Public Website Calendar, Justice Court online business enhancements, Parks website				141,900	6,750	148,650
Document Publishing	Adobe LiveCycle Workflow and Forms Investigation, Adobe upgrades for CPM				27,100	13,220	40,320
Engineering Systems	Hardware and software related to Traffic Operations Center (TOC)-Traffic Systems Management & Operation (TSMO), Electronic Plan Review System, Avolve ProjectDox - "PlansAnywhere" software and services				12,400	203,759	216,159
Applications	Laserfiche update to RIO		400,000				400,000
Permitting and Inspection	Accela Wireless for LUT Development: Device replacement, and consulting to assist with Accela Automation				8,002	392,121	400,123
Road Operations Systems	Ongoing systems integration of Asset Management System for LUT					200,000	200,000
Telecommunications	Voice Network Replacement Project Implementation, Unified Communications expansion, AVST Speech Module for voice mail system	295,775			115,000	-	410,775
Misc. Systems					185,619	127,500	313,119
<b>Totals</b>		<b>\$ 429,918</b>	<b>1,000,000</b>	<b>1,916,685</b>	<b>1,694,841</b>	<b>2,446,293</b>	<b>7,487,737</b>

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# Facilities Park SDC 355-3580

# Budget Detail

This fund was established to account for Systems Development Charges (SDC's) for park capital improvements and was created by the Board of Commissioners in October 2004. Proceeds are to be used for park capital improvements in the Bethany, Cedar Mill and Cooper Mountain areas, in partnership with the Tualatin Hills Parks and Recreation District (THPRD).

1. **Parks SDC (355-358045):** This program accounts for the financial activities related to the Park SDC.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
355 358045 Parks SDC	\$ 35,051	35,051	87,388			52,337	149%
<i>by category</i>							
Charges for Services	2,457	2,457	24,570			22,113	900%
Miscellaneous	323	323	620			297	92%
<b>Total Revenues</b>	<b>2,780</b>	<b>2,780</b>	<b>25,190</b>			<b>22,410</b>	<b>806%</b>
Other	35,051	35,051	87,388			52,337	149%
<b>Total Expenditures</b>	<b>35,051</b>	<b>35,051</b>	<b>87,388</b>			<b>52,337</b>	<b>149%</b>
Revenues under expenditures	(32,271)	(32,271)	(62,198)			(29,927)	93%
Beginning Fund Balance	32,271	32,271	62,198			29,927	93%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

Revenue is from development activity on lots within the SDC boundary. All available funds are appropriated and available to support agreements reached with THPRD for the purchase of park land. The budget for land acquisition is \$87,388.

# Facilities Capital Projects 356-3580

This fund accounts for all County land and facility capital improvement projects. Funding for projects comes from the General Fund, Special funds, the Gain Share program and Energy Rebates. For tracking purposes programs have been established to match revenue and expenditures by funding sources. A capital project is a new facility, renovation or major maintenance work that increases the value of the facility or extends its useful life. The fund also includes improvements, additions or expansions that change the interior alignment of the space or the physical characteristics of an existing facility so it can be used more effectively, be adapted for new use or comply with current codes.

1. **Capital Projects (356-358030):** This program accounts for any available Contingency funds and other miscellaneous revenues and expenses that fail to fall under a facility capital project in a specific capital program (listed below).
2. **Projects for Real Property (356-358031):** This program accounts for revenues and expenditures associated with the sale and purchase of real property.
3. **Projects for General Fund (356-358032):** This program accounts for the financial activities related to capital projects supporting programs associated with core County missions. Funding comes from charges to County programs through the Countywide cost allocation plan and General Fund discretionary revenues.
4. **Projects for Special Fund (356-358033):** This program accounts for the financial activities related to capital projects funded by Special Funds, usually provided by department sources such as dedicated revenue sources, donations or grant funding.
5. **Projects for Gain Share (356-358034):** This program accounts for the financial activities related to capital projects specifically approved by the Board for Gain Share funds.
6. **Projects for Energy Savings (356-358036):** This program accounts for the financial activities related to capital projects which are eligible for energy rebates from the Energy Trust of Oregon.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
356 358030 Capital Projects	\$ 3,955,901	3,955,901	-			(3,955,901)	-100%
356 358031 Projects for Real Property	150,000	150,000	150,000			-	
356 358032 Projects for General Fund	3,496,479	3,496,479	2,900,000			(596,479)	-17%
356 358033 Projects for Special Fund	5,065,124	5,065,124	9,764,635			4,699,511	93%
356 358034 Projects for Gain Share	13,453,024	13,453,024	20,225,531			6,772,507	50%
356 358036 Projects for Energy Savings	166,786	166,786	288,718			121,932	73%
<b>Total</b>	<b>26,287,314</b>	<b>26,287,314</b>	<b>33,328,884</b>			<b>7,041,570</b>	<b>27%</b>
<i>by category</i>							
Intergovernmental	20,000	20,000	30,000			10,000	50%
Interfund	2,354,332	2,354,332	9,764,635			7,410,303	315%
Miscellaneous	150,000	150,000	150,000			-	
Operating Transfers In	19,660,295	19,660,295	23,125,531			3,465,236	18%
<b>Total Revenues</b>	<b>22,184,627</b>	<b>22,184,627</b>	<b>33,070,166</b>			<b>10,885,539</b>	<b>49%</b>
Capital Outlay	22,331,413	22,331,413	33,328,884			10,997,471	49%
<b>subtotal</b>	<b>22,331,413</b>	<b>22,331,413</b>	<b>33,328,884</b>			<b>10,997,471</b>	<b>49%</b>
Contingency	3,955,901	3,955,901	-			(3,955,901)	-100%
<b>Total Expenditures</b>	<b>26,287,314</b>	<b>26,287,314</b>	<b>33,328,884</b>			<b>7,041,570</b>	<b>27%</b>
Revenues under expenditures	(4,102,687)	(4,102,687)	(258,718)			3,843,969	-94%
Beginning Fund Balance	4,102,687	4,102,687	258,718			(3,843,969)	-94%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	



## Budget Analysis:

Special funds and the General Fund provide the funding source for capital improvement projects. Expenditures total \$33,328,884 for a number of critical infrastructure projects including the seismic retrofit for the Public Services Building (PSB) and Law Enforcement Center (LEC), waterproofing of the PSB, improvements to the training center for the Sheriff's Office, the third and final phase of the low voltage project at the Jail and a Mental Health Urgent Care Center.

The General Fund contribution is \$2,900,000 and includes funding for improvements to the law enforcement training center (\$2,500,000), expanding the WCCLS conference room (\$100,000), tenant improvements in various buildings (\$75,000) and other miscellaneous projects.

Special fund projects total \$9,764,635 and includes the Mental Health Urgent Care Center (\$6,500,000), seismic retrofit of the LEC (\$1,500,000), improvements to the law enforcement training center (\$1,440,455) and other miscellaneous projects.

Gain Share projects total \$20,225,531 and includes the PSB seismic retrofit and waterproofing (\$13,094,827), third phase of the low voltage project at the Jail (\$3,961,542), seismic retrofit of the LEC (\$3,054,162), RV park at the Fairground (\$100,000) and updating the space study master plan for various buildings (\$50,000).

Rebates from the Energy Trust of Oregon are set aside and invested back into energy saving projects.

The table below summarizes the projects and funding sources.

Project Title	Real Property	General Fund	Special Fund	Gain Share	Energy Savings	Total
Timber Road Clean Up	\$ 150,000	-	-	-	-	150,000
Harkins House: Upgrade Safety And Security	-	75,000	-	-	-	75,000
Juvenile Bldg: Expand the WCCLS Conference Room Into Law Library Space	-	100,000	-	-	-	100,000
Various Bldgs: Miscellaneous Tenant Improvements	-	75,000	-	-	-	75,000
Public Safety Training Center: Improvements To Center	-	2,500,000	1,149,635	-	-	3,649,635
LEC: Seismic Upgrade	-	-	1,500,000	3,054,162	-	4,554,162
Animal Shelter: CCTV System	-	-	15,000	-	-	15,000
Behavioral (Mental) Health Clinic: Purchase or Lease	-	-	6,500,000	-	-	6,500,000
Bethany Precint: Lease	-	-	100,000	-	-	100,000
JSB: Community Corrections Video Projector System	-	-	15,000	-	-	15,000
CCC: Door Holder Magnets Tied To Fire Alarm System	-	150,000	-	-	-	150,000
Juvenile Bldg: Rearrange WCCLS Office Cubicles - Add Ergo Workstations	-	-	90,000	-	-	90,000
PSB: A/V Upgrade For LUT	-	-	200,000	-	-	200,000
Tigard Detox: Fire Panel Replacement	-	-	15,000	-	-	15,000
WSC: Special Request (Training Rooms)	-	-	155,000	-	-	155,000
WSC: Access Control Upgrade	-	-	25,000	-	-	25,000
WSC Grant Application	-	-	-	25,000	-	25,000
R/V Campground:	-	-	-	100,000	-	100,000
LEC/Jail: Low Voltage Project Phase III Of III	-	-	-	3,961,542	-	3,961,542
Various Bldgs: Space Study Master Plan	-	-	-	50,000	-	50,000
PSB: Seismic & Waterproofing	-	-	-	13,034,827	-	13,034,827
LEC/Jail: Upgrade HID Wall Pack Light Fixtures To LED - Multiple Phases	-	-	-	-	50,000	50,000
Juvenile Bldg: Occupancy Sensors - Lighting Improvements	-	-	-	-	30,000	30,000
Parking Structure: Controls Repair And Lighting Upgrade From T5 To LED	-	-	-	-	50,000	50,000
WSC: Sandshed Bldg. C Upgrade 400watt HID To Induction Light Fixtures	-	-	-	-	14,000	14,000
WSC: Impound Bldg. D Upgrade 400watt HID To Induction Lights	-	-	-	-	42,000	42,000
WSC: S.O. Boat Storage Building F Supply Electrical Service And Solar Panels	-	-	-	-	40,000	40,000
WSC: Energy Savings Up-Grade Lighting To LED At Truck Bay Lighting	-	-	-	-	50,000	50,000
Various Bldgs: Energy Saving Placeholder For Remaining Funds	-	-	-	-	12,718	12,718
<b>Totals</b>	<b>\$ 150,000</b>	<b>2,900,000</b>	<b>9,764,635</b>	<b>20,225,531</b>	<b>288,718</b>	<b>33,328,884</b>

# Parks & Open Spaces Opportunity 357-3580

# Budget Detail

This fund accounts for proceeds from the sale of County owned timber property and receipts from the selected harvest thereof. These resources are set aside for greenspace acquisition, County park improvements and maintenance of the timber property.

1. **Greenspace (357-358035):** This program accounts for the financial activities related to greenspace acquisition, park improvements and maintenance of the timber property owned by the County.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
357 358035 Greenspace	\$ 314,022	314,022	299,334			(14,688)	-5%
<i>by category</i>							
Miscellaneous	3,109	3,109	2,964			(145)	-5%
<b>Total Revenues</b>	<b>3,109</b>	<b>3,109</b>	<b>2,964</b>			<b>(145)</b>	<b>-5%</b>
Capital Outlay	314,022	314,022	299,334			(14,688)	-5%
<b>Total Expenditures</b>	<b>314,022</b>	<b>314,022</b>	<b>299,334</b>			<b>(14,688)</b>	<b>-5%</b>
Revenues under expenditures	(310,913)	(310,913)	(296,370)			14,543	-5%
Beginning Fund Balance	310,913	310,913	296,370			(14,543)	-5%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

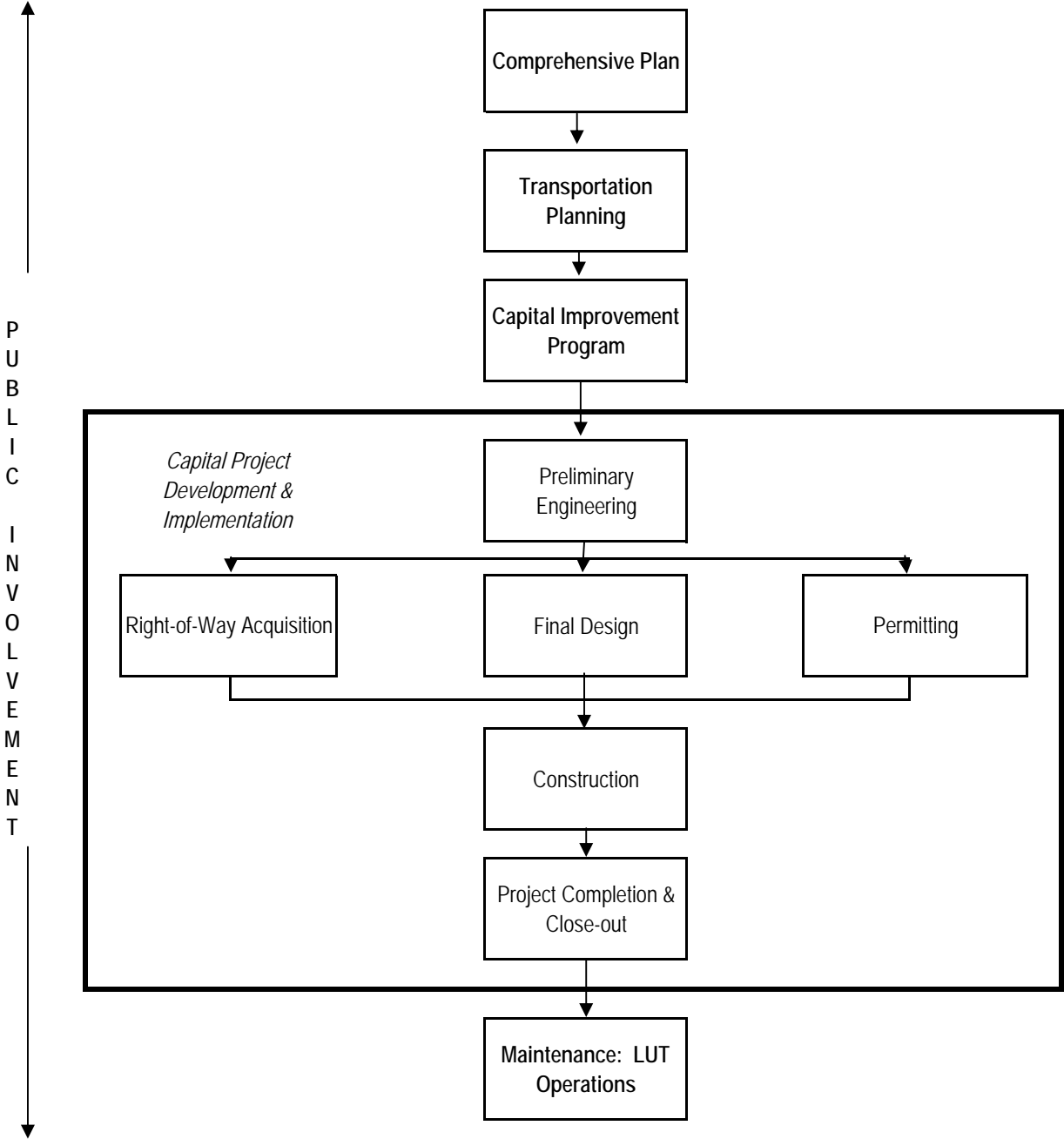
## Budget Analysis:

Revenue is derived primarily from the management of timber on County owned property. The fund balance decreases \$14,543 (5%) as timber harvests were deferred to maximize the harvest opportunity. The entire budget of \$299,334 is available for the purchase of land, improvements to parks and timber property and other miscellaneous program expenses.

Designated forest properties total 296 acres and include: Timber Road (80 acres), Holly Hill (74 acres), Shadybrook (60 acres) and a Highway 26 parcel (82 acres).

# CAPITAL BUDGET

## PROJECT LIFE CYCLE



# CAPITAL BUDGET

## Project Schedules as of July 1

Project Name	Status	Fiscal Years		
		2016-17	2017-18	2018-19
<b>Traffic Impact Fees</b>				
New TIF Signal	Design			
<b>MSTIP3</b>				
Bike & Pedestrian Program	Program			
Bridge Program	Program			
Martin/Corn-Schefflin PH 3	Post Construction			
Safety Program	Program			
Traffic Flow Enhancement Program	Program			
<b>MSTIP3B</b>				
Murray Blvd / Hwy 26 to Cornell	Post Construction			
<b>MSTIP3C</b>				
185th Ave - W. Union to Westview H.S.	Post Construction			
Bethany - West Union to Bronson	Post Construction			
Boones Ferry Rd (Day Rd to Norwood Rd)	Post Construction			
Tualatin Sherwood Rd	Design			
Bike & Pedestrian Facilities	Program			
Traffic Management System	Program			
124th Ave Extension (Tualatin)	Construction			
Glencoe Rd Bridge	Post Construction			
Walker Rd/173rd to Murray	Construction			
State & Federal Program Match	Program			
<b>MSTIP3D</b>				
Farmington Rd (Murray to E. of 141st)	Construction			
10th Ave (Baseline- Holladay in Cornelius)	Construction			
Walnut Street (116th to Tiedemann)	Construction			
Baseline Rd ( 231st Ave - Brookwood Ave)	Post Construction			
Hwy 99: Gaarde/McDonald Intersection	Construction			
Cornelius Pass Rd (Cornell Rd to Hwy 26)	Construction			
MSTIP 3d Opportunity Fund	Program			
David Hill Extension to Hwy 47	Construction			
Cornell Rd/ 107th to 113th	Design			
Jackson School Rd / Grant to Evergreen	Design			
Gales Creek Bridge #671575	Construction			
158th (Walker to Merlo)	Construction			
Jenkins Road (158th - Murray)	Design			
Walker/Murray Intersection Improvements	Design			
Springhill Rd Bridge- Tualatin River Overflow	Design			
Elwert-Krueger Intersection	Design			
198th - TV Hwy to Farmington	Design			
Walker Road (Schendel to Butner)	Design			
175th/Kemmer Intersection	Design			
175th Ave (E-W collector- Scholls Ferry)	Design			
Corns Pass Rd (Frances-TV Hwy)	Design			

# CAPITAL BUDGET

## Project Schedules as of July 1

Project Name	Status	Fiscal Years		
		2016-17	2017-18	2018-19
Roy Rogers Rd (Scholls Ferry - Bull Mtn.)	Design			
Springville Rd / 185th Avenue Intersection	Construction			
Advanced Traffic Mgmt System	Program			
25th Ave Intersection@Cornell Rd	Design			
Timber Rd Bridge-Gales Creek #1388	Design			
<b>MSTIP3 Development</b>				
Project Development	Program			
SW Corridor EIS	Development			
<b>Road Capital</b>				
Groveland Drive Realignment	Construction			
Jackson School Intersection Realignment	Construction			
NW Brookwood Parkway (Meek-Shute)	Construction			
Gain Share - ITS 2014	Construction			
Basalt Creek Parkway Extension	Design			
Hagg Lake Improvement	Design			
School Sidewalk Action Plan	Development			
Arterial Pedestrian Crossings	Development			
New Bridge	Design			
Old Hwy 47 Bridge 671404	Post Construction			
SW Oleson Rd: Fanno Creek Bridge	Post Construction			
Beef Bend Culvert (ER)	Design			
Fischer Rd Sidewalk (2015 GS)	Construction			
Porter Road Bridge	Construction			
2016 Gainshare SRTS	Design			
2015 Gainshare ITS	Construction			
2016 Gainshare ITS	Design			
<b>Transportation Development Tax</b>				
New TDT Signal Project	Design			

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This fund accounts for Traffic Impact Fees (TIF) used to finance extra capacity street facilities required by new development. This fund is being phased out and was replaced by the Transportation Development Tax Fund, approved by voters in November 2008.

1. **Capital Projects (360-606505):** This program accounts for the financial activities related to road construction activities.
2. **Administration & Analysis (360-606510):** This program accounts for the financial activities related to administration of the TIF analysis and transportation planning efforts.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
360 606505 Capital Projects	\$ 722,892	722,892	333,637			(389,255)	-54%
360 606510 Admin. & Analysis	2,000,589	2,000,589	2,371,880			371,291	19%
<b>Total</b>	<b>2,723,481</b>	<b>2,723,481</b>	<b>2,705,517</b>			<b>(17,964)</b>	<b>-1%</b>
<i>by category</i>							
Charges for Services	962	962	-			(962)	-100%
Miscellaneous	21,830	21,830	19,051			(2,779)	-13%
Operating Transfers In	5,827	5,827	-			(5,827)	-100%
<b>Total Revenues</b>	<b>28,619</b>	<b>28,619</b>	<b>19,051</b>			<b>(9,568)</b>	<b>-33%</b>
Materials & Services	2,659,089	2,659,089	2,420,730			(238,359)	-9%
Interfund	64,392	64,392	282,637			218,245	339%
Operating Transfers Out	-	-	2,150			2,150	
<b>Total Expenditures</b>	<b>2,723,481</b>	<b>2,723,481</b>	<b>2,705,517</b>			<b>(17,964)</b>	<b>-1%</b>
Revenues under expenditures	(2,694,862)	(2,694,862)	(2,686,466)			8,396	0%
Beginning Fund Balance	2,694,862	2,694,862	2,686,466			(8,396)	0%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The Traffic Impact Fee has been replaced by the Transportation Development Tax. The only revenues anticipated are interest earnings (\$12,651) and revenue from fees financed over a multi-year period (\$6,400). Materials & Services decreases \$239,359 (9%) based on the anticipated project schedule. Interfund and Operating Transfers Out reflect changes in both the Countywide and LUT cost allocation plans.

A new signal project is anticipated in fiscal year 2016-17 with an estimated cost of \$325,000.

# Major Streets Transportation Improvement 362-6065

This fund accounts for resources collected to support the comprehensive Major Streets Transportation Improvement (MSTIP) construction program.

1. **Capital Projects (362-606505):** This program accounts for the financial activities related to road construction activities.
2. **Project Development (362-606530):** This program accounts for the financial activities related to transportation planning efforts surrounding the development of the next round of MSTIP funded projects.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
362 606505 Capital Projects	\$ 131,569,106	131,569,106	118,365,930			(13,203,176)	-10%
362 606530 Project Development	878,500	878,500	943,500			65,000	7%
<b>Total</b>	<b>132,447,606</b>	<b>132,447,606</b>	<b>119,309,430</b>			<b>(13,138,176)</b>	<b>-10%</b>
<i>by category</i>							
Intergovernmental	20,441,250	20,441,250	13,406,948			(7,034,302)	-34%
Miscellaneous	6,265,744	6,265,744	256,729			(6,009,015)	-96%
Operating Transfers In	40,083,845	40,083,845	42,672,424			2,588,579	6%
<b>Total Revenues</b>	<b>66,790,839</b>	<b>66,790,839</b>	<b>56,336,101</b>			<b>(10,454,738)</b>	<b>-16%</b>
Materials & Services	118,368,702	118,368,702	98,782,681			(19,586,021)	-17%
Other	-	-	30,000			30,000	
Interfund	4,934,919	4,934,919	5,392,258			457,339	9%
Operating Transfers Out	1,013,315	1,013,315	588,523			(424,792)	-42%
Capital Outlay	8,130,670	8,130,670	14,515,968			6,385,298	79%
<b>Total Expenditures</b>	<b>132,447,606</b>	<b>132,447,606</b>	<b>119,309,430</b>			<b>(13,138,176)</b>	<b>-10%</b>
Revenues under expenditures	(65,656,767)	(65,656,767)	(62,973,329)			2,683,438	-4%
Beginning Fund Balance	65,656,767	65,656,767	62,973,329			(2,683,438)	-4%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The majority of the MSTIP revenue comes from an annual transfer from the General Fund. This transfer has been made since the General Fund permanent rate was established in 1997. The transfer is in recognition that a portion of the permanent tax rate included an existing MSTIP serial levy at that time.

Revenues decrease \$10,454,738 (16%). Intergovernmental revenue, received when the County partners with other agencies on road projects within their city limits, is expected to decrease \$7,034,302 (34%). The decrease is due largely to significant revenues received from partner agencies in FY 2015-16 for the construction of a water pipeline as part of the 124<sup>th</sup> Ave. road project. The water line is part of the joint Willamette water supply project.

Miscellaneous revenues decrease \$6,009,015 (96%) due primarily to one-time revenues received from Intel in FY 2015-16 for the construction of the Cornelius Pass/Cornell to Hwy 26 project. This decrease is partially offset by a \$2,588,579 (6%) increase in Operating Transfers In due to the anticipated increase in the General Fund transfer to the MSTIP program.

Expenditures decrease \$13,138,176 (10%). The decrease reflects the cyclical nature of the capital project delivery schedule as all available resources are appropriated each year. Right-of-way expenditures in Capital Outlay increase \$6,385,298 (79%) due to MSTIP3d projects transitioning into property acquisition. Operating Transfers Out decreases \$424,792 (42%) due to changes to the LUT cost allocation plan and project schedules. Remaining resources are appropriated in Materials & Services to allow for flexibility to address changes in project schedules; resulting in a decrease of \$19,586,021 (17%).

The MSTIP program will begin construction on six MSTIP 3d projects. MSTIP 3d is a five to six year program of road projects developed by the Washington County Coordinating Committee and adopted by the Board of Commissioners. MSTIP 3d is the fourth set of projects developed since the establishment of the General Fund permanent rate in 1997. Projects from MSTIP 3 and 3b continue toward close out while some remaining MSTIP 3c and MSTIP 3d projects are scheduled in various design and construction stages. The Washington County Coordinating Committee is currently developing the MSTIP 3e program.



# Budget Detail

Project Name	Project Type	Amount	Status
<b>MSTIP3</b>			
Bike & Pedestrian Program	Program	\$ 104,000	Program
Bridge Program	Program	327,900	Program
Martin/Corn-Schefflin PH 3	Road	15,500	Post Construction
Safety Program	Program	100,000	Program
Traffic Flow Enhancement Program	Program	337,000	Program
<b>MSTIP3B</b>			
Murray Blvd / Hwy 26 to Cornell	Road	9,000	Post Construction
<b>MSTIP3C</b>			
185th Ave - W. Union to Westview H.S.	Road	6,000	Post Construction
Bethany - West Union to Bronson	Road	5,500	Post Construction
Boones Ferry Rd (Day Rd to Norwood Rd)	Road	56,000	Post Construction
Tualatin Sherwood Rd	Road	871,000	Design
Bike & Pedestrian Facilities	Program	250,500	Program
Traffic Management System	Program	478,000	Program
124th Ave Extension (Tualatin)	Road	17,276,250	Construction
Glencoe Rd Bridge	Bridge	2,200	Post Construction
Walker Rd/173rd to Murray	Road	3,082,000	Construction
State & Federal Program Match	Program	1,752,500	Program
<b>MSTIP 3D</b>			
Farmington Rd (Murray to E. of 141st)	Road	3,636,500	Construction
10th Ave (Baseline- Holladay in Cornelius)	Road	2,379,000	Construction
Walnut Street (116th to Tiedemann)	Road	3,774,931	Construction
Baseline Rd ( 231st Ave - Brookwood Ave)	Road	265,000	Post Construction
Hwy 99: Gaarde/McDonald Intersection	Road	753,000	Construction
Cornelius Pass Rd (Cornell Rd to Hwy 26)	Road	5,456,697	Construction
MSTIP 3d Opportunity Fund	Program	503,500	Program
David Hill Extension to Hwy 47	Road	6,072,000	Construction
Cornell Rd/ 107th to 113th	Road	641,000	Design
Jackson School Rd / Grant to Evergreen	Road	800,000	Design
Gales Creek Bridge #671575	Bridge	1,066,000	Construction
158th (Walker to Merlo)	Road	3,582,000	Construction
Jenkins Road (158th - Murray)	Road	1,840,500	Design
Walker/Murray Intersection Improvements	Road	2,011,000	Design
Springhill Rd Bridge- Tualatin River Overflow	Bridge	556,000	Design
Elwert-Krueger Intersection	Road	524,127	Design
198th - TV Hwy to Farmington	Road	1,903,500	Design
Walker Road (Schendel to Butner)	Road	1,210,000	Design
175th/Kemmer Intersection	Road	619,000	Design
175th Ave (E-W collector- Scholls Ferry)	Road	2,528,000	Design
Corns Pass Rd (Frances-TV Hwy)	Road	2,102,750	Design
Roy Rogers Rd (Scholls Ferry - Bull Mtn.)	Road	1,424,000	Design
Springville Rd / 185th Avenue Intersection	Road	7,745,000	Construction
Advanced Traffic Mgmt System	Program	239,000	Program
25th Ave Intersection@Cornell Rd	Road	357,000	Design
Timber Rd Bridge-Gales Creek #1388	Bridge	455,500	Design
<b>MSTIP 3 Pjt Development</b>			
Project Development	Program	777,000	Program
SW Corridor EIS	Study	20,500	Development
	<b>Total</b>	<b>\$ 77,915,855</b>	

# Road Capital Projects 368-6065

This fund accounts for the activities necessary for installing, construction and extending extra capacity street facilities. The County distribution from the state and county gas tax receipts allocates 1% to benefit bikeway development throughout the County. Oregon Department of Transportation provides some revenue to assist with projects in this fund.

1. **Capital Projects (368-606505):** Program accounts for the financial activities related to road construction activities.
2. **Bikeway & Pedestrian (368-606520):** Program accounts for the financial activities related to bikeway and pedestrian projects.
3. **Bridge (368-606525):** Program accounts for the financial activities related to bridge replacement projects.
4. **Gain Share Bike & Pedestrian (368-606555):** Program accounts for the financial activities related to gain share supported bikeway and pedestrian projects.
5. **Gain Share ITS (Intelligent Trans System) (368-606550):** Program accounts for the financial activities related to gain share supported intelligent transportation system projects.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
368 606505 Capital Projects	\$ 24,540,571	24,540,571	14,652,221			(9,888,350)	-40%
368 606520 Bikeway & Pedestrian	1,905,872	1,905,872	107,700			(1,798,172)	-94%
368 606525 Bridge	495,774	495,774	737,940			242,166	49%
368 606550 Gain Share Bike & Pedestrian	4,580,431	4,580,431	3,035,500			(1,544,931)	-34%
368 606555 Gain Share ITS (Intelligent Tr	2,057,500	2,057,500	786,600			(1,270,900)	-62%
<b>Total</b>	<b>33,580,148</b>	<b>33,580,148</b>	<b>19,319,961</b>			<b>(14,260,187)</b>	<b>-42%</b>
<i>by category</i>							
Intergovernmental	13,495,635	13,495,635	3,192,444			(10,303,191)	-76%
Miscellaneous	208,937	208,937	53,836			(155,101)	-74%
Operating Transfers In	5,332,550	5,332,550	8,495,500			3,162,950	59%
<b>Total Revenues</b>	<b>19,037,122</b>	<b>19,037,122</b>	<b>11,741,780</b>			<b>(7,295,342)</b>	<b>-38%</b>
Materials & Services	26,862,924	26,862,924	18,049,443			(8,813,481)	-33%
Interfund	1,866,783	1,866,783	1,208,504			(658,279)	-35%
Operating Transfers Out	3,850,441	3,850,441	62,014			(3,788,427)	-98%
Capital Outlay	1,000,000	1,000,000	-			(1,000,000)	-100%
<b>Total Expenditures</b>	<b>33,580,148</b>	<b>33,580,148</b>	<b>19,319,961</b>			<b>(14,260,187)</b>	<b>-42%</b>
Revenues under expenditures	(14,543,026)	(14,543,026)	(7,578,181)			6,964,845	-48%
Beginning Fund Balance	14,543,026	14,543,026	7,578,181			(6,964,845)	-48%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

# Budget Detail

## Budget Analysis:

Revenue decreases \$7,295,342 (38%). Intergovernmental decreases \$10,303,191 (76%) due to a decrease in ODOT revenue related to project timing. Operating Transfers In increases \$3,162,950 (59%) due to the Hagg Lake project funding moving from Operations and Maintenance to the Capital Projects program (\$5,660,000). This increase is partially offset with decreases in the transfers from Gain Share (\$1,200,000) and MSTIP3 (\$517,550). The fund balance decreases \$6,964,845 (48%) to \$7,578,181 and is available to meet future project needs.

Expenditures decrease \$14,260,187 (42%) due primarily to project timing and a reduction in professional services. All available resources are appropriated each year for flexibility to address shifts in capital project schedules and other unforeseen changes.

Project Name	Project Type	Amount	Status
<b>Capital</b>			
Groveland Drive Realignment	Road	\$ 1,250	Construction
Jackson School Intersection Realignment	Intersection	2,511,500	Construction
NW Brookwood Parkway (Meek-Shute)	Road	5,526,000	Construction
Gain Share - ITS 2014	Traffic System	724,000	Construction
Basalt Creek Parkway Extension	Road	184,500	Design
Hagg Lake	Road	4,560,000	Design
<b>subtotal</b>		<b>13,507,250</b>	
<b>Bike &amp; Pedestrian</b>			
School Sidewalk Action Plan	Study	20,500	Development
Arterial Pedestrian Crossings	Study	87,200	Development
<b>subtotal</b>		<b>107,700</b>	
<b>Bridge</b>			
New Bridge	Bridge	602,500	Design
Old Hwy 47 Bridge 671404	Bridge	13,544	Post Construction
SW Oleson Rd: Fanno Creek Bridge	Bridge	29,696	Post Construction
Beef Bend Culvert (ER)	Bridge	92,200	Design
<b>subtotal</b>		<b>737,940</b>	
<b>Gain Share Bike and Pedestrian</b>			
Fischer Rd Sidewalk (2015 GS)	Bike & Ped	1,077,000	Construction
Porter Road Bridge	Bridge	708,500	Construction
2016 Gainshare SRTS	Program	1,250,000	Design
<b>subtotal</b>		<b>3,035,500</b>	
<b>Gain Share ITS (Intelligent Transportation System)</b>			
2015 Gainshare ITS	Traffic System	701,600	Construction
2016 Gainshare ITS	Traffic System	85,000	Design
<b>subtotal</b>		<b>786,600</b>	
	<b>Total</b>	<b>\$ 18,174,990</b>	

This fund accounts for resources made available to the County under House Bill 2041 for the creation of the Oregon Transportation Investment Act III (OTIA) State Bridge Delivery Program. OTIA was created to maximize ease of traffic movement, while providing expedient project delivery and economic stimulus through the use of Oregon firms and their employees. Funds received are expended to repair or replace selected County bridge facilities.

1. **Bridges (372-606525):** Program accounts for the financial activities related to bridge replacement projects.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
372 606525 Bridges	\$ 39,364	39,364	-			(39,364)	-100%
<i>by category</i>							
Miscellaneous	200	200	-			(200)	-100%
Operating Transfers In	548	548	-			(548)	-100%
<b>Total Revenues</b>	<b>748</b>	<b>748</b>	<b>-</b>			<b>(748)</b>	<b>-100%</b>
Interfund	991	991	-			(991)	-100%
Operating Transfers Out	38,373	38,373	-			(38,373)	-100%
<b>Total Expenditures</b>	<b>39,364</b>	<b>39,364</b>	<b>-</b>			<b>(39,364)</b>	<b>-100%</b>
Revenues under expenditures	(38,616)	(38,616)	-			38,616	-100%
Beginning Fund Balance	38,616	38,616	-			(38,616)	-100%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

### ***Budget Analysis:***

The Oregon Transportation Investment Act (OTIA) provided the funding to this organizational unit in prior years. This fund will be closed at the end of fiscal year 2015-16.

# Transportation Development Tax 374-6065

# Budget Detail

This fund has been established to provide a separate program to account for resources made available by the creation of a new transportation tax on development. The Transportation Development Tax (TDT) was approved by voters in November 2008 and replaced the Traffic Impact Fee (TIF) which will be phased out over the next several years.

1. **Capital Projects (374-606505):** Program accounts for the financial activities related to road construction activities.
2. **Administration & Analysis (374-606510):** Program accounts for the financial activities related to administration of the TDT analysis and transportation planning efforts.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
374 606505 Capital Projects	\$ 3,671,900	3,671,900	325,000			(3,346,900)	-91%
374 606510 Admin. & Analysis	19,629,404	19,629,404	33,168,702			13,539,298	69%
<b>Total</b>	<b>23,301,304</b>	<b>23,301,304</b>	<b>33,493,702</b>			<b>10,192,398</b>	<b>44%</b>
<i>by category</i>							
Charges for Services	5,825,500	5,825,500	7,800,781			1,975,281	34%
Miscellaneous	1,089,066	1,089,066	92,806			(996,260)	-91%
<b>Total Revenues</b>	<b>6,914,566</b>	<b>6,914,566</b>	<b>7,893,587</b>			<b>979,021</b>	<b>14%</b>
Materials & Services	20,154,318	20,154,318	30,092,703			9,938,385	49%
Other	45,000	45,000	94,000			49,000	109%
Interfund	530,818	530,818	711,643			180,825	34%
Operating Transfers Out	21,168	21,168	2,595,356			2,574,188	12161%
Capital Outlay	2,550,000	2,550,000	-			(2,550,000)	-100%
<b>Total Expenditures</b>	<b>23,301,304</b>	<b>23,301,304</b>	<b>33,493,702</b>			<b>10,192,398</b>	<b>44%</b>
Revenues under expenditures	(16,386,738)	(16,386,738)	(25,600,115)			(9,213,377)	56%
Beginning Fund Balance	16,386,738	16,386,738	25,600,115			9,213,377	56%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The Transportation Development Tax (TDT) is collected from new development for use in building transportation system capacity. Revenues increase \$979,021 (14%) related to an anticipated increase in development activity.

The increase in revenue results in an increase in appropriations of \$10,192,398 (44%) due to the capital budgeting methodology of appropriating all available resources. No project construction is programmed for this fund in fiscal year 2016-17 although funds are appropriated for the future 185th/Springville Road project as part of the County's share of the High Growth Program. The fund balance increases \$9,213,377 (56%) to \$25,600,115.

This fund accounts for the North Bethany System Development Charges (North Bethany SDC) that will help fund needed capacity improvements in North Bethany.

1. **Administration & Analysis (376-606510):** Program accounts for the financial activities related to administration of the North Bethany SDC analysis and transportation planning efforts.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
376 606510 Admin. & Analysis	\$ 1,067,700	1,067,700	2,167,855			1,100,155	103%
<i>by category</i>							
Charges for Services	1,067,500	1,067,500	1,555,116			487,616	46%
Miscellaneous	200	200	2,193			1,993	997%
<b>Total Revenues</b>	<b>1,067,700</b>	<b>1,067,700</b>	<b>1,557,309</b>			<b>489,609</b>	<b>46%</b>
Materials & Services	5,033	5,033	1,488,285			1,483,252	29471%
Interfund	2,667	2,667	5,543			2,876	108%
Operating Transfers Out	1,060,000	1,060,000	674,027			(385,973)	-36%
<b>Total Expenditures</b>	<b>1,067,700</b>	<b>1,067,700</b>	<b>2,167,855</b>			<b>1,100,155</b>	<b>103%</b>
Revenues over (under) expenditures	-	-	(610,546)			(610,546)	
Beginning Fund Balance	-	-	610,546			610,546	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

**Budget Analysis:**

The North Bethany System Development Charges is the primary source of revenue for this fund. Revenues increase \$489,609 (46%) due mainly to the anticipated development of up to 300 units in North Bethany.

The transfer of \$674,027 to the North Bethany County Service District for Roads (North Bethany CSDR) is reduced from last fiscal year by \$385,973 (36%). The transfer will be used to complete the repayment of a \$2,300,000 loan that was taken out by the North Bethany CSDR in 2012-13 to fund construction of the initial road project known as P15.

This fund accounts for the Bonny Slope System Development Charges (Bonny Slope SDC) that will help fund needed capacity improvements in Bonny Slope. This fund was established in fiscal year 2015-16.

- Administration & Analysis (378-606515):** Program accounts for the financial activities related to administration of the Bonny Slope West Transportation SDC analysis and transportation planning efforts.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
378 606510 Admin. & Analysis	\$ -	-	772,500			772,500	
<i>by category</i>							
Charges for Services	-	-	772,500			772,500	
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>772,500</b>			<b>772,500</b>	
Materials & Services	-	-	772,500			772,500	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>772,500</b>			<b>772,500</b>	
Revenues over (under) expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

**Budget Analysis:**

The Bonny Slope West Transportation SDC is the primary source of revenue for this fund. Activity is anticipated to begin in FY 2016-17 with the development of up to 100 units resulting in estimated revenues of \$772,500.

Although no specific plans are identified for the start of transportation improvements in the area, all available resources are appropriated in case a need arises during the fiscal year.

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This fund was established in fiscal year 2015-16 to account for the future build out of the new Event Center at the Fair Complex.

- Administration & Analysis (380-982005):** This program accounts for all the activities associated with the build out of the new Event Center at the Fair Complex.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
380 982005 Event Center	\$ -	-	2,122,222			2,122,222	
<i>by category</i>							
Operating transfers in	-	-	2,122,222			2,122,222	
<b>Total Revenues</b>	-	-	2,122,222			2,122,222	
Materials & Services	-	-	2,122,222			2,122,222	
<b>Total Expenditures</b>	-	-	2,122,222			2,122,222	
Revenues over (under) expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	-	-	-			-	

**Budget Analysis:**

A transfer of funds from the Gain Share program of will allow for planning and pre-design work in preparation for future capital construction for the new Event Center at the Fair Complex.

Although no specific plans are identified for FY 2016-217, all available resources are appropriated in case a need arises during the fiscal year.

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# Non-operating

## Debt Service

Miscellaneous Debt .....306-3585

## Risk Management/Insurance

Liability/Casualty Insurance .....504-3570

Life Insurance .....506-3570

Workers Compensation Insurance .....508-3570

Medical Insurance .....510-3570

Unemployment Insurance .....512-3570

PERS Employer Stabilization .....524-1615

## Replacement/Reserve

Revenue Stabilization .....105-1660

Animal Services Gifts & Donations .....154-7095

Building Equipment Replacement .....232-3555

ITS Systems Replacement .....242-3526

Fleet Replacement .....502-3541

## Miscellaneous

General Fund Transfers .....100-1670

Lottery Program .....156-1625

SIP and Gain Share .....204-1640

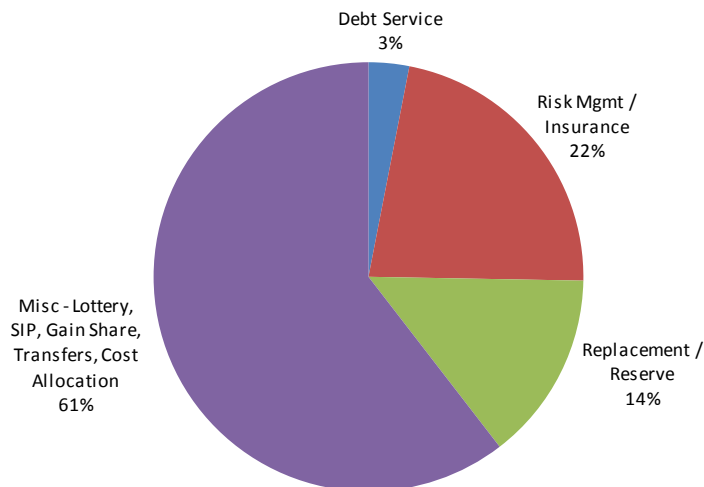
Indirect Cost Recovery .....222-3595



# NON-OPERATING

Non-operating expenditures generally provide an internal service for the entire County organization. For example, the Risk Management/Insurance funds provide a central accounting function for tracking organization-wide costs that are funded by charges to departments based on the number of employees, vehicles or claims experience. Replacement / Reserve funds are used to provide a central accounting function to funds which maintain reserve accounts or provide for assets that are at the end of their useful life. Miscellaneous non-operating expenditures include the transfer of general fund resources to special funds and the distribution of strategic investment and Gain Share program resources. Funds in the non-operating budget are all special funds with the exception of the General Fund Transfers Program.

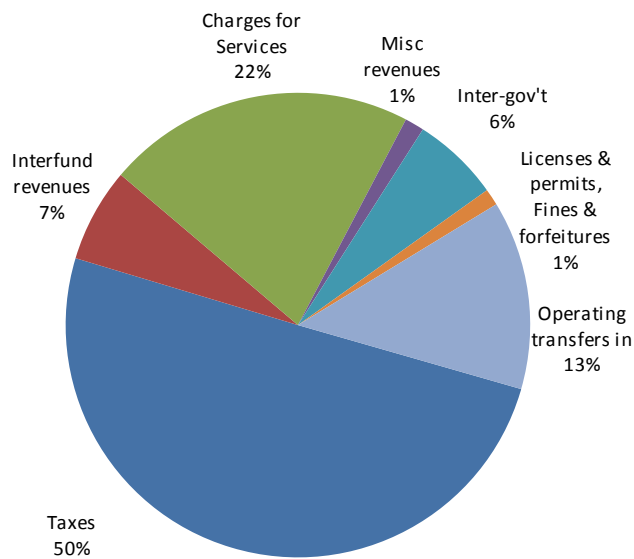
Organization Unit	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Miscellaneous Debt	\$ 7,483,103	45,812,041	6,966,921			(38,845,120)	-85%
<b>subtotal - Debt Service</b>	<b>7,483,103</b>	<b>45,812,041</b>	<b>6,966,921</b>			<b>(38,845,120)</b>	<b>-85%</b>
PERS Rate Stabilization	6,558,665	6,558,665	6,644,405			85,740	1%
Liability/Casualty	3,826,202	3,826,202	5,056,838			1,230,636	32%
Life Insurance	599,577	599,577	577,922			(21,655)	-4%
Workers Compensations	2,856,198	2,856,198	3,151,703			295,505	10%
Medical Insurance	33,086,512	33,086,512	34,388,118			1,301,606	4%
Unemployment Insurance	1,001,903	1,001,903	958,829			(43,074)	-4%
<b>subtotal - Risk Management/ Insurance</b>	<b>47,929,057</b>	<b>47,929,057</b>	<b>50,777,815</b>			<b>2,848,758</b>	<b>6%</b>
Revenue Stabilization	11,615,588	11,615,588	11,615,588			-	0%
ITS Systems Replacement	3,255,642	3,255,642	2,877,873			(377,769)	-12%
Fleet Replacement	13,845,576	13,845,576	13,367,355			(478,221)	-3%
Building Equip. Replacement	2,805,488	2,805,488	4,135,876			1,330,388	47%
Animal Svcs Gifts & Donations	708,583	708,583	581,167			(127,416)	-18%
<b>subtotal - Replacement / Reserve</b>	<b>32,230,877</b>	<b>32,230,877</b>	<b>32,577,859</b>			<b>346,982</b>	<b>1%</b>
General Fund Transfers	70,905,733	72,030,001	72,613,155			583,154	1%
Lottery Program	1,916,785	1,916,785	2,013,655			96,870	5%
SIP and Gain Share	47,906,896	47,906,896	45,141,402			(2,765,494)	-6%
Indirect Cost Recovery	17,150,482	17,150,482	18,300,094			1,149,612	7%
<b>subtotal - Miscellaneous</b>	<b>137,879,896</b>	<b>139,004,164</b>	<b>138,068,306</b>			<b>(935,858)</b>	<b>-1%</b>
<b>Totals \$</b>	<b>225,522,933</b>	<b>264,976,139</b>	<b>228,390,901</b>			<b>(36,585,238)</b>	<b>-14%</b>



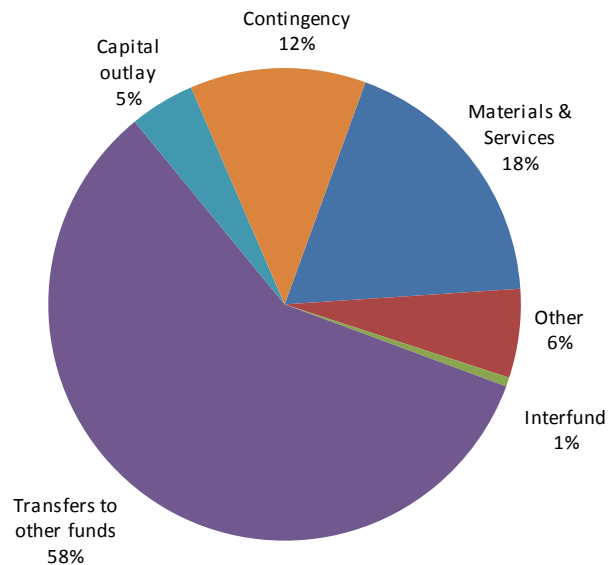
# BUDGET OVERVIEW

Category Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Taxes	\$ 130,423,267	131,547,535	139,585,298			8,037,763	6%
Licenses & Permits	2,431,080	2,431,080	2,431,316			236	0%
Intergovernmental	30,324,598	30,324,598	16,925,689			(13,398,909)	-44%
Charges for Services	53,318,390	53,318,390	59,783,285			6,464,895	12%
Fines and forfeitures	763,069	763,069	795,740			32,671	4%
Interfund	17,083,921	17,083,921	18,231,369			1,147,448	7%
Miscellaneous	4,816,645	43,145,583	3,746,716			(39,398,867)	-91%
Operating Transfers In	33,524,088	33,524,088	36,560,932			3,036,844	9%
<b>Total Revenues</b>	<b>272,685,058</b>	<b>312,138,264</b>	<b>278,060,345</b>			<b>(34,077,919)</b>	<b>-11%</b>
Materials & Services	40,988,470	40,988,470	42,007,136			1,018,666	2%
Other	15,178,279	53,507,217	13,878,846			(39,628,371)	-74%
Interfund	1,283,505	1,283,505	1,414,335			130,830	10%
Operating Transfers Out	119,976,196	121,100,464	133,417,262			12,316,798	10%
Capital Outlay	21,082,536	21,082,536	10,188,645			(10,893,891)	-52%
<b>subtotal</b>	<b>198,508,986</b>	<b>237,962,192</b>	<b>200,906,224</b>			<b>(37,055,968)</b>	<b>-16%</b>
Contingency	27,013,947	27,013,947	27,484,677			470,730	2%
<b>Total Expenditures</b>	<b>225,522,933</b>	<b>264,976,139</b>	<b>228,390,901</b>			<b>(36,585,238)</b>	<b>-14%</b>
Revenues over Expenditures	47,162,125	47,162,125	49,669,444			2,507,319	5%
General Fund Subsidy	(84,970,741)	(84,970,741)	(95,745,485)			(10,774,744)	13%
Special Fund Beginning Balances	37,808,616	37,808,616	46,076,041			8,267,425	22%
<b>Ending Fund Balances \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>0%</b>

Revenues



Expenditures



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# Miscellaneous Debt Service 306-3585

# Budget Detail

This fund accounts for the principal and interest on other debt not accounted for in the *General Obligation Debt Service Fund*. The debt instruments accounted for in this fund include full, faith & credit obligations, notes, contracts and capital leases.

- Debt Service Program (306-358505):** Principal and interest payments are taken from the amortization schedules included with the closing documents for the respective debt types.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
306 358505 Debt Service Program	\$ 7,483,103	45,812,041	6,966,921			(38,845,120)	-85%
<i>by category</i>							
Operating Transfers In	7,461,961	7,461,961	6,939,203			(522,758)	-7%
<b>Total Revenues</b>	<b>7,461,961</b>	<b>45,790,899</b>	<b>6,939,203</b>			<b>(38,851,696)</b>	<b>-85%</b>
Other	7,461,961	45,790,899	6,939,203			(38,851,696)	-85%
<b>subtotal</b>	<b>7,461,961</b>	<b>45,790,899</b>	<b>6,939,203</b>			<b>(38,851,696)</b>	<b>-85%</b>
Contingency	21,142	21,142	27,718			6,576	31%
<b>Total Expenditures</b>	<b>7,483,103</b>	<b>45,812,041</b>	<b>6,966,921</b>			<b>(38,845,120)</b>	<b>-85%</b>
Revenues under expenditures	(21,142)	(21,142)	(27,718)			(6,576)	31%
Beginning Fund Balance	21,142	21,142	27,718			6,576	31%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

During fiscal year 2015-16, the County refinanced a 2006 full, faith & credit borrowing. The lower interest rates resulted in a savings of \$5.6 million over the life of the bonds. The refinancing was not planned for during the FY 2015-16 budget process which is reflected by the difference between the adopted and modified budget numbers. Interest rates were very favorable when the County entered the market resulting in a 14.62% savings; the state requires at least a 3.0% savings on any refunding. The true interest cost on the original bond issue was 4.26% compared to 1.42% on the refunding bonds. The County reviews outstanding debt on a regular basis to ensure refinancing opportunities are evaluated.

Transfers from the General Fund and various special funds provide the funding source for the annual debt service payment.

The County's miscellaneous debt load represents approximately 7% of the maximum amount allowed by statute. See a list of the County's outstanding debt under the Summary Schedules tab.

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# Liability/Casualty Insurance 504-3570

# Budget Detail

This fund and organizational unit was established to pay claims, legal fees and adjustment services for the County's self-insurance program. Premiums for the County's property insurance, bonds and excess general liability are paid out of this fund.

1. **Insurance-Liability (504-357010):** Provides financial activities related to accounting for insurance required payments and revenues from departments to offset those costs.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
504 357010 Insurance- Liability	\$ 3,826,202	3,826,202	5,056,838			1,230,636	32%
<i>by category</i>							
Charges for Services	2,583,899	2,583,899	2,827,266			243,367	9%
Miscellaneous	96,940	96,940	93,159			(3,781)	-4%
<b>Total Revenues</b>	<b>2,680,839</b>	<b>2,680,839</b>	<b>2,920,425</b>			<b>239,586</b>	<b>9%</b>
Materials & Services	1,413,380	1,413,380	1,389,380			(24,000)	-2%
Interfund	713,845	713,845	906,695			192,850	27%
<b>subtotal</b>	<b>2,127,225</b>	<b>2,127,225</b>	<b>2,296,075</b>			<b>168,850</b>	<b>8%</b>
Contingency	1,698,977	1,698,977	2,760,763			1,061,786	62%
<b>Total Expenditures</b>	<b>3,826,202</b>	<b>3,826,202</b>	<b>5,056,838</b>			<b>1,230,636</b>	<b>32%</b>
Revenues under expenditures	(1,145,363)	(1,145,363)	(2,136,413)			(991,050)	87%
Beginning Fund Balance	1,145,363	1,145,363	2,136,413			991,050	87%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The budget totals \$5,056,838, an increase of \$1,230,636 (32%). The fund balance increases \$991,050 (87%) based on lower than anticipated prior year claims expenditures and a planned increase in Contingency.

Revenues increase \$239,586 (9%) due to Charges for Services \$243,367 (9%) which is offset by a decrease in Miscellaneous \$3,781 (4%).

Expenditures, excluding Contingency, increase \$168,850 (8%) when compared to the fiscal year 2015-16 modified budget. Based on the most recent actuarial report, insurance claims are budgeted at \$831,115, an increase of \$114,181 (16%). The Insurance Claims Handling Fee is reduced \$80,000 (89%) as a result of an increase in FTE in the Risk Services Administration Program to provide this service in-house rather than outsourcing.

The Contingency totals \$2,760,763 and is available to pay for any unforeseen events or large claims.

# Life Insurance 506-3570

# Budget Detail

This fund and organizational unit was established to collect funds from departments for Life and Long Term Disability (LTD) insurance and, in turn, pays all Life/LTD premiums for insurance provided to County employees.

1. **Employee Benefits (506-357005):** Provides financial activities related to accounting for employee benefits.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
506 357005 Employee Benefits	\$ 599,577	599,577	577,922			(21,655)	-4%
<i>by category</i>							
Miscellaneous	455,920	455,920	441,505			(14,415)	-3%
<b>Total Revenues</b>	<b>455,920</b>	<b>455,920</b>	<b>441,505</b>			<b>(14,415)</b>	<b>-3%</b>
Materials & Services	454,484	454,484	440,105			(14,379)	-3%
Interfund	5,042	5,042	4,576			(466)	-9%
<b>subtotal</b>	<b>459,526</b>	<b>459,526</b>	<b>444,681</b>			<b>(14,845)</b>	<b>-3%</b>
Contingency	140,051	140,051	133,241			(6,810)	-5%
<b>Total Expenditures</b>	<b>599,577</b>	<b>599,577</b>	<b>577,922</b>			<b>(21,655)</b>	<b>-4%</b>
Revenues under expenditures	(143,657)	(143,657)	(136,417)			7,240	-5%
Beginning Fund Balance	143,657	143,657	136,417			(7,240)	-5%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The type and levels of life insurance are anticipated to remain at established levels. Rates will be partially subsidized over the next several years as the fund balance is gradually reduced from the current level of \$136,417, to the established goal of \$50,000.

Revenues decrease \$14,415 (3%). Basic life insurance rates were re-negotiated in January 2015 and as a result rates charged to departments are lower.

Expenditures, excluding Contingency, decrease \$14,845 (3%). Contingency decreases \$6,810 (5%) as part of the planned reduction in fund balance.

# Workers' Compensation Insurance 508-3570

# Budget Detail

This fund pays claims costs, premiums, administrative charges and payroll taxes, for those claims incurred during the fiscal year, and the continuing liability resulting from claims occurring in previous years.

1. **Insurance-Liability (508-357010):** Provides financial activities related to accounting for insurance required payments and revenues from departments to offset those costs.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
508 357010 Insurance- Liability	\$ 2,856,198	2,856,198	3,151,703			295,505	10%
<i>by category</i>							
Charges for Services	1,570,340	1,570,340	1,782,479			212,139	14%
Miscellaneous	125,000	125,000	130,375			5,375	4%
<b>Total Revenues</b>	<b>1,695,340</b>	<b>1,695,340</b>	<b>1,912,854</b>			<b>217,514</b>	<b>13%</b>
Materials & Services	1,337,386	1,337,386	1,544,118			206,732	15%
Other	90,000	90,000	90,000			-	
Interfund	248,014	248,014	270,600			22,586	9%
<b>subtotal</b>	<b>1,675,400</b>	<b>1,675,400</b>	<b>1,904,718</b>			<b>229,318</b>	<b>14%</b>
Contingency	1,180,798	1,180,798	1,246,985			66,187	6%
<b>Total Expenditures</b>	<b>2,856,198</b>	<b>2,856,198</b>	<b>3,151,703</b>			<b>295,505</b>	<b>10%</b>
Revenues under expenditures	(1,160,858)	(1,160,858)	(1,238,849)			(77,991)	7%
Beginning Fund Balance	1,160,858	1,160,858	1,238,849			77,991	7%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

Revenues increase \$217,514 (13%) due to rates charged to departments, state revenue and interest earnings. The fund balance increases \$77,991 (7%) to \$1,238,849 which is slightly over the established goal of \$1 million.

Expenditures, excluding Contingency, increase \$229,318 (14%). This is the net result of increases in claims (\$199,727), IBNR transfer (\$17,005) and indirect costs (\$23,376) combined with decreases in Insurance (\$10,000) and ITS Capital (\$790) expenditures. The claims estimate is derived from the most recent actuarial report and consists of the cost of expected claims payments to be made during the fiscal year.

Contingency increases \$66,187 (6%) and is available to pay for any unforeseen events or large claims.

# Medical Insurance 510-3570

# Budget Detail

This fund pays all administrative and claims costs associated with the medical, dental and vision insurance plans, wellness program, employee assistance and flexible spending accounts for dependent care and health expenses.

1. **Employee Benefits (510-357005):** Provides financial activities related to accounting for employee benefits.
2. **COBRA / Retiree Benefits (510-357020):** Provides financial activities related to accounting for COBRA and retiree benefit administration (notifications and billings). COBRA is a federal mandate requiring specific notifications to all individuals covered by the County's insurance. The law permits individuals who lose coverage due to change in status (employment or family) to continue health insurance through the County's group insurance on a self-pay basis (full monthly premium plus 2%) for limited durations. Additionally, per Oregon statute, retirees are permitted to purchase health care insurance through the County's group insurance on a self-pay basis (full monthly premium) until turning age 65. The revenue and expenditures for these activities have been out-sourced to PacificSource, Inc. The administrative cost for this service is moved to the Medical Fund Employee Benefits Program (510-357005) as a result, this program will be closed at the end of fiscal year 2015-16.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
510 357005 Employee Benefits	\$ 31,817,638	31,817,638	34,388,118			2,570,480	8%
510 357020 COBRA/Retiree Benefits	1,268,874	1,268,874	-			(1,268,874)	-100%
<b>Total</b>	<b>33,086,512</b>	<b>33,086,512</b>	<b>34,388,118</b>			<b>1,301,606</b>	<b>4%</b>
<i>by category</i>							
Charges for Services	30,174,531	30,174,531	32,485,771			2,311,240	8%
Miscellaneous	1,534,143	1,534,143	307,891			(1,226,252)	-80%
<b>Total Revenues</b>	<b>31,708,674</b>	<b>31,708,674</b>	<b>32,793,662</b>			<b>1,084,988</b>	<b>3%</b>
Materials & Services	32,954,702	32,954,702	34,251,288			1,296,586	4%
Interfund	131,810	131,810	136,830			5,020	4%
<b>Total Expenditures</b>	<b>33,086,512</b>	<b>33,086,512</b>	<b>34,388,118</b>			<b>1,301,606</b>	<b>4%</b>
Revenues under expenditures	(1,377,838)	(1,377,838)	(1,594,456)			(216,618)	16%
Beginning Fund Balance	1,377,838	1,377,838	1,594,456			216,618	16%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The beginning fund balance is anticipated to grow by \$216,618 (16%) to \$1.59 million. The fund balance target is \$1 million to \$1.5 million to allow for adequate cash flow during the fiscal year.

Revenues increase \$1,084,988 (3%) due primarily to rates charged to departments for premiums, administration and the impact of additional benefit eligible positions.

Expenditures increase \$1,301,606 (4%) due primarily to premium adjustments effective January 1, 2016; estimated increases effective January 1, 2017 and costs associated with new staff. The premium adjustments include: Providence 6%, Kaiser 6% and dental 5%. Vision will be competitively bid through the County's new benefits consultant and no increase is anticipated. The medical, dental and vision premium line items include additional appropriations set aside to address any unanticipated fluctuations in premiums and approved staffing levels.

The County pays 95% of the cost of the medical premium and employees pay the remainder.

# Unemployment Insurance 512-3570

# Budget Detail

This fund and organizational unit was established to collect funds from departments for unemployment insurance and, in turn, pay unemployment claims.

1. **Employee Benefits (512-357005):** Provides financial activities related to accounting for employee unemployment benefits.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
512 357005 Employee Benefits	\$ 1,001,903	1,001,903	958,829			(43,074)	-4%
<i>by category</i>							
Charges for Services	214,721	214,721	180,457			(34,264)	-16%
Miscellaneous	7,794	7,794	7,710			(84)	-1%
<b>Total Revenues</b>	<b>222,515</b>	<b>222,515</b>	<b>188,167</b>			<b>(34,348)</b>	<b>-15%</b>
Materials & Services	305,000	305,000	255,000			(50,000)	-16%
Interfund	6,941	6,941	5,267			(1,674)	-24%
<b>subtotal</b>	<b>311,941</b>	<b>311,941</b>	<b>260,267</b>			<b>(51,674)</b>	<b>-17%</b>
Contingency	689,962	689,962	698,562			8,600	1%
<b>Total Expenditures</b>	<b>1,001,903</b>	<b>1,001,903</b>	<b>958,829</b>			<b>(43,074)</b>	<b>-4%</b>
Revenues under expenditures	(779,388)	(779,388)	(770,662)			8,726	-1%
Beginning Fund Balance	779,388	779,388	770,662			(8,726)	-1%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The fund balance decreases \$8,726 (1%) due to reducing rates charged to departments to a level that more closely matches unemployment claims experience.

Revenues decrease \$34,348 (15%) primarily due to the downward adjustment in rates charged to departments offset by increases in positions requested for fiscal year 2016-17.

Unemployment claims are budgeted to decrease by \$51,674 (17%). This level of funding is based on the continuing decline in annual expenditure over the last four years.

Contingency increases \$8,600 (1%) to \$698,562 and is available to address unforeseen expenses and will allow rates charged to departments to remain fairly stable over time.

# PERS Employer Rate Stabilization 524-1615 Budget Detail

This fund was established to maintain a reserve for future rate increases. Resources may be used to offset a PERS rate increase or to make a lump sum payment to PERS to reduce the County's unfunded liability.

1. **PERS Stabilization (524-161505):** This program accounts for the reserve activity.

Fund/Program/Description	Adopted 2015-16	Modified 2015-16	Proposed 2016-17	Approved 2016-17	Adopted 2016-17	Change	
						\$	%
524 161505 PERS Stabilization	\$ 6,558,665	6,558,665	6,644,405			85,740	1%
<i>by category</i>							
Miscellaneous	32,630	32,630	50,000			17,370	53%
Total Revenues	32,630	32,630	50,000			17,370	53%
Other	6,558,665	6,558,665	6,644,405			85,740	1%
Total Expenditures	6,558,665	6,558,665	6,644,405			85,740	1%
Revenues under expenditures	(6,526,035)	(6,526,035)	(6,594,405)			(68,370)	1%
Beginning Fund Balance	6,526,035	6,526,035	6,594,405			68,370	1%
Ending Fund Balance \$	-	-	-			-	

## ***Budget Analysis:***

The Board of Commissioners created this fund to accumulate resources to partially offset future PERS rate increases. Resources were collected from a rate charged to departments based on payroll in fiscal year 2003-04 and 2004-05 and subsequent interest earnings. The rate for this two-year period was 6.02% of payroll.

These funds were used to subsidize rate increases during FY 2011-12 and FY 2012-13. The remaining funds (approximately \$6.65 million) are available to offset future PERS expenses.

This fund provides for the reservation of resources transferred from the General Fund. The Revenue Stabilization Fund combined with the General Fund Contingency comprises the General Fund reserve.

*Revenue Stabilization (105-166005):* Houses a portion of the General Fund reserve.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
105 166005 Revenue Stabilization	\$ 11,615,588	11,615,588	11,615,588			-	
<i>by category</i>							
Contingency	11,615,588	11,615,588	11,615,588			-	
<b>Total Expenditures</b>	<b>11,615,588</b>	<b>11,615,588</b>	<b>11,615,588</b>			-	
Revenues under expenditures	(11,615,588)	(11,615,588)	(11,615,588)			-	
Beginning Fund Balance	11,615,588	11,615,588	11,615,588			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

***Budget Analysis:***

The resources in this fund have been set aside to provide financial stability for the General Fund over the long-term. Based on the Revenue Stabilization Fund, the General Fund Contingency and the projected return from the department's proposed budgets, the estimated discretionary reserve on June 30, 2016 will exceed 20%; the Board's policy is to maintain a reserve that is 20% or greater than General Fund revenues, net of the property taxes dedicated to MSTIP and WCCLS.

# Animal Services Gifts & Donations 154-7095

# Budget Detail

This fund accounts for financial contributions from private donors to support current operations and future capital improvements of the Animal Services program.

1. **Gifts & Donations (154-709505):** Provides financial activities related to accounting for gifts and donations provided by private donors.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
154 709505 Gifts & Donations	\$ 708,583	708,583	581,167			(127,416)	-18%
<i>by category</i>							
Intergovernmental	345,956	345,956	326,865			(19,091)	-6%
Miscellaneous	3,000	3,000	3,000			-	
<b>Total Revenues</b>	<b>348,956</b>	<b>348,956</b>	<b>329,865</b>			<b>(19,091)</b>	<b>-5%</b>
Materials & Services	445,956	445,956	426,865			(19,091)	-4%
Interfund	124,000	124,000	-			(124,000)	-100%
<b>subtotal</b>	<b>569,956</b>	<b>569,956</b>	<b>426,865</b>			<b>(143,091)</b>	<b>-25%</b>
Contingency	138,627	138,627	154,302			15,675	11%
<b>Total Expenditures</b>	<b>708,583</b>	<b>708,583</b>	<b>581,167</b>			<b>(127,416)</b>	<b>-18%</b>
Revenues under expenditures	(359,627)	(359,627)	(251,302)			108,325	-30%
Beginning Fund Balance	359,627	359,627	251,302			(108,325)	-30%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The beginning fund balance decreases \$108,325 (30%) to \$251,302. Revenues decrease \$19,091 (5%) due to a decrease in unspent grants funds carried forward from the previous year. Expenditures, excluding Contingency, decrease \$143,091 (25%) due to a \$124,000 intradepartmental transfer in the previous year to help pay for vehicle replacement upgrades that does not appear in the FY2016-17 budget. Contingency increases \$15,675 (11%) to \$154,302 and represents funds held in reserve for future appropriations.



# Building Equipment Replacement 232-3555

# Budget Detail

This fund and organization unit provides funding for systematic replacement of various building and equipment components of the County's buildings.

1. **Equipment Replacement (232-355505):** Accounts for financial activities related to funds held in reserve for building equipment replacement and upgrades to County facilities.
2. **Walnut Street Facility (232-355520):** Accounts for financial activities related to funds held in reserve for building equipment replacement and upgrades at the Walnut Street facility.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
232 355505 Equipment Replacement	\$ 2,805,488	2,805,488	4,135,876			1,330,388	47%
<i>by category</i>							
Miscellaneous	7,415	7,415	20,477			13,062	176%
Operating Transfers In	2,056,554	2,056,554	2,067,724			11,170	1%
<b>Total Revenues</b>	<b>2,063,969</b>	<b>2,063,969</b>	<b>2,088,201</b>			<b>24,232</b>	<b>1%</b>
Capital Outlay	1,180,000	1,180,000	3,145,000			1,965,000	167%
<b>subtotal</b>	<b>1,180,000</b>	<b>1,180,000</b>	<b>3,145,000</b>			<b>1,965,000</b>	<b>167%</b>
Contingency	1,625,488	1,625,488	990,876			(634,612)	-39%
<b>Total Expenditures</b>	<b>2,805,488</b>	<b>2,805,488</b>	<b>4,135,876</b>			<b>1,330,388</b>	<b>47%</b>
Revenues under expenditures	(741,519)	(741,519)	(2,047,675)			(1,306,156)	176%
Beginning Fund Balance	741,519	741,519	2,047,675			1,306,156	176%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

The fund balance increases \$1,306,156 (176%) to \$2,047,675. Revenue increases \$24,232 (1%) due to increases in both the annual transfer from the cost allocation plan and interest earnings.

Expenditures increase \$1,330,388 (47%) and are the net result of a \$1,965,000 (167%) increase in Capital Outlay and a \$634,612 (39%) decrease in Contingency. A total of \$3,145,000 is budgeted in Capital Outlay for the projects noted below.

Description	Amount
Carpet Replacement	
Law Enforcement Center	\$ 80,000
Walnut Street Center	60,000
Juvenile Building (Juvenile Services & WCCLS)	75,000
Jail: Pod Strategy - Carpet Replacement	100,000
<b>Subtotal - carpet replacemenet</b>	<b>315,000</b>
Various Buildings: Furniture (sit/stand & Chairs)	500,000
Central Services: Upgrade Central Services fire system	20,000
Courthouse & Old Jail: Co-locate fire panels	35,000
Jail: Domestic Hot Water Return Loop	25,000
PSB: HVAC Upgrade	2,000,000
Parking Structure: Upgrade Elevators to MCE Controller	250,000
<b>Total</b>	<b>\$ 3,145,000</b>

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This fund provides funding for systematic replacement of key information technology assets.

1. **Systems Replacement (242-352605):** Provides financial activities related to funds held in reserve for technology systems replacement.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
242 352605 Systems Replacement	\$ 3,255,642	3,255,642	2,877,873			(377,769)	-12%
<i>by category</i>							
Miscellaneous	13,060	13,060	18,510			5,450	42%
Operating Transfers In	630,702	630,702	679,969			49,267	8%
<b>Total Revenues</b>	<b>643,762</b>	<b>643,762</b>	<b>698,479</b>			<b>54,717</b>	<b>8%</b>
Operating Transfers Out	1,083,488	1,083,488	2,023,549			940,061	87%
<b>subtotal</b>	<b>1,083,488</b>	<b>1,083,488</b>	<b>2,023,549</b>			<b>940,061</b>	<b>87%</b>
Contingency	2,172,154	2,172,154	854,324			(1,317,830)	-61%
<b>Total Expenditures</b>	<b>3,255,642</b>	<b>3,255,642</b>	<b>2,877,873</b>			<b>(377,769)</b>	<b>-12%</b>
Revenues under expenditures	(2,611,880)	(2,611,880)	(2,179,394)			432,486	-17%
Beginning Fund Balance	2,611,880	2,611,880	2,179,394			(432,486)	-17%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

**Budget Analysis:**

This fund was created to house reserves for the eventual replacement of key ITS systems.

The beginning fund balance includes \$2,067,415 dedicated to the replacement of the tax system, a multi-year project funded by Gain Share.

The fiscal year 2016-17 budget includes an Operating Transfer In of \$679,969 for money collected through the County's full cost plan, and an Operating Transfers Out of \$1,916,685 to the ITS Capital Acquisition fund (354-3580) for the Tax System Replacement project and network infrastructure replacements. The remaining balance will be available for future Tax System implementation expenses and infrastructure replacements or upgrades.

# Vehicle Replacement 502-3541

This fund provides for the purchase and disposition of fleet vehicles and equipment. Replacement costs are billed to other departments at an amount estimated to cover depreciation on the fleet.

1. **Vehicle Replacement (502-354105):** Provides financial activities related to funds held in reserve for fleet vehicle replacements.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
502 354105 Vehicle Replacement	\$ 13,845,576	13,845,576	13,367,355			(478,221)	-3%
<i>by category</i>							
Charges for Services	3,523,115	3,523,115	3,944,617			421,502	12%
Miscellaneous	372,919	372,919	366,083			(6,836)	-2%
<b>Total Revenues</b>	<b>3,896,034</b>	<b>3,896,034</b>	<b>4,310,700</b>			<b>414,666</b>	<b>11%</b>
Materials & Services	1,378,663	1,378,663	744,500			(634,163)	-46%
Other	51,070	51,070	51,070			-	
Interfund	53,853	53,853	90,367			36,514	68%
Capital Outlay	4,630,830	4,630,830	3,479,100			(1,151,730)	-25%
<b>subtotal</b>	<b>6,114,416</b>	<b>6,114,416</b>	<b>4,365,037</b>			<b>(1,749,379)</b>	<b>-29%</b>
Contingency	7,731,160	7,731,160	9,002,318			1,271,158	16%
<b>Total Expenditures</b>	<b>13,845,576</b>	<b>13,845,576</b>	<b>13,367,355</b>			<b>(478,221)</b>	<b>-3%</b>
Revenues under expenditures	(9,949,542)	(9,949,542)	(9,056,655)			892,887	-9%
Beginning Fund Balance	9,949,542	9,949,542	9,056,655			(892,887)	-9%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

Revenue increases \$414,666 (11%) and expenditures, excluding Contingency, decrease \$1,749,379 (29%). The fund balance decreases \$892,887 (9%). Contingency increases \$1,271,158 (16%) and is available to fund future replacement of the County fleet.

The activity level in this fund typically fluctuates from year to year due to variation in the replacement cycles of the vehicles and equipment represented in the fund as well as variations in the acquisition and resale value of the fleet. The list of vehicles and equipment scheduled for replacement, as well as proposed upgrades and additions, is described in the table to the right.

# Budget Detail

Type	Quantity	Department	General Fund	Special Fund	Fleet Fund	Total
<b>Planned Vehicle Replacements</b>						
Sedans	11	3-Health & Human Services, 5- Juvenile, 3- Sheriff's Office	\$		247,700	247,700
Transfer Trucks & Trailers	2	LUT - Roadway Surfaces			303,000	303,000
Mechanical Broom Vehicle	1	LUT-Roadway Surfaces			62,000	62,000
Roadside Tractor with Boom Mower	1	LUT - Vegetation			66,500	66,500
Sheriff's Office Patrol Sedans	6	1- General Fund, 1- Local Option Levy, 4-ESPD		216,800	76,400	293,200
Full Size SUV	2	1- General Fund, 1- SO ESPD, 2- LUT Survey		65,000	143,000	208,000
Mid -Size SUV	1	1-Sheriff's Office GF			25,000	25,000
Mid-size Van	3	2- General Fund Sheriff's Office, 1- ESPD Sheriff's Office		38,000	59,000	97,000
Full-size Van	5	2- LUT, 1- Central Services, 1- Juvenile, 1- Animal Services			179,300	179,300
Riding Mower	1	1- Facilities & Parks			16,300	16,300
Small Pickup Trucks	11	1- LOL Sheriff's Office, 9- LUT, 1- HHS Animal Services			331,500	331,500
Full Size Pickup Trucks	7	1- GF Sheriff's, 1- Parks, 5- LUT			301,000	301,000
Trailer	2	1- LUT, 1- SS Facilities & Parks			15,000	15,000
Motorcycle	1	1- GF Sheriff's Office			37,000	37,000
Hiway Sanders	2	2- LUT			48,000	48,000
Dump Truck Deicer Platform	2	2- LUT			44,000	44,000
<b>subtotal - replacements</b>			<b>-</b>	<b>319,800</b>	<b>1,954,700</b>	<b>2,274,500</b>
<b>Proposed Upgrades to Sheriff's Office Planned Vehicle Replacements:</b>						
CVPI Patrol Car Caprice Conversions	2	Sheriff's Office 1-GF, 1 LOL	18,500	15,500		34,000
Expedition to Tahoe Conversion	1	Sheriff's Office GF	22,500			22,500
Vehicle Lighting Upgrades	6	Sheriff's Office 5-GF, 1- LOL	49,500	10,000		59,500
<b>subtotal SO-upgrades</b>			<b>90,500</b>	<b>25,500</b>	<b>-</b>	<b>116,000</b>
<b>Proposed Upgrades to Various Other Planned Vehicle Replacements:</b>						
Dump Trucks & Transfer Trailers	2	LUT-Roadway Surfaces		245,000		245,000
Mechanical Broom Vehicle	1	LUT-Roadway Surfaces		38,500		38,500
Roadside Tractor with Boom Mower	1	LUT-Vegetation Management		43,500		43,500
E250 Van to F250 Truck	1	HHS-Animal Services	32,000			32,000
Ford Ranger to F250 Truck	1	HHS-Animal Services	45,000			45,000
Dodge Stratus to Hybrid Vehicle	1	HHS-Environmental Health	7,500			7,500
Dodge Stratus to Ford Escape	1	HHS-Environmental Health	5,500			5,500
F450 4x4 Crew Cab diesel w/snow plows	2	LUT-Roadway Surfaces		85,000		85,000
Ford Ranger to Small 4x4 Pickup		SS-Facilities & Parks	5,000			5,000
E350 Van to Transit 350 Early	1	SS-Central Services		17,500		17,500
<b>subtotal - non SO-upgrades</b>			<b>95,000</b>	<b>429,500</b>	<b>-</b>	<b>524,500</b>
<b>Proposed Fleet Vehicle Additions:</b>						
Poly Tank for Herbicide Mixing	1	LUT-Vegetation Management		15,000		15,000
Vehicle Mounted Reader Board	1	LUT-Traffic Maintenance		25,000		25,000
Mid -Size SUV	2	LUT-Structural Inspection		58,000		58,000
Tack Trailer	1	LUT-Drainage		15,000		15,000
Mechanical Sweeper	1	LUT-Roadway Surfaces		280,000		280,000
Hook Lift Deicing Platform	1	LUT-Roadway Surfaces		31,000		31,000
F250 4x4 Crew Cab	1	SS-Facilities & Parks	46,000			46,000
Trailer Mounted Leaf Vac.	1	SS-Facilities & Parks	6,000			6,000
Snow Plow 8.5 ft.	1	SS-Facilities & Parks	9,300			9,300
7x14 Hydraulic Dump Trailer	1	SS-Facilities & Parks	9,500			9,500
Hybrid sedan	1	Community Corrections		28,500		28,500
Chevy Tahoe SUV	1	Sheriff's Office LOL		65,000		65,000
Chevy Tahoe SUV	3	Sheriff's Office ESPD		195,000		195,000
<b>subtotal - additions</b>			<b>70,800</b>	<b>712,500</b>	<b>-</b>	<b>783,300</b>
<b>Totals</b>			<b>\$ 256,300</b>	<b>1,487,300</b>	<b>1,954,700</b>	<b>3,698,300</b>

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# General Fund Transfers 100-1670

# Budget Detail

This fund accounts for transfers to special funds such as Community Corrections, Human Services, Aging Services, Debt Service and Capital Projects. The fund also receives all of the discretionary revenues available for allocation by the Board of Commissioners including property taxes, interest earnings, indirect cost charge receipts, liquor and cigarette tax distributions and timber receipts.

1. **General Fund Transfers (100-167005):** Provides financial accounting for internal fund transfers and discretionary revenue receipts.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
100 167005 General Fund Transfers	\$ 70,905,733	72,030,001	72,613,155			583,154	1%
<i>by category</i>							
Taxes	130,423,267	131,547,535	139,585,298			8,037,763	6%
Licenses & Permits	2,431,080	2,431,080	2,431,316			236	0%
Intergovernmental	5,779,780	5,779,780	4,781,879			(997,901)	-17%
Charges for Services	2,700,000	2,700,000	3,416,500			716,500	27%
Fines & Forfeitures	763,069	763,069	795,740			32,671	4%
Miscellaneous	2,019,995	2,019,995	2,089,459			69,464	3%
Operating Transfers In	23,374,871	23,374,871	26,874,036			3,499,165	15%
<b>Total Revenues</b>	<b>167,492,062</b>	<b>168,616,330</b>	<b>179,974,228</b>			<b>11,357,898</b>	<b>7%</b>
Resources allocated to other org units	119,135,735	119,135,735	131,459,624			12,323,889	10%
Operating Transfers Out	70,905,733	72,030,001	72,613,155			583,154	1%
<b>Total Expenditures</b>	<b>190,041,468</b>	<b>191,165,736</b>	<b>204,072,779</b>			<b>12,907,043</b>	<b>7%</b>
Revenues under expenditures	(22,549,406)	(22,549,406)	(24,098,551)			(1,549,145)	7%
Beginning Fund Balance	22,549,406	22,549,406	24,098,551			1,549,145	7%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

Revenue increases \$11,305,905 (7%), due primarily to taxes (\$8,037,763), Operating Transfers In (\$3,449,165) and Charges for Services (\$716,500) Intergovernmental revenues decrease \$997,901 due primarily to liquor revenue (\$188,627) and State Timber Receipts (\$853,809). The beginning fund balance increases \$1,549,145 (7%).

Operating Transfers Out increases \$583,154 (1%) and is comprised of the following:

General Fund Transfer to:	2015-16	2016-17	\$ change	% change
Children and Family Services	\$ 83,000	83,000	-	
Road Fund	94,872	105,734	10,862	11%
Community Corrections	2,606,481	1,437,454	(1,169,027)	-45%
Human Services	1,558,611	1,654,921	96,310	6%
Aging Services	245,770	314,705	68,935	28%
Survey	72,945	72,945	-	
Miscellaneous Debt Service	5,859,486	5,469,202	(390,284)	-7%
Housing Services	543,946	820,696	276,750	51%
Info Svcs Capital Acquisition	2,129,141	1,694,841	(434,300)	-20%
General Capital Projects	3,496,479	2,900,000	(596,479)	-17%
Building Services	25,000	25,000	-	
Mental Health Urgent Care Center	-	200,000	200,000	
<b>subtotal net of transfers to MSTIP &amp; WCCLS</b>	<b>16,715,731</b>	<b>14,778,498</b>	<b>(1,937,233)</b>	<b>-12%</b>
Major Streets Transportation Improvement Program (MSTIP)	37,024,289	38,813,107	1,788,818	5%
Washington County Cooperative Library Services (WCCLS)	18,289,981	19,021,580	731,599	4%
<b>subtotal - transfers to MSTIP &amp; WCCLS</b>	<b>55,314,270</b>	<b>57,834,687</b>	<b>2,520,417</b>	<b>5%</b>
<b>Total Transfers</b>	<b>\$ 72,030,001</b>	<b>72,613,185</b>	<b>583,184</b>	<b>1%</b>

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# Lottery Fund 156-1625

# Budget Detail

This fund was created as result of House Bill 3188 which was passed during the 2011 legislative session. This bill requires counties to deposit lottery monies into a dedicated fund in the County budget. Video lottery revenue is received by each county from the state of Oregon as a transfer from the Oregon State Lottery fund. Lottery program revenues will be used to support projects, services, organizations and staff furthering economic development.

1. **Lottery Program (156-162505):** Provides financial accounting for lottery proceeds.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
156 162505 Lottery Program	\$ 1,916,785	1,916,785	2,013,655			96,870	5%
<i>by category</i>							
Intergovernmental	1,898,956	1,898,956	1,995,529			96,573	5%
Miscellaneous	17,829	17,829	18,126			297	2%
<b>Total Revenues</b>	<b>1,916,785</b>	<b>1,916,785</b>	<b>2,013,655</b>			<b>96,870</b>	<b>5%</b>
Materials & Services	155,000	155,000	157,500			2,500	2%
Other	516,583	516,583	154,168			(362,415)	-70%
Operating Transfers Out	1,245,202	1,245,202	1,701,987			456,785	37%
<b>Total Expenditures</b>	<b>1,916,785</b>	<b>1,916,785</b>	<b>2,013,655</b>			<b>96,870</b>	<b>5%</b>
Revenues over (under) expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

Revenues and expenditures increase \$96,870 (5%) based on projected lottery activities.

Expenditures include Dues & Memberships to local Chambers of Commerce and Economic Development Agencies (\$13,000); Community Events/Sponsorships (\$13,000); Economic Development studies (\$100,000); contributions to the Historical Society (\$154,060) and the new Community Engagement program (previously OSU Citizen Participation Organization) (\$362,523); Economic Development staff (CAO) (\$281,516); Long Range Community Planning activities (\$758,728) and Code Enforcement (\$299,200).

On or before October 1 of each year, the County files a report with the Oregon Department of Administrative Services on the amounts received and their respective purpose and use. This information is posted on the Oregon Transparency website.

# SIP and Gain Share Fund 204-1640

This fund accounts for revenue associated with Strategic Investment Program agreements received from two different sources. The first revenue source has been in place since the legislature first enacted SIP legislation in 1993 and is comprised of payments from companies receiving property tax exemptions under the state's Strategic Investment Plan (SIP). The purpose of the SIP is to promote economic development and create/retain jobs in areas where eligible projects are located. A company can apply for a 15 year property tax exemption for qualifying projects that equal or exceed \$100 million, or \$25 million if the project is located in a rural area. The County has two active SIP agreements: a 2006 agreement with Genentech and a 2005 agreement with Intel. Fees provided for by state law and other negotiated fees are accounted for as Charges for Services revenue. The County and other local governments receive an allocation of these revenues per the terms of the SIP agreement. The County's SIP revenue is transferred to the General Fund.

In August 2014, Washington County, the City of Hillsboro and Intel Corporation negotiated a new 0-year SIP agreement; the investment by Intel will be over multiple, concurrent 15-year periods. The 2014 Intel SIP has not been activated to date.

The second revenue source stems from legislation adopted by the 2007 Legislature and returns fifty percent of the state income tax revenue attributed to SIP project employment to taxing jurisdictions in the same manner as the SIP Community Service Fee is distributed per the SIP agreements. In June 2015 the legislature modified the Gain Share program with the passage of SB 129. The modification limited the sharing of the state income tax to 50% of the tax from new employment and 20% from retained employment, set a cap of \$16 million on the amount a county can receive each fiscal year and extended the program from 2019 to 2024. This revenue is accounted for in the Gain Share program.

1. **2006 Genentech SIP (204-164010):** Provides financial accounting for proceeds and payments related to the Genentech SIP.
2. **2005 Intel SIP (204-164015):** Provides financial accounting for proceeds and payments related to the 2005 Intel SIP.
3. **Gain Share (204-164025):** Provides financial accounting for proceeds and payments related to Gain Share.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
204 164010 Genentech SIP	\$ 557,119	557,119	572,376			15,257	3%
204 164015 2005 Intel SIP	11,994,665	11,994,665	14,573,819			2,579,154	22%
204 164025 Gain Share	35,355,112	35,355,112	29,995,207			(5,359,905)	-15%
<b>Total</b>	<b>47,906,896</b>	<b>47,906,896</b>	<b>45,141,402</b>			<b>(2,765,494)</b>	<b>-6%</b>
<i>by category</i>							
Intergovernmental	22,233,345	22,233,345	9,752,691			(12,480,654)	-56%
Charges for Services	12,551,784	12,551,784	15,146,195			2,594,411	21%
Miscellaneous	130,000	130,000	200,421			70,421	54%
<b>Total Revenues</b>	<b>34,915,129</b>	<b>34,915,129</b>	<b>25,099,307</b>			<b>(9,815,822)</b>	<b>-28%</b>
Other	500,000	500,000	-			(500,000)	-100%
Operating Transfers Out	32,135,190	32,135,190	41,576,857			9,441,667	29%
Capital Outlay	15,271,706	15,271,706	3,564,545			(11,707,161)	-77%
<b>Total Expenditures</b>	<b>47,906,896</b>	<b>47,906,896</b>	<b>45,141,402</b>			<b>(2,765,494)</b>	<b>-6%</b>
Revenues under expenditures	(12,991,767)	(12,991,767)	(20,042,095)			(7,050,328)	54%
Beginning Fund Balance	12,991,767	12,991,767	20,042,095			7,050,328	54%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## ***Budget Analysis:***

The beginning fund balance for fiscal year 2016-17 is expected to be \$20,042,095, which represents Gain Share revenue carried over from previous years.

Revenues decrease \$9,815,822 (28%). Increases in the Genentech SIP (\$15,425) and the 2005 Intel SIP (\$2,579,154) offset the anticipated decrease in Gain Share (\$12,480,654).

- 2006 Genentech SIP: FY 2010-11 was the first year for this SIP agreement. All County revenue from the Genentech SIP (\$572,376) will be transferred to the General Fund.
- 2005 Intel SIP: FY 2010-11 was the first year for this SIP agreement. The projected level of activity in this fund reflects the estimated level of investment and assessed value associated with the project and related payment calculations. Revenue is not expected to change significantly from the previous year. All County revenue from the 2005 Intel SIP (\$14,573,819) will be transferred to the General Fund.
- Gain Share: FY 2012-13 was the first year the County received money in this program. Intergovernmental revenue from the state is estimated at \$9,752,691 and is generated by personal state income tax associated with SIP-related employment with Genentech (2006 SIP) and Intel (2005 SIP). This is a decrease of \$12,480,654 (56%) due to the passage of SB 129 which limited the revenue sent to any county to \$16 million annually.

The Fund Balance increases \$7,050,328 (54%) as a result of lower than anticipated FY 2105-16 expenditures related to the Public Services Building seismic and waterproofing project. Of the \$30 million available in Gain Share appropriations, \$26,780,662 is allocated to projects approved by the Board during their review in December 2015 and shown in the table below. The remaining \$3.2 million is budgeted in Capital Outlay and represents funds held aside for future year projects. All resources are fully appropriated to allow for flexibility in project schedules.

<b>Gain Share Appropriations</b>	<b>Dollar Amount</b>	<b>Percent of Total</b>
ITS acquisitions, upgrades and replacements	\$ 1,000,000	3.3%
Facilities PSB & LEC seismic, PSB waterproofing	20,358,440	67.9%
Safe Routes to Schools	2,000,000	6.7%
Traffic congestion & growth	600,000	2.0%
Events Center	2,122,222	7.1%
Air Quality	350,000	1.2%
Aloha Community Library	100,000	0.3%
Washington County Community Action	250,000	0.8%
<b>subtotal</b>	<b>26,780,662</b>	<b>89.3%</b>
Future capital outlay	3,214,545	10.7%
<b>Total</b>	<b>\$ 29,995,207</b>	<b>100.0%</b>

# Indirect Cost Recovery 222-3595

# Budget Detail

This fund accounts for the indirect costs that are allocated to and recovered from operating departments in connection with the Countywide cost allocation plan. Monies received in this fund are in turn expended as reimbursements to the fund or cost center that provided the service.

1. **Indirect Cost Recovery (222-359505):** Provides financial accounting for the collection of indirect costs that are recovered through the Countywide cost allocation plan.

Fund/Program/Description	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
222 359505 Indirect Cost Recovery	\$ 17,150,482	17,150,482	18,300,094			1,149,612	7%
<i>by category</i>							
Intergovernmental	66,561	66,561	68,725			2,164	3%
Interdepartmental	17,083,921	17,083,921	18,231,369			1,147,448	7%
<b>Total Revenues</b>	<b>17,150,482</b>	<b>17,150,482</b>	<b>18,300,094</b>			<b>1,149,612</b>	<b>7%</b>
Materials & Services	2,543,899	2,543,899	2,798,380			254,481	10%
Operating Transfers Out	14,606,583	14,606,583	15,501,714			895,131	6%
<b>Total Expenditures</b>	<b>17,150,482</b>	<b>17,150,482</b>	<b>18,300,094</b>			<b>1,149,612</b>	<b>7%</b>
Revenues over (under) expenditures	-	-	-			-	
Beginning Fund Balance	-	-	-			-	
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	

## Budget Analysis:

Revenues and expenditures increase \$1,149,482 (7%) due primarily to the 1) hiring of temporary employees in the County Administrative Office for the Board redistricting, WCCLS and Public Safety local option levies and the emergency communications system projects; 2) growth in certain overhead cost centers, including County Counsel, Human Resources, Information Technology Services and Facilities; and 3) building of reserves in the Liability Insurance fund.

Transfers out increase \$895,131 (6%). Increases in transfers to the General Fund (\$852,761 (8%)), for the General Fund's share of indirect charges to special funds, \$11,170 (1%) to the Building Equipment Replacement fund for the transfer for the 2% annual depreciation charge and \$49,267 (8%) to the ITS Replacement fund for the additional depreciation from new equipment placed in service, offset the \$18,067 (2%) decrease in the transfer to Miscellaneous Debt Service.



# Service Districts

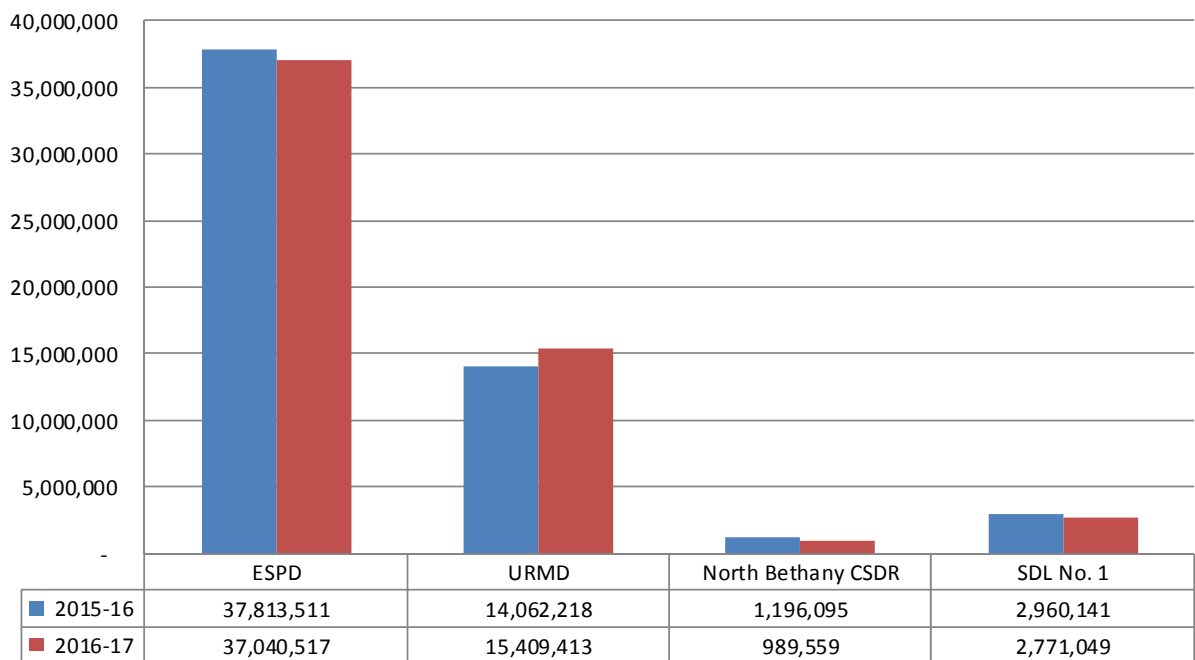
Enhanced Sheriff's Patrol District (ESPD).....	210-1680
Urban Road Maintenance District (URMD) .....	214-6080
North Bethany County Service District for Roads.....	215-6085
Service District for Lighting No. 1 (SDL No. 1).....	434-6090

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# SERVICE DISTRICTS

# BUDGET OVERVIEW

Organization Unit	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
Enhanced Sheriff's Patrol	\$ 37,813,511	37,813,511	37,040,517			(772,994)	-2%
Urban Road Maintenance	14,062,218	14,062,218	15,409,413			1,347,195	10%
North Bethany County Service District for Roads	1,196,095	1,196,095	989,559			(206,536)	-17%
Service District for Lighting No. 1	\$ 2,960,141	2,960,141	2,771,049			(189,092)	-6%



# Enhanced Sheriff's Patrol District 210-1680

# Budget Detail

Enhanced Sheriff's Patrol District (ESPD) is a separate government jurisdiction. Fiscal year 2016-17 is the fourth year of a five-year, rate based local option levy passed by ESPD voters in November of 2012. The current levy of \$0.68 cents per \$1,000 of assessed value, when combined with the District's permanent rate of \$0.64 cents per \$1,000 of assessed value, provides \$1.32 per \$1,000 of assessed value to fund law enforcement patrol activity in the District.

1. **Enhanced Sheriff's Patrol District (210-168005):** This organization unit exists for the purpose of housing property tax revenues for the District and to disperse funds for ESPD operations.
2. **ESPD Public Outreach (210-168010):** This program tracks all costs related to providing information to the public in preparation of an election.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
210 168005 ESPD	37,813,511	37,813,511	36,790,517	-	-	(1,022,994)	-3%
210 168010 ESPD Public Outreach Prog	-	-	250,000	-	-	250,000	
	<b>\$ 37,813,511</b>	<b>37,813,511</b>	<b>37,040,517</b>	<b>-</b>	<b>-</b>	<b>(772,994)</b>	<b>-2%</b>
<i>by category</i>							
Taxes	22,934,818	22,934,818	24,261,322	-	-	1,326,504	6%
Intergovernmental	259,992	259,992	69,800	-	-	(190,192)	-73%
Charges for Services	9,938	9,938	10,257	-	-	319	3%
Miscellaneous revenues	71,679	71,679	132,136	-	-	60,457	84%
<b>Total Revenues</b>	<b>23,276,427</b>	<b>23,276,427</b>	<b>24,473,515</b>	<b>-</b>	<b>-</b>	<b>1,197,088</b>	<b>5%</b>
Materials & Services	23,983,692	23,983,692	24,760,332	-	-	776,640	3%
Interfund	-	-	1,000,000	-	-	1,000,000	
Operating Transfers Out	2,710,792	2,710,792	-	-	-	(2,710,792)	-100%
<b>subtotal</b>	<b>26,694,484</b>	<b>26,694,484</b>	<b>25,760,332</b>	<b>-</b>	<b>-</b>	<b>(934,152)</b>	<b>-3%</b>
Contingency	11,119,027	11,119,027	11,280,185	-	-	161,158	1%
<b>Total Expenditures</b>	<b>37,813,511</b>	<b>37,813,511</b>	<b>37,040,517</b>	<b>-</b>	<b>-</b>	<b>(772,994)</b>	<b>-2%</b>
Revenues under expenditures	(14,537,084)	(14,537,084)	(12,567,002)	-	-	1,970,082	-14%
Beginning Fund Balance	14,537,084	14,537,084	12,567,002	-	-	(1,970,082)	-14%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Budget Analysis:

Revenues increase \$1,197,088 (5%). Increases in Taxes \$1,326,504 (6%) and Miscellaneous \$60,457 (84%) are partially offset by the decrease in Intergovernmental \$190,192 (73%) as a result of the new legislation that imposed a cap of \$16 million on the amount a county can receive each fiscal year from the Gain Share program.

Expenditures, excluding Contingency, decrease \$934,152 (3%). Materials & Services increases \$776,640 (3%) for funds transferred to District Patrol (organization unit 182-4020) to support law enforcement services in the ESPD. This increase includes funding, in District Patrol, for a 1.0 Deputy and 1.0 Lieutenant. Interfund includes a \$1,000,000 contribution to the tenant improvements at the new Public Safety Training Center. An Operating Transfer Out in fiscal year 2015-16 was made to help fund ESPD's share of the purchase of the Center.

The proposed fiscal year 2016-17 includes expenditures in the Public Outreach program, which was created in FY 2012-13 to track election costs.

Beginning fund balance decreases \$1,970,082 (14%). The Contingency increases \$161,158 (1%) and is available for unanticipated needs and future stability of service levels.



# Urban Road Maintenance District 214-6080

# Budget Detail

The Urban Road Maintenance District (URMD) provides an enhanced level of road maintenance service including neighborhood street traffic calming on all access roads and all County roads except arterials and major collectors in the urban unincorporated areas of the County. In FY 2012-13, the Board of Commissioners reduced the adopted pavement condition index (PCI) goal from "very good" to "good". The policy change was made to allow more revenue to be use for needed safety improvements over time.

1. **Urban Road Maintenance Improvement District (214-608005):** This organization unit exists for the purpose of housing property tax revenues for the District and to disperse funds for URMD operations.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
214 608005 URMD	\$ 14,062,218	14,062,218	15,409,413	-	-	1,347,195	10%
<i>by category</i>							
Taxes	4,105,000	4,105,000	4,481,282	-	-	376,282	9%
Intergovernmental	50,000	50,000	50,000	-	-	-	
Charges for Services	2,000	2,000	2,000	-	-	-	
Miscellaneous	43,993	43,993	106,451	-	-	62,458	142%
<b>Total Revenues</b>	<b>4,200,993</b>	<b>4,200,993</b>	<b>4,639,733</b>	<b>-</b>	<b>-</b>	<b>438,740</b>	<b>10%</b>
Materials & Services	6,396,677	6,396,677	5,059,064	-	-	(1,337,613)	-21%
Interfund	803,726	803,726	1,361,650	-	-	557,924	69%
Operating Transfers Out	25,489	25,489	24,489	-	-	(1,000)	-4%
<b>subtotal</b>	<b>7,225,892</b>	<b>7,225,892</b>	<b>6,445,203</b>	<b>-</b>	<b>-</b>	<b>(780,689)</b>	<b>-11%</b>
Contingency	6,836,326	6,836,326	8,964,210	-	-	2,127,884	31%
<b>Total Expenditures</b>	<b>14,062,218</b>	<b>14,062,218</b>	<b>15,409,413</b>	<b>-</b>	<b>-</b>	<b>1,347,195</b>	<b>10%</b>
Revenues under expenditures	(9,861,225)	(9,861,225)	(10,769,680)	-	-	(908,455)	9%
Beginning Fund Balance	9,861,225	9,861,225	10,769,680	-	-	908,455	9%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Budget Analysis:

Revenues increase \$438,740 (10%) due primarily to an increase in property tax revenue as a result of increases in assessed value. URMD also receives a small revenue boost from the 2005 Intel Strategic Investment Program, as well as the related Gain Share program.

Expenditures, excluding Contingency, decrease \$780,689 (11%). In FY 2012-13 the Board of Commissioners reduced the adopted pavement condition index (PCI) goal from "very good" to "good", resulting in continuing decreases in preventative pavement maintenance treatments. Expenditures for pavement maintenance are expected to remain at reduced levels as pavement conditions adjust to the new standard. The policy change was made to address needed safety improvements in the system. Project expenditures vary from year to year as dictated by the project delivery schedules for maintenance and safety improvements as recommended by the Urban Road Maintenance District Advisory Committee (URMDAC). URMDAC plans to continue its annual review of URMD pavement condition, safety projects and financial conditions.

The beginning fund balance increases \$908,455 (9%). Contingency increases \$2,127,884 (31%) and is available for future needs.

# North Bethany County

## Service District for Roads 215-6085

## Budget Detail

The North Bethany County Service District for Roads (North Bethany CSDR) was approved by voters in the May 2011 election. The District is authorized a permanent property tax rate of up to \$1.25 per \$1,000 assessed value to pay a portion of the cost of constructing roads to serve the North Bethany area. Additional funding is anticipated to come from a developer paid supplemental system development charge, developer paid transportation development taxes and other transportation funds.

1. **North Bethany County Service District for Roads (214-608005):** This organization unit exists for the purpose of housing property tax revenues for the District and to disperse funds for road construction activities.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
215 608505 North Bethany County Service District for Roads	\$ 1,196,095	1,196,095	989,559	-	-	(206,536)	-17%
<i>by category</i>							
Taxes	90,000	90,000	150,000	-	-	60,000	67%
Miscellaneous	595	595	1,650	-	-	1,055	177%
Operating Transfers In	1,060,000	1,060,000	674,000	-	-	(386,000)	-36%
<b>Total Revenues</b>	<b>1,150,595</b>	<b>1,150,595</b>	<b>825,650</b>	<b>-</b>	<b>-</b>	<b>(324,945)</b>	<b>-28%</b>
Materials & Services	40,000	40,000	40,000	-	-	-	
Other	1,108,420	1,108,420	-	-	-	(1,108,420)	-100%
Interfund	45,960	45,960	15,338	-	-	(30,622)	-67%
Operating Transfers Out	1,715	1,715	681,403	-	-	679,688	39632%
<b>subtotal</b>	<b>1,196,095</b>	<b>1,196,095</b>	<b>736,741</b>	<b>-</b>	<b>-</b>	<b>(459,354)</b>	<b>-38%</b>
Contingency	-	-	252,818	-	-	252,818	
<b>Total Expenditures</b>	<b>1,196,095</b>	<b>1,196,095</b>	<b>989,559</b>	<b>-</b>	<b>-</b>	<b>(206,536)</b>	<b>-17%</b>
Revenues under expenditures	(45,500)	(45,500)	(163,909)	-	-	(118,409)	260%
Beginning Fund Balance	45,500	45,500	163,909	-	-	118,409	260%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

### **Budget Analysis:**

Revenues decrease \$324,945 (28%). Property tax revenue is projected to increase \$60,000 (67%) based on projected development activity in North Bethany. The Operating Transfers In decrease \$386,000 (36%), due to a reduction in the transfer from the North Bethany System Development Fund for the final payment of an outstanding loan. The reduction also takes into account the fact that Transportation Development Tax credits continue to be used to offset SDC in the District.

Expenditures, excluding Contingency, decrease \$459,354 (38%). Other expenditures decrease \$1,108,420 as the third and final loan repayment, previously made from this category, will be budgeted as an Operating Transfer out, increasing that category by \$679,688. Proceeds from the \$2.3 million loan from the MSTIP program were used to construct 131st Street (previously known as P15).

# Service District for Lighting No.1 434-6090

# Budget Detail

The Service District for Lighting No.1 (SDL No.1) provides neighborhood street lighting services for residents within the urban, unincorporated areas of Washington County. SDL No.1 operates on a fee for service basis. The fee is included in the tax assessment statement going to each property owner.

1. **Service District for Lighting No. 1 (214-609005):** This organization unit exists for the purpose of housing revenue and expenditures for the District.

Fund/Program/Description	Adopted	Modified	Proposed	Approved	Adopted	Change	
	2015-16	2015-16	2016-17	2016-17	2016-17	\$	%
434 609005 Service District for Lighting No. 1	\$ 2,960,141	2,960,141	2,771,049	-	-	(189,092)	-6%
<i>by category</i>							
Miscellaneous	2,066,263	2,066,263	1,518,997	-	-	(547,266)	-26%
<b>Total Revenues</b>	<b>2,066,263</b>	<b>2,066,263</b>	<b>1,518,997</b>	<b>-</b>	<b>-</b>	<b>(547,266)</b>	<b>-26%</b>
Materials & Services	1,912,650	1,912,650	1,782,650	-	-	(130,000)	-7%
Interfund	213,310	213,310	208,219	-	-	(5,091)	-2%
Operating Transfers Out	8,174	8,174	7,116	-	-	(1,058)	-13%
<b>subtotal</b>	<b>2,134,134</b>	<b>2,134,134</b>	<b>1,997,985</b>	<b>-</b>	<b>-</b>	<b>(136,149)</b>	<b>-6%</b>
Contingency	826,007	826,007	773,064	-	-	(52,943)	-6%
<b>Total Expenditures</b>	<b>2,960,141</b>	<b>2,960,141</b>	<b>2,771,049</b>	<b>-</b>	<b>-</b>	<b>(189,092)</b>	<b>-6%</b>
Revenues under expenditures	(893,878)	(893,878)	(1,252,052)	-	-	(358,174)	40%
Beginning Fund Balance	893,878	893,878	1,252,052	-	-	358,174	40%
<b>Ending Fund Balance \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Budget Analysis:

Revenues decrease \$547,266 (26%). Assessment revenues are set to recover operating costs and are adjusted to reflect updated expenditures as costs are known.

Expenditures, excluding Contingency, decrease \$136,149 (6%), indicating a proposed decrease in utility costs of 6.9%, which reflects the conversion to energy efficient LED fixtures completed in fiscal year 2014-15.

No significant operational changes are expected.

The beginning fund balance increases \$358,174 (40%). Contingency decreases \$52,943 (6%) to \$773,064 and is available for future needs.

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# REVENUES & EXPENDITURES

# by Fund and Org Unit

	FUND	ORG UNIT	PROPOSED REVENUES	PROPOSED EXPENDITURES
<b><u>OPERATING BUDGET</u></b>				
<b>GENERAL GOVERNMENT:</b>				
<b><u>DIRECT SERVICES</u></b>				
Board of Commissioners	100	1010	\$ -	483,951
County Administrative Office	100	1510	347,156	2,126,985
County Counsel	100	2010	2,295	2,208,887
County Auditor	100	2510	-	418,125
A&T - Elections	100	3010	566,694	2,092,994
Assessment & Taxation	100	3020	2,617,130	9,918,298
Community Engagement	100	3110	362,523	600,039
County Emergency Management	100	3210	352,948	773,460
			4,248,746	18,622,739
<b><u>SUPPORT SERVICES</u></b>				
Support Services Administration	100	3510	81,382	1,065,180
Finance	100	3515	164,550	2,412,356
Human Resources	100	3520	-	2,635,024
Information Systems	100	3525	820,624	13,925,746
Purchasing	100	3530	8,000	431,826
Facilities	100	3535	231,713	9,954,812
			1,306,269	30,424,944
<b><i>Total General Fund</i></b>			5,555,015	49,047,683
Fleet Services	500	3540	3,965,700	4,280,202
Central Services	516	3545	1,710,696	1,724,897
<b><i>Total Special Funds</i></b>			5,676,396	6,005,099
<b>TOTAL GENERAL GOVERNMENT</b>			\$ 11,231,411	55,052,782

# REVENUES & EXPENDITURES

# by Fund and Org Unit

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PROPOSED REVENUES</u>	<u>PROPOSED EXPENDITURES</u>
<b>PUBLIC SAFETY &amp; JUSTICE:</b>				
Sheriff's Office Administration	100	4010	\$ 374,455	5,156,594
Law Enforcement Services	100	4020	1,868,272	18,622,877
County Jail	100	4030	4,102,580	24,814,994
District Attorney	100	4510	3,000,749	11,454,825
Juvenile	100	5010	220,912	6,532,130
Juvenile Administration	100	5030	138,532	1,340,241
Jail Health Care	100	7020	210,000	4,520,399
County Justice Court	100	8010	2,065,500	791,809
<i><b>Total General Fund</b></i>			<u>11,981,000</u>	<u>73,233,869</u>
Law Library	176	8510	365,503	1,379,242
District Patrol	182	4020	24,696,082	24,696,082
Sheriff's Contract Services	186	4060	3,575,836	3,575,836
Community Corrections	188	5510	17,684,554	20,553,703
Juvenile Grants	196	5040	758,460	847,575
Juvenile Conciliation	197	5020	575,195	678,197
Court Security	202	4040	500,000	1,098,720
Grants & Donations	224	4050	2,288,178	2,288,178
Jail Commissary	226	4030	137,500	482,629
State Juv Crime Prev Partners. Proj	228	5050	1,895,008	2,374,081
LOL Administration	234	1690	24,059,559	15,215,027
Sheriff's Administration (LOL)	234	4010	-	1,276,423
SO Law Enforce. (LOL)	234	4020	74,430	10,500,567
Sheriff's Office Jail (LOL)	234	4030	-	2,539,603
District Attorney (LOL)	234	4510	436,918	2,889,202
Juvenile (LOL)	234	5010	1,500	1,409,795
Community Corrections (LOL)	234	5515	-	4,110,330
Civil Forfeiture	238	4090	383,903	758,210
<i><b>Total Special Funds</b></i>			<u>77,432,626</u>	<u>96,673,400</u>
<b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>			<u>\$ 89,413,626</u>	<u>169,907,269</u>

# REVENUES & EXPENDITURES

# by Fund and Org Unit

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PROPOSED REVENUES</u>	<u>PROPOSED EXPENDITURES</u>
<b>LAND USE &amp; TRANSPORTATION:</b>				
Planning	100	6010	\$ 3,081,623	4,247,718
Watermaster	100	9610	130,822	197,135
<i><b>Total General Fund</b></i>			<u>3,212,445</u>	<u>4,444,853</u>
Engineering Services	168	6030	3,014,550	7,026,824
Administration	168	6040	31,444,268	22,929,629
Capital Projects Management	168	6050	5,573,689	5,982,957
Operations & Maintenance	168	6060	2,265,500	26,661,864
Public Land Corners	170	6030	877,099	2,490,489
Current Planning	172	6020	2,701,300	5,659,923
Building Services	174	6020	9,880,029	25,171,855
Maintenance Improvement Districts	212	6075	37,751	292,030
County Surveyor	216	6030	641,645	1,435,387
<i><b>Total Special Funds</b></i>			<u>56,435,831</u>	<u>97,650,958</u>
<b>TOTAL LAND USE &amp; TRANSPORTATION</b>			<u>59,648,276</u>	<u>102,095,811</u>
<b>HOUSING, HEALTH &amp; HUMAN SERVICES:</b>				
Public Health	100	7030	11,042,846	15,048,314
Health & Human Services Admin.	100	7040	815,890	1,560,602
Animal Services	100	7090	1,885,150	2,686,028
Veteran Services Office	100	7510	187,511	923,780
<i><b>Total General Fund</b></i>			<u>13,931,397</u>	<u>20,218,724</u>
Community Development	164	9010	4,855,089	4,954,699
Children & Family Services Unit	166	7050	7,294,384	7,401,325
Human Services	192	7060	43,302,490	47,273,337
OPH Mental Health Org	193	7080	19,000	7,057,569
Human Services HB 2145	194	7070	-	1,123,851
Health Share of Oregon	195	7085	10,474,500	25,938,091
Aging Services	198	7520	4,228,053	4,508,598
Mental Health Urgent Care Center	199	7089	8,100,000	8,100,000
Emergency Medical Services	208	7010	565,830	1,873,422
Housing Services	218	6510	7,795,448	7,947,450
Home	220	9020	3,217,553	3,217,553
Air Quality	244	9030	272,577	591,797
<i><b>Total Special Funds</b></i>			<u>90,124,924</u>	<u>119,987,692</u>
<b>TOTAL HOUSING, HEALTH &amp; HUMAN SERVICES</b>			<u>\$ 104,056,321</u>	<u>140,206,416</u>

# REVENUES & EXPENDITURES

# by Fund and Org Unit

	FUND	ORG UNIT	PROPOSED REVENUES	PROPOSED EXPENDITURES
<b>CULTURE, EDUCATION &amp; RECREATION:</b>				
Parks	100	3560	\$ 927,275	1,017,275
Extension Services	100	9510	16,428	342,559
<i>Total General Fund</i>			943,703	1,359,834
Metzger Park LID	162	3560	103,326	160,877
Cooperative Library	184	9710	31,891,851	38,275,609
West Slope Library	185	9710	834,079	1,290,243
County Fairplex	200	9810	2,521,521	3,492,783
Tourism Dedicated Lodging	240	1655	4,259,998	5,585,753
<i>Total Special Funds</i>			39,610,775	48,805,265
<b>TOTAL CULTURE ED &amp; REC</b>			40,554,478	50,165,099
<b>NON-DEPARTMENTAL:</b>				
Non-Departmental	100	1620	100,000	1,565,137
Contingency	100	1630	-	16,756,584
Community Network	100	1696	-	556,500
<i>Total General Fund</i>			100,000	18,878,221
<b>TOTAL NON-DEPARTMENTAL</b>			100,000	18,878,221
<b>TOTAL OPERATING BUDGET</b>			\$ 305,004,112	536,305,598



# REVENUES & EXPENDITURES

by Fund and Org Unit

	FUND	ORG UNIT	PROPOSED REVENUES	PROPOSED EXPENDITURES
<b><u>CAPITAL BUDGET</u></b>				
<b>FACILITIES &amp; TECHNOLOGY:</b>				
Information Services Capital	354	3580	\$ 7,057,819	7,487,737
Facilities Park SDC	355	3580	25,190	87,388
General Capital Projects	356	3580	33,070,166	33,328,884
Parks & Open Spaces Opportunity	357	3580	2,964	299,334
<i>Total Special Funds</i>			40,156,139	41,203,343
<b>TOTAL FACILITIES &amp; TECHNOLOGY</b>			40,156,139	41,203,343
<b>TRANSPORTATION:</b>				
Countywide Traffic Impact Fee	360	6065	19,051	2,705,517
MSTIP 3	362	6065	56,336,101	119,309,430
Road Capital Projects Fund	368	6065	11,741,780	19,319,961
OTIA Capital Projects	372	6065	-	-
Transportation Dev Tax	374	6065	7,893,587	33,493,702
North Bethany SDC	376	6065	1,557,309	2,167,855
Bonny Slope SDC	378	6065	772,500	772,500
<i>Total Special Funds</i>			78,320,328	177,768,965
<b>TOTAL TRANSPORTATION</b>			78,320,328	177,768,965
<b>CULTURE, EDUCATION &amp; RECREATION</b>				
Events Center	380	9820	2,122,222	2,122,222
<i>Total Special Funds</i>			2,122,222	2,122,222
<b>TOTAL CAPITAL BUDGET</b>			120,598,689	221,094,530
<b><u>NON-OPERATING BUDGET</u></b>				
<b>DEBT &amp; OTHER FINANCING:</b>				
Miscellaneous Debt Service	306	3585	6,939,203	6,966,921
<i>Total Special Funds</i>			6,939,203	6,966,921
<b>TOTAL DEBT &amp; OTHER FINANCING</b>			\$ 6,939,203	6,966,921

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# REVENUES & EXPENDITURES

by Fund and Org Unit

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PROPOSED REVENUES</u>	<u>PROPOSED EXPENDITURES</u>
<b>RISK MANAGEMENT/INSURANCE:</b>				
Liability/Casualty	504	3570	\$ 2,920,425	5,056,838
Life Insurance	506	3570	441,505	577,922
Workers Compensation	508	3570	1,912,854	3,151,703
Medical Insurance	510	3570	32,793,662	34,388,118
Unemployment Insurance	512	3570	188,167	958,829
PERS Employer Rate Stab	524	1615	50,000	6,644,405
<i>Total Special Funds</i>			<u>38,306,613</u>	<u>50,777,815</u>
<b>TOTAL RISK MANAGEMENT/INSURANCE</b>			<u>38,306,613</u>	<u>50,777,815</u>
<b>REPLACEMENT/RESERVE:</b>				
Revenue Stabilization	105	1660	-	11,615,588
Animal Svcs Gifts & Donation	154	7095	329,865	581,167
Building Equipment Replacement	232	3555	2,088,201	4,135,876
ITS Systems Replacement	242	3526	698,479	2,877,873
Fleet Replacement	502	3541	4,310,700	13,367,355
<i>Total Special Funds</i>			<u>7,427,245</u>	<u>32,577,859</u>
<b>TOTAL REPLACEMENT/RESERVE</b>			<u>7,427,245</u>	<u>32,577,859</u>
<b>MISCELLANEOUS:</b>				
General Fund Transfer	100	1670	179,974,228	72,613,155
<i>Total General Fund</i>			<u>179,974,228</u>	<u>72,613,155</u>
Video Lottery	156	1625	2,013,655	2,013,655
SIP and Gain Share	204	1640	25,099,307	45,141,402
Indirect Cost Recovery	222	3595	18,300,094	18,300,094
<i>Total Special Funds</i>			<u>45,413,056</u>	<u>65,455,151</u>
<b>TOTAL MISCELLANEOUS</b>			<u>225,387,284</u>	<u>138,068,306</u>
<b>TOTAL NON-OPERATING</b>			<u>278,060,345</u>	<u>228,390,901</u>
<b>TOTAL BUDGET</b>			<u>\$ 703,663,146</u>	<u>985,791,029</u>

# APPROPRIATIONS BY FUND

FUND DESCRIPTION	FUND	PROPOSED EXPENDITURES	PROPOSED REVENUE	BEGINNING BALANCE	TOTAL RESOURCES
General Fund	100	\$ 239,796,339	215,697,788	24,098,551	239,796,339
Revenue Stabilization Fund	105	11,615,588	-	11,615,588	11,615,588
Animal Services Gifts and Donations Fund	154	581,167	329,865	251,302	581,167
Lottery Fund	156	2,013,655	2,013,655	-	2,013,655
Metzger Park LID	162	160,877	103,326	57,551	160,877
Community Development Block Grant	164	4,954,699	4,855,089	99,610	4,954,699
Children And Family Services Fund	166	7,401,325	7,294,384	106,941	7,401,325
Road Fund	168	62,601,274	42,298,007	20,303,267	62,601,274
Surveyor - Public Land Corner	170	2,490,489	877,099	1,613,390	2,490,489
Current Planning	172	5,659,923	2,701,300	2,958,623	5,659,923
Building Services	174	25,171,855	9,880,029	15,291,826	25,171,855
Law Library Fund	176	1,379,242	365,503	1,013,739	1,379,242
District Patrol	182	24,696,082	24,696,082	-	24,696,082
Cooperative Library Services	184	38,275,609	31,891,851	6,383,758	38,275,609
West Slope Library Services	185	1,290,243	834,079	456,164	1,290,243
Sheriff's Office Contract Services	186	3,575,836	3,575,836	-	3,575,836
Community Correction Fund	188	20,553,703	17,684,554	2,869,149	20,553,703
Human Services	192	47,273,337	43,302,490	3,970,847	47,273,337
Human Services -Oregon Health Plan	193	7,057,569	19,000	7,038,569	7,057,569
Human Services HB 2145	194	1,123,851	-	1,123,851	1,123,851
Health Share of Oregon	195	25,938,091	10,474,500	15,463,591	25,938,091
Juvenile Grants	196	847,575	758,460	89,115	847,575
Conciliation Services	197	678,197	575,195	103,002	678,197
Agency On Aging	198	4,508,598	4,228,053	280,545	4,508,598
Mental Health Urgent Care Center	199	8,100,000	8,100,000	-	8,100,000
Fairplex	200	3,492,783	2,521,521	971,262	3,492,783
Court Security Fund	202	1,098,720	500,000	598,720	1,098,720
SIP and Gain Share Fund	204	45,141,402	25,099,307	20,042,095	45,141,402
Emergency Medical Services	208	1,873,422	565,830	1,307,592	1,873,422
Maintenance Improvement Districts	212	292,030	37,751	254,279	292,030
Survey Fund	216	1,435,387	641,645	793,742	1,435,387
Department of Housing Services	218	7,947,450	7,795,448	152,002	7,947,450
Home	220	3,217,553	3,217,553	-	3,217,553
Indirect Cost Recovery	222	18,300,094	18,300,094	-	18,300,094
Grants and Donations	224	2,288,178	2,288,178	-	2,288,178
Jail Commissary	226	482,629	137,500	345,129	482,629
State High Risk Prevention Fund	228	2,374,081	1,895,008	479,073	2,374,081
Building Equipment Replacement Fund	232	4,135,876	2,088,201	2,047,675	4,135,876
Local Option Levy Fund	234	\$ 37,940,947	24,572,407	13,368,540	37,940,947

# APPROPRIATIONS BY FUND

FUND DESCRIPTION	FUND	PROPOSED EXPENDITURES	PROPOSED REVENUE	BEGINNING BALANCE	TOTAL RESOURCES
Forfeitures	238	\$ 758,210	383,903	374,307	758,210
Tourism Dedicated Lodging Tax	240	5,585,753	4,259,998	1,325,755	5,585,753
ITS Systems Replacement Fund	242	2,877,873	698,479	2,179,394	2,877,873
Air Quality Fund	244	591,797	272,577	319,220	591,797
Criminal Justice Bond Fund	304	-	-	-	-
Miscellaneous Debt Service Fund	306	6,966,921	6,939,203	27,718	6,966,921
ITS Capital Projects	354	7,487,737	7,057,819	429,918	7,487,737
Facilities Park SDC	355	87,388	25,190	62,198	87,388
Facilities Capital Projects	356	33,328,884	33,070,166	258,718	33,328,884
Parks and Open Spaces Opportunity Fund	357	299,334	2,964	296,370	299,334
Countywide Traffic Impact Fee	360	2,705,517	19,051	2,686,466	2,705,517
MSTIP 3	362	119,309,430	56,336,101	62,973,329	119,309,430
Road Capital Projects Fund	368	19,319,961	11,741,780	7,578,181	19,319,961
OTIA Capital Projects	372	-	-	-	-
TDT	374	33,493,702	7,893,587	25,600,115	33,493,702
North Bethany SDC	376	2,167,855	1,557,309	610,546	2,167,855
Bonny Slope West Transportation SDC	378	772,500	772,500	-	772,500
Event Center	380	2,122,222	2,122,222	-	2,122,222
Fleet Services	500	4,280,202	3,965,700	314,502	4,280,202
Fleet Replacement	502	13,367,355	4,310,700	9,056,655	13,367,355
Liability/Casualty Insurance	504	5,056,838	2,920,425	2,136,413	5,056,838
Life Insurance	506	577,922	441,505	136,417	577,922
Workers Compensation Insurance	508	3,151,703	1,912,854	1,238,849	3,151,703
Medical Insurance	510	34,388,118	32,793,662	1,594,456	34,388,118
Unemployment Insurance	512	958,829	188,167	770,662	958,829
Central Services (was Internal Support Services)	516	1,724,897	1,710,696	14,201	1,724,897
PERS Employer Rate Stabilization	524	6,644,405	50,000	6,594,405	6,644,405
<b>TOTAL COUNTY BUDGET</b>		<b>985,791,029</b>	<b>703,663,146</b>	<b>282,127,883</b>	<b>985,791,029</b>
<b>SERVICE DISTRICTS:</b>					
Enhanced Sheriff's Patrol District	210	37,040,517	24,473,515	12,567,002	37,040,517
Urban Road Maintenance Service District	214	15,409,413	4,639,733	10,769,680	15,409,413
North Bethany County Service District	215	989,559	825,650	163,909	989,559
Service District Lighting 1	434	\$ 2,771,049	1,518,997	1,252,052	2,771,049

# REVENUES BY CATEGORY

	FUND	ORG UNIT	TAXES	INTER GOV'T	FINES	LICENSES & PERMITS	CHARGES FOR SERVICES	INTERFUND REVENUES	TRANSFERS	MISC	TOTALS
<b>OPERATING BUDGET</b>											
<b>GENERAL GOVERNMENT:</b>											
<i>DIRECT SERVICES</i>											
County Admin Office	100	1510	\$ -	-	-	-	38,120	27,500	281,536	-	347,156
County Counsel	100	2010	-	1,792	-	-	119	-	-	384	2,295
A&T - Elections	100	3010	-	-	-	-	521,694	-	-	45,000	566,694
<b>Total General Fund</b>			<b>-</b>	<b>1,792</b>	<b>-</b>	<b>-</b>	<b>559,933</b>	<b>27,500</b>	<b>281,536</b>	<b>45,384</b>	<b>916,145</b>
<i>SUPPORT SERVICES</i>											
Assessment & Taxation	100	3020	-	1,900,800	70,500	75,500	552,330	-	-	18,000	2,617,130
Community Engagement	100	3110	-	-	-	-	-	-	362,523	-	362,523
County Emergency Mgmt	100	3210	-	250,000	-	-	-	12,500	-	90,448	352,948
Support Svcs Admin & Risk	100	3510	-	26,132	-	-	-	10,000	-	45,250	81,382
Finance	100	3515	-	-	4,300	-	-	-	-	160,250	164,550
Information Systems	100	3525	-	-	-	-	-	713,760	106,864	-	820,624
Purchasing	100	3530	-	-	-	-	-	-	-	8,000	8,000
Facilities	100	3535	-	-	-	-	-	2,000	132,909	96,804	231,713
<b>Total General Fund</b>			<b>-</b>	<b>2,176,932</b>	<b>74,800</b>	<b>75,500</b>	<b>552,330</b>	<b>738,260</b>	<b>602,296</b>	<b>418,752</b>	<b>4,638,870</b>
Fleet Services	500	3540	-	-	-	-	3,924,950	38,000	-	2,750	3,965,700
Central Services	516	3545	-	-	-	-	1,495,496	-	-	215,200	1,710,696
<b>Total Special Fund</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,420,446</b>	<b>38,000</b>	<b>-</b>	<b>217,950</b>	<b>5,676,396</b>
<b>TOTAL GENERAL GOVERNMENT</b>			<b>-</b>	<b>2,178,724</b>	<b>74,800</b>	<b>75,500</b>	<b>6,532,709</b>	<b>803,760</b>	<b>883,832</b>	<b>682,086</b>	<b>11,231,411</b>
<b>PUBLIC SAFETY &amp; JUSTICE:</b>											
Sheriff's Office Administration	100	4010	-	-	-	-	-	38,859	-	335,596	374,455
Law Enforcement Services	100	4020	-	114,672	-	619,000	923,900	40,000	-	170,700	1,868,272
County Jail	100	4030	-	557,855	-	-	59,000	3,350,525	-	135,200	4,102,580
District Attorney	100	4510	-	1,986,977	-	-	254,700	133,977	-	625,095	3,000,749
Juvenile	100	5010	-	10,000	-	-	-	210,912	-	-	220,912
Juvenile Administration	100	5030	-	-	-	-	-	138,532	-	-	138,532
Jail Health Care	100	7020	-	-	-	-	-	-	-	210,000	210,000
County Justice Court	100	8010	-	-	2,015,000	-	50,000	-	-	500	2,065,500
<b>Total General Fund</b>			<b>-</b>	<b>2,669,504</b>	<b>2,015,000</b>	<b>619,000</b>	<b>1,287,600</b>	<b>3,912,805</b>	<b>-</b>	<b>1,477,091</b>	<b>11,981,000</b>
Law Library	176	8510	-	-	-	-	360,436	-	-	5,067	365,503
District Patrol	182	4020	-	-	-	-	165,400	-	-	24,530,682	24,696,082
Sheriff's Contract Services	186	4060	-	-	-	-	2,965,836	60,000	-	550,000	3,575,836
Community Corrections	188	5510	-	15,240,543	-	-	867,500	100,000	1,437,454	39,057	17,684,554
Juvenile Grants	196	5040	-	749,960	-	-	-	-	-	8,500	758,460
Juvenile Conciliation	197	5020	-	528,395	-	36,300	4,000	-	-	6,500	575,195
Court Security	202	4040	-	-	500,000	-	-	-	-	-	500,000
Grants & Donations	224	4050	\$ -	2,002,624	-	-	-	-	-	285,554	2,288,178

# REVENUES BY CATEGORY

	FUND	ORG UNIT	TAXES	INTER GOV'T	FINES	LICENSES & PERMITS	CHARGES FOR SERVICES	INTERFUND REVENUES	TRANSFERS	MISC	TOTALS
Jail Commissary	226	4030	\$ -	-	-	-	-	-	-	137,500	137,500
State Juv Crime Prev Partners	228	5050	-	1,884,008	-	-	-	-	-	11,000	1,895,008
LOL Administration	234	1690	23,918,682	-	-	-	-	-	-	140,877	24,059,559
SO Law Enforce. (LOL)	234	4020	-	-	-	-	70,930	-	-	3,500	74,430
District Attorney (LOL)	234	4510	-	436,918	-	-	-	-	-	-	436,918
Juvenile (LOL)	234	5010	-	-	-	-	-	-	-	1,500	1,500
Civil Forfeiture	238	4090	-	-	-	-	-	-	-	383,903	383,903
<b>Total Special Fund</b>			<u>23,918,682</u>	<u>20,842,448</u>	<u>500,000</u>	<u>36,300</u>	<u>4,434,102</u>	<u>160,000</u>	<u>1,437,454</u>	<u>26,103,640</u>	<u>77,432,626</u>
<b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>			<u>23,918,682</u>	<u>23,511,952</u>	<u>2,515,000</u>	<u>655,300</u>	<u>5,721,702</u>	<u>4,072,805</u>	<u>1,437,454</u>	<u>27,580,731</u>	<u>89,413,626</u>
<b>LAND USE &amp; TRANSPORTATION:</b>											
Planning	100	6010	-	767,618	-	-	128,800	1,280,477	904,728	-	3,081,623
Watermaster	100	9610	-	120,630	-	-	10,192	-	-	-	130,822
<b>Total General Fund</b>			<u>-</u>	<u>888,248</u>	<u>-</u>	<u>-</u>	<u>138,992</u>	<u>1,280,477</u>	<u>904,728</u>	<u>-</u>	<u>3,212,445</u>
Engineering Services	168	6030	-	120,000	-	6,500	656,600	2,194,500	-	36,950	3,014,550
Administration	168	6040	860,000	29,149,784	-	-	147,000	-	1,081,984	205,500	31,444,268
Capital Projects Management	168	6050	-	-	-	-	1,500	5,572,189	-	-	5,573,689
Operations & Maintenance	168	6060	-	1,388,000	-	160,000	1,000	578,000	-	138,500	2,265,500
Public Land Corners	170	6030	-	-	-	-	520,000	350,000	-	7,099	877,099
Development Services	172	6020	-	90,000	-	-	2,227,500	25,000	329,200	29,600	2,701,300
Building Services	174	6020	-	112,000	-	5,450,000	3,979,000	161,054	25,000	152,975	9,880,029
Maintenance Imp Districts	212	6075	-	-	-	-	-	-	-	37,751	37,751
County Surveyor	216	6030	-	-	-	-	533,700	20,000	72,945	15,000	641,645
<b>Total Special Fund</b>			<u>860,000</u>	<u>30,859,784</u>	<u>-</u>	<u>5,616,500</u>	<u>8,066,300</u>	<u>8,900,743</u>	<u>1,509,129</u>	<u>623,375</u>	<u>56,435,831</u>
<b>Total LAND USE &amp; TRANSPORTATION</b>			<u>860,000</u>	<u>31,748,032</u>	<u>-</u>	<u>5,616,500</u>	<u>8,205,292</u>	<u>10,181,220</u>	<u>2,413,857</u>	<u>623,375</u>	<u>59,648,276</u>
<b>HOUSING, HEALTH &amp; HUMAN SERVICES:</b>											
Public Health	100	7030	-	5,910,066	-	3,179,598	1,697,566	44,096	77,423	134,097	11,042,846
Administration	100	7040	-	-	-	-	-	803,590	-	12,300	815,890
Animal Services	100	7090	-	-	49,500	1,308,100	173,050	-	-	354,500	1,885,150
Veterans' Service Office	100	7510	-	187,511	-	-	-	-	-	-	187,511
<b>Total General Fund</b>			<u>-</u>	<u>6,097,577</u>	<u>49,500</u>	<u>4,487,698</u>	<u>1,870,616</u>	<u>847,686</u>	<u>77,423</u>	<u>500,897</u>	<u>13,931,397</u>
Community Development	164	9010	-	4,625,353	-	-	-	-	-	229,736	4,855,089
Children & Family Services	166	7050	-	7,070,384	-	-	50,000	89,500	83,000	1,500	7,294,384
Human Services	192	7060	-	41,263,924	-	-	13,275	148,706	1,706,985	169,600	43,302,490
OPH Mental Health Org	193	7080	-	-	-	-	-	-	-	19,000	19,000
Health Share of Oregon	195	7085	-	-	-	-	10,402,500	-	-	72,000	10,474,500
Aging Services	198	7520	-	3,912,348	-	-	-	-	314,705	1,000	4,228,053
Mental Health Urgent Care Ctr	199	7089	-	-	-	-	-	-	8,100,000	-	8,100,000
Emergency Medical Services	208	7010	-	-	-	519,830	3,000	1,500	-	41,500	565,830
Housing Services	218	6510	-	2,714,731	-	-	-	-	900,552	4,180,165	7,795,448
Home	220	9020	-	2,802,897	-	-	-	-	-	414,656	3,217,553
Air Quality	244	9030	\$ -	-	-	-	-	-	272,577	-	272,577

# REVENUES BY CATEGORY

	FUND	ORG UNIT	TAXES	INTER GOV'T	FINES	LICENSES & PERMITS	CHARGES FOR SERVICES	INTERFUND REVENUES	TRANSFERS	MISC	TOTALS
<i>Total Special Fund</i>			\$ -	62,389,637	-	519,830	10,468,775	239,706	11,377,819	5,129,157	90,124,924
<b>TOTAL HOUSING, HEALTH &amp; HUMAN SVCS</b>			-	68,487,214	49,500	5,007,528	12,339,391	1,087,392	11,455,242	5,630,054	104,056,321
<b>CULTURE, EDUCATION &amp; RECREATION:</b>											
Parks	100	3560	-	398,382	-	-	524,393	-	-	4,500	927,275
Extension Services	100	9510	-	-	-	-	-	-	-	16,428	16,428
<i>Total General Fund</i>			-	398,382	-	-	524,393	-	-	20,928	943,703
Metzger Park LID	162	3560	-	-	-	-	-	-	-	103,326	103,326
Cooperative Library	184	9710	12,664,566	41,463	-	-	4,950	-	19,021,580	159,292	31,891,851
West Slope Library	185	9710	-	2,793	-	-	-	-	796,186	35,100	834,079
County Fairplex	200	9810	1,415,421	53,600	-	-	642,500	-	-	410,000	2,521,521
Tourism Dedicated Lodging	240	1655	4,246,738	-	-	-	-	-	-	13,260	4,259,998
<i>Total Special Funds</i>			18,326,725	97,856	-	-	647,450	-	19,817,766	720,978	39,610,775
<b>TOTAL CULTURE, EDUCATION &amp; RECREATION</b>			18,326,725	496,238	-	-	1,171,843	-	19,817,766	741,906	40,554,478
<b>NON-DEPARTMENTAL:</b>											
Non-Departmental	100	1620	-	-	-	-	100,000	-	-	-	100,000
<i>Total General Fund</i>			-	-	-	-	100,000	-	-	-	100,000
<b>TOTAL NON-DEPARTMENTAL</b>			-	-	-	-	100,000	-	-	-	100,000
<b>TOTAL OPERATING BUDGET</b>			43,105,407	126,422,160	2,639,300	11,354,828	34,070,937	16,145,177	36,008,151	35,258,152	305,004,112
<b>CAPITAL BUDGET</b>											
<b>FACILITIES &amp; TECHNOLOGY:</b>											
Information Services Capital	354	3580	-	-	-	-	-	2,446,293	4,611,526	-	7,057,819
Facilities Park SDC	355	3580	-	-	-	-	24,570	-	-	620	25,190
General Capital Projects	356	3580	-	30,000	-	-	-	9,764,635	23,125,531	150,000	33,070,166
Parks & Open Spaces	357	3580	-	-	-	-	-	-	-	2,964	2,964
<i>Total Special Funds</i>			-	30,000	-	-	24,570	12,210,928	27,737,057	153,584	40,156,139
<b>TOTAL FACILITIES &amp; TECHNOLOGY</b>			-	30,000	-	-	24,570	12,210,928	27,737,057	153,584	40,156,139
<b>TRANSPORTATION:</b>											
Countywide Traffic Impact Fee	360	6065	-	-	-	-	-	-	-	19,051	19,051
MSTIP 3	362	6065	-	13,406,948	-	-	-	-	42,672,424	256,729	56,336,101
Road Capital Projects Fund	368	6065	-	3,192,444	-	-	-	-	8,495,500	53,836	11,741,780
OTIA Capital Projects	372	6065	-	-	-	-	-	-	-	-	-
Transportation Dev Tax	374	6065	-	-	-	-	7,800,781	-	-	92,806	7,893,587
North Bethany SDC	376	6065	-	-	-	-	1,555,116	-	-	2,193	1,557,309
Bonny Slope SDC	378	6065	\$ -	-	-	-	772,500	-	-	-	772,500



# REVENUES BY CATEGORY

	FUND	ORG UNIT	TAXES	INTER GOV'T	FINES	LICENSES & PERMITS	CHARGES FOR SERVICES	INTERFUND REVENUES	TRANSFERS	MISC	TOTALS
<i>Total Special Funds</i>			\$ -	16,599,392	-	-	10,128,397	-	51,167,924	424,615	78,320,328
<b>TOTAL TRANSPORTATION</b>			-	16,599,392	-	-	10,128,397	-	51,167,924	424,615	78,320,328
<b>CULTURE, EDUCATION &amp; RECREATION</b>											
Events Center	380	9820	-	-	-	-	-	-	2,122,222	-	2,122,222
<i>Total Special Funds</i>			-	-	-	-	-	-	2,122,222	-	2,122,222
<b>TOTAL CAPITAL BUDGET</b>			-	16,629,392	-	-	10,152,967	12,210,928	81,027,203	578,199	120,598,689
<b>NON-OPERATING BUDGET</b>											
<b>DEBT &amp; OTHER FINANCING:</b>											
Miscellaneous Debt Service	306	3585	-	-	-	-	-	-	6,939,203	-	6,939,203
<i>Total Special Funds</i>			-	-	-	-	-	-	6,939,203	-	6,939,203
<b>TOTAL DEBT &amp; OTHER FINANCING</b>			-	-	-	-	-	-	6,939,203	-	6,939,203
<b>RISK MANAGEMENT/INSURANCE:</b>											
Liability/Casualty	504	3570	-	-	-	-	2,827,266	-	-	93,159	2,920,425
Life Insurance	506	3570	-	-	-	-	-	-	-	441,505	441,505
Workers Compensation	508	3570	-	-	-	-	1,782,479	-	-	130,375	1,912,854
Medical Insurance	510	3570	-	-	-	-	32,485,771	-	-	307,891	32,793,662
Unemployment Insurance	512	3570	-	-	-	-	180,457	-	-	7,710	188,167
PERS Employer Rate Stab	524	1615	-	-	-	-	-	-	-	50,000	50,000
<i>Total Special Funds</i>			-	-	-	-	37,275,973	-	-	1,030,640	38,306,613
<b>TOTAL RISK MANAGEMENT/INSURANCE</b>			-	-	-	-	37,275,973	-	-	1,030,640	38,306,613
<b>REPLACEMENT/RESERVE:</b>											
Animal Svcs Gifts & Donatio	154	7095	-	326,865	-	-	-	-	-	3,000	329,865
Building Equip Replacement	232	3555	-	-	-	-	-	-	2,067,724	20,477	2,088,201
ITS Systems Replacement	242	3526	-	-	-	-	-	-	679,969	18,510	698,479
Fleet Replacement	502	3541	-	-	-	-	3,944,617	-	-	366,083	4,310,700
<i>Total Special Funds</i>			-	326,865	-	-	3,944,617	-	2,747,693	408,070	7,427,245
<b>TOTAL REPLACEMENT/RESERVE</b>			-	326,865	-	-	3,944,617	-	2,747,693	408,070	7,427,245
<b>MISCELLANEOUS:</b>											
General Fund Transfer	100	1670	139,585,298	4,781,879	795,740	2,431,316	3,416,500	-	26,874,036	2,089,459	179,974,228
<i>Total General Fund</i>			139,585,298	4,781,879	795,740	2,431,316	3,416,500	-	26,874,036	2,089,459	179,974,228
Lottery	156	1625	-	1,995,529	-	-	-	-	-	18,126	2,013,655
SIP and Gain Share	204	1640	\$ -	9,752,691	-	-	15,146,195	-	-	200,421	25,099,307

# REVENUES BY CATEGORY

	FUND	ORG UNIT	TAXES	INTER GOV'T	FINES	LICENSES & PERMITS	CHARGES FOR SERVICES	INTERFUND REVENUES	TRANSFERS	MISC	TOTALS
Indirect Cost Recovery	222	3595	\$ -	68,725	-	-	-	18,231,369	-	-	18,300,094
<i>Total Special Funds</i>			-	11,816,945	-	-	15,146,195	18,231,369	-	218,547	45,413,056
<b>TOTAL MISCELLANEOUS</b>			<u>139,585,298</u>	<u>16,598,824</u>	<u>795,740</u>	<u>2,431,316</u>	<u>18,562,695</u>	<u>18,231,369</u>	<u>26,874,036</u>	<u>2,308,006</u>	<u>225,387,284</u>
<b>TOTAL NON-OPERATING</b>			<u>139,585,298</u>	<u>16,925,689</u>	<u>795,740</u>	<u>2,431,316</u>	<u>59,783,285</u>	<u>18,231,369</u>	<u>36,560,932</u>	<u>3,746,716</u>	<u>278,060,345</u>
<b>TOTAL BUDGET</b>			<u>182,690,705</u>	<u>159,977,241</u>	<u>3,435,040</u>	<u>13,786,144</u>	<u>104,007,189</u>	<u>46,587,474</u>	<u>153,596,286</u>	<u>39,583,067</u>	<u>703,663,146</u>
Enhanced Sheriff's Patrol Dist.	210	1680	<u>24,261,322</u>	<u>69,800</u>	-	-	10,257	-	-	132,136	24,473,515
Urban Road Maintenance Dist.	214	6080	<u>4,481,282</u>	<u>50,000</u>	-	-	2,000	-	-	106,451	4,639,733
North Bethany County Service District for Roads	215	6085	<u>150,000</u>	-	-	-	-	-	674,000	1,650	825,650
Service District for Lighting No.1	434	6090	\$ -	-	-	-	-	-	-	1,518,997	1,518,997

# EXPENDITURES BY CATEGORY

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>CONTINGENCY</u>	<u>TRANSFERS</u>	<u>TOTALS</u>
<b>OPERATING BUDGET</b>								
<b>GENERAL GOVERNMENT:</b>								
<i><u>DIRECT SERVICES</u></i>								
Board of Commissioners	100	1010	\$ 456,091	27,860	-	-	-	483,951
County Administrative Office	100	1510	2,070,890	56,095	-	-	-	2,126,985
County Counsel	100	2010	2,090,622	118,265	-	-	-	2,208,887
County Auditor	100	2510	373,831	44,294	-	-	-	418,125
A&T - Elections	100	3010	933,462	1,159,532	-	-	-	2,092,994
<i><b>Total General Fund</b></i>			<u>5,924,896</u>	<u>1,406,046</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,330,942</u>
<i><u>SUPPORT SERVICES</u></i>								
Assessment & Taxation	100	3020	9,275,325	639,973	3,000	-	-	9,918,298
Community Engagement	100	3110	418,791	181,248	-	-	-	600,039
County Emergency Management	100	3210	658,409	115,051	-	-	-	773,460
Support Services Admin & Risk	100	3510	954,725	110,455	-	-	-	1,065,180
Finance	100	3515	1,858,361	553,995	-	-	-	2,412,356
Human Resources	100	3520	2,284,624	350,400	-	-	-	2,635,024
Information Systems	100	3525	9,100,048	4,825,698	-	-	-	13,925,746
Purchasing	100	3530	411,366	20,460	-	-	-	431,826
Facilities	100	3535	4,392,701	5,491,311	70,800	-	-	9,954,812
<i><b>Total General Fund</b></i>			<u>29,354,350</u>	<u>12,288,591</u>	<u>73,800</u>	<u>-</u>	<u>-</u>	<u>41,716,741</u>
Fleet Services	500	3540	1,607,425	2,293,684	-	379,093	-	4,280,202
Central Services	516	3545	522,104	1,086,122	102,013	14,658	-	1,724,897
<i><b>Total Special Fund</b></i>			<u>2,129,529</u>	<u>3,379,806</u>	<u>102,013</u>	<u>393,751</u>	<u>-</u>	<u>6,005,099</u>
<b>TOTAL GENERAL GOVERNMENT</b>			<u>\$ 37,408,775</u>	<u>17,074,443</u>	<u>175,813</u>	<u>393,751</u>	<u>-</u>	<u>55,052,782</u>

# EXPENDITURES BY CATEGORY

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>CONTINGENCY</u>	<u>TRANSFERS</u>	<u>TOTALS</u>
<b>PUBLIC SAFETY &amp; JUSTICE:</b>								
Sheriff's Office Administration	100	4010	\$ 4,425,171	731,423	-	-	-	5,156,594
Law Enforcement Services	100	4020	15,360,102	3,181,775	81,000	-	-	18,622,877
County Jail	100	4030	21,331,130	3,282,089	201,775	-	-	24,814,994
District Attorney	100	4510	10,434,074	1,020,751	-	-	-	11,454,825
Juvenile	100	5010	4,162,306	2,369,824	-	-	-	6,532,130
Juvenile Administration	100	5030	1,319,116	21,125	-	-	-	1,340,241
Jail Health Care	100	7020	9,322	4,511,077	-	-	-	4,520,399
County Justice Court	100	8010	740,971	50,838	-	-	-	791,809
<i><b>Total General Fund</b></i>			<u>57,782,192</u>	<u>15,168,902</u>	<u>282,775</u>	<u>-</u>	<u>-</u>	<u>73,233,869</u>
Law Library	176	8510	274,367	221,813	-	865,567	17,495	1,379,242
District Patrol	182	4020	17,362,733	6,801,349	532,000	-	-	24,696,082
Sheriff's Contract Services	186	4060	2,828,416	747,420	-	-	-	3,575,836
Community Corrections	188	5510	10,481,991	9,721,076	28,500	322,136	-	20,553,703
Juvenile Grants	196	5040	539,204	308,371	-	-	-	847,575
Juvenile Conciliation	197	5020	478,803	199,394	-	-	-	678,197
Court Security	202	4040	-	622,475	65,000	411,245	-	1,098,720
Grants & Donations	224	4050	377,624	1,910,554	-	-	-	2,288,178
Jail Commissary	226	4030	104,666	60,587	-	317,376	-	482,629
State Juv Crime Prev Partners. Proj	228	5050	1,190,170	1,183,911	-	-	-	2,374,081
LOL Administration	234	1690	-	1,055,886	-	14,159,141	-	15,215,027
Sheriff's Administration (LOL)	234	4010	914,721	346,202	15,500	-	-	1,276,423
SO Law Enforce. (LOL)	234	4020	7,388,207	3,037,360	75,000	-	-	10,500,567
Sheriff's Office Jail (LOL)	234	4030	1,780,762	738,841	20,000	-	-	2,539,603
District Attorney (LOL)	234	4510	2,554,155	335,047	-	-	-	2,889,202
Juvenile (LOL)	234	5010	880,640	529,155	-	-	-	1,409,795
Community Corrections (LOL)	234	5515	3,147,605	962,725	-	-	-	4,110,330
Civil Forfeiture	238	4090	-	758,210	-	-	-	758,210
<i><b>Total Special Fund</b></i>			<u>50,304,064</u>	<u>29,540,376</u>	<u>736,000</u>	<u>16,075,465</u>	<u>17,495</u>	<u>96,673,400</u>
<b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>			<b>\$ 108,086,256</b>	<b>44,709,278</b>	<b>1,018,775</b>	<b>16,075,465</b>	<b>17,495</b>	<b>169,907,269</b>

# EXPENDITURES BY CATEGORY

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>CONTINGENCY</u>	<u>TRANSFERS</u>	<u>TOTALS</u>
<b>LAND USE &amp; TRANSPORTATION:</b>								
Planning	100	6010	\$ 2,993,246	1,254,472	-	-	-	4,247,718
Watermaster	100	9610	173,370	23,765	-	-	-	197,135
<i>Total General Fund</i>			<u>3,166,616</u>	<u>1,278,237</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,444,853</u>
Engineering Services	168	6030	4,699,629	2,327,195	-	-	-	7,026,824
Administration	168	6040	2,172,725	2,135,633	-	12,504,945	6,116,326	22,929,629
Capital Projects Management	168	6050	4,999,142	983,815	-	-	-	5,982,957
Operations & Maintenance	168	6060	9,401,789	15,947,075	613,000	-	700,000	26,661,864
Public Land Corners	170	6030	527,022	169,677	-	1,762,101	31,689	2,490,489
Current Planning	172	6020	2,069,100	838,371	-	2,620,179	132,273	5,659,923
Building Services	174	6020	6,520,565	3,035,511	58,000	15,196,994	360,785	25,171,855
Maintenance Improvement Districts	212	6075	-	102,203	-	189,255	572	292,030
County Surveyor	216	6030	513,851	284,950	-	605,916	30,670	1,435,387
<i>Total Special Fund</i>			<u>30,903,823</u>	<u>25,824,430</u>	<u>671,000</u>	<u>32,879,390</u>	<u>7,372,315</u>	<u>97,650,958</u>
<b>TOTAL LAND USE &amp; TRANSPORTATION</b>			<u>34,070,439</u>	<u>27,102,667</u>	<u>671,000</u>	<u>32,879,390</u>	<u>7,372,315</u>	<u>102,095,811</u>
<b>HOUSING, HEALTH &amp; HUMAN SERVICES:</b>								
Public Health	100	7030	11,286,273	3,749,041	13,000	-	-	15,048,314
Health & Human Services Admin.	100	7040	1,512,058	48,544	-	-	-	1,560,602
Animal Services	100	7090	2,056,464	552,564	77,000	-	-	2,686,028
Veterans' Service Office	100	7510	851,523	72,257	-	-	-	923,780
<i>Total General Fund</i>			<u>15,706,318</u>	<u>4,422,406</u>	<u>90,000</u>	<u>-</u>	<u>-</u>	<u>20,218,724</u>
Community Development	164	9010	486,133	4,468,566	-	-	-	4,954,699
Children & Family Services Unit	166	7050	404,852	6,896,473	-	100,000	-	7,401,325
Human Services	192	7060	7,300,017	35,894,134	-	3,679,186	400,000	47,273,337
OPH Mental Health Org	193	7080	-	-	-	557,569	6,500,000	7,057,569
Human Services HB 2145	194	7070	-	-	-	1,071,757	52,094	1,123,851
Health Share of Oregon	195	7085	2,750,974	9,922,750	-	12,264,367	1,000,000	25,938,091
Aging Services	198	7520	1,728,071	2,572,921	-	207,606	-	4,508,598
Mental Health Urgent Care Center	199	7089	-	8,100,000	-	-	-	8,100,000
Emergency Medical Services	208	7010	303,670	494,023	-	1,075,729	-	1,873,422
Housing Services	218	6510	3,465,344	4,075,081	-	156,695	250,330	7,947,450
Home	220	9020	125,167	3,092,386	-	-	-	3,217,553
Air Quality	244	9030	113,789	478,008	-	-	-	591,797
<i>Total Special Fund</i>			<u>16,678,017</u>	<u>75,994,342</u>	<u>-</u>	<u>19,112,909</u>	<u>8,202,424</u>	<u>119,987,692</u>
<b>TOTAL HOUSING, HEALTH &amp; HUMAN SERVICES</b>			<u>\$ 32,384,335</u>	<u>80,416,748</u>	<u>90,000</u>	<u>19,112,909</u>	<u>8,202,424</u>	<u>140,206,416</u>

# EXPENDITURES BY CATEGORY

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>CONTINGENCY</u>	<u>TRANSFERS</u>	<u>TOTALS</u>
<b>CULTURE, EDUCATION &amp; RECREATION:</b>								
Parks	100	3560	\$ 677,075	335,200	5,000	-	-	1,017,275
Extension Services	100	9510	-	342,559	-	-	-	342,559
<i>Total General Fund</i>			<u>677,075</u>	<u>677,759</u>	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>1,359,834</u>
Metzger Park LID	162	3560	31,836	89,306	-	39,735	-	160,877
Cooperative Library	184	9710	3,161,922	27,142,334	184,000	6,991,167	796,186	38,275,609
West Slope Library	185	9710	667,201	249,133	-	373,909	-	1,290,243
County Fairplex	200	9810	813,255	1,385,491	110,000	1,184,037	-	3,492,783
Tourism Dedicated Lodging	240	1655	-	5,585,753	-	-	-	5,585,753
<i>Total Special Funds</i>			<u>4,674,214</u>	<u>34,452,017</u>	<u>294,000</u>	<u>8,588,848</u>	<u>796,186</u>	<u>48,805,265</u>
<b>TOTAL CULTURE, EDUCATION &amp; RECREATION</b>			<u>5,351,289</u>	<u>35,129,776</u>	<u>299,000</u>	<u>8,588,848</u>	<u>796,186</u>	<u>50,165,099</u>
<b>NON-DEPARTMENTAL:</b>								
Non-Departmental	100	1620	-	1,565,137	-	-	-	1,565,137
Contingency	100	1630	-	-	-	16,756,584	-	16,756,584
Community Network	100	1696	-	556,500	-	-	-	556,500
<i>Total General Fund</i>			<u>-</u>	<u>2,121,637</u>	<u>-</u>	<u>16,756,584</u>	<u>-</u>	<u>18,878,221</u>
<b>TOTAL NON-DEPARTMENTAL</b>			<u>-</u>	<u>2,121,637</u>	<u>-</u>	<u>16,756,584</u>	<u>-</u>	<u>18,878,221</u>
<b>TOTAL OPERATING BUDGET</b>			<u>217,301,094</u>	<u>206,554,549</u>	<u>2,254,588</u>	<u>93,806,947</u>	<u>16,388,420</u>	<u>536,305,598</u>
<b>CAPITAL BUDGET</b>								
<b>FACILITIES &amp; TECHNOLOGY:</b>								
Information Services Capital	354	3580	-	47,610	7,440,127	-	-	7,487,737
Facilities Park SDC	355	3580	-	87,388	-	-	-	87,388
General Capital Projects	356	3580	-	-	33,328,884	-	-	33,328,884
Parks and Open Spaces Opportunity	357	3580	-	-	299,334	-	-	299,334
<i>Total Special Funds</i>			<u>-</u>	<u>134,998</u>	<u>41,068,345</u>	<u>-</u>	<u>-</u>	<u>41,203,343</u>
<b>TOTAL FACILITIES &amp; TECHNOLOGY</b>			<u>\$ -</u>	<u>134,998</u>	<u>41,068,345</u>	<u>-</u>	<u>-</u>	<u>41,203,343</u>

# EXPENDITURES BY CATEGORY

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>CONTINGENCY</u>	<u>TRANSFERS</u>	<u>TOTALS</u>
<b><u>CAPITAL BUDGET CONT'D</u></b>								
<b>TRANSPORTATION:</b>								
Countywide Traffic Impact Fee	360	6065	\$ -	2,703,367	-	-	2,150	2,705,517
MSTIP 3	362	6065	-	104,204,939	14,515,968	-	588,523	119,309,430
Road Capital Projects Fund	368	6065	-	19,257,947	-	-	62,014	19,319,961
OTIA Capital Projects	372	6065	-	-	-	-	-	-
Transportation Dev Tax	374	6065	-	30,898,346	-	-	2,595,356	33,493,702
North Bethany SDC	376	6065	-	1,493,828	-	-	674,027	2,167,855
Bonny Slope SDC	378	6065	-	772,500	-	-	-	772,500
<i>Total Special Funds</i>			-	159,330,927	14,515,968	-	3,922,070	177,768,965
<b>TOTAL TRANSPORTATION</b>			-	159,330,927	14,515,968	-	3,922,070	177,768,965
<b>CULTURE, EDUCATION &amp; RECREATION:</b>								
Event Center	380	9820	-	2,122,222	-	-	-	2,122,222
<i>Total Special Funds</i>			-	2,122,222	-	-	-	2,122,222
<b>TOTAL CAPITAL BUDGET</b>			-	161,588,147	55,584,313	-	3,922,070	221,094,530
<b><u>NON-OPERATING BUDGET</u></b>								
<b>DEBT &amp; OTHER FINANCING:</b>								
Miscellaneous Debt Service	306	3585	-	6,939,203	-	27,718	-	6,966,921
<i>Total Special Funds</i>			-	6,939,203	-	27,718	-	6,966,921
<b>TOTAL DEBT &amp; OTHER FINANCING</b>			-	6,939,203	-	27,718	-	6,966,921
<b>RISK MANAGEMENT/INSURANCE:</b>								
Liability/Casualty	504	3570	-	2,296,075	-	2,760,763	-	5,056,838
Life Insurance	506	3570	-	444,681	-	133,241	-	577,922
Workers Compensation	508	3570	-	1,904,718	-	1,246,985	-	3,151,703
Medical Insurance	510	3570	-	34,388,118	-	-	-	34,388,118
Unemployment Insurance	512	3570	-	260,267	-	698,562	-	958,829
PERS Employer Rate Stab	524	1615	-	6,644,405	-	-	-	6,644,405
<i>Total Special Funds</i>			-	45,938,264	-	4,839,551	-	50,777,815
<b>TOTAL RISK MANAGEMENT/INSURANCE</b>			\$ -	45,938,264	-	4,839,551	-	50,777,815

# EXPENDITURES BY CATEGORY

	<u>FUND</u>	<u>ORG UNIT</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS &amp; SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>CONTINGENCY</u>	<u>TRANSFERS</u>	<u>TOTALS</u>
<b>NON-OPERATING BUDGET CONT'D</b>								
<b>REPLACEMENT/RESERVE:</b>								
Revenue Stabilization	105	1660	\$ -	-	-	11,615,588	-	11,615,588
Animal Svcs Gifts & Donatio	154	7095	-	426,865	-	154,302	-	581,167
Building Equipment Replacement	232	3555	-	-	3,145,000	990,876	-	4,135,876
ITS Systems Replacement	242	3526	-	-	-	854,324	2,023,549	2,877,873
Fleet Replacement	502	3541	-	885,937	3,479,100	9,002,318	-	13,367,355
<i>Total Special Funds</i>			-	1,312,802	6,624,100	22,617,408	2,023,549	32,577,859
<b>TOTAL REPLACEMENT/RESERVE</b>			-	1,312,802	6,624,100	22,617,408	2,023,549	32,577,859
<b>MISCELLANEOUS:</b>								
General Fund Transfer	100	1670	-	-	-	-	72,613,155	72,613,155
<i>Total General Fund</i>			-	-	-	-	72,613,155	72,613,155
Lottery	156	1625	-	311,668	-	-	1,701,987	2,013,655
SIP and Gain Share	204	1640	-	-	3,564,545	-	41,576,857	45,141,402
Indirect Cost Recovery	222	3595	-	2,798,380	-	-	15,501,714	18,300,094
<i>Total Special Funds</i>			-	3,110,048	3,564,545	-	58,780,558	65,455,151
<b>TOTAL MISCELLANEOUS</b>			-	3,110,048	3,564,545	-	131,393,713	138,068,306
<b>TOTAL NON-OPERATING</b>			-	57,300,317	10,188,645	27,484,677	133,417,262	228,390,901
<b>TOTAL COUNTY BUDGET</b>			<b>217,301,094</b>	<b>425,443,013</b>	<b>68,027,546</b>	<b>121,291,624</b>	<b>153,727,752</b>	<b>985,791,029</b>
Enhanced Sheriff's Patrol District	210	1680	-	25,760,332	-	11,280,185	-	37,040,517
Urban Road Maintenance District	214	6080	-	6,420,714	-	8,964,210	24,489	15,409,413
North Bethany County Service District for Roads	215	6085	-	55,338	-	252,818	681,403	989,559
Service District for Lighting No.1	434	6090	\$ -	1,990,869	-	773,064	7,116	2,771,049



Five-year Actual Expenditures by Program

FUND	DESCRIPTION	PROGRAM	DESCRIPTION	2010-11	2011-12	2012-13	2013-14	2014-15
100	General Fund	101005	Legislation and Policy	\$ 431,182	419,815	413,125	415,998	437,165
100	General Fund	151005	County Administration	1,213,040	1,244,346	1,224,466	1,253,382	1,409,226
100	General Fund	151015	Intergovernmental Relations and Communications	501,320	422,327	610,568	618,209	616,648
100	General Fund	201005	Legal Services	1,665,383	1,712,823	1,792,093	1,801,737	1,804,889
100	General Fund	251005	Internal Audit	198,199	178,566	255,406	348,607	326,585
100	General Fund	301005	Election Services	1,624,226	1,596,944	1,561,927	1,325,482	1,662,041
100	General Fund	302005	Tax Collection	767,155	801,780	817,740	814,150	850,957
100	General Fund	302010	Appraisal	3,301,582	3,503,437	3,596,331	3,790,938	4,012,059
100	General Fund	302015	Mapping and Recording	2,193,336	2,110,124	2,035,142	2,112,822	1,981,587
100	General Fund	302020	Assessment & Taxation- Support Services	1,091,565	1,160,865	1,210,882	1,275,555	1,339,415
100	General Fund	321005	County Emergency Management	-	-	-	322,454	501,481
100	General Fund	321010	Emergency Management Cooperative (EMC)	-	-	-	219,058	259,879
100	General Fund	351005	County Communications	-	-	-	110,836	148,330
100	General Fund	351010	Support Services Administration Program	326,287	196,313	284,641	169,543	193,359
100	General Fund	351015	Risk Services Administration	409,939	434,297	384,322	431,825	464,790
100	General Fund	351505	Finance	1,961,292	2,035,269	2,163,392	2,138,316	2,196,350
100	General Fund	352005	Employee Services	1,683,550	1,821,834	1,774,838	1,833,058	1,975,007
100	General Fund	352505	ITS Maintenance	2,375,260	2,970,767	3,051,495	3,612,689	3,368,054
100	General Fund	352510	ITS Operations	5,986,800	6,303,917	6,499,248	6,677,936	6,805,673
100	General Fund	353005	Purchasing Services	385,993	405,983	429,635	445,379	461,767
100	General Fund	353010	Personal Property Disposition	814	892	257	-	-
100	General Fund	353505	Facilities Maintenance	4,384,740	4,363,448	4,010,101	4,459,205	4,708,317
100	General Fund	353526	Real Property Maintenance	-	-	-	-	14,345
100	General Fund	353525	Facilities Operations	3,195,600	3,357,764	3,322,497	3,327,149	3,859,973
500	Vehicle/Equipment Maintenance	354005	Fleet Services	4,207,925	4,394,880	4,088,345	4,059,812	3,770,951
516	Internal Support Services	354505	Internal Services Contingency	-	-	-	797	-
516	Internal Support Services	354510	Postage	826,588	896,736	804,842	981,197	987,426
516	Internal Support Services	354515	Office Supplies	186,322	186,840	181,294	-	-
516	Internal Support Services	354520	Printing	402,592	392,739	379,454	629,353	665,409
516	Internal Support Services	354525	Photocopy Services	358,119	239,270	348,527	57,403	-
			<i>Total General Government</i>	<u>39,678,809</u>	<u>41,151,976</u>	<u>41,240,568</u>	<u>43,232,890</u>	<u>44,821,684</u>
100	General Fund	401005	Sheriff's Office- Executive Administration	780,128	939,693	1,015,174	1,123,227	1,091,759
100	General Fund	401010	Sheriff's Office- Business Support Services	803,686	837,042	1,067,622	1,087,805	1,060,012
100	General Fund	401015	Sheriff's Office- Training	703,445	831,260	820,585	973,005	1,223,042
100	General Fund	401020	Sheriff's Office- Research, Planning & Crime Analysis	257,140	282,880	313,382	328,003	324,899
100	General Fund	401025	Sheriff's Office- Professional Standards	496,889	545,172	504,821	503,532	521,132
100	General Fund	402005	Patrol Operations	6,090,498	6,692,402	6,185,611	6,697,689	6,886,111
100	General Fund	402010	Investigations	5,573,497	5,764,740	6,069,178	6,215,995	6,268,928
100	General Fund	402015	Records	1,277,395	1,360,154	1,434,673	1,414,919	1,514,023
100	General Fund	402020	Crime Prevention & Public Information	795,375	833,708	787,810	860,697	853,313
100	General Fund	402025	Sheriff's Office- Emergency Management	494,551	532,901	574,830	152,697	-
100	General Fund	402030	Civil	\$ 866,463	926,082	964,162	1,299,115	1,406,368

Five-year Actual Expenditures by Program

FUND	DESCRIPTION	PROGRAM	DESCRIPTION	2010-11	2011-12	2012-13	2013-14	2014-15
100	General Fund	402035	Permits	\$ 377,944	397,899	419,072	452,435	454,414
100	General Fund	403005	Jail Administration	596,967	631,743	549,490	643,049	581,354
100	General Fund	403010	Jail Housing	11,310,915	11,618,689	11,889,115	12,353,152	12,710,652
100	General Fund	403025	Jail Intake and Release	7,406,099	7,738,586	7,884,235	8,268,582	8,386,940
100	General Fund	451005	District Attorney Child Support Enforcement	970,873	1,025,880	1,040,917	1,062,693	1,079,527
100	General Fund	451010	District Attorney Prosecution Services	6,621,808	7,094,962	7,052,089	7,221,089	7,493,536
100	General Fund	451015	District Attorney Victim Assistance	437,913	455,755	467,817	501,809	571,563
100	General Fund	451020	District Attorney Child Abuse Multi. Intervention (Cami)	-	-	453,286	430,999	662,731
100	General Fund	501005	Basic Services	2,116,127	1,925,034	2,010,600	1,972,278	1,852,144
100	General Fund	501010	Shelter Care	865,140	1,208,017	1,231,275	1,318,993	1,394,201
100	General Fund	501015	Secure Detention	2,086,074	2,021,153	2,064,070	1,982,716	2,080,475
100	General Fund	501025	Home Detention	159,606	167,858	174,876	178,936	177,134
100	General Fund	503005	Juvenile Administration Program	1,198,671	1,258,306	1,300,114	1,324,369	1,231,357
100	General Fund	702005	Jail Health Care Program	3,854,054	4,082,880	3,976,858	3,898,569	4,521,104
100	General Fund	801005	Washington County Justice Court Program	657,198	674,432	665,648	685,812	717,214
176	Law Library Fund	851005	Law Library Program	434,701	423,192	369,004	388,531	429,957
180	Child Abuse Multi. Intervention (Cami)	452005	Child Abuse Multi. Intervention (Cami) Program	377,177	600,333	10,654	-	-
182	District Patrol	402005	Patrol Operations	18,044,823	18,688,685	19,551,095	21,483,075	21,626,278
186	Sheriff's Office Contract Services	406005	Tri-Met Services	107,023	121,879	115,679	145,248	376,133
186	Sheriff's Office Contract Services	406010	School Officers	67,262	-	-	-	-
186	Sheriff's Office Contract Services	406030	Gaston Law Enforcement Services	97,286	104,571	109,245	116,468	118,378
186	Sheriff's Office Contract Services	406035	Banks Contract	167,438	174,092	181,884	193,918	197,409
186	Sheriff's Office Contract Services	406040	Title III/ODOT	121,500	48,002	-	-	-
186	Sheriff's Office Contract Services	406045	Contract Services.Intercept	75,711	-	-	-	-
186	Sheriff's Office Contract Services	406050	WIN Contracts	19,718	23,115	36,715	50,336	58,592
186	Sheriff's Office Contract Services	406055	ROCN Contract	75	89,186	47,456	-	-
186	Sheriff's Office Contract Services	406060	Taskforce Reimbursables	-	-	-	-	224,083
186	Sheriff's Office Contract Services	406065	Cornelius Law Enforcement Services	-	-	-	-	2,026,428
188	Community Correction Fund	551005	Community Corrections Center	3,912,580	3,864,860	3,928,767	4,286,601	4,301,484
188	Community Correction Fund	551010	Community Corrections- Field Services	4,776,789	4,730,251	4,799,803	5,204,549	5,723,288
188	Community Correction Fund	551015	Community Corrections- Program Services	1,096,698	1,252,827	1,275,281	1,448,844	1,059,775
188	Community Correction Fund	551020	Community Corrections- Volunteer Services	126,815	-	-	-	-
188	Community Correction Fund	551025	Community Corrections- Victims Services	149,500	183,334	174,994	197,126	319,913
188	Community Correction Fund	551030	Community Corrections- Administration Division	391,792	416,806	2,379,813	2,798,310	2,845,919
190	Senate Bill 1145	161005	Senate Bill 1145- Jail Operations	2,118,667	1,957,517	-	-	-
190	Senate Bill 1145	161010	Senate Bill 1145- Corrections Center Operations	1,008,968	1,090,083	-	-	-
190	Senate Bill 1145	161015	Senate Bill 1145- Non-incarceration Programs	46,422	35,561	-	-	-
196	Juvenile Grants	504005	Diversions	677,435	636,045	640,892	647,609	606,712
196	Juvenile Grants	504015	Flex Funds (Juvenile)	45,498	50,141	50,141	51,344	51,459
196	Juvenile Grants	504020	Juvenile Restitution	70,387	52,889	44,073	33,232	32,507
196	Juvenile Grants	504040	Harkins House Donations	5,325	4,866	6,250	3,820	16,163
197	Conciliation Services	502005	Conciliation Program	\$ 535,866	540,906	568,741	540,157	524,985

Five-year Actual Expenditures by Program

FUND	DESCRIPTION	PROGRAM	DESCRIPTION	2010-11	2011-12	2012-13	2013-14	2014-15
202	Court Security Fund	404005	Court Security Fund Program	\$ 354,033	431,445	395,492	405,963	402,433
224	Grants and Donations	405025	Donations	-	-	275,554	275,554	275,554
224	Grants and Donations	405030	State Homeland Security Program	82,336	132,809	263,381	75,352	175,256
224	Grants and Donations	405031	Grants & Donation.Citizen Corp	11,115	-	(30)	-	-
224	Grants and Donations	405035	LLEBG-1	91,913	43,806	974	145,020	64,067
224	Grants and Donations	405040	Law Enforcement Terrorism Prevention Program	43,328	-	-	-	-
224	Grants and Donations	405045	UASI	423,366	1,204,407	1,306,825	573,635	25,202
224	Grants and Donations	405050	OSSA	110,305	97,127	102,110	96,716	86,054
224	Grants and Donations	405055	ODOT	5,975	53,052	26,266	152,079	1,415
226	Jail Commissary	403035	Jail Commissary	81,773	104,237	135,449	118,194	229,285
228	State High Risk Prevention Fund	505005	State High Risk Prevention- Administration	254,381	265,983	255,017	116,085	122,829
228	State High Risk Prevention Fund	505010	Community Prevention Contracts	356,862	377,966	321,971	349,969	349,969
228	State High Risk Prevention Fund	505015	Substance Abuse Programs	343,798	193,096	171,372	133,196	132,341
228	State High Risk Prevention Fund	505020	State High Risk Prevention- Community And Victim Services	115,548	234,866	258,961	245,616	300,576
228	State High Risk Prevention Fund	505025	Shelter Care Supplement	642,389	414,344	426,849	371,092	407,001
228	State High Risk Prevention Fund	505030	Early Intervention	184,415	500,036	467,106	321,395	331,314
234	Local Option Levy Fund	169005	Local Option Levy- Administration Program	(128)	-	250,000	250,000	287,681
234	Local Option Levy Fund	169010	Local Option Levy- Emergency Shelter	748,282	648,930	730,198	752,104	774,670
234	Local Option Levy Fund	169015	Local Option Levy- 911 Capital	125,000	125,000	125,000	125,000	125,000
234	Local Option Levy Fund	169025	Local Option Levy- Public Outreach	93,553	-	-	-	22,403
234	Local Option Levy Fund	401005	Sheriff's Office- Executive Administration	502,926	549,500	584,963	621,246	668,000
234	Local Option Levy Fund	401010	Sheriff's Office- Business Support Services	-	1,448	83	-	-
234	Local Option Levy Fund	401015	Sheriff's Office- Training	86,541	45,956	52,732	59,230	72,992
234	Local Option Levy Fund	401020	Sheriff's Office- Research, Planning & Crime Analysis	224,938	258,890	244,605	264,466	262,912
234	Local Option Levy Fund	402005	Patrol Operations	5,632,126	5,713,965	6,071,377	6,615,049	6,599,479
234	Local Option Levy Fund	402010	Investigations	1,866,962	1,989,545	2,034,362	2,031,821	2,083,228
234	Local Option Levy Fund	402015	Records	277,754	300,880	311,908	317,731	358,827
234	Local Option Levy Fund	402020	Crime Prevention & Public Information	100,560	100,417	101,205	106,618	105,094
234	Local Option Levy Fund	402030	Civil	217,163	229,122	240,156	221,484	267,494
234	Local Option Levy Fund	403010	Jail Housing	1,740,678	1,964,155	2,039,579	2,038,826	2,145,178
234	Local Option Levy Fund	451005	District Attorney Child Support Enforcement	479,242	541,953	539,951	561,805	602,868
234	Local Option Levy Fund	451010	District Attorney Prosecution Services	1,385,741	1,470,374	1,602,897	1,632,955	1,561,256
234	Local Option Levy Fund	451015	District Attorney Victim Assistance	161,436	151,183	180,515	163,931	187,048
234	Local Option Levy Fund	501005	Basic Services	733,097	655,769	691,826	752,873	794,202
234	Local Option Levy Fund	501015	Secure Detention	234,205	254,710	260,150	270,248	141,510
234	Local Option Levy Fund	501030	Homeless-Runaway Youth Services	45,000	45,000	45,000	45,000	45,000
234	Local Option Levy Fund	551505	Comm Corr- Program Svs- LOL	187,710	118,338	75,944	40	-
234	Local Option Levy Fund	551510	Comm Corr- Parole/Probation LOL	1,321,750	1,289,950	1,402,484	1,400,088	1,375,439
234	Local Option Levy Fund	551530	Comm Corr- Expansion- LOL	1,408,507	1,529,491	1,607,638	1,723,116	1,829,241
234	Local Option Levy Fund	551535	Comm Corr- Drug Court Services- LOL	270,021	286,420	305,424	315,754	324,063
238	Forfeitures	409010	Federal Forfeitures 12/6/00 to Present	28,029	76,190	183,417	206,873	307,326
238	Forfeitures	409011	Federal Non-Department of Justice Forfeitures	\$ 217,522	103,446	2,107	2,989	0

Five-year Actual Expenditures by Program

FUND	DESCRIPTION	PROGRAM	DESCRIPTION	2010-11	2011-12	2012-13	2013-14	2014-15
238	Forfeitures	409025	State Criminal Forfeitures	\$ 19,504	32,077	97,065	418	39,774
238	Forfeitures	409030	State Civil Forfeitures	33,414	62,003	138,711	139,241	286,573
238	Forfeitures	409035	State Seizures Not Yet Forfeited	-	-	-	-	127,470
			<i>Total Public Safety &amp; Justice</i>	<u>112,516,982</u>	<u>117,534,255</u>	<u>119,534,391</u>	<u>124,540,105</u>	<u>129,901,419</u>
100	General Fund	601005	Community Planning	1,209,112	1,595,852	1,470,559	1,397,147	2,541,281
100	General Fund	601010	Transportation Planning	926,193	1,110,406	1,043,119	1,092,176	971,685
100	General Fund	601015	Economic Demographic Information Services	274,447	278,775	265,704	181,942	-
100	General Fund	961005	Watermaster Program	174,290	176,159	149,969	167,223	170,348
168	Road Fund	603001	Engineering Administration	1,251,111	1,004,853	962,713	882,806	851,548
168	Road Fund	603005	Engineering Design - Review	1,286,811	1,473,508	1,542,142	1,410,829	1,472,975
168	Road Fund	603010	Traffic Engineering	2,811,524	2,539,363	2,885,977	2,798,268	3,061,621
168	Road Fund	603020	Survey	648,198	751,707	684,754	641,719	636,991
168	Road Fund	604001	Road Fund Administration	-	3,751,523	3,156,615	1,852,425	1,484,838
168	Road Fund	604005	LUT Administration Program	3,351,712	1,475,713	1,761,516	2,085,084	2,127,405
168	Road Fund	605005	CPM- Administration	1,176,839	1,312,286	1,233,139	1,385,722	1,407,145
168	Road Fund	605015	Right of Way	558,610	578,236	577,350	627,186	635,415
168	Road Fund	605025	Project Delivery	2,198,348	2,290,820	2,386,184	2,490,957	2,886,535
168	Road Fund	605035	Project Delivery Support	236,653	209,945	280,875	281,634	198,940
168	Road Fund	606005	Operations- Administration	2,626,789	3,485,285	3,683,345	3,899,756	3,983,582
168	Road Fund	606010	Roadway Surfaces	3,160,270	3,553,226	3,731,800	2,976,579	3,172,681
168	Road Fund	606015	Operations Engineering	6,006,854	6,672,096	6,160,695	7,521,987	6,760,581
168	Road Fund	606020	Traffic Maintenance	926,927	896,446	879,957	939,949	1,113,982
168	Road Fund	606025	Vegetation Management	1,911,358	2,065,910	1,735,558	1,678,313	1,690,925
168	Road Fund	606030	Bridge Operations	640,158	642,576	713,852	630,811	681,526
168	Road Fund	606035	Drainage Operations	2,113,051	2,136,148	2,213,524	2,319,253	2,211,523
168	Road Fund	606040	Landscape Maintenance	-	-	306,815	332,224	305,953
170	Surveyor - Public Land Corner	603030	Surveying - Public Land Corner	850,060	875,249	661,891	666,981	674,597
172	Current Planning (Dev Svcs)	602030	Development Review	1,892,413	1,340,780	1,251,087	1,185,593	1,183,224
172	Current Planning (Dev Svcs)	602035	Development Assistance	528,424	621,339	645,135	600,644	685,553
172	Current Planning (Dev Svcs)	602040	Code Maintenance & Code Enforcement	330,431	329,529	268,836	281,684	350,391
174	Building Services	602005	Building Inspection	1,541,920	1,394,936	1,488,187	2,333,344	1,883,726
174	Building Services	602010	Plan Review	1,943,300	1,679,986	1,682,514	1,723,762	2,137,712
174	Building Services	602015	Plumbing Inspection	639,253	504,727	472,762	554,663	599,573
174	Building Services	602020	Electrical Inspection	1,025,177	915,420	947,344	1,052,948	1,117,261
174	Building Services	602025	Building Code Compliance & Enforcement	227,803	97,195	155,166	143,749	138,653
212	Maintenance Improvement Districts	607505	Maintenance Local Improvement District Program	5,508	22,133	2,893	2,676	96,737
216	Survey Fund	603015	Development Review	481,967	473,015	420,305	434,942	588,585
			<i>Total Land Use &amp; Transportation</i>	<u>42,955,511</u>	<u>46,255,142</u>	<u>45,822,282</u>	<u>46,574,976</u>	<u>47,823,491</u>
100	General Fund	703005	Environmental Health	1,595,364	1,747,043	1,767,724	1,881,025	1,941,448
100	General Fund	703010	Clinic Services	7,033,332	6,822,874	6,969,914	6,725,308	6,714,442
100	General Fund	703015	Medical Examiner	499,506	521,655	513,272	524,439	385,517
100	General Fund	703020	Solid Waste and Recycling	\$ 1,192,907	1,251,584	1,222,280	1,288,421	1,392,866

Five-year Actual Expenditures by Program

FUND	DESCRIPTION	PROGRAM	DESCRIPTION	2010-11	2011-12	2012-13	2013-14	2014-15
100	General Fund	703025	Field Team	\$ 2,078,482	2,163,009	1,974,244	1,975,379	1,889,321
100	General Fund	703030	Public Health Administration	531,001	515,162	433,342	503,488	626,365
100	General Fund	703035	Health Education	589,175	754,059	733,669	729,573	719,471
100	General Fund	703040	Vital Records	-	-	-	-	213,506
100	General Fund	704005	HHS Administration Program	898,444	919,671	954,593	1,004,174	1,020,289
100	General Fund	709005	Animal Services	1,888,808	1,952,966	2,037,576	2,109,101	2,207,630
100	General Fund	751005	Veteran Services Program	593,725	642,429	671,297	744,547	780,827
164	Community Development Block Grant	901005	Administration & Development	521,793	474,623	427,284	454,135	489,005
164	Community Development Block Grant	901010	Project Administration	2,126,771	2,319,434	1,726,565	1,988,232	1,332,749
164	Community Development Block Grant	901015	Housing	284,657	271,505	190,000	170,061	162,245
164	Community Development Block Grant	901020	Neighborhood Stabilization	1,197,351	(19,993)	219,949	-	140,699
164	Community Development Block Grant	901025	Emergency Shelter Grant	98,687	88,190	114,782	192,274	162,934
164	Community Development Block Grant	901030	Block Grant Recovery Act(CDBG-R)	455,897	46,922	-	-	-
164	Community Development Block Grant	901035	Homeless Prevention and Rapid Recovery Program	580,399	76,218	-	-	-
166	Children And Family Services Fund	705005	CFSU Administration	123,560	120,459	120,096	77,545	23,310
166	Children And Family Services Fund	705010	Commission on Children & Families	2,437,533	2,170,812	1,868,261	1,445,172	1,928,641
166	Children And Family Services Fund	705015	CCF Federal Programs	1,157,770	883,192	789,379	681,681	307,905
192	Human Services	706005	Human Services Administration	1,142,946	1,193,338	1,131,422	1,282,782	1,284,397
192	Human Services	706010	Mental Health Services	6,786,152	7,742,965	8,971,580	8,339,223	7,341,485
192	Human Services	706015	Children's Human Services	1,369,237	2,173,126	1,820,523	2,011,547	1,799,710
192	Human Services	706020	Alcohol & Drug Services	5,138,798	4,803,118	4,691,175	3,602,602	3,110,840
192	Human Services	706025	Developmental Disability Services	5,895,970	4,175,033	4,658,010	5,148,691	3,846,285
193	Human Services -Oregon Health Plan	708005	OHP Mental Health Org	17,484,008	17,874,948	6,576,935	12,323	69
194	Human Services HB 2145	707005	Mental Health HB 2145 Program	300,000	1,387	46,404	-	-
195	Health Share of Oregon	708505	Health Share of Oregon (HSO)	-	-	13,410,739	19,457,421	20,791,275
198	Agency On Aging	752005	Aging- Support Services	533,315	525,124	636,186	691,226	504,047
198	Agency On Aging	752010	Aging- Congregate Meals	314,523	281,423	262,240	265,291	250,525
198	Agency On Aging	752015	Aging-Home Delivered Meals	529,176	483,118	475,973	446,146	482,880
198	Agency On Aging	752016	Aging -Title III-D Wellness/Medication Medication Mgmt	18,385	12,728	13,178	42,071	40,232
198	Agency On Aging	752017	Aging -Title III-E National Family Caregiver	249,347	239,536	240,746	231,442	174,084
198	Agency On Aging	752018	Aging -TitleVII-B Elder Abuse	5,300	5,336	5,216	225	5,200
198	Agency On Aging	752020	Aging- In-Home Services	254,759	267,572	409,524	529,024	669,474
198	Agency On Aging	752025	Aging- Administration	296,488	306,996	310,301	310,871	288,306
198	Agency On Aging	752040	Aging- Program Development	231,947	382,455	516,966	528,605	807,994
198	Agency On Aging	752042	Aging -LifeSpan Respite	23,387	6,412	-	-	-
208	Emergency Medical Services	701005	Emergency Medical Service Program	658,210	675,706	507,529	585,153	529,793
218	Department of Housing Services	651005	Housing- General Administrative	3,076,755	3,219,059	3,288,666	3,376,246	3,490,195
218	Department of Housing Services	651010	Housing- General Maintenance	490,278	526,075	355,127	369,858	363,906
218	Department of Housing Services	651025	C of C-Shelter Plus Care	1,185,336	1,431,894	1,390,352	1,643,857	1,537,954
218	Department of Housing Services	651030	C of C-Supportive Housing	666,062	663,051	680,780	728,291	817,986
218	Department of Housing Services	651035	Homeless Programs	649,421	411,564	406,617	355,877	524,382
218	Department of Housing Services	651040	Housing- Aloha-Reedville	\$ 26,809	97,751	253,636	192,027	-

Five-year Actual Expenditures by Program

FUND	DESCRIPTION	PROGRAM	DESCRIPTION	2010-11	2011-12	2012-13	2013-14	2014-15
220	Home	902005	Administration	\$ 205,665	171,619	128,666	123,628	98,904
220	Home	902010	Project Administration	2,911,173	1,278,874	913,248	935,407	3,174,186
			<i>Total Housing, Health &amp; Human Services</i>	<u>76,328,609</u>	<u>72,672,022</u>	<u>74,835,966</u>	<u>73,704,389</u>	<u>74,373,278</u>
100	General Fund	356005	General Parks	656,349	707,895	730,891	890,762	966,965
100	General Fund	951005	Agricultural Extension	354,966	301,151	300,709	306,846	315,924
162	Metzger Park LID	356010	Metzger Park	150,473	117,465	123,733	99,977	85,266
184	Cooperative Library Service	971005	Reference	462,843	442,374	488,756	484,339	767,490
184	Cooperative Library Service	971010	Cooperative Library- Administration & Contracts	19,200,048	19,817,620	20,074,955	20,594,867	21,224,790
184	Cooperative Library Service	971020	Automation	1,788,625	3,060,824	2,023,026	2,038,873	2,116,730
184	Cooperative Library Service	971025	Outreach	573,826	610,068	655,586	676,639	702,000
184	Cooperative Library Service	971030	Courier	492,535	457,130	446,632	404,648	401,653
185	West Slope Library Services	971015	West Slope	617,146	672,958	710,408	735,782	767,382
200	Fairplex	981005	Fair Complex Operations/Interim Income	1,046,658	805,354	893,396	782,178	777,032
200	Fairplex	981010	Annual County Fair	547,570	1,111,424	1,151,576	1,102,461	1,127,565
240	Tourism Dedicated Lodging Tax	165505	Targeted Tourism Development Program	1,524,059	1,684,336	1,837,453	2,011,711	2,237,891
240	Tourism Dedicated Lodging Tax	165510	Flexible Tourism Development Program	760,782	844,920	918,729	1,005,863	1,118,780
			<i>Total Culture, Education &amp; Recreation</i>	<u>28,175,880</u>	<u>30,633,519</u>	<u>30,355,850</u>	<u>31,134,946</u>	<u>32,609,468</u>
100	General Fund	162005	Non-Departmental Program	1,343,234	1,431,546	946,286	1,168,426	1,179,571
100	General Fund	169605	Community Network Program	514,500	602,500	602,500	529,500	541,500
			<i>Total Non-departmental</i>	<u>1,857,734</u>	<u>2,034,046</u>	<u>1,548,786</u>	<u>1,697,926</u>	<u>1,721,071</u>
354	ITS Capital Projects	358021	Information Systems New System Acquisition Maintenance	2,705,643	1,527,808	1,746,307	4,825,435	2,886,046
355	Facilities Park SDC	358045	Park SDC	124	-	176,650	-	-
356	Facilities Capital Projects	358030	Facilities Capital Projects	385,671	417,080	660,224	685,921	-
356	Facilities Capital Projects	358031	Real Property Management Program	-	9,468	36,359	14,951	100,000
356	Facilities Capital Projects	358032	Projects for General Fund	-	-	-	-	859,847
356	Facilities Capital Projects	358033	Projects for Special Fund	-	-	-	-	128,786
356	Facilities Capital Projects	358034	Projects for Gain Share	-	-	-	-	3,486,336
356	Facilities Capital Projects	358036	Projects for Energy Savings	-	-	-	-	32,239
356	Facilities Capital Projects	358040	Facilities Stimulus Projects	863,607	1,144,426	36,946	-	-
357	Parks and Open Spaces Opportunity Fund	358035	Greenspace	73,702	382,463	169,739	56,426	17,830
360	Countywide Traffic Impact Fee	606505	LUT- Capital Projects Program	3,934,926	5,188,178	11,337,341	2,038,402	622,856
360	Countywide Traffic Impact Fee	606510	Admin and Analysis	184,855	158,961	53,484	62,720	(12,912)
360	Countywide Traffic Impact Fee	606515	Transit Projects	15,075	550	-	-	-
362	MSTIP 3	606505	LUT- Capital Projects Program	35,658,557	34,118,138	32,662,464	28,374,249	28,635,513
362	MSTIP 3	606530	Project Development Program	446,717	136,008	77,872	160,223	614,260
368	Road Capital Projects Fund	606505	LUT- Capital Projects Program	1,305,465	487,335	799,914	1,810,618	3,994,753
368	Road Capital Projects Fund	606520	Bikeway & Pedestrian Program	368,972	952,814	2,010,558	303,697	986,174
368	Road Capital Projects Fund	606525	Bridge Program	437,513	1,830,039	2,166,026	2,497,413	1,045,916
368	Road Capital Projects Fund	606550	Gain Share Bike & Pedestrian	-	-	-	-	364,804
372	OTIA Capital Projects	606525	Bridge Program	250,048	295,542	528,509	15,529	4,577
374	TDT	606505	LUT- Capital Projects Program	-	-	135,180	188,535	118,833
374	TDT	606510	Admin and Analysis	\$ 43,490	157,683	292,935	306,776	317,722

Five-year Actual Expenditures by Program

FUND	DESCRIPTION	PROGRAM	DESCRIPTION	2010-11	2011-12	2012-13	2013-14	2014-15
376	North Bethany SDC	606510	Admin and Analysis	\$ -	-	-	-	500,472
			<i>Total Capital Projects</i>	<u>46,674,365</u>	<u>46,806,493</u>	<u>52,890,508</u>	<u>41,340,895</u>	<u>44,704,052</u>
304	General Obligation Debt Service	358505	G.O. Debt Service Program	6,348,013	6,342,181	6,334,619	6,356,052	-
306	Miscellaneous Debt Service Fund	358505	Misc. Debt Service Program	7,224,311	7,201,329	28,451,073	7,231,619	7,333,216
			<i>sub-total Debt Service</i>	<u>13,572,324</u>	<u>13,543,510</u>	<u>34,785,692</u>	<u>13,587,671</u>	<u>7,333,216</u>
504	Liability/Casualty Insurance	357010	Insurance- Liability	1,886,718	1,764,821	3,114,629	1,902,019	1,790,926
506	Life Insurance	357005	Insurance- Employee Benefits	376,273	393,550	396,662	401,884	401,215
508	Workers Compensation Insurance	357010	Insurance- Liability	1,230,145	1,347,157	1,280,674	1,504,428	1,524,224
510	Medical Insurance	357005	Insurance- Employee Benefits	23,516,357	24,070,217	23,392,736	24,038,243	25,603,762
510	Medical Insurance	357020	Insurance- COBRA/Retiree Benefits Program	-	1,289,879	1,274,422	1,232,303	1,154,565
512	Unemployment Insurance	357005	Insurance- Employee Benefits	325,297	366,500	268,732	173,572	197,486
524	PERS Employer Rate Stabilization	161505	PERS Empl Rate Stab. Program	38,531	2,233,083	1,951,728	-	-
			<i>sub-total Risk Management/Insurance</i>	<u>27,373,321</u>	<u>31,465,207</u>	<u>31,679,583</u>	<u>29,252,449</u>	<u>30,672,177</u>
154	Animal Services Gifts and Donations Fund	709505	Animal Services Gifts & Donations	4,730	74,898	16,300	54,603	103,299
232	Building Equipment Replacement Fund	355505	Equipment Replacement	414,114	446,635	506,199	804,271	1,590,927
232	Building Equipment Replacement Fund	355520	Replacement-Walnut Street Facility	89,584	527	13,970	115,115	-
242	ITS Systems Replacement Fund	352605	ITS Systems Replacement	942,419	425,460	-	-	28,700
502	Vehicle/Equipment Replacement	354105	Vehicle Replacement	2,419,718	1,411,578	1,191,130	2,504,660	2,157,669
			<i>sub-total Replacement/reserve</i>	<u>3,870,565</u>	<u>2,359,098</u>	<u>1,727,599</u>	<u>3,478,649</u>	<u>3,880,595</u>
100	General Fund	167005	General Fund Transfers Program	56,126,921	55,461,153	57,521,727	61,269,772	65,623,873
			<i>sub-total Transfers</i>	<u>56,126,921</u>	<u>55,461,153</u>	<u>57,521,727</u>	<u>61,269,772</u>	<u>65,623,873</u>
156	Lottery Fund	162505	Lottery Program	-	2,394,494	1,910,942	1,748,642	1,774,427
204	Strategic Investment Program	164005	1994 INTEL SIP	1,103,340	-	-	-	-
204	Strategic Investment Program	164010	GENETECH SIP	500,000	500,000	546,668	528,648	542,144
204	Strategic Investment Program	164015	2005 SIP	2,114,751	2,294,755	2,691,620	6,755,147	7,662,651
204	Strategic Investment Program	164020	1999 Intel SIP	-	8,717,430	8,481,548	5,620,771	5,656,859
204	SIP and Gain Share Fund	164025	Gain Share	-	-	9,237,228	8,251,660	9,290,036
206	1999 Strategic Investment Program	165005	1999 Strategic Investment- Administration	9,058,244	7,925	-	-	-
222	Indirect Cost Recovery	359505	Indirect Cost Recovery Program	12,719,117	13,241,893	14,319,790	15,062,968	15,249,657
230	Real Property Management	359005	Real Property Management Program	8,226	-	-	-	-
			<i>sub-total Miscellaneous</i>	<u>25,503,678</u>	<u>27,156,497</u>	<u>37,187,796</u>	<u>37,967,836</u>	<u>40,175,774</u>
			<i>Total Non-operating</i>	<u>126,446,809</u>	<u>129,985,465</u>	<u>162,902,397</u>	<u>145,556,377</u>	<u>147,685,636</u>
			<i>Total County-wide</i>	<u>\$ 474,634,699</u>	<u>487,072,918</u>	<u>529,130,748</u>	<u>507,782,504</u>	<u>523,640,099</u>

# PERMANENT POSITIONS

Description	Fund	ORG Unit	Adopted 2013-14	Adopted 2014-15	Adopted 2015-16	Modified 2015-16	Proposed 2016-17
<b>OPERATING BUDGET</b>							
<b>GENERAL GOVERNMENT:</b>							
<i>DIRECT SERVICES</i>							
Board of Commissioners	100	1010	5.00	5.00	5.00	5.00	5.00
County Administrative Office	100	1510	12.88	12.88	12.88	12.88	12.88
County Counsel	100	2010	14.00	14.00	14.00	14.00	14.00
County Auditor	100	2510	3.00	3.00	3.00	3.00	3.00
A&T - Elections	100	3010	9.50	9.50	9.75	9.75	9.75
Assessment & Taxation	100	3020	93.26	94.26	94.50	94.50	97.00
Community Engagement	100	3110	-	-	-	-	4.00
County Emergency Management	100	3210	3.00	4.00	4.00	4.00	5.00
<i>Total Direct Services</i>			140.64	142.64	143.13	143.13	150.63
<i>SUPPORT SERVICES</i>							
Support Services Administration	100	3510	6.94	6.94	6.94	6.94	8.00
Finance	100	3515	16.00	16.00	16.00	16.00	16.00
Human Resources	100	3520	15.50	17.00	18.75	18.75	19.75
Information Systems	100	3525	58.00	60.00	64.00	65.00	72.00
Purchasing	100	3530	4.00	4.00	4.00	4.00	4.00
Facilities	100	3535	35.00	37.80	38.80	39.80	40.80
Fleet Services	500	3540	16.00	16.00	16.00	16.00	16.00
Central Services	516	3545	7.00	7.00	7.00	7.00	7.00
<i>Total Support Services</i>			158.44	164.74	171.49	173.49	183.55
<b>TOTAL GENERAL GOVERNMENT</b>			299.08	307.38	314.62	316.62	334.18
<b>PUBLIC SAFETY &amp; JUSTICE:</b>							
Sheriff's Office Administration	100	4010	30.50	31.50	32.75	32.75	34.75
Law Enforcement Services	100	4020	125.65	126.15	125.65	125.65	126.65
County Jail	100	4030	169.50	172.50	178.50	178.50	177.50
District Attorney	100	4510	81.05	82.15	84.40	85.80	87.20
Juvenile	100	5010	35.00	36.00	39.00	39.00	38.50
Juvenile Administration	100	5030	13.00	13.00	12.00	12.00	11.50
County Justice Court	100	8010	8.00	8.00	8.00	8.00	8.00
Law Library	176	8510	3.00	3.00	3.00	3.00	3.00
District Patrol	182	4020	127.85	131.60	136.60	136.60	138.60
Sheriff's Contract Services	186	4060	6.00	17.00	19.00	19.00	19.00
Community Corrections	188	5510	71.00	77.25	87.75	92.75	97.25
Juvenile Grants	196	5040	5.50	5.50	5.00	5.00	6.00
Juvenile Conciliation	197	5020	4.00	4.00	4.00	4.00	4.00
Grants & Donations	224	4050	1.00	1.00	-	-	-
Jail Commissary	226	4030	-	2.00	2.00	2.00	1.00
Juvenile High Risk Prevention Funds	228	5050	11.50	10.50	10.50	10.50	12.00
Sheriff's Administration (LOL)	234	4010	6.00	6.00	6.00	6.00	7.00
SO Law Enforce. (LOL)	234	4020	58.00	58.25	59.25	59.25	59.25
Sheriff's Office Jail (LOL)	234	4030	14.50	14.50	15.50	15.50	15.50
District Attorney (LOL)	234	4510	18.75	18.75	18.75	18.75	21.00
Juvenile (LOL)	234	5010	5.00	6.00	6.00	6.00	9.00
Community Corrections (LOL)	234	5515	29.50	29.50	29.50	29.50	31.00
<b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>			824.30	854.15	883.15	889.55	907.70



## by Organization Unit

Description	Fund	ORG Unit	Adopted 2013-14	Adopted 2014-15	Adopted 2015-16	Modified 2015-16	Proposed 2016-17
<b>LAND USE &amp; TRANSPORTATION:</b>							
Planning	100	6010	25.33	25.22	25.22	25.22	26.22
Watermaster	100	9610	1.94	1.94	1.94	1.94	1.94
Engineering Services	168	6030	43.18	42.18	42.68	42.68	41.67
Administration	168	6040	14.60	16.60	17.60	18.00	18.00
Capital Projects Management	168	6050	40.50	42.50	42.00	42.00	43.00
Operations & Maintenance	168	6060	106.00	104.00	102.00	102.00	102.00
Public Land Corners	170	6030	4.76	4.76	4.76	4.76	4.77
Development Services	172	6020	17.18	19.78	19.78	19.78	19.78
Building Services	174	6020	36.49	51.00	53.00	55.00	55.00
County Surveyor	216	6030	3.56	3.56	4.56	4.56	4.56
<b>LAND USE &amp; TRANSPORTATION</b>			<u>293.54</u>	<u>311.54</u>	<u>313.54</u>	<u>315.94</u>	<u>316.94</u>
<b>HOUSING, HEALTH &amp; HUMAN SERVICES:</b>							
Community Development	164	9010	5.95	4.80	4.53	4.53	4.53
Housing Services	218	6510	35.00	35.00	37.00	37.00	36.00
Home	220	9020	1.25	1.00	1.17	1.17	1.17
Air Quality	244	9030	-	-	-	1.30	1.30
subtotal - Housing			<u>42.20</u>	<u>40.80</u>	<u>42.70</u>	<u>44.00</u>	<u>43.00</u>
Public Health	100	7030	118.81	120.15	111.79	111.79	109.19
Health & Human Services Admin.	100	7040	10.21	10.21	13.00	13.00	13.90
Animal Services	100	7090	21.00	23.00	25.00	25.00	25.00
Veterans' Service Office	100	7510	8.15	8.15	9.15	9.15	9.45
Children & Family Services Unit	166	7050	2.92	2.45	3.55	3.55	3.50
Human Services	192	7060	52.62	52.64	63.19	68.19	73.10
Health Share of Oregon	195	7085	18.96	20.41	25.26	27.26	26.40
Aging Services	198	7520	16.35	15.35	14.35	14.60	18.30
Emergency Medical Services	208	7010	2.74	2.60	2.60	2.60	2.60
subtotal - Health & Human Services			<u>251.76</u>	<u>254.96</u>	<u>267.89</u>	<u>275.14</u>	<u>281.44</u>
<b>TOTAL HOUSING, HEALTH &amp; HUMAN SERVICES</b>			<u>293.96</u>	<u>295.76</u>	<u>310.59</u>	<u>319.14</u>	<u>324.44</u>
<b>CULTURE, EDUCATION &amp; RECREATION:</b>							
Parks	100	3560	4.50	8.00	7.00	7.00	7.00
Metzger Park LID	162	3560	1.00	0.20	0.20	0.20	0.20
Cooperative Library	184	9710	27.80	26.75	27.75	27.75	29.00
West Slope Library	185	9710	6.00	6.00	6.00	6.00	6.00
County Fairplex	200	9810	9.00	8.00	9.00	9.00	9.30
<b>TOTAL CULTURE ED &amp; REC</b>			<u>48.30</u>	<u>48.95</u>	<u>49.95</u>	<u>49.95</u>	<u>51.50</u>
<b>TOTAL BUDGET</b>			<u>1,759.18</u>	<u>1,817.78</u>	<u>1,871.85</u>	<u>1,891.20</u>	<u>1,934.76</u>

# PERMANENT POSITIONS

Org Unit	FUND	Adopted	Adopted	Adopted	Modified	Proposed
		2013-14	2014-15	2015-16	2015-16	2016-17
General Fund	100	928.72	950.35	965.02	968.42	987.98
<i>Board of Commissioners</i>	1010	5.00	5.00	5.00	5.00	5.00
<i>County Administrative Office</i>	1510	12.88	12.88	12.88	12.88	12.88
<i>County Counsel</i>	2010	14.00	14.00	14.00	14.00	14.00
<i>County Auditor</i>	2510	3.00	3.00	3.00	3.00	3.00
<i>A&amp;T - Elections</i>	3010	9.50	9.50	9.75	9.75	9.75
<i>Assessment &amp; Taxation</i>	3020	93.26	94.26	94.50	94.50	97.00
<i>Community Engagement</i>	3110	-	-	-	-	4.00
<i>County Emergency Management</i>	3210	3.00	4.00	4.00	4.00	5.00
<i>Support Services Administration</i>	3510	6.94	6.94	6.94	6.94	8.00
<i>Finance</i>	3515	16.00	16.00	16.00	16.00	16.00
<i>Human Resources</i>	3520	15.50	17.00	18.75	18.75	19.75
<i>Information Systems</i>	3525	58.00	60.00	64.00	65.00	72.00
<i>Purchasing</i>	3530	4.00	4.00	4.00	4.00	4.00
<i>Facilities</i>	3535	35.00	37.80	38.80	39.80	40.80
<i>Sheriff's Office Administration</i>	4010	30.50	31.50	32.75	32.75	34.75
<i>Law Enforcement Services</i>	4020	125.65	126.15	125.65	125.65	126.65
<i>County Jail</i>	4030	169.50	172.50	178.50	178.50	177.50
<i>District Attorney</i>	4510	81.05	82.15	84.40	85.80	87.20
<i>Juvenile</i>	5010	35.00	36.00	39.00	39.00	38.50
<i>Juvenile Administration</i>	5030	13.00	13.00	12.00	12.00	11.50
<i>County Justice Court</i>	8010	8.00	8.00	8.00	8.00	8.00
<i>Planning</i>	6010	25.33	25.22	25.22	25.22	26.22
<i>Watermaster</i>	9610	1.94	1.94	1.94	1.94	1.94
<i>Public Health</i>	7030	118.81	120.15	111.79	111.79	109.19
<i>Health &amp; Human Services Admin.</i>	7040	10.21	10.21	13.00	13.00	13.90
<i>Animal Services</i>	7090	21.00	23.00	25.00	25.00	25.00
<i>Veterans' Service Office</i>	7510	8.15	8.15	9.15	9.15	9.45
<i>Parks</i>	3560	4.50	8.00	7.00	7.00	7.00
<i>Subtotal - General Fund</i>	100	928.72	950.35	965.02	968.42	987.98

## by Fund and Org Unit

	Adopted	Adopted	Adopted	Modified	Proposed
FUND	2013-14	2014-15	2015-16	2015-16	2016-17
Metzger Park LID	162	1.00	0.20	0.20	0.20
Community Development Block Grant	164	5.95	4.80	4.53	4.53
Children And Family Services Fund	166	2.92	2.45	3.55	3.50
Road Fund	168	204.28	205.28	204.28	204.67
Surveyor - Public Land Corner	170	4.76	4.76	4.76	4.77
Current Planning (Dev Svcs)	172	17.18	19.78	19.78	19.78
Building Services	174	36.49	51.00	53.00	55.00
Law Library Fund	176	3.00	3.00	3.00	3.00
District Patrol	182	127.85	131.60	136.60	136.60
Cooperative Library Service	184	27.80	26.75	27.75	27.75
West Slope Library Services	185	6.00	6.00	6.00	6.00
Sheriff's Office Contract Services	186	6.00	17.00	19.00	19.00
Community Correction Fund	188	71.00	77.25	87.75	92.75
Human Services	192	52.62	52.64	63.19	68.19
Health Share of Oregon	195	18.96	20.41	25.26	27.26
Juvenile Grants	196	5.50	5.50	5.00	5.00
Conciliation Services	197	4.00	4.00	4.00	4.00
Agency On Aging	198	16.35	15.35	14.35	14.60
Fairplex	200	9.00	8.00	9.00	9.00
Emergency Medical Services	208	2.74	2.60	2.60	2.60
Survey Fund	216	3.56	3.56	4.56	4.56
Department of Housing Services	218	35.00	35.00	37.00	37.00
Home	220	1.25	1.00	1.17	1.17
Grants and Donations	224	1.00	1.00	-	-
Jail Commissary	226	-	2.00	2.00	2.00
Juvenile High Risk Prevention Funds	228	11.50	10.50	10.50	10.50
Local Option Levy Fund	234	131.75	133.00	135.00	135.00
Air Quality	244	-	-	-	1.30
Vehicle/Equipment Maintenance	500	16.00	16.00	16.00	16.00
Internal Support Services	516	7.00	7.00	7.00	7.00
<b>Totals</b>		<b>1,759.18</b>	<b>1,817.78</b>	<b>1,871.85</b>	<b>1,891.20</b>
		<b>1,934.76</b>			

# ASSESSED VALUE & PROPERTY TAXES

DESCRIPTION	Actual						PROJECTED
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
<b>ASSESSED VALUE<sup>(1)</sup> NET OF URBAN RENEWAL EXCESS</b>							
County	\$ 46,603,239,186	48,028,415,786	49,134,937,491	50,893,543,732	53,175,317,137	56,588,462,024	59,134,942,815
County - <i>after</i>	46,635,174,373	48,061,478,403	49,184,385,714	50,975,829,129	53,325,861,950	56,814,442,240	59,371,092,141
ESPD	15,089,340,172	15,541,527,231	16,046,578,758	16,623,673,898	17,249,879,456	18,181,492,232	18,999,659,382
North Bethany CSDR	-	26,243,050	26,266,880	28,183,128	43,793,112	80,726,779	84,359,484
URMD	15,089,340,172	15,541,527,231	16,046,578,758	16,623,673,898	17,249,879,456	18,181,492,232	18,999,659,382
<b>% CHANGE IN ASSESSED VALUE FROM PRIOR YEAR</b>							
County	4.08%	3.06%	2.30%	3.58%	4.48%	6.42%	4.50%
County - <i>after</i>	3.09%	3.06%	2.34%	3.64%	4.61%	6.54%	4.50%
ESPD	2.58%	3.00%	3.25%	3.60%	3.77%	5.40%	4.50%
North Bethany CSDR	-	-	0.09%	7.30%	55.39%	84.34%	4.50%
URMD	2.57%	3.00%	3.25%	3.60%	3.77%	5.40%	4.50%
<b>TAX RATES</b>							
County - <i>perm rate</i>	\$ 2.2484	2.2484	2.2484	2.2484	2.2484	2.2484	2.2484
Public Safety - <i>LOL</i> <sup>(3)</sup>	0.4200	0.4200	0.4200	0.4200	0.4200	0.4200	0.4200
WCCLS - <i>LOL</i> <sup>(4)</sup>	0.1700	0.1700	0.1700	0.1700	0.1700	0.1700	0.1700
Bonds <sup>(5)</sup>	0.1414	0.1360	0.1317	0.1292	-	-	-
<b>Total County</b>	<b>2.9798</b>	<b>2.9744</b>	<b>2.9701</b>	<b>2.9676</b>	<b>2.8384</b>	<b>2.8384</b>	<b>2.8384</b>
ESPD - <i>perm rate</i>	0.6365	0.6365	0.6365	0.6365	0.6365	0.6365	0.6365
ESPD - <i>LOL</i> <sup>(2)</sup>	0.6295	0.6112	0.5920	0.6800	0.6800	0.6800	0.6800
<b>Total ESPD</b>	<b>1.2660</b>	<b>1.2477</b>	<b>1.2285</b>	<b>1.3165</b>	<b>1.3165</b>	<b>1.3165</b>	<b>1.3165</b>
NBCSDR - <i>perm rate</i>	-	1.2500	1.2500	1.2500	1.2500	1.2500	1.2500
URMD - <i>perm rate</i>	0.2456	0.2456	0.2456	0.2456	0.2456	0.2456	0.2456
<b>TAXES LEVIED (includes compression loss and adjustments for tax computations)</b>							
County - <i>perm rate</i>	104,782,111	107,965,839	110,475,319	114,428,512	119,560,091	127,234,011	132,959,005
Bonds <sup>(5)</sup>	6,589,993	6,531,435	6,473,199	6,572,131	-	-	-
Additional taxes/penalties	912,692	1,081,742	736,095	1,061,393	1,133,391	957,489	957,489
<b>subtotal - County before</b>	<b>112,284,796</b>	<b>115,579,015</b>	<b>117,684,614</b>	<b>122,062,036</b>	<b>120,693,483</b>	<b>128,191,500</b>	<b>133,916,495</b>
Public safety <sup>(3)</sup> - <i>after</i>	19,559,134	20,151,121	20,569,616	21,167,358	22,179,218	23,603,851	24,665,935
WCCLS - <i>LOL</i> <sup>(4)</sup>	7,916,792	8,156,406	8,325,797	8,567,740	8,977,303	9,553,940	9,983,831
<b>subtotal - County after</b>	<b>27,475,926</b>	<b>28,307,527</b>	<b>28,895,413</b>	<b>29,735,098</b>	<b>31,156,521</b>	<b>33,157,790</b>	<b>34,649,766</b>
<b>Total County</b>	<b>139,760,722</b>	<b>143,886,542</b>	<b>146,580,026</b>	<b>151,797,135</b>	<b>151,850,004</b>	<b>161,349,290</b>	<b>168,566,261</b>
ESPD - <i>perm rate</i>	9,604,368	9,892,179	10,213,646	10,580,971	10,979,548	11,572,522	12,093,281
ESPD - <i>LOL</i> <sup>(2)</sup>	9,498,731	9,498,951	9,499,514	11,304,049	11,729,892	12,363,323	12,919,671
Additional taxes/penalties	7,698	14,702	2,171	20,563	26,601	9,038	9,038
<b>Total ESPD</b>	<b>19,110,797</b>	<b>19,405,832</b>	<b>19,715,331</b>	<b>21,905,584</b>	<b>22,736,040</b>	<b>23,944,883</b>	<b>25,021,990</b>
NBCSD - <i>perm rate</i>	-	32,804	32,834	35,229	54,741	100,908	105,449
Additional taxes/penalties	-	16,185	-	1,604	21,413	4,697	4,697
<b>Total NBCSD \$</b>	<b>-</b>	<b>48,989</b>	<b>32,834</b>	<b>36,833</b>	<b>76,154</b>	<b>105,605</b>	<b>110,146</b>
URMD - <i>perm rate</i>	3,705,946	3,817,001	3,941,042	4,082,777	4,236,572	4,465,375	4,666,315
Additional taxes/penalties	1,493	2,894	434	3,836	4,963	1,686	1,686
<b>Total URMD \$</b>	<b>3,707,439</b>	<b>3,819,895</b>	<b>3,941,476</b>	<b>4,086,613</b>	<b>4,241,534</b>	<b>4,467,061</b>	<b>4,668,001</b>

# 2016-17 Proposed Budget

DESCRIPTION	Actual						PROJECTED
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
<b>TAXES COLLECTED</b>							
County - <i>perm rate</i>	100,192,655	102,718,699	105,503,930	109,279,229	114,179,887	122,144,650	127,640,645
Bonds <sup>(5)</sup>	6,301,351	6,214,007	6,181,905	6,276,385	-	-	-
Additional taxes/penalties	872,716	1,029,169	702,971	1,013,630	1,082,388	919,190	919,190
subtotal - County before	<u>107,366,722</u>	<u>109,961,875</u>	<u>112,388,806</u>	<u>116,569,244</u>	<u>115,262,276</u>	<u>123,063,840</u>	<u>128,559,835</u>
Public safety <sup>(3)</sup> - <i>after</i>	18,702,444	19,171,776	19,643,983	20,214,827	21,181,153	22,659,697	23,679,298
WCCLS - <i>LOL</i> <sup>(4)</sup>	7,570,037	7,760,005	7,951,136	8,182,192	8,573,324	9,171,782	9,584,478
subtotal - County after	<u>26,272,480</u>	<u>26,931,781</u>	<u>27,595,119</u>	<u>28,397,019</u>	<u>29,754,478</u>	<u>31,831,479</u>	<u>33,263,776</u>
Total County	<u>133,639,203</u>	<u>136,893,657</u>	<u>139,983,925</u>	<u>144,966,263</u>	<u>145,016,753</u>	<u>154,895,318</u>	<u>161,823,611</u>
ESPD - <i>perm rate</i>	9,183,697	9,411,419	9,754,032	10,104,828	10,485,468	11,109,621	11,609,550
ESPD - <i>LOL</i> <sup>(2)</sup>	9,082,686	9,037,302	9,072,036	10,795,367	11,202,047	11,868,790	12,402,884
Additional taxes/penalties	7,361	13,988	2,074	19,638	25,404	8,676	8,676
Total ESPD	<u>18,273,744</u>	<u>18,462,709</u>	<u>18,828,141</u>	<u>20,919,832</u>	<u>21,712,918</u>	<u>22,987,087</u>	<u>24,021,111</u>
NBCSDD - <i>perm rate</i>	-	31,210	31,356	33,644	52,278	96,873	101,231
Additional taxes/penalties	-	15,398	-	1,532	20,449	4,509	4,509
Total NBCSD \$	<u>-</u>	<u>46,608</u>	<u>31,356</u>	<u>35,176</u>	<u>72,727</u>	<u>101,382</u>	<u>105,741</u>
URMD - <i>perm rate</i>	3,543,625	3,631,495	3,763,695	3,899,052	4,045,926	4,286,760	4,479,663
Additional taxes/penalties	1,428	2,753	415	3,664	4,739	1,619	1,619
Total URMD \$	<u>3,545,053</u>	<u>3,634,248</u>	<u>3,764,110</u>	<u>3,902,715</u>	<u>4,050,665</u>	<u>4,288,378</u>	<u>4,481,281</u>

<sup>(1)</sup> Actual AV (assessed value) is released by Assessment and Taxation in October of each year.

<sup>(2)</sup> The ESPD local option levy was a dollar vs. rate levy; the *actual* rate/\$1,000 AV is determined when the *actual* AV is calculated, typically early October of each year. The above shows the *actual* calculated rate and taxes levy per the annual Summary of Assessment and Tax Roll for prior years, and an *estimated* rate calculated from the *estimated* AV for the upcoming budget year. From 2003-04 through 2007-08 the levy was \$6,150,000 each year; from 2008-09 through 2012-13 the levy is \$9,500,000.

In November 2012 voters approved the change from dollar based to rate base of \$0.68 local option rate levy. The new levy period is 2013-17.

<sup>(3)</sup> Voters approved a renewal of the public safety local option levy in November 2006; the levy covers the 4-year period July 1, 2007 - June 30, 2011.

<sup>(4)</sup> Voters approved the WCCLS local option levy in November 2006; the levy covers the 4-year period July 1, 2007 - June 30, 2011.

Voters approved a 5-year renewal of both the public safety and WCCLS local option levies; July 1, 2011 - June 30, 2016 is the levy period

Voters approved a 5-year renewal of the public safety levy and a \$0.22 WCCLS local option levy; July 1, 2016 - June 30, 2021 is the levy period

<sup>(5)</sup> Voters originally approved the Criminal Justice Facilities bonds in September 1994 & were refinanced in October 2007; the bonds matured in Dec 2013.

<sup>(6)</sup> Voters approved the formation of the district in May 2011.

# DEBT OUTSTANDING

Washington County	Date of Issue	Date of Maturity	Amount Issued	Amount Outstanding as of July 1, 2016
<b><i>Full Faith &amp; Credit Obligations:</i></b>				
Series 2004 <i>Issued to refinance the 1993 Certificates of Participation originally issued to provide funding for the completion of the Juvenile Justice/Law Library building, building of a new animal shelter, and completion of several information services</i>	5/15/2004	7/1/2018	3,925,000	1,010,000
Series 2009 Refunding <i>Issued on behalf of the Housing Authority of Washington County to provide funding for the refunding of the Series 1999A, 2001A, 2001B, and 2002A Housing Authority Revenue Bond issues.</i>	11/5/2009	7/1/2044	\$ 28,985,000	26,740,000
Series 2013 Refunding <i>Issued to provide funding for the partial advance refunding of the Series 2006 New Money Full Faith &amp; Credit Obligation bond issue.</i>	2/14/2013	6/1/2026	\$ 18,860,000	18,525,000
Series 2016 Refunding <i>Issued to provide funding for the partial advance refunding of the Series 2006 Refunding Full Faith &amp; Credit Obligation bond issue.</i>	3/3/2016	6/1/2026	\$ 31,960,000	31,600,000
<b>Total Full Faith &amp; Credit Obligations</b>				<b><u>77,875,000</u></b>

# DEBT OUTSTANDING

<u>Washington County</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Amount Issued</u>	<u>Amount Outstanding as of July 1, 2016</u>
<b>Contracts:</b>				
US Department of the Interior - Hagg Lake <i>Issued to repay a portion of the development costs incurred by the Federal Government during the construction of Hagg Lake Park.</i>	3/1/1980	2/1/2029	\$ 1,111,273	289,809
<b>Total Contracts</b>				<u>289,809</u>
<b>Notes:</b>				
City of Cornelius - Patrol Cars <i>Issued to provide funding for the acquisition of six patrol cars from the City of Cornelius.</i>	7/1/2014	6/30/2017	150,000	50,000
OEDD - Harkins House Expansion <i>Issued to provide funding for the construction of the Harkins House juvenile shelter.</i>	10/11/2000	12/1/2020	2,000,000	704,527
<b>Total Notes</b>				<u>754,527</u>
<b>Capital Leases:</b>				
Juvenile Multnomah County Lease (new beds) <i>Issued to provide the County additional juvenile detention space.</i>	10/17/1996	10/1/2016	1,861,862	145,836
Motorola Communications Tower <i>Issued to provide a new communications tower for the Washington County Consolidated Communications Agency.</i>	9/30/2011	10/1/2018	\$ 2,284,066	794,842
<b>Total Capital Leases</b>				<u>940,678</u>
<b>Washington County Total Long-term Debt</b>				<u>79,860,014</u>

# DEBT OUTSTANDING

<u>Housing Authority of Washington County</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Amount Issued</u>	<u>Amount Outstanding as of July 1, 2016</u>
<i>Notes:</i>				
Farmer's Home Administration (USDA) <i>Issued to purchase Kaybern Terrace (12 units of affordable housing) in North Plains.</i>	1/8/1988	2/1/2038	\$ 361,000	318,687
State of Oregon Specialty Housing (4 notes) <i>Issued to purchase two facilities (five units) of Specialty Housing in Aloha and Beaverton.</i>	12/2/1988	1/1/2018	181,238	17,938
OCD Neighborhood Stabilization (0% interest) <i>Issued to purchase three housing units under Neighborhood Stabilization program.</i>	6/4/2010	None	648,753	648,574
Berkadia Commercial Mortgage, Aloha Park <i>Refinance of Aloha Park property</i>	9/27/2014	9/1/2049	2,107,100	2,056,458
OCD Home Loan, Amberwood <i>Assumed at time of purchase. Property was financed with this loan and the Series 2001A and 2001B revenue bonds.</i>	11/10/1995	10/15/2016	604,300	604,300
OCD Home Loan, Bonita Villa <i>Issued to finance improvements to the Bonita Villa affordable housing property.</i>	9/29/2003	6/30/2029	500,000	500,000
Washington County IGA 2003 <i>Issued to finance improvements to the Bonita Villa affordable housing property.</i>	6/30/2003	6/30/2020	1,300,000	133,902
Washington County IGA 2009 <i>Issued to provide funding for the refunding of the Series 1999A, 2001A, 2001B, and 2002A</i>	3/3/2016	6/1/2026	\$ 28,985,000	26,740,000
<b>Total Notes</b>				<u>31,019,859</u>
<b>Housing Authority Total Long-term Debt</b>				<u>31,019,859</u>
<b>Combined Outstanding Debt</b>				<u>110,879,873</u>



# DEBT OUTSTANDING

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	Amount Outstanding as of July 1, 2016
<b>Summary Totals</b>	
Washington County General Full Faith & Credit Bonds	\$ 77,875,000
<b>Total Bonds Outstanding</b>	<u>77,875,000</u>
Washington County Contracts	289,809
Washington County Notes	754,527
Washington County Leases	940,678
Housing Authority Notes	31,019,859
<b>Total Other Debt Outstanding</b>	<u>33,004,873</u>
<b>Combined Outstanding Debt</b>	<u>110,879,873</u>
Full Faith & Credit Bonds	77,875,000
Contracts	289,809
Notes	754,527
Leases	940,678
Housing Authority	31,019,859
<b>Total Other</b>	<u>110,879,873</u>
<b>Total Indebtedness</b>	<u>\$ 110,879,873</u>

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## 1. POLICY OVERVIEW

The County Strategic Plan provides the framework for budget preparation in terms of services, funding mechanisms and priorities for the allocation of discretionary resources. The Plan emphasizes the allocation of General Fund resources toward programs that provide a Countywide benefit. Consistent with past practices, the budget focuses on long-term stability for core services and maintaining an ending fund balance consistent with this policy.

## 2. GENERAL FUND PROGRAMS

- A. Overall Approach: The bottom-line goal is to limit the aggregated General Fund expenditure growth to no more than 5.0% for fiscal year 2016-17. The growth rate encompasses approximately 3.5% for existing services through department budgets and 1.5% for additional capital and special projects. This is the anticipated level of growth that can be supported by projected revenues and fund balance requirements.
- B. General Fund staffing levels are generally expected to reflect current (2015-16) levels. Staff reductions (including modifications to temporary positions and overtime) should be evaluated and pursued where feasible. Proposed budgets are to reflect any cost savings as a result of not filling vacant positions. Requests for additional General Fund position(s) will be evaluated on a case by case basis.
- C. Operating expenditures will be budgeted at a level required to maintain necessary and essential support for current service levels. Operating expenditures should be reviewed closely and reduced where feasible.
- D. Revenue Estimates: Department revenues will be budgeted based on the best information available at the time the budget is prepared. Limited or no growth in department revenues should generally be accompanied by adjustments in the requested expenditure level.
- E. New Revenue Sources: Departments will continue to pursue additional revenue sources where appropriate and feasible.
- F. Expenditure Reductions: Diminishing departmental revenues, declining fund balance or other factors may require a decrease in expenditures.
- G. Discretionary Funding: Allocation of discretionary resources by organization units will be based on the amount received in the current fiscal year. Discretionary resources that are not required to maintain current base service levels will revert to the General Fund reserves for future use.
- H. Programs Previously Supported by Serial Levies: Prior to the passage of Ballot Measures 47 and 50, the Washington County Cooperative Library System (WCCLS) and Major Streets Transportation Improvement Program (MSTIP), were supported by revenues from dedicated serial levies. Measure 50 eliminated these levies by combining them with the County permanent tax rate. The annual transfer to WCCLS and MSTIP will be adjusted by the percentage change in assessed value. These programs continue to function within the goals/intentions originally approved by the voters. These are not considered General Fund programs and the amounts transferred to the respective funds are not included in the General Fund reserve calculation.

## 3. SPECIAL FUND PROGRAMS

- A. Special fund staffing levels must be commensurate to available resources and approved service levels. Requests for additional positions funded by dedicated resources will be reviewed on a case-by-case basis along with the sustainability of the revenue source.
- B. Operating expenditures will be budgeted at a level required to maintain necessary and essential support for approved service levels.
- C. Revenue estimates will be based on the best information available at the time the budget is prepared.
- D. Special funds will continue to pursue new revenue sources where appropriate and feasible.
- E. Expenditure reductions: Diminishing revenues, declining fund balance or other factors may require a decrease in expenditures.
- F. General Fund transfers will be based on historical levels, unless otherwise recommended by the County Administrative Office.

#### 4. INTERNAL COST RECOVERY

In order to clearly define the true cost of each direct service the County prepares a cost allocation plan. Departments provide input and review the annual plan. A second cost allocation plan is prepared for federal grant compliance purposes.

#### 5. BUDGET MODIFICATIONS

The County Administrator may recommend modifications when appropriate in order to continue effective operations, provide adequate service levels, achieve cost savings or cost avoidance, and implement Board priorities.

#### 6. LOCAL OPTION LEVIES

Local option levies are considered a special revenue funding (special fund) source and expenditures must conform with the language approved by the voters.

#### 7. STRATEGIC INVESTMENTS

The County will continue to seek opportunities to make strategic investments in priority service areas, technology and other physical infrastructure as resources allow.

#### 8. RESERVES, CONTINGENCIES AND FUND BALANCES

- A. General Fund Reserve/Contingency/Fund Balance: The General Fund reserve (beginning fund balance) and the Revenue Stabilization reserve fund are a critical and core element of the County's financial planning and fiscal stability. These reserves contribute to the preservation of the County's bond rating, meet cash flow requirements, accommodate cyclical variations in revenues, provide for unanticipated, intermittent or future planned expenditures, and minimize the need to rely on General Fund local operating levies for the long-term sustainability of programs and services.

The goal is to maintain a reserve that is a minimum of 20% of General Fund revenues. The amounts transferred to MSTIP and WCCLS are excluded from the General Fund revenues for purposes of calculating the fund balance reserve (see 2.1).

The General Fund reserve will be allocated in the annual budget as follows:

- a) Approximately 6% will reside within departmental budget appropriations based on the assumption that aggregated departmental expenditures will be approximately 94% of budget, with 6% being unspent and a part of the fund balance at year-end, and
- b) The remainder of the reserve will be distributed between the General Fund and the Revenue Stabilization Fund; a portion of the reserve may be unappropriated.

- B. Special Fund Reserves/Contingencies: The need for a reserve and/or contingency is dependent on the purpose of each fund. For many capital and non-operating funds it is necessary to maintain a reserve (fund balance) to meet long-term liabilities and construction or replacement schedules. Reserves for capital and non-operating funds may be appropriated or unappropriated depending on the individual fund's requirements. Operating funds may require reserves to meet operating obligations, future PERS liability, emergency requirements or other unanticipated needs. Reserves for operating funds should be appropriated in the fund's contingency.

#### 9. STATE PROGRAMS

- A. Current state funding: State programs operated by the County will reflect the level of service attainable given the amount of funding provided. If state funding is reduced, there will be no increase in County General Fund resources unless mandated. When an increase is required, the department will make every effort to minimize the increase by considering alternate service delivery systems, and/or a return of the program to the state.

Where there are existing contributions being made to state programs, the impact of reducing the contribution to the lowest allowed by state/federal mandates will be considered. If a budgeted county contribution is above the minimum required by state/federal mandates, budget submittals should identify what the minimum is, justify the higher county contribution, and provide information about service impact if the contribution were to be reduced. Reductions will be incorporated into the department's requested budget whenever feasible.

- B. New state funding: New or increased state funding for existing or proposed programs will be considered based on local needs and requirements placed on the County by accepting the funding. Whenever possible, additional funding will first be used to reduce the General Fund contribution to existing programs. The ability of the state to commit to long-term funding that meets the County's full cost requirements will be an important consideration in any decision to accept additional funding for expansion of existing programs and/or initiation of new programs.
- C. System balance: This policy is not intended to preclude the use of County resources when the Board determines it necessary in order to provide a balanced service delivery system or meet other Board policies and priorities.

#### 10. **LOBBYING AND GRANT APPLICATIONS**

- A. Approval to pursue: County Administrative Office (CAO) approval is required before appointed County representatives and employees pursue lobbying efforts on matters having budget implications, and before grant applications are submitted to the granting agency. Elected department heads should advise the County Administrative Office before official positions are taken on matters that might affect the County's budget or financial status. Board approval is required to accept grants of \$75,000 or more.
- B. In-kind contribution: Where matching funds are required for grant purposes, the priority is to use as much "in-kind" contributions as allowed rather than hard-dollar matches.

#### 11. **REIMBURSEMENT FOR DUES AND CONTINUING EDUCATION REQUIREMENTS**

- A. Dues and licensing costs: Any costs incurred for positions that require a specific license or dues in order for the employee to perform assigned duties will be paid by the County. Examples include attorney bar dues, sanitarian and nursing dues, etc.
- B. Continuing education: Any costs incurred for positions that require continuing education in order for an employee to maintain the required license in 11.A. above will be paid by the County. Examples include state bar classes for attorneys, nurse practitioner continuing education requirements, etc.
- C. Reimbursements: Items A and B above are not intended to preclude the funding of dues, licensing and/or continuing education that are not specifically required by a job classification, but rather to affirm the funding of these costs when such a job classification requirement exists.

#### 12. **MID-YEAR REQUESTS, GENERAL FUND CONTINGENCY**

- A. Non-emergency requests: In those cases where a department is faced with an unanticipated cost of a non-emergency nature that is beyond its control, every effort will first be made to use departmental resources prior to a transfer from General Fund contingency. Departmental budgets will be reviewed during the fiscal year for compliance with budget law. A transfer from contingency will be made to cover unavoidable costs that cannot be absorbed in the existing budget.
- B. Emergency requests: Emergency requests during the fiscal year will be submitted to the County Administrative Office for review and analysis and may be forwarded to the Board of Commissioners for their consideration.

#### 13. **BUDGET CONTROLS**

- A. Legal compliance: Expenditure appropriations will be adopted at the organization unit level. In order to comply with local budget law, actual year-end expenditures cannot exceed appropriations for each organization unit.
- B. Administrative compliance is at the organization unit level. Consult with the CAO for any major program changes. Finance approval is required for any budget adjustments.

14. **CONTRIBUTIONS TO OUTSIDE AGENCIES**

Funding to Outside Agencies will be considered by the Budget Committee/Board if adequate resources are available, the use of funds for this purpose will not adversely impact County programs, and the allocation of resources is consistent with the Strategic Plan and other Board policies and priorities. Consideration of funding requests from an outside agency requires the submittal of written justification in advance of the budget hearings.

Should reductions in expenditures be necessary at any time in the future, consistent with the resource reduction strategy, funding to outside agencies will be considered prior to reductions in County programs.

# COUNTY STRATEGIC PLAN SUMMARY

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## Community Vision

Our vision is to be a prototype community for 21<sup>st</sup> Century America, reflecting the best of our community's achievements, diversity, values and its pioneering spirit.

## Guiding Principles

- Honesty, flexibility and fairness
- Recognize the limits of our resources and promote sound business practices in meeting the priority needs of the community
- Innovation and use of technology
- Stewardship
- Honor and value public service
- Partnerships

## Fundamental Principles

### Washington County

- Primarily provides services of County-wide benefit
- Is one of many participants in the continuum of services
- Prioritizes services according to a finance plan
- Cannot be all things to all people; nor a government of last resort

## Methods of Service Delivery

- Direct Service – directly provides service
- Partnerships – partners with others to provide services
- Supporting the Agenda – supports others' activities and initiatives

## Countywide vs. Municipal Services

- County 2000 dictates that County-wide property tax dollars will be expended on those services that are of Countywide benefit and furthermore, that those services are to be provided on a prioritized basis according to the priorities of the community.
- Municipal services benefit specific sub-areas and groups within the County. Cities, geographically limited special districts, or user fees typically fund these services.

## Organization Mission

Provide specific services within the bounds of resources and in a professional, efficient manner. We will honor the Constitution of the United States.

## Traditional Service Strategies

### General Government

- Employ technologies to improve overall effectiveness
- Service levels will be in proportion to the size of the organization
- Committed to effective citizen involvement
- Committed to prudent financial practices and operating within existing resources
- Maintain accurate and uniform property assessments
- Refinement of Support Services functions

### Public Safety & Justice

- Support a base-level of countywide public safety and criminal justice services
- Services which are not of countywide benefit shall be funded by other mechanisms and not by a uniform countywide property tax
- Priority for investment is to remedy any imbalances in services that impact the public's safety and welfare, and the justice systems ability to respond at the necessary level
- Where found to be cost-effective, the development and use of a continuum of community sanctions and services to supervise juvenile and adult offenders should be maximized
- Promote and support the development and implementation of a broad range of crime prevention measures
- Service delivery should be provided in a collaborative and cooperative effort

### Land Use

- Careful land use planning inside the UGB (Urban Growth Boundary)
- Development within UGB must be accompanied by a full-range of urban level services in order for the County to approve an application and provide for design and environmental standards that enhance the quality of the development
- Committed to balancing individual property rights with neighborhood livability and the needs of the community as a whole
- Absent others, the County will provide planning services at a municipal level (current and long range)
- Current planning, land development and building programs will be self-sufficient with fees. Limited countywide resources are directed toward code enforcement and public assistance services.
- Long-range planning efforts will be redirected from performing regular updates of community plans toward maintaining and participating in various regional and state planning efforts and rules to manage growth and maintain quality of life
- The County shall assume a leadership role for land use and transportation planning to assure the various federal, state, regional and local mandates are met.

### Housing

- Action will require partnerships with community groups as well as the private and public sectors; and that financing for these programs will come primarily from the creative packaging of federal, state and local non-General Fund sources
- The County recognizes the relationship between housing and economic development and providing housing options for people who work in our communities. The County supports modestly priced rentals and first-time ownership housing opportunities. The County believes these can be best provided in partnership with cities, and the private and nonprofit sectors. The primary role of the County is to be a coordinator in facilitating these partnerships through the use of tax exempt financing, expedited development review and approvals, monitoring and certifying levels of affordability, securing other state and local resources and providing technical assistance.
- County surplus property may also be made available for the development of affordable housing in partnership or as part of the public housing program of the County
- County recognizes the housing needs of the elderly and disabled. The County's goal is to advance persons to greater self-sufficiency whenever possible.
- County is committed to innovative solutions



### Transportation – Capital Projects

- Transportation services will be focused on countywide transportation issues and projects, including:
  - ✓ Improvements to adopted countywide road system
  - ✓ Analysis of north-south traffic problems in the Tualatin-Hillsboro corridor
  - ✓ Promote and develop increased intra-county transit service
  - ✓ Foster energy-neutral modes of transportation, including: mass transit, light rail, carpooling, bicycling and walking
- Balance transportation planning by addressing growth in transportation requirements and still address issues of community livability and the environment
- Increase in funding is necessary if the major multi-modal regional and county projects are to be met
- Regularly update County Transportation Plan
- Implement a regional vehicle registration fee to fund necessary arterial improvements and new sources of revenue for local transit services should be considered; MSTIP should be sustained

### Road Maintenance

- First, money is to be spent on state mandated road work, emergency repair and hazard elimination. Second, the money is to be allocated on general maintenance on County major road systems, including rural resource roads. Remaining funds are allocated towards reconstruction.
- Enhanced level service will need to be addressed via alternate forms of funding
- Privatization and “least-cost” analysis will be continued and enhanced

### Health and Human Services

- The County's health and human services programs will emphasize prevention. Such programs include public education and information and treatment programs on such issues as: drug & alcohol abuse prevention; parenting & prenatal care; child abuse prevention; communicable disease prevention education; mental & emotional disturbances; developmental disabilities; and services for the elderly, veteran's and disabled.
- The County will encourage visibility of health and human service issues, including services within and beyond the scope of our service continuum
- To the extent additional General Funds are available; the County will increase investment in health and human services
- The County will focus on individuals and families in greatest need
- The County will focus on collaborative opportunities with private and nonprofit partners
- Every effort will be made to purchase services that can be effectively provided by the private sector or nonprofit
- Emphasis will be placed on user fees that support the level of service provided
- Continue to advocate for stability in the continuum of federal and state resources
- Animal control to be funded by fees assessed to pet owners

### Culture, Education & Recreation

- There is a continual demand for increased cultural, educational and recreational programs and facilities. However, given the priority assigned to other County services, there is a lack of resources to meet these demands. These services will need to be funded through increased reliance on fees or other non-General Fund sources.
- Washington County is not traditionally in the parks business. Hagg Lake improvements will need to balance accessibility to residents with environmental concerns. Costs will be funded by dedicated sources other than general fund discretionary resources.
- Continual emphasis on coordination with cities, special districts and Metro to assure collective goals are met
- Cooperative Library Services will provide support services to local libraries and to provide direct service to special populations

- In concert with OSU Extension, the County will maximize the application of limited resources in promoting the continued vitality of the Washington County agricultural community
- The Fairplex is a multipurpose, year-round event and conference facility. Fair and event revenues and grants will finance future development plans.
- The County commits through advocacy, coordination and technical assistance, to further the level of educational excellence
  - ✓ Provide school districts current demographic information
  - ✓ Involved in projects to improve the review and impact analysis of individual development applications from school districts

## Other Strategies

### Citizen Involvement

The County supports the following citizen involvement mechanisms:

<u>Community-based</u>	<u>Citizen-based</u>	<u>Media/information based</u>
Access to public officials	CPO/CCI	TVCA
Board Meetings	Neighborhood Associations	Publications
Public Hearings	Advisory Boards	Press Release
Polling	Task Forces	Documents
Elections	Focus Groups	

### Livability and Environment

Highlights of the County's efforts and policy positions in terms of livability and the environment:

- Support of the Urban Growth Boundary – County's development philosophy states that development inside the UGB must be accompanied with a full range of urban level services in order for the County to approve the application. In addition, the development must provide for design and environmental standards that enhance the quality of the development. The Board will unequivocally oppose the expansion of the UGB before its required thresholds are met.
- Aspiration for a balanced transportation system – The Transportation plan recognizes the automobile as the primary mode of transportation, while calling for strong transit, demand management, and bicycle and pedestrian elements to complement, and, in some cases, substitute for improvements to the roadway system.
- Support of land trust acquisition and planning – The County's inventory of land should be reviewed for potential greenway and park sites
- Solid Waste management planning
- Enhancement of water quality (Clean Water Services)

### Economic Development

In terms of direct service, the County's role is limited to providing the basic governmental services. These services provide the infrastructure that makes economic development possible. The County will also partner with other organizations to provide economic development coordination, marketing, business recruitment and business retention. The County may provide limited financial support to countywide or regional economic development agencies or programs. Finally the County will take the lead in facilitating the development of a coordinated economic development plan for the County as a whole.

### Annexation

- Cities are recognized as the ultimate municipal service provider. As opposed to stating a specific deadline for the withdrawal of municipal services and forcing the solution, the County determined that when annexation and/or incorporation occurred, practicality and resident interest would drive the timeline. Residents who are requested to annex shall continue to enjoy the opportunity to vote on annexation pursuant to their statutory rights. The exception (double majority) accomplishes the same end for typically small scale annexations or unoccupied property by requiring written approval of over 50% of registered voters and 50 percent of property owners.

- The County will maintain the following service strategies until annexation/incorporation takes place: ESPD, URMD and minimum funding of land use planning services.

### Internal Organizational Development

The County's organizational development strategy is composed of three main sections:

- Leadership section focuses on values, mission, goals and objectives; addresses the value and responsibility of public service and ethical standards
- Human resources management plan focuses on supporting and empowering the individual employee and the organization through a wide range of systems and supports to improve the work environment, promote staff development and ensure fair and equitable treatment
- Management practices focuses on policy development, communication, organizational structure, goal setting and performance evaluation

### **Financial Plan**

The financial plan represents two key elements: Resource Allocation Strategy and the Resource Reduction Strategy.

### Resource Allocation Strategy

County 2000 distinguishes between services of Countywide benefit and municipal services.

- Countywide services are to be funded by a broad-based revenue structure. Further distinctions are made between those Countywide services that are to be funded primarily by the General Fund and those Countywide services that are to be funded primarily by special revenue.
- Another distinction is made between those General Fund supported Countywide services that, to the extent additional resources are available, are slated for growth in General Fund support and those that will receive constant or decreasing General Fund support. Priority will be given to: a) funding Health & Human Services programs and b) strategic investments in the Public Safety & Justice System to remedy any imbalances. The remaining Countywide services will receive steady or decreasing General Fund support.

### Resource Reduction Strategy

1. General Philosophy – To the extent possible, across-the-board reductions will be avoided. The goal is to reduce the quantity of services, not the quality.
2. Resource Reduction Priorities – The County will begin with category 1 and proceed to other categories as required.
  1. Elimination of General Fund "block grant" support for outside agencies that are not funded by dedicated resources
  2. Moderate service level reductions will be proposed on a case-by-case basis; these reductions will focus on reducing General Fund support
  3. Major new sources of discretionary revenue will be evaluated
  4. Major program reductions will be proposed
    - First are program reductions that will reduce discretionary expenses beginning with: a) culture, education and recreation; b) base level of Sheriff's Patrol and c) certain planning and survey programs. Second level reductions would be pursued in Health & Human Services and Public Safety & Justice.
    - The County may also evaluate returning state programs
  5. A reduced County work week
  6. Protection from debt and obligations through authorized restructuring

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# READER'S GUIDE

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## ORGANIZATION OF THE BUDGET DOCUMENT

A budget, as defined by Oregon state law, is a “*financial plan containing estimates of revenues and expenditures for a single fiscal year.*” Local governments have the option of budgeting on a 24-month biennial period, or by fiscal year.

Washington County operates, and budgets, on a fiscal year beginning July 1 and ending the following June 30. Budgeting requires local governments to evaluate plans and priorities in light of the financial resources available to meet those needs.

The County budget is organized based on the following hierarchy:

- Functional Area
- Fund
- Organization Unit
- Program

This Budget Summary document is divided into sections as follows:

### **County Organization**

#### **Budget Message**

The County organization documents the Commissioner Districts, budget committees and organizational chart of the County. The County Administrator’s budget message contains information that assists the Budget Committee and the public in understanding the budget. State statute requires the budget message to contain a brief description of the financial policies reflected in the budget as well as proposed changes from the prior year’s budget and any major changes. Key Initiative & Issues highlight areas of specific concern and are included in this section.

#### **Budget Overview**

Summary information includes an overview of the County budget, General Fund overview and discretionary revenue information.

#### **Operating Budget**

This section includes those functional areas that provide services directly to the community or to another part of the County organization. These functional areas cover General Government; Public Safety & Justice; Land Use & Transportation; Housing, Health & Human Services; Culture, Education & Recreation; and Non-departmental. Budget Detail tables and analysis is included for each organization unit. All County employees are accounted for in the operating budget.

#### **Capital Budget**

Facilities & Technology, Transportation and Culture, Education & Recreation capital projects are included in the capital budget section.

#### **Non-Operating Budget**

Includes Debt and Other Financing, Risk Management/Insurance, Replacement/Reserves and Miscellaneous. This budget accounts for those activities that provide internal support to the entire County organization.

#### **Service Districts**

The Enhanced Sheriff Patrol District (ESPD), Urban Road Maintenance District (URMD), North Bethany County Service District for Roads (North Bethany CSDR) and Service District for Lighting No.1 (SDL No. 1) are all under the authority of the Board of County Commissioners.

#### **Summary Schedules and Supplementary Information**

The Summary Schedules present the budget by category and fund for revenues, expenditures, full-time equivalent employees (FTE), assessed value & property taxes and debt outstanding as of July 1. The

Supplementary Information includes the Budget Policy, County Strategic Plan Summary, Reader's Guide and Glossary.

## BUDGET PROCESS

The County's annual budget process is guided by Oregon's Local Budget Law which requires the following:

- An annual budget be adopted prior to the beginning of the fiscal year (July 1) to which it applies;
- There must be notification of public meetings when the budget will be discussed; and
- That there is opportunity for public input; and a summary of the budget must be published in a local newspaper prior to adoption.

### ***Budget Calendar***

July – August	Finance drafts calendar; begins working on Cost Allocation Plan
September – February	Departments work on their budgets
March – mid April	County Administrative Office and departments review and analyze requested budgets
April	Proposed budget documents are compiled and printed
May	Budget Committee convenes for two public meetings
June	Board of County Commissioner's considers adoption of the approved budget
July	Adopted budget becomes effective

### ***Budget Committee***

A quorum of the Budget Committee (comprised of the Board of Commissioners and five lay (citizen) representatives must approve the levying of property taxes at the time the budget is approved, and the Board of Commissioners must do the same at the time of adoption. All Budget Committee meetings are open to the public and are advertised as such. Advertisements of the public hearing prior to the Board of Commissioners adoption include a summary of the budget as approved by the Budget Committee.

### ***Budget Basis***

Washington County's financial reports are prepared following the guidelines recommended by the Government Finance Officers Association (GFOA) of the United States and Canada. The proposed budget described herein substantially conforms to Generally Accepted Accounting Principles (GAAP). The County's budget is prepared under the modified basis of accounting.

Under the modified accrual basis of accounting, revenues are recorded at the time they become measurable and available and expenditures are recognized at the time the liabilities are incurred.

For financial reporting purposes governmental fund types (general fund, special revenue funds, debt service funds and capital project funds) are accounted for on the modified accrual basis of accounting.

The accrual basis of accounting is used for financial reporting of proprietary fund types (internal service funds and enterprise funds) and for the government-wide financial statements required by the County's requirements. Under the accrual basis of accounting, revenues are recorded at the time they are earned and expenditures are recorded at the time liabilities are incurred. The measurement focus of the proprietary funds is on the flow of economic resources. The difference between the methods used for budgetary versus financial reporting primarily affects the accounting for depreciation and capital outlay.

Expenditures are appropriated by organization unit for each fund. These appropriations establish the level of control for each organization unit and may not be over-expended. Most operating funds also include an appropriation for contingency. Expenditures cannot be made against this appropriation without additional Board actions (see Budget Adjustments below). All appropriations lapse at the end of each fiscal year.

### ***Budget Adjustments***

Oregon Local Budget Law sets forth procedures to be followed to amend the budget as events occur after budget adoption. The type of event determines the procedure to be followed.

The adopted budget appropriates contingencies in each fund to be used at the discretion of the governing body. In most cases adjustments can be accommodated by transferring appropriations from fund contingencies or from the General Fund to other funds. Oregon Local Budget law allows for the Board of Commissioners to make such adjustments at a regularly scheduled meeting. Should a transfer from contingency exceed 15% of fund appropriations, or the County need to increase appropriations due to additional revenue, the law provides for the following two types of supplemental budget processes:

1. If the increase is less than 10% of the fund, the Board of Commissioners may approve a resolution and order adopting the supplemental budget at a regularly scheduled meeting. Prior to the meeting, specific details of the supplemental budget must be published in a local newspaper.
2. If the increase is 10% or more of a fund, the Board must first hold a public hearing prior to approving a resolution and order. Published notice of the supplemental budget and public hearing are required.

### ***Adopted and Modified Budget***

The analysis in the Budget Detail pages is prepared based on the proposed budgets for the upcoming fiscal year compared to the current fiscal year budget as modified for any Board approved budget adjustments through mid-April.

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# ADVISORY BOARDS AND COMMISSIONS

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Several hundred County volunteers serve in advisory roles to the Board of County Commissioners; their terms typically run 2-4 years in length. Vacancies for the various boards and commissions listed below are announced periodically by the Board on the County's website at [www.co.washington.or.us/BOC](http://www.co.washington.or.us/BOC) and advertised in local newspapers.

**Aging & Veteran Services Advisory Committee.** This committee advises the department on policy, programs and actions affecting the delivery of services and generally serves as an advocate for veterans and the elderly.

**Audit Committee.** This committee is charged with overseeing the financial reporting and disclosure of the County's external financial audits. The committee consists of one County Board Commissioner and four citizen members.

**Behavioral Health Council.** This council identifies community needs, recommends funding priorities and helps select and evaluate service providers. The County's emphasis on contracting with community agencies for social services makes the work of this volunteer advisory council critical.

**Board of Property Tax Appeals.** Taxpayers may have their property values on the current tax roll reviewed by this committee. Additionally, this board may consider penalties assessed for late filing of real and personal property returns and has statutory authority to order values and penalties reduced or sustained.

**Budget Committee.** The Board of County Commissioners and five lay (citizen) members, appointed by the Board, make up the Budget Committee. This committee is tasked with reviewing and, if necessary, revising the proposed budget submitted annually by the County Administrative Office.

**Civil Service Commission.** This commission is responsible for ensuring the proper administration of the Civil Service Act, which includes the areas of classification allocation, testing, appointment and protection of employee rights. Commission members also serve in an advisory role for the County's affirmative action program.

**Community Development Block Grant Policy Advisory Board.** Representatives from each of the participating cities and one County representative serve in an advisory role to the Washington County Board of Commissioners in the planning, implementation, evaluation and policy formulation of the Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grant Programs of Washington County, Oregon.

**Cultural Coalition of Washington County.** The Coalition administers state funds distributed to Washington County from the Oregon Cultural Trust, and then distributes funds through a competitive grant process to Washington County-based cultural organizations to address priorities identified in the Washington County Cultural Plan.

**Developmental Disabilities Council.** This council identifies community needs and advises on program development, planning, monitoring and funding issues. The membership is comprised of service recipients, advocates, professionals and providers.

**Emergency Medical Services Advisory Council.** This council reviews, advises and makes policy and operational/technical recommendations to the Board of County Commissioners and the County EMS Office on improvements in the delivery of Emergency Medical Services in Washington County.

**Fair Board.** This seven member board is responsible for the business and financial management of the annual Washington County Fair.

**Fairgrounds Advisory Committee.** This nine member committee provides input on the priorities and development of the Washington County Fairgrounds Master Plan.

**Farm Review Board.** This board meets annually to discuss and approve farmland rentals and property value information used to determine property taxes on specially assessed farm lands.

**Homeless Plan Advisory Committee.** This committee provides oversight to the implementation of the 10-Year Plan to End Homelessness through partnership building, determining resources and funding, and promoting vision and leadership of the County plan.

**Housing Advisory Committee.** Nine representatives from real estate, banking, building, agriculture, employment, public housing and neighborhoods advise the Department of Housing Services and Board of Commissioners on affordable housing issues in Washington County.

**Metzger Park Advisory Board.** This advisory board oversees the Metzger Park LID (Local Improvement District) located near Tigard. Park maintenance needs and administrative issues are brought before this board.

**Mountain Creek Road Local Improvement District Citizen Advisory Board.** This advisory board oversees the Mountain Creek Road LID (Local Improvement District). The role of this board is to administer the LID, including determining where and how collected funds should be spent.

**North Bethany County Service District for Roads Budget Committee.** The committee represents this specific urban unincorporated area in Washington County and is responsible for reviewing the annual budgets for this Service District.

**Parks and Recreation Advisory Board.** Members of this board provide advice on the maintenance, operations, and capital development needs of Scoggins Valley Park/Henry Hagg Lake.

**Planning Commission.** Nine appointed members advise the Board of Commissioners on land use and transportation planning issues, conduct public hearings and make recommendations to the Board on comprehensive plan and community development ordinances.

**Public Health Advisory Council.** This council advises the Board of Commissioners in its role as the Board of Health for Washington County, makes recommendations to the Board and the Public Health Division Manager on health matters, and serves as a liaison between the community and the Board on public health issues.

**Public Safety Coordinating Council.** The council's primary responsibility is to encourage development of coordinated policy and funding decisions that address adult and juvenile offenders as well as ways to prevent criminal involvement by youth.

**Rainbow Lane Special Road District Board.** The board represents this special road district in Washington County and advises the Board of Commissioners and County staff on road maintenance issues for Rainbow Lane and Patricia Lane.

**Rural Roads Operations & Maintenance Advisory Committee.** This committee studies rural road operations and maintenance concerns in Washington County, works with County staff to develop program and funding alternatives and makes recommendations to the Board of Commissioners.

**Solid Waste Advisory Committee.** Nine appointed members make recommendations on solid waste and recycling policy and programs. This committee works with County staff to review the regulatory framework that governs solid waste collection including rate setting, code and administrative rule development, and public education and outreach strategies

**Urban Roads Maintenance District/Enhanced Sheriff's Patrol District/North Bethany County Service District for Roads/Service District for Lighting #1 Budget Committees.** These committees represent the urban unincorporated areas in Washington County and are responsible for reviewing the annual budgets for these Service Districts.

**Urban Roads Maintenance District Advisory Committee.** This committee advises the Board and staff on matters related to road maintenance provided in unincorporated areas. This includes review of service levels, recommendations of the annual work program and the effectiveness and efficiencies of the Urban Road Maintenance District.

**West Slope Community Library Board.** The board provides input on general library policy, rules and regulations, and makes recommendations regarding the management of the West Slope Library.

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# GLOSSARY

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## COMMONLY USED ACRONYMS

AFSCME	American Federation of State, County and Municipal Employees
A&T	Assessment and Taxation
AV	Assessed Valuation
CAO	County Administrative Office
CCI	Committee for Citizen Involvement
CDBG	Community Development Block Grant
CER	Culture, Education & Recreation
CPO	Citizen Participation Organization
CWS	Clean Water Services
DARE	Drug Abuse Resistance Education
ESPD	Enhanced Sheriff's Patrol District
FA	Functional Area
FEMA	Federal Emergency Management Administration
FOPPO	Federation of Oregon Parole and Probation Officers
FTE	Full-time Equivalent Employee
GAAP	Generally Accepted Accounting Principles
GFOA	Government Finance Officer's Association
GG	General Government
GIS	Geographic Information System
INTERCEPT	Inter-agency Child Exploitation Prevention Team
HHS	Health & Human Services
LID	Local Improvement District
LOL	Local Option Levy
LUT	Land Use & Transportation
MHUCC	Mental Health Urgent Care Center
MSTIP	Major Streets Transportation Improvement Program
ONA	Oregon Nurse Association
OTIA	Oregon Transportation Investment Act
PERS	Public Employees Retirement System
PSJ	Public Safety & Justice
SDC	System Development Charge
SDL	Service District for Lighting
SIP	Strategic Investment Program
TDT	Transportation Development Tax
TMS	Teamsters
UGB	Urban Growth Boundary
URMD	Urban Road Maintenance District
WCCCA	Washington County Consolidated Communications Agency
WCCLS	Washington County Cooperative Library Services
WCPOA	Washington County Police Officers Association
WISARD	Washington County Information System and Resource Database

## **COMMONLY USED TERMS**

ACCOUNT	A classification of expenditure or revenue. Example: "postage" is an account in the Materials & Services category of expenditures.
ADA	American Disability Act recognizes and protects the civil rights of people with disabilities and is modeled after earlier landmark laws prohibiting discrimination on the basis of race and gender. ADA covers a wide range of disability, from physical conditions affecting mobility, stamina, sight, hearing and speech to conditions such as emotional illness and learning disorders. ADA addresses access to the workplace (title I), state and local government services (title II), and places of public accommodation and commercial facilities (title III).
AD VALOREM TAX	Tax based on the assessed value of a property. <i>Also see Assessed Value.</i>
ADOPTED BUDGET	Approved legal spending plan for a fiscal year. In Washington County, the Board of Commissioners is responsible for adopting an approved budget.
APPROPRIATION	An authorization granted by a legislative body to spend public funds for specific purposes. An appropriation usually is time-limited and must be expended before the deadline.
APPROPRIATION EXPENDITURE	An expenditure chargeable to an appropriation.
APPROVED BUDGET	The budget is approved as a result of the Budget Committees' deliberations and is submitted to the Board of Commissioners for revision and adoption.
ASSESSED VALUATION	A valuation set upon real estate or other property by government as a basis for levying taxes.
BEGINNING BALANCE	Unrestricted working capital (resources) on hand at the end of the fiscal year, available to fund the next year's operations. Typically, the fund balance is derived from actual revenues received less actual expenditures.
BUDGET	Written report showing the local government's comprehensive financial plan for one fiscal year. Must include a balanced statement of actual revenues and expenditures during each of the last two years budgeted revenues and expenditures for the current and upcoming year.
BUDGET COMMITTEE	Fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters from the County. The has the following budget committees: Washington County/SDL No. 1, ESPD/URMD and North Bethany CSDR.
BUDGET MESSAGE	Written explanation of the budget and the local government's financial priorities from the executive officer or chairman of the governing body.
BUDGET OFFICER	The budget officer, or the person or department designated by charter and acting as budget officer, shall prepare or supervise the preparation of the budget document. The budget officer shall act under the direction of the executive officer of the municipal corporation

CAPITAL BUDGET	The County's budget for projects, major repairs and improvements or additions to the County's fixed assets (streets, sidewalks, roads, sewers, parks and buildings).
CAPITAL EXPENDITURES	An expenditure of high monetary value that results in the creation or revitalization of a fixed asset.
CAPITAL OUTLAY	Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings. Items costing \$5,000 or more are included in the Capital Outlay expenditure category.
CAPITAL PROJECT	A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.
CONTINGENCY	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.
CONTRACTED SERVICES	Services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.
COST ACCOUNTING	Method of accounting which provides for the assembling and recording of all cost elements incurred to accomplish a purpose, carry on an activity or operation, or complete a unit of work or a specific job.
COUNTY ELECTIONS OFFICER	County clerk or registrar of elections.
COUNTY 2000 PLAN	Policy document developed by the County Board of Commissioners that created a service delivery system and finance plan. The plan distinguishes between municipal and Countywide services in an attempt to achieve tax and expenditure equity.
COUNTYWIDE PROGRAMS	Programs that benefit all areas of the County.
CURRENT REVENUE	Revenues of a governmental unit which are available to meet expenditures of the current fiscal year.
DEBT SERVICE	Interest and principal on outstanding bonds due and payable during the fiscal year.
DEBT SERVICE FUND	Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest.
DELINQUENT TAXES	Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or cancelled, the unpaid balances continue to be delinquent until abated, cancelled, paid or converted into tax liens.
DEPARTMENT	An organization device used by County management to group programs of like nature.
DEPARTMENTAL RESOURCES	Resources directly attributable to departmental efforts/activities or are otherwise required to be allocated to specific activities or purposes; also referred to as "dedicated" resources.

DISCRETIONARY RESOURCES	The primary source of funds over which the governing body has options regarding the activities/purposes to which they are allocated. This spending is optional, in contrast to departmental resources or appropriations (expenditures).
EARMARKED FUNDS	Revenues, such as a particular tax, designated by statute or constitution for specific purpose.
EMPLOYEE BENEFITS & TAXES	Amounts paid on behalf of employees; these amounts are not included in their gross salary. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of compensation. Examples are (1) group health or life insurance payments, (2) contributions to employee retirement, (3) social security taxes, and (4) workers compensation and unemployment insurance payments.
ENCUMBRANCE	Amount of money committed and set aside, but not yet expended, for the purchases of public goods or services.
ENHANCED SHERIFF'S PATROL DISTRICT (ESPD)	County service district formed under the provisions of Oregon Revised Statutes, Chapter 451, and first approved by the voters in the 1987-88 fiscal year. The district provides an enhanced level of sheriff patrol in the urban unincorporated area of the County and is funded by a \$0.6365 permanent tax rate and has its own board of directors (acting through the County Board of Commissioners).
EXPENDITURE	Designates the cost of goods delivered or services rendered whether paid or unpaid.
FEES	Charges for specific services levied by local government in connection with providing a service, permitting an activity or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.
FISCAL YEAR	Twelve-month period for which a budget is prepared. The County's fiscal year is July 1 to June 30.
FIXED ASSET	An asset of a long-term character such as land, buildings, furniture and other equipment with a unit value of \$5,000 or more.
FULL-TIME EQUIVALENT (FTE)	The ratio of time expended in a part-time position to that of a full-time position. The ratio is derived by dividing the amount of employed time required in the part-time position by the amount of employed time required in a corresponding full-time position.
FUNCTIONAL AREA	A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. Public Safety & Justice is a functional area, which includes the Sheriff's Office, District Attorney, and Community Corrections.
FUND	A sum of money or other resources set aside for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. A fund is a distinct financial or fiscal entity.
FUND BALANCE	The balance of net financial resources that are spendable or available for appropriation.



GENERAL FUND	The main operating fund of the County accounting for expenditures and revenues for Countywide activities. The bulk of the property tax rate is represented by this fund.
GEOGRAPHIC INFORMATION SYSTEM (GIS)	An organized collection of computer hardware, software geographic data and personnel designed to capture, store, update, analyze, display and distribute spatially referenced data.
GOVERNING BODY	County Court, Board of Commissioners, City Council, School Board, Board of Trustees, Board of Directors or other governing board of a local government unit.
GRANT	A contribution from one governmental unit to another, usually made for a specific purpose and time period.
INTERGOVERNMENTAL REVENUES	Revenue received from other governments, such as fiscal aids, shared taxes and reimbursements for services.
INTERNAL SERVICE FUND	Consists of organizations created to perform specified services for other County departments. The services performed are charged to the using department.
LOCAL GOVERNMENT	Any city, county, port, school district, public or quasi-public corporation (including a municipal utility or dock commission) operated by a separate board or commission.
LOCAL OPTION TAX	Voter-approved tax that is levied in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital project. The tax is limited to five years unless they are for a capital project, then they are limited to the useful life of the project or ten years, whichever is less.
MATERIALS & SERVICES	Accounts which establish expenditures for the operating expenses of County departments and programs. These accounts are numbered from 512XX to 51999.
MUNICIPAL SERVICES	An enhanced level of services that benefit a specific geographical area or target population that is smaller than the Countywide area or population.
NORTH BETHANY COUNTY SERVICE DISTRICT FOR ROADS (North Bethany CSDR)	The North Bethany County Service District for Roads was approved by voters in May 2011. The District is authorized a permanent property tax rate of up to \$1.25 per \$1,000 assessed value to pay a portion of the cost of constructing roads to serve the North Bethany area. Additional funding is anticipated to come from a developer paid supplemental system development charge, developer paid transportation development taxes and other transportation funds.
OBJECT	As used in an expenditure classification, a term that applies to the article purchased or the service obtained.
ORDINANCE	Written directive or act of a governing body that has the full force and effect of law within the local government's boundaries, provided it does not conflict with a state statute or constitutional provision. <i>Also see Resolution.</i>
ORGANIZATIONAL UNIT	Any administrative subdivision of the local government, especially one charged with carrying on one or more specific functions (such as a department, office or division).
OTHER CHARGES	Accounts which establish expenditures for expenses other than salary or operations, such as debt service.

PER CAPITA	Amount per individual.
PERMANENT RATE	The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate can be used for any purpose. No action of the local government can increase the permanent rate.
PROGRAM	A group of related activities to accomplish a major service or function for which the local government is responsible.
PROGRAM EVALUATION CRITERIA	A matrix of questions used to evaluate County programs to determine if the program should continue within the County service system. The matrix uses criteria such as: (1) is the service duplicated by others? (2) is the service mandated? (3) is the service controllable by the County?; etc.
PROPOSED BUDGET	Financial and operating program prepared by the Budget Officer, submitted to the public and the Budget Committee for review.
REAL PROPERTY	Land and attached structures.
REIMBURSEMENT	Payment received for services/supplies expended for another institution, agency or person.
RESERVE	An account that records a portion of the fund balance which must be segregated for some future use and which is, therefore, restricted for future appropriation or expenditure.
RESOLUTION	An order of a governing body. Requires less legal formality and has lower legal status than an ordinance. Statutes or charter will specify which actions must be by ordinance and which may be by resolution.
RESOURCES	All the means of financing a budget (beginning balance, miscellaneous revenues) except for encumbered or general reserves.
REVENUE	Money received to finance ongoing County governmental services (e.g., property taxes, charges for service, licenses and permits).
SALARIES AND EMPLOYEE BENEFITS	Accounts which establish all expenditures for employee-related costs.
SCHEDULE	A listing of financial data in a form and manner prescribed by the state.
SHARED TAXES	Taxes collected by one level of government and distributed in whole or part to other levels according to a formula.
SPECIAL DISTRICT	Independent unit of local government generally organized to perform a single function (e.g., street lighting, road maintenance, parks, fire departments).
SUBVENTION	Provision for assistance or financial support, usually from a higher governmental unit.
SUPPLEMENTAL BUDGET	Prepared to meet unexpected needs or to spend revenues not anticipated at time regular budget was adopted; cannot be used to authorize a tax levy.

TAX LEVY	Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation.
TAX RATE	The rate per one thousand dollars of the assessed valuation base necessary to produce the tax levy.
TAXES	Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.
TRANSFERS	Amounts distributed from one fund to finance activities in another fund; shown as an expenditure in the originating fund and a revenue in the receiving fund.
UNAPPROPRIATED ENDING FUND BALANCE	Amount set aside in the budget to be used as a cash carryover to the next years budget, to provide the local government with a needed cash flow until tax money is received from the County Treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget.
UNINCORPORATED AREA	The areas of the County outside city boundaries.
URBAN ROAD MAINTENANCE SERVICE DISTRICT (URMD)	This County service district was formed under the provisions of Oregon Revised Statutes, Chapter 451. This District provides an enhanced level of local road maintenance to the urban unincorporated area of the County.
WISARD	Washington County Information System and Resource Database. The County's automated financial and human resources management system implemented in 2001.

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