



2024 Disaster Shelter Training

In times of a disaster or emergency, our community will need safe, accessible places to shelter individuals and families. These trainings and workshops are intended to help recruit and train staff and volunteers to safely and effectively open and operate disaster shelters in coordination with Washington County Emergency Management.

Classes are open to all Washington County partners, including affiliated volunteers (CERT/MRC/ARC), city and county staff, and other interested individuals. The instructor will notify students upon acceptance into the class no less than two weeks prior to the start date.

Expression of Interest link for workshops and exercises: <https://forms.office.com/g/tY0TSwUdVv>

Title	Description	Prerequisites	Date/Time and Location
Workshop <i>Shelter Management: Forms and Reporting</i>	This is an intermediate-level workshop for shelter volunteers. Class will include scenario practice and tabletop discussions. Topics will include a deeper dive on staff management, forms, and reporting.	Shelter Field Guide or Shelter Fundamentals training with Washington County, FEMA or the American Red Cross <i>recommended but not required.</i>	Saturday, August 3 9:00 am – 12:00 pm Washington St Conf Center 102 SW Washington St, Hillsboro Room 1203



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<p>Workshop</p> <p><i>Shelter Management: Client Transition & Recovery</i></p>	<p>In this workshop, we will discuss resources to help individuals and families staying in a shelter return home or transition to temporary housing. Class will include group brainstorming and small group breakouts.</p>	<p>None</p>	<p>Saturday, May 25 10:00 am – 1:00 pm Beaverton City Library 12375 SW Fifth Street Meeting Room A</p> <hr/> <p>Tuesday, August 20 9:00 am – 12:00 pm Online (MS Teams)</p>
<p>Tabletop Exercise</p>	<p>This is an intermediate-level workshop for volunteers interested and willing to take a leadership role on a shelter operation. Class will include scenario practice and tabletop discussions. Topics will include shelter opening and closing, common issues, and problem solving.</p>	<p>Shelter Field Guide or Shelter Fundamentals training with Washington County, FEMA or the American Red Cross <i>recommended but not required.</i></p>	<p>Thursday, Sep 19, 2024 8:00 am – 4:00 pm Washington St Conf Center 102 SW Washington St, Hillsboro Room 1203, 1204</p>
<p>Functional Exercise</p>	<p>This functional exercise will focus on registration and dormitory functions, with a particular emphasis on access and functional needs. This exercise will involve small shelter teams interacting with actor-clients in a simulated environment.</p>	<p>Shelter Field Guide or Shelter Fundamentals training with Washington County, FEMA or the American Red Cross <i>recommended but not required.</i></p>	<p>Wednesday, Oct 30, 2024 8:00 am – 4:00 pm Elsie Stuhr Center, 5550 SW Hall Blvd, Beaverton</p>



Past Opportunities

Title	Description	Prerequisites	Date/Time and Location
<p>Orientation</p> <p>Washington County Disaster Shelter Program Updates</p>	<p>This is a program orientation/update for staff and volunteers interested in supporting disaster shelters in Washington County, either at a county-managed or independently managed disaster shelter. All are welcome.</p>	<p>None</p>	<p>Tuesday, March 5 6:00pm – 7:00pm Online (MS Teams)</p> <hr/> <p>Thursday, March 7 1:00pm – 2:00pm Online (MS Teams)</p>
<p>Workshop</p> <p><i>Shelter Management: Forms and Reporting</i></p>	<p>This is an intermediate-level workshop for shelter volunteers. Class will include scenario practice and tabletop discussions. Topics will include a deeper dive on staff management, forms, and reporting.</p>	<p>Shelter Field Guide (G419) or Shelter Fundamentals training with Washington County, FEMA or the American Red Cross <i>recommended but not required.</i></p>	<p>Friday, April 5 1:00 pm – 4:00 pm Beaverton City Library</p>
<p>Workshop</p> <p><i>Shelter Management: Client and Staff Interactions</i></p>	<p>In this workshop, we will discuss and practice skills and techniques to defuse a situation before it escalates. Class will include scenario practice and tabletop discussions. Topics will include interpersonal communication strategies and managing team dynamics.</p>	<p>None</p>	<p>Saturday, May 25 2:00 pm – 5:00 pm Beaverton City Library</p> <hr/> <p>Tuesday, June 11 1:00 pm – 4:00 pm Beaverton City Library</p>



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<p>Training</p> <p>Shelter Fundamentals</p>	<p>This intro-level course provides a comprehensive overview of disaster sheltering. Instructors will provide an overview of key roles and functions opening, operating and closing a disaster shelter.</p> <p>Registration: Eventbrite</p>	<p>None</p>	<p>Saturday, July 13 9:00 am – 3:00 pm Washington St Conf Center 102 SW Washington Street Room 1203</p>
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