



DRAFT as of 6/20/24

Washington County EMS Alliance System Stewardship Working Group

Sponsor	Supporting Agency (meeting, agendas, minutes)	Proposed Start Date (month/year)	Proposed Duration
WC EMS Alliance Governing Board Rep:	<i>TBD</i>	<i>TBD</i>	<i>Standing</i>

Mission/Problem Statement	The EMS Alliance strategic plan calls for System Enhancement and Financial Stewardship strategic initiatives. Financial stewardship should take on a scoping review of federal and state legislation germane to reimbursement of EMS services while monitoring and reviewing other possible funding/revenue sources, e.g., grants or partnerships. This workgroup also establishes the process to manage and oversee the allocation, utilization, and reporting of the System Enhancement Fund.
Goals & Objectives	<p>System Enhancement Goal: Support and sustain a collaborative, integrated and resilient EMS system through shared responsibility for systemwide enhancement strategies.</p> <ul style="list-style-type: none"> ▪ Develop and maintain a framework for assessing and approving funding requests. ▪ Ensure funded projects are executed effectively and align with EMS strategic goals. ▪ Ensure the efficient and transparent use of enhancement funds. ▪ Prioritize fund allocation to projects that improve EMS service delivery and community health outcomes. ▪ Provide strategic recommendations to optimize fund utilization. <p>Financial Stewardship Goal: Ensure an efficient EMS system that provides value to the community and operates with transparency and accountability while maintaining a fiscally responsible and sustainable framework.</p> <ul style="list-style-type: none"> ▪ Identify and monitor financial and economic drivers of the system. ▪ Monitor federal and state legislation as it pertains to EMS reimbursement (e.g., CMS reimbursement rates, GEMT, QAF) ▪ Monitor and evaluate funding opportunities through grants or other strategic partnerships. ▪ Ensure inclusion of best practices and innovation where needed.
Team Leadership	<p>WORK GROUP LEADER: XX</p> <p>Project Support: Loaned Staff Resources: XX</p>
Team Members	<p>A representative from:</p> <ul style="list-style-type: none"> • WC EMS Alliance Governing Board – XX • County EMS Office – XX • EMS Medical Direction – XX • Fire/EMS Operations – XX • WCCCA Operations – XX • Contracted EMS ambulance provider – XX





WASHINGTON COUNTY OREGON

	<ul style="list-style-type: none"> Public-at-large (citizen) – XX Ad-hoc members based on focus of work.
Stakeholders (people, agencies, organizations)	EMS system partner agencies, field clinicians, and telecommunicators, hospital systems, health department, and the community at large.
Success Indicators	<ul style="list-style-type: none"> Creation of plan to assess and allocate funding requests. Continued sustainability and growth of system enhancement fund balance. Measurable impact of funded projects on EMS system efficiency or patient care. Innovative partnerships, funding solutions, or accepted grant applications.
Feedback Plan	<p>The workgroup will maintain clear and regular communication with WC EMSA through report outs at monthly Governing Board meetings, providing updates on system enhancement fund allocation, project progress, and outcomes, as well as key updates on relevant legislative actions, grants, or partnership opportunities.</p> <ul style="list-style-type: none"> Provide regular updates on fund status and expenditures. Provide annual or semi-annual reports on fund allocations, including criteria. Update on the status and outcomes of funded projects as needed. Provide proposals/recommendations for improving fund management and project selection processes. Provide updates on status of pertinent legislative efforts, both at national and state level Provide updates on grant opportunities, application requirements, and due dates.
Meeting Frequency	At least monthly initially, or more frequently as needed based on objectives/work plan timeline. Intermittently between meetings using electronic communications as needed to support work plan timelines. As workgroup becomes more established, frequency may be modified by consensus of the group.
Decision Making Process	Decisions will be made by consensus where possible. If consensus cannot be reached, a majority vote will decide. In cases of a tie, the chairperson will make the final decision to bring forward to the Governing Board.
How Decisions Are Communicated	Reported at WC EMS Alliance Governing Board meeting and in minutes thereof. Work group minutes.
Sunset Clause	To be determined in conjunction with the EMS Alliance Governing board.
Sustainability Plan	To be determined in conjunction with Governing Board with consideration for financial and operational sustainability.





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